

The Board of Supervisors met on 12/12/23 at 10:00 a.m. in the Story County Administration Building. Latifah Faisal, Linda Murken, and Lisa Heddens, with Faisal presiding. (all audio of meetings available at storycountyiowa.gov; any resolution is effective upon signature and can be inspected M-F, 8-4:30, at 900 6th Street, Nevada, Iowa).

ADOPTION OF AGENDA: Murken moved, Heddens seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

BID OPENING FOR HICKORY GROVE WASTEWATER CONVEYANCE SYSTEM: Mike Cox, Conservation Director, opened bids from the following: 1) On Track Construction, LLC, Nevada Iowa, bid bond signed and attached, total bid of \$959,500.00; 2) GM Contracting, Lake Crystal, Minnesota, bid bond signed and attached, total bid of \$886,275.18; 3) Keller Excavating, Inc. Boone, Iowa, bid bond signed and attached, total bid of \$795,520.00; 4) JET Drain Service, LLC, Ames, Iowa, bid bond signed and attached, total bid bond of \$856,730.00; 5) Gehrke, Inc. Eldora, Iowa, bid bond signed and attached, total bid of \$1,130,640.00; 6) Mainline Construction, Bondurant, Iowa, bid bond signed and attached, total bid of \$879,810.00; 7) Boomerang Corp, Anamosa, Iowa, bid bond signed and attached, total bid of \$907,102.00; 8) Synergy Contracting, Des Moines, Iowa, bid bond signed and attached, total bid of \$986,120.00; 9) J&K Contracting LLC, Urbandale, Iowa, bid bond signed and attached, total bid of \$998,000.00. Cox stated Conservation will review received bids and return to the Board with an award recommendation.

EMERGENCY MANAGEMENT QUARTERLY REPORT: Coordinator Melissa Spencer highlighted from the submitted report including outreach, planning, training, and staffing.

MINUTES: 12/5/23 Minutes – Heddens moved, Murken seconded the approving 12/5/23 Minutes as presented. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) new hire, effective 12/18/23, in General Assistance for Addison Anderson @ 15.00/hr; 2) pay adjustment, effective 12/17/23, in a) Attorney's Office for Amie Cerka @ \$30.58/hr; b) Board of Supervisors for Stephanie McCarty @ \$2,109.19/bw; c) Conservation for Dillon Schmidt @ \$24.21/hr; d) General Assistance for Chelsea Flack @ \$27.70/hr; e) Sheriff's Office for Clark Blau @ \$2,702.25/bw; Nathan Gruis @ \$2,899.14/bw; Cody Hamilton @ \$2,899.94; Aaron Kester @ \$3,030.00/bw; Meredith Monroe @ \$2,054.61/bw; Tammy Sonich @ \$20.30/hr; effective 12/31/23 in a) Sheriff's Office for Jordan Lentz @ \$2,899.94/bw; Michael Paisley @ \$2,054.61/bw. Murken moved, Heddens seconded approving the Personnel Actions as listed. Roll call vote. (MCU)

Heddens moved, Murken seconded approving the Consent Agenda as listed.

1. Contract with Van Maanen Electric Inc. for Administration Building Generator Replacement for \$477,475.00
2. Story County College Access Network request for \$250.00 to support Salir Adelante - Pathways for Our Future
3. Appointment of Erica Place to the Conservation Board for a five-year term Ending 12/31/28
4. Appointment of Kelli Excell to the Board of Adjustment for a five-year term ending 12/31/28
5. FY24 Local Public Health Services Contract, effective 7/1/23-6/30/24, for \$190,158.00
6. Immunization Services Allocation for FY24
7. Iowa Department of Health and Human Services Contract #5884BT185 for Public Health Six-Year Emergency Response, effective 7/1/23-6/30/29
8. Amendment 1 to the Iowa Department of Health and Human Services Public Health Contract, effective until 12/31/23, for \$45,682.00
9. Amendment 2 to the Iowa Department of Health and Human Services Public Health Contract #5884BT185, effective 9/15/23-12/31/24, for \$48,445.00
10. Contract with Finco Wood Service for tree removal on the Praeri Rail Trail for \$9,000.00
11. Change Order No. 5 for the McFarland Lake Renovation Project modifying the contract with Aaron Crane Construction for a deduction of \$7,916.00
12. The American Rescue Plan Act (ARPA) Quarterly Report for the quarter ending 9/30/23

Roll call vote. (MCU)

ORDINANCE NO. 313, AMENDING CERTAIN BOUNDARIES OF THE OFFICIAL ZONING MAP OF STORY COUNTY, IOWA - UNDERWOOD REZONING: Andrea Wagner, Planner, Planning and Development, reported on the property, current zoning, potential future development, notice to surrounding owners and the City of Ames, and standards. Faisal opened the public hearing at 10:33 a.m., and, hearing none, she closed the public hearing at 10:33 a.m. Discussion took place. Murken moved, Heddens seconded approving Ordinance No. 313, Amending Certain Boundaries of the Official Zoning Map of Story County on First Consideration and Set Second Consideration for 12/19/23. Roll call vote. (MCU)

RESOLUTION #24-40, TO ENTER INTO AN OFFER TO BUY REAL ESTATE AND ACCEPTANCE OF THE PURCHASE OF PROPERTY FOR THE AMOUNT OF \$405,000.00 AND AUTHORIZE THE SIGNATURE OF THE BOARD CHAIR ON ALL NECESSARY DOCUMENTATION: Mike Cox, Conservation Director, reported fundraising goals have been met. The land will be purchased from the Iowa National Heritage Foundation (INHF). In addition to private donations, Conservation received a federal grant from the National Parks Services; funds should be disbursed in early 2024. The Conservation Board supports the purchase. Faisal opened the public hearing at 10:41 a.m., and, hearing none, she closed the public hearing at 10:41 a.m. Discussion took place. Heddens moved, Murken seconded approving to Enter into an Offer to Buy Real Estate and Acceptance of the Purchase of Property for \$405,000.00 and Authorize the Signature of the Board Chair on all necessary documentation. Roll call vote. (MCU)

LEASING ADDITIONAL SPACE TO CENTRAL IOWA COMMUNITY SERVICES (CICS) AT THE HUMAN SERVICES CENTER (HSC): Joby Brogden, Director of Facilities Management, and Karla Webb, CICS Director, reported on needed additional workspace for staff. HSC has unused space available for use. Discussion took place. Murken moved, Heddens seconded approving of Leasing Additional Space to CICS at the HSC. Roll call vote. (MCU)

USING THE COUNTY CREDIT CARD FOR YODECK DIGITAL SOFTWARE SUBSCRIPTION FOR \$95.88 ANNUALLY: Alissa Wignall, Director of Internal Operations and Human Resources, and Stephanie McCarty, Human Resources Coordinator, reported on the annual fee for software updates. Discussion took place. Heddens moved, Murken seconded the approving of using the County Credit Card for Yodeck Digital Software Subscription for \$95.88. Roll call vote. (MCU)

INFORMATION TECHNOLOGY QUARTERLY REPORT: submitted written report only.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on upcoming items.

CLOSED SESSION PURSUANT TO CODE OF IOWA §21.5(1)(c): Heddens moved, Murken seconded to go into closed session at 10:56 a.m. Roll call vote. (MCU)

Faisal reconvened the Board in open session at 11:45 a.m.

Murken moved, Heddens seconded appealing the order on cross motions for summary judgment in the District Court for the Southern District of Iowa, Civil No. 4:22-cv-00383-SMR-SBJ *William Couser and Summit Carbon Solutions, LLC v. Story County Board of Supervisors*. Roll call vote. (MCU)

Heddens moved, Murken seconded to adjourn at 11:45 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Tentative Agenda
Administration Building, 900 6th St., Nevada, IA
12/12/23

1. SPECIAL NOTE TO THE PUBLIC: This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

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Passcode: 740703

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Passcode: 934031

Dial (for higher quality, dial a number based on your current location):

+1 312 626 6799 US (Chicago)

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:
5. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda

6. Bid Opening For Hickory Grove Wastewater Conveyance System - Mike Cox

Department Submitting Conservation

7. AGENCY REPORTS:

- I. Emergency Management Quarterly Report - Melissa Spencer

Department Submitting Auditor

Documents:

EMA QTR.PDF

8. CONSIDERATION OF MINUTES:

I. 12/5/23 Minutes

Department Submitting Auditor

9. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) new hire, effective 12/18/23, in General Assistance for Addison Anderson @ 15.00/hr; 2) pay adjustment, effective 12/17/23, in a) Attorney's Office for Amie Cerka @ \$30.58/hr; b) Board of Supervisors for Stephanie McCarty @ \$2,109.19/bw; c) Conservation for Dillon Schmidt @ \$24.21/hr; d) General Assistance for Chelsea Flack @ \$27.70/hr; e) Sheriff's Office for Clark Blau @ \$2,702.25/bw; Nathan Gruis @ \$2,899.14/bw; Cody Hamilton @ \$2,899.94; Aaron Kester @ \$3,030.00/bw; Meredith Monroe @ \$2,054.61/bw; Tammy Sonich @ \$20.30/hr; effective 12/31/23 in a) Sheriff's Office for Jordan Lentz @ \$2,899.94/bw; Michael Paisley @ \$2,054.61/bw.

Department Submitting Auditor

10. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Contract Between Story County And Van Maanen Electric Inc. For Administration Building Generator Replacement For \$477,475.00 (Budgeted)

Department Submitting Facilities Management

Documents:

STORY COUNTY ADMINISTRATION GENERATOR CONTRACT.PDF

II. Consideration Of Story County College Access Network Request For \$250.00 To Support Salir Adelante-Pathways For Our Future

Department Submitting Board of Supervisors

Documents:

SALIR ADELANTE.PDF
SALIR ADELANTE PARENT FLYERS57.PDF

III. Consideration Of Appointment Of Erica Place To The Conservation Board For A Five-Year Term Ending 12/31/28

Department Submitting Board of Supervisors

Documents:

NOTICEOFAPPT.PLACE.PDF

IV. Consideration Of Appointment Of Kelli Excell To The Board Of Adjustment For A Five-Year Term Ending 12/31/28

Department Submitting Board of Supervisors

Documents:

EXCELL.PDF

V. Consideration Of FY24 Local Public Health Services Contract, Effective 7/1/23-6/30/24, For \$190,158.00

Department Submitting Environmental Health

Documents:

PH BOH APPROVED LPHS FY24.PDF

VI. Consideration Of Immunization Services Allocation For FY24

Department Submitting Environmental Health

Documents:

PH BOH APPROVED IMMUNIZATIONSERVICES ALLOCATION FY24.PDF

VII. Consideration Of Iowa Department Of Health And Human Services Contract #5884BT185 For Public Health Six-Year Emergency Response, Effective 7/1/23-6/30/29

Department Submitting Environmental Health

Documents:

PH BOH APPROVED 6 YR EMERGENCY RESPONSE CONTRACT.PDF

VIII. Consideration Of Amendment 1 To The Iowa Department Of Health And Human Services Public Health Contract #5884BT185, Effective 7/1/23-12/31/23, For \$45,682.00

Department Submitting Environmental Health

Documents:

PH BOH APPROVED 6 YR ERC AMENDMENT 1.PDF

IX. Consideration Of Amendment 2 To The Iowa Department Of Health And Human Services Public Health Contract #5884BT185, Effective 9/15/23-12/31/24, For \$48,445.00

Department Submitting Environmental Health

Documents:

PH BOH APPROVED 6 YR ERC AMENDMENT 2.PDF

X. Consideration Of Contract With Finco Wood Service For Tree Removal On The Praeri Rail Trail For \$9,000.00

Department Submitting Conservation

Documents:

FINCO PRT CONTRACT.PDF

XI. Consideration Of Change Order No.5 For The McFarland Lake Renovation Project Modifying The Contract With Aaron Crane Construction For A Deduction Of \$7,916.00

Department Submitting Conservation

Documents:

AARON CRANE CO5.PDF

XII. Consideration Of The American Rescue Plan Act (ARPA) Quarterly Report For Quarter Ending 9/30/23

Department Submitting Planning and Development

Documents:

DECEMBER 2023.PDF

11. PUBLIC HEARING ITEMS:

I. First Consideration Of Ordinance No. 313, Amending Certain Boundaries Of The Official Zoning Map Of Story County, Iowa - Underwood Rezoning - Andrea Wagner

Department Submitting Planning & Development

Documents:

STAFF REPORT.PDF
ORDINANCE 313.PDF
REZONING EXHIBIT.PDF
APPLICANT NARRATIVE.PDF

II. Consideration Of Resolution #24-40, To Enter Into An Offer To Buy Real Estate And Acceptance For The Purchase Of Property For The Amount Of \$405,000.00 And Authorize The Signature Of The Board Chair On All Necessary Documentation

Department Submitting Conservation

Documents:

RESOLUTION 24 40.PDF
DEPPE AGREEMENT.PDF

12. ADDITIONAL ITEMS:

I. Discussion And Consideration Of Leasing Additional Space To CICS At The Human Services Center - Joby Brogden And Karla Webb

Department Submitting Facilities Management

Documents:

CICS ADDITIONAL SPACE REQUEST DECEMBER 2023.PDF
ADDED SPACE NEW EXHIBIT A 2024 CICS DEFINED LEASE SPACE.PDF
ADDED SPACE NEW EXHIBIT A 2024 CICS DEFINED LEASE SPACE.PDF

II. Discussion And Consideration Of Using The County Credit Card For Yodeck Digital Software Subscription For \$95.88/Annual - Alissa Wignall & Stephanie McCarty

Department Submitting Human Resources

Documents:

CC REQUEST.PDF

13. DEPARTMENTAL REPORTS:

I. Information Technology Quarterly Report - Barb Steinback

Department Submitting Information Technology

Documents:

INFORMATION TECHNOLOGY QUARTERLY REPORT.PDF
WEBSITE SYSAID DATA.PDF

14. OTHER REPORTS:

15. UPCOMING AGENDA ITEMS:

16. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

17. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

18. Closed Session Pursuant To Iowa Code Section 21.5(1)(C) – Crystal Rink, Assistant Story County Attorney

to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Department Submitting Story County Attorney

19. 11:00 AM Consideration Of Summit Carbon Solutions, LLC V. Story County, Iowa Et. Al.

Department Submitting Story County Attorney

20. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors

Agenda

12/12/23

NAME

AGENCY

Kate Shumard
Alison Sorger
Alma Dennis
RANDY FAHR
Melissa Spencer
Matt Walker
Roy PELL
Karl Wehr
Joby Brogden
Crystal Rink
Greg Pillepp
Leanne Harter
Andrea Wayne
Marcus Amman

Kelly Excavating
Or Track Tools
Synergy
GEHRKE
SCEMA
Garden & Associates
CICS
SCFM
SCAO
Ames Chamber.
P+D
P&D
P+D



Melissa Spencer, Coordinator

Board of Supervisors Update

As of December 4, 2023

Response:

No responses

Preparedness:

Planning

The hazard mitigation plan update continues. Spencer & Cooper reviewed the Hazard Identification & Risk Assessment (HIRA) from the contractor with the first draft needing considerable reorganization. Spencer has reviewed the second draft and will submit minor changes back to the contractor. The changes centered around making a summary of each threat available for quick reference and easily digestible. We are still waiting for the FEMA required new strategy from a handful of communities. As of this report, we are still on track to complete the update on time.

As reported last quarter, we conducted a Be Aware campaign to encourage citizens to sign up for the Story County Iowa Alerts system. We greatly appreciate the assistance from all communities who shared our social media posts, posters and press releases. Overall there were 9,431 new subscribers on the system. We are considering making this an annual event. Zearing was recognized as the community with the greatest percentage of new subscribers with at 3.81 increase. Gilbert and Colo also had increases of 3.60% & 3.49% respectively. The community vs. community contest was well received and there was great competition.

Lessons learned were developing informational products that could be more easily sent out in community mailings and engage the school districts for information sharing.

As Chair of the LEPC, Spencer conducted risk management planning sessions with first responders and business with federal chemical reporting requirements. Discussed opportunities for exercises between first responder agencies and also future LEPC training topics and training. Most of the attendees from the business side were from the local farm cooperatives which have a significant amount of chemicals with anhydrous ammonia storage. This will continue to be an annual discussion with first responders and businesses. The end goal is to create stronger relationships between first responders and businesses ahead of an incident.

Training

On September 21, Spencer provided opening remarks and attended the Iowa Disaster Human Resource Committee (IDHRC), Don Hampton Conference hosted at the Ames City Church. This conference is

PREVENTION	PREPAREDNESS	RESPONSE	RECOVERY	MITIGATION
Proudly serving the communities of:				
<i>Ames – Cambridge – Collins – Colo – Gilbert – Huxley – Kelley – McCallsburg – Maxwell- Nevada Roland – Sheldahl – Slater – Story City – Story County – Zearing</i>				

attended by local emergency managers and many of the volunteer organizations active in disaster (VOAD) from all over Iowa. One very informative session was the changes coming to the Iowa Individual Assistance Grant Program and the Disaster Case Advocacy Program now that Iowa Homeland Security has taken over the management of the program. If the changes come to fruition, there should be increased support for individuals impacted by disaster across Iowa. More to come on those changes.

On September 26th, Spencer was invited by Betsy Matos, Assistant Director for Biological Safety at Iowa State University, to present to the Global 211 Global Resource systems class about emergency management at the local level. Seven of 12 students attended the presentation that concluded with a table top exercise that placed students in the roles of jurisdictional, university and state executives and leaders of voluntary organizations. In their role, they identified the specific needs of their agency and how they will plan for the needs and who else they will involve. These discussions about emergency planning will hopefully follow these individuals into their selected profession after graduation.

On September 28th, the Story County Local Emergency Planning Committee (LEPC) hosted a Business Continuity Course provided at no cost by the Rural Domestic Preparedness Consortium. The class was attended by 20 people from a variety of agencies and comments were positive. Thank you to the Ames Chamber for allowing us to use their training space free of charge. We will look to offer this every few years or as it is requested.

Spencer & Cooper attended the Iowa Homeland Security Conference October 11-13 in Ankeny. The training focused on the upcoming fiscal year planning requirements. The conference also focused several sessions on mental health and how EMA's can ensure they are taking care of themselves. This conference assists EMA's with meeting their annual training requirements defined by Iowa Code.

October 31 & November 1, Spencer conducted Story County Iowa Alerts Administrator training for Ames, Colo, Sheldahl, Story City, & Zearing. These communities now have city staff, appointed by the Mayor, to send emergency messages within their communities. We also invited current Administrators to attend if they wanted a refresher on the system.

On November 16th, the Story County LEPC provided Hostile Intruder & Stop the Bleed training to 12 people. Thank you to Micah Andersen and Karissa Hendricks from the Story County Sheriff's Office for providing the training. Great information on how to develop a business plan to include security options, recognition of a person who may become hostile and how to reconstitute a business after an event occurs. Very informative session.

Exercises

On September 29th, we conducted a county wide drill of the Story County Iowa Alerts (SCIA) system. This was to conclude Preparedness Month. The reach of messages to cell phones and emails were very successful with landlines lagging considerably. The landlines are white pages data that is uploaded by the vendor. Not sure if this is due to more people not answering land lines or not. Will continue to monitor.

On October 17th Spencer participated in a functional exercise with Story County Medical Center & Long-Term Care in response to a hostile threat event. The SCEMA role was to discuss what support we could provide to them during an incident. The after-action items focused on communications internal to the hospital and with external agencies.

Operations

David Cooper resigned his position as Deputy Coordinator and has taken the position of Exercise Coordinator with Iowa Homeland Security. We appreciate his time with our office and the work he produced while he was here. We wish him the best at Iowa Homeland Security.

Spencer & Murken met with Crystal Link, the new Civil Attorney to introduce her to emergency management and discuss the County Attorney's role as legal advisor to the Commission.

A considerable amount of Spencer's time has been spent with budget preparation and the hiring process for the Deputy Coordinator position. The Deputy position received 26 applications with several applicants already functioning as emergency managers in other counties. Story County HR Director Alissa Wignall assisted Spencer with initial interviews with six candidates over Zoom. In-person interviews will be conducted December 15th.

Looking Forward

We hope to have the new Deputy Coordinator onboard by the end of January.

Will ask for jurisdictions to review the draft Hazard Mitigation Plan update and return comments. Will ask for public input on the plan once the draft is reviewed.

AIA® Document A105® – 2017

Standard Short Form of Agreement Between Owner and Contractor

AGREEMENT made as of the 24th day of October in the year 2023
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Story County Board of Supervisors
900 Sixth Street
Nevada, IA 50201

and the Contractor:
(Name, legal status, address and other information)

Van Maanen Electric, Inc.
500 Iowa Speedway Drive
Newton, IA 50208

for the following Project:
(Name, location and detailed description)

Story County Administration Building
Generator Replacement

The Architect:
(Name, legal status, address and other information)

Roseland, Mackey, Harris PC
1615 Golden Aspen Drive, Suite 110
Ames, IA 50010

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.

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User Notes:

(1432766583)

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ARTICLE 1 THE CONTRACT DOCUMENTS

The Contractor shall complete the Work described in the Contract Documents for the Project. The Contract Documents consist of

- .1 this Agreement signed by the Owner and Contractor;
- .2 the drawings and specifications prepared by the Architect, dated September 27, 2023 , and enumerated as follows:

Drawings: Number	Title	Date
A0.0	Title Sheet	
A1.0	Site Plan-Admin Bldg	
A1.1	Site Plan-Eng Bldg	
E0.0	Symbols Legend & Drawing Index	
E1.0	Administration Building Electrical Site Plan	
E1.1	Administration Building Power Plans	
E2.2	Engineering Building	

Int.

E2.1	Electrical Site Plan Engineering Building Power Plan
E3.0	Electrical Diagrams
E3.1	Electrical Details & Schedules

Specifications:		
Section	Title	Pages
See Attached Table of Contents		

- .3 addenda prepared by the Architect as follows:
- | Number | Date | Pages |
|--------|------------------|-------|
| #1 | October 17, 2023 | 5 |
| #2 | October 18, 2023 | 6 |
- .4 written orders for changes in the Work, pursuant to Article 10, issued after execution of this Agreement; and
- .5 other documents, if any, identified as follows:

ARTICLE 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 2.1 The Contract Time is the number of calendar days available to the Contractor to substantially complete the Work.

§ 2.2 Date of Commencement:

Unless otherwise set forth below, the date of commencement shall be the date of this Agreement.
(Insert the date of commencement if other than the date of this Agreement.)

§ 2.3 Substantial Completion:

Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion, as defined in Section 12.5, of the entire Work:
(Check the appropriate box and complete the necessary information.)

Not later than three hundred sixty four (364) calendar days from the date of commencement.

By the following date:

ARTICLE 3 CONTRACT SUM

§ 3.1 The Contract Sum shall include all items and services necessary for the proper execution and completion of the Work. Subject to additions and deductions in accordance with Article 10, the Contract Sum is:

Four hundred seventy seven thousand four hundred seventy five and no/100 (\$ 477,475.00)

(Paragraphs deleted)

§

(Table deleted)

§ 3.3 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and hereby accepted by the Owner:

(Identify the accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

Init.

Alt #1 - Engineers Office \$125,327
Alt #2 - 1 Year Service Contract \$1,200

§ 3.4 Allowances, if any, included in the Contract Sum are as follows:
(Identify each allowance.)

Item	Price
None	

§ 3.5 Unit prices, if any, are as follows:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
None		

ARTICLE 4 PAYMENTS

§ 4.1 Based on Contractor's Applications for Payment certified by the Architect, the Owner shall pay the Contractor, in accordance with Article 12, as follows:
(Insert below timing for payments and provisions for withholding retainage, if any.)

Payment is due 30 days after receiving Contractor's final Application for Payment

§ 4.2 Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate below, or in the absence thereof, at the legal rate prevailing at the place of the Project.
(Insert rate of interest agreed upon, if any.)

1.5 % one and one half percent

ARTICLE 5 INSURANCE See Attached Supplementary Conditions

(Paragraphs deleted)

§ 5.1.6 The Contractor shall provide builder's risk insurance to cover the total value of the entire Project on a replacement cost basis.

(Table deleted)

(Paragraphs deleted)

§ 5.2 The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance and shall provide property insurance to cover the value of the Owner's property. The Contractor is entitled to receive an increase in the Contract Sum equal to the insurance proceeds related to a loss for damage to the Work covered by the Owner's property insurance.

§ 5.3 The Contractor shall obtain an endorsement to its Commercial General Liability insurance policy to provide coverage for the Contractor's obligations under Section 8.12.

§ 5.4 Prior to commencement of the Work, each party shall provide certificates of insurance showing their respective coverages.

§ 5.5 Unless specifically precluded by the Owner's property insurance policy, the Owner and Contractor waive all rights against (1) each other and any of their subcontractors, suppliers, agents, and employees, each of the other; and (2) the Architect, Architect's consultants, and any of their agents and employees, for damages caused by fire or other causes of loss to the extent those losses are covered by property insurance or other insurance applicable to the Project, except such rights as they have to the proceeds of such insurance.

Init.

ARTICLE 6 GENERAL PROVISIONS

§ 6.1 The Contract

The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a written modification in accordance with Article 10.

§ 6.2 The Work

The term "Work" means the construction and services required by the Contract Documents, and includes all other labor, materials, equipment, and services provided, or to be provided, by the Contractor to fulfill the Contractor's obligations.

§ 6.3 Intent

The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all.

§ 6.4 Ownership and Use of Architect's Drawings, Specifications and Other Documents

Documents prepared by the Architect are instruments of the Architect's service for use solely with respect to this Project. The Architect shall retain all common law, statutory, and other reserved rights, including the copyright. The Contractor, subcontractors, sub-subcontractors, and suppliers are authorized to use and reproduce the instruments of service solely and exclusively for execution of the Work. The instruments of service may not be used for other Projects or for additions to this Project outside the scope of the Work without the specific written consent of the Architect.

(Paragraphs deleted)

ARTICLE 7 OWNER

§ 7.1 Information and Services Required of the Owner

§ 7.1.1 If requested by the Contractor, the Owner shall furnish all necessary surveys and a legal description of the site.

§ 7.1.2 Except for permits and fees under Section 8.7.1 that are the responsibility of the Contractor, the Owner shall obtain and pay for other necessary approvals, easements, assessments, and charges.

§ 7.1.3 Prior to commencement of the Work, at the written request of the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence.

§ 7.2 Owner's Right to Stop the Work

If the Contractor fails to correct Work which is not in accordance with the Contract Documents, the Owner may direct the Contractor in writing to stop the Work until the correction is made.

§ 7.3 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a seven day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies, correct such deficiencies. In such case, the Architect may withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the cost of correction, provided the actions of the Owner and amounts charged to the Contractor were approved by the Architect.

§ 7.4 Owner's Right to Perform Construction and to Award Separate Contracts

§ 7.4.1 The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project.

§ 7.4.2 The Contractor shall coordinate and cooperate with the Owner's own forces and separate contractors employed by the Owner.

Init.

ARTICLE 8 CONTRACTOR

§ 8.1 Review of Contract Documents and Field Conditions by Contractor

§ 8.1.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

§ 8.1.2 The Contractor shall carefully study and compare the Contract Documents with each other and with information furnished by the Owner. Before commencing activities, the Contractor shall (1) take field measurements and verify field conditions; (2) carefully compare this and other information known to the Contractor with the Contract Documents; and (3) promptly report errors, inconsistencies, or omissions discovered to the Architect.

§ 8.2 Contractor's Construction Schedule

The Contractor, promptly after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work.

§ 8.3 Supervision and Construction Procedures

§ 8.3.1 The Contractor shall supervise and direct the Work using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work.

§ 8.3.2 The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner, through the Architect, the names of subcontractors or suppliers for each portion of the Work. The Contractor shall not contract with any subcontractor or supplier to whom the Owner or Architect have made a timely and reasonable objection.

§ 8.4 Labor and Materials

§ 8.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work.

§ 8.4.2 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract Work. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

§ 8.5 Warranty

The Contractor warrants to the Owner and Architect that: (1) materials and equipment furnished under the Contract will be new and of good quality unless otherwise required or permitted by the Contract Documents; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of the Contract Documents. Any material or equipment warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 12.5.

§ 8.6 Taxes

(Paragraph deleted)

Iowa Construction Sales Tax Exemption Certificates and authorization letters will be provided by the Owner to the Contractor and Subcontractors for use on this project in accordance with the regulations of the Iowa Department of Revenue and Finance. This exemption certificate will authorize suppliers to sell construction materials that will be incorporated into and made part of the Work exempt from Iowa sales tax and any applicable local option sales tax and school infrastructure local option sales tax. Complete information on qualifying materials can be found on the Iowa Department of Revenue and Finance web site at www.state.ia.us/tax. It is the responsibility of the Contractor and Subcontractors to maintain records identifying the materials purchased and verifying they were used on this project. Any materials purchased tax-free and not used on the project are subject to sales and local option taxes and these taxes must be paid directly to the Iowa Department of Revenue and Finance.

§ 8.7 Permits, Fees and Notices

§ 8.7.1 The Contractor shall obtain and pay for the building permit and other permits and governmental fees, licenses, and inspections necessary for proper execution and completion of the Work.

Init.

§ 8.7.2 The Contractor shall comply with and give notices required by agencies having jurisdiction over the Work. If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume full responsibility for such Work and shall bear the attributable costs. The Contractor shall promptly notify the Architect in writing of any known inconsistencies in the Contract Documents with such governmental laws, rules, and regulations.

§ 8.8 Submittals

The Contractor shall promptly review, approve in writing, and submit to the Architect shop drawings, product data, samples, and similar submittals required by the Contract Documents. Shop drawings, product data, samples, and similar submittals are not Contract Documents.

§ 8.9 Use of Site

The Contractor shall confine operations at the site to areas permitted by law, ordinances, permits, the Contract Documents, and the Owner.

§ 8.10 Cutting and Patching

The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.

§ 8.11 Cleaning Up

The Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, the Contractor shall remove its tools, construction equipment, machinery, and surplus material; and shall properly dispose of waste materials.

§ 8.12 Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

ARTICLE 9 ARCHITECT

§ 9.1 The Architect will provide administration of the Contract as described in the Contract Documents. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 9.2 The Architect will visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work.

§ 9.3 The Architect will not have control over or charge of, and will not be responsible for, construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility. The Architect will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

§ 9.4 Based on the Architect's observations and evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor.

§ 9.5 The Architect has authority to reject Work that does not conform to the Contract Documents.

§ 9.6 The Architect will promptly review and approve or take appropriate action upon Contractor's submittals, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 9.7 On written request from either the Owner or Contractor, the Architect will promptly interpret and decide matters concerning performance under, and requirements of, the Contract Documents.

§ 9.8 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from the Contract Documents, and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions rendered in good faith.

§ 9.9 The Architect's duties, responsibilities, and limits of authority as described in the Contract Documents shall not be changed without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

ARTICLE 10 CHANGES IN THE WORK

§ 10.1 The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract, consisting of additions, deletions or other revisions, and the Contract Sum and Contract Time shall be adjusted accordingly, in writing. If the Owner and Contractor cannot agree to a change in the Contract Sum, the Owner shall pay the Contractor its actual cost plus reasonable overhead and profit.

§ 10.2 The Architect may authorize or order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Such authorization or order shall be in writing and shall be binding on the Owner and Contractor. The Contractor shall proceed with such minor changes promptly.

§ 10.3 If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be subject to equitable adjustment.

ARTICLE 11 TIME

§ 11.1 Time limits stated in the Contract Documents are of the essence of the Contract.

§ 11.2 If the Contractor is delayed at any time in progress of the Work by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, or other causes beyond the Contractor's control, the Contract Time shall be subject to equitable adjustment.

§ 11.3 Costs caused by delays or by improperly timed activities or defective construction shall be borne by the responsible party.

ARTICLE 12 PAYMENTS AND COMPLETION

§ 12.1 Contract Sum

The Contract Sum stated in this Agreement, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 12.2 Applications for Payment

§ 12.2.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment for Work completed in accordance with the values stated in this Agreement. The Application shall be supported by data substantiating the Contractor's right to payment as the Owner or Architect may reasonably require, such as evidence of payments made to, and waivers of liens from, subcontractors and suppliers. Payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment stored, and protected from damage, off the site at a location agreed upon in writing.

§ 12.2.2 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment, all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or other encumbrances adverse to the Owner's interests.

§ 12.3 Certificates for Payment

The Architect will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner in writing of the Architect's reasons for withholding certification in part; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole. If certification or notification is not made within such seven day period, the Contractor may, upon seven additional days' written notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time and the Contract Sum shall be equitably adjusted due to the delay.

§ 12.4 Progress Payments

§ 12.4.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner provided in the Contract Documents.

§ 12.4.2 The Contractor shall promptly pay each subcontractor and supplier, upon receipt of payment from the Owner, an amount determined in accordance with the terms of the applicable subcontracts and purchase orders.

§ 12.4.3 Neither the Owner nor the Architect shall have responsibility for payments to a subcontractor or supplier.

§ 12.4.4 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the requirements of the Contract Documents.

§ 12.5 Substantial Completion

§ 12.5.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use.

§ 12.5.2 When the Contractor believes that the Work or designated portion thereof is substantially complete, it will notify the Architect and the Architect will make an inspection to determine whether the Work is substantially complete. When the Architect determines that the Work is substantially complete, the Architect shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, establish the responsibilities of the Owner and Contractor, and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 12.6 Final Completion and Final Payment

§ 12.6.1 Upon receipt of a final Application for Payment, the Architect will inspect the Work. When the Architect finds the Work acceptable and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment.

§ 12.6.2 Final payment shall not become due until the Contractor submits to the Architect releases and waivers of liens, and data establishing payment or satisfaction of obligations, such as receipts, claims, security interests, or encumbrances arising out of the Contract.

§ 12.6.3 Acceptance of final payment by the Contractor, a subcontractor or supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 13 PROTECTION OF PERSONS AND PROPERTY

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs, including all those required by law in connection with performance of the Contract. The Contractor shall take reasonable precautions to prevent damage, injury, or loss to employees on the Work and other persons who may be affected thereby, the Work and materials and equipment to be incorporated therein, and other property at the site or adjacent thereto. The Contractor shall promptly remedy damage and loss to property caused in whole or in part by the Contractor, or by anyone for whose acts the Contractor may be liable.

ARTICLE 14 CORRECTION OF WORK

§ 14.1 The Contractor shall promptly correct Work rejected by the Architect as failing to conform to the requirements of the Contract Documents. The Contractor shall bear the cost of correcting such rejected Work, including the costs of uncovering, replacement, and additional testing.

§ 14.2 In addition to the Contractor's other obligations including warranties under the Contract, the Contractor shall, for a period of one year after Substantial Completion, correct work not conforming to the requirements of the Contract Documents.

§ 14.3 If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may correct it in accordance with Section 7.3.

ARTICLE 15 MISCELLANEOUS PROVISIONS

§ 15.1 Assignment of Contract

Neither party to the Contract shall assign the Contract as a whole without written consent of the other.

§ 15.2 Tests and Inspections

§ 15.2.1 At the appropriate times, the Contractor shall arrange and bear cost of tests, inspections, and approvals of portions of the Work required by the Contract Documents or by laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.

§ 15.2.2 If the Architect requires additional testing, the Contractor shall perform those tests.

§ 15.2.3 The Owner shall bear cost of tests, inspections, or approvals that do not become requirements until after the Contract is executed. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

§ 15.3 Governing Law

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules.

ARTICLE 16 TERMINATION OF THE CONTRACT

§ 16.1 Termination by the Contractor

If the Work is stopped under Section 12.3 for a period of 14 days through no fault of the Contractor, the Contractor may, upon seven additional days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed including reasonable overhead and profit, and costs incurred by reason of such termination.

§ 16.2 Termination by the Owner for Cause

§ 16.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the subcontractors;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 is otherwise guilty of substantial breach of a provision of the Contract Documents.

§ 16.2.2 When any of the above reasons exist, the Owner, after consultation with the Architect, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' written notice, terminate employment of the Contractor and may

- .1 take possession of the site and of all materials thereon owned by the Contractor, and
- .2 finish the Work by whatever reasonable method the Owner may deem expedient.

§ 16.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 16.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 16.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Owner. This obligation for payment shall survive termination of the Contract.

§ 16.3 Termination by the Owner for Convenience

The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. The Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

ARTICLE 17 OTHER TERMS AND CONDITIONS

(Insert any other terms or conditions below.)

The insurance identified herein are minimum requirements only and shall not be construed to limit Contractor's liability.

This Agreement entered into as of the day and year first written above.

(If required by law, insert cancellation period, disclosures or other warning statements above the signatures.)



OWNER (Signature)

Latifah Faisal
(Printed name and title)



CONTRACTOR (Signature)

Nathan Van Maanen, President
(Printed name and title)

LICENSE NO.: 6096826

JURISDICTION: Iowa

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**SECTION 00 7300
SUPPLEMENTARY CONDITIONS**

PART 1 GENERAL

1.01 SUMMARY

- A. These Supplementary Conditions amend and supplement the General Conditions defined in Document 00 7200 - General Conditions and other provisions of Contract Documents as indicated below. Provisions that are not so amended or supplemented remain in full force and effect.
- B. The terms used in these Supplementary Conditions that are defined in the General Conditions have the meanings assigned to them in the General Conditions.

1.02 MODIFICATIONS TO AIA A201

- A. **ARTICLE 11.5 - PERFORMANCE BOND AND PAYMENT BOND**
 - 1. Add the following subparagraph:
 - a. 11.5.3: The bond value requirements are as follows:
 - 1) Provide bonds on AIA A312.
 - 2) Provide a 100 percent Performance Bond.
 - 3) Provide a 100 percent Payment Bond.
 - 4) Deliver bonds within 7 days after execution of the Contract.
- B. **ARTICLE 17: INSURANCE**
 - 1. Insurance coverage shall not be less than the following:
 - a. Worker's Compensation:
 - 1) Statutory limits
 - b. Contractor's General Liability on an occurrence basis, limit applies per this project:
 - 1) Each occurrence: \$1,000,000
 - 2) Fire damage: \$100,000
 - 3) Medical expense per person: \$5,000
 - 4) Personal & Adv. Injury: \$1,000,000
 - 5) General aggregate: \$2,000,000
 - 6) Products-Comp/Op Aggregate: \$2,000,000
 - c. All Automobile Public Liability:
 - 1) Personal injury: \$1,000,000/\$1,000,000
 - 2) Property damage: \$100,000 each occurrence
 - d. Contractor's Excess Liability:
 - 1) Combined bodily injury and property damage: \$5,000,000 over primary
 - e. Builder's Risk insurance: All risk contract value to be provided by the Owner.
 - 2. All Contractor's insurance policies shall name the Architect and the Owner as additional insured's for b., c., and d. above.

1.03 ADDITIONAL ARTICLE - DEFINITIONS

- A. **PRODUCTS:** Means new material, machinery, components, equipment, fixtures, and systems forming the work, but does not include machinery and equipment used for preparation, fabrication, conveying and erection of the work. Products may also include existing materials or components required for re-use.
- B. **FURNISH OR SUPPLY:** To supply and deliver, unload, inspect for damage.
- C. **INSTALL:** To unpack, assemble, erect, apply, place, finish, cure, protect, clean, and ready for use.
- D. **PROVIDE:** To furnish or supply, plus install.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

 **AIA** Document A312™ – 2010

Performance Bond

Bond Number: B0350737

CONTRACTOR:
(Name, legal status and address)
Van Maanen Electric, Inc.

500 Iowa Speedway Dr.
Newton, IA 50208
OWNER:
(Name, legal status and address)
Story County Board of Supervisors
900 Sixth Street
Nevada, IA 50201

SURETY:
(Name, legal status and principal place of business)
The Cincinnati Insurance Company
6200 S. Gilmore Road
Fairfield, Ohio 45014-5141

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

AIA Document A312-2010 combines two separate bonds, a Performance Bond and a Payment Bond, into one form. This is not a single combined Performance and Payment Bond.

CONSTRUCTION CONTRACT

Date: October 24, 2023

Amount: Four Hundred Seventy-Seven Thousand Four Hundred Seventy-Five and 00/100 Dollars (\$477,475.00)

Description:
(Name and location) Story County Administration Building
Generator Replacement

BOND

Date: November 30, 2023
(Not earlier than Construction Contract Date)

Amount: Four Hundred Seventy-Seven Thousand Four Hundred Seventy-Five and 00/100 Dollars (\$477,475.00)

Modifications to this Bond: None See Section 16

CONTRACTOR AS PRINCIPAL
Company: *(Corporate Seal)*
Van Maanen Electric, Inc.

SURETY
Company: *(Corporate Seal)*
The Cincinnati Insurance Company

Signature: 
Name: Nathan Van Maanen
and Title: President

Signature: 
Name and Title: Elizabeth Anne von Harz, Attorney-in-Fact

(Any additional signatures appear on the last page of this Performance Bond.)

(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or BROKER:
AssuredPartners Great Plains LLC
4200 University Ave., Ste. 200
West Des Moines, Iowa 50266

OWNER'S REPRESENTATIVE:
(Architect, Engineer or other party:)
Roseland, Mackey, Harris PC
1615 Golden Aspen Drive, Suite 110
Ames, IA 50010

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

§ 2 If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Section 3.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after

- .1 the Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Section 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;
- .2 the Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
- .3 the Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

§ 4 Failure on the part of the Owner to comply with the notice requirement in Section 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

§ 5 When the Owner has satisfied the conditions of Section 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

§ 5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

§ 5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;

§ 5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Section 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

§ 5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

- .1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
- .2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

§ 6 If the Surety does not proceed as provided in Section 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Section 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

§ 7 If the Surety elects to act under Section 5.1, 5.2 or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication, for

- .1 the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
- .2 additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Section 5; and
- .3 liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

§ 8 If the Surety elects to act under Section 5.1, 5.3 or 5.4, the Surety's liability is limited to the amount of this Bond.

§ 9 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors and assigns.

§ 10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 11 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

§ 13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 14 Definitions

§ 14.1 **Balance of the Contract Price.** The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

§ 14.2 **Construction Contract.** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

§ 14.3 **Contractor Default.** Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

§ 14.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 14.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.

§ 15 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 16 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL

Company:

(Corporate Seal)

SURETY

Company:

(Corporate Seal)

Signature: _____

Name and Title:

Address

Signature: _____

Name and Title:

Address

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

IOWA STATE UNIVERSITY

Extension and Outreach

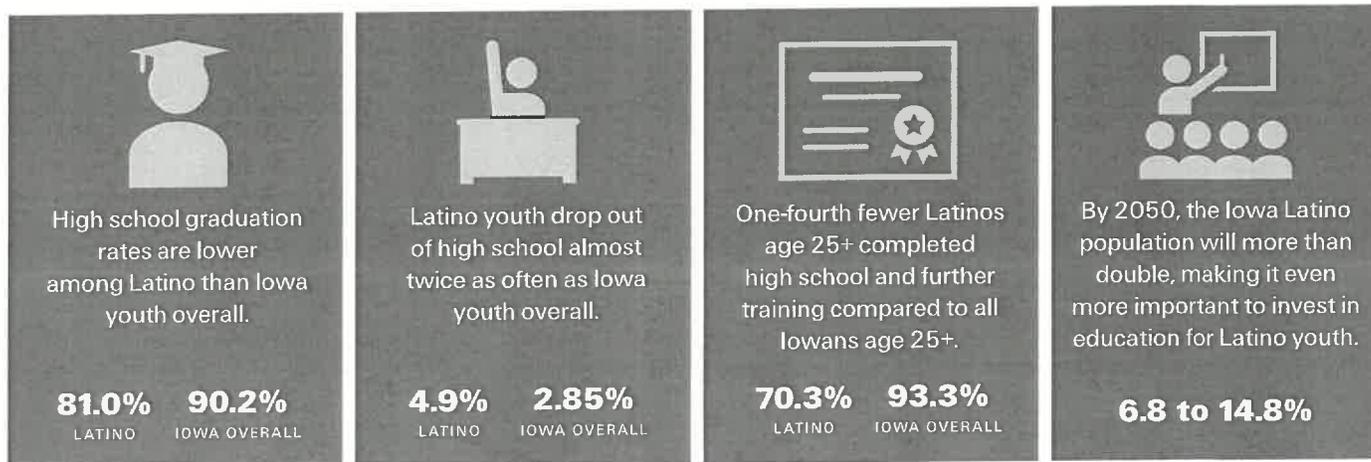
¡Salir Adelante! Pathways for Our Future

Connecting families, schools and communities to prepare Latino youth for the future.



Background

By 2025, Future Ready Iowa states that over two-thirds of Iowa jobs will require training or education beyond high school. However, not all Iowans are prepared. According to the Iowa Department of Education and the State Data Center, Latinos are at less likely than other Iowans to graduate from high school or enroll in higher education, which means they are more likely to have financial and health struggles later in life and may not become highly engaged in the community. According to the U.S. Bureau of Labor Statistics, over a lifetime, college graduates earn 84% more than those with only a high school diploma, and they are about half as likely to be unemployed. Those with degrees tend to smoke less, exercise more and have lower levels of obesity than those without degrees. They also are twice as likely to volunteer and three times as likely to serve as school, community, and religious leaders. All of this is linked to Iowa's economic prosperity.



About ¡Salir Adelante! Pathways for Our Future

¡Salir Adelante! Pathways for Our Future is a culturally tailored and family focused curriculum that helps 6th, 7th, and 8th-grade Latino youth and their families develop the knowledge, skills, and connections that will help young Latinos succeed in school and pursue education and training beyond high school to prepare for the future and reach their potential. Iowa State University Extension and Outreach partners with schools and local organizations to implement ¡Salir Adelante!, strengthening families, unifying communities, and preparing Latino youth for a brighter future.

Program Details

- ◆ Families come together for six 2 hour workshops.
- ◆ Workshops are in Spanish or English.
- ◆ **Topics include:** mobilizing our values and strengths, partnering with schools for youth success, exploring education and careers, financing post-secondary education, pursuing our hopes and dreams, navigating difficult situations, and celebrating our strengths and achievements.

APPROVED **DENIED**

Board Member Initials: JA

Meeting Date: 12/12/23

Follow-up action: Sponsorship @ \$250 ee



Results

¡Salir Adelante! Pathways for Our Future is grounded in research that included over 1,000 Iowa Latino youth, parents, and professionals. In 2022, over 250 Iowa Latino youth and their families participated. Surveys from before and after the six-week program showed improvements among two-thirds of youth and parents:

- ◆ Youth problem-solving
- ◆ Parent involvement in their youth's education
- ◆ Family communication

Partners

Contribute time, talent, and funding to ¡Salir Adelante! to ensure a bright future for youth

- ◆ Middle schools
- ◆ League of United Latin American Citizens
- ◆ Latino family resource centers
- ◆ Churches
- ◆ Community action agencies
- ◆ Community colleges
- ◆ 4-year colleges and universities
- ◆ State Farm Insurance
- ◆ GreenState Credit Union
- ◆ Latino owned restaurants, stores, newspapers

Goals

By 2025, ¡Salir Adelante! aims to help 500 Latino youth and their families explore paths to higher education and careers to reach their hopes and dreams and be prepared for the future.

Get Involved

Contact your county Iowa State University Extension and Outreach office to help bring ¡Salir Adelante! to your community!

- ◆ Become a workshop facilitator
- ◆ Recruit families
- ◆ Secure resources (e.g., child care, transportation, food, supplies).
- ◆ Plan family visits to community colleges, trade schools, four-year colleges/universities, family events (art and fishing nights), youth and family mentoring activities



“Salir Adelante is fun. It helped my family grow closer and learn ways we can afford college.”

—Youth

“¡Salir Adelante! is helping us better understand how to be in the lives of our children in a way that we can help them get ahead and have a career.”

—Parent

“Salir Adelante helped us connect with families we haven't been able to connect with.”

—School Principal

Contact

Kimberly Greder
Professor of Human Development
and Family Studies and State Extension Specialist
kgreder@iastate.edu
(515) 294-5906

Rosa Gonzalez
Human Sciences Specialist, Family Wellbeing
rdegonza@iastate.edu
(515) 993-4281

<https://www.extension.iastate.edu/humansciences/salir-adelante>

This institution is an equal opportunity provider. For the full non-discrimination statement or accommodation inquiries, go to www.extension.iastate.edu/diversity/ext.

IOWA STATE UNIVERSITY
Extension and Outreach

STARTING JAN. 9

5:30—8:00 PM

**Ames Middle School
Media Center**

¡Salir Adelante!

**PATHWAYS FOR
OUR FUTURE**

**Make your child's career and
college dreams a reality!**

Latino parents and their youth in middle school are invited to learn about:

- how to prepare for and succeed in high school
- how to **connect with school staff and community resources** to help youth reach their educational goals,
- how to decide what career or college might be the best fit for their youth.
- ways to **pay for college or other training** after high school, and
- how to **strengthen family communication** and spend more time together.

Details

- FREE program for families
- 2.5-hour weekly sessions for 6 weeks
- Sessions in Spanish and English
- Childcare and meal provided

For more information

Angela Simmering
515-337-1601 | angelasi@iastate.edu

OR

Contact your child's English language
teacher

IOWA STATE UNIVERSITY
Extension and Outreach

¡Salir Adelante!

**PATHWAYS FOR
OUR FUTURE**

**Make your child's career and
college dreams a reality!**

Latino families with children in middle school are invited to learn about:

- ways to **pay for college or training** for your child after high school,
- how to **connect with your community and school** to help your child reach their educational goals,
- how to **strengthen family communication** and spend more time together, and
- how to **make decisions** about college and careers.

Details

- FREE program for families
- 2.5-hour weekly sessions for 6 weeks
- Sessions in Spanish and English
- Childcare and meal provided

Starting Jan. 9, 2024

5:30-8:00 PM

Ames Middle School Media Center

Angela Simmering

515-337-1601 | angelasi@iastate.edu

OR

contact your child's English language
teacher

IOWA STATE UNIVERSITY
Extension and Outreach

NOTICE OF APPOINTMENT

PERSON APPOINTED: Erica Place

BOARD COMMISSION OR COMMITTEE APPOINTED TO:
Conservation Board

LENGTH OF TERM: 5 Years

IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? No

IF SO, WHO'S TERM: _____

WHO NEEDS TO BE NOTIFIED? _____

DATE APPOINTED: 1/1/24

DATE OF TERM EXPIRED: 12/31/28

APPROVED **DENIED**
Board Member Initials: EP
Meeting Date: 12/12/23
Follow-up action: _____

Sandra K. King

From: noreply@civicplus.com
Sent: Wednesday, September 27, 2023 1:59 PM
To: Sandra K. King
Subject: Online Form Submittal: Application for Appointment

[External Sender - Please Use Caution]

Application for Appointment

APPLICATION FOR APPOINTMENT

To Boards, Commission and Committees Advising the Story County Board of Supervisors

Date 9/27/2023

Select the Board, Commission, or Committee applying for Conservation Board

Applicants for Planning and Zoning Commission and Board of Adjustment must be eligible electors and reside outside of city limits in rural, unincorporated Story County.

Personal Information

First Name Erica

Last Name Place

Home Address 206 Sycamore Boulevard

City Huxley

State Iowa

Zip 50124

Occupation Communications Specialist, Iowa Natural Heritage Foundation

Address at Work 505 5th Avenue Suite 444

City Des Moines

State Iowa

Zip 50309

Home/Cell Phone Number	515-418-2160
Business Phone Number	515-288-1846
Email Address	ericalplace@gmail.com
Education	B.S. in Animal Ecology, Iowa State University
List Names of Boards of Commissions in Order of Preference	
Selection One	Conservation Board
Selection Two	<i>Field not completed.</i>
Selection Three	<i>Field not completed.</i>
Why do you wish to serve on this board?	<p>I'm seeking a new way to give my time and talents to the natural resources and outdoor recreation opportunities in Story County and have the time, expertise and willingness to volunteer. I feel a deep connection to our parks, trails and wildlife areas and a sense of responsibility to continue to contribute to their protection and restoration.</p> <p>When considering where my husband and I would live following job changes, the available parks, trails and wildlife areas in Story County and the opportunity to someday give back through serving on this board made the choice easy. This department does incredibly valuable work in connecting people with nature and improving natural resources. I want to continue to be a part of that in a new capacity.</p>
What qualifications do you feel you have?	<p>I have a firm understanding of the structure and operations of the conservation department and County government as a whole. My natural resource education and career in outreach positions me to effectively communicate with and on behalf of the department. I'm extremely familiar with: the parks and their use/gaps in availability and accessibility; conservation issues faced by Iowans now and in the near future; environmental education programs and volunteer opportunities; economic impact and quality of life issues surrounding access to green/open space; the sensitivity of our natural resources; and public perceptions/expectations. As a resident of Huxley I can fill a need to better represent this</p>

portion of the County. I will be engaged, knowledgeable and committed to serving fully, and focused on what is best for the natural resources and residents of Story County.

Do you have anything else to add?

Field not completed.

Click Here to Upload Supporting Documents such as Resumes or DD-214s

Field not completed.

THANK YOU FOR YOUR INTEREST IN SERVING STORY COUNTY.

Email not displaying correctly? [View it in your browser.](#)

NOTICE OF APPOINTMENT

PERSON APPOINTED: Kelli Excell

BOARD COMMISSION OR COMMITTEE APPOINTED TO:
Board of Adjustment

LENGTH OF TERM: 5 Years

IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? No

IF SO, WHO'S TERM: _____

WHO NEEDS TO BE NOTIFIED? _____

DATE APPOINTED: 1/1/24

DATE OF TERM EXPIRED: 12/31/28

APPROVED **DENIED**
Board Member Initials: [Signature]
Meeting Date: 12/12/23
Follow-up action: _____

Sandra K. King

From: noreply@civicplus.com
Sent: Monday, July 17, 2023 1:46 PM
To: Sandra K. King
Subject: Online Form Submittal: Application for Appointment

[External Sender - Please Use Caution]

Application for Appointment

APPLICATION FOR APPOINTMENT

To Boards, Commission and Committees Advising the Story County Board of Supervisors

Date 7/17/2023

Select the Board, Commission, or Committee applying for Board of Adjustment

Applicants for Planning and Zoning Commission and Board of Adjustment must be eligible electors and reside outside of city limits in rural, unincorporated Story County.

Personal Information

First Name Kelli
Last Name Excell
Home Address 5603 Hickory Hills Drive
City Ames
State Iowa
Zip 50014
Occupation Real Estate Broker
Address at Work 323 5th Street
City Ames
State Iowa
Zip 50010

Home/Cell Phone Number	515-451-6876
Business Phone Number	515-232-5240
Email Address	kelli@triplettcompanies.com
Education	Registered Nurse, Real Estate Broker
List Names of Boards of Commissions in Order of Preference	
Selection One	Board of Adjustment
Selection Two	<i>Field not completed.</i>
Selection Three	<i>Field not completed.</i>
Why do you wish to serve on this board?	I have been serving on the Board of Adjustments for the past several years and with to continue to do so.
What qualifications do you feel you have?	As a Real Estate Broker, I believe I bring the board a point of view that extends beyond what the assessor provides when it comes to how actions affect property value in the real market. I understand the nuances of property value form a desirability and usability point of view. I am familiar and comfortable with discussions surrounding lot lines and easements and can consider decisions weighting public vs private needs with logic and consistency.
Do you have anything else to add?	I enjoy working with the Story County employees and would consider it an honor to continue that positive relationship.
Click Here to Upload Supporting Documents such as Resumes or DD-214s	<i>Field not completed.</i>

THANK YOU FOR YOUR INTEREST IN SERVING STORY COUNTY.

Email not displaying correctly? [View it in your browser.](#)

STATE OF IOWA DEPARTMENT OF
Health AND Human
 SERVICES

APPROVED **DENIED**

Board Member Initials: [Signature] Kim Reynolds
 GOVERNOR
 Meeting Date: 12/12/23 Adam Gregg
 LT. GOVERNOR
 Follow-up action: _____ Kelly Garcia
 DIRECTOR

Contract Declarations & Execution Page

CONTRACT #: 5884CO85	PROJECT TITLE: FY24 Local Public Health Services
CONTRACTOR LEGAL NAME AND ADDRESS: Story County dba Story County Board of Health 900 6th St, Nevada, IA 50201	PROJECT PERIOD: July 1, 2023 – June 30, 2026
STATE OF IOWA DEPT. OF ADMINISTRATIVE SERVICES VENDOR #: 00002129939	CONTRACT PERIOD: July 1, 2023 – June 30, 2024
Warrant/payment mailing address (if different from legal address): Mary Greeley Home Health Services 1114 Duff Ave, Ames, IA 50010	TOTAL CONTRACT AMOUNT: \$ 190,158.00
	FUNDING SOURCE: FEDERAL: \$0 STATE: \$190,158.00 OTHER:\$0 Interagency State: \$0 Interagency Federal: \$0 Private/Fees/Other:\$0
IOWA CODE CHAPTER 8F DESIGNATION: This contract is NOT covered by Iowa Code chapter 8F	Federal Subrecipient Addendum Needed? NO
<p>The Contractor agrees to perform the work and to provide the services described in the Special conditions for the consideration stated herein. The duties, rights and obligations of the parties to this contract shall be governed by the Contract Documents, which include the Special Conditions, General Conditions, Request for Proposal and Application.</p> <p>The Contractor has reviewed and agrees to the <u>HHS General Conditions Effective July 1, 2019</u> as posted on the Agency's website. The Contractor specifies no changes have been made to the Special Conditions or General Conditions.</p> <p>The parties hereto have executed this contract on the day and year last specified below.</p>	
For and on behalf of the Agency: By: <u>Ken Sharp</u> <small>Digitally signed by Ken Sharp Date: 2023.08.01 10:48:23 +05'00'</small> Ken Sharp, MPA Operations Deputy, Division of Public Health Iowa Health and Human Services	For and on behalf of the Contractor: By: <u>[Signature]</u> Insert Date (required if not a digital signature): <u>7/26/23</u> Story County dba Story County Board of Health

APPROVED **DENIED**

Board Member Initials: _____
 Meeting Date: December 5th, 2023
 Follow-up action: Submit to Board of Supervisors

Special Conditions for Contract # 5884CO85

Article I- Identification of Parties:

This contract is entered into by and between the Iowa Department of Health and Human Services (HHS) (hereinafter referred to as Agency) and the Contractor, as identified on the contract face sheet.

State Agency Transition Period

Effective July 1, 2022, through July 1, 2023, the Iowa Department of Public Health (IDPH) and the Iowa Department of Human Services (DHS) shall be in a transition period as the agencies develop and implement transition plans to merge the agencies and become a new state agency, the Iowa Department of Health and Human Services (Iowa HHS). For purposes of this Agreement throughout the transition period, "Agency" or "Department" means either IDPH or DHS or Iowa HHS. Throughout the transition period, IDPH and Iowa HHS shall have and may exercise all legal powers and duties of IDPH, including executing all contractual rights and obligations.

Effective July 1, 2023, the Iowa Department of Public Health (IDPH) and the Iowa Department of Human Services shall merge and become the Iowa Department of Health and Human Services (Iowa HHS). For purposes of this Agreement on and after July 1, 2023, "Agency" or "Department" means Iowa HHS. On and after July 1, 2023, Iowa HHS shall have and may exercise all legal powers and duties of the former IDPH, including executing all contractual rights and obligations.

Article II - Designation of Authorized State Official:

Ken Sharp, MPA, Operations Deputy, Division of Public Health is the Authorized State Official for this contract. Any changes in the terms, conditions, or amounts specified in this contract must be approved by the Authorized State Official. Negotiations concerning this contract should be referred to Diane M Anderson through the correspondence section of the grant site.

Article III - Designation of Contract Designation of Project Director:

1. The Contractor, as listed on the Contract Face Sheet, is responsible for financial and administrative matters of this Contract.
2. The Project Director, as designated by the Contractor and listed in Article IV – Key Personnel for Project Implementation, has the authority to manage the contract and the legal responsibility to assure compliance with all contract conditions. Negotiations concerning this contract should be referred to the Project Director.
3. The Project Director will receive key communications from the Agency and will be responsible for keeping the Contractor informed of any relevant contract issues.
4. It is the Contractor's sole responsibility to ensure appropriate individual(s) have registered within IowaGrants. The Contractor acknowledges that all assigned individuals to the Grant Tracking site have full rights (add, modify, and delete) for all Grant Tracking site components including contractual forms such as work plans, personnel, budgets, and reporting forms, and claims submission. The Contractor designates **Les White** as the Grantee Contact in IowaGrants (www.iowaGrants.gov) who shall regulate and assign access of appropriate individuals to this grant site.

Article IV – Key Personnel:

The following individual(s) shall be considered key personnel for purposes of this contract:

Agency Personnel

Name	Title	Email Address
Marisa Roseberry	Bureau Chief	Marisa.roseberry@idph.iowa.gov
Heather Bombei	Program Consultant	heather.bombei@idph.iowa.gov
Diane M Anderson	Program Contract Manager	Diane.m.anderson@idph.iowa.gov

Key Contractor Personnel

Name	Title	Email Address
Les White	Project Director	white@MGMC.COM

The Contractor shall notify the Agency in writing within ten (10) working days of any change of Key Personnel identified in this section. The Contractor is **required** to provide a request to the program contract manager through the correspondence section of the grant site, for the negotiation of the corresponding grant site component (s).

Article V - Statement of Contract Purpose:

The purpose of this contract is to provide partial financial support to local boards of health to: assure core public health functions are met; assure essential public health services are delivered; and increase the capacity of local boards of health to meet the unique needs of the population by promoting healthy people and healthy communities throughout the lifespan (in compliance with 641 IAC 77 and 641 IAC 80).

Article VI - Description of Work and Services:

In compliance with the Agency-approved work plan within IowaGrants, the Contractor shall: Follow objectives/activities as outlined in their FY24 Local Public Health Services Application.

Article VII – Performance Measure:

The Agency anticipates the following performance measures to be included in a successful applicant's contract.

- Completion and submission, by November 30, 2023, of the Local Public Health Systems Survey (PHSS), conducted by the Division of Public Health, Iowa Health and Human Services. Submission of the PHSS via the designated submission method will represent fulfillment of the performance measure.

The Agency will review the Local Public Health System Survey for timely submission and for completion. The Agency may request additional information regarding the Local Public Health Systems Survey to ensure satisfaction of all items in the performance measure document. The Contractor shall follow-up with the additional information or resubmission within the reasonable timeframe provided by the Agency.

If the Contractor fails to submit the Local Public Health System Survey by November 30, 2023 or is unable to verify or re-submit survey responses to the satisfaction of the Agency within the designated time frame, a financial disincentive of \$1000 will be withheld from the contractor's

budget.

- The Administrator/Director of the recognized local public health agency attends the annual Collaborative meeting during the fiscal year. If the Administrator/ Director is unable to attend the Collaborative meeting, a request to waive attendance by the director and appoint a designated representative to attend in his/her place must be completed at least 2 weeks in advance of the Collaborative on the required waiver form and submitted through correspondence in Iowa Grants for Agency approval.

If the Administrator / Director (or designee) fails to attend the Collaborative meeting during the fiscal year, a financial disincentive of \$500 will be withheld from the contractor's budget.

Article VIII – Reports:

The Contractor shall complete and submit the following reports in the grant site located in IowaGrants.

Report Title	Form Type	Date Due
Subcontracts- Final signed	Subcontract Documents	Prior to the submission of the first claim
Mid Year Progress Report	Semi-Annual	January 12, 2024
End of Year Progress Report	Final Report	July 15, 2024

Article IX - Budget:

1. The approved contract amount is detailed on the contract face sheet. This includes the anticipated funding for the entire contract period. Refer to the Population Health and Non-Population Health forms within IowaGrants.gov for the program specific budget details.
2. To assure compliance with policies described in LPHS Application Guidance, the Contractor agrees to the following budget assurances:
 - a. Grant funds subcontracted to other entities will remain the fiscal and program oversight responsibility of the Contractor.
 - b. Subcontracts and agreements will be available for State review and audit. All subcontracts over \$2,000 require Agency approval prior to execution; refer to the General Conditions Section 5.
 - c. Grant funds will be used to carry out the applicable scope of work for each program as outlined in the Application Guidance.
 - d. All state funds listed on the face sheet are to be expended by the end of the fiscal year, or they revert back to the Agency.
3. Expenditure variance against direct cost budget line amounts are allowed up to a maximum of 10% of the contractual amount on a cumulative basis not to exceed the contractual total. The Contractor shall submit a written justification and request for a contract amendment to the Agency prior to the obligation of an expense which will exceed the allowed 10% cumulative

variance. The Contractor shall submit a written justification and request for a contract amendment when expenditures against a budget line not previously approved are anticipated.

4. The Contractor shall receive written approval from the Agency prior to spending the final three (3) percent of all funds awarded.

Article X - Payments:

1. **Submission of Claims for contract period:**

The Contractor shall complete and submit a claim for services rendered in accordance with this Contract. The claim shall be submitted monthly in the grant site located in IowaGrants within 45 days of the month of expenditures.

The Agency shall verify the Contractor's performance of the provision of Services/Deliverables and timeliness of claims before making payment. The Agency may elect not to pay claims that are considered untimely.

2. **End of State Fiscal Year Claims Submission:**

Notwithstanding the timeframes above, and absent:

- i. longer timeframes established in federal law or
- ii. the express written consent of the Agency

the Contractor shall submit all claims to the Agency by August 10th for all services performed in the preceding state fiscal year (the State fiscal year ends June 30).

The Agency will not automatically pay end of state fiscal year claims that are considered untimely. If the Contractor seeks payment for end of state fiscal year claim(s) submitted after August 10th, the Contractor may submit the late claim(s), as well as a justification for the untimely submission. The justification and request for payment must be submitted within the Correspondence component of this grant site. The Agency may reimburse the claim if funding is available after the end of the fiscal year.

If funding is not available after the fiscal year, the Agency may submit the claim to the Iowa State Appeal Board for a final decision regarding reimbursement of the claim.

3. The Agency shall pay all approved invoices/claims in arrears. The Agency may pay in less than sixty (60) days, but an election to pay in less than sixty (60) days shall not act as an implied waiver of Iowa law.
4. The Agency provides contractual payments on the basis of reimbursement of actual expenses in accordance with Iowa Code 8A.514.
5. The Agency will **not** reimburse the Contractor travel amounts in excess of limits established by Iowa Department of Administrative Services, or for expenses at an in-state event if the lodging provider is not certified by the Iowa Department of Public Safety's Human Trafficking Prevention Training.
 - i. Current in-state and out of state travel rate reimbursements can be found posted on the Agency's General Conditions for Service Contracts website.
 - ii. Before traveling in the state or prior to procuring space for a conference or meeting at a site where lodging is available under this contract, the Contractor must ensure that the selected lodging provider is certified by checking the following website: <https://stophtiowa.org/certified-locations>. This applies to all in-state lodging,

conferences, meetings, or any other state funded event. Use of lodging providers who are not certified will not be reimbursed. Certification of a lodging provider will be verified by the Agency before reimbursing this expenditure in a claim.

6. Final payment may be withheld until all contractually required reports have been received and accepted by the Agency. At the end of the contract period, unobligated contract amount funds shall revert to the Agency.
7. Warrants (payments) for services provided under this contract will be made payable to the Contractor and mailed to the Contractor at the Contractor Legal Address as listed on the contract face page.
 - a. If the Contractor authorizes payments under this contract to be mailed to an address other than the Contractor Legal Address, the Contractor shall provide that address to the Agency in the Alternate Mailing Address portion of the Business Organization Form – Contact Information section of the grant site form found in IowaGrants.
 - b. This address will be inserted in the 'Warrant/payment mailing address (if different from legal address)' field on the contract face page.
8. All funding payable to the Contractor must be received by the County Treasurer Office [Iowa Code 331.552(1)] and credited to the general fund of the county [Iowa Code 331.427(1)]. If the Agency is made aware the funding payable to the Contractor is deposited into an account other than County Treasury, all current and future contractual funds issued by the Agency (regardless of contractual program) will be delivered to the Contractor only via Electronic Fund Transfer (EFT) or by mailing the warrant to the Contractor if the EFT option has not been activated by the Contractor.

Article XI – Additional Conditions

1. The Contractor shall ensure all IowaGrants Grant Tracking site component information is accurate and current. This is inclusive of personnel, work plans, and budget forms. Requests by the Contractor for access to update the Grant Tracking site components shall be submitted through correspondence to the IDPH Program Contract Manager. If an update is approved by the Agency, an amendment to the contract may be required.
2. Local board of health minutes shall be available for all Agency staff to view on www.iowaGrants.gov within two weeks of BOH approval.
3. The Contractor shall initiate a planning process with input from the local public health agency, subcontractors, and/or community partners to identify the utilization of LPHS funding that considers the unique and changing needs of the population served.
4. The Contractor shall ensure that at least 25% of the LPHS program funds are spent on population health activities and services.
5. The Contractor shall ensure that, at a minimum, the Administrator/Director of the recognized local public health agency attends the annual Collaborative meeting during the fiscal year.
6. The Contractor shall ensure that a Community Health Assessment (CHA) and a Community Health Improvement Plan (CHIP) be submitted through cha-chip@idph.iowa.gov by November 17, 2023.

7. The Contractor shall assure ongoing communication regarding the LPHS grant including, but not limited to, year-to-date spending, activities, and deliverables.
8. All work plan revisions must be approved by the Agency prior to implementation.
9. In addition to the provisions of Section 18, Withholding of Support, of the Agency's General Conditions, the following provision shall apply to this Contract: The Agency shall withhold payment of LPHS Contract allocations to the Contractor if:
 - a. The Contractor fails to submit the required contractual reports, in a timely manner, as outlined by the Agency.
 - b. The Contractor fails to submit the required subcontract between the Contractor and identified subcontractor for approval by the Agency.
 - c. The Contractor is found to be noncompliant with 641 IAC 80 (137) and fails to submit and implement a corrective action plan in a timely manner.
10. In addition to the reallocation process as defined in 641 IAC 80 (135), the Agency may reallocate Essential Public Health Service funds at any time during the contract year. If a Contractor fails to expend 75% of their total funds awarded for expenses incurred through March 31, 2024, the difference between the funds remaining and 25% of their total funds may revert to the Agency for possible reallocation at the Agency's discretion. A Contractor's eligibility to receive reallocated funds will be determined by the Contractor's timely submission of claims by February 15, 2024.
11. Local public health agencies can request limited WIC participant data from their local WIC agencies. The WIC participant data that can be disclosed includes the following:
 - Participant name,
 - Address,
 - Phone number,
 - Date of birth, and
 - WIC participant category (i.e. infant, child, pregnant, breastfeeding, not breastfeeding).

Records and data regarding participants, applicants, and vendor information for the Iowa WIC Program are confidential (Iowa Code Section 22.7(2), 641 IAC 73.25(135), and 7 CFR 246). According to the Federal Register (7 CFR 246.26(h) (3) (ii) and 7 CFR 246.26(h)(3)(i)), "The receiving organizations may use the confidential applicant and participant information only for:

- a. Establishing the eligibility of WIC applicants or participants for the programs that the organization administers;
- b. Conducting outreach to WIC applicants and participants for such program;

- c. Enhancing the health, education, or well-being of WIC applicants or participants who are currently enrolled in such programs, including the reporting of known or suspected child abuse or neglect that is not otherwise required by State law;
- d. Streamlining administrative procedures in order to minimize burdens on staff, applicants, or participants in either the receiving program or the WIC Program; and/or
- e. Assessing and evaluating the responsiveness of a State's health system to participants' health care needs and health care outcomes.”

The receiving organizations will assure that it will not use the information for any other purpose or disclose the information to a third party.

IMMUNIZATION SERVICES ALLOCATION FY24

DATE	Imm. Services	Pandemic Flu	TOTAL
Approved Budget	\$14,760.00	\$4,135.00	\$18,895.00
JULY 19	\$2,276.68	\$60.38	\$2,337.06
AVAILABLE	\$12,483.32	\$4,074.62	\$16,557.94
AUGUST 19	\$8,928.16	\$120.76	\$9,048.92
AVAILABLE	\$3,555.16	\$3,953.86	\$7,509.02
SEPTEMBER 19	\$2,601.46	\$112.24	\$2,713.70
AVAILABLE	\$953.70	\$3,841.62	\$4,795.32
OCTOBER 19			
AVAILABLE	\$953.70	\$3,841.62	\$4,795.32
NOVEMBER 19			
AVAILABLE	\$953.70	\$3,841.62	\$4,795.32
DECEMBER 19			
AVAILABLE	\$953.70	\$3,841.62	\$4,795.32
JANUARY 20			
AVAILABLE	\$953.70	\$3,841.62	\$4,795.32
FEBRUARY 20			
AVAILABLE	\$953.70	\$3,841.62	\$4,795.32
MARCH 20			
AVAILABLE	\$953.70	\$3,841.62	\$4,795.32
APRIL 20			
AVAILABLE	\$953.70	\$3,841.62	\$4,795.32
MAY 19			
AVAILABLE	\$953.70	\$3,841.62	\$4,795.32
JUNE 20			
AVAILABLE	\$953.70	\$3,841.62	\$4,795.32

DENIED

[Signature]

APPROVED

Board Member Initials: _____

Meeting Date: 12/12/23

Follow-up action: _____

APPROVED

DENIED

Board Member Initials: _____

Meeting Date: December 5th 2023

Follow-up action: Submit to BOS

Public Health

IOWA HHS

APPROVED **DENIED**

Board Member Initials: JS

Meeting Date: 12/12/23

Follow-up action: _____

Kim Reynolds
GOVERNOR
Adam Gregg
LT. GOVERNOR
Kelly Garcia
DIRECTOR

Contract Declarations & Execution Page

CONTRACT #: 5884BT185	PROJECT TITLE: Public Health 6-Year Emergency Response
CONTRACTOR LEGAL NAME AND ADDRESS: Story County Board of Health 900 6th St Nevada, IA 50201	PROJECT PERIOD: July 1, 2023 – June 30, 2029
STATE OF IOWA DEPT. OF ADMINISTRATIVE SERVICES VENDOR #: 00002129939	CONTRACT PERIOD: July 1, 2023 – June 30, 2029
IOWA CODE CHAPTER 8F DESIGNATION: At the time of execution, this contract is NOT covered by Iowa Code chapter 8F, if the Contractor executes additional contracts or amendments with the Agency, the aggregate of which exceed \$ 500,000, the contract will be covered.	TOTAL CONTRACT AMOUNT: \$0
	FUNDING SOURCE: FEDERAL: \$0 STATE: \$0 OTHER: \$0
	Federal Subrecipient Addendum Needed? Yes, as federal funding is added.
<p>The Contractor agrees to perform the work and to provide the services described in the Special conditions for the consideration stated herein. The duties, rights and obligations of the parties to this contract shall be governed by the Contract Documents, which include the Special Conditions, General Conditions, Request for Proposal and Application.</p> <p>The Contractor has reviewed and agrees to the Iowa Department of Public Health General Conditions Effective July 1, 2019 as posted on the Agency's website under Funding Opportunities or as available by contacting John Hallman at telephone (515) 336-1904. The Contractor specifies no changes have been made to the Special Conditions or General Conditions.</p>	
The parties hereto have executed this contract on the day and year last specified below.	
For and on behalf of the Agency: <div style="font-size: 2em; font-weight: bold; margin-bottom: 10px;">Ken Sharp</div> Digitally signed by Ken Sharp Date: 2023.04.13 07:36:53 -05'00' By: _____ Ken Sharp, MPA Operations Deputy Division Public Health	For and on behalf of the Contractor: Digitally signed by LesLa White Date: 2023.04.12 11:46:34 -05'00' By: _____ Insert Date (required if not a digital signature): _____

APPROVED **DENIED**

Board Member Initials: _____

Meeting Date: December 5th, 2023

Follow-up action: Submit to BOS

Special Conditions for Contract # 5884BT185

Article I- Identification of Parties:

This contract is entered into by and between the Iowa Department of Public Health (hereinafter referred to as Agency) and the Contractor, as identified on the contract face sheet.

State Agency Transition Period

Effective July 1, 2022, through July 1, 2023, the Iowa Department of Public Health (IDPH) and the Iowa Department of Human Services (DHS) shall be in a transition period as the agencies develop and implement transition plans to merge the agencies and become a new state agency, the Iowa Department of Health and Human Services (DHHS). For purposes of this Agreement throughout the transition period, "Agency" or "Department" means either IDPH or DHHS. Throughout the transition period, IDPH and DHHS shall have and may exercise all legal powers and duties of IDPH, including executing all contractual rights and obligations.

Effective July 1, 2023, the Iowa Department of Public Health (IDPH) and the Iowa Department of Human Services shall merge and become the Iowa Department of Health and Human Services (DHHS). For purposes of this Agreement on and after July 1, 2023, "Agency" or "Department" means DHHS. On and after July 1, 2023, DHHS shall have and may exercise all legal powers and duties of the former IDPH, including executing all contractual rights and obligations.

Article II - Designation of Authorized State Official:

Ken Sharp, Operations Deputy, Division Public Health is the Authorized State Official for this contract. Any changes in the terms, conditions, or amounts specified in this contract must be approved by the Authorized State Official. Negotiations concerning this contract should be referred to John Hallman at (515) 336-1904.

Article III - Designation of Contract Administrator:

[LesLa White](#) has been designated by the Contractor to act as the Contract Administrator. This individual is responsible for financial and administrative matters of this contract. Negotiations concerning this contract should be referred to: [LesLa White](#); 5152337571; white@mgmc.com

It is the Contractor's sole responsibility to ensure appropriate individual(s) have registered within IowaGrants. The Contractor acknowledges that all assigned individuals to the Grant Tracking site have full rights (add, modify, and delete) for all Grant Tracking site components including contractual forms such as work plans, personnel, budgets, and reporting forms, and claims submission.

The Contract Administrator designates [50010](#) as the Grantee Contact in IowaGrants (www.iowaGrants.gov) who shall regulate and assign access of appropriate individuals to this grant site.

Article IV – Key Personnel:

The following individual(s) shall be considered key personnel for purposes of this contract:

Agency Personnel

Name	Title	Email Address
Brent Spear	Bureau Chief	brent.spear@idph.iowa.gov
John Hallman	Program Contract Manager	john.hallman@idph.iowa.gov

Key Contractor Personnel

Name	Title	Email Address
Trisha MacDonald	Fiscal Contact	macdonald@mgmc.com

The Contractor shall notify the Agency in writing within ten (10) working days of any change of Key Personnel identified in this section.

Article V - Statement of Contract Purpose:

The intent of this contract is to support the public health system and assure readiness and response capability to respond effectively to health-related disasters within the community. The Agency seeks to enhance Iowa’s ability to mobilize, surge, and respond to public health emergencies by establishing contracts with Iowa’s local public health agencies that they may receive funding through an expeditious manner (contract amendments) which will allow the Contractor to respond to public health emergencies of such magnitude, complexity or significance that they would have an overwhelming impact upon Iowa’s public health system with the potential to exceed the available resources.

If and when emergency response funding becomes available during the term of this contract, contract amendments which outline the amount of the funding and the scope and description of services will be executed.

Article VI - Description of Work and Services:

RESERVED: To be specified in a future contract amendment(s).

Article VII – Performance Measure:

RESERVED: To be specified in a future contract amendment(s).

The Contractor shall submit any documentation required for the performance measure into the progress reports component of the grant site within IowaGrants.gov.

Article VIII – Reports:

The Contractor shall complete and submit the following reports in the grant site located in IowaGrants.

Report Title	Form Type	Date Due
RESERVED: To be specified in a future contract amendment(s).	To be specified in a future contract amendment(s).	To be specified in a future contract amendment(s).

Article IX - Budget:

RESERVED: To be specified in a future contract amendment(s).

Article X - Payments:

1. Submission of Claims for contract period:
The Contractor shall complete and submit a claim for services rendered in accordance with this Contract. The claim shall be submitted monthly in the grant site located in IowaGrants within 45 days of the month of expenditures.

2. End of State Fiscal Year Claims Submission:
Notwithstanding the timeframes above, and absent:
 - i. longer timeframes established in federal law or
 - ii. the express written consent of the Agency,
 the Contractor shall submit all claims to the Agency by August 10th for all services performed in the preceding state fiscal year (the State fiscal year ends June 30).

The Agency will not automatically pay end of state fiscal year claims that are considered untimely. If the Contractor seeks payment for end of state fiscal year claim(s) submitted after August 10th, the Contractor may submit the late claim(s), as well as a justification for the untimely submission. The justification and request for payment must be submitted within the Correspondence component of this grant site. The Agency may reimburse the claim if funding is available after the end of the fiscal year.

If funding is not available after the fiscal year, the claim may be submitted to the State Appeal Board in accordance with instructions for consideration. Instructions for this process may be found at: http://www.dom.state.ia.us/appeals/general_claims.html.

3. The Agency shall pay all approved invoices/claims in arrears. The Agency may pay in less than sixty (60) days, but an election to pay in less than sixty (60) days shall not act as an implied waiver of Iowa law.

4. The Agency provides contractual payments on the basis of reimbursement of actual expenses in accordance with Iowa Code 8A.514.

5. The Agency will not reimburse the Contractor travel amounts in excess of limits established by [Iowa Department of Administrative Services](#), or for expenses at an in-

state event if the lodging provider is not certified by the Iowa Department of Public Safety's Human Trafficking Prevention Training.

- a. Current in-state and out of state travel rate reimbursements can be found posted on the Agency's [IDPH General Conditions for Service Contracts website](#).
 - b. Before traveling in the state or prior to procuring space for a conference or meeting at a site where lodging is available under this contract, the Contractor must ensure that the selected lodging provider is certified by checking the following website: <https://stophtiowa.org/certified-locations>. This applies to all in-state lodging, conferences, meetings, or any other state funded event. Use of lodging providers who are not certified will not be reimbursed. Certification of a lodging provider will be verified by the Department before reimbursing this expenditure in a claim.
6. Final payment may be withheld until all contractually required reports have been received and accepted by the Agency. At the end of the contract period, unobligated contract amount funds shall revert to the Agency.
7. Warrant Payment Address:
[1114 Duff Ave](#)
[Ames, IA 50010](#)

Article XI – Additional Conditions

1. As a condition of the contract, the Contractor shall assure linkage with the local board of health in each county where services are provided. The Contractor will assure that the local board of health has been actively engaged in planning for, and evaluation of, services. It will also maintain effective linkages with the local board of health, including timely and effective communications and ongoing collaboration.
2. The Contractor shall ensure all IowaGrant Grant Tracking site component information is accurate and current. This is inclusive of personnel, work plans, and budget forms. Requests by the Contractor for access to update the Grant Tracking site components shall be submitted through correspondence to the IDPH Program Contract Manager. If an update is approved by the Agency, an amendment to the contract may be required.
3. All expenses submitted for reimbursement must be adequately documented.
4. Contractor must abide by the following conditions:
 - a. By accepting this award, the Contractor agrees that it is opposed to the practices of prostitution and sex trafficking because of the psychological and physical risks they pose for women, men, and children.
 - b. The following definitions apply for purposes of the above provisions:
 - i. "Commercial sex act" means any sex act on account of which anything of value is given to or received by any person.
 - ii. "Prostitution" means procuring or providing any commercial sex act and the "practice of prostitution" has the same meaning.
 - iii. "Sex trafficking" means the recruitment, harboring, transportation, provision, or obtaining of a person for the purpose of a commercial sex act. This provision includes express terms and conditions of the award and any

violation of it shall be grounds for unilateral termination of the award by the Agency.

STATE OF IOWA DEPARTMENT OF
Health AND **Human**
 SERVICES

CONTRACT #: 5884BT185	AMENDMENT #: 1
CONTRACTOR: Story County Board of Health	PROJECT TITLE: Public Health 6-Year Emergency Response

This contract is amended as follows:

Article III:

The Contract Administrator designates LesLa White as the Grantee Contact in IowaGrants.

Article VI:

Monkeypox/COVID funding Budget D: Vaccine Administration - Expand COVID-19 vaccine clinics to also administer monkeypox vaccine. Funds will cover staff time spent preparing for and conducting COVID-19/Monkeypox vaccine clinics, educating healthcare providers and the public and responding to both COVID and monkeypox vaccine questions. Funds will also cover vaccine administration supplies such as needles, syringes, alcohol prep pads.

Communication - Conduct outreach to COVID-19/monkeypox vaccine eligible individuals using a variety of communication channels to include web page development, social media and apps targeting the eligible/intended audiences. Outreach will include information regarding monkeypox, COVID-19 and all other ACIP recommended vaccines with the intent to make sure all individuals are fully vaccinated.

Article IX:

Funding shall be provided for COVID-19 Response and COVID-19 Equity budgets and expires December 31, 2023. The budgets are updated as follows.

Budget D Monkeypox/COVID - Immunization

Direct Cost Category	Budget
Salary/Fringe	\$18,637
Subcontract	
Equipment	
Other	\$27,045
Total	\$45,682

APPROVED
DENIED

Board Member Initials: LSL

Meeting Date: 12/12/23

Follow-up action: _____

The CONTRACT AMOUNT on the face sheet has increased and the new contract total is: **\$45,682**

All other conditions and terms of the contract remain in effect. The contractor specifies no additional changes have been made to the Special Conditions or General Conditions. The parties hereto have executed this contract amendment on the day and year last specified below.

<p>For and on behalf of the Agency: <small>Digitally signed by Ken Sharp</small> Ken Sharp <small>Date: 2023.09.14 08:55:58 -05'00'</small></p> <p>By: _____</p> <p>Ken Sharp, MPA Operations Deputy Division of Public Health</p>	<p>For and on behalf of the Contractor: <small>Digitally signed by LesLa White</small> LesLa White <small>Date: 2023.09.12 16:32:12 -05'00'</small></p> <p>By: _____</p> <p>Insert Date (required if not a digital signature): _____</p>
---	---

APPROVED
DENIED

Board Member Initials: LSL

Meeting Date: December 5th, 2023

Follow-up action: Submit to BOS

Public Health

IOWA HHS

APPROVED

DENIED

Board Member Initials: GR Kim Reynolds
 GOVERNOR
 Meeting Date: 12/10/23
 Follow-up action: _____ Adam Gregg
 LT. GOVERNOR
 _____ Kelly Garcia
 DIRECTOR

CONTRACT #: 5884BT185	AMENDMENT #: 2
CONTRACTOR: Story County Board of Health	PROJECT TITLE: Public Health 6-Year Emergency Response

This contract is amended to enhance COVID-19 and influenza vaccine outreach and administration activities and add another immunization initiative, Bridge Access Program.

Amendment Amount: \$ 48,445
Match Required: No
Specific Initiative: Increase immunization rates for COVID-19 and influenza vaccine for eligible populations.
Initiative Project Period: September 15, 2023 - December 31, 2024
Lead Contact Person: Karen Quinn (515) 281-5424

Article V - Statement of Contract Purpose:
 Increase immunization rates for COVID-19 and influenza vaccine.

- Article VI – Description of Works and Services:**
- **Bridge Access Program Implementation** - Enroll in the Bridge Access Program and/or educate healthcare providers and the public about the Bridge Access Program. The Centers for Disease Control and Prevention (CDC) launched the Bridge Access Program for the COVID-19 vaccine this fall to help ensure uninsured and underinsured adults continue to have access to no-cost COVID-19 vaccinations. The Bridge Access Program will provide COVID-19 vaccines at no cost for uninsured and underinsured adults 19 years of age and older
 - **COVID-19 and Influenza Vaccine Administration** - Expand routine immunization services through referral and/or conducting vaccine clinics to ensure access to COVID-19 and influenza vaccines to eligible populations.
 - **Vaccine Outreach Activity Implementation** - Conduct outreach and promotional activities to increase vaccine confidence and uptake. Conduct outreach using a variety of methods to target eligible audiences. Outreach can include information regarding COVID-19 and any other Advisory Committee on Immunization Practices (ACIP) recommended vaccines with the intent to increase immunization rates.

Required Activities

- Promote and/or implement the Bridge Access Program to increase COVID-19 vaccine uptake among uninsured and underinsured adults.
- Improve access to COVID-19 and influenza vaccines for eligible populations. Emphasis should be placed on offering vaccination services and/or providing referral services specifically to high-risk populations or those with limited vaccine access.
- Increase vaccine confidence through education, communication, outreach, and/or partnerships.

See appendix A for a list of allowable activities.

Unallowable use of funds. Funds cannot be used to purchase:

- Vaccine incentives
- Food
- Gas
- Equipment (chairs, privacy curtains, vaccine storage and temperature monitoring equipment)
- Generators
- Vaccine

Article VII – Performance Measure:

- Submit progress and annual reports as outlined in the reports section.

Article VIII – Reports:

Activities for this initiative will be collected as part of the routine Immunization Services bi-annual reports. The Contractor shall complete and submit the following reports via instructions provided by Iowa HHS.

Report Title	Form Frequency/Type	Date Due
Progress Report	September 15, 2023 - June 30, 2024	August 15, 2024
Annual Report	July 1, 2024 - December 31, 2024	February 14, 2025

The Contractor shall complete and submit the following reports:

- Monthly expense reports
- Other reports as requested by Agency

Article IX – Budget F (COVID Bridge Access)

Direct Cost Category	Budget
Salary/Fringe	\$36,334
Subcontract	\$0
Equipment	\$0
Other	\$12,111
Total	\$48,445

Article X – Payments:

1. Instate maximum allowable amounts for food are \$12.00/breakfast, \$15.00/lunch and \$29.00/dinner.

The CONTRACT AMOUNT on the face sheet is changed to: **\$ 94,127**

<p>All other conditions and terms of the contract remain in effect. The contractor specifies no additional changes have been made to the Special Conditions or General Conditions. The parties hereto have executed this contract amendment on the day and year last specified below.</p>	
<p>For and on behalf of the Agency:</p> <p>Digitally signed by Ken Sharp Date: 2023.10.10 14:55:02 -05'00'</p> <p>By: <u>Ken Sharp</u> Ken Sharp, MPA Operations Deputy Division of Public Health</p>	<p>For and on behalf of the Contractor:</p> <p>Digitally signed by LesLa White Date: 2023.10.09 12:43:40 -05'00'</p> <p>By: <u>LesLa White</u> Insert Date (required if not a digital signature):</p>

APPROVED **DENIED**

Board Member Initials: _____

Meeting Date: December 5th, 2023

Follow-up action: Submit to BOS



Memorandum

To: Story County Board of Supervisors
Through: Michael D. Cox, Director
From: Ryan Wiemold, Parks Superintendent
Date: December 12, 2023
Re: Consideration of Change Order No.5 for the McFarland Lake Renovation Project for a Deduct of \$7,916.00 for Aaron Crane Construction.

The attached Change Order modifies the contract with Aaron Crane Construction and addresses item deducts for quantities of materials at the contract pricing. Contractors did not need to use the full quantities for silt fence and seeding.

This change order results in a total decrease of \$7,916.00 from the contract. The new contracted total for this project is at \$ 1,060,307.07. This change order closes out the contracted construction work for the project and substantially completes this project.

The Story County Conservation Board recommends your approval.

Approval

Disapproval

12/12/23
Date

Date

CHANGE ORDER

DATE:
November 30, 2023

PROJECT: McFarland Lake Restoration
420543-0

CHANGE ORDER NUMBER:
05

OWNER:	CONSULTANT:	CONTRACTOR:
Story County Conservation 56461 180 th St Ames, IA 50324	Shive-Hattery, Inc. 4125 Westown Pkwy, Suite 100 West Des Moines, IA 50266	Aaron Crane Construction 1833 120 th Ave Manchester, IA 52057

THE CONTRACT IS MODIFIED AS FOLLOWS UPON EXECUTION OF THIS CHANGE ORDER:

The project quantities are adjusted as follows:

1. The quantity of Silt Fence is being adjusted to reflect the quantity installed for the project. The installed quantity is 3,028 linear feet, which is 972 linear feet fewer than the planned quantity. At a unit price of \$3.00 per linear foot, this results in a **decrease of -\$2,916.**
2. The quantity of Seeding, Type 4 (Temporary) is being adjusted to reflect the installed quantity. The installed quantity is 1 acre, which is 1 acre less than the planned quantity. At a unit price of \$5,000 per ton, this results in a **decrease of -\$5,000.**

Total decrease by this Change Order = -\$7,916.

There will be no change to the Contract Time as a result of this Change Order.

Original Contract Sum	\$	932,779.00
Net Change by previously authorized Change Orders	\$	135,444.07
Contract Sum prior to this Change Order	\$	1,068,223.07
Amount that this Change Order will increase the Contract Sum	\$	-\$7,916
New Contract Sum including this Change Order	\$	1,060,307.07

The Contract Time will be increased by zero (0) days.
The date of Substantial Completion will remain December 1, 2023.

THIS DOCUMENT IS NOT VALID UNTIL SIGNED BY CONSULTANT, CONTRACTOR, AND OWNER.

Shive-Hattery, Inc.	Aaron Crane Construction	Story County Conservation
CONSULTANT	CONTRACTOR	OWNER
		
SIGNATURE	SIGNATURE	SIGNATURE
Luke Monat, P.E.	Aaron Crane	Latifah Faisal, Board Chair
PRINTED NAME	PRINTED NAME	PRINTED NAME
2023-12-06	12/07/2023	12/12/23
DATE	DATE	DATE

CHANGE ORDER

DATE:
November 30, 2023

PROJECT:
McFarland Lake Restoration
420543-0

CHANGE ORDER NUMBER:
05

OWNER:
Story County Conservation
56461 180th St
Ames, IA 50324

CONSULTANT:
Shive-Hattery, Inc.
4125 Westown Pkwy, Suite 100
West Des Moines, IA 50266

CONTRACTOR:
Aaron Crane Construction
1833 120th Ave
Manchester, IA 52057

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Shive-Hattery, Inc.

CONSULTANT

Luke Monat

SIGNATURE

Luke Monat, P.E.

PRINTED NAME

2023-12-06

DATE

Aaron Crane Construction

CONTRACTOR

Aaron Crane Construction

SIGNATURE

Aaron Crane

PRINTED NAME

12/07/2023

DATE

Story County ~~Conservation~~ ^{Board of Supervisors}

OWNER

SIGNATURE

Latifah Taisal Boschaw

PRINTED NAME

12/12/23

DATE

CHANGE ORDER

DATE:
November 30, 2023

PROJECT:
McFarland Lake Restoration
420543-0

CHANGE ORDER NUMBER:
05

OWNER:
Story County Conservation
56461 180th St
Ames, IA 50324

CONSULTANT:
Shive-Hattery, Inc.
4125 Westown Pkwy, Suite 100
West Des Moines, IA 50266

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Shive-Hattery, Inc.

CONSULTANT

Luke Monat

SIGNATURE

Luke Monat, P.E.

PRINTED NAME

2023-12-06

DATE

Aaron Crane Construction

CONTRACTOR

Aaron Crane Construction

SIGNATURE

Aaron Crane

PRINTED NAME

12/07/2023

DATE

Story County ~~Conservation~~ ^{Board of Supervisors}

OWNER

SIGNATURE

Latifah Taisal BOS Chair

PRINTED NAME

12/12/23

DATE



ARPA QUARTERLY REPORT

APPROVED

DENIED

Board Member Initials: _____

Meeting Date: 12/12/23

Follow-up action: _____

**DECEMBER 2023
(FOR 3RD QUARTER CALENDAR YEAR 2023)**

Submitted by Leanne A. Harter, AICP, CFM

Planning and Development Director
Story County Planning and Development
900 6th Street
Nevada, Iowa 50201

lharter@storycounty.iowa.gov
515-382-7247

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



Project Summary Sheet

DATE	Updated December 2023 - for reporting period over September - 30, 2023 (Cumulative through December 6, 2023)	Annual Site Visits - check when completed				EXPENDITURES			
		2023	2024	2025	2026	Project Status	Amount Awarded	Cumulative	Percentage of Total Funding
1	The Whistle Stop Childcare Center and Preschool	X				Completed less than 50%	\$ 250,000.00	\$ 83,861.04	34%
3	Boys and Girls Clubs of Story County	X				Completed less than 50%	\$ 275,000.00	\$ 71,647.14	26%
5	City of Collins	X				Completed less than 50%	\$ 340,000.00	\$ 133,585.60	39%
6	City of Collins	X				Completed less than 50%	\$ 277,500.00	\$ 136,532.05	49%
7	City of Collins	X				Complete	\$ 54,400.00	\$ 54,400.00	100%
9	Nevada Food at First	X				Completed less than 50%	\$ 45,650.00	\$ 17,841.97	39%
10	City of Cambridge	NA				Completed less than 50%	\$ 250,000.00	\$ -	0%
11	Heartland Senior Services of Story County	X				Completed less than 50%	\$ 300,000.00	\$ 300,000.00	100%
12	Good Neighbor Emergency Assistance, Inc.	X				Completed less than 50%	\$ 104,857.00	\$ 10,697.08	10%
13	Youth and Shelter Services (DBA YSS)	X				Completed less than 50%	\$ 1,100,000.00	\$ 80,200.18	7%
15	City of Story City	X				Completed 50% or more	\$ 302,500.00	\$ -	0%
16	United Way of Story County	X				Completed less than 50%	\$ 521,300.00	\$ 133,001.22	26%
17	United Way of Story County	X				Completed less than 50%	\$ 182,610.00	\$ 48,783.42	27%
18	City of Huxley	NA				Completed 50% or more	\$ 500,000.00	\$ -	0%
20	City of Slater	X				Completed 50% or more	\$ 500,000.00	\$ 500,000.00	100%
21	Project IOWA	X				Completed less than 50%	\$ 100,000.00	\$ 46,760.27	47%
22	Assault Care Center Extending Shelter and Support					Completed less than 50%	\$ 552,900.00	\$ -	0%
24	City of Zeairng	X				Completed 50% or more	\$ 134,330.00	\$ 15,942.00	12%
26	Primary Health Care	X				Completed 50% or more	\$ 525,094.00	\$ 222,797.30	42%
27	Colo Development Group	NA				Not Started	\$ 249,780.00	\$ -	0%
29	The Bridge Home	NA				Not Started	\$ 855,000.00	\$ 580,000.00	68%
30	Home Allies, Inc.	NA				Not Started	\$ 68,200.00	\$ -	0%
31	City of Roland	X				Completed less than 50%	\$ 1,000,000.00	\$ 39,936.06	4%
32	Story County Housing Trust	X				Not Started	\$ 470,000.00	\$ -	0%
38	Ames Chamber of Commerce	X				Completed 50% or more	\$ 610,450.00	\$ 418,550.01	69%
40	City of Story City - Bertha Bartlett Library	X				Completed less than 50%	\$ 120,000.00	\$ -	0%
41	Ames Historical Society	X				Completed less than 50%	\$ 150,000.00	\$ -	0%
42	City of Ames	NA				Not Started	\$ 500,000.00	\$ -	0%
43	Childserve	X				Completed less than 50%	\$ 178,000.00	\$ -	0%
45	MIPA	NA				Completed less than 50%	\$ 191,000.00	\$ 58,667.00	31%
46	Huxley Communications	NA				Not Started	\$ 30,000.00	\$ -	0%
47	Stratford Regional Telephone	NA				Not Started	\$ 30,000.00	\$ -	0%
48	Colo Telephone Company	NA				Not Started	\$ 5,500.00	\$ -	0%
49	Colo-Nesco School	NA				Not Started	\$ 50,000.00	\$ -	0%
50	City of Nevada	NA				Not Started	\$ 100,000.00	\$ -	0%
TOTALS							\$ 10,924,071.00	\$ 2,953,202.34	27%

Submitted by Leanne A. Harter, AICP CFM
 Planning and Development Director

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



EXTERNAL APPLICATIONS

Project ID Number	Project Name	Organization Name	Amount Approved
1	Providing Premium Pay to Eligible Workers	The Whistle Stop Childcare Center and Preschool	\$ 250,000

SAM.gov Registration/Verification
 YES NO Contract Status

Project Status
 APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT

Not Started EXPENDITURES
 Cumulative \$83,861.04

Completed less than 50% Percentage of total funded used through date of report: 34%

Completed 50% or more

Completed

PERFORMANCE MEASURES:

- **Number of children enrolled in programs (pre-funding and annually)**
 Beginning of Fall 2022: Part-time children (enrolled less than 5 days per week) - 36 Full-time children (enrolled 5 days per week): 107
 June 2023: Part-time children (enrolled less than 5 days per week) - 42 Full-time children (enrolled 5 days per week): 102
 September 2023 Part-time children (enrolled less than 5 days per week): 26 Full-time children (enrolled 5 days per week): 101
- **Number of families served (pre-funding and annually)**
 Beginning of Fall 2022 - 90 families
 End of December 2022 107 families
 Beginning of Fall 2023 - 90 Families
 Beginning of Summer 2023 - 101 families
 September 2023 – 95 families
- **Education levels of staff**
 September 2023
 Owner: Bachelor of Science in Psychology
 Director: Bachelor of Arts in Elementary Education with Early Childhood endorsement

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



<p>Infants:</p> <ul style="list-style-type: none"> • Lead: Diploma • Assistant: Diploma • Aid: Diploma 	<p>Infants (2nd classroom)</p> <ul style="list-style-type: none"> • Lead: Diploma • Assistant: Diploma • Aid: Diploma 	<p>Infants (3rd classroom)</p> <ul style="list-style-type: none"> • Lead: Associates of Science in Early Childhood • Assistant: Associates in Early Childhood Education • Aid: Diploma-enrolled in classes at DMACC
<p>Toddlers:</p> <ul style="list-style-type: none"> • Lead: Diploma • Assistant: Diploma • Assistant: Diploma • Assistant: Diploma 	<p>Toddlers (2nd classroom)</p> <ul style="list-style-type: none"> • Lead: Diploma • Assistant: Diploma • Assistant: Enrolled in college courses for ECE 	<p>Preschool</p> <ul style="list-style-type: none"> • Lead: Associates in Early Childhood Education • Assistant: Diploma • Assistant: Diploma • Aid: Enrolled in college courses for ECE
<p>Prek</p> <ul style="list-style-type: none"> • Lead: Bachelor of Arts in Early Childhood Education • Assistant: Associates of Applied Sciences in Early Childhood Education • Assistant: Diploma • Assistant: Diploma-enrolled in college courses at ISU 	<p>School-Agers:</p> <ul style="list-style-type: none"> • Lead: Diploma • Assistant: Diploma • Assistant: Bachelors in Education 	
<ul style="list-style-type: none"> • Experience levels of staff Beginning end of March 2023: Owner - 35 years <p>Lead teachers:</p> <p>Infants- 26 years, 16 years, 22 years Toddlers- 10 years, 15 years</p>	<p>Director - 20 years</p> <p>Preschool- 5 years, 11 years Prek- 14 years, 5 years</p>	

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



Preschool- 15 years	School-agers- 7 years, 1 year,
Prek- 15 years	Teachers Aids:
School-agers- 8 years	Infants- 1 year, 1 year, 1 year
Assistant teachers:	Toddlers- 2 years
Infants- 3 years, 6 years, 11 years	Preschool- 2 years
Toddlers- 2 years, 7 years, 1 year, 5 years, 4 years	Prek- 1 year
	School-agers- NA

- **Waitlist numbers (pre-funding and annually)**
Beginning of Fall 2022 - 15 families with 21 children (ages ranging from infant to school-age)
March 2023:
5 families with 7 children
Currently have 12 families enrolled with infants - 5 of which are in-home families and 7 are new families to our center.
September 2023:-
Projections:
3 infants starting in October
4 infants starting in November
1 infants starting in December
2 infants starting in January 2024
1 infant and 1 2 year old enrolled for February
1 infant enrolled for March
1 infant enrolled for April
2 infants enrolled for May
- **Employee turnover rates (pre-funding and annually)**
September 2023:
 - Our turnover rate has remained fairly low. One of our toddler lead teachers left and we were able to hire a teacher in that position that has 10+ years experience in childcare.
 - Three of our teachers are currently enrolled in ECE classes
- **Staff retention rates**
Beginning of Fall 2022-Owner: 27 years
September 2023

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



Owner: 27 years	Director: 15 years	Infants:	Infants (2nd classroom)
		Lead: 11 years	Lead: 16 years
		Assistant: 5 years	Assistant: 2 years
		Aid: 2 years	Aid: 2 year
Infants (3rd classroom)	Toddlers:	Toddlers (2nd classroom)	Preschool
Lead: 13 years	Lead: 1 year	Lead: 15 years	Lead: 15 years
Assistant: 7 years:	Assistant: >1 year	Assistant: 6 years	Assistant: 4 years
Aid: 6 years	Assistant: >1 year	Assistant: 2 year	Assistant: 1 year
	Assistant: 4 years	Aid: 1 year	Aid: 1 year

PreK

School-Agers:

Lead: 5 years
 Assistant: 2 years
 Assistant: >1 year
 Aid: 4 years

Lead: 7 years

• **Total number of staff (pre-funding and annually)**

Beginning of Fall 2022 Full-time staff – 21 Part-time staff- 4 Seasonal (summer only staff) - 3
 End of December 2022 Full-time staff- 22 Part-time staff- 8 Seasonal- NA
 Summer 2023 Full-time staff- 24 Part-time staff- 6 Seasonal- 3
 September 2023 Full-time staff- 21 Part-time staff- 6

• **Success stories**

Our assistance preschool teacher was able to get her associates through the TEACH program.

We were able to give additional raises up to .50 per staff again at the end of September.

Retaining our staff and have more staff enrolled in ECE classes!

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount Approved
3	Re-Building Great Futures for Story County Kids	Boys and Girls Clubs of Story County	\$ 275,000

SAM.gov Registration/Verification
 YES NO

Project Status
 Not Started
 Completed less than 50%
 Completed 50% or more
 Completed

PERFORMANCE MEASURES:

- **Number of households served (by program if recipient establishes multiple separate household assistance programs):** 153
- **Number of students participating in evidence-based tutoring programs :** 6
- **On quarterly basis report on current project timeline and benchmarks**
 Internet has been upgraded at the Nevada Club. We are continuously working on the quarterly programs by taking feedback from the members as we go.
- **Existing and new sharing agreements with school districts**
 Working with United Way of Story County, Nevada Community School District, Ames Community School District, & Iowa State University to gather data on academic progress for youth who attend the Clubs.
- **Academic progress of youth who attend the Club regularly**
 We are currently working with United Way of Story County & Iowa State University to gather shared data of school work, including after attending the summer session of Club. With this data, we will be able to see the progress of youth who attend Club during different parts of the year.
- **Internet speeds pre-upgrade and post**
 Internet upgrade has recently been completed and we will be able to report updated speeds on next quarters report.
- **New programming and services developed to address life skill needs**
 Teen Financial Literacy program through Everfi.
- **New programming and services developed to address learning loss**
 Daily reading and homework help quiet area each day after school.

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



Both Club ran different Summer Brain Gain sessions to keep members learning throughout the summer. New coding program implemented.

- **How internet access and improved technology has improved services**
Nevada computers are now working with updated internet speeds. This allows for new educational opportunities and typing programs to be implemented for members.

- **Success stories**

In the beginning of the Club program, "Summer Brain Gain", the girls that were participating were not enjoying it. The staff took their feedback, and adjusted the lessons to align with what their interests were. The program ended up being a great success. They all had a great time and were learning throughout the entire summer and having fun while doing it!

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount Approved
5	Collins Water Infrastructure Project	City of Collins	\$ 340,000

SAM.gov Registration/Verification YES NO Contract Status

Project Status APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT

Not Started EXPENDITURES

Completed less than 50% Cumulative \$133,585.60

Completed 50% or more Percentage of total funded used through date of report: 39%

Completed

PERFORMANCE MEASURES:

- On quarterly basis report on current project timeline and benchmarks
- Project Timeline and Benchmarks No delays.
- In the past quarter, please report if the project has experienced delays, and describe the nature of the delay, how far delayed, and any changes to completion date? First project is complete.
- Percentage of water loss (pre-repair, during and after) – average for SFD, MFD, Institutional/Public, Commercial and Industrial Customers Our community-wide water loss per month over the past 12 months has ranged anywhere from 8% to 64%.
- Current and post-construction water rates post-repair) – average for SFD, MFD, Institutional/Public, Commercial and Industrial Customers Water rates pre-repair are as follows: \$20.81 for the first 1,000 gallons and \$16.85 for each 1,000 gallons after the first 1,000 gallons..
- Statement regarding degree to which improvements adequately support the needs of the Collins-Maxwell CSD's athletic complex upgrades. The new water main will be larger than the current water main and it will help with the school's improvements greatly. The school completed significant work on the remodel of the softball field last fall, and also got started on work at the baseball field.
- Analysis of water pressure for household (pre and post project) Will need to ask the household near the new watermain.

ARRA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount
<p>7</p> <p>SAM.gov Registration/Verification <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Project Status <input type="checkbox"/> Not Started <input type="checkbox"/> Completed less than 50% <input type="checkbox"/> Completed 50% or more <input checked="" type="checkbox"/> Completed</p> <p>PERFORMANCE MEASURES:</p>	<p>Collins Economic Relief Program</p> <p>City of Collins</p> <p>Contract Status <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> PENDING APPROVAL BY BOS <input type="checkbox"/> NOT RECEIVED FROM SUBRECIPIENT</p> <p>EXPENDITURES Cumulative \$54,400.00 Percentage of total funded used through date of report: 100%</p>	<p>Collins Economic Relief Program</p>	<p>\$ 54,400</p> <p>Approved</p>

At the point, the project is over.

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount Approved
9	Promote Nutritional Security in ESC	Nevada Food at First	\$ 45,650

SAM.gov Registration/Verification
 YES NO
 Contract Status

Project Status
 Not Started
 Completed less than 50%
 Completed 50% or more
 Completed

EXPENDITURES
 Cumulative \$17,841.97
 Percentage of total funded used through date of report: 39%

PERFORMANCE MEASURES:

- Quarterly Reporting – Programming
 - Response to programming information outlined below is uploaded.
 - The document provides data and narrative for the July1-September 30, 2023 reporting period.

- Results of short surveys used to collect information and gauge how this additional food is being perceived and accepted by meal and food pantry recipients and leaders. Surveys will include an opportunity to describe how the availability of gleaned food helps households be more nutritionally secure. Short surveys have not yet been made available to food pantry leaders or those whom they serve. Both electronic and hard copy options are planned.
- Success stories
- None to report.
- Number of households served (by program if recipient establishes multiple separate household assistance programs) = 226

NOTES:
 See attached program report.

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



Project ID	Project Name	Organization Name	Amount
10	Storm Sewer Extension to north sections of Cambridge	City of Cambridge	Approved \$ 250,000

SAM.gov Registration/Verification Contract Status

YES NO APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT*

Project Status EXPENDITURES

Not Started Cumulative \$ 0

Completed less than 50% Percentage of total funded used through date of report: 0%

Completed 50% or more

Completed

PERFORMANCE MEASURES:

- **On quarterly basis report on current project timeline and benchmarks***
Contractor has begun work and plans are projected to be ahead of schedule.
- **In the past quarter, please report if the project has experienced delays, and describe the nature of the delay, how far delayed, and any changes to completion date?***
None.
- **Percentage change of reduction to water flow volumes***
Not applicable.
- **Provide maximum monthly I&I rate for 12 months before and following improvements***
Not applicable.
- **Change in status of Significant Non-Compliance by the IDNR**
None at this time.

NOTES:

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount
11	HSS New Building Project	Heartland Senior Services of Story County	\$ 300,000
<p>SAM.gov Registration/Verification</p> <p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>			
<p>Project Status</p> <p><input type="checkbox"/> Not Started</p> <p><input checked="" type="checkbox"/> Completed less than 50%</p> <p><input type="checkbox"/> Completed 50% or more</p> <p><input type="checkbox"/> Completed</p>			
<p>PERFORMANCE MEASURES:</p> <p>Not applicable.</p>			
<p>EXPENDITURES</p> <p>Cumulative \$300,000</p> <p>Percentage of total funded used through date of report: 100%</p>			
			<p>Contract Status</p> <p><input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> PENDING APPROVAL BY BOS <input type="checkbox"/> NOT RECEIVED FROM SUBRECIPIENT</p>

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount Approved
12	Good Neighbor Emergency Assistance, Inc., - Navigator	Good Neighbor Emergency Assistance, Inc.	\$ 104,857
<p>SAM.gov Registration/Verification</p> <p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Project Status</p> <p><input type="checkbox"/> Not Started</p> <p><input checked="" type="checkbox"/> Completed less than 50%</p> <p><input type="checkbox"/> Completed 50% or more</p> <p><input type="checkbox"/> Completed</p> <p>PERFORMANCE MEASURES:</p> <ul style="list-style-type: none"> • Number of households served: 174 • On quarterly basis, provide: <p>Agency referring household to Good Neighbor Navigator (all data is self reported)</p> <ul style="list-style-type: none"> - General Assistance/CIICS: 262 - Social Security: 0 - CIRHA: 4 - Clerk of Courts- Ames: 0 - Clerk of Courts- County: 0 - Case Manager: 0 - Local Service Agency: 1 - Attorney: 0 - Landlord: 0 - Self: 71 - Family/Friend: 40 - Church/Clergy: 0 - Internal Staff/Volunteers: 0 - MGMC: 0 			
<p>EXPENDITURES</p> <p>Cumulative \$10,697.08</p> <p>Percentage of total funded used through date of report: 10%</p> <p>Contract Status</p> <p><input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> PENDING APPROVAL BY BOS <input type="checkbox"/> NOT RECEIVED FROM SUBRECIPIENT</p>			

Submitted by Leanne A. Harter, AICP CFM
 Planning and Development Director

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



- Primary Health Care: 0

- **Demographics - age, race, income, sex, education, current government benefits**

- Members (0 - 4 yrs): 71
- Members (5 - 12 yrs): 108
- Members (13 - 17 yrs): 48
- Members (18 - 29 yrs): 77
- Members (30 - 64 yrs): 157
- Members (65+ yrs): 7
- Members (unknown yrs): 4

Assisted Household Members by Demographic: Gender

- Female: 255
- Male: 177
- Other/Non-Binary: 0
- Prefer not to answer: 0

Assisted Household Members by Demographic: Race

- African-American: 120
- Asian: 2
- Caucasian: 286
- Middle Eastern: 0
- Native American: 6
- Other: 13
- Pacific Islander: 0
- African: 6
- Prefer not to answer: 0

Assisted Household Members by Demographic: Ethnicity

- Hispanic: 35
- Non-Hispanic: 240
- Prefer not to answer: 0

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



Assisted Household Members by Demographic: Education

- College Degree: 19
- Highschool-Incomplete: 32
- Highschool/GED: 115
- Vocational Degree: 10
- Some College: 30
- Graduate Work: 0
- Graduate Degree: 4
- Prefer not to answer: 2

Assisted Household Members by Demographic: College Attending (if applicable)

- Iowa State University: 1
- DMACC: 2
- University of Northern Iowa: 0
- University of Iowa: 0
- Private College: 0
- Other: 1

Assisted Household Members by Demographic: Employment (Check All that Apply)

- Full time: 50
- Part time: 52
- Unemployed: 70
- Student: 3
- At Home: 10
- Seasonal: 0
- Child: 191
- Disabled: 43
- Retired: 3
- Prefer Not to Answer: 1

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS December 2023 – for Quarter ending September 30, 2023



Assisted Household Members by Demographic: Veteran Status

- Non-Veteran: 166
- Veteran: 5
- Prefer not to answer: 0

Assisted Household Members by Demographic: Relationship Status

- Divorced: 30
- Married: 45
- Single: 122
- Partnered: 34
- Roommate: 8
- Widow/Widower: 5
- Other: 4
- Prefer Not to Answer: 0

Assisted Household Members by Demographic: Government Benefits (Check all that Apply)

- Receives Food Stamps: 246
- Receives Medicaid: 309
- Receives Medicare: 32
- Receives Social Security: 25
- Receives Veterans Benefits: 6
- Receives WIC: 26
- Receives Disability: 39
- Housing: 8

Assisted Household Members by Demographic: Other

- At Risk of Being Homeless: 80
- Disabled/Mental: 40
- Homeless: 8
- Reports mental health diagnosis: 21
- Disabled/ Physical: 20

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



- ISU Student: 0
- **Number of households seen by Navigator**
174 Households
100 New Households this quarter
- **Number of households who use Navigator to make applications for funds/benefits**
97
- **Number of households who receive funds/benefits as a result of Navigator service**
Total number of people who receive support based on Navigator assistance: 122 households with 348 individuals total.

In this period we paid a total of \$93438.83 in assistance. This amount does not include the nearly \$30,000 dollars in requests that are still pending from the month of September.
- **Number of households whose funds/benefits applications are rejected and denied services by Navigator and reason for denial**
There were 107 requests for assistance that were denied for various reasons. Many times one household made multiple requests for assistance. During this period we denied a total of \$108392.63 in requests.

(numbers are approximate)
 - 50% of requests denied because we have weekly and monthly budget thresholds that we simply could not help, or they received assistance from us more recently than the last 6 months.
 - 20% of requests were too large for us to help out in a meaningful way
 - 15% of those requests were denied because the Application Expired without the client completing the process
 - 7% got assistance from other sources
 - 5% were over income guidelines
 - 3% of requests are either made by individuals who inaccurately report income to us or Story County, or who are dishonest on their application, or individuals who have other issues in their life which prevent them from using their available resources to meet their needs (addiction is an issue in some of our denials)
- **Number of referrals Navigator makes to legal or social service agencies**
29
- **Number of referrals related to MH/DD to further connect to support services**
1

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS December 2023 – for Quarter ending September 30, 2023



- **Number of times households reach out for assistance from Navigator in one-year period**
in the last year (Sept 30, 2022 - Sept 30, 2023) there were 304 total requests made by households in Story County from the Navigator. In some form or another, the Navigator affected the lives of 761 individuals in Story County.
- **Number of households who do not complete applications steps/process**
29 cases were denied for lack of completion of paperwork, supplying budget, or Land Lord not working with us to complete process (either reluctance to work with assistance or a desire to evict)
- **Total amount of funds/benefits received by all households helped by Navigator**
In the quarter we are reporting for, the Navigator pledged \$43,727.19 in Rental assistance and \$13,401.04 in Utility Assistance.
- **Amount of time Navigator spends with each household**
In the quarter we are reporting for, the Navigator has spent a total of 58.25 hours assisting clients with various programs, spending an average of just under 26 minutes working with each client
- **Success stories**
"We were working with a woman who was quite a bit down on her luck. She was homeless and had three kids and was spending time between couches and her car. With the assistance of our Navigator, we were able to help her find a place to live, apply for CIRHA, and help her get on her feet. She now has a job and is raising her children in a stable and secure environment."

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount
13	YSS Story County ARPA Youth Rapid Rehousing Program	Youth and Shelter Services (DBA YSS)	\$ 1,100,000

SAM.gov Registration/Verification
 YES NO

Project Status
 Not Started
 Completed less than 50%
 Completed 50% or more
 Completed

PERFORMANCE MEASURES:
 • **Number of households served**
 5

- **On a quarterly reporting basis address how the program is serving homeless youth specifically achieving the following goals, and provide documentation outlining the number of youth served both before and after funding.**
 - **85% of youth exiting from program into safe housing**
 No clients discharged from the program over the last quarter.
 - **75% of youth increasing monthly income from time of entry to time of exit**
 No clients discharged over the last quarter
 - **95% of youth in program connected to mental, physical, or dental services**
 All clients are wither involved in or have been referred to mental, physical or dental services.
- **Success stories**
 Staff has worked hard to help this client express themselves and discover places that they could feel comfortable in. This client has been struggling with the ability to express herself and find safe and comfortable work environments. Recently, she told staff about many of the hardships she experienced throughout her life. Staff sympathized and worked on helping her express herself in a healthier manner. This allowed the client to express the needs and wants she had regarding a work environment. Staff helped the client to look at jobs and research jobs in the area that met her needs. Recently, the client got hired at a job within walking distance of her apartment. Furthermore, the staff and client were able to apply for CIRHA housing and get the client on the waiting list. The client and staff have gone over CIRHA housing and discussed the options available. The client is excited to work on saving and moving successfully into CIRHA housing.

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



Project ID	Project Name	Organization Name	Amount Approved
15	Story City ARPA Projects	City of Story City	\$ 302,500
SAM.gov Registration/Verification			
<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> PENDING APPROVAL BY BOS <input type="checkbox"/> NOT RECEIVED FROM SUBRECIPIENT	
Project Status			
<input type="checkbox"/> Not Started	EXPENDITURES		
<input type="checkbox"/> Completed less than 50%	Cumulative \$0		
<input checked="" type="checkbox"/> Completed 50% or more	Percentage of total funded used through date of report: 0%		
<input type="checkbox"/> Completed			
PERFORMANCE MEASURES:			
<ul style="list-style-type: none"> • On quarterly basis, report on project timeline and benchmarks <ul style="list-style-type: none"> • Water main replacement project has started and is anticipated to be completed in 2023. • Slip lining of sanitary sewer mains has started and will continue in 2023. 			
<i>Location of projects</i>			
<i>Water Main Project:</i>			
Larson Ave between Cedar St and 4th St			
4th St between Larson Ave and Market Ave			
Market Ave between 4th St and Washington Ave			
8th St between Grand Ave and Hillcrest Dr			
<i>Sanitary Sewer Slip Lining:</i>			
Maple Court			
Lafayette Avenue between Maple and Walnut			
Lafayette Avenue between Cedar and 4th			
Elm Avenue, Lafayette Avenue, and Grand Avenue between 4th and Washington.			
<ul style="list-style-type: none"> • In the past quarter, please report if the project has experienced delays, and describe the nature of the delay, how far delayed, and any changes to completion date? None • Reduction in peak flow volumes in the sewer system Too early to report 			

Submitted by Leanne A. Harter, AICP CFM
 Planning and Development Director

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



- **Reduction in the number of main breaks**
Too early to report
- **Change in status of Significant Non-Compliance by the IDNR**
N/A
- **Are there any cost savings to residents?**
N/A
- **If you have any additional information to share and/or report, please upload here.**
N/A

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



- **Training and outreach engagements to recruit new childcare workers - 10**
- **Education levels of staff**
 - 21 w/ high school or equivalent education only
 - 131 w/ some college
 - 41 w/ bachelors degree
 - 2 w/ masters degree or higher
 - 32 unreported
- **Experience levels of staff**
 - 86 0-6 months
 - 25 6 months - 1 yr
 - 37 1-2 yr
 - 30 2-5 yr
 - 4 5-7 yr
 - 18 7+ yr
 - 27 unreported
- **Waitlist numbers - 520**
- **Employee turnover rates - 41**
- **Staff retention rates - 160**
- **Timeline for development of formal plan as well as benchmarks and goals.**

The goal of the project will be to ensure non-profit childcare centers are able to recruit and retain enough qualified employees to operate at capacity and ensure operating hours are maintained and not reduced.

 - 1) Story County Childcare Coalition will develop a marketing plan to help promote the need for childcare workers. This plan will include social media posts, advertising, and job fairs.

PROGRESS - Marketing materials have been created through partnership with the Iowa Women's Foundation and De Novo Marketing. The materials have been dispersed to all partnering childcare facilities.

STATUS: Ongoing (marketing materials will continue to be posted at a continuous rate throughout the project).

 - 2) The Coalition will research programs that have developed successful recruitment and retention plans.

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS December 2023 – for Quarter ending September 30, 2023



PROGRESS - United Way Story County (UWSC) and the Iowa Women's Foundation have looked into several different programs, assessing the feasibility of implementing various approaches.

STATUS: Complete (However UWSC will continue to have an ear to the ground for new developments)

3) The Coalition will develop the structure for how each of the three referral incentives/bonuses will be approved. United Way of Story County will serve as the fiscal agent.

PROGRESS - The coalition met and determined the most equitable and logistically impactful methods of providing incentives/bonuses.
STATUS: Complete

4) Provide a referral bonus to current employees; sign-on bonus for new recruits; and a retention bonus for all employees over the next four years.

PROGRESS - UWSC has signed contracts with all five childcare coalition partners to provide funding.
STATUS: Ongoing

- **Development of a Sustainability Plan for Story County Childcare Coalition outlining plan for programmatic and financial sustainability post funding from Story County.**

The Childcare Coalition meets quarterly to discuss changes and needs as they emerge. It is also working with the Iowa Women's Foundation to survey businesses and help them to implement outside-of-the-box ideas to help with sustainability. As new ideas arise, the Coalition will assess their feasibility in Story County.

Currently, UWSC is working with the Ames Chamber of Commerce to assess a new funding opportunity and the introduction of a Childcare Solutions Business Fund that could operate as a long term sustainability solution.

- **Success stories**

One center was able to open a new Infant Room with 3 staff and 5 children and are now ramping up with 2 more infants starting in October. The room opening has been extremely successful. They were able to recruit two teachers from inside the center and then one with some Infant experience from outside the center.

Another center reported being able to hire, train, and place 5 new full time lead teachers into its classrooms this quarter.

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
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Project ID Number	Project Name	Organization Name	Amount Approved
17	Reimagining What's Next for Story County: Emergency Food and 2-1-1 Supports	United Way of Story County	\$ 182,610

SAM.gov Registration/Verification Contract Status

YES NO APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT

Project Status EXPENDITURES

Not Started Cumulative \$48,783.42

Completed less than 50% Percentage of total funded used through date of report: 27%

Completed 50% or more

Completed

PERFORMANCE MEASURES:

- **Number of households served**

N/A - Most Emergency food programs keep track of individuals served rather than households.

Emergency Food Project

- **Number of individuals served through emergency food programs (monthly) compared to previous years' stats**

United Way opened a grant cycle this quarter (close date was September 20, 2023). Eight applications were received with a total request of \$24,000. Three of the applicants - MICA, The Salvation Army, and Good Neighbor - have approved grant applications for a total of \$10,000. Two others - Iowa State University's The SHOP and Nevada Community Cupboard - have UEI's that need renewing. The final three - Colo Community Food Pantry, Loaves & Fishes Food Pantry in Story City, and Harvest Vineyard food program - need assistance with obtaining their Unique Entity Identifier number; a help session is being organized with Congressman Feenstra's office.

On average based on data reported for Q1 to date, these 8 emergency food programs collectively saw a total of 4,739 visits per month. These ranged from 53 visits per month at a small rural pantry to 2,260 visits one month at the large university food pantry. We are seeing sustained increases and lots of new visitors across emergency food programs, mirroring state and national trends.

Monthly data will be collected and reported by the 8 FY24 grant recipients in Q2 forward.

- **Number of pounds of food distributed through the pantries (monthly) compared to previous years' stats**
 N/A - Monthly pounds data will be collected and reported in Q2 forward.

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



- **Number of sacks of food distributed through the K-5 Backpack program compared to previous years' stats**
N/A - We receive data on Backpack distribution from the Food Bank of Iowa by the semester. This will be available by our Q2 report.
- **Percentage of surveyed individuals who reported a positive impact of emergency assistance**
N/A - Survey data is only required of grant recipients. Grant funds have not yet been issued in FY24.

- **Demographic information of those served (as available)**
One program, Nevada Community Cupboard, has continued to collect and report ages and zipcodes of their visitors (though not technically "required" for Q1). Their data shows the following:

AGES -

- * Children served (0-18) = 103 in July (representing 38% of all visitors); 71 in August (representing 31% of all visitors); and 100 in September (representing 33% of all visitors)
- * Adults served (19-59) = 140 in July (representing 51% of all visitors), 121 in August (representing 53% of all visitors); and 162 in September (representing 53% of all visitors)
- * Adults 60+ served = 31 in July (representing 11% of all visitors); 36 in August (representing 16% of all visitors); and 45 in September (representing 15%)

ZIPCODES -

- * Nevada residents (50201) = 91% of those served by Nevada Community Cupboard
- * Maxwell residents (50161) = 4% of those served by Nevada Community Cupboard
- * Collins, Colo, Zearing, Roland and Ames residents made up the remaining 5% of visitors.

- **Success stories**

N/A - Again, as no funds were disbursed yet for FY24, quarterly reports with survey responses and success stories were not collected.

2-1-1 Supports

- **Number of 2-1-1 print materials shared in the community**
15,866 total materials shared. This number includes promotional handouts created in partnership with United Ways of Iowa and HHS vaccine promotion program in addition to paper printouts = 6386 paper materials, 9480 promotional items.

ARRA QUARTERLY REPORT – EXTERNAL APPLICATIONS December 2023 – for Quarter ending September 30, 2023



PAPER MATERIALS:

- Cowboy Cards - 3681
- Business Cards - 2511
- Posters - 75
- Coloring Pages - 5
- App poster - 45
- 3# Posters - 69

OTHER PROMOTIONAL MATERIALS:

- YoYos - 1500
- Water Bottles - 1400
- Reusable Bags - 4982
- Sport Towels - 1126
- Pizza Cutters - 472

- **Number of entries added and/or edited by intern/contractor**
UWSC's contractor ended her contract during the reporting period.

United Way staff are supporting agencies to continue updating the 211 database. For UWSC partner agencies, updating 211 annually is required and agreed upon in partner agency contracts

- **From monthly reports on Story County 2-1-1 data addressing the following:**
 - **Number of 2-1-1 contacts initiated by Story County residents**
 - 223 were via call
 - 10 were via text
 - There were also 161 web sessions for Ames, IA - the database is unable to pull county wide data.
 - **Average minutes spent on phone with each caller – The average minutes spent on the phone was 5:25.**
 - **Needs by taxonomy (ex/financial assistance, healthcare, utilities, food, etc.)**
 - Shelter/Housing - 146
 - Food - 31
 - Utilities - 20
 - Healthcare - 29

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

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- Mental Health - 26
- Income - 9
- Employment - 12
- Clothing/Household - 15
- Childcare/Parenting (Changed to Individual / Family support in new database) - 17
- Government/Legal - 15
- Transportation - 33
- Education - 6
- Arts, Culture, Recreation - 2
- Volunteers and donations - 2
- Information Services - 8
- Other - 1

- **Calls made by city in Story County**

In Q1 of FY24, the majority of calls (75%) continued to come from Ames zip codes. We will continue to promote 211 in Story County communities outside of Ames, including through a planned HIRTA bus ad.

50010	110
50011	0
50012	0
50013	0
50014	65
50046	1
50055	0
50056	2
50105	3
50124	3
50134	2
50154	1
50161	9
50201	25
50236	3

**ARRA QUARTERLY REPORT – EXTERNAL APPLICATIONS
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50239	0
50243	0
50244	2
50248	6
50278	1

- **Number and type of specific agency referrals made - 499 referrals made**

Previously UWSC attached a document with additional details. Due to the completed term of the contractor and the change to a new database, additional information on referrals is not available at this time.

- **Success stories**

United Way of Story County hosted its annual Day of Caring on September 15th, 2023. During this day, a 211 information dissemination project was accomplished by 10 Mary Greeley Medical Center volunteers with support from United Way staff.

Volunteers arrived at the United Way office and packed 80 informational bags including the following items: An informational handout telling about the funding and how individuals can contact the UWSC office for additional materials, 25 cowboy cards, 20 new multilingual business cards (Spanish/English), 1 poster, 1 3# poster, 2 sports towels, and some health related items (a youth vaccination calendar, ice pack, and 25 SingleCare prescription discount cards).

Volunteers, prepared with 211 talking points, then divided into four groups to cover quadrants of Ames. They expanded the distribution work done previously by the 211 contractor and United Way staff, with a focus on churches, schools, and local stores. In total, the volunteers visited 62 new locations that had previously not received 211 materials. Several volunteers also took bags with them when the day was concluded in order to provide them to various other locations they felt would benefit from the resources.

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount Approved
18	City of Huxley Water Treatment Plant Expansion and Well Field	City of Huxley	\$ 500,000

SAM.gov Registration/Verification YES NO Contract Status

Project Status APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT

Not Started EXPENDITURES Cumulative \$0

Completed less than 50% Percentage of total funded used through date of report: 0%

Completed 50% or more

Completed

PERFORMANCE MEASURES:

- **On quarterly basis report on current project timeline and benchmarks**
General contractor is stating plant can begin operation in May 2024.
- **In the past quarter, please report if the project has experienced delays, and describe the nature of the delay, how far delayed, and any changes to completion date?**
The electrical components for the new control center in plant are on back order and thus, the old equipment must stay in place and can not be dismantled until new control center is ready to begin operation.
- **Number of new water customers**
4

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount
20	Wastewater Treatment Facility	City of Slater	\$ 500,000

SAM.gov Registration/Verification
 YES NO

Project Status
 Not Started
 Completed less than 50%
 Completed 50% or more
 Completed

EXPENDITURES
 Cumulative \$500,000
 Percentage of total funded used through date of report: 100%

PERFORMANCE MEASURES:

- On quarterly basis, address results of water testing done on a regular basis at the effluent discharge area of 4 Mille Creek, and provide ongoing comparison to same quarter from previous year
- Annual average discharge for Ammonia in 2021 (pre construction of the new Waste Water Treatment Plant) = 3.39mg/L
 1st steps in start up of system occurred on March 23, 2023

July 2023 = no ammonia detected
 August 2023 = .028mg/L
 September 2023 = no ammonia detected

- IDNR allows up to 1.0mg/L. New system is exceeding requirements.
- In the past quarter, please report if the project has experienced delays, and describe the nature of the delay, how far delayed, and any changes to completion date?
 Due to the delay of electrical components (not arriving until June) there are some punch list items and training still needing to be completed. Final acceptance of the project is anticipated in the next month or 2. However, Slater City Council did approve a Resolution accepting Substantial Completion for Story Construction (general contractor) on September 11, 2023.
- Change in status of Significant Non-Compliance by the IDNR
 No change as of September 30, 2023 - As project is not 100% complete and has NOT been accepted by Slater City Council.

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Project ID Number	Project Name	Organization Name	Amount Approved
21	Cultivating Careers	Project IOWA	\$ 100,000
SAM.gov Registration/Verification			
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> PENDING APPROVAL BY BOS <input type="checkbox"/> NOT RECEIVED FROM SUBRECIPIENT	
Project Status			
<input type="checkbox"/> Not Started		EXPENDITURES	
<input checked="" type="checkbox"/> Completed less than 50%		Cumulative \$46,760.27	
<input type="checkbox"/> Completed 50% or more		Percentage of total funded used through date of report: 47%	
<input type="checkbox"/> Completed			
PERFORMANCE MEASURES:			
<ul style="list-style-type: none"> • On a quarterly reporting basis, address: ○ Number of individuals enrolled in cohort We had no individuals enrolled in a cohort during this reporting period. ○ Number of individuals completing training We didn't have any individuals complete training during this reporting period. ○ How targeted completion rate of 85% or higher is being achieved Our completion rate overall as of now is 71% as 5 out of the 7 Story County participants completed training. We will reach the 85% or higher by ensuring the correct people enroll in the program and wrap around supports are provided to them to ensure stability. ○ Number of participants placed in careers and length of time in careers 3 of the graduates have been placed in careers. They were placed on the following dates: 10/03/2022 11/08/2022 04/03/2023 ○ How targeted 80% employment rate is being achieved Right now we are currently at a 60% employment placement rate. We have had some staff turn over between the last quarters, so we are going to have our new Career Coach reach out to the other Story County graduates that have not yet been placed and begin to work with them again. ○ Average starting wages of graduates and previous wages The one participant that was employed prior pre-wage was - \$15.00 at 36 hours a week, Post-wage - \$25.00 at 40 hours a week. The other two were unemployed when they started and their post wages are \$14.75 and \$16.00 an hour. 			

**ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
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- **Annual participant survey of experience once employed conducted in 2022, 2023, 2024, 2025, and 2026**
N/A at this time.
- **Success stories**
We have reached out for success stories and evaluations since the last quarter report and unfortunately have not yet received responses.

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount Approved
22	Story County Crime Victim Housing and Stabilization	Assault Care Center Extending Shelter and Support	\$ 552,900
SAM.gov Registration/Verification <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> PENDING APPROVAL BY BOS <input type="checkbox"/> NOT RECEIVED FROM SUBRECIPIENT			
Project Status <input type="checkbox"/> Not Started EXPENDITURES Cumulative \$0			
<input checked="" type="checkbox"/> Completed less than 50% Percentage of total funded used through date of report: 0% <input type="checkbox"/> Completed 50% or more <input type="checkbox"/> Completed			
PERFORMANCE MEASURES: <ul style="list-style-type: none"> Number of households served (by program if recipient establishes multiple separate household assistance programs) Access provided Emergency Shelter Services to 41 households during the period July 1, 2023 through September 30, 2023. This is represented by 1,509 shelter bed-nights. The total number of Story County households served during this period is 22, represented by \$1,009 shelter bed-nights. Access provided \$55,599 in direct financial assistance to households during July 1, 2023 through September 30, 2023 including, rent, utility, deposit, hotel stays, and other safety related expenses. There was a total of \$29,909.53 in financial assistance provided from the Story County ARPA grant to 19 households within Story County. On a quarterly reporting basis, address and provide ongoing comparison to same quarter from previous year. <ul style="list-style-type: none"> Number of shelter beds occupied/available - 15 occupied/16 available Number of shelter diversions - 213 Overall Service Area - 93 Story County Diversons Average length of stay in shelter - 46 For Entire Program - 27 for Story County Exit destinations for survivors in shelter - A Marshalltown, Ames, Nevada, Carroll, Boone, Grundy Center, Des Moines Number of survivors returning for shelter - 7 for Entire Program - 3 for Story County Number of successful landlord mediations and unsuccessful landlord mediations - 27 Successful Landlord Mediations/2 Unsuccessful Landlord Mediation 			

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS December 2023 – for Quarter ending September 30, 2023



- **Financial impact to clients through feedback surveys** - The financial impact to clients is reported through successfully housing 27 clients in Story County with direct financial assistance. The number of days to housed would be longer were it not for the funds provided by these Story County Grant funds.

- **Success stories**

*Name changed for confidentiality

Janine Doe called Access over the summer requesting housing assistance. Their rental situation was very unique: they were making timely payments, until their perpetrator began stalking them to the point they had to flee to another residence. In addition to the harassment, they encountered a family tragedy that resulted in them taking custody of a child, something they hadn't expected to do so quickly after fleeing their residence. They had no regrets taking on an additional dependent, but doing so put a considerable strain on their finances. This new responsibility coincided with the timing of the move to a new location to flee the stalking and harassment. Unsure whether their future months of rent payments would be secure, they reached out to Access for assistance. We were able to work with the property manager to finalize the lease plans and the property manager was very understanding of the complex situation once an advocate explained it to them. Access helped pay the end of the first lease, and helped with start up costs for the new unit. Thankfully, due to our rental assistance, the client was able to budget accordingly and find child care for their dependent and was able to provide groceries and rent with less worry about the next few months ahead. Rental assistance provided by this grant directly improves the lives of survivors of violence.

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Project ID Number	Project Name	Organization Name	Amount Approved
24	City of Zearing Water Main Improvement	City of Zearing	\$ 134,330

SAM.gov Registration/Verification
 YES NO Contract Status

Project Status
 APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT*

EXPENDITURES
 Not Started Cumulative \$15,942.00
 Completed less than 50% Percentage of total funded used through date of report: 12%
 Completed 50% or more
 Completed

PERFORMANCE MEASURES:

- **Timeline for hiring engineering firm**
 Engineering firm was hired in Dec 2022 start the process of design and bid letting for the project on South Pearl St water main. They then designed and applied for permitting on the East Cleveland and North Pearl water main.
- **Development of the plan for completion of project as designed**
 The designs were submitted and approved by DNR. They water main has been placed in the ground at the South Pearl Street and the East Cleveland and North Pearl Street locations. The South Pearl main is complete and operational. The last portion of the North Pearl Street main is almost complete.
- **In the past quarter, please report if the project has experienced delays, and describe the nature of the delay, how far delayed, and any changes to completion date?**
 The projects did experience delays due to the unknown infrastructure underground. This thankfully only added days to the project.

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

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Project ID Number	Project Name	Organization Name	Amount Approved
27	New Affordable Housing Subdivision	Colo Development Group	\$ 249,780
<p>SAM.gov Registration/Verification</p> <p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Project Status</p> <p><input checked="" type="checkbox"/> Not Started</p> <p><input type="checkbox"/> Completed less than 50%</p> <p><input type="checkbox"/> Completed 50% or more</p> <p><input type="checkbox"/> Completed</p> <p>PERFORMANCE MEASURES:</p> <ul style="list-style-type: none"> • Project timeline and benchmarks <ul style="list-style-type: none"> Spring of 2024 the project should be starting. • Number of lot sales and purchase amounts Not sure yet. • Number of new housing starts Not sure yet until a developer is chosen this fall • Number of new housing sales and purchase amounts N/A at this time 			
<p>EXPENDITURES</p> <p>Cumulative \$0</p> <p>Percentage of total funded used through date of report: 0%</p> <p><input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> PENDING APPROVAL BY BOS <input type="checkbox"/> NOT RECEIVED FROM SUBRECIPIENT</p>			

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
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Project ID	Project Name	Organization Name	Amount Approved
29	Finding Hope and a Home	The Bridge Home	\$ 855,000

SAM.gov Registration/Verification
 YES NO

Project Status
 Not Started
 Completed less than 50%
 Completed 50% or more
 Completed

EXPENDITURES
 APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT
 Cumulative \$580,00.00
 Percentage of total funded used through date of report: 68%

PERFORMANCE MEASURES:

On a quarterly reporting basis, address and provide ongoing comparison to same quarter from previous year

As available, the following data shall be disaggregated by race, age and gender

- 8-plex occupancy rate - 0
- # of families served – 0
- # of homeless families served - 0
- # of homeless individuals served - 0
- # of first-time homeless individuals served - 0
- # of first-time homeless families served - 0
- Average length of tenants' stay - 0
- # of households able to improve employment situation - 0
- # of individuals participating in "Supportive Housing" program - 0
- # of families participating in "Supportive Housing" program - 0
- # of individuals participating in "Rapid Re-Housing" program - 0
- # of families participating in "Rapid Re-Housing" program - 0
- # of referrals to community resources, specified by resources and agencies (i.e. food assistance, mental health, substance abuse assistance, employment, legal, general medical, dental, education, housing, other) - 0

**ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
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- Cost to maintain, including on-going repairs, utilities (amount and identify responsible party to pay), amount of rent paid monthly/unit (if any) - 0

- Staff hours specific to 8-Plex residents - 0

Information regarding where individuals have moved on, addressing numbers for the following:

- own residence – 0
- moved in with family – 0
- another shelter - 0
- became unhousted again - 0

NOTES:

QUARTERLY ACKNOWLEDGEMENT OF SECTION 8 ADDITIONAL PROVISIONS OF THE AGREEMENT

Yes, all additional provisions are being met

We are very close to closing on this building and submitting a request for reimbursement. I expect it to happen the first week of October. Once that happens, we will quickly begin renovating the building, and expect to begin serving clients within a few months.

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Project ID Number	Project Name	Organization Name	Amount Approved
30	913 and 915 Duff Avenue Studio Apartments (Ames)	Home Allies, Inc.	\$ 68,200

SAM.gov Registration/Verification
 YES NO

Project Status
 Not Started
 Completed less than 50%
 Completed 50% or more
 Completed

EXPENDITURES
 Cumulative \$0
 Percentage of total funded used through date of report: 0%

PERFORMANCE MEASURES

- **Project timeline and benchmarks**
 Still seeking mortgage loan approval and additional funds for payment subsidies due to high interest rates. General contractor cannot b real ground until Spring, 2024.
- **In the past quarter, please report if the project has experienced delays, and describe the nature of the delay, how far delayed, and any changes to completion date?**
 See above. Also, fundraising and grant writing was put on hold May to September 2023 due to Home Allies president and development officer health emergency and recovery period.
- **On a quarterly reporting basis address the following:**
 - Number of units rented
 - Average length of lease
 - Demographic information on all of those assisted
 - Financial impact to clients through feedback surveys
- **Success stories**
 N/A

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
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Project ID Number	Project Name	Organization Name	Amount Approved
31	City of Roland Storm Sewer Upgrades and Water Main Looping	City of Roland	\$ 1,000,000

SAM.gov Registration/Verification

YES NO

Contract Status

APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT

Project Status

EXPENDITURES

Not Started

Cumulative \$39,936.06

Completed less than 50%

Percentage of total funded used through date of report: 4%

Completed 50% or more

Completed

PERFORMANCE MEASURES:

- **Analysis of water pressure for household (pre and post project)**
Not started
- **If during the performance period of the funding flooding occurs, demonstrate any measurable reductions in flooding**
Not applicable
- **Statement of or measure of improved functioning and the safety impact (fire-fighting) i.e. testimony of positive impact from Emergency Service providers, if possible.**
None yet

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
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Project ID Number	Project Name	Organization Name	Amount Approved
32	Story County Housing and Direct Care Program	Story County Housing Trust	\$ 470,000

SAM.gov Registration/Verification YES NO Contract Status

Project Status Not Started APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT

Completed less than 50% EXPENDITURES Cumulative \$0

Completed 50% or more Percentage of total funded used through date of report: 0%

Completed
PERFORMANCE MEASURES:
Project timeline and progress update for Homes for Iowa house

A lot in Nevada and a lot in McCallsburg are secured. Two HFI houses are ordered.

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



Project ID	Project Name	Organization Name	Amount Approved
38	Workforce Development Initiatives	Ames Chamber of Commerce	\$ 610,450

SAM.gov Registration/Verification

YES NO

Contract Status

APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT

Project Status

Not Started

EXPENDITURES

Cumulative \$418,550.01

Percentage of total funded used through date of report: 69%

Completed less than 50%

Completed 50% or more

Completed

PERFORMANCE MEASURES:

- Success stories**
 - We saw a student who graduated in 2022 with their CNA certificate come back to complete Advanced. The reason they did not do advanced in 2022 was because they felt that their english was not good enough to move forward and obtain a job in this field. They worked on their english with other classes and work and then came back because they received a job where they encouraged this person to use both languages that they knew. They were paid more and happily accepted for know more than one language and being able to speak with other hospital clients with their knowledge in language alone. She felt proud to be able to help and did a great job getting through Advanced CNA. She has completed that this quarter and is working full time in Story County, helping many clients.
 - Participant demographics of program participants, coursework completed, assistance given to participants and other pertinent information.**

The areas of workforce that we are seeing large numbers of individuals with lower labor force participation in Story County have worsened since COVID 19 and are as follows:

 - Low Income
 - Women
 - High School Dropouts
 - 2020/2021 Story County graduates impacted by COVID 19
 - Justice System Involved
 - Persons of Color

Submitted by Leanne A. Harter, AICP CFM
 Planning and Development Director

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS December 2023 – for Quarter ending September 30, 2023



- People with Disabilities

In the fall of 2020, there were 3 programs offered. We have extended this to 7 programs. They are as follows:

- Manufacturing
- Welding
- CNA/Basic and Advanced
- Construction
- Healthcare Patient Services
- Maintenance Tech/Electrician
- CDL training
- Phlebotomy
- IT Help Desk
- Advanced PLC

Our program is set not only to promote the skill trades and education, but to make sure there are supports for the students.

- Students will receive funding opportunities for the class and books themselves
- Transportation Assistance
- Child Care Support
- Stipends
- Guidance and Employer Meet & Greet Opportunities

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount Approved
40	Bertha Bartlett Public Library	City of Story City	\$ 120,000
SAM.gov Registration/Verification <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
Project Status <input type="checkbox"/> Not Started <input checked="" type="checkbox"/> Completed less than 50% <input type="checkbox"/> Completed 50% or more <input type="checkbox"/> Completed			
PERFORMANCE MEASURES: <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> PENDING APPROVAL BY BOS <input type="checkbox"/> NOT RECEIVED FROM SUBRECIPIENT EXPENDITURES Cumulative \$0 Percentage of total funded used through date of report: 0%			
NOT REQUIRED THIS QUARTER AS PROJECT WAS NOT STARTED. NOTES: Constructed start delayed due to high costs of bids.			

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount Approved
41	Ames History Museum	Ames Historical Society	\$ 150,000

SAM.gov Registration/Verification
 YES NO

Project Status
 Not Started
 Completed less than 50%
 Completed 50% or more
 Completed

PERFORMANCE MEASURES:
NOT REQUIRED THIS QUARTER AS PROJECT WAS NOT STARTED.

NOTES:

Contract Status
 APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT

EXPENDITURES
 Cumulative \$0
 Percentage of total funded used through date of report: 0%

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount Approved
42	Fitch Family Indoor Aquatic Center	City of Ames	\$ 500,000
SAM.gov Registration/Verification <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
Project Status <input checked="" type="checkbox"/> Not Started <input type="checkbox"/> Completed less than 50% <input type="checkbox"/> Completed 50% or more <input type="checkbox"/> Completed			
PERFORMANCE MEASURES: <input type="checkbox"/> Not Started <input type="checkbox"/> Completed less than 50% <input type="checkbox"/> Completed 50% or more <input type="checkbox"/> Completed			
NOT REQUIRED THIS QUARTER AS PROJECT WAS NOT STARTED.			
NOTES:			

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount
43	ChildServe	ChildServe, Inc.	Approved \$ 178,000

SAM.gov Registration/Verification
 YES NO Contract Status

Project Status
 Not Started
 Completed less than 50%
 Completed 50% or more
 Completed

EXPENDITURES
 Cumulative \$0
 Percentage of total funded used through date of report: 0%

PERFORMANCE MEASURES:

ChildServe kitchen project update: October 4, 2023 No costs have been incurred yet on this project. Due to the work we have been focusing on to complete our facility expansion, we have held on taking major steps to move the kitchen project along. It is still an important priority, and we plan to make good progress this fall/winter. The past couple of quarters we have been internally working on kitchen design and finalizing plans to turn the current space into an efficient kitchen. We have been working on possible floor plans/designs and identifying appliances. Ensuring we can best utilize the space to meet the needs of our kitchen now and in the future is our top priority. We hope to start the procurement process for contractors within the next couple of months.

NOTES:

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS

December 2023 – for Quarter ending September 30, 2023



Project ID Number	Project Name	Organization Name	Amount Approved
45	Housing Action Plan Consulting	MIPA	\$ 191,000

SAM.gov Registration/Verification
 YES NO

Project Status
 Not Started
 Completed less than 50%
 Completed 50% or more
 Completed

PERFORMANCE MEASURES
 None

EXPENDITURES
 APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT
 Cumulative \$58,667.00
 Percentage of total funded used through date of report: 31%

NOTES: Staff working committee meeting biweekly.

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



Project ID	Project Name	Organization Name	Amount Approved
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Number	Service Area Upgrade Between Rural Maxwell and Iowa Center	Huxley Communications	\$ 30,000
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SAM.gov Registration/Verification YES NO Contract Status

Project Status Not Started APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT

Completed less than 50% EXPENDITURES

Completed 50% or more Cumulative \$0

Completed Percentage of total funded used through date of report: 0%

PERFORMANCE MEASURES:
NOT REQUIRED THIS QUARTER AS PROJECT WAS NOT STARTED.
 NOTES:

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



Project ID	Project Name	Organization Name	Amount Approved
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47	Service Area Upgrade Between Rural Roland, West to US Hwy 69, South to 170th	Stratford Regional Telephone	\$ 30,000
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SAM.gov Registration/Verification Contract Status

YES NO APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT

Project Status EXPENDITURES

Not Started Cumulative \$ 0

Completed less than 50% Percentage of total funded used through date of report: 0%

Completed 50% or more

Completed

PERFORMANCE MEASURES:
NOT REQUIRED THIS QUARTER AS PROJECT WAS NOT STARTED.

NOTES:

ARRA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



Project ID	Project Name	Organization Name	Amount Approved
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48	Service Area Upgrade Between Nevada and Colo	Colo Telephone Company	\$ 5,500
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SAM.gov Registration/Verification YES NO Contract Status

Project Status Not Started EXPENDITURES

Completed less than 50% Cumulative \$0

Completed 50% or more Percentage of total funded used through date of report: 0%

Completed PERFORMANCE MEASURES:

NOT REQUIRED THIS QUARTER AS PROJECT WAS NOT STARTED.

NOTES:

ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



Project ID	Project Name	Organization Name	Amount Approved
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49	Colo Childcare Center	Colo-NESCO School District	\$ 50,000
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<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Project Status <input checked="" type="checkbox"/> Not Started <input type="checkbox"/> Completed less than 50% <input type="checkbox"/> Completed 50% or more <input type="checkbox"/> Completed PERFORMANCE MEASURES: NOT REQUIRED THIS QUARTER AS PROJECT WAS NOT STARTED. NOTES:	Contract Status <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> PENDING APPROVAL BY BOS <input type="checkbox"/> NOT RECEIVED FROM SUBRECIPIENT EXPENDITURES Cumulative \$0 Percentage of total funded used through date of report: 0%
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ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023



Project ID **Project Name** **Organization Name** **Amount Approved**

Number **Affordable Housing Infrastructure** **City of Nevada** **\$100,000**

SAM.gov Registration/Verification Contract Status

YES NO APPROVED PENDING APPROVAL BY BOS NOT RECEIVED FROM SUBRECIPIENT

Project Status EXPENDITURES

Not Started Cumulative \$0

Completed less than 50% Percentage of total funded used through date of report: 0%

Completed 50% or more

Completed

PERFORMANCE MEASURES:

NOT REQUIRED THIS QUARTER AS PROJECT WAS NOT STARTED.

NOTES:

**ARPA QUARTERLY REPORT – EXTERNAL APPLICATIONS
December 2023 – for Quarter ending September 30, 2023**



ATTACHMENTS

Nevada Food at First

**Nevada Food at First – Subrecipient 9
 ARPA 2023 Program Report
 October 4, 2023**

Cold Storage Supports Food Rescue

Cold storage funds were applied to the purchase of one (1) Reach-In Refrigerator and two (2) Reach-In Freezers this quarter. This additional storage space provided safe storage for over eight (8) tons of perishable protein, fresh produce, dairy, and prepared meals that was rescued by volunteers this quarter.

Promising Partnerships with Food Pantry Leaders

A regular distribution schedule for rescued food to eastern Story County food pantries has been established and implemented with local pantry leaders this quarter. Rescued food is shared on days and times that correspond to each respective pantry’s schedules each month. Since September, all school and community pantries have benefited from the availability of the extra protein, produce, dairy, and prepared items that have been gleaned.

I/O Support for Developing New Position

Members of the Board of Directors met to start the process of developing the new part-time contract position that will be paid from ARPA funds. We are leveraging the professional support of a master’s level trained Industrial/Organization (I/O) Psychology professional with skills in organizational development and employee selection and performance. Members are currently identifying and articulating our purpose, core values, and needed competencies. Next steps will include a job description, an employee selection system, and a performance management system. This process will also strengthen how we support and manage volunteers serving Nevada Food at First in the future.

Number of Households Served/Quarter in 2023

(Includes households that initiated a relationship with *Nevada Food at First* prior to 2023. Only households receiving meals at least once during the quarter are counted.)

Zip Code	Community	Q1 Jan-Mar	Q2 Apr-June	Q3 July-Sept	Q4 Oct-Dec
50055	Collins	2	0	0	
50056	Colo	3	5	9	
50154	McCallsburg	1	1	0	
50161	Maxwell	17	21	26	
50201	Nevada	121	159	144	
50278	Zearing	0	0	1	
TOTALS		144	186	180	

When compared to the same months in 2022, the number of households receiving meals this quarter (July-September 2023) increased by 13. The number of households served in each respective community has increased in both Colo and Maxwell.

Number of NEW Households Served/Quarter in 2023

(Includes households that initiated a relationship with *Nevada Food at First* in 2023. Households are counted only once, during the quarter that the first contact was made.)

Zip Code	Community	Q1 Jan-Mar	Q2 Apr-June	Q3 July-Sept	Q4 Oct-Dec
50055	Collins	0	0	0	
50056	Colo	1	8	7	
50154	McCallsburg	0	0	0	
50161	Maxwell	7	3	7	
50201	Nevada	16	24	32	
50278	Zearing	0	1	0	
TOTALS		24	36	46	

The number of households receiving meals for the first time in July-September is identical to the same months in 2022. The increases from earlier in 2023 can be attributed to the addition of a second Neighborhood Meal Stop in Colo and ongoing economic distress.

TOTAL Number of Households Served/Quarter in 2023

(Includes households that both initiated a relationship with *Nevada Food at First* prior to 2023 and in 2023.)

Zip Code	Community	Q1 Jan-Mar	Q2 Apr-June	Q3 July-Sept	Q4 Oct-Dec
50055	Collins	2	0	0	
50056	Colo	4	13	16	
50154	McCallsburg	1	1	0	
50161	Maxwell	24	24	33	
50201	Nevada	137	183	176	
50278	Zearing	0	1	1	
TOTALS		168	222	226	

The total number of all households served in this quarter increased by 13 when compared to July-September in 2022. Statistically significant increases in participation by households in the Colo and Maxwell communities was realized when compared to data reports in 2022 and to the previous quarter this year.

Number of Meals Served/Quarter in 2023

Zip Code	Community	Q1 Jan-Mar	Q2 Apr-June	Q3 July-Sept	Q4 Oct-Dec	2023 TOTAL
50055	Collins	8	0	0		
50056	Colo	40	280	382		
50154	McCallsburg	162	98	0		
50161	Maxwell	1503	1945	2214		
50201	Nevada	5147	5039	5221		
50278	Zearing	0	5	12		
	TOTAL	6,860	7,367	7,829		
			TOTAL – ALL MEALS			

When compared to the same months in 2022, the number of meals served in July-September increased by just over 1900 meals again this quarter. Meals served this quarter has increased in all communities, except McCallsburg.

The Neighborhood Meal Stop model continues to bring meals closer to the homes of residents who may be statistically food insecure. From July-September 2023, 66.7% of all meals were ordered by Nevada (50201) residents. Nearly half of the 50201 meals (plus all the meals delivered beyond the Nevada city limits) were picked up at Neighborhood Meal Stops and reducing the barrier of transportation to access food in rural eastern Story County.

Retail Cleaning: July 2023

(All values reported in pounds.)

Retailer	Bread and Bakery	Meat Fresh/Frozen	Produce	Dairy and Refrigerated	Dry Groceries	Frozen Non-Meat	Non-Food Products
Panera - Ames	365.3						
Hy Vee – North Ankeny	960.6	7.7					
Bricktown Bakery - Nevada	59.9						
Dollar Fresh – Nevada	371.3	1004.9	1867.1	2079.8	152.3		305.2
Center Grove Orchard - Cambridge				150.6			
Burke Corporation		130.0					
Fareway - Nevada							
Crumbl Cookies - Ames	155.8						
TOTALS	1912.9	1,142.6	1,867.1	2,230.4	152.3		305.2

Retail Cleaning: August 2023

(All values reported in pounds.)

Retailer	Bread and Bakery	Meat Fresh/Frozen	Produce	Dairy and Refrigerated	Dry Groceries	Frozen Non-Meat	Non-Food Products
Panera - Ames	219.8						
Hy Vee – North Ankeny	480.5						
Bricktown Bakery - Nevada							
Dollar Fresh – Nevada	637.0	1281.2	3204.2	2547.8	378.8	9.5	166.2
Center Grove Orchard - Cambridge							
Burke Corporation							
Fareway - Nevada							
Crumbl Cookies - Ames	159.6						
TOTALS	1,496.9	1,281.2	3,204.2	2,547.8	378.8	9.5	166.2

Retail Gleaning: September 2023

(All values reported in pounds.)

Retailer	Bread and Bakery	Meat Fresh/Frozen	Produce	Dairy and Refrigerated	Dry Groceries	Frozen Non-Meat	Non-Food Products
Panera - Ames	430.3						
Hy Vee – North Ankeny	717.4						
Bricktown Bakery - Nevada							
Dollar Fresh – Nevada	562.8	747.0	2001.8	2275.3	174.3		207.0
Center Grove Orchard - Cambridge							
Burke Corporation		100.0					
Fareway - Nevada							
Crumb! Cookies - Ames	151.8						
TOTALS	1,862.3	847.0	2,001.8	2,275.3	174.3		207.0
QUARTERLY TOTALS	5,272.1	3,270.8	7,073.1	7,053.5	705.4		678.4

One of this project's objectives is to provide additional food by gleaning locally. Our retail donation partnership with (Nevada) Dollar Fresh management and employees has been well-received. Volunteers are rescuing food that would otherwise be thrown away daily. Nearly ten (10) tons of safe and tasty food was made available to eastern Story County residents this quarter. The food has been used to prepare Nevada Food at First meals and distributed to food and school pantries in Maxwell, Colo, Zearing, and Nevada to help households be more nutritionally secure.

Eastern Story County Food Pantry Partners:

- Colo Food Pantry
- Colo Nesco Food Pantry
- Maxwell Food Pantry
- Cubbie's School Pantry (Nevada Schools)
- Nevada Community Cupboard
- Zearing Food Pantry

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER
Prepared by Michael D. Cox, Conservation Director, 56461 180th Street, Ames, Iowa 50010 515-232-2516

STORY COUNTY IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION NUMBER 24-40

TO ENTER INTO AN OFFER TO BUY REAL ESTATE AND ACCEPTANCE FOR THE PURCHASE OF PROPERTY KNOWN AS THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW ¼ NE ¼), WEST OF U.S. INTERSTATE 35; EAST ONE-HALF (E ½) OF THE NORTHWEST QUARTER (NW ¼); AND EAST ELEVEN AND ONE-HALF (11 ½) ACRES OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (NW ¼ NW ¼), ALL IN SECTION EIGHTEEN (18), TOWNSHIP EIGHTY-FOUR (84) NORTH, RANGE TWENTY-THREE (23) WEST OF THE 5TH P.M., STORY COUNTY, IOWA, FOR THE AMOUNT OF \$405,000.00 AND AUTHORIZE THE SIGNATURE UPON THE OFFER TO BUY REAL ESTATE AND ACCEPTANCE AND ALL OTHER NECESSARY DOCUMENTATION TO EFFECTUATE THE PURCHASE BY THE CHAIRMAN OF THE BOARD OF SUPERVISORS

WHEREAS, the Story County Board of Supervisors of Story County, Iowa, that in order to acquire an interest in real property, for the purpose and use as a conservation area, will consider an Offer to Buy Real Estate and Acceptance between Story County Iowa, and the Iowa Natural Heritage Foundation, to purchase the property described above;

WHEREAS, the County has fully considered the Offer to Buy Real Estate and Acceptance and finds that it is a necessary step in the process toward the acquisition of property in accordance with Iowa Code 331.

WHEREAS, entering into said Offer to Buy Real Estate and Acceptance is advisable.

AND WHEREAS, Story County held a public meeting on this matter on the 12th day of December, 2023.

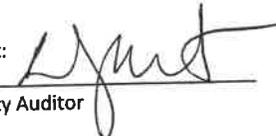
NOW, THEREFORE, BE IT RESOLVED that the County shall enter into the attached Offer to Buy Real Estate and Acceptance for the purchase of property described above, and any other necessary documentation to complete the transfer.

IT IS FURTHER RESOLVED the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors.

Dated this 12th day of December 2023.


Chairperson, Board of Supervisors

Attest:


County Auditor

ROLL CALL Latifah Faisal Yea Nay ___ Absent ___
FOR ALLOWANCE Lisa Heddens Yea Nay ___ Absent ___
 Linda Murken Yea Nay ___ Absent ___

ALLOWED BY VOTE
OF BOARD Yea Nay ___ Absent ___


Above tabulation made by lat
CHAIRPERSON



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors
From: Michael Cox, Director
Date: December 12, 2023
Re: Consideration of Offer to Buy Real Estate and Acceptance Agreement with Iowa Natural Heritage Foundation for the Deppe Farm consisting of 125 m/l acres in Section 18 of Milford Township.

The attached agreement calls for the purchase of property owned by the Iowa Natural Heritage Foundation (INHF) and adjacent to McFarland Park. INHF purchased the property from Robert (Bob) Deppe in 2020. Mr. Deppe approached the county about purchase of the property in 2019. The property consists of a mix of prairie and woodland. The land was purchased by the INHF at a bargain sale. Fundraising has been ongoing since. Funds for purchase are solely from donations and a grant from the Land and Water Conservation Fund.

A Master Plan was completed in 2022. The plan calls for the land to be used for passive nature enjoyment such as hiking, bird watching, picnicking, environmental education programs, and much more. The previously farmed areas will be restored to native prairie and volunteers have begun invasive species removal in the woodland.

The Story County Conservation Board recommends your approval.

Approval

12/12/23
Date

Disapproval

Date

Ross A. Baxter

**OFFER TO BUY REAL ESTATE AND ACCEPTANCE
(NONRESIDENTIAL)**

TO: **Iowa Natural Heritage Foundation, Sellers,**

The undersigned BUYERS hereby offer to buy and the undersigned SELLERS by their acceptance agree to sell the real property situated in Story County, Iowa, legally described as:

The Northwest Quarter of the Northeast Quarter (NW $\frac{1}{4}$ NE $\frac{1}{4}$), West of U.S. Interstate 35; East one-half (E $\frac{1}{2}$) of the Northwest Quarter (NW $\frac{1}{4}$); and East Eleven and one-half (11 $\frac{1}{2}$) acres of the Northwest Quarter of the Northwest Quarter (NW $\frac{1}{4}$ NW $\frac{1}{4}$), all in Section Eighteen (18), Township Eighty-four (84) North, Range Twenty-three (23) West of the 5th P.M., Story County, Iowa.

together with any easements and appurtenant servient estates, but subject to any reasonable easements of record for public utilities or roads, any zoning restrictions customary restrictive covenants and mineral reservations of record, if any, herein referred to as the "Property," upon the following terms and conditions provided BUYERS, on possession, are permitted to use the Property for any legal purpose.

1. PURCHASE PRICE. The Purchase Price shall be **\$405,000** and the method of payment shall be as follows: **entire balance to be paid at closing, closing to take place on or about December 15th, 2023.**
2. REAL ESTATE TAXES. BUYERS are responsible for any current and future property taxes due.
3. SPECIAL ASSESSMENTS.
 - A. BUYERS are responsible for any special assessments due at the time of closing.
4. RISK OF LOSS AND INSURANCE. SELLERS shall bear the risk of loss or damage to the Property prior to closing or possession, whichever first occurs. SELLERS agree to maintain existing insurance and BUYERS may purchase additional insurance. In the event of substantial damage or destruction prior to closing, this Agreement shall be null and void; provided, however, BUYERS shall have the option to complete the closing and receive insurance proceeds regardless of the extent of damages. The property shall be

deemed substantially damaged or destroyed if it cannot be restored to its present condition on or before the closing date.

5. POSSESSION AND CLOSING. If BUYERS timely perform all obligations, possession of the Property shall be delivered to Buyers **on or before December 15th, 2023**, and any adjustments of rent, insurance, interest and all charges attributable to the SELLERS' possession shall be made as of the date of possession. Closing shall occur after the approval of title by BUYERS and vacation of the Property by SELLERS, but prior to possession by BUYERS. SELLERS agree to permit BUYERS to inspect the Property within 24 hours prior to closing to assure that the premises are in the condition required by this Agreement. If possession is given on a day other than closing, the parties shall make a separate agreement with adjustments as of the date of possession. This transaction shall be considered closed: Upon the filing of the title transfer documents and receipt of all funds due at closing from BUYERS under the Agreement.

6. FIXTURES. Included with the Property shall be all fixtures that integrally belong to, are specifically adapted to or are a part of the real estate, whether attached or detached. Also included shall be the following:

The following items shall not be included:

7. CONDITION OF PROPERTY. The property is being sold "As Is."

8. ABSTRACT AND TITLE. SELLERS shall promptly obtain an abstract of title to the Property continued through a date **no more than 30 days from closing**, and deliver it to BUYERS' attorney for examination. It shall show marketable title in SELLERS in conformity with this Agreement, Iowa law, and title standards of the Iowa State Bar Association. The SELLERS shall make every reasonable effort to promptly perfect title. If closing is delayed due to SELLERS' inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. The abstract shall become the property of BUYERS when the Purchase Price is paid in full. SELLERS shall pay the costs of any additional abstracting and title work due to any act or omission of SELLERS, including transfers by or the death of SELLERS or their assignees. Unless stricken, the abstract shall be obtained from an abstracter qualified by the Guaranty Division of the Iowa Housing Finance Authority.

9. SURVEY. N/A.

10. ENVIRONMENTAL MATTERS. SELLERS warrant to the best of its knowledge and belief that there are no abandoned wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks located on the Property, the Property does not contain levels of radon gas, asbestos, or urea-formaldehyde foam insulation which require remediation under current governmental standards, and SELLERS have done nothing to contaminate the Property with hazardous wastes or substances. SELLERS shall also provide to BUYERS at Closing with a properly executed GROUNDWATER HAZARD STATEMENT showing no wells, private burial sites, solid waste disposal sites, private sewage disposal system, hazardous waste and underground storage tanks on the Property unless disclosed herein.

11. DEED. Upon payment of the Purchase Price, SELLERS shall convey the Property to BUYERS by **Corporate Warranty deed** free and clear of all liens, restrictions, and encumbrances except as provided in this Agreement. General warranties of the title shall extend to the time of delivery of the deed excepting liens and encumbrances suffered or permitted by BUYERS.

12. JOINT TENANCY IN PROCEEDS AND IN REAL ESTATE. If SELLERS, immediately preceding acceptance of the offer, hold title to the Property in joint tenancy with full rights of survivorship, and the joint tenancy is not later destroyed by operation of law or by acts of the SELLERS, then the proceeds of this sale, and any continuing or recaptured rights of SELLERS in the Property, shall belong to SELLERS as joint tenants with full rights of survivorship and not as tenants in common; and BUYERS in the event of death of any SELLER, agree to pay any balance of the price due SELLERS under this contract to the surviving SELLERS and to accept a deed from the surviving SELLERS consistent with Paragraph 15.

13. JOINDER BY SELLER'S SPOUSE. SELLER'S spouse, if not a title holder immediately preceding acceptance, executes this Agreement only for the purpose of relinquishing all rights of dower, homestead and distributive share or in compliance with Section 561.13 of the Code of Iowa and agrees to execute the deed or real estate contract for this purpose.

14. STATEMENT AS TO LIENS. If Buyers intend to assume or take subject to a lien on the Property, SELLERS shall furnish BUYERS with a written statement prior to closing from the holder of such lien, showing the correct balance due.

15. USE OF PURCHASE PRICE. At time of settlement, funds of the Purchase Price may

be used to pay taxes and other liens and to acquire outstanding interests, if any, of others.

16. APPROVAL OF COURT. Intentionally omitted.

17. REMEDIES OF THE PARTIES. BUYERS and SELLERS are entitled to utilize any and all other remedies or actions at law or in equity available to them, including without limitation an action for specific performance and the prevailing parties shall be entitled to obtain judgment for costs and attorney fees.

18. NOTICE. Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or mailed by certified mail, addressed to the parties at the addresses given below.

19. GENERAL PROVISIONS. In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement shall survive the closing. This Agreement contains the entire agreement of the parties and shall not be amended except by a written instrument duly signed by SELLERS and BUYERS. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.

20. NO REAL ESTATE AGENT OR BROKER. Neither party has used the service of a real estate agent or broker in connection with this transaction.

21. CERTIFICATION. Buyers and Sellers each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to my breach of the foregoing certification.

22. INSPECTION OF PRIVATE SEWAGE DISPOSAL SYSTEM. SELLERS represent and warrant to BUYERS that the Property is not served by a private sewage disposal system, and there are no known private sewage disposal systems on the property.

23. ADDITIONAL PROVISIONS.

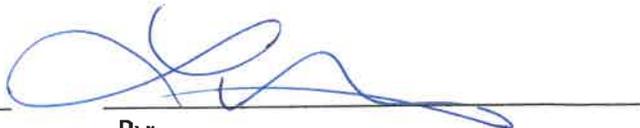
- A. The property's public name will have a reference to the Deppe family.
- B. BUYERS are responsible for paying the transfer tax and additional expenses incurred by SELLERS in their acquisition and ownership on the property.
- C. IOWA CODE SECTION 331. It is expressly acknowledged by the SELLER that BUYER shall have no obligation to close the transaction contemplated by this Agreement unless and until all its obligations expressed in Iowa Code Section §331 have been satisfied.

ACCEPTANCE. When accepted, this Agreement shall become a binding contract. The signatures below indicate that the signatories are empowered to act on behalf of and legally bind their respective entities.

Accepted 12/14/2023
SELLERS
Iowa Natural Heritage Foundation

Dated 12/12/23
BUYERS
Story County Board of Supervisors


By: Ross Baxter, SLPD&C


By:

Address : 56461 180th Street
Ames, IA 50010

Telephone: 515-232-2516

Address: 505 5th Ave. Ste 444, Des
Moines, IA 50309

Telephone: (515) 288-1846



STORY COUNTY

Facilities Management

JOBY BROGDEN
Director
515.382.7401

JON EICKHOLT
Assistant
515.382.7402

Story County Administration
900 6th St.
Nevada, Iowa 50201
515.382.7404 FAX

DATE: December 05, 2023
TO: Board of Supervisors
FROM: Joby J. Brogden
RE: CICS Tenant Space

APPROVED **DENIED**

Board Member Initials: [Signature]

Meeting Date: 12/12/23

Follow-up action: _____

Central Iowa Community Services (CICS) is requesting to increase leased space at the Human Services Center, 126 S. Kellogg, Ames, IA for purposes of increasing staff levels. The requested additional space is located within the area that is currently under lease by CICS. They are requesting to occupy three more of the existing unused cubicles, this would have CICS utilizing all 6 of the "island" bunch of cubicles in the East area.

The request would be an increase of 252 square feet.

Additionally, CICS will no longer be utilizing the County's phone system after 12/31/2023, CICS has brought their own phone system into the facility. The current lease agreement has the County charging CICS approximately \$200 per month for phone charges. If any lease changes occur, there should be consideration to reduce the rate to reflect the phone system changes.

There would be an annual rent change from \$7440.00 to \$5880.00, the update rent amount removes the additional phone costs and considers the additional requested space. The break down of the lease rate and map reflecting total space to be utilized, is attached to the memo. Also provided is a copy of the current lease.

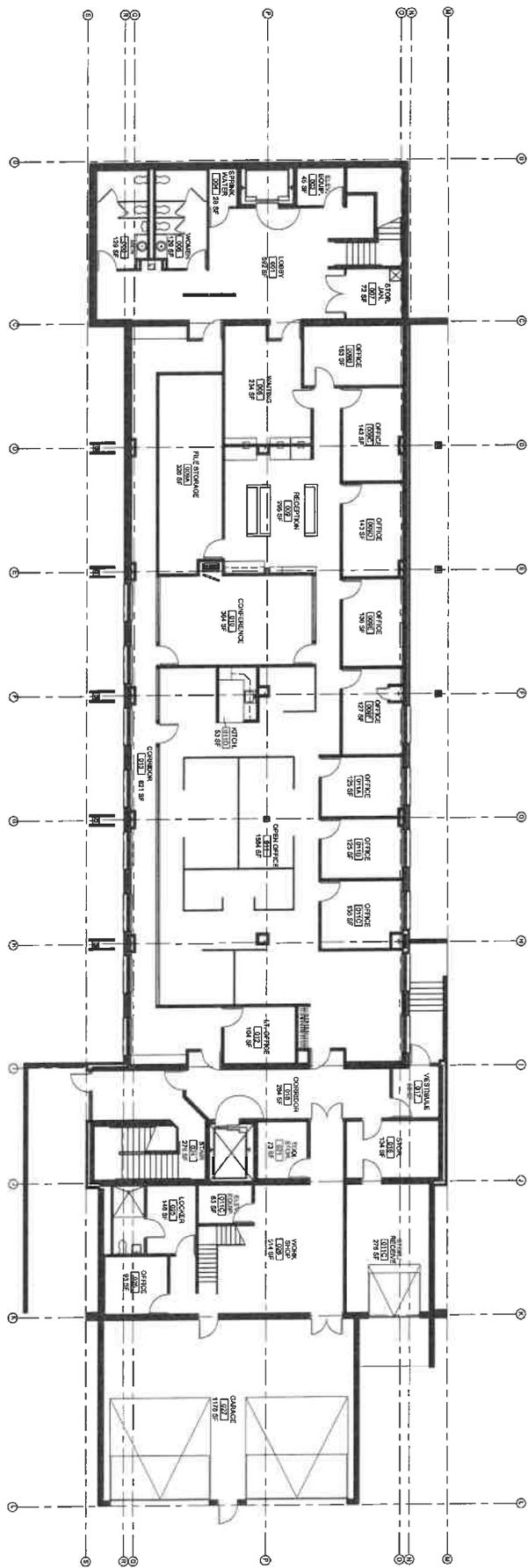
Erin Rewerts, Director of Story County General Assistance is comfortable with CICS utilizing this additional space.

Future consideration for a permanent solution for CICS space may need to be discussed, at a later time.

I have discussed the request with the County Attorney's office. Their recommendation is, if the Board is considering allowing the additional space, the lease should reflect this as soon as possible.

The request of the Board is to allow the additional space and update the lease accordingly.

N
SCALE
LOWER LEVEL



STORY COUNTY HUMAN SERVICES BUILDING

Central Iowa Community Services (C.I.C.S.)

Defined Leased space @ 126 S. Kellogg, Ames IA 50010

- Areas outlined in red on attached floor plan are considered designated C.I.C.S space.
 - These areas include offices 009F – 011C, Center Cubicle Cluster, Office in North East corner, File/copier area East wall, Space for network/internet equipment.
 - Total Square Feet of 1,490 S.F. @ \$3.342 per square foot Annually = ~ \$4,980
- Areas considered shared space between Story County staff and C.I.C.S. staff, described below.
 - Office waiting/lobby area, office hallway/corridors, Office Conference room, and office kitchenette.
 - Total Square Feet of 600 S.F. @ \$1.50 per square foot Annually = \$900
- Other areas of the Building to be considered Common and/or Public space for use by tenant at no additional fee would be;
 - Public entries, corridors, restrooms, breakrooms, parking lot and common areas not designated for other Offices/Departments and/or other Building Tenants.
- Total fee for leased space would be \$5,880 annually or \$490 monthly.



**STORY COUNTY
BOARD OF SUPERVISORS
LATIFAH FAISAL
LINDA MURKEN
LISA K. HEDDENS**

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

APPROVED **DENIED**
Board Member Initials: LF
Meeting Date: 12/12/23
Follow-up action: _____

December 5, 2023

Dear Board of Supervisors,

Human Resources installed a digital monitor on the first floor of the Administration Building to display safety information along with additional County information for employees and the public. In order to deploy the information and tie multiple digital monitors together we would like to subscribe to digital signage software through Yodeck Digital Software. Yodeck will only issue an invoice if the annual amount is \$1,000 or more. The annual cost for one standard subscription is \$95.88 (7.99/month). We are requesting to use the County credit card for the Yodeck Digital Software subscription. If approved, we will purchase the annual subscription for one digital monitor, and then will add the additional monitors to the subscription once deployed to other County locations.

Sincerely,

Alissa Wignall
Director of Internal Operations and Human Resources

Alissa D. Wignall

From: Stephanie L. McCarty
Sent: Monday, November 13, 2023 8:05 AM
To: Alissa D. Wignall
Subject: FW: Re:[## 44451 ##] Subscription

FYI....What is the process if we can only use a credit card for Yodeck? They only issue an invoice if over \$1,000.

From: Stelios Ermogenides <sales@yodeck.zohodesk.eu>
Sent: Friday, November 10, 2023 3:05 AM
To: Stephanie L. McCarty <SMcCarty@storycountyiowa.gov>
Cc: Sales - <sales@yodeck.com>; Stephanie L. McCarty <SMcCarty@storycountyiowa.gov>
Subject: Re:[## 44451 ##] Subscription

[External Sender - Please Use Caution]

Hello,

Concerning your enquiry, It is best to use a credit card through the Yodeck App for the payment, since:

- It's money saving : Transaction overhead is minimised.
- Service disruption is avoided, since subscription is automatically renewed.
- it's time saving and far easier to self-manage:
 - you can upgrade/downgrade and change quantity easily and without our assistance
 - you will receive FREE Players *preconfigured* and literally *ready to use* and avoid the hustle of configuring the network settings by yourself.
- It's 100% safe (and actually safer than wire transfer): We use Stripe to process payments, so we never store any credit card details in our servers.

If credit card is not an option, we can issue an invoice for **Annual Payments over \$1000** only and you can pay via wire transfer or ACH.

Keep in mind that you might incur more charges for sending the wire transfer (and currency conversion if you do not pay in USD) than using a credit card.
Plus, we will have to wait for the bank transfer to appear in our statement to ship out the Players, which might cause a delay.

Best Regards,

Stelios
— on Thu, 09 Nov 2023 20:31:27 -0000

"Stephanie L. McCarty" <smccarty@storycountyiowa.gov> wrote ---

Thank you. I would like to go ahead and update to an annual subscription and get the free player for 1 screen. However, I am not able to pay using a credit card. How do I request an invoice so that a check can be mailed? Also, I have attached our tax exempt form.

Thank you,



Stephanie McCarty
Human Resources Coordinator
Story County Administration
900 6th Street, Nevada, Iowa 50201
Office (515) 382-7207
Email: smccarty@storycountyiowa.gov
Website: www.storycountyiowa.gov

From: Stelios Ermogenides <sales@vodeck.zohodesk.eu>
Sent: Monday, November 6, 2023 4:01 AM
To: Stephanie L. McCarty <SMcCarty@storycountyiowa.gov>
Cc: sales@vodeck.com
Subject: Re:[## 44451 ##] Subscription

[External Sender - Please Use Caution]

Hello,

Thank you for your email

You can subscribe as a Free User with your own Player at any Plan and manage one monitor for Free in order to test the Platform.



Find the right digital signage plan for you

Subscribe annually to get a FREE Yodeck player for each of your screens!

Best to get started

Free

Try any plan for free, for a single screen

Get Started

Check out our features before going to the next stage of your deployment. No credit card or billing details required.

Standard

\$7.99
screen/month

Best for users getting started with digital signage

Get Started

Includes:

- ✔ Image, Video, Audio and Document Files
- ✔ Interactive Kiosk
- ✔ Live Streams, YouTube and Web Pages
- ✔ Free Stock Images & Videos
- ✔ Screen Layouts with Zones/Regions
- ✔ Playlists & Schedules
- ✔ Overlays

Pro

\$9.99
screen/month

Best for growing teams managing a lot of content

Get Started

Everything in Standard, plus:

- ✔ Sub-Playlists
- ✔ Tag-based Playlists
- ✔ Playback Reports (Proof of Play)
- ✔ Volume Schedules
- ✔ Media Tag Filtering Per Screen
- ✔ Advanced Media Scheduling

Enterprise

\$12.99
screen/month



Yodeck provides an easy-to-use system to communicate to our 6,000+ employees across North America. For us, they are more than a service provider, they are a communication partner.

Leigh Darrah Sr. Internal Communications Manager



Frequently Asked Questions

Is Yodeck Free?

How is Yodeck priced?

How much does Yodeck cost?

What payment methods do you accept?

We accept credit cards for all subscriptions. For Annual subscriptions, we also accept wire transfers.

We can provide you with an invoice that you can then pay through a wire transfer to our US bank account. Let us know if you need such an arrangement.

Unfortunately, we do not support Paypal.

Do I have to pay extra for support?

What will happen if I cancel my subscription?



Department of Information Technology
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7300 Fax 515-382-7349
www.storycountyowa.gov

12/7/2023

Information Technology Quarterly Report

December 12, 2023

Network Expansion

The additional network connection at HSC was installed on Monday December 4, 2023. IT staff will work with IP Pathways to configure the firewall and core switches in order to allow the new network traffic into our system. Unfortunately, the first availability for technical assistance is 6 weeks out, so we are scheduled with IP Pathways for mid-January. Once the new connection is operational, we will segregate the network by moving the user traffic to the new connection and reserving the old connection for cameras and door security.

Multi-factor Authentication (DUO)

DUO has been effectively pushed out to all Story County Offices and is working as it should. There were a few users who were sick or on vacation when DUO was pushed to their office, and we will catch those users in the next few weeks.

Incident Response Exercise

IT will be including an incident response exercise in the FY24-25 budget. Due to the enormous outbreaks of ransomware throughout the world today, we feel this would be the biggest threat to our systems and will mainly focus on a potential ransomware incident.

HRIS Software

IT is working with HR and the Auditor's Office and have attended several software demonstrations. The first round was to get a feel for what each company was offering. After an RFI was sent out to five potential companies, three were selected for a second demo session. The second round of demonstrations was to focus on specific areas related to County activities. A final decision has not been made.



Department of Information Technology
Ph. 515-382-7300 Fax: 515-382-7349

Microsoft 365

IT met with the Board for an information sharing session on the pros and cons of migrating the current Microsoft licensing to a 365 Cloud venue. Preliminary cost estimates show that we may have to pay double and up to 3 times more annually than we are currently paying for licensing. This does not include the cost for network upgrades. An item will be added to the 24-25 budget.

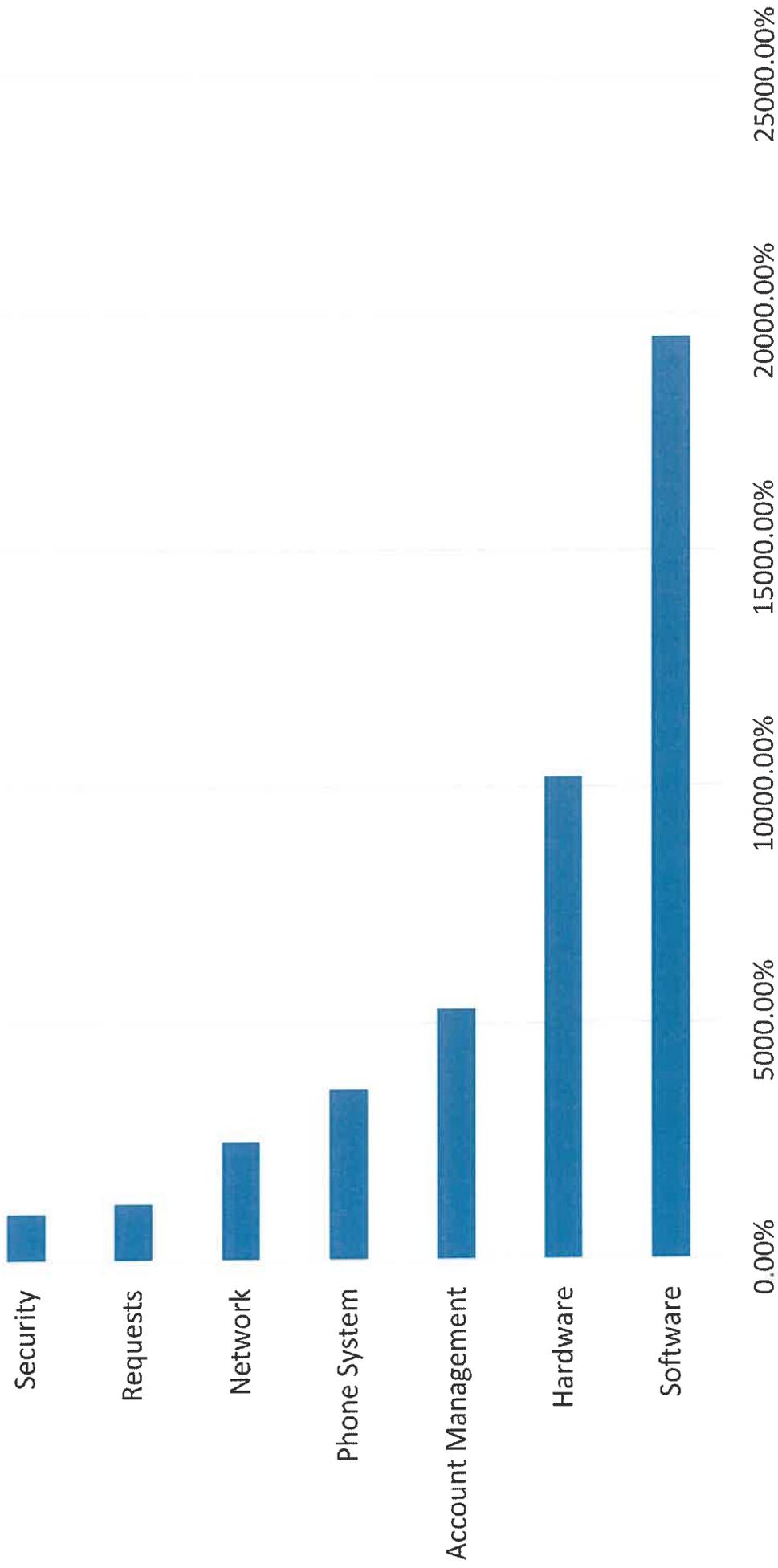
Budgets and CIP

The IT budget for FY24-25 will be submitted next week as well as the CIP applications. Costs are rising and the IT budget will be a little higher. We are asking for a vehicle for IT use only. We used to have a station wagon, but it was retired and never replaced. It would be more convenient and save time loading and unloading equipment if we could have a dedicated vehicle to use for traveling to the various County buildings. IT will be submitting two new CIP projects.

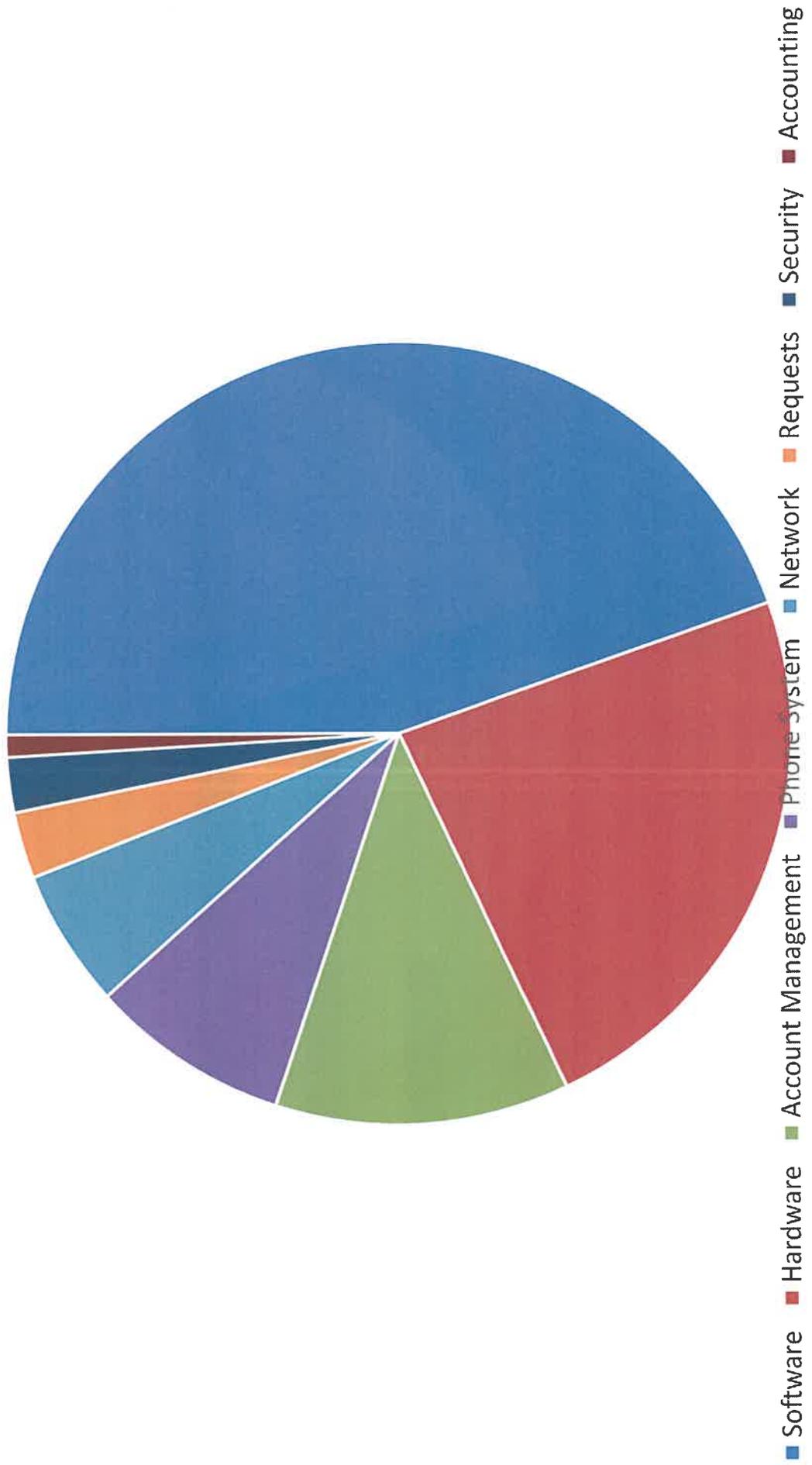
****Reminder****

IT needs to be involved in the initial discussions of items that would utilize technical or network resources. For example, security cameras, cloud-based software, additional staff, staff from other agencies, etc. We have to be able to schedule the IT staff and system resources in order to be able to assist in these requests effectively.

Service Ticket Categories



Service Ticket Categories



Unique Pageviews

