

The Board of Supervisors met on 10/17/23 at 10:00 a.m. in the Story County Administration Building. Latifah Faisal, Linda Murken, and Lisa Heddens, with Faisal presiding. (all audio of meetings available at storycountyiowa.gov; any resolution is effective upon signature and can be inspected M-F, 8-4:30, at 900 6th Street, Nevada, Iowa)

ADOPTION OF AGENDA: Heddens moved, Murken seconded adopting the agenda. Motion carried unanimously (MCU) on a roll call vote.

BID OPENING FOR THE STORY COUNTY ADMINISTRATION BUILDING GENERATOR REPLACEMENT:

Joby Brogden, Facilities Management Director, and Jeff Harris, Rose Mackey Harris (RMH) Architects, opened bids as follows: 1) Van Maanen Electric, Inc. Newton, Iowa, bid bond included, acknowledge addendum 1 & 2, base bid of \$350,948.00 with duration of 52 weeks, alternative #1 add for relocating generator to Engineer complex for \$125,327.00, with a \$0 trade-in for repurposing generator value of existing generator at the administration building, alternate #2 for one-year service plan for \$1,200.00, alternate 3 for a 5-year service plan for \$14,750.00 and listing Caterpillar brand, and no sub-contractor; 2) HPC, LLC Ames, Iowa, bid bond included, acknowledge addendum 1 & 2, base bid of \$450,000.00 with duration of 52 weeks, alternative #1 add for relocating generator to Engineer complex for \$120,000.00, with a \$0 trade in value or existing generator, alternate #2 one-year service plan \$1,500.00 alternate 3 for 5-year service plan \$14,000.00 and listing Caterpillar brand and review of sub-contractor. Brogden reported Van Maanen Electric appears to be the low bid. He will review and return to the Board with a recommendation.

PROCLAMATION RECOGNIZING 10/28/23 AS NATIONAL FIRST RESPONDERS DAY: The Board members read the proclamation in full. Heddens moved, Murken seconded the approval of the Proclamation Recognizing 10/28/23 as National First Responders Day. Roll call vote. (MCU)

MINUTES: 10/17/23 Minutes – Murken moved, Heddens seconded approving the 10/10/23 Minutes. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) promotion, effective 10/22/23, in a) Attorney's Office for Theron Christensen @ \$3,289.61/bw. Heddens moved, Murken seconded approving the Personnel Actions as listed. Roll call vote. (MCU)

CLAIMS: 10/26/23 Claims of \$1,001,169.53 (run date 10/20/23, 32 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from CIDTF (\$2,273.98), BooST SR (\$9,205.48, BooST EC (\$7,305.84), Emergency Management (\$7,765.50), E911 (\$8,012.50), County Assessor (\$1,505.95), City Assessor (\$34,155.05), Central Iowa Community Services (\$462,107.30). Murken moved, Heddens seconded approving claims as presented. Roll call vote. (MCU)

Faisal item #4 will be removed for consideration at a later date. Heddens moved, Murken seconded the approval of Consent Agenda with noted change.

1. 2024 Holiday Calendar
2. Contract for Highway Right-of-Way with Richard P. Swanson and Andrew J. Swanson for the purchase of temporary easement for \$282.06 (FM-C085(R8) --55-85)
3. Service Agreement with Ziegler Inc. for preventive maintenance of generator and transfer switches at the Administration Building, effective 10/1/23-9/30/24, for \$6,654.16
5. Road Closure Resolution: #24-10
6. Utility Permits: #24-7275, #24-7278

Roll call vote. (MCU)

PROPOSALS FOR ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR THE REMODEL OF GENERAL OFFICE SPACE AT THE JUSTICE CENTER FACILITY: Joby Brogden, Facilities Management Director, reported on the receipt of two proposals. He recommends accepting the proposal from RMH Architects for \$67,600.00. Murken moved, Heddens seconded the approval of RMH Architects. Roll call vote. (MCU)

IOWA HOMEOWNER ASSISTANCE FUND (HAF) PROGRAM AGREEMENT BETWEEN IOWA FINANCE AUTHORITY (IFA) AND STORY COUNTY TREASURER: Ted Rasmusson, Treasurer, reported on Federally-funded program which provide funds to prevent mortgage delinquencies, defaults, foreclosures, tax sales, and general displacements of eligible homeowners. He reported on the process which the County Attorney's Office has reviewed. Rasmusson reported on priorities, and recommends approval. Discussion took place. Heddens moved, Murken seconded the approval of Iowa HAF Program Agreement between IFA and the Story County Treasurer's Office. Roll call vote. (MCU)

ANIMAL CONTROL QUARTERLY REPORT: Director Anna Henderson reported on intakes, foster care, control calls, volunteer efforts and programs, and upcoming events. She reported on training. The Animal Shelter received the no-kill status plaque.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on upcoming items.

Murken moved, Heddens seconded to adjourn at 10:35 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Tentative Agenda
Administration Building
900 6th St., Nevada, IA
10/24/23

1. SPECIAL NOTE TO THE PUBLIC: This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click the link below to join the webinar:

[HTTPS://US02WEB.ZOOM.US/J/88636935542?
PWD=L2HNYVRKBKZVMGZNULRITYZB5M285ZZ09](https://us02web.zoom.us/j/88636935542?pwd=L2hNYVRkYVMGZnNULRtyZB5M285ZZ09)

Passcode: 934031

Or One tap mobile:

+16469313860,,88636935542#,,,,*934031# US
+19292056099,,88636935542#,,,,*934031# US (New York)

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

+1 646 931 3860 US
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)
+1 305 224 1968 US
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 719 359 4580 US
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
+1 689 278 1000 US

Webinar ID: 886 3693 5542

Passcode: 934031

International numbers available: [HTTPS://US02WEB.ZOOM.US/U/KC6WFRJEA3](https://us02web.zoom.us/j/88636935542?pwd=L2hNYVRkYVMGZnNULRtyZB5M285ZZ09)

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:

5. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

6. Bid Opening For The Story County Administration Building Generator Replacement - Joby Brogden

Department Submitting Facilities Management

7. AGENCY REPORTS:

8. Consideration Of Proclamation Recognizing October 28, 2023 As National First Responders Day

Department Submitting Board of Supervisors

Documents:

NATIONAL FIRST RESPONDERS DAY.PDF

9. CONSIDERATION OF MINUTES:

I. 10/17/23 Minutes

Department Submitting Auditor

10. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) promotion, effective 10/22/23, in a) Attorney's Office for Theron Christensen @ \$3,289.61/bw.

Department Submitting HR

11. CONSIDERATION OF CLAIMS:

I. 10/26/23 Claims

Department Submitting Auditor

Documents:

CLAIMS 102623.PDF

12. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of 2024 Holiday Calendar

Department Submitting Human Resources

Documents:

2024 HOLIDAY CALENDAR.PDF

- II. Consideration Of Contract For Highway Right Of Way With Richard P. Swanson And Andrew J. Swanson For The Purchase Of Temporary Easement For \$282.06 (FM-C085 (R8)--55-85)

Department Submitting Engineer

Documents:

CTR ROW SWANSON.PDF

- III. Consideration Of Service Agreement With Ziegler Inc. For Preventive Maintenance Of Generator And Transfer Switches At The Administration Building For \$6,654.16 10/1/23-9/30/24

Department Submitting Facilities Management

Documents:

ZIEGLER ADMIN.PDF

- IV. Consideration Of Revised Staff Member On The Go Green Team

Department Submitting Board of Supervisors

Documents:

GGT MEMBERSHIP BOS4.PDF

- V. Consideration Of Road Closure Resolution: #24-10

Department Submitting Engineer

Documents:

RC 24 10.PDF

- VI. Consideration Of Utility Permits: #24-7275, 24-7278

Department Submitting Engineer

Documents:

UT 24 7275.PDF

UT 24 7278.PDF

13. PUBLIC HEARING ITEMS:

14. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Proposals For Architectural/Engineering Design Services For The Remodel Of General Office Space At The Justice Center Facility -

Joby Brogden

Department Submitting Facilities Management

Documents:

ATTORNEY REMODEL RFP RECCOMENDATION.PDF
RMH ARCH SCAO.PDF
OPN ARCH SC JC.PDF

II. Discussion & Consideration Of Iowa HAF Program Agreement Between Iowa Finance Authority And Story County Treasurer - Ted Rasmusson

Department Submitting Treasurer's Office

Documents:

HAF FACTSHEET.PDF
IHAF CO TREASURERS AGREEMENT.PDF

15. DEPARTMENTAL REPORTS:

I. Animal Control Quarterly Report - Anna Henderson

Department Submitting Auditor

Documents:

3RD QUARTER.PDF

16. OTHER REPORTS:

17. UPCOMING AGENDA ITEMS:

18. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

19. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

20. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors

Agenda

10/24/23

NAME

AGENCY

Joby Brogen
Anna Henderson
BRIAN BREMER
Brenda Pilon
Jan Eckhardt
Sandra Kf
JEFF HARRIS

SCFA
Animal Control
BREWER ENGINEERING
HPC
facilities
BOS
RMH

PROCLAMATION

National First Responders Day

October 28, 2023

WHEREAS, Congress designated October 28th as National First Responders Day in 2017. The resolution honors the firefighters, police officers, EMTs, and all those who are first on the scene in stressful situations. And;

WHEREAS, there are more than 25.3 million first responders in the United States; and

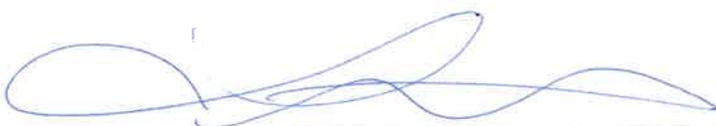
WHEREAS, millions of Americans have benefited from the courageous service of first responders across the nation; and

WHEREAS, the men and women who bravely serve as first responders have found themselves on the front lines of emergency medical incidents, including structure and wildland fires, natural disasters and a recent pandemic; and

WHEREAS, thousands of first responders have made the ultimate sacrifice over the years; and

WHEREAS, October 28 has been previously recognized by the U.S. Congress as "Honoring the Nation's First Responders Day";

NOW, THEREFORE, BE IT RESOLVED THAT, We, the Story County Board of Supervisors, do hereby proclaim October 28, 2023 as National First Responders Day in Story County and encourage our citizens to celebrate and appreciate these men and women in our communities.



SIGNATURE

DATE

10/24/23

SIGNATURE

DATE

10/24/23

SIGNATURE

DATE

10/24/23



2024 HOLIDAY CALENDAR
(Story County Personnel Policies)
(PPME Labor Agreements)

APPROVED

DENIED

Board Member Initials: 

Meeting Date: 10/24/23

Follow-up action:

New Year's Day	Monday, January 1, 2024
Martin Luther King Jr. Day	Monday, January 15, 2024
President's Day	Monday, February 19, 2024
Memorial Day	Monday, May 27, 2024
Juneteenth	Wednesday, June 19, 2024
Independence Day	Thursday, July 4, 2024
Labor Day	Monday, September 2, 2024
Veteran's Day	Monday, November 11, 2024
Thanksgiving Day	Thursday, November 28, 2024
Friday after Thanksgiving	Friday, November 29, 2024
Two days at Christmas	Tuesday, December 24, 2024 Wednesday, December 25, 2024
Two Hours on New Year's Eve	Tuesday, December 31, 2024

Prepared by: Darren R. Moon, Story County Engineer's Office, 837 N Ave., Nevada, IA 50201 515-382-7355

CONTRACT FOR HIGHWAY RIGHT OF WAY

PARCEL No: 07-05-400-300
 PROJECT No: FM-C085(R8)-55-85
 ROAD No: (170th ST.)

THIS AGREEMENT made and entered into this 13th day of October, A.D. 2023 by and between

RICHARD P. SWANSON AND ANDREW J. SWANSON

Seller, and the Story County Secondary Roads Department, acting for the County of Story, Buyer.

1.a SELLER AGREES to sell and Buyer agrees to buy the following real estate, hereinafter referred to as the premises, situated in parts of the following (1/4 1/4 Sec./Twp./Rge.):

N/A

County of Story, State of Iowa, and more particularly described on Page - and which include the following buildings, improvements and other property:

See attached graphical representation

1.b SELLER GRANTS to Buyer a temporary easement as shown on the Temporary Easement Plot attached as Page 3, and as shown on the project plans for said highway improvement. Said temporary easement shall terminate upon completion of this highway project.

1.c The premises also include all estates, rights, title and interests, including all easements, and all advertising devices and the rights to erect such devices as are located thereon. SELLER CONSENTS to any change of grade of the highway and accepts payment under this contract for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from the Buyer for all claims per the terms of this contract and discharges the Buyer from liability because of this contract and the construction of this public improvement project.

2. Possession of the premises is the essence of this contract and Buyer may enter and assume full use and enjoyment of the premises per the terms of this contract. Buyer may take immediate possession of premises upon the execution of the contract by both Seller and Buyer.

3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title, and to surrender physical possession of the premises as shown:

	Payment Amount	Agreed Performance
\$	<u>282.06</u>	on right of possession
\$		on conveyance of title
\$		on surrender of possession
\$		on possession and conveyance
\$	<u>282.06</u>	TOTAL LUMP SUM

BREAKDOWN:		ac.=acres	sq.ft.=square feet			
Land by Fee Title			ac./sq.ft.	\$	Buildings & Improvements	\$
Underlying Fee Title			ac./sq.ft.	\$	Fence _____ rods woven	\$
Permanent Easement			ac./sq.ft.	\$	Fence _____ rods barb	\$
Temporary Easement	<u>0.03</u>		ac./sq.ft.	\$ <u>282.06</u>		\$
Damages for:						

Future Abstract Entry in the amount of \$25.00

4. The Seller is responsible for any and all matters relating to any tenant on the land and hereby releases the Buyer from all tenant liabilities.

SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X [Signature]
X Richard Swanson

- 5. Each page and each attachment is by this reference made part hereof and the entire agreement consists of 3 pages.
- 6. In the event that said premises is burdened by the lien of a mortgage, judgement or other encumbrance, Sellers agree to fully cooperate with Buyer in securing a release of such lien from said premises, and if necessary and proper, Sellers agree that any part of the sum owing to them under this contract may be paid to the holder of such lien for such release.
- 7. Buyer agrees that any drain tile that is located within the premises and is damaged by highway construction shall be repaired at no expense to Seller. Where Buyer specifically agrees to construct and maintain fence, the fence shall be constructed and maintained for vehicle access control purposes only at no expense to the Seller. Buyer shall have the right of entry upon Sellers remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and constructing and maintaining said fence. Seller may pasture against said fence at his own risk. Buyer will not be liable for fencing private property of maintaining the same to restrain livestock.
- 8. If the Seller holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this contract, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of the Seller.
- 9. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.
- 10. Seller states and warrants that, to the best of Seller's knowledge, there are no burial site, well, solid waste disposal site, hazardous substance, nor underground storage tank on the premises described and sought herein except,
- 11. This Written contract constitutes the entire agreement between Buyer and Seller and there is no agreement to do or not to do any act or deed except as specifically provided for herein.

Additional Right of Way Agreements:

SELLER'S ACKNOWLEDGMENT
STATE OF IOWA: ss On this 13th day of October, 2023, before me, the undersigned, personally appeared Richard Swanson. On this 2nd day of June, 2023, before me, the undersigned, personally appeared Andrew J. Swanson.
Known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



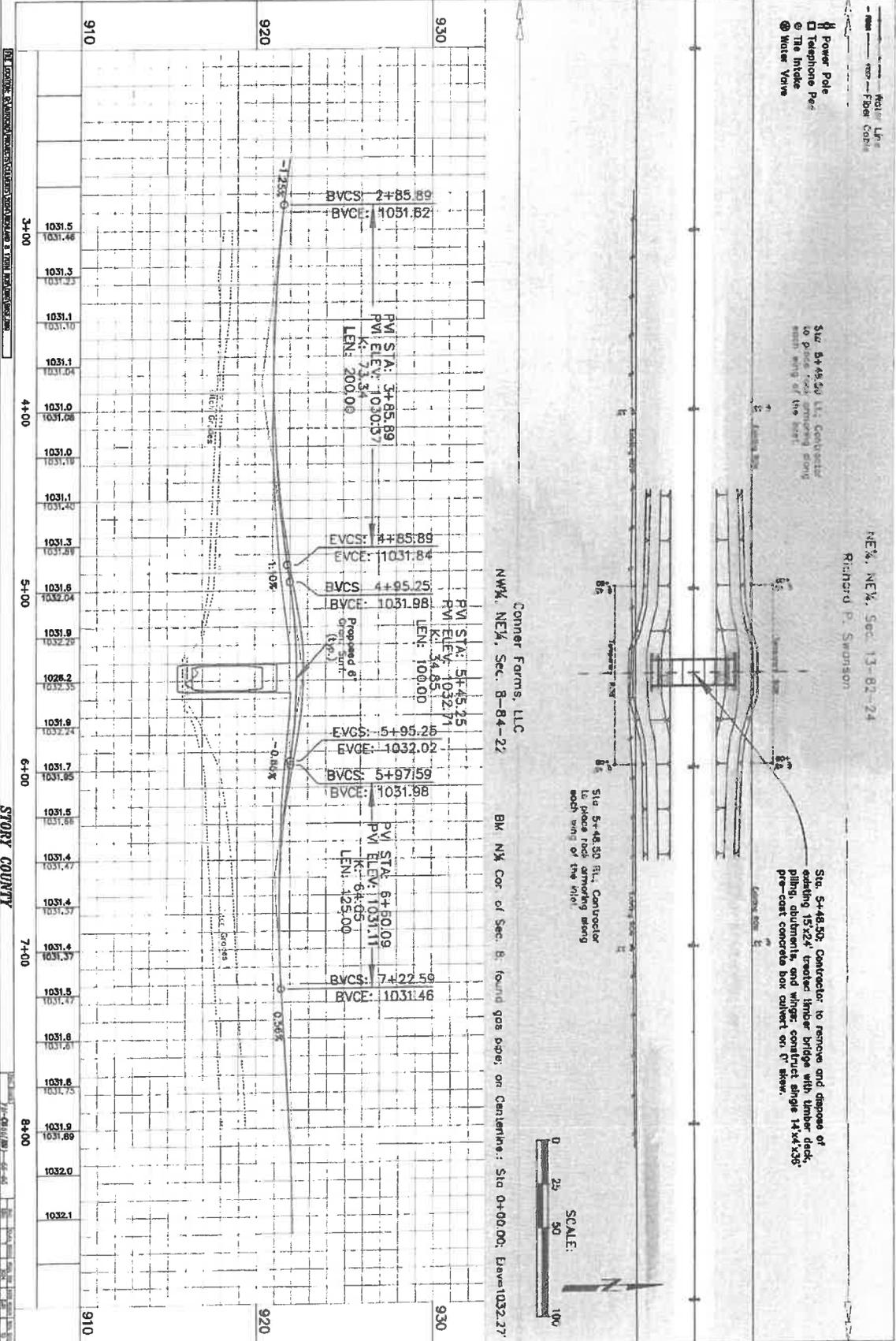
[Signature]
Notary Public in and for the State of Iowa

BUYER'S APPROVAL
[Signature] 10-16-23
Recommended by: Darren Moon P.E., Story County Engineer (Date)

[Signature] 10/24/23
Approved by: Chairperson, Story County Board of Supervisors (Date)

PLAN AND PROFILE SHEET

PROJ No. FM-C085(RB)-55-85



- Power Pole
- Telephone Pole
- The Inlet
- Water Valve

Site 5+48.50 E.L. Contactor to place foot armor along each wing of the viaduct

Site 5+48.50 Contactor to remove and dispose of existing 15'x22' treated timber bridge with timber deck, girders, substructure and abutment and replace with 14'x14'x36' pre-cast concrete box culvert on 6" flow.

Site 5+48.50 E.L. Contactor to place foot armor along each wing of the viaduct

Corner Farms, LLC
NW 1/4, Sec. 8-84-22

BM N 1/2 Cor. of Sec. 8, found gas pipe on Centerline; Sta 0+00.00; Elev=1032.27

STORY COUNTY

STORY COUNTY

STORY COUNTY

NEW, NE 1/4, Sec. 13-82-24
Richard P. Swanson

SCALE:
0 25 50 100





901 West 94th Street
Minneapolis MN 55420-4236

Minnesota 800-352-2812
Iowa 800-342-7002
Missouri 800-342-7002
Wisconsin 800-342-7002

Invoice

Invoice Number IN001187376
Invoice Date 10/2/2023
Invoice Account 0119170
Page 1 / 2

Sold to: STORY COUNTY ADMINISTRATION BUILDING
900 6TH ST
NEVADA, IA 50201

CONTACT INFORMATION:

Contact: JOBY BROGDEN
Phone: 515-460-4226
Email: jbrogden@storycountyiowa.gov

INVOICE INFORMATION:

Contract: CT539
Payment: AR - Net 10th of the Following Month

Notes: Generator pm maintenance service contract

Cust PO	Cust Equip No	Model	Serial No	Amount
	NEVADA	D200P3	NNS02045	6,455.48
	Valid From 10/1/2023 To		9/30/2024	
	ATS-2	7000_FQ	286681	99.34
	Valid From 10/1/2023 To		9/30/2024	
	ATS-1	7000_FQ	286682	99.34
	Valid From 10/1/2023 To		9/30/2024	

Credit card payments are only accepted at Point of Sale
A service charge of 1 1/2% per month will be assessed on all past due accounts.

APPROVED **DENIED**

Board Member Initials: [Signature]

Meeting Date: 10/24/23

Follow-up action: _____

ZIEGLER
Power Systems



901 West 94th Street
Minneapolis MN 55420-4236

Minnesota 800-352-2812
Iowa 800-342-7002
Missouri 800-342-7002
Wisconsin 800-342-7002

Invoice Number IN001187376 Invoice Date 10/2/2023 Invoice Account 0119170 Page 2 / 2

Cust PO	Cust Equip No	Model	Serial No	Amount
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Subtotal	6,654.16
Sales Tax	0.00
Total	\$6,654.16

Closure No. 24-10

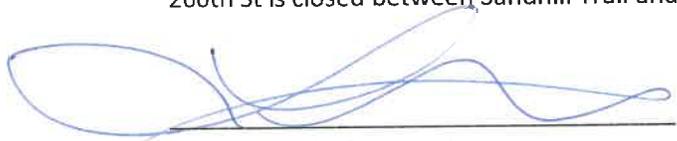
Date October 16, 2023

Resolution

BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of Construction in section 30 Grant Twp on

260th St is closed between Sandhill Trail and 560th Ave



Chair, Board of Supervisors

Attest: 

County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD	Yea <u>3</u>	Nay <u>0</u>	Absent <u>0</u>
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CHAIRPERSON

Above tabulation made by 

STORY COUNTY UTILITY PERMIT

Date 10/18/23

To the Board of Supervisors, Story County, Iowa:

The Iowa Regional Utilities Association Company, incorporated under the laws of Iowa authorize to do business within the State of Iowa, with its principal place of business at 1351 Iowa Speedway Drive, Newton, Iowa 50208, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Potable Water on secondary route Stagecoach Rd., from East side of Stagecoach to 3893 Stagecoach Road, a distance of 120 L.F. miles ~~x~~ Road

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
Directional boring from West ROW line to within 5 feet of 4" PVC water main in East ditch crossing under Stagecoach Road, installing a 1" PVC Water Service Line a minimum of 5 feet deep in Section 26, T84N, R24W. See attached Plan Sheet.
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

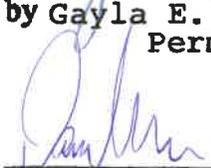
Date 10-17-2023

Iowa Regional Utilities Association
Name of Company (Applicant - Permittee)


by Gayla E. Hannagan, Phone no. 641-792-70
Permit Manager

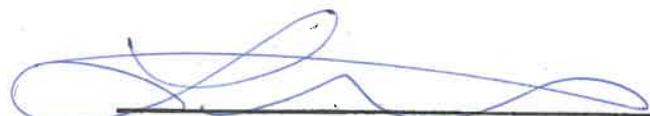
Recommended for Approval:

Date 10-18-23

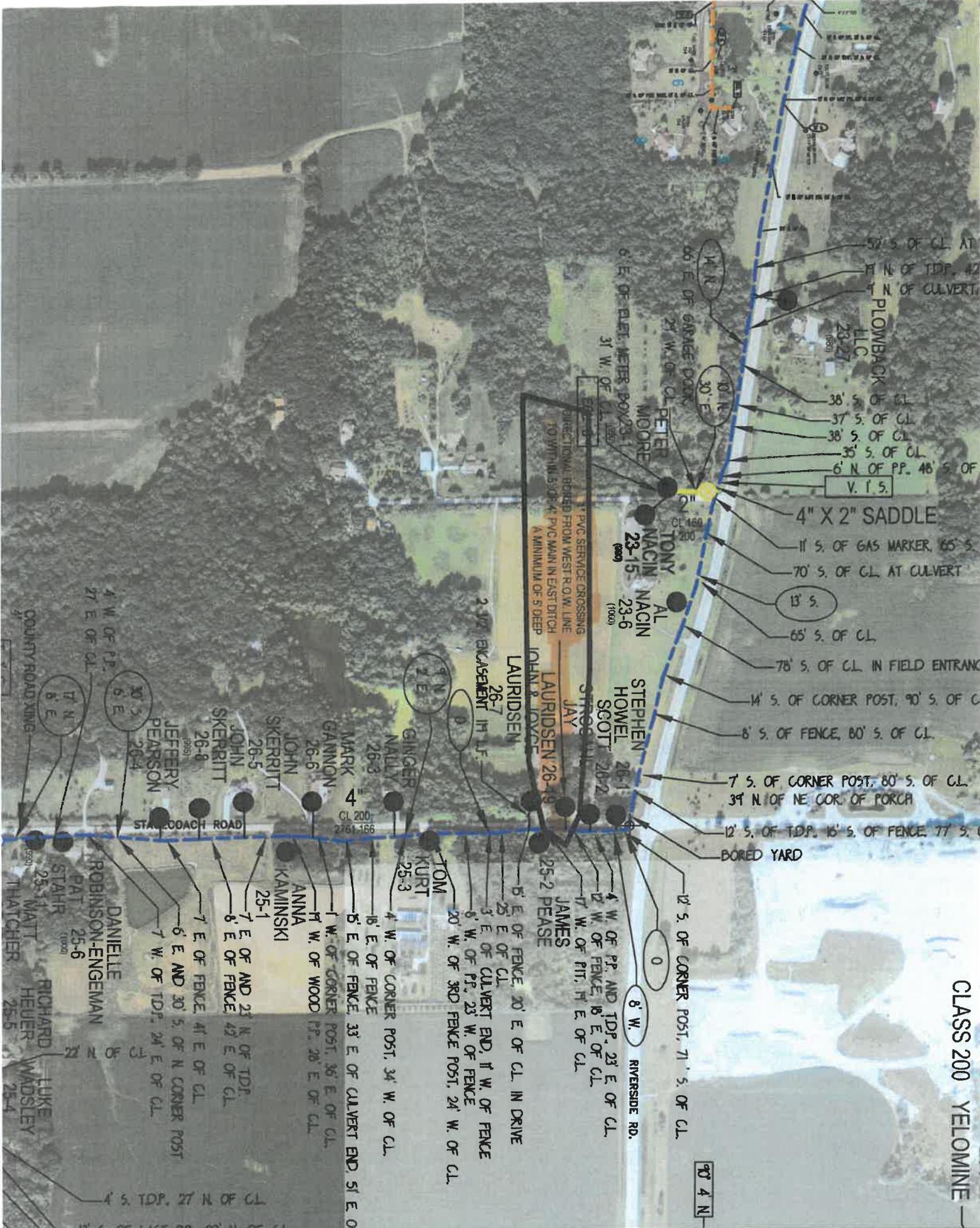

County Engineer Phone no. 515-382-7355

Approved:

Date 10/24/23


Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



CLASS 200 YELLOWMINE



1" = 500'

STORY COUNTY

CENTRAL IOWA WATER ASSOCIATION
 3801 IOWA SPEEDWAY DRIVE, NEWTON, IOWA 50208-8245
 (641) 792-7011

DRAWN BY
 CLG
 12/14/2009
 REVISED BY
 CLG
 12/14/2009
 SHEET
 2088
 PARTIAL
 T84N
 R24W

1-00

Permit Number 24-7278

STORY COUNTY UTILITY PERMIT

Date 10/19/23

To the Board of Supervisors, Story County, Iowa:
XENIA RURAL

The WATER DISTRICT Company, incorporated under the laws of IOWA
authorize to do business within the State of Iowa, with its principal place of business at 23998
141st ST, Bouton IA 50039 does hereby make application requesting
permission to occupy certain portions of public right-of-way and that the County Engineer be
directed to establish the location of lines of transmission of potable water on secondary route

To provide water service per attached map(s).

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

123139 - 2667

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 10/19/2023

XENIA RURAL WATER DISTRICT

Name of Company (Applicant - Permittee)

Logan Olson
by

(515) 676-2117

Phone no.

Recommended for Approval:

Date 10-19-23

[Signature]
Asst. County Engineer

515-382-7355

Phone no.

Approved:

Date 10/24/23

[Signature]
Chair, Board of Supervisors
Story County, Iowa

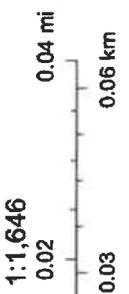
Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

Xenia Water System Map



DIRECTIONAL BORE – STORY COUNTY
Directional bore of 1 1/2" PVC water service line under 140th Ln 21' south of C/L drive of 56260 140th Ln, private to private. Located in Story County, Howard Township, Section 19 (19-85-23)

10/17/2023



Maxar, Microsoft, Esri Community Maps Contributors, County of Story, Iowa DNR, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph,

T85N HOWARD R23W

- 1. Sec. 15 Charles Noy
- 2. Sec. 6 Trill Corp.
- 3. Sec. 7 Jeffrey Mkr, etux
- 4. Sec. 22 Richard DeWald, etux-2.58
- 5. Sec. 32 James Olson
- 6. Sec. 31 Story Co. Volture - 5
- 7. Sec. 31 Story Co. Cons. Bd.
- 8. Sec. 6 David Koster, etal
- 9. Sec. 18 Osheim Farms, Inc.
- 10. Sec. 30 Orin Hanson, etux-6
- 11. Sec. 7 LeRoy Johnson, etux
- 12. Sec. 25 Michael Thomas
- 13. Sec. 16 Alice Miller - 0.9
- 14. Sec. 15 Kent Harms, etux - 0.4
- 15. Sec. 11 Diane Davis - 2.16
- 16. Sec. 24 Heart of Laura Coop
- 17. Sec. 31 Donna Lee Jacobs - 20.01
- 18. Sec. 31 Dean Bierler, etux - 13.4
- 19. Sec. 32 CH Hughes, etux
- 20. Sec. 32 Ernest Fiske, etux - 20.73
- 21. Sec. 6 Oak Ridge Sub - Div.
- 22. Sec. 18 Renald Henderson, etal
- 23. Sec. 7 Stephen Hanson, etux
- 24. Sec. 21 Martha Moran
- 25. Sec. 16 Sterling Clark, etal - 11.61
- 26. Sec. 16 Gaylord Hanson, etux
- 27. Sec. 7 Peter Hill, etux

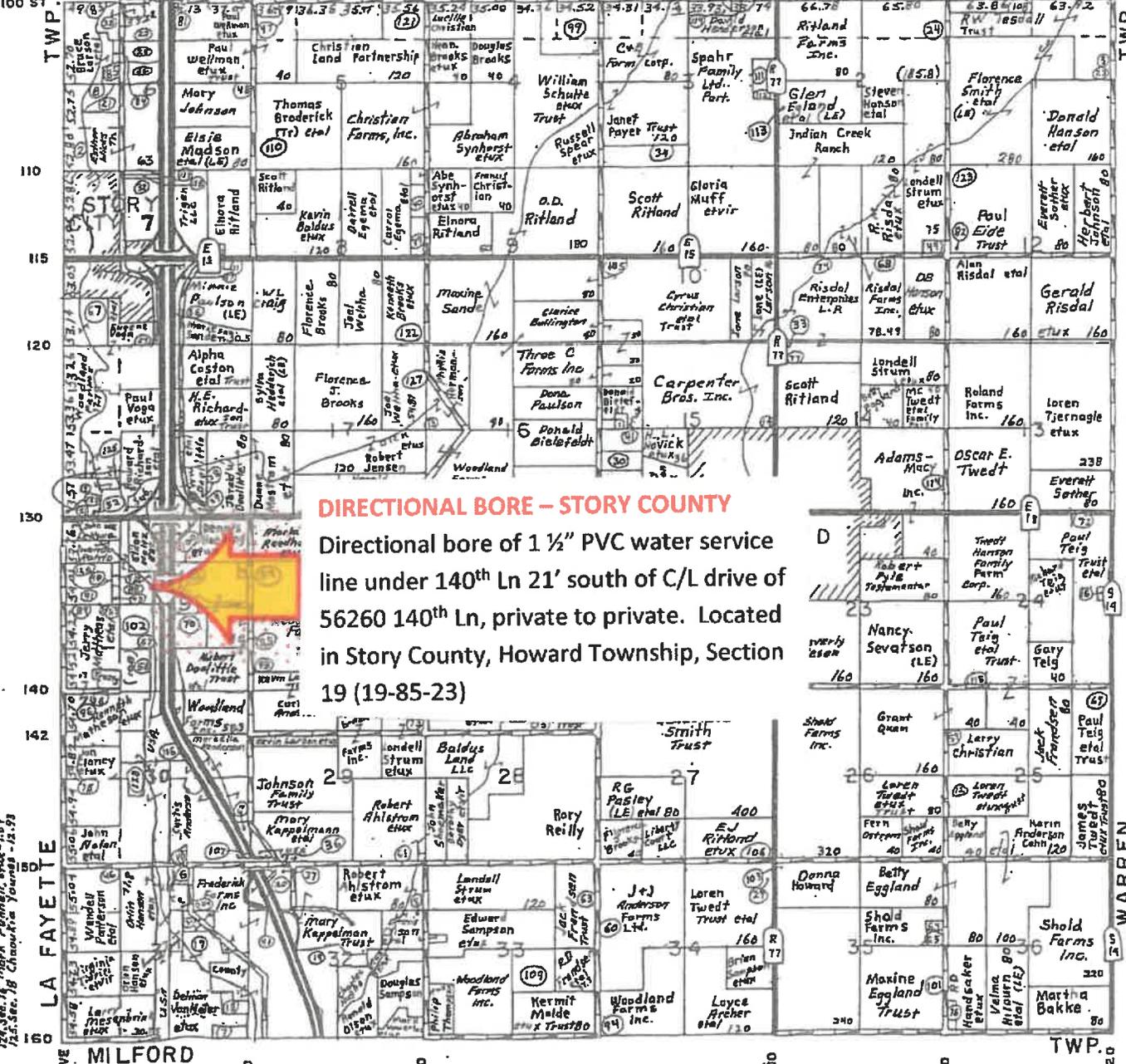
- 28. Sec. 18 Dean Tjus, etux
- 29. Sec. 34 James Pedersen, etux - 4.48
- 30. Sec. 15 David Kuykendall, etal - 17.4
- 31. Sec. 31 Stephen Andrus - 9.85
- 32. Sec. 7 GM Henryson, etux Trust - 7
- 33. Sec. 14 Collen Hjalstad, etal
- 34. Sec. 3 Scott Ritland
- 35. Sec. 28 Gerald Culver, etux
- 36. Sec. 29 Mike Peterson, etal
- 37. Sec. 27 Garman Haristad - / Earnest Foshee
- 38. Sec. 6 John Michaelson, etux - 10
- 39. Sec. 8 Abe Synhorst, etux
- 40. Sec. 8 Charles Erickson, etux
- 41. Sec. 15 Donald Bielefeld, etux
- 42. Sec. 20 Paul Fisher, etux
- 43. Sec. 20 Edward Meeder, Sr. - 3.37
- 44. Sec. 20 Larry Johnson, etux
- 45. Sec. 28 Carol Noy, etal
- 46. Sec. 31 Dennis Swanson, etux
- 47. Sec. 5 Fran Christian - 6.52 / Kevin Nelson
- 48. Sec. 5 James Johnson
- 49. Sec. 11 Darrell Jewell, etux - 5
- 50. Sec. 16 Donald Forthman, etux - 4.31
- 51. Sec. 18 Osheim Farms
- 52. Sec. 18 Laura Sather Trust - 3
- 53. Sec. 18 Jerry Matheson, etal
- 54. Sec. 19 James Warren, etal

- 55. Sec. 19 David Doolittle, etux
- 56. Sec. 19 Jerry Matheson
- 57. Sec. 19 Story Co. Cons. Bd. / H. Doolittle
- 58. Sec. 22 John Bryner, etal
- 59. Sec. 25 Thomas Johnson, etux
- 60. Sec. 34 Tomi Haywood, etux - 5.2
- 61. Sec. 29 Ronald Olson, etux
- 62. Sec. 30 Story Co. Cons. Bd.
- 63. Sec. 33 Harold Andersen, etux - 2.36
- 64. Sec. 35 Benji Anderson, etux - 4.66
- 65. Sec. 35 Kim Larson, etux
- 66. Sec. 19 Blaine Hansen, etux
- 67. Sec. 7 Sub Division - 50
- 68. Sec. 11 KF Myers, etux - 4.51
- 69. Sec. 15 Gene Grimley, etux
- 70. Sec. 19 Tracts
- 71. Sec. 20 Judy Blatter
- 72. Sec. 20 Roger Hill, etux
- 73. Sec. 29 Donna Harstad
- 74. Sec. 11 Federal Home Loan Mortgage
- 75. Sec. 30 Roger Parker, etux - 14.18
- 76. Sec. 36 Richard Archer, etux
- 77. Sec. 14 No. Nat. Gas Co.
- 78. Sec. 21 Jack Frandsen
- 79. Sec. 31 Bruce Beale, etux
- 80. Sec. 12 Donald Frandsen, etux
- 81. Sec. 6 Bobby Jacobson, etux
- 82. Sec. 12 Ronald Meyer, etux

- 83. Sec. 6 Steven Hopkins, etux
- 84. Sec. 6 Leon McCallan, etal
- 85. Sec. 6 James Donald, etux
- 86. Sec. 7 Story Co. Municipal Utl.
- 87. Sec. 7 City of Story City
- 88. Sec. 19 Story Co. Cons. Bd.
- 89. Sec. 19 Lora A. Grou, etux
- 90. Sec. 17 Gregory Sadt, etux
- 91. Sec. 18 Joann Clark Tr.
- 92. Sec. 19 Steven Sandrojd
- 93. Sec. 19 Steven Sandrojd
- 94. Sec. 24 Paul Clark, etux
- 95. Sec. 30 Sarah Faga, etux
- 96. Sec. 30 Lisa Rowe
- 97. Sec. 32 Cemetery
- 98. Sec. 30 Jerry Matheson, etal
- 99. Sec. 4 Duane Bielefeld
- 100. Sec. 19 JD Hospers, etux
- 101. Sec. 35 LV Purcell, etal
- 102. Sec. 19 Story Country
- 103. Sec. 35 Dan Blume, etux
- 104. Sec. 31 Stephen Andrus
- 105. Sec. 10 Jay Lange
- 106. Sec. 27 Kristian Bergendahl, etux - 4
- 107. Sec. 29 Patrick Wiesel, etux
- 108. Sec. 1 Aaron Risdal, etux
- 109. Sec. 33 Theodore Thompson - 40 Woodland Farms, Inc.

HAMILTON

CO



DIRECTIONAL BORE - STORY COUNTY
 Directional bore of 1 1/2" PVC water service line under 140th Ln 21' south of C/L drive of 56260 140th Ln, private to private. Located in Story County, Howard Township, Section 19 (19-85-23)

- 111. Sec. 5 Edgar Christian, etux
- 112. Sec. 8 Clark Miller, etal - 0.71
- 113. Sec. 8 Tom Nelson, etux - 4.12
- 114. Sec. 16 Frank Penning, etux - 11.89
- 115. Sec. 18 Chaoukour Jouny - 12.19
- 116. Sec. 19 Renald Orsh, etux - 4.3
- 117. Sec. 22 JW Frandsen Trust
- 118. Sec. 30 CE Splinter, etal

MILFORD

TWP.

- 119. Sec. 5 David Brown, etux - 2.7
- 120. Sec. 5 BE Risdal Acres Inc.
- 121. Sec. 5 Paul Risdal, etux
- 122. Sec. 1 Debra Klein
- 123. Sec. 14 I. E. S. Utilities Inc.
- 124. Sec. 24 Brian Rule, etux
- 125. Sec. 30 Story Co. Cons. Board
- 126. Sec. 7 Brad Skar, etux
- 127. Sec. 7 Harold Johnson, etux Trust
- 128. Sec. 2 Brent Lester, etux
- 129. Sec. 18 Osheim Farms



County Outreach and Special Projects Manager
Story County, Iowa
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7247 Email: lharter@storycountyiowa.gov
www.storycountyiowa.gov

Pulled

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Go Green Team Co-Chairs: Joby Brogden, Facilities Management Director and Leanne Lawrie Harter, AICP CFM
RE: Go Green Team Membership – Revised Membership
DATE: October 17, 2023

With the adoption of Resolution #22-52 Establishing the Story County Climate Resilience Leadership Strategy on February 1, 2022, the Board of Supervisors addressed the reactivation of the Go Green Team (GGT).

BE IT FURTHER RESOLVED that the Board of Supervisors reactivates the Go Green Team herein after referred to as the Team to provide input and assistance in ascertaining current levels of greenhouse gas emissions present in Story County government operations with the Team consisting of designees from County offices and departments and technical assistance provided by staff from the Board of Supervisors office

Since the initial action by the Board in February 2022, additional members have been identified to the Go Green Team. Proposed changes in the membership are noted below. In addition, it is requested that staff assign the staff support and technical assistance role for the Go Green Team to the Planning and Development Department. The original resolution adopted by the BOS indicated that this role would be served by staff from the Board of Supervisors, and the County Outreach and Special Projects Manager position has served in the capacity.

The following individuals have been identified as members of the Go Green Team:

- | | |
|--|--|
| Carson Linkenmeyer – Sheriff’s Office | Jacob Witte – Assessor |
| Anna Henderson – Animal Control | Bre Van Sickle – Engineer/Secondary Roads |
| Joby Brogden – Facilities Management | Rebekah Beall – Conservation |
| Terri Loneman – Facilities Management | Latifah Faisal – Board of Supervisors |
| Andrea Wagner – P&D | Leanne Harter – P&D (effective 11/19/2023) |
| Erin Rewerts – General Assistance | Sandra King – Board of Supervisors |
| Melissa Spencer – Emergency Management | Matt Cory – Environmental Health |
| Matt Boeck – GIS | Olivia Vanderhart – Conservation |
| Carol Golden – Recorder’s Office | |

Staff recommends the Board consider this change.

Please let me know if you have any questions or need additional information.

APPROVED DENIED

Board Member Initials: _____

Meeting Date: _____

Follow-up action: _____



STORY COUNTY

Facilities Management

JOBY BROGDEN
Director
515.382.7401

JON EICKHOLT
Assistant
515.382.7402

Story County Administration
900 6th St.

Nevada, Iowa 50201
515.382.7404 FAX

DATE: October 17, 2023
TO: Board of Supervisors
FROM: Joby J. Brogden
RE: Justice Center County Attorney Remodel RFP Responses

APPROVED **DENIED**
Board Member Initials: JA
Meeting Date: 10/24/23
Follow-up action: Approved RMH proposal

We received two proposals for architectural/engineering and design services for the remodel of the Story County Attorney's office, repurposing the Law Library, and relocating the State's I.T. personnel. At the pre-proposal mandatory walk through there were multiple interested consultants in attendance, however only two proposal were submitted. These proposals are evaluated and scored based on six criteria: Experience with Related Activities or Programs, Consultants Understanding and Technical Approach, Availability and Capabilities of Staff, Technical and Financial Resources, Ability to Complete the Project in a Timely Manner and Within Budget, Company Organization and Qualifications, Integrity and Compliance with Public Policy. These evaluations were performed individually by Joby Brogden, Leanne Harter, and Jon Eickholt. Scoring results are below:

OPN Architects, Des Moines IA;

- Evaluation 1 – 950 points of a possible 1125 points
- Evaluation 2 – 570 points of a possible 1125 points
- Evaluation 3 – 805 points of a possible 1125 points

RMH Architects, Ames IA;

- Evaluation 1 – 1105 points of a possible 1125 points
- Evaluation 2 – 1025 points of a possible 1125 points
- Evaluation 3 – 990 points of a possible 1125 points

After reviewing the proposals received, the Facilities Management department would like to make the recommendation, to the Board of Supervisors, to accept the Proposal from RMH Architects, for the amount of **\$67,600**. This cost includes construction administration fees.

Story County, Iowa
Justice Center Facility
General Office Space Remodeling
Architectural/Engineering Design Services



October 16, 2023

Leanne Harter
County Outreach and Special Projects Manager
Story County Administration
900 6th Street
Nevada, IA 50201

Dear Ms. Harter,

Thank you for the opportunity to provide you with the attached Submission and Proposal. We are excited about the possibility of working with Story County again and appreciate being able to provide you with our information. We feel our previous work on similar projects at the Justice Center, our strong design team, broad base of experience, and commitment to service would be valuable assets to Story County.

Our extensive experience will provide an ideal framework to address your needs. Every time we begin a project, regardless of apparent similarities, we find a unique set of circumstances including the needs of individual user groups, owner expectations, site constraints, and a variety of additional factors. Our strength is our ability to bring together these many different aspects and, through teamwork, arrive at a solution that is pleasing and successful to everyone involved. We urge you to contact our previous and current clients and discuss our approach to design and construction. We are proud to report that our typical workload of projects consists of nearly 90% repeat clients.

We are a small Iowa firm, and as such will work as hard as we possibly can to ensure a successful project for Story County. We would be very proud to help shape the future of your facilities.

If you have any questions, please feel free to call. We look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeffrey S. Harris', written in a cursive style.

Jeffrey S. Harris AIA
Principal

Att: RFP Response



1. Prime Consultant

Roseland Mackey Harris Architects, P.C.
1615 Golden Aspen Drive, Suite 110
Ames, IA 50010

Structural Consultant:



Mechanical Consultant:



Primary Contact:
Jeffrey S Harris, AIA
Principal

2. Project Manager

Jeff Harris will serve as Project Manager for this project with Story County.

3. Services Required

Project Understanding

- The project consists of general remodeling of the current County Attorney office to accommodate additional staff. Existing adjacent space will be incorporated into the current attorney's office utilizing space that is currently vacant including one existing courtroom and support space for jury rooms and offices. New space will also be remodeled within the Clerk of Court office to house new IT work and storage space with new entrance. All work will be performed during normal work hours with Attorney office staff working remotely as needed throughout construction. The new space will include additional offices and employee support space including restrooms. Minor site work will be required to provide 14 new parking spaces for Attorney office staff on the north side of the Justice Center. Additional work will include updates to the existing fire alarm system throughout the entire Justice Center facility.

Schematic Design Phase 30-60 Days

- Meet with Story County staff to discuss basic building space program, site requirements and goals for the project
- Develop schematic plan options for review by County Attorney staff
- Meet with Story County staff as necessary to evaluate schematic design documents
- Revise schematic plans based on Story County staff feedback and review with stakeholders
- Prepare final schematic site and floor plans
- Prepare preliminary cost opinion



Design Development Phase 60 Days

- Develop and refine schematic design solution
- Meet with City of Nevada Planning to review site plan, make any required modifications, and gain city Site Plan approval
- Prepare preliminary interior material selections for review by Story County staff
- Provide documents to identify proposed architectural and structural systems and how they coordinate with mechanical, electrical and special systems
- Update preliminary construction cost opinion
- Meet with Story County staff to evaluate design development documents

Construction Document Phase 60 Days

- Prepare detailed documents for pricing and construction to include:
 - Certified Architectural drawings
 - Detailed Site Plan and Details
 - Detailed floor and ceiling plans
 - Door schedules and details to determine egress and fire rated assemblies
 - Finish schedules and details
 - Interior finish material selections
 - Casework plans and elevations
 - Certified Structural Plans
 - Detailed floor framing plans for any level change considerations
 - Certified MEPT drawings
 - Detailed plumbing plans
 - Detailed electrical plans
 - Detailed HVAC and BAS plans
- Certified project manuals which include bidding requirements, general construction requirements, insurance requirements and technical specifications
- Drawings required for application to State of Iowa for plan review and approval including code modification requests if required
- Meet with Story County staff to review construction documents prior to issue for pricing

Bidding Phase 30 Days

- Coordinate distribution of construction documents to Bidders
- Conduct Pre-Bid meeting to review project with Story County staff and Bidders
- Review contractor inquiries regarding documents and issue addenda as appropriate
- Meet with Story County staff to receive, review and evaluate bids
- Prepare construction contract with advice from Story County and their legal council



Construction Phase (Optional)

- Conduct Pre-Construction meeting to review project with Story County staff and selected General Contractor and their personnel
- Review contractor submittals, shop drawings and schedules
- Process project change orders, requests for information, proposal requests and other documents
- Attend construction progress meetings and observe project progress for general conformance to construction documents
- Review and process contractor Applications for Payment
- Conduct project walkthrough at contractor notice of Substantial Completion and prepare Punch List of outstanding items to be resolved
- Conduct project walkthrough to review completion of Punch List items
- Review contractor record documents and Operation and Maintenance manuals and turn over to Story County staff

4. Personnel/Firm Skills

RMH Architects has worked on countless projects for a local health care clinic with over 200 physicians at multiple clinic sites within the state of Iowa. Our projects for a central Iowa hospital have included additions, remodelings and planning studies. As design consultants to a leading manufacturer and distributor of animal health care products in over 100 countries, we have honed our skills working on project teams with multiple design disciplines as we tackled technically complex projects. All this work has enriched our experience working with multiple user groups within much larger organizations.



Nevada Field House



We believe that attention to our client's needs is the basis for a successful project. During the design process, we thoroughly analyze each project to ensure all opportunities are explored for solutions that optimize the goals, objectives and budgets of our clients. We work with our clients to achieve their vision while maintaining their budget

As we do for every project, a Project Team will be established from the beginning and will remain intact for the duration of the work to provide continuity for Story County. This technique ensures consistent communication channels and thorough project coordination. We also understand that project timelines are affected by decisions of all parties and feel it is our role to facilitate this process to meet project milestones and achieve your desired results.

Our commitment to the consistency of the project team will contribute to a higher quality project. Our team will remain intact throughout the duration of the project, and we will maintain singular responsibility for design decisions until the project is completed.

Our quality control methods throughout design and construction focus on communication and coordination. Regular project team meetings will be scheduled to address issues appropriate to the current stage of the design process. Frequent check sets would be distributed between team members to facilitate this coordination process.



Israel Family Hospice House



McFarland Clinic - Carroll Office

Budget Control

Through constant internal and consultant review and coordination we will be aware of the cost implications of proposed alternatives during the design process. We intend it to be the responsibility of our team to propose economical solutions which meet your needs.

We would utilize the services of Stecker-Harmsen, Inc., a local cost consultant, throughout all phases of design. We have worked with them for many years to help ourselves and our clients maintain project budgets. The methodology they use is a comprehensive material and labor quantity take-off for phases of design as follows:

Schematic Design:

Material and Labor quantity take off plus 15% contingency

Design Development:

Material and Labor quantity takeoff plus 10% contingency

Construction Documents:

Material and Labor quantity take off plus 5% contingency

Public Bidding

As illustrated by our previous work experience with public clients, we are proficient with the requirement of public bidding standards. Our current workload consists of no less than 8 projects utilizing public bidding for construction delivery. We have a strong reputation with the central Iowa bidding market and have worked with numerous public bid contractors on many successful projects.



Project Manager

Jeffrey S. Harris, AIA
Professional Experience:
Bachelor of Architecture
Architect, Iowa License

Principal
31 years
1990, Iowa State University
#3594 in 1995



Originally from Burlington, Iowa, Mr. Harris attended Iowa State University where he earned his Bachelor of Architecture degree in 1990. He began working at Roseland Architects in Ames as an intern architect that same year. Following the traditional internship and subsequent licensure he assumed the role of project architect with the firm in 1995. In early 2001 a professional corporation was formed with Mr. Harris as one of three principals in the new firm.

Mr. Harris is involved with every phase of project development from initial programming and site selection to construction administration and project close-out. As the firm is a horizontally organized office, he is actively engaged in projects from programming through construction documents, consultant selection and coordination, client contact and business development.

Mr. Harris would be responsible for project management, consultant coordination and project documentation

Mr. Harris has served on the Nevada Community School District Facilities Task Force, and for seven years on the Nevada Planning and Zoning Commission with three years as Chairman. He currently serves as Vice President of the Board of Directors for the Nevada Economic Development Commission.

Project Architect

Michael Garcia, AIA
Professional Experience:
Bachelor of Fine Arts:
Masters of Architecture:
Architect, Iowa License

12 years
2004
2011, Iowa State University
#8370 in 2023



A central Iowa native, Michael has held positions for the last 15 years that have allowed him to participate in the design and construction of many different project types. In pursuit of a more design oriented career, Mr. Garcia came to Roseland Mackey Harris from Iowa State University where he was a Capital Project Manager for Facilities Planning and Management. Michael assists in every phase of project development from programming to construction administration and project close out.

Mr. Garcia would be responsible for project documentation and construction administration on this project for Story County.



Interior Designer

Shelly Meinhard, NCIDQ

Professional Experience

Firm Experience

Bachelor of Arts

NCIDQ Certified

30 years

28 years

1993, University of Northern Iowa

1998



Ms. Meinhard joined the team at Roseland Architects as an interior designer in 1995 and has continued with the firm for 28 years. She is an Iowa native and received her education at the University of Northern Iowa. Her professional experience began in the specification furniture trade before moving into the full-time design office setting.

Ms. Meinhard's experience includes extensive space planning work for a variety of project types along with selection of interior finishes appropriate for all of the firm's individual projects. She also specifies furnishings and assembles furniture proposal requests to assist our clients in receiving competitive bids. Her responsibilities also include window treatment selection, interior signage design and assisting with custom casework design and specifications.

For this project, Ms. Meinhard will be responsible for the development of interior finishes, millwork details, and interior design services.

Intern Architect

Garrett Ringblum, Assoc AIA

Professional Experience

Firm Experience

Bachelor of Architecture

3 years

3 years

2023, Iowa State University



Garrett joined the RMH team while an architecture student at Iowa State working summers and available hours throughout the school year. Upon graduation in Spring of 2023, he assumed a full time role in the office. Garrett's work has expanded to include all aspects of design and construction administration. A south-east Iowa native, Garrett has spent time in the construction industry and enjoys the creative aspect of the field.

Garrett's role for Story County will be assisting the design team with project documentation.



5. Previous Story County Projects

Story County Community Life Building Re-Roofing

Roofing and Siding Replacement Project

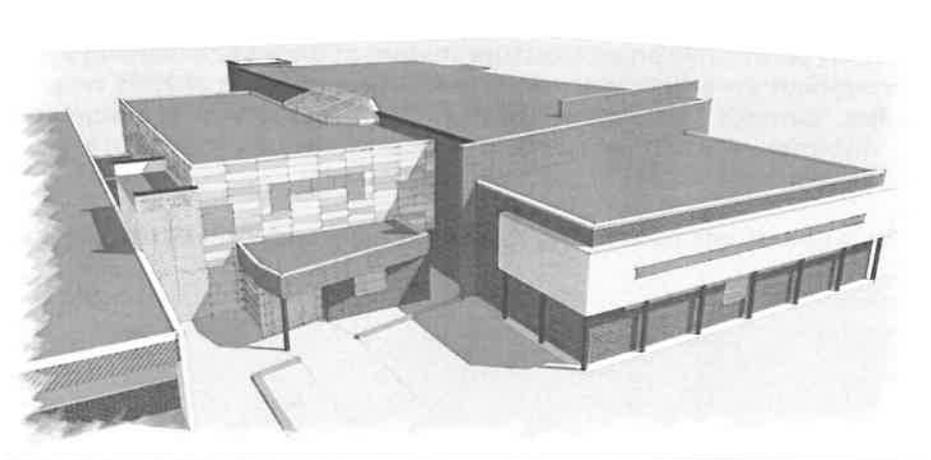
Story County was seeking a replacement for an aging metal roof and siding system for the Community Life Building in Ames. RMH developed a plan to replace the existing roof and re-structure the roof to eliminate a number of existing problematic flat roof areas. The project was competitively bid and completed within a 6-month period to meet the county annual budgeting requirements.



Story County Justice Center, Nevada

County Attorney Office Addition and Remodeling

Schematic design was completed for this addition to the Story County Justice Center in Nevada. The county was looking to consolidate the offices of the county attorney in one location within the Justice Center complex. RMH worked with client groups from the Attorney's Office and the Sheriff's Department to address space needs as well as process improvements for building security and lockdown. The project is currently on hold.





Story County Animal Shelter, Nevada

County Animal Control Facility Remodeling

Work was completed in 2019 on this renovation to the Story County Animal Shelter. Animal care space was expanded into previously vacant tenant space in the facility. Individual spaces were established for feline and canine holding and adoption space as well as quarantine for new arrivals and sick animals. All HVAC systems were upgraded to meet current code for ventilation and temperature control. Electrical systems were also updated, and multiple tenant services combined.

Transitional Living - Crisis Stabilization Home Remodeling, Ames

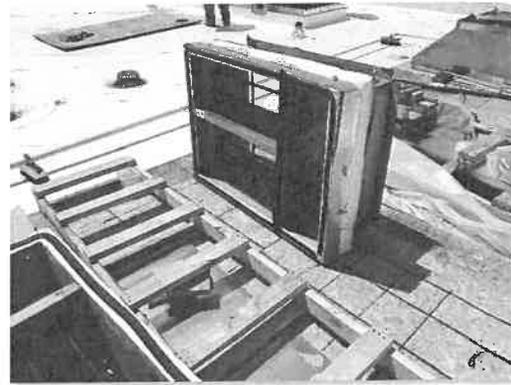
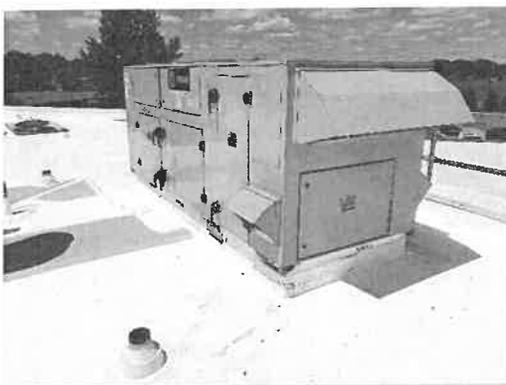
Story County/MGMC In-Patient Short-Term Care Facility

Work was completed in 2018 on this remodeling project of an existing Story County group home. Interior finishes were upgraded throughout the home as well as modifications to improve staff spaces and resident rooms. Bathrooms were upgraded for accessibility and safety concerns. New millwork was provided in all patient rooms to eliminate additional safety concerns for both staff and residents.

Story County Justice Center - HVAC Improvement for Jail Housing Facility, Nevada

Jail HVAC Replacement Project

Work is now complete on all phases of this equipment replacement and upgrade to all heating, ventilation and air conditioning equipment serving the Story County Justice Center. Phase 1 work was completed while the jail was occupied with limited disruption to day-to-day activities. Phase 2 and 3 to replace the remaining HVAC equipment throughout the remainder of the Justice Center facility was completed in 2023.





BOLTON & MENK AMES IOWA

Location: Ames, IA

End Date: January 3, 2018

Project Size: 10,540 SF

Budget: N/A

Project Description:

Bolton & Menk, a civil engineering consulting firm, was ready to move out of their 1970's era office building into a new facility in the northeast area of Ames.

The new building was planned for an undeveloped two-acre site with an additional two-acre site adjacent to it that will be developed to showcase the firm's landscape design capabilities.

The one-story, 10,540 square foot facility contains ten private offices, five communal workbays housing five people each, three conference rooms, two collaboration areas, surveyor work and storage areas, print room, break room and restrooms.

The exposed roof structure in the workbays and collaboration areas are accentuated with floating ceiling 'clouds' and suspended light fixtures. Communal libraries are located adjacent to the collaboration areas, and clear glass at the print room allows visual communication between both sides of the building.





HERTZ FARM MANAGEMENT NEVADA IOWA

Location: Nevada, IA
End Date: January 2014
Project Size: 19,820 SF
Budget: N/A

Project Description:

Hertz Farm Management engaged RMH for a major addition to its home office in Nevada. The project consisted of a 19,800 square foot addition to the original 12,000 square foot office.

The first floor included a new main entry and lobby that divides the building into farm management and real estate departments. Individual private offices ring the perimeter and the center consist of a large open office area to support Hertz's growing staff needs. Upper clerestory windows and borrow lites bring abundant natural light into the center open office space.

The lower level includes a large training room that can hold up to 100 for company wide meetings along with kitchen and staff spaces that support the training room. A three car garage is included for company vehicles.

The original building was completely remodeled upon completion of the addition.





MANATTS REMODEL AMES, IOWA

Location: Ames, IA

End Date: December, 2016

Project Size: 2,250 SF REMODEL
1,800 SF NEW

Budget: \$858,000

Project Description:

Manatts, a local paving contractor, needed additional space for their Ames, Iowa office personnel. After looking at the option of a completely new building, they chose instead to add onto their existing 13th Street facility.

The existing 2,250 square foot metal building was originally built in 1993. Manatts desired a more contemporary aesthetic and wanted to update their visual presence while also increasing the building footprint by about 1,800 square feet.

The project involved completely gutting the existing building and providing a new reception area, restrooms, private offices, break room and central open workspace for use by estimators working collaboratively on projects. Company colors of red and grays were incorporated into the new entry and interiors, creating a cohesive experience that provides a dynamic statement to passerby.





KNAPP TEDESCO AMES, IOWA

Location: Ames, IA

End Date: January 23, 2008

Project Size: 5,000 SF

Budget: \$499,950

Project Description:

This 5,000 square foot former bank and cosmetology school now houses the offices of a local insurance agency. As part of the renovation work, the interior space was completely gutted and new perimeter offices, restrooms, reception area, and staff support areas were created. The client sought to have a new, modernized look created for the main exterior facade along Grand Avenue, and to have as much natural light brought into the space as possible.

These project requirements were achieved through the use of a custom architectural daylighting system comprised of a feature canopy over the entry vestibule and a skylight unit over the reception area installed in the refurbished concrete waffle slab ceiling. The original waffle slab ceiling was cleaned, painted and set off by wood trim, wood ceiling panels and adjacent bulkhead. Existing exterior windows were modified and enlarged to maximize natural light into the space, and new windows were added to give the space a more connected feeling with the outside environment.





SOUTH STORY BANK & TRUST NEVADA, IOWA

Location: Nevada, IA

End Date: Spring 2022

Project Size: 1,800 SF

Budget: N/A

Project Description:

Located on South B Ave. in Nevada, IA sits South Story Bank & Trust's new branch. We are thrilled with the outcome of this freshly remodeled space that welcomed an amazing new addition to the local community. The project's focus was the rework the interior of the space while also creating a new exterior canopy drive-through transaction space.

The project highlights include a reworked interior space housing staff and consulting spaces and a new exterior canopy to provide clients an opportunity for a drive-through ATM and teller space. A revamped interior design scheme provides a fresh sense of life to the space that works well for all parties involved.

Working with South Story Bank & Trust was a pleasure to create an inviting space that welcomes clients to bring their business to a valuable local asset.





6. Schedules and Deadlines

We work with our clients to make sure that we fully understand all their expectations, including schedules and deadlines. We understand the requirements of annual budget constraints and the importance of meeting deadlines to ensure funding for public projects. Should results of the design process result in the need for a schedule extension or reduction, we would discuss with you as soon as we can to minimize the impact on the project.

7. Availability of Key Personnel

Roseland, Mackey, Harris Architects has the resources, capabilities and personnel commitment to complete the project efficiently. Our staff could begin work by November 1, 2023

8. Fee Structure

Design & Bidding Phase

▪ Architect	\$27,800
▪ Structural Engineer	\$ 3,500
▪ MEP Engineer	\$17,400
▪ Cost Consultant	\$6,500

Design Services Total **\$55,200**

Construction Services

▪ Architect	\$7,000
▪ Structural Engineer	\$ 900
▪ MEP Engineer	\$4,500

Const Admin Services Total **\$12,400**

Reimbursable expenses would consist of large format printing and document distribution.

Project fees will be billed monthly based on the percentage of work complete.

RMH will not initiate any services that would be subject to additional fees without prior approval of Story County.



9. References

Ron Frantzen
Executive Director of Facility Management
McFarland Clinic, PC
1215 Duff Avenue
Ames, IA 50010
515-239-4455

Chad Leimbacher
Construction Project Manager
Des Moines Public Schools
1917 Dean Avenue
Des Moines, IA 50316
515-242-8339

Tim Hansen, Director
City of Nevada Parks & Recreation
825 15th Street
Nevada, IA 50201
515-382-4352



McFarland Clinic - South Ames

IOWA HOMEOWNER ASSISTANCE FUND



MORTGAGE HELP IS HERE FOR IOWA HOMEOWNERS

The Iowa Homeowner Assistance Fund program assists eligible Iowa homeowners in avoiding foreclosure by providing financial assistance with mortgage payments and related property expenses.

AM I ELIGIBLE?

ELIGIBLE HOMEOWNERS MUST:

- Be income qualified
- Have had someone in the household experience a financial hardship after January 21, 2020 because of the COVID-19 pandemic.
 - This could be the result of a reduction in income or increase in living expenses due to job loss, fewer work hours, paying more for childcare, illness, or being unable to work because you had to take care of a family member
- Be at least one payment behind on one of the following:
 - Mortgage
 - Contract sale, (purchasing a home under a legally recorded contract)
 - Manufactured home
 - Property taxes.
- Own the property located in Iowa (applicants purchasing a home under a legally recorded contract are eligible)
- Occupy the home as their primary residence

WHAT TYPE OF ASSISTANCE IS AVAILABLE?

Up to \$25,000 per eligible household to assist with past due payments, including:

Eligible Past Due Expenses:

-  • Mortgage Payments
-  • Land contract sale payments
-  • Manufactured Home/Lot Rent Payments
-  • Property Taxes
-  • Homeowner's Insurance (Homeowner's hazard, flood, and/or mortgage insurance)
-  • Homeowner Association Fees

WHAT DO I NEED TO DO TO APPLY?

- STEP 1** Take the eligibility precheck at iowafinance.com/IHAF to determine preliminary eligibility.
- STEP 2** Prepare required application documentation.
- STEP 3** Submit online application at iowafinance.com/IHAF.
- STEP 4** The mortgage servicer and/or other service providers of past due amounts will be required to verify the information submitted by the applicant.
- STEP 5** The case review team will review the application to ensure all documentation is complete and to verify eligibility.

In some cases, applicants will be referred to free, confidential mortgage counseling through Iowa Mortgage Help to ensure housing stability prior to being eligible for financial assistance through the program.

WILL I RECEIVE PAYMENT DIRECTLY, IF APPROVED?

No. Payments will be made directly to mortgage servicers and other payees, as applicable to be applied to the homeowner's account(s).

**CONTACT THE IOWA HOMEOWNER ASSISTANCE FUND TEAM:
888-668-0927**

Iowa Homeowner Assistance Fund

Treasurer Participation Agreement



This Participation Agreement (Agreement) is made on Oct. 24, 2023, by and between the Iowa Finance Authority (IFA) and the Story County Treasurer (the "Treasurer") to confirm their mutual agreement regarding the Iowa Homeowner Assistance Fund.

RECITALS

WHEREAS, IFA has created a federally funded program under its Iowa Homeowner Assistance Fund Program ("IHAF Program"); and

WHEREAS, the IHAF Program was established to mitigate financial hardships associated with the coronavirus pandemic by providing funds to eligible entities, including County Treasurers for the purpose of preventing homeowner mortgage delinquencies, defaults, foreclosures, tax sales, and general displacements of eligible homeowners ("Homeowners") experiencing financial hardship after January 21, 2020, through qualified expenses related to delinquent property taxes, for the benefit of those Homeowners; and

WHEREAS, the debts owed to Treasurer by Homeowners are eligible as Qualified Expenses under the IHAF Program; and

WHEREAS, Treasurer has the statutory powers of collection and tax sale pursuant to the Iowa Code chapters 445 and 446; and

WHEREAS, Treasurer is able to provide confirmation of same on County letterhead; and

WHEREAS, Treasurer desires to participate in the IHAF Program; and

WHEREAS, Treasurer understands that participation in the IHAF Program is voluntary and is distinct from Treasurer's participation in any other local, state, or federal foreclosure prevention, eviction prevention, or utility-access preservation programs; and

WHEREAS, Treasurer and IFA desire to enter into this Agreement to set forth certain premises and mutual covenants:

NOW, WHEREFORE, IFA and Treasurer agree as follows:

1. **Application Process.** Homeowners will access the IHAF Program through an online application using systems established or designated by IFA. Treasurer understands that it will not be involved in determining eligibility for the IHAF Program, and that IFA shall make eligibility determinations according to its sole interpretation of IHAF Program guidelines.
2. **Qualification of Borrowers.** IFA shall be responsible for the qualification of Homeowners to receive IHAF Program funding. Treasurer may refer potentially eligible homeowners to IFA, and Treasurer is encouraged but not required to market the IHAF Program. IFA shall make marketing materials available to Treasurer, including web graphics and brochures in pdf format. Treasurer may refer Homeowners to IFA's website at www.iowafinance.com/IHAF for program information.

3. **Point of Contact.** IFA shall provide a list of key contacts to Treasurer.
Treasurer agrees to provide a primary and secondary point of contact and payment information to IFA to facilitate communication and payment of IHAF Program funds (Exhibit A) and shall provide accessible contacts to IHAF Program eligible Homeowners to address Treasurer's participation in the IHAF Program and the administration of IHAF Program payments as to Homeowner's accounts with Treasurer.
4. **Payments.** Treasurer shall promptly provide payment information to IFA by completing Exhibit A. Treasurer agrees to accept payment from Yardi Systems on behalf of the IHAF Program in whatever form presented, including any form of check.
5. **Information Sharing/Written Authorization.** IFA shall be responsible for procuring written authorization from each Homeowner to share information with Treasurer. A copy of the signed authorization will be provided to Treasurer through secured email. Treasurer agrees to communicate information about the resolution of the assisted Homeowner's deficiency or default and resolution options, to IFA.
6. **Transmission of Non-Public Personal Information.** All communication that includes a Homeowner's Nonpublic Personal Information (as defined below) between IFA and Treasurer shall be sent through encrypted email or other similar secure electronic delivery system. IFA and Treasurer agree they will maintain or implement appropriate measures designed to (a) ensure the security and confidentiality of any Nonpublic Personal information it received from the other party, (b) protect against any anticipated threats or hazards to the security or integrity of such information, (c) protect against unauthorized access to or use of such information that could result in substantial harm or inconvenience to the subject of such information, (d) ensure the proper disposal of all Nonpublic Personal Information received from the other party upon the termination of the Agreement for any reason, unless the information is required to be retained for legal or regulatory record retention purposes, (e) treat the Nonpublic Personal Information with at least the same degree of care that it uses to protect its own confidential and proprietary information of a similar nature but with no less than a reasonable degree of care, and (f) implement or utilize appropriate technological safeguards that are at least in compliance with the Gramm-Leach Bliley Act and generally recognized industry standards.

"Nonpublic Personal Information" means any information received from or provided by the other party which pertains to or identifies an individual, such as name, postal address, e-mail or IP address, facsimile or phone number, mother's maiden name, social security or identification number, transactional, employment, financial data, medical or health records, personal, gender, political profile, account, and password information.

7. **Homeowner Assistance.** IFA will hold no ownership interest in properties assisted with IHAF Program funds.

IFA and Treasurer agree that all IHAF Program Homeowner assistance options will be conducted in accordance with the IHAF Program descriptions and requirements detailed in

the respective Program term sheet(s), as they now exist and may be amended from time to time.

Treasurer recognizes that the IHAF Program is a federal program administered by the U.S. Treasury, may be subject to guideline changes issued after the date of this agreement, and agrees to abide by the terms of subsequent or superseding federal guidance.

Treasurer agrees the program guidelines may be amended by IFA from time to time. Treasurer reviewed the program term sheet and agrees to comply with all Program guidelines as outlined by IFA.

8. **IHAF Program Approval.** Upon notification by IFA that a Homeowner has been conditionally approved for the IHAF Program, Treasurer agrees to promptly accept or deny each Homeowner's participation in the IHAF Program. Treasurer agrees that denial shall be only for good cause such as pending litigation, potential fraud, bankruptcy restrictions, and foreclosure status or if denied by investor or mortgage insurer for good cause.
9. **IHAF Program.** Treasurer agrees to provide timely communication of Homeowner's deficiency status to IFA, including sufficient information to identify that the correct deficiency is matched to the correct Homeowner, and the amount owed. IFA in turn will evaluate such information, determine if the Homeowner is eligible for IHAF Program funds and, if so, for how much and for what purposes(s) and share such determinations with the Homeowner and Treasurer. Treasurer agrees to apply IHAF Program funds towards delinquent property taxes (PITI).
10. **Timeliness.** Treasurer acknowledges it is responsible for timely application of IHAF Program funds. Treasurer shall hold the Homeowner harmless if payments are not applied timely.

Treasurer agrees that, upon the request of IFA, it will timely provide IFA with written reports documenting application of IHAF Program funds or alternatively to provide IFA an exception report for any funds that could not be applied. All remaining delinquencies identified after IHAF Program funding must be resolved between Homeowner and Treasurer. The period of performance for IHAF Program awards begins on the date hereof and ends on September 30, 2026, unless otherwise extended by U.S. Treasury. Treasurer shall not be eligible to receive IHAF Program funds after such period of performance ends.

11. **Repayment of Funds.** Where the Homeowner has an ongoing obligation to the Treasurer that will continue after application of program funds to the deficiency, IFA agrees that Treasurer will not be required to repay amounts applied to a Homeowner's delinquent taxes if that Homeowner is later determined to be ineligible. If the Treasurer is eligible to retain excess funds and overages, those may be retained by Treasurer and applied for the benefit of the Homeowner's ongoing obligation. Treasurer may be required by IFA to demonstrate how retained excess funds will be applied for the benefit of the Homeowner, in such format as IFA shall require. If Treasurer is not eligible to retain and apply excess assistance due to the lack of an ongoing obligation or shall otherwise fail to apply Grant

funds to the Homeowner's housing delinquencies, such unapplied funds are the property of IFA and shall be promptly returned to IFA within thirty (30) days of determination of excess funding, but in any event shall not be paid directly to the Homeowner.

12. **Homeowner Actions/Fraud.** Treasurer agrees to promptly notify IFA in writing of any ongoing legal action against a Homeowner, including fraud-related activities.
13. **IHAF Program Eligibility.** Treasurer agrees that it is not authorized or empowered to determine and/or communicate to the Homeowner eligibility for IHAF Program funds. IFA retains sole authority for its IHAF Program eligibility determination and communication to the Homeowner and Treasurer. Treasurer will communicate with Homeowner and IFA regarding modification and other Treasurer-driven approvals.
14. **Treasurer Legal Compliance Obligations.** Treasurer recognizes and accepts that the IHAF Program is a federally funded grant program and acknowledges that failure to abide by IHAF Program terms may result in recapture of grant funds or other sanctions.

Treasurer will comply with local, state, and federal laws pertaining to discrimination, including, but not limited to: the Fair Housing Act (42 U.S.C. 3601-19) and implementing regulations; Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d-4) and implementing regulations; Title VIII of the Civil Rights Act of 1968 (as amended by the Fair Housing Amendments Act of 1988) and implementing regulations; the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) and implementing regulations; Title II of the Americans with Disabilities Act (42 U.S.C. 12101, et seq); the Elliott-Larsen Civil Rights Act.

15. **Termination.** Participation in the IHAF Program is voluntary, and either Treasurer or Homeowner may terminate their respective participation agreement without cause, with 30 days written notice, unless or until IHAF Program funds have been paid to Treasurer by IFA and accepted by Treasurer for the benefit of the Homeowner. Either party may terminate immediately upon material breach from the other party; in event of such termination, Treasurer shall accept and apply payments as agreed on behalf of a Homeowner already approved prior to the immediate termination, or shall return applicable assistance funds to IFA, at Treasurer's discretion.

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK
SIGNATURES ON FOLLOWING PAGE**



Accepted and agreed to by:

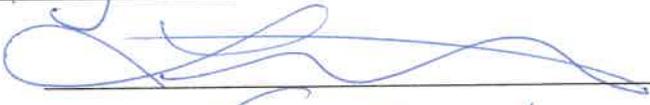
Story County Treasurer
Signature: Ted Rasmussen
Name: Ted Rasmussen
Title: Treasurer
Date: Oct. 24, 2023

Iowa Finance Authority

Signature: Aaron Smith
Program Administrator Official
Name: AARON SMITH
Title: CHIEF BOND PROGRAMS DIR.
Date: 10-24-2023

Accepted and agreed to by:

Story County Board of Supervisors

Signature: 

Name: Latifah Faisal

Title: Chair, BOS

Date: 10/24/23

EXHIBIT A

Treasurer Contact Information

Treasurer Name: Ted Rasmusson

Address 1: PO Box 498

Address 2: _____

City: Nevada

State: IA ZIP: 50201

Contact Name: Ted Rasmusson

Contact Phone Number: 515 382 7340

Contact Email: Treasurer@StoryCountyIowa.GOV

EIN / TIN: 42-6005024

Payment Mailing Address
(If different from above.)

Attention to: _____

Address 1: _____

Address 2: _____

City: _____

State: _____ ZIP: _____

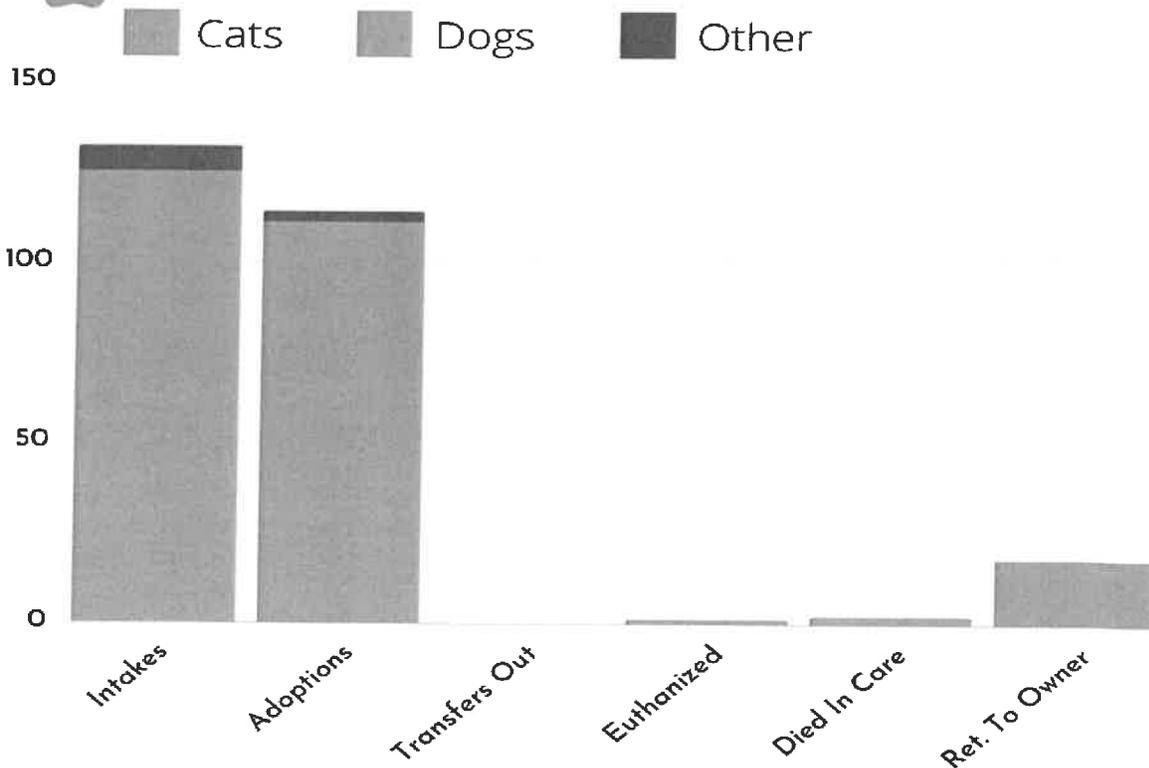


Story County Animal Control and Shelter
 Quarterly Report: July 1st, 2023 – Sept. 30th 2023

	July	Aug	Sept	Total
Cat Intakes	33	10	46	89
Cats Adopted	26	47	22	95
Cats Transferred to another rescue	0	0	0	0
Cats Euthanized(medical)	0	0	0	0
Cats Died in Care	1	1	0	2
Cats Returned to Owner	2	0	2	4
Dog Intakes	12	10	14	36
Dogs Adopted	11	1	4	16
Dogs Transferred to another rescue	0	0	0	0
Dogs Euthanized(medical)	0	0	0	0
Dogs Euthanized(behavior)	1	0	0	1
Dogs Died in Care	0	0	0	0
Dogs Returned to Owner	5	6	3	14
Other Animal Intakes	3	2	2	7
Other Animals Transferred	0	0	0	0
Other Animals Adopted	1	2	0	3
Other Animals Returned to Owner	0	0	0	0



A LOOK AT OUR NUMBERS



Animal Control Calls: 60 Incidents

Reason	Count
Animal Abuse	1
Bite Case	5
Complaint	8
Confined Stray	20
Cruelty	1
Dead Animal	3
Disturbance	1
Injured	4
Neglect	1
Other	1
SCSO Assist	1
Un-Confined Stray	8
Welfare Check	6

Current Animal Population 10/19/2023: Dogs - 11, Cats - 75, G. Pigs - 2

Animals currently in Foster Care as of 10/19/2023: Dogs - 2, Cats - 18

Donations Received:	July	August	Sept	Total
	\$620.00	\$4,171.11	\$685.32	\$5,476.43

In the last quarter, we welcomed a total of 132 animals, which consisted of not only dogs and cats, but also chinchillas and guinea pigs. We were thrilled to have several new foster homes join our team, which allowed us to place 62 kittens and cats, and 2 dogs, into foster care while they awaited spay/neuter surgeries and medical treatments. Animal control calls kept us on our toes, with confined and unconfined stray pick-ups, welfare checks, and several bite cases. We have exciting news to share, as starting in August, our office is now able to accept credit card payments for adoptions, reclaims, and donations. As the school year began, we invited the SHRA club (Students Helping Rescue Animals) to volunteer, focusing on animal socialization and basic cleaning and tidying up around the shelter. The Plucky Paws volunteer group also lent a hand and helped with animal enrichment and various other tasks, totaling 106.5 volunteer hours. Our summer ended with a successful book buddies event, which we plan on offering again next summer. In September, we began attending "Caturday" at the Colo library to showcase some of our adoptable cats and kittens. Our staff also received additional training, with the Director and Animal Control Officer achieving their ACO II certification from the National Animal Care and Control Association, and attending a 2-day in-person Cruelty Investigations workshop hosted by the ASPCA.