

The Board of Supervisors met on 4/23/24 at 10:00 a.m. in the Story County Administration Building. Lisa Heddens, Linda Murken, and Latifah Faisal, with Heddens presiding. (all audio of meetings available at storycountyiowa.gov; any resolution is effective upon signature and can be inspected M-F, 8-4:30, at 900 6th Street, Nevada, Iowa)

ADOPTION OF AGENDA: Heddens removed the Agency Report for Lutheran Services in Iowa (LSI) and Consent Agenda item #6; both will be considered at a later date. Murken moved, Faisal seconded adopting the agenda with noted changes. Motion carried unanimously (MCU) on a roll call vote.

INTRODUCTIONS: Heddens welcomed and thanked all department heads, elected officials, and staff in attendance.

FY25 PROPOSED BUDGET INFORMATION: Lisa Markley, Assistant Auditor, presented the proposed FY25 budget for consideration and adoption. She outlined the requirements for adopting the budget. The proposed budget was published in the County's official newspapers on 4/11/24. Markley stated the Board may adopt a budget lower than published but not higher. The budget includes a 4% cost-of-living increase for employees. Per state legislation that passed in 2022, Markley stated the County Auditor was required to send a countywide mailing which cost the taxpayers \$17,300.00. She provided detail on levying funds, valuation, state-determined assessment limitations (rollbacks), the distribution of property taxes to all taxing authorities, positions, estimated health insurance costs, funding for Analysis of Social Services Evaluation Team (ASSET) agencies, federal American Rescue Plan Act (ARPA) funds, and funding for capital projects and economic development.

RESOLUTION #24-69, ELECTED OFFICIAL SALARIES: Markley reported on the FY25 salaries recommendation of the Compensation Board in December: 8% for Elected Official salaries, except the Board of Supervisors, and 5% for the Board of Supervisors. On 3/5/24, the Board voted to lower the salary recommendation for the Board of Supervisors to 4%, pursuant to *Code of Iowa* §331.907(3). Murken moved, Faisal seconded approving Resolution #24-69, Setting Salaries for Elected Officials, including the action of the Board of Supervisors on 3/5/24, to lower the Supervisors increase by 20%, from 5% to 4%, and also lowering the recommended increases of the other Elected Officials by 25%, from 8% to 6%. Roll call vote. (MCU)

RESOLUTION #24-70, FY25 BUDGET: Heddens opened the public hearing at 10:18 a.m., and, hearing no comments, she closed the public hearing at 10:18 a.m. Faisal moved, Murken seconded approving Resolution #24-70, adopting the FY25 Budget as presented, including the reduction in elected officials' salaries as approved in Resolution #24-69, and directing the Auditor to certify taxes as published. Roll call vote. (MCU)

PROCLAMATION RECOGNIZING APRIL 2024 AS ARAB-AMERICAN HERITAGE MONTH: The Board read the proclamation in full. Faisal moved, Murken seconded the approving of the Proclamation Recognizing April 2024 as Arab-American Heritage Month. Roll call vote. (MCU)

MINUTES: 4/16/24 Minutes – Murken moved, Faisal seconded approving 4/16/24 Minutes as presented. Roll call vote. (MCU)

CLAIMS: 4/25/24 Claims of \$4,186,691.08 (run date 4/19/24), 34 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from CIDTF (\$2,102.61), Emergency Management (\$3,775.62), E911 (\$29,783.33), County Assessor (\$3,030.92), City Assessor (\$41,686.23), and Central Iowa Community Services (\$694,307.21). Faisal moved, Murken seconded approving claims as presented. Roll call vote. (MCU)

Murken moved, Faisal seconded approving Consent Agenda with the removal of item #6.

1. Acknowledgement of Submission of 1st Quarter 2024 State and Local Federal Recovery Funds (SLFRF) Compliance Report for American Rescue Plan Act (ARPA) Funds
2. Agreement for law enforcement services between the Roland-Story Community School District and Story County Sheriff's Office, effective 4/27/24, for a minimum of two hours at \$65.00 per hour per Deputy or \$32.50 per hour per Reserve Deputy
3. Amendment No. 1 to the American Rescue Plan Act (ARPA) Agreement between Home Allies and Story County
4. Amendment No. 1 to the American Rescue Plan Act (ARPA) Agreement between the City of Slater and Story County
5. Collective Bargaining Agreement between Story County and PPME Local 2003 (Secondary Roads), effective 7/1/24-6/30/26
7. Manatt's, Inc. Temporary Concrete Plant at 1901 S. Dayton Avenue
8. Utility Permits: #24-7558, #24-7559, #24-7562

Roll call vote. (MCU)

OPIOID ANTAGONIST POLICY (FOR SEVEN-DAY REVIEW): Stephanie McCarty, Human Resources Coordinator, reported the policy was drafted on the recommendation of the County Attorney. Training will be provided for employees. Discussion took place. McCarty reported on available state funding; she reviewed requirements. Faisal moved, Murken seconded approving the Opioid Antagonist Policy subject to seven-day review. Roll call vote. (MCU)

USING UKG FOR HUMAN RESOURCE INFORMATION SYSTEM (HRIS) FOR APPROXIMATELY \$86,940.00 ANNUAL SUBSCRIPTION FEES, \$31,530.00 EQUIPMENT FEES, \$1,800.00 SUPPORT FEES AND \$23,250.00 ONE-TIME IMPLEMENTATION FEES: Alissa Wignall, Director of Internal Operations and Human Resources, reported the software system encompasses benefits, performance management, payroll, and time and attendance for employees. She reported on timeline, demonstrations, reference checks, and analysis in choosing the vendor. Wignall stated UKG is the best choice for the County's myriad needs as it is very customizable. She reported on the implementation schedule. Terms have been reviewed by legal counsel. The monthly cost is based on the number of employees. Wignall will meet with each office and department individually to determine needs. Live use will begin in January 2025. Discussion took place. Wignall reported the cost is under the budgeted amount. There will be no cost increase for the first five years after which costs will increase 4%. Murken moved, Faisal seconded approving Using UKG for Human Resource Information System (HRIS) for approximately \$86,940.00 Annual Subscription Fees, \$31,530.00 Equipment Fees, \$1,800.00 Support Fees, and \$23,250.00 one-time implementation fees. Roll call vote. (MCU)

DIRECTION ON DRAFT CAPITAL IMPROVEMENTS PLAN (CIP): Leanne Harter, Planning and Development Director, reported final approval will be considered next week. No public comments have been received. She asked for questions. Discussion took place. Harter stated she will return for approval next week.

DIRECTION FOR THE REQUEST TO DEVELOP AND RELEASE A REQUEST FOR PROPOSALS (RFP) FOR A CONTRACTUAL RELATIONSHIP TO GUIDE THE DEVELOPMENT OF A CLIMATE ACTION PLAN SPECIFICALLY ADDRESSING STORY COUNTY GOVERNMENTAL OPERATIONS: Leanne Harter, Planning and Development Director, reported while the County is part of a regional climate action plan, it will not include governmental operations of the County. The Go Green team has requested a specific plan for the County's governmental operations. She provided an estimate for timeline and cost. Discussion took place. Joby Brogden, Facilities Management Director, stated such a plan will guide the County in reducing greenhouse gases. Additional discussion took place. Murken stated staff will proceed in developing the RFP.

UPCOMING AGENDA ITEMS: Heddens reported on an upcoming transfer tax reimbursement.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on upcoming items.

Murken moved, Faisal seconded to adjourn at 10:55 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Tentative Agenda
Administration Building,
900 6th St., Nevada, IA
4/23/24
Budget Hearing

1. SPECIAL NOTE TO THE PUBLIC: (2) - This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone :

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [HTTPS://US02WEB.ZOOM.US/J/85664360392?PWD=EERQTXLWVTVNRK5LVGJPMUEZBVR5QT09](https://us02web.zoom.us/j/85664360392?pwd=EERQTXLWVTVNRK5LVGJPMUEZBVR5QT09)

Passcode: 768469

Or Telephone:

+13092053325,,85664360392# US

+13126266799,,85664360392# US (Chicago)

Dial(for higher quality, dial a number based on your current location):

+1 309 205 3325 or +1 312 626 6799 (Chicago)

2. CALL TO ORDER: 10:00 A.M.

3. PLEDGE OF ALLEGIANCE:

4. ADOPTION OF AGENDA:

5. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

6. PUBLIC HEARING ITEMS:

I. INTRODUCTIONS: Elected Officials And Department Heads

Department Submitting Auditor

II. FY 2025 PROPOSED BUDGET INFORMATION - Lisa Markley, Assistant Auditor

Department Submitting Auditor

Documents:

FY25 HANDOUT.PDF
FY25 BUDGET PRESENTATION.PDF

III. Consideration Of Resolution #24-69, For Elected Official Salaries - Lisa Markley

Department Submitting Auditor

Documents:

RES 24 69.PDF

IV. PROCEDURES THAT WILL BE FOLLOWED FOR THE HEARING:

Give your name and address

Each person that wishes to make a comment will be heard before receiving second comments from those who have already spoken

Please keep comments as brief as possible

Department Submitting Auditor

V. DISCUSSION AND ACTION ON PROPOSED BUDGET:

Department Submitting Auditor

V.i. Consideration Of Resolution #24-70, For FY'25 Budget As Presented OR - Lisa Markley

Department Submitting Auditor

Documents:

RES 24 70.PDF

V.ii. Consideration Of Resolution #24-70, To Reduce FY'25 Budget - Lisa Markley

Department Submitting Auditor

7. Consideration Of Proclamation Recognizing April 2024 As Arab American Heritage Month

Department Submitting Board of Supervisors

Documents:

ARAB AMERICAN.PDF

8. AGENCY REPORTS:

I. Lutheran Services In Iowa Annual Report - Alyssa Barton, Service Coordinator

Department Submitting Auditor

Documents:

LSI.PDF

9. CONSIDERATION OF MINUTES:

I. 4/16/24 Minutes

Department Submitting Auditor

10. CONSIDERATION OF CLAIMS:

I. 4/25/24 Claims

Department Submitting Auditor

Documents:

CLAIMS 042524.PDF

11. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Acknowledgement Of Submission Of 1st Quarter 2024 SLFRF Compliance Report For ARPA Funds

Department Submitting Auditor

Documents:

COMPLIANCE REPORT.PDF

II. Consideration Of Service Agreement Between Roland Story Community School District And Story County Effective 4/27/24 For \$65/Hr Per Deputy For A Minimum Of 2 Hours

Department Submitting Sheriff

Documents:

ROLAND STORY PROM 2024.PDF

III. Consideration Of Amendment No. 1 To The ARPA Agreement Between Home Allies Inc. And Story County

Department Submitting Board of Supervisors

Documents:

HOME ALLIES.PDF

IV. Consideration Of Amendment No. 1 To The ARPA Agreement Between The City Of

Slater And Story County

Department Submitting Board of Supervisors

Documents:

SLATER.PDF

V. Consideration Of Collective Bargaining Agreement Between Story County And PPME Local 2003 (Secondary Roads) Effective 7/1/24-6/30/26

Department Submitting HR

Documents:

SECONDARY ROADS.PDF

VI. Consideration Of Renewal For Tyler Records Management (Powered By Eagle) And Support Fees Between Story County And Tyler Technologies, Inc. Effective Dates 4/1/22 - 3/31/23, 4/1/23 - 3/31/24, 4/1/24 - 3/31/25 For \$60,274.26 (Unbudgeted)

Department Submitting Information Technology

Documents:

EAGLE RECORDER FEES.PDF

VII. Consideration Of Manatt's Inc Temporary Concrete Plant

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF
MANATTS S DAYTON AVE PLANT SITE.PDF

VIII. Consideration Of Utility Permit(S): #24-7558, 24-7559, 24-7562

Department Submitting Engineer

Documents:

UT 24 7558.PDF
UT 24 7559.PDF
UT 24 7562.PDF

12. ADDITIONAL ITEMS:

I. Discussion And Consideration Of Opioid Antagonist Policy (For 7 Day Review) - Stephanie McCarty And Alissa Wignall

Department Submitting Human Resources

Documents:

DRAFT OPIOID ANTAGONIST POLICY.PDF

- II. Discussion And Consideration Of Using UKG For Human Resource Information System (HRIS) For ~\$86,940.00 Annual Subscription Fees, \$31,530.00 Equipment Fees, \$1,800.00 Support Fees And \$23,250.00 One Time Implementation Fees - Alissa Wignall

Department Submitting Human Resources

Documents:

STORY COUNTY UKG.PDF

13. OTHER REPORTS:

- I. Discussion And Direction On Draft CIP - Leanne Harter And Marcus Amman

Department Submitting Planning and Development

Documents:

CIP FINAL APRIL 24.PDF

- II. Discussion And Direction For The Request To Develop And Release And Request For Proposal For A Contractual Relationship To Guide The Development Of A Climate Action Plan Specifically Addressing Story County Governmental Operations - Joby Brogden And Leanne Harter

Department Submitting Planning and Development

Documents:

GGT DIRECTION ON RFP.PDF

14. UPCOMING AGENDA ITEMS:

15. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

16. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

17. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors
Agenda
4/23/24

NAME

Stacie Herridge

Jim Cheek

Mike Cox

Stacy King

Khondy Silver

Joby Broder

DARREN MOON

Jim Markley

Lucy Mathen

Alicca Wignall

Ted Rasmussen

Ardy Baldwin

AGENCY

Recorder's Office

Recorder

Conservation

BOS

AUDITOR

SCFM

EWG

Asst. Secy

Asst. Secy

BOS

Treasurer

Treasurer

County of Story, Iowa

Fiscal Year 2025

Proposed Budget



Board of Supervisors

Lisa Heddens, Chairperson

Latifah Faisal, Supervisor

Linda Murken, Supervisor

Prepared by Story County Auditor's Office

Lucy Martin, Auditor

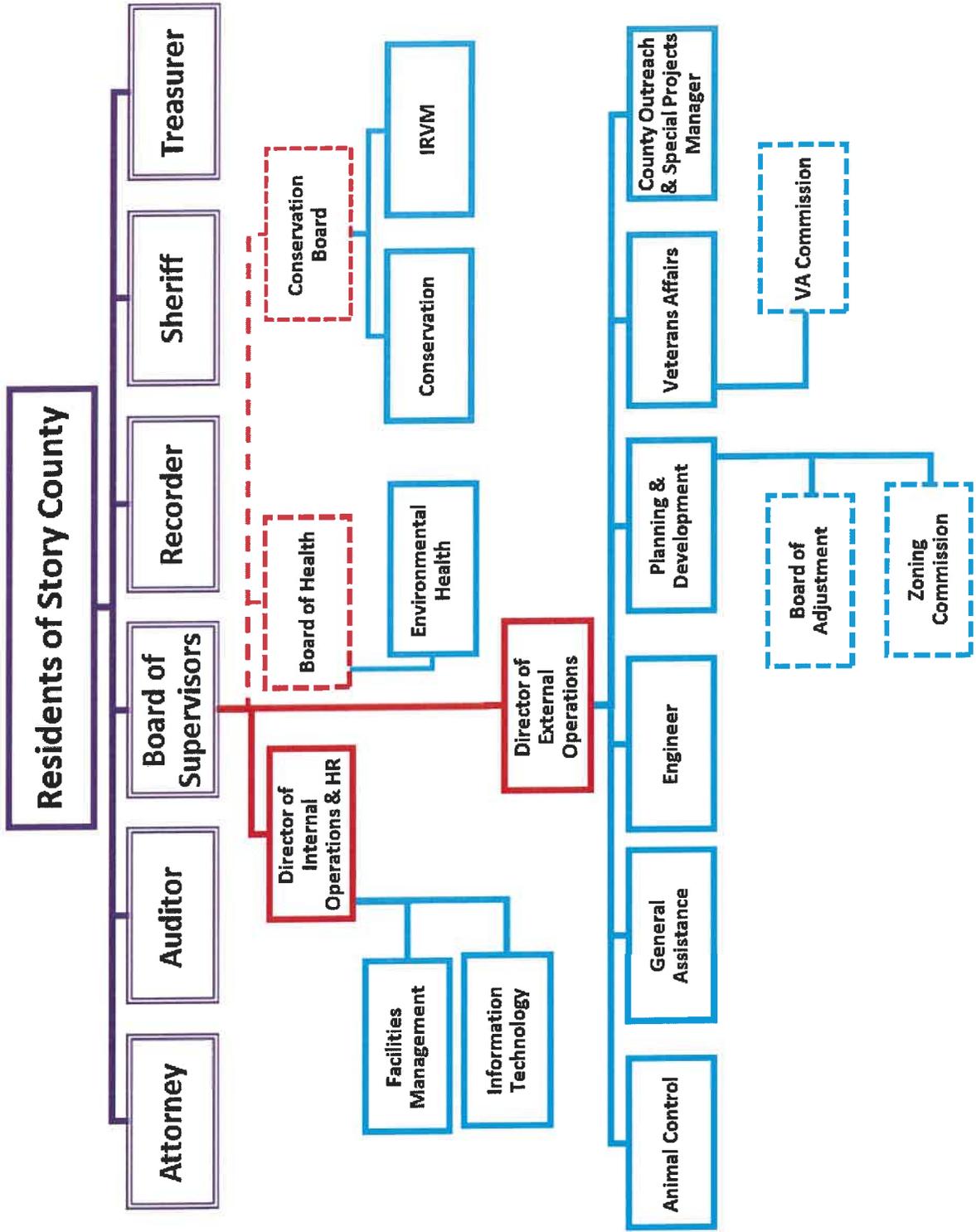
Lisa Markley, Assistant Auditor

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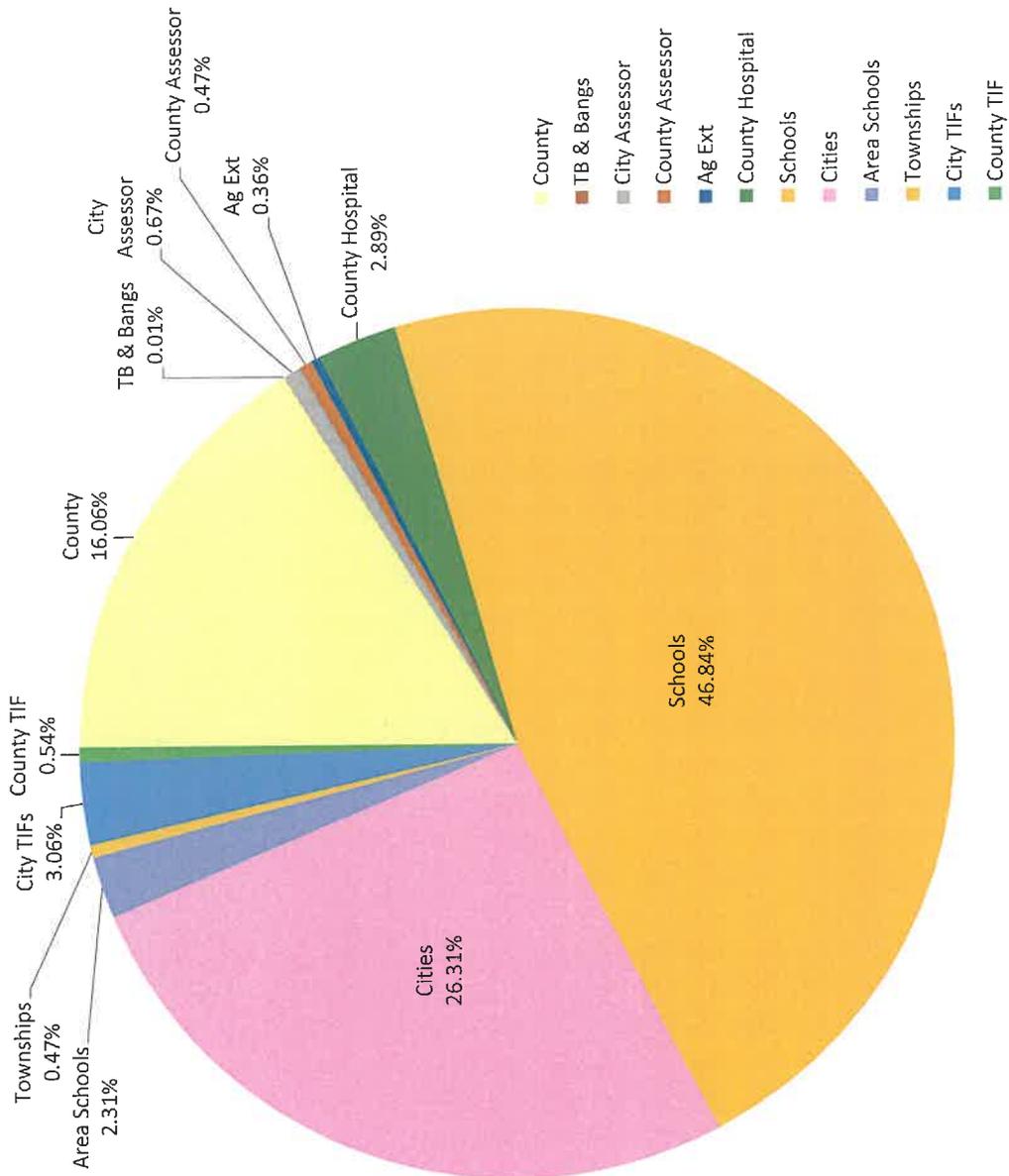
Organizational Chart
 Abstract of Taxes Chart
 Max County Levy
 Tax Dollars, Valuations & Levy Rates
 Proposed Budget Summary
 Revenues Graph
 Revenues by Department
 Expenditures Graph
 Expenditures by Department
 Expenditures Graphs by Department

<u>DEPARTMENT</u>	<u>DEPARTMENT HEAD/ELECTED OFFICIAL</u>	<u>PROPOSED SALARY (FY25)</u>
Animal Control	Anna Henderson	\$84,275
Attorney	Timothy Meals	\$180,871
Auditor	Lucy Martin	\$117,089
Board of Health - Environmental Health	Kimberly Grandinetti	\$97,940
Board of Supervisors	Latifah Faisal, Lisa Heddens, Linda Murken	\$97,324
Director of External Operations & County Services	Sandra King	\$133,980
Director of Internal Operations & Human Resources	Alissa Riese-Wignall	\$136,175
Conservation Board	Mike Cox	\$132,300
Countywide Services	Latifah Faisal, Lisa Heddens, Linda Murken	
Health & Human Services	Mindy Norwood	
Facilities Manager (inc Human Services Ctr/Justice Ctr)	Joby Brogden	\$107,500
General Assistance	Erin Rewerts	\$104,975
General Betterment (40% L.O.)	Latifah Faisal, Lisa Heddens, Linda Murken	
Information Technology	Vacant	\$135,100
Intergrated Roadside Vegetation Mngmt (IRVM)	Vacant, Mike Cox	\$79,000 (Vacant)
Juvenile Court Services	Jerome Rewerts	
Planning & Development	Leanne Harter	\$115,760
Recorder	Stacie Herridge	\$117,089
Secondary Roads	Darren Moon	\$176,480
Sheriff	Paul Fitzgerald	\$184,497
Treasurer	Ted Rasmusson	\$117,089
Veterans Affairs	Vacant	\$81,800

Story County Organizational Chart



FY24 Tax Askings



GENERAL BASIC FUND LEVY CALCULATION

	GBFL Max Rate	GBFL Max Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY2024 Budget Data	\$3.50000	\$19,534,682	5,581,337,786	6.61%
	Limitation Percentage			FY25 Valuations
	3%			General Basic
				5,950,618,629
Max Allowed GBFL for FY2025	GBFL Max Rate	GBFL Max Dollars	Revenue Growth %	
	\$3.39806	\$20,220,548	3.51%	

RURAL BASIC FUND LEVY CALCULATION

	RBFL Max Rate	RBFL Max Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY2024 Budget Data	\$2.96563	\$3,747,551	1,263,661,094	7.73%
	Limitation Percentage			FY25 Valuations
	3%			Rural Basic
				1,361,441,004
Max Allowed RBFL for FY2025	RBFL Max Rate	RBFL Max Dollars	Revenue Growth %	
	\$2.87925	\$3,919,932	4.60%	

GBFL=	Current Year General Basic Rate
GBFL Max Dollars=	Current Year General Basic Tax Asking (with Gas and Electric)
Non-TIF Taxable w/G&E=	Current Year Non-TIF Taxable Valuation with Gas and Electric
FY25 Valuations=	Budget Year (FY25) Non-TIF Taxable Valuation with Gas and Electric
RBFL=	Current Year Rural Basic Rate
RBFL Max Dollars=	Current Year Rural Basic Tax Asking (with Gas and Electric)
Non-TIF Taxable w/G&E=	Current Year Non-TIF Rural Taxable Valuation with Gas and Electric
FY25 Valuations=	Budget Year (FY25) Non-TIF Rural Taxable Valuation with Gas and Electric

If you are under the 3.50 or 3.95 in the current year AND your limitation percentage is ZERO, you can levy up to the 3.50 or 3.95

Limitation Percentage Calculation

Non-TIF taxable growth under 3% = no reduction
 Non-TIF taxable growth over 3% but less than 6%, 2% reduction factor applied
 Non-TIF growth over 6%, 3% reduction factor applied

TAX DOLLARS, VALUATIONS & LEVY RATES

FISCAL YEAR 2025	DOLLARS	VALUATION	RATE
A. Countywide Levies:		5,950,618,629	
General Basic	20,220,548		3.39806
General Supplemental	5,474,569		0.92000
<i>Emerg Mgmt Dollars Inc. Above</i>	312,745		
Debt Service	602,000	6,189,634,721	0.09726
Subtotal Countywide (A)	26,297,117		4.41532
B. All Rural Services Only Levies:		1,361,441,004	
Rural Services Basic	3,919,929		2.87925
GRAND TOTAL (A & B)	30,217,046		7.29457

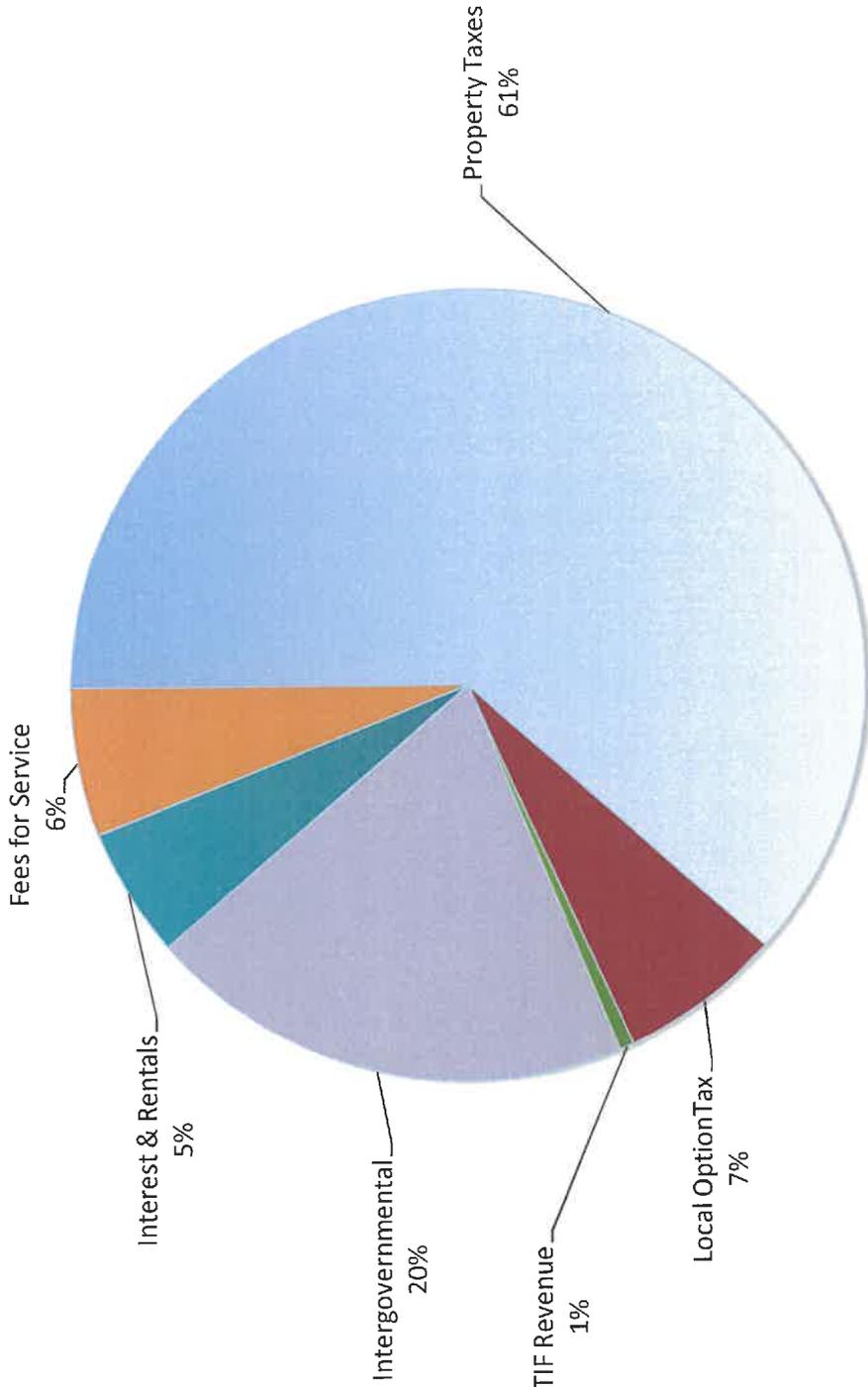
FISCAL YEAR 2024	DOLLARS	VALUATION	RATE
A. Countywide Levies:		5,581,337,786	
General Basic	19,534,682		3.50000
General Supplemental	4,956,507		0.88805
<i>Emerg Mgmt Dollars Inc. Above</i>	254,914		
County Services Fund			0.00000
Debt Service	664,765	5,835,737,049	0.11391
Subtotal Countywide (A)	25,155,954		4.50196
B. All Rural Services Only Levies:		1,263,661,094	
Rural Services Basic	3,747,551		2.96563
GRAND TOTAL (A & B)	28,903,505		7.46759

BUDGET SUMMARY

REVENUES & OTHER FINANCING SOURCES		General	Special Revenue	TOTALS Budget 2024/2025 Capital Projects	Debt Service	Permanent	TOTALS Budget 2024/2025	TOTALS Re-Est 2023/2024	TOTALS Actual 2022/2023
1	Taxes Levied on Property	25,522,701	3,853,121		598,120		29,973,942	28,670,150	28,147,360
2	Less: Uncollected Delinquent Taxes - Levy Year	0	0		0		0	0	138,421
3	Less: Credits to Taxpayers	476,879	106,916		12,843		596,638	596,642	992,089
4	Net Current Property Taxes	25,045,822	3,746,205		585,277		29,377,304	28,073,508	27,016,850
5	Delinquent Property Tax Revenue	1,500	0		0		1,500	0	-50,337
6	Penalties, Interest & Costs on Taxes	75,000					75,000	75,000	151,310
7	Other County Taxes/TIF Tax Revenues	238,492	3,553,833	0	4,866	0	3,797,191	4,475,308	4,346,375
8	Intergovernmental	3,829,269	5,759,236	0	26,690	0	9,615,195	9,662,430	17,889,358
9	Licenses & Permits	16,750	60,000	0	0	0	76,750	84,500	101,955
10	Charges for Service	1,967,150	47,160	0	0	0	2,014,310	1,972,430	1,869,284
11	Use of Money & Property	2,527,896	38,200	0	5,000	0	2,571,096	3,118,971	1,829,353
12	Miscellaneous	345,600	439,790	0	0	0	785,390	756,296	994,386
13	Subtotal Revenues	34,047,479	13,644,424	0	621,833	0	48,313,736	48,218,443	54,148,534
	Other Financing Sources:								
14	General Long-Term Debt Proceeds	0	0	0	0	0	0	0	0
15	Operating Transfers In	850,000	3,820,600	1,250,000	0	0	5,920,600	5,140,000	3,785,000
16	Proceeds of Fixed Asset Sales	48,500	7,000	0	0	0	55,500	121,100	68,098
17	Total Revenues & Other Sources	34,945,979	17,472,024	1,250,000	621,833	0	54,289,836	53,479,543	58,001,632
	EXPENDITURES & OTHER FINANCING USES								
	Operating:								
18	Public Safety and Legal Services	15,269,661	2,874,754			0	18,144,415	16,562,721	15,585,033
19	Physical Health and Social Services	4,507,848	249,667			0	4,757,515	5,617,099	3,179,475
21	County Environment and Education	3,769,134	2,322,886			0	6,092,020	8,187,064	5,712,562
22	Roads & Transportation	0	8,913,790			0	8,913,790	11,997,444	7,881,171
23	Government Services to Residents	1,919,868	56,570			0	1,976,438	1,715,243	1,932,384
24	Administration	9,069,488	0			0	9,069,488	9,033,420	7,827,772
25	Nonprogram Current	2,176,610	0			0	2,176,610	1,663,473	904,027
26	Debt Service	0	258,510		662,720	0	921,230	1,583,024	2,294,390
27	Capital Projects	5,815,236	1,663,000	2,040,000		0	9,518,236	6,080,298	1,596,285
28	Subtotal Expenditures	42,527,845	16,339,177	2,040,000	662,720	0	61,569,742	62,439,786	46,913,099
	Other Financing Uses:								
29	Operating Transfers Out	2,853,500	3,067,100	0	0	0	5,920,600	5,140,000	3,785,000
30	Refunded Debt/Payments to Escrow	0	0	0	0	0	0	0	0
31	Total Expenditures & Other Uses	45,381,345	19,406,277	2,040,000	662,720	0	67,490,342	67,579,786	50,698,099
32	Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	-10,435,366	-1,934,253	-790,000	-40,887	0	-13,200,506	-14,100,243	7,303,533
33	Beginning Fund Balance - July 1, 2024	25,172,001	7,969,651	1,430,826	106,698	0	34,679,176	48,779,419	41,475,886
34	Increase (Decrease) in Reserves (GAAP Budgeting)	0	0	0	0	0	0	0	0
35	Fund Balance - Nonspendable	0	0	0	0	0	0	0	0
36	Fund Balance - Restricted	1,916,557	6,059,419	640,824	65,810	0	8,682,610	18,504,991	31,641,223
37	Fund Balance - Committed	460,654	0	0	0	0	460,654	517,779	675,504
38	Fund Balance - Assigned	2,640,553	0	0	0	0	2,640,553	4,364,640	3,958,684
39	Fund Balance - Unassigned	9,718,871	-24,021	2	1	0	9,694,853	11,291,766	12,504,008
40	Total Ending Fund Balance - June 30,	14,736,635	6,035,398	640,826	65,811	0	21,478,670	34,679,176	48,779,419

Proposed tax rate per \$1,000 valuation for County purposes: 4.41532 urban areas; 7.29457 rural areas; Any special district rates excluded.

STORY COUNTY FY25 REVENUES



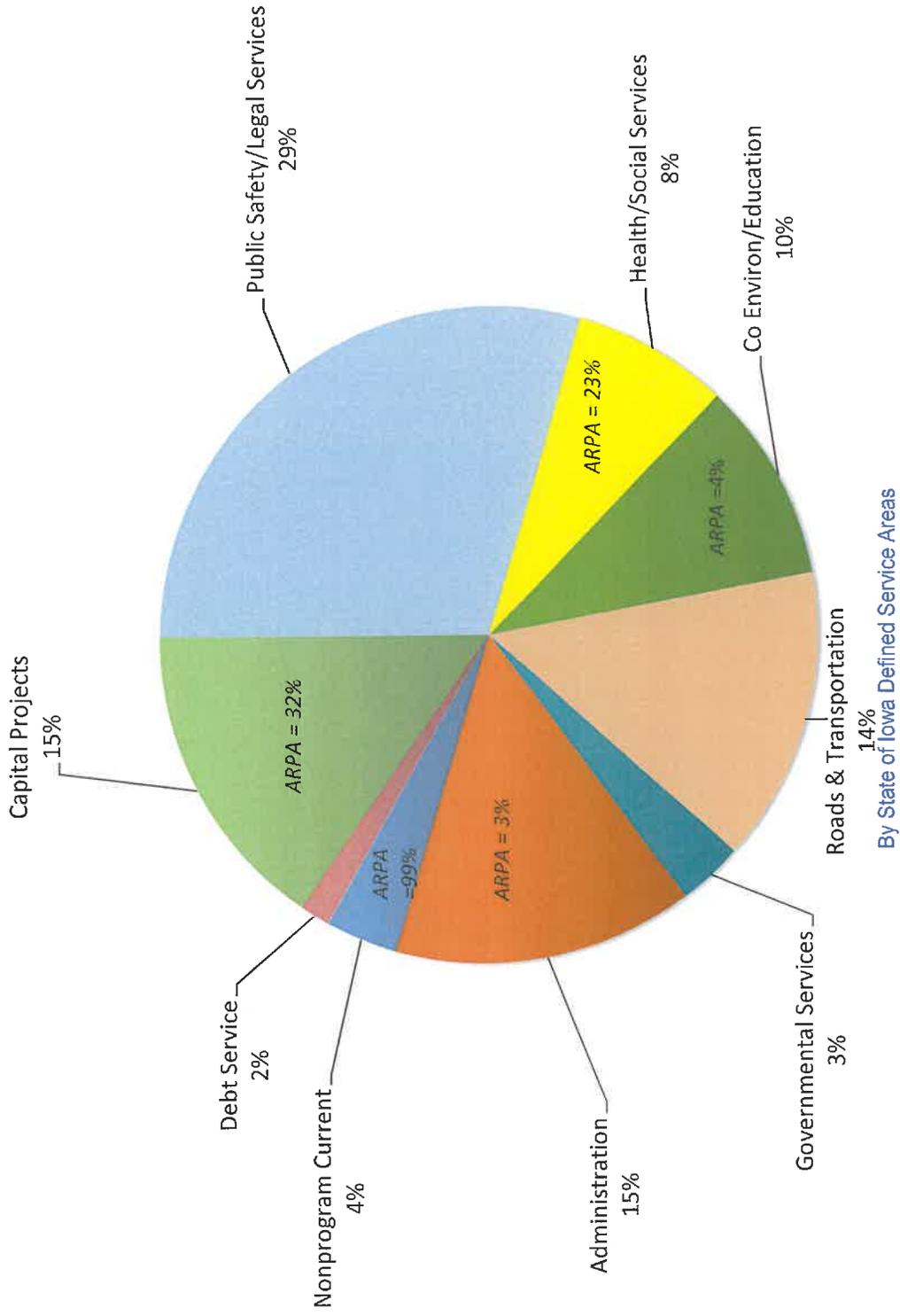
By State of Iowa Defined source codes

REVENUES

	FY25 Revenue	FY24 Revenue
PROPERTY TAXES:	29,973,942	28,670,149
OTHER COUNTY TAXES	3,797,191	4,300,125
DEPARTMENTAL:		
Animal Control	49,700	48,000
Attorney	391,000	399,300
Auditor	32,300	114,300
Board of Health-Environmental Health	131,750	165,170
Group Homes	215,236	214,136
General Assistance	10,900	10,900
Conservation	2,286,393	1,317,185
Countywide Services	3,416,847	2,849,246
Health & Human Services	230,000	230,000
Engineer-Secondary Roads	8,855,230	8,624,040
Facilities Management	3,950	4,100
Human Services Center	3,000	
Information Technology	9,600	9,600
IRVM	28,800	20,280
Justice Center Facilities	2,400	
MHDS Local Services	4,500	
Planning & Development	32,660	42,860
Recorder	597,000	616,080
Sheriff	1,117,360	1,158,500
Treasurer	3,089,930	1,199,420
Veterans Affairs	10,150	10,150
TOTALS	54,289,839	50,003,541

original budget

STORY COUNTY FY25 EXPENSES

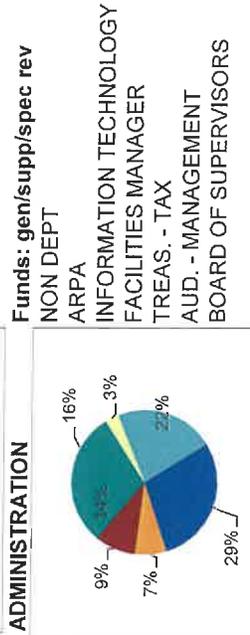


EXPENDITURES

	FY25		FY25		FY24		FY24	
	Personnel	Operating	Total		Personnel	Operating	Total	
Animal Control	491,300	168,130	659,430		516,365	167,190	683,555	
Attorney	3,333,690	189,775	3,523,465		3,219,545	247,605	3,467,150	
Auditor	1,174,111	382,700	1,556,811		1,077,289	335,705	1,412,994	
Board of Health-Env. Health	368,715	111,970	470,685		339,935	139,450	479,385	
Board of Supervisors	1,157,125	110,525	1,267,650		1,120,025	117,035	1,237,060	
Conservation	2,172,840	4,549,095	6,721,935		2,005,554	3,142,125	5,147,679	
Countywide Services	274,972	8,212,318	15,345,148		80,510	8,327,047	16,705,771	
ARPA		6,857,858				8,298,214		
Transfers			5,920,600				5,140,000	
HHS Local Office	0	62,500	62,500		0	65,200	65,200	
Engineer-Secondary Roads	3,897,260	5,495,050	9,392,310		3,731,150	9,943,750	13,674,900	
Facilities Manager	696,810	288,080	984,890		663,660	331,480	995,140	
General Assistance	393,980	115,855	509,835		388,375	117,060	505,435	
General Betterment (40% L.O. Tax)	0	1,462,316	1,462,316		0	1,522,372	1,522,372	
Group Homes	0	87,000	87,000		0	174,660	174,660	
Human Services Center	536,005	187,650	723,655		571,150	235,750	806,900	
IRVM	229,300	156,400	385,700		194,585	140,170	334,755	
Information Technology	685,325	1,308,726	1,994,051		654,415	1,149,225	1,803,640	
Justice Center Facilities	485,915	459,600	945,515		464,465	579,100	1,043,565	
Juvenile Court Services	0	120,050	120,050		0	140,050	140,050	
MHDS Local Services	0	3,000	3,000		0	3,000	3,000	
Planning & Development	425,600	18,500	444,100		402,500	32,125	434,625	
Recorder	512,162	78,380	590,542		485,521	30,270	515,791	
Sheriff	10,251,597	2,702,304	12,953,901		9,526,613	1,889,530	11,416,143	
Treasurer	1,022,784	178,300	1,201,084		999,947	155,800	1,155,747	
Veterans Affairs	128,419	35,750	164,169		110,399	33,100	143,499	
TOTALS	28,227,910	33,341,832	67,490,342		26,552,003	37,317,013	69,009,016	

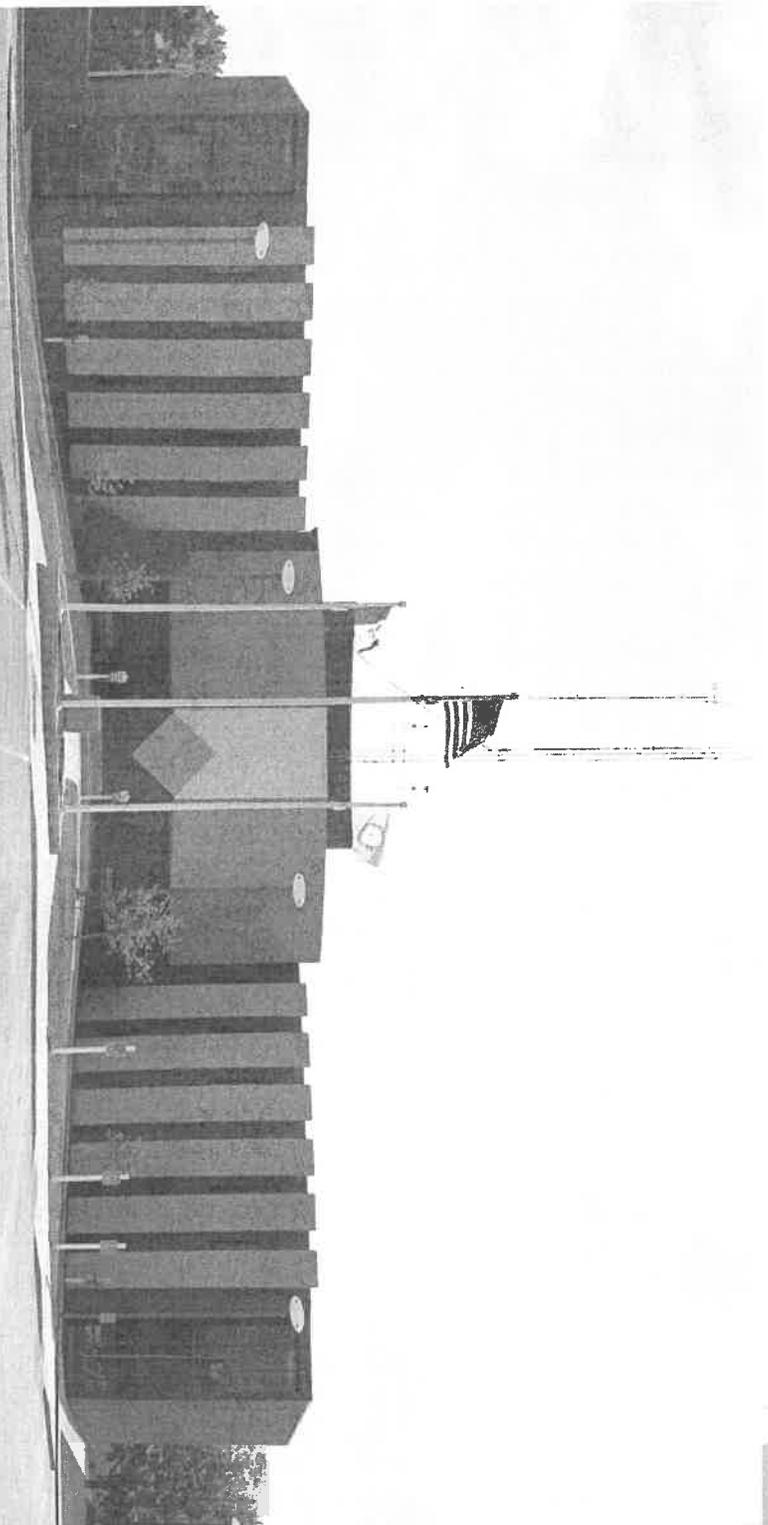
original budget

Fiscal Year 25



These graphs represent expenditures by department for the defined service areas.

STORY COUNTY FY25 BUDGET PRESENTATION



FY25 Valuation Summary

- ▶ Valuations increased
 - ▶ Countywide increased 6.61% ****limited to 3%**
 - ▶ Rural increased 7.73% ****limited to 3%**
- ▶ Rollbacks
 - ▶ Residential = 46.3428%
 - ▶ Agricultural = 71.8370%
 - ▶ Commercial & Industrial rolled back to 90%
 - ▶ Multi-residential = 46.3428%

FY25 Overview

- ▶ Departmental work sessions held in January & February
- ▶ Salary related:
 - ▶ Budgeted 4% cost of living adjustment for all positions
 - ▶ Health insurance premiums budgeted at an increase of 5%
- ▶ ASSET contribution increased by 6%
- ▶ ARPA (American Recovery Plan Act)
 - ▶ FY22 & FY23 Story County received \$18.8M
 - ▶ Budgeting to spend in next 3 fiscal years
 - ▶ Must be spent by 12/31/2026
- ▶ CIP (Capital Improvement Plan) -available on the website
 - ▶ To be presented at the 4/30 Board Meeting
 - ▶ Includes funding Secondary Roads new equipment, McFarland Park Maint. Facility, HOINT phases 3A/3B & 4-6, Hanums Mill Lowhead Dam, Skunk River Greenbelt Acquisition; HGP improvements; County Attorney remodel; Microsoft 365; Range house construction
- ▶ Economic Development
 - ▶ Funding for urban renewal; small communities; home base Iowa

FY25 Overview

- ▶ In 2023 HF 718 passed at the end of the session limiting valuation growth and tax revenue growth
 - ▶ Story County is limited to 3.51% revenue growth in the general fund - maximum levy = 3.39806
 - ▶ The rural fund is limited to 4.6% revenue growth so that maximum levy = 2.87925
 - ▶ Countywide mailing was required to be sent to all taxpayers by 3/20/24
 - ▶ At a cost to taxpayer of \$17,300.00
 - ▶ Public hearing was held on 4/1/24
 - ▶ All levying authorities have a budget certification date of April 30.

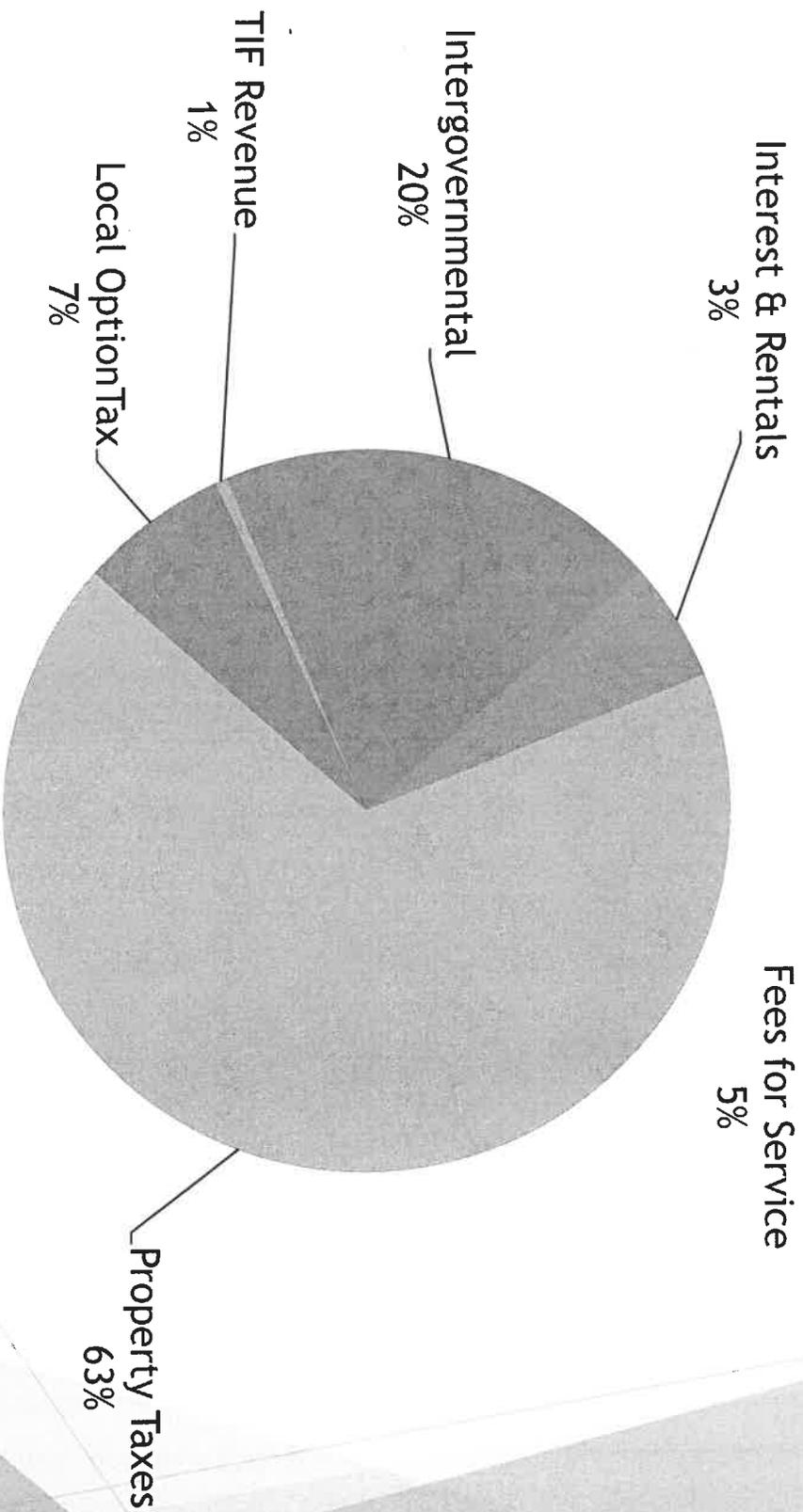
Levying Funds

Per Code of Iowa

- ▶ General fund limit \$3.50** (countywide)/\$1,000 taxable value
- ▶ General Supplemental is limited to certain mandated services (countywide)
 - ▶ FICA/IPERS of employees paid out of general fund
 - ▶ Insurance
 - ▶ Emergency Management Agency
 - ▶ District Court costs
 - ▶ Chemical dependency treatment
 - ▶ Election Costs (excluding regular staff)
- ▶ Debt Service (countywide)/\$1,000 taxable value
- ▶ Rural Basic limit \$3.95** (rural only)/\$1,000 taxable value

FY25 Revenues

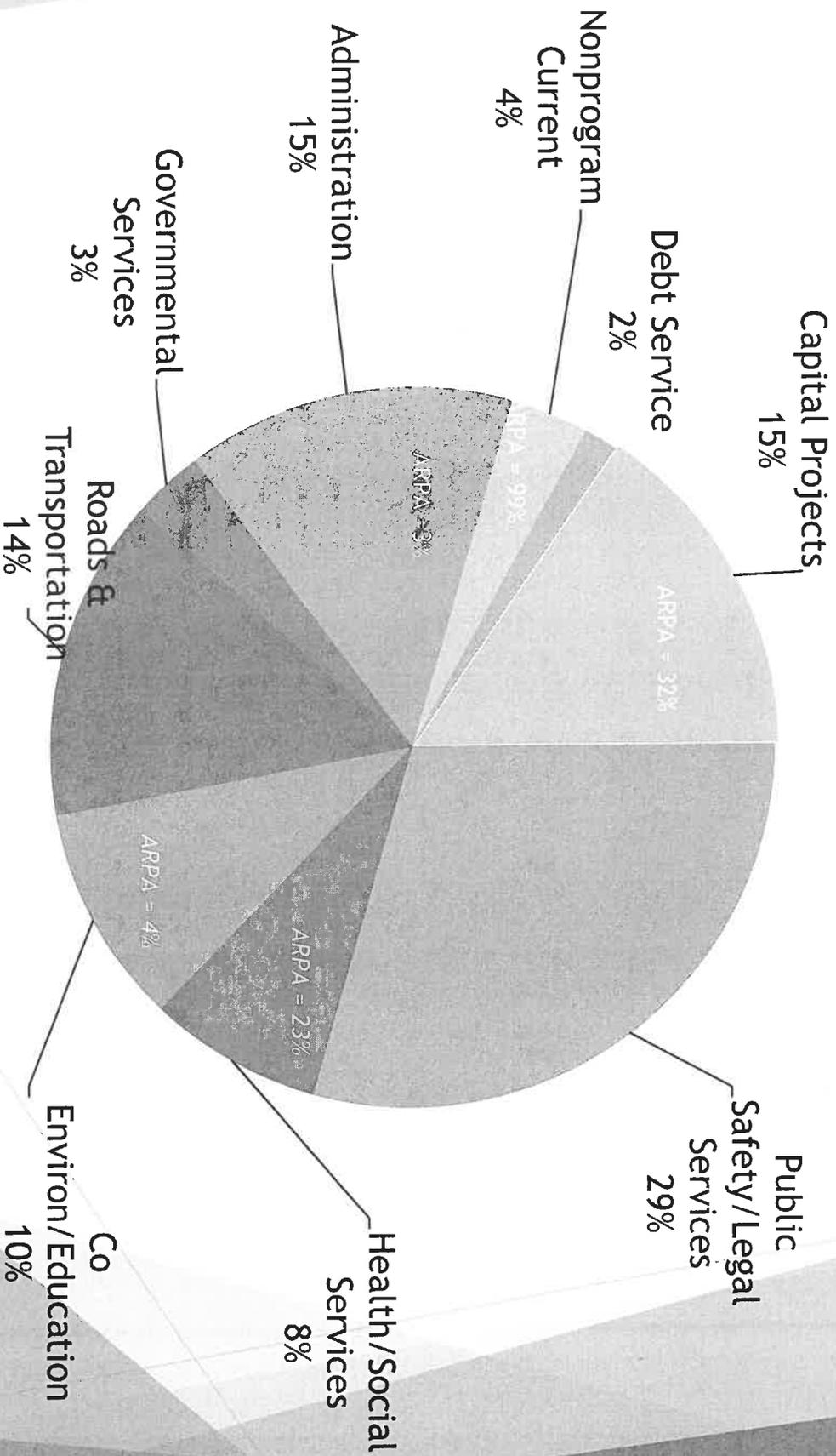
\$54,289,836



By State of Iowa defined Service Areas

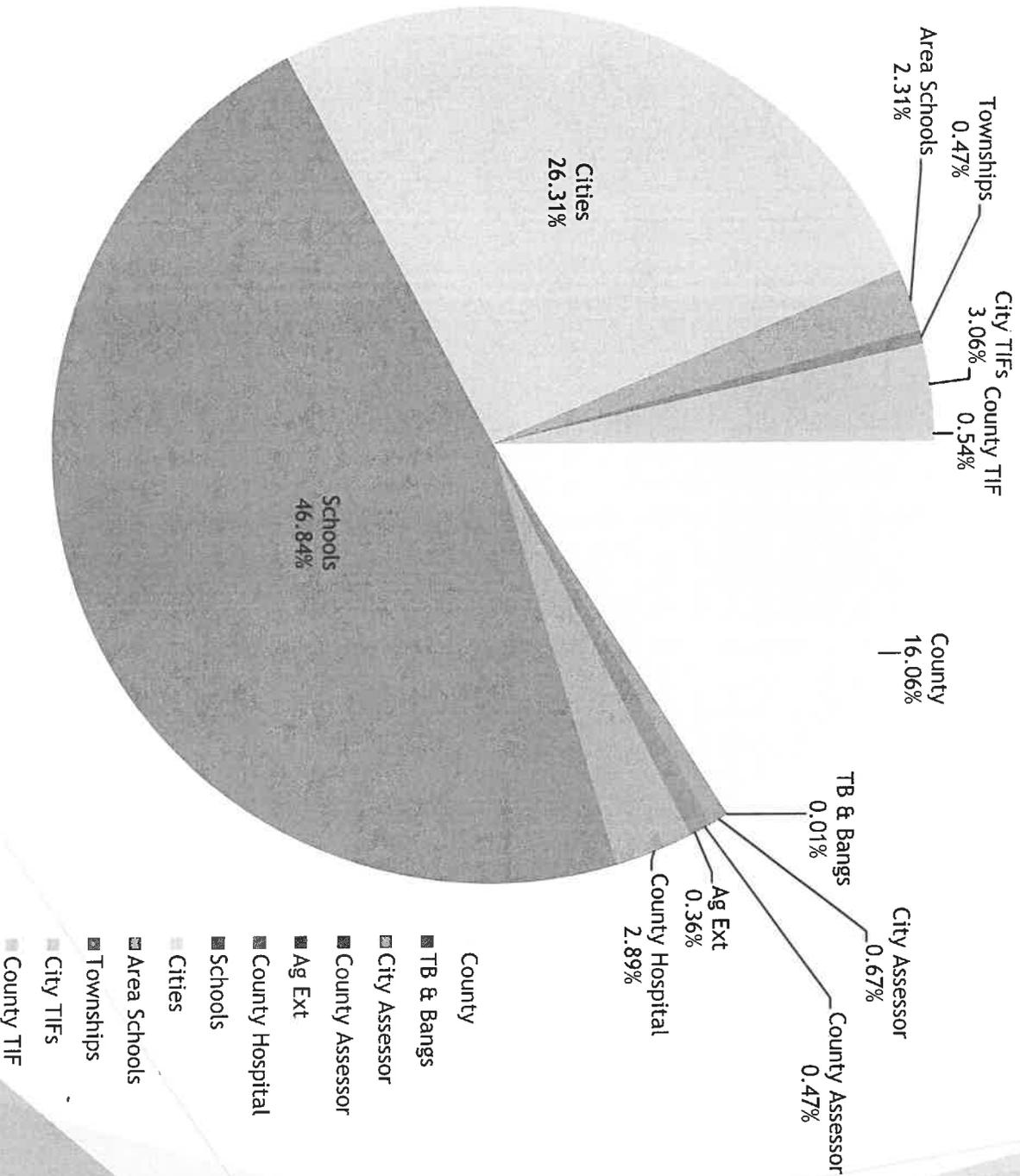
FY25 Expenses

\$61,569,742



By State of Iowa Defined Service Areas

FY 24 Dollars By Taxing Authority



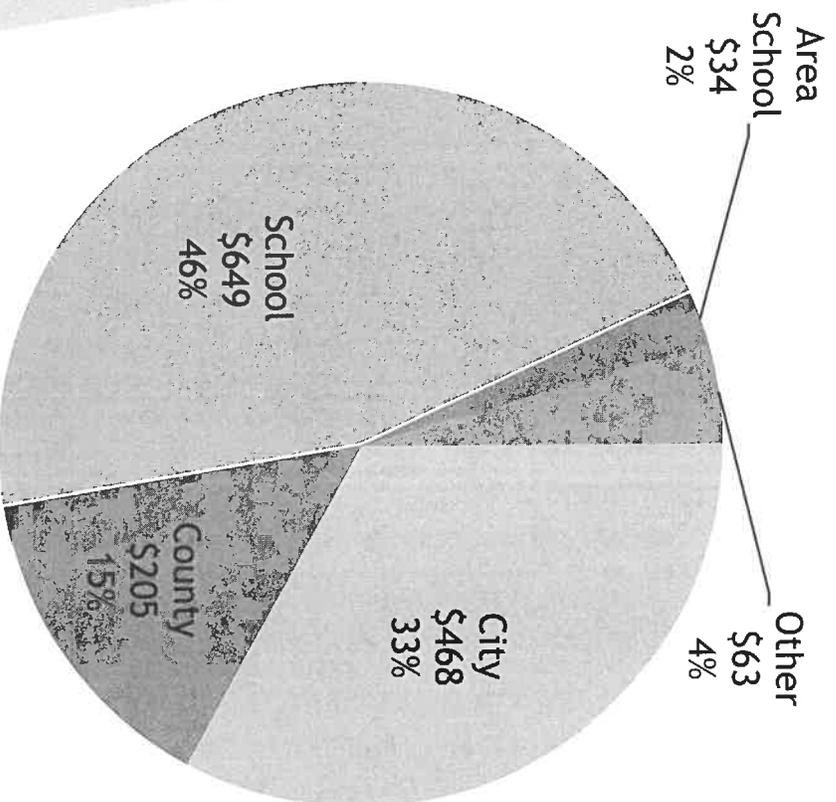
- County
- TB & Bangs
- City Assessor
- County Assessor
- Ag Ext
- County Hospital
- Schools
- Cities
- Area Schools
- Townships
- City TIFs
- County TIF

Distribution of Taxes

Assessed at \$100,000

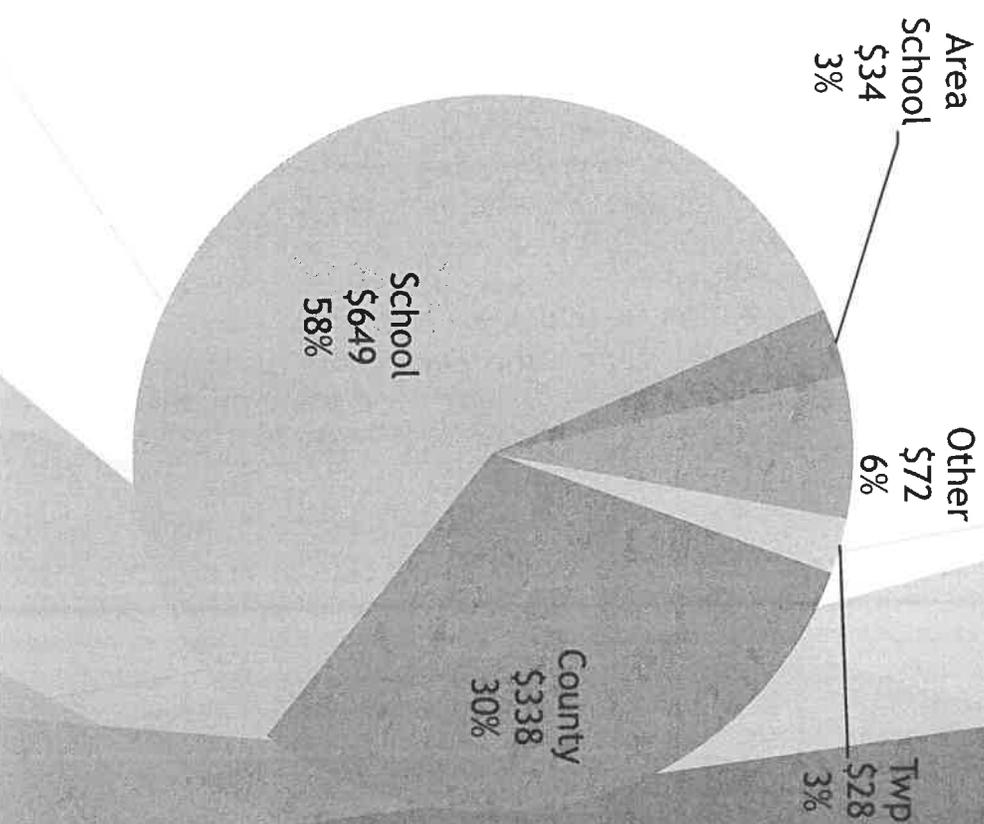
City of Ames

Taxes = \$1,419



Rural Story County

Taxes = \$1,121



Questions?



www.storycountyiowa.gov

Lisa Markley 382-7212

RESOLUTION #24-69

WHEREAS, the Story County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Story County Compensation Board met on December 13, 2023 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2024, and

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$ 108,416	\$ 8,673	\$ 117,089
County Attorney	\$ 167,474	\$ 13,397	\$ 180,871
Recorder	\$ 108,416	\$ 8,673	\$ 117,089
Sheriff	\$ 170,831	\$ 13,666	\$ 184,497
Supervisors	\$ 93,581	\$ 4,679	\$ 98,260
Treasurer	\$ 108,416	\$ 8,673	\$ 117,089

WHEREAS, the Story County Board of Supervisors met on March 5, 2024 and lowered the recommendation for the Supervisors to 4%.

THEREFORE, BE IT RESOLVED that the Story County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2024:

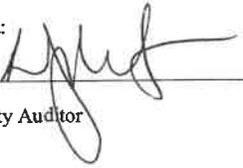
<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$ 114,920	\$ 6,504
County Attorney	\$ 177,522	\$ 10,048
Recorder	\$ 114,920	\$ 6,504
Sheriff	\$ 181,080	\$ 10,249
Supervisors	\$ 97,324	\$ 3,743
Treasurer	\$ 114,920	\$ 6,504

Approved this 23rd day of April, 2024.



Chairperson, Board of Supervisors

Attest:



County Auditor

ROLL CALL	Latifah Faisal	Yea ✓	Nay	Absent
FOR ALLOWANCE	Lisa Heddens	Yea ✓	Nay	Absent
	Linda Murken	Yea ✓	Nay	Absent

ALLOWED BY VOTE

OF BOARD Yea 3 Nay 0 Absent 0

 Above tabulation made by 

CHAIRPERSON

RESOLUTION #24-70

ADOPTION OF BUDGET & CERTIFICATION OF TAXES
Fiscal Year July 1, 2024 - June 30, 2025

County Number: 85 County Name: STORY COUNTY Date Adopted: 4/23/2024

At the meeting of the Board of Supervisors of this County, held after the public hearing as required by law, on the date specified above and to the right, the proposed budget for the fiscal year listed above was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this County. By signing, the County confirms it has fully complied with all postings and publications required per 24.2A and 331.434. There is attached a Long-Term Debt Schedule (Form 703) for the debt service needs, if any.

Note: Utility Tax Replacements are estimated by subtracting the amounts produced in Column T from the amounts entered in Column F. The software performs this calculation and places the budget-year estimated Utility Tax Replacement amounts on line 11 of the Revenues Detail sheet.

Budget Basis
CASH

GENERAL BASIC FUND LEVY CALCULATION

	GBFL Max Rate	GBFL Max Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY 2024 Budget Data	3.50000	19,334,682	5,581,337,786	6.61
	Limitation Percentage			
	3			
	GBFL Max Rate	GBFL Max Dollars	Revenue Growth %	
Max Allowed GBFL for FY 2025	3.39806	20,220,559	3.51	

RURAL BASIC FUND LEVY CALCULATION

	RBFL Max Rate	RBFL Max Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY 2024 Budget Data	2.96563	3,747,551	1,263,661,094	7.73
	Limitation Percentage			
	3			
	RBFL Max Rate	RBFL Max Dollars	Revenue Growth %	
Max Allowed RBFL for FY 2025	2.87925	3,919,929	4.60	

	UTILITY REPLACEMENT AND PROPERTY TAX DOLLARS	VALUATION WITH GAS & ELEC UTILITIES	LEVY RATE	VALUATION WITHOUT GAS & ELEC UTILITIES	PROPERTY TAXES LEVIED
A. Countywide Levies:		5,950,618,629		5,910,687,124	
1 General Basic	20,220,548		3.39806		20,084,869
2 + Cemetery (Pioneer - 331.424B)					0
3 = Total for General Basic	20,220,548				20,084,869
4 Emerg Mgmt Dollars Included Above in Gen Basic-Info Only for Tax Statement					0
5 General Supplemental	5,474,569		0.92000		5,437,832
6 Emerg Mgmt Dollars Included Above in Gen Supp-Info Only for Tax Statement	312,745				310,666
7 Debt Service (from Form 703 col. I Countywide total)	602,000	6,189,634,721	0.09726	6,149,703,216	598,120
8 Voted Emergency Medical Services (Countywide)					0
9 Other					0
10 Subtotal Countywide (A)	26,297,117		4.41532		26,120,821
11 B. All Rural Services Only Levies:		1,361,441,004		1,338,237,709	
12 Rural Services Basic	3,919,929		2.87925		3,853,121
13 Rural Services Supplemental					0
14 Unified Law Enforcement					0
15 Other					0
16 Subtotal All Rural Services Only (B)	3,919,929		2.87925		3,853,121
17 Subtotal Countywide/All Rural Services (A + B)	30,217,046		7.29457		29,973,942
18 C. Special District Levies:					
19 Flood & Erosion			0.00000		0
20 Voted Emergency Medical Services (partial county)			0.00000		0
21 Other	0		0.00000		0
22 Other			0.00000		0
23 Other			0.00000		0
24 Township ES Levies (Summary from Form 638-RE)	0		0	0	0
25 Subtotal Special Districts (C)	0				0
26 GRAND TOTAL (A + B + C)	30,217,046				29,973,942

Compensation Schedule for FY 2024/2025				
Elected Official	Annual Salary	Number of Official County Newspapers	Names of Official County Newspapers:	
Attorney	177,522			
Auditor	114,920	1	Daily Tribune	
Recorder	114,920	2	Nevada Journal	
Treasurer	114,920	3	Tri-County Times	
Sheriff	181,080	4		
Supervisors	97,324	5		
Supervisor Vice Chair, if different		6		
Supervisor Chair, if different				

At a lawful meeting of the Board of Supervisors of the County indicated above, on the date indicated, the budget for fiscal year listed above, was adopted as summarized above by resolution. In addition, tax levies were voted on all taxable property of this county

 _____ (Board Chairperson)
 4-23-24 _____ (Date)
 _____ (County Auditor or Budget Preparer)
 4.23.24 _____ (Date)

COUNTY AUDITOR'S CERTIFICATION
By Electronically Certifying, I certify the budget meets all statutory obligations.

(County Auditor Signature of Certification) (Date)

PROCLAMATION
Arab American Heritage Month

April 2024

WHEREAS, for over a century, Arab Americans have been making valuable contributions to virtually every aspect of American society: in medicine, law, business, education, technology, government, military service, culture; and

WHEREAS, since migrating to the United States, men and women of Arab descent have shared their rich culture and traditions with neighbors and friends, while also setting fine examples of model citizens and public servants; and

WHEREAS, they brought with them to America their resilient family values, strong work ethic, dedication to education, and diversity in faith and creed that have added strength to our great democracy; and

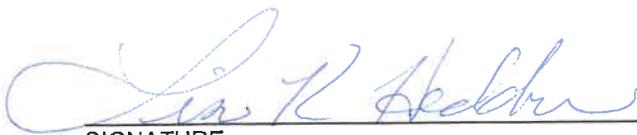
WHEREAS, Arab Americans have also enriched our society by sharing in the entrepreneurial American spirit that makes our nation free and prosperous; and

WHEREAS, the history of Arab Americans in the US remains largely invisible or impacted by misconceptions, bigotry and anti-Arab hate in the forms of crimes and speech; and

WHEREAS, Arab American issues, such as civil rights abuses, harmful stereotyping, and bullying must be combated in the forms of education and awareness; and

WHEREAS, Arab Americans join All Americans in the desire to see a peaceful and diverse society, where every individual is treated equally and feels safe.

NOW, THEREFORE, BE IT RESOLVED THAT, We, the Story County Board of Supervisors, do hereby proclaim April 2024 as Arab American Heritage Month and encourage all our citizens to join us in this special observation.



SIGNATURE

4-23-24

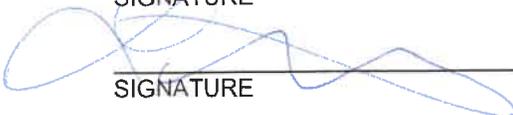
DATE



SIGNATURE

4/23/24

DATE



SIGNATURE

4/23/24

DATE



SLFRF Compliance Report - SLT-8332 - P&E Report - Q1 2024
Report Period : Quarter 1 2024 (January-March)

Recipient Profile

Recipient Information

Recipient UEI	MR7LH26Y2UW7
Recipient TIN	426005024
Recipient Legal Entity Name	Story County, Iowa
Recipient Type	Metro City or County
FAIN	
CFDA No./Assistance Listing	
Recipient Address	900 6th Street
Recipient Address 2	
Recipient Address 3	
Recipient City	Nevada
Recipient State/Territory	IA
Recipient Zip5	50201
Recipient Zip+4	
Recipient Reporting Tier	Tier 2. Metropolitan cities and counties with a population below 250,000 residents that are allocated more than \$10 million in SLFRF funding, and NEUs that are allocated more than \$10 million in SLFRF funding
Base Year Fiscal Year End Date	6/30/2023
Discrepancies Explanation	
Is the Recipient Registered in SAM.Gov?	Yes

received 4.2.24 - final approval

APPROVED

DENIED

Board Member Initials: ZKH

Meeting Date: 4-23-24

Follow-up action: _____

**STORY COUNTY SHERIFF
SERVICE AGREEMENT
24-04**

The following agreement is intended to be the sole and only agreement between the parties and supersedes all other agreements. All terms and conditions are in their customary usage and any additional definitions of terms or conditions are stated in this agreement.

Definitions:

The Agreement is this five-page agreement identified by the numerical designation and any and all attachments reference.

Story County Sheriff, hereinafter (the "Service Provider") agrees to provide the services as listed in this agreement.

The Roland-Story Community School District, hereinafter (the "Contractor") agrees to employ the Service Provider as set forth by the terms listed in this agreement.

The Parties, refers to the "Service Provider" and the "Contractor".

Additional Terms, if none then state "none":

None

Terms

Service Provider:
Story County Sheriff's Office
1315 South B Avenue
Nevada, IA 50201
515-382-7457

Contractor Address:
Roland-Story Community School District
1009 Story St
Story City, IA 50248
515-773-4329

I Description of Services

The Service Provider shall provide the services of law enforcement during the times and days specified at the location(s) indicated. These services include, but are not limited to, armed deputies in marked patrol vehicles and dispatch services including 911 emergency. Specific instructions for services shall be included in division II for "Additional Services". This agreement should be considered as in addition to the law enforcement responsibilities of the Story County Sheriff for geographic area of Story County. However, this agreement shall not supplant or subordinate the law enforcement and public safety duties and responsibilities of the Story County Sheriff's Office and this agreement shall at all times remain subordinate to the duties, responsibilities and discretion of the Sheriff, his deputies, agents and employees under all circumstances.

II Additional Services

List the specific additional services requested by the Contractor. Include any specific instructions to the Service Provider from the Contractor which are to be made a part of this agreement. (Refer to attachments here and staple attachments to back.)

- 1. 1 Full-Time present at a high school dance

III Times and location(s)

The Contractor requires the services of the Service Provider at the following location: (For more than one location list in section C and make attachments as necessary.)

Location: **Roland-Story High School**
Address: **1009 Story St**
City/rural: **Story City, IA**
Time: **2000 – 2200hrs**

- A. If the services is to continue for an indefinite period complete this section only.

State date of service: _____
Day Month Year

- B. If the service is to be for a single date complete this section only.

Date of service: **27th** **April** **2024**
Day Month Year

- C. If the service is for more than one date or is to continue on different dates at different locations use the chart below.

Start date of service: _____
Day Month Year

Chart

Days	Times
Monday _____	_____ a.m. to _____ p.m. and _____ p.m. to _____ a.m.
Tuesday _____	_____ a.m. to _____ a.m. and _____ p.m. to _____ a.m.
Wednesday _____	_____ a.m. to _____ p.m. and _____ p.m. to _____ a.m.
Thursday _____	_____ a.m. to _____ p.m. and _____ p.m. to _____ a.m.
Friday _____	_____ a.m. to _____ p.m. and _____ p.m. to _____ a.m.
Saturday _____	_____ a.m. to _____ p.m. and _____ p.m. to _____ a.m.
Sunday _____	_____ a.m. to _____ p.m. and _____ p.m. to _____ a.m.

Additional Locations:

Address:
City/rural:

(If necessary attach additional descriptions)

IV Duration of Agreement

This agreement shall be in effect for the period(s) stated in section III. For continuing agreements it shall remain in effect until terminated in accordance with the section VII of this agreement.

V Fees

The Contractor agrees to pay:

Sixty-five dollars (\$65.00) per hour for a minimum of two (2) hours for the Story County Sheriff, and each Story County Deputy Sheriff, Senior Reserve Deputy, Dispatcher, Detention Officer, Diver (dive team members are required to work in a team of four) and civilian employees.

Thirty-two dollars and 50 cents (\$32.50) per hours for a minimum of two (2) hours/for each Story County Sheriff's Reserve (Reserves are required to work in pairs unless authorized by the Sheriff or designee).

VI Payment

Contractor agrees to pay for ___ one time/or multiple event in advance; or pay on a XX as invoiced by the Story County Sheriff. (Check which payment)

VII Changes or Termination during the Agreement

The parties recognize that the business of law enforcement and private interest may change. The Contractor understands that public protection or economic demands may require the Service Provider to focus resources in other areas. The Service Provider recognizes that private business may develop other needs or demands. This understanding is to ensure both parties have the ability to amend or terminate the agreement before the expiration date. The parties may amend the agreement only in writing signed by both the Contractor and the Service Provider. Termination of the agreement shall be written notice. An agreement for single or multiple events where payment has been made in advance requires ___ days notice for a full refund. All other agreements require thirty (30) days notice. During the thirty day period the parties agree to perform their respective obligations unless otherwise agreed in writing. The foregoing requirements for amendment or termination shall not apply when, in the sole discretion of the Sheriff, his deputies, agents and employees; the duties and responsibilities of the Sheriff's Office to protect and promote public safety and law enforcement require that the resources and personnel for the Sheriff's Office be redirected away from Contractor's event or venue to respond to emergency or urgent calls for assistance by any person or entity other than the Contractor. In the event that personnel or resources of the Sheriff's Office are redirected to respond to an emergency or urgent call away from Contractor's venue, or if circumstances require additional resources/personnel to maintain order and safety at the venue covered by this agreement, the parties will later endeavor to negotiate a fair and reasonable accommodation which may include but is not necessarily limited to refund of any prepaid services not delivered by the Service Provider, or additional payment from the contractor.

VIII Confidentiality

It is necessary that the Contractor understand when contracting with a public entity that The contract is public information and will be produced when requested as required by law. The Contractor should be mindful of the public's right to know.

IX Liability

The Parties shall maintain insurance during this agreement. Each party will be Responsible for their respective acts. The Service Provider, its employees or Agents shall not be responsible for any special, incidental or consequential Damages to the Contractor while acting in performance of this agreement.

X Acts of God and Acts of Others

The Service Provider is not responsible in the event of a natural disasters, or acts of civil unrest, or acts of Contractors employees, agents or third persons which prevent Service Provider from performing as expected or originally intended under this agreement.

XI Hazards

Contractor shall have a duty to inform the Service Provider of any known hazards, either natural or manmade, which may pose a danger to an employee or agent of the Service Provider, that exist upon or appurtenant to any property owned or leased by the Contractor. This shall be a continuing duty for the Contractor.

XII Inconsistent Terms

The Contractor by this agreement has attempted to reduce the chance for misunderstanding by the inclusion of all terms. The Contractor and the Service Provider agree to resolve any dispute in a manner using common English usage of the term(s) in dispute.

XIII Representative

The Contractor designates **Andrew McQuillen** as their representative and contact for this agreement with the following address and phone numbers listed below. The Service Provider requires twenty-four (24 hr(s) contact information from the Contractor and agrees to supply the same twenty-four (24 hr(s) contact to the Contractor.

Service Provider Representative

Contractor Representative

Lt. Gary Backous
515-382-7457

Andrew McQuillen
319-610-1731

Address:

Story County Sheriff
1315 South B Avenue
Nevada, IA 50201
515-382-7457
gbackous@storycountyiowa.gov

Roland-Story Community School District
1009 Story St
Story City, IA 50248
515-733-4329
amcquillen@roland-story.k12.ia.us

Billing Address:

Contact Person: Same as above.
Contractor Billing Address: Same as above

Make payment payable to: **Story County Treasurer**

Mail Payments to: **Story County Sheriff's Office
1315 South B Avenue
Nevada, IA 50201**

Service Agreement Signatures

Service Provider

Lt. [Signature]
Authorized Representative

Lieutenant, Support Services
Title

4 / 16 / 2024
Date

Contractor

Andrew T. [Signature]
Authorized Representative

High School Principal
Title

4 / 15 / 2024
Date

The Service Provider representative has the authority to enter this agreement as authorized by the Story County Board of Supervisors. The date of this agreement by the Board of Supervisors is 4 / 23 / 2024

[Signature]
Board of Supervisors

[Signature]
Attest: Story County Auditor

(Staple attachments to back)

AMENDMENT NO. 1

To

Grant Agreement

for

913 & 915 DUFF AVENUE STUDIO APARTMENTS (AMES) – HOME ALLIES, INC.

ARPA SUBRECIPIENT NO. 30

Dated April 29th, 2024

This AMENDMENT No. 1 is by and among the County of Story, Iowa and Home Allies, Inc. (collectively, "the Parties"). In consideration of the mutual covenants herein made, the Parties agree as follows:

SECTION 1. PURPOSE OF AMENDMENT

1. Parties agree that an amendment should be made to the approved Grant Agreement:
 - a. Amend as follows:

3. GRANT INFORMATION.

(A) **Grant Amount.** The County agrees to make and the Subrecipient agrees to accept, on the terms and conditions stated in this Agreement, one Grant in the Amount specified on the Award Letter attached as Exhibit A hereto.

(B) **Project and Schedule**

a. **Grant Purpose.** The Grant is being made solely to finance the project described in the applicable Application. It is understood by Subrecipient that if funding is received to be added to an existing program, recipient must expend existing program funds prior to accessing SLFRF funds.

b. **Grant Expenditure Schedule.** The Grant will not pay any costs other than those incurred beginning after January 25, 2022. Story County must obligate all of the received SLFRF funds no later than December 31, 2024. Therefore, prior to June 30, 2024, Subrecipient shall submit a satisfactory plan that demonstrates the timely draw down of all awarded funds illustrating the Subrecipient's ability to expend the funds by December 31, 2026. The Board of Supervisors may re-obligate funds awarded to the Subrecipient. Any re-obligations will be completed prior to December 31, 2024. The final date for expending the County's SLFRF funds is December 31, 2024. If the project defined in this contract is not going to be able to utilize all funds, the Subrecipient agrees to notify the County is in writing prior to June 30, 2024, so that funding may be reallocated. Therefore, all grant funds that remain unexpended as of June 30, 2024, must be returned to the County unless, by June 30, 2024, the Subrecipient submits a satisfactory plan to spend the funds by December 31, 2026.

SECTION 2. AMENDMENT ALLOWED.

1. The Grant Agreement provides for this Amendment in Section 6 (D) as follows:
Complete Agreement; Waivers and Amendments. All conditions, covenants, duties and obligations contained in the Agreement may be amended only through a written amendment signed by the Subrecipient and the County unless otherwise specified in this Agreement. At the date of execution hereof, the original Agreement is attached hereto as Exhibit A and made a part hereof. From time to time after the date hereof, the Subrecipient may apply for, and the County may agree to make, additional Grants pursuant to additional Applications. In such event, such additional Applications shall become a part of new Agreement. The parties understand and agree that this Agreement and Application attached hereto, which are expressly incorporated herein by reference, supersedes all other verbal and written agreements and negotiations by the parties regarding the matters contained herein.
2. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment.

STORY COUNTY, IOWA (County)

HOME ALLIES, INC. Subrecipient)

By: 

Chairperson of the Board of Supervisors

By: 

Dated: 4-23-24

Dated: 4-15-24

Exhibit A

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

APPLICANT INFORMATION

Organization Name: Home Allies, Inc.
Organization Address: 1705 Buchanan Dr.
Ames, IA, 50010

Contact Person Name, Title, Email and Phone Number: Lauris Olson, President
lauris_olson@me.com
515-451-7293
Organization Website: pending development

IRS Designation: 501(c)(3)
public charity status 170(b)(1)(A)(vi)
Federal Tax ID: 87-2045725

Is this organization under ecclesiastical or sectarian management or control, as specified in Iowa Code 331.901(5)?

- Yes *(Please note: funds eligibility depends on the intended use of the funds and compliance with Iowa Code requirements. Please continue completing the application and a preliminary determination of eligibility will be communicated to you upon submission.)*
- No

What is the intended purpose/use of the funds?

Construction and subsidized operation of eight studio (efficiency) apartments in Ames, Iowa, to provide long-term rental housing for individuals and small families with incomes at or below 50% of Story County's Average Median Income (AMI), with at least four units designated for those with incomes at or below 30% AMI, without creating a cost-burden* on their household budget.

Home Allies' request for \$68,200 is budgeted internally as \$25,000 to aid in construction costs and \$43,200 to cover the three-year rent-subsidy guarantee (\$21,600) for two of the eight apartments.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Has applicant received previous funding from Story County?

Yes

Date and amount of last
funding receipt.

No

PROJECT/PROGRAM INFORMATION

Project/Program Name:

913 & 915 Duff Avenue Studio Apartments
(Ames)

Project/Program Purpose:

This project helps address the shortage of living units that are obtainable and affordable long-term for individuals and small families experiencing homelessness or housing insecurity in Story County.

It does this by increasing the number of compact, self-contained apartments, including two built to ADA handicapped (wheelchair) accessibility standards, in a centrally located area* while alleviating the severe cost burden** experienced by the target population and accommodating life histories and situations that make most landlords consider them too high risk to be acceptable as tenants.

**Requested Story
County ARPA
funding amount:** \$68,200

Under which approved ARPA usage requirement does your proposed concept fall? Please check all applicable.

- Support the public health response
- Address negative economic impacts caused by the public health emergency
- Invest in water, sewer, and broadband infrastructure

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Can your project be fully committed (under contract) by December 2024?

Yes

No

Can your project be completed by December 2026?

Yes

No

Describe the project goals/objectives and how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic. How will the project achieve these goals (what specific services will be provided)?

The self-contained apartments meet Story County's first priority - supporting the public health response - by reducing the risk of disease spread inherent in congregant, group or shared-family housing arrangements such as informal short-term living arrangements (couch surfing), shelters and some transitional housing programs.

Long-term affordable housing offers stability and security to people with very low-incomes, a segment of our population that experts note have been especially hard hit by both the Covid-19 virus itself and the increased competition for lower cost housing caused by the downsizing of previously higher income individuals who lost jobs. **** This meets Story County's second priority - addressing negative economic impacts caused by the public health emergency.

Describe how the success of your project/program will be evaluated and what is the desired community impact.

The success will be eight Story County individuals or families who have been homeless or at are at increased risk of homelessness moving their lives forward in these sustainable, stable homes for an average of 2.5 years.

The primary desired community impact is having fewer residents living unhoused, in substandard, unsafe or crowded conditions, moving between very short-term situations or expending an excessive amount of their income to maintain housing. The secondary desired community impact is tenants experiencing stabilized or improved mental health and personal growth ranging from continued educations to more enthusiastic participation in society, including the labor market, all which reduce reliance on more costly, often short-term, services.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Who will be responsible for performing the work and achieving stated goals and objectives? How is this person qualified?

HPC, LLC, aka Harold Pike Construction Company, Ames, Iowa will be the general contractor. They have been in the business for over 40 years and have been the general contractor on several of Story County's building projects. They recently completed the expansion and remodeling of the Story County Animal Control facility in 2019-2020.

Management, oversight and day-to-day cleaning in the buildings will be done by the Home Allies Board of Directors for the first year. Maintenance, lawn care, snow removal, etc. will be contracted out as needed. Money is included in the yearly budget for the contracted services. (see attached Budget Detail.) The directors will not charge for their services; the approximate value of this is listed as 'in-kind' on the ARP budget sheet. After 12 months, the board will assess the need for engaging a professional management service. The projected budget for years two and beyond include third-party management fees to allow for this.

Has this proposal been approved by your Board of Directors/City Council/Applicable Entity? Please provide a date and form of approval (such as minutes or resolution).

Yes. This project is the catalyst for the formation of Home Allies. The estimated property taxes on the apartment buildings would be about \$36,000 per year if not owned by a tax exempt organization, making operation unsustainable. We were incorporated on Aug. 5, 2021, and granted expedited approval for 501(3)(c) status on September 15, 2021. The motion approving submission of this grant application was made and passed Oct. 14, 2021. (See attached minutes.)

Are you working in partnership or collaboration with other entities? If yes, identify partners/collaborators. Indicate amount of financial support and in-kind contribution.

It is important to note that tenancy in our units will not be dependent upon participation in any third-party ongoing support, medical or post-incarceration program. However, we are working on a memorandum of understanding and three-year leases for two of the apartments with The Bridge Home that will accommodate their rapid rehousing and permanent supported housing programming, but still adhere to purpose of these units - long-term residency. We also have reached out to and anticipate working regularly with ACCESS, Good Neighbor Emergency Assistance, Cornerstone Church, and YSS to offer some of their emergency and transitional clients into these permanent long-term housing units at the appropriate time. Once the city approves the site plan, we will expand our outreach to others working with at-risk and homeless people.

Describe what would happen if you did not receive 100% of the requested funding from Story County.

Any reduction in the requested funding amount means we will need to raise more money from private foundations and individual donors. It is a daunting task to raise capital funds right now - there are many local groups soliciting money for projects as diverse as a bridge over University Avenue to facilitate safe passage for JSU sports fans to expansion of a museum focused on Ames history. Long-term housing for a handful of low-income people doesn't offer most private donors the same level of motivation or benefit. Our application to the Story County Community Foundation's 2021 major grant was declined; an application for a \$6,000 grant from them is still pending. Receiving a substantial grant from the county could help encourage donors to personally support our project.

Turning elsewhere to obtain the three-year income guarantees is also proving very difficult. The funding of the agencies whose clients are in most need of our housing is client-specific, reimbursement based (i.e. ASSET). As noted above, they don't have the resources or structure to help us meet the bank's requirement. We have already made requests of a few local entities believed to have strong interest in the welfares and futures of our expected tenants. McFarland Clinic, Mary Greeley and Habitat for Humanity Central Iowa have declined our requests for funding at this time. Our requests to the United Way of Story County, Salvation Army, and the Ames Economic Development Commission are still pending. In addition, most of the federal and state housing funding released so far related to the pandemic has been targeted to meeting emergent short-term needs like eviction avoidance, shelter alternatives (motel rooms) and transitional housing. Very little has been devoted to increasing the physical infrastructure needed to reach the end goal of housing stability for very low-income individuals and small families - permanent, obtainable, sustainable housing.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

If this is an ongoing project, what is the sustainability plan if ARPA funding is not available to provide ongoing program/project continuity?

Yearly maintenance, operation, utility costs plus deposits into a future rent subsidies escrow account are budgeted at \$58,000 -to- \$65,000 per year. Our initial fundraising goal includes not only the initial construction and acquisition costs but solicitation of a combination of government subsidies, grants, rental agreements with agencies and private donations to support the entire cost of operations of three years. This will be a requirement of the bank loan. It is also a good strategy to plan on 100% subsidies at first as we anticipate most of our tenants will have little to no income at first. However, that is expected to change within the first year of obtaining stable housing and they then will be paying 30% of their monthly income** toward the rent and utilities. Any rents paid by the tenants will be placed in an escrow account to support rent shortages in years 4 and beyond. This plan is projected to reduce Home Allies' annual fundraising needs to be between \$22,000 and \$30,000 per year for years 4 through 10. For more detail, please see the attached budget budget detail.

Describe the project/program timeline and milestones.

October to December, 2021

- Finalizing the property acquisition and construction contract
- Soliciting donation commitment letters and receiving and grant awards
- Obtaining approval of the bank loan (also dependent on leases and subsidy sponsors for the first three years at \$57,600 per year or \$172,800 total),
- Receiving Ames City Council approval of the site plan

March to May 2022

- Pike Construction builds the units, landscapes, etc.
- Home Allies closes on the bank loan and completes purchase of the property and structures
- Home Allies begins renting the units to qualified tenants with incomes at or below 50% of the 2022 AMI income for Story County (effective April 1, 2022), using a housing instability matrix to rank applicants adding to greatest need and resulting benefit.

May 2022 to May 2025:

- Ongoing operation, maintenance and management of the units
- As needed adjustments of tenants' rent payments due to income increases
- Use of the three-year guaranteed leases and grants to cover rent amounts not paid by tenant and other third-party subsidies
- Yearly Certification of the tenants' income to determine continued occupancy eligibility
- Conduct fundraisers yielding about \$22,000 per year to be placed in reserve for future rent subsidies

June 2025 and beyond

- Ongoing operation, maintenance and management of the units
- As needed adjustments of tenants' rent payments due to income increases
- Use of the rent subsidies reserve monies to cover amount not covered by rent amounts not paid by tenant and other third-party subsidies
- Yearly Certification of the tenants' income to determine continued occupancy eligibility
- Conduct fundraisers yielding about \$22,000 per year to be placed in reserve for future rent subsidies

Describe how this project would make a significant, long-term difference in the quality of life for Story County residents.

Story County will be eight housing units closer to providing long-term homes to all of its residents who are experiencing homelessness or housing instability, while making a difference in the quality of life for those individuals and small families who will reside in them over the next 50 or more years.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

FINANCIAL INFORMATION

Using the attached form, attach a detailed budget of the proposed project with a description of each budget item, including the total cost of the project and the percentage of the total budget this proposal funds.

What percentage of your budget is for administrative or management fees? Zero (0)% for Acquisition/Construction. Two (2)% percent of 1st year operating budget, 8% of years 2 and beyond.

Are you accessing alternative funding sources? If yes, please list sources.

Yes *Sources*

We are accessing additional and alternative sources. Story County Housing Trust - \$83,900 awarded; Lauris Olson & Kerry Whisnant - \$15,000 donated; Harold & Julie Pike (partial or full value of lots pending donation). Pending: Story County Community Fund - \$6,000; Ames Economic Development Corp - \$21,600; United Way of Story County - \$7,200; Salvation Army - \$7,200; Planning to Apply: Third-party Bank Loan - \$460,000; City of Ames - \$46,600 (\$25,000 and \$21,600); Other state and private foundation grants - \$75,000

No

Also, Other local individual and business donations - \$68,840 if entire grant request is funded; \$137,404 if entire request is denied.

Is the requested funding a match for other funding? If yes, please describe.

Yes *Describe match*

We are still applying for grants. None have required a match so far, but one could require matching funds. The Story County ARA money is 3% of the apartments' acquisition/construction costs; 24 % of the first year's operations/tenant subsidies and 18% of the second and third years' subsidies.

No

Does your organization obtain an annual audited or reviewed financial statement? Please provide your most recent financial statement. We will. We were just formed August 5, 2021

Is your organization required to file IRS Form 990? If yes, please provide your most recent filing. Yes. Our first filing isn't due until 2022.

For cities: did you apply/receive your ARPA Funds*?

Apply

Receive

Yes

Yes

No

No

*Cities must have applied for and received other ARPA Funds to be eligible to apply for funds through Story County.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Please use the space below for any additional information.

Additional Information:

Home Allies mission is creating affordable and obtainable housing for people whose incomes and life experiences increase their risk of housing instability and homelessness.

* 913 & 915 Duff Avenue in Ames are two vacant (infill) lots located within one to 12 blocks of the downtown area, a food bank, two grocery stores, the library, regional medical facilities and public transportation, making these apartments ideally sited for people lacking reliable vehicles, driver licenses or other mobility related resources.

** United States Housing and Urban Development (HUD) defines families as those paying more than 30 percent of their income for housing as “cost burdened.” Payment of more than 50% of their income places them in the “severe cost burdened” category. Ames’ housing availability and prices, especially rental units, are skewed high compared to most surrounding counties due to the presence of Iowa State University.

The tenants' monthly rent and utilities will be capped at 30% of their monthly income. The difference between operating costs and their rent payments will be paid by government programs, government and private grants, and individual donations. We will broaden usual landlord screening requirements to accommodate reasons they are denied housing elsewhere such as no credit, bad credit, conviction or incarceration records, negative references from previous landlords, strong attachment to pets they will not live without, and sporadic job histories.

*** The total cost of the acquisition and construction of the two buildings hosting the eight units (four per building) is currently projected to be \$776,000, (We anticipate the lots to be donated by the owner.) Our financial plan calls for \$318,000 to come from grants and donations, of which we have raised \$98,900. Our plan also projects \$458,000 to come from a mortgage with a local bank.

The bank we are working with wants income guarantees covering the first three years of operating expenses and maximum rent subsidies before it will consider the loan. These guarantees can come in the form of leases with creditworthy entities (such as the leases we are working on with The Bridge Home), lump sum grants/donations to kept in reserve or funding commitment contracts with quarterly or annual payment schedules from creditworthy entities. Since The Bridge Home will be providing their guarantee via apartment leases, Home Allies has broken down the three-year total guarantee value of \$172,800 into per apartment amounts of \$7,200 yearly (\$21,600 for three years).

**** The COVID-19 crisis has disparately harmed low-income households. Across the United States, systemic inequalities in employment, wage-earning, health, and well-being have been strained for sub-populations facing poverty or near-poverty conditions. "The impact of the first year of the Covid-19 pandemic and recession on families with low incomes," (Sept. 20, 2021) Office of the Assistant Secretary for Planning and Evaluation, US Dept. of Health and Human Services. <https://aspe.hhs.gov/reports/covid-19-impact-low-income-families>

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Checklist

This checklist is provided as a tool to assist you in the completion of your application. Remember, late and/ or incomplete applications will not be accepted. If you have questions regarding your application, please contact Sandra King at (515) 382-7200 or ARPA@storycountyiowa.gov.

(Initial each statement after reading)

- LO Did you sign the certification page and initial all the certification statements?

- LO If mailing your application, did you leave enough time for the post office to deliver it? Remember, postmarks will not be accepted, and late application will be disqualified.

- LO I have reviewed and will abide by Chapter 2, Part 200 of the Code of Federal Regulation (CFR) and Title 6 of the Civil Rights Act of 1964.

- LO I understand that interim reports on a quarterly basis to Story County will be required. In addition, a project wrap-up report is required upon completion of project.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Certification

By signing this application, I understand and affirm that: (initial each statement after reading)

LO If awarded, requested funds will be used only for purposes described in this application. I understand the use of funds are subject to audit by the State Auditor.

LO If awarded, my organization intends to enter into a contract as required by Story County, Iowa, provide liability insurance as may be required for the duration of the contract naming Story County as an additional insured and in an amount determined by the County. In addition, my organization will provide proof of or obtain any business license, if required.

LO I have reviewed, and if awarded funds, will abide by all federal, state, and local procurement policies.

LO Grants awards will be determined by Story County in its sole discretion. Applications may be awarded for the full or a partial amount of the grant requested, or declined.

LO I certify that I have the legal authority of the organization represented in this application to submit this request for funding on its behalf, and I further certify that the information submitted in this application is true and correct to the best of my knowledge. I understand that Story County will rely on the accuracy of the submittals and certifications made in conjunction with this application. Any misrepresentation of inaccurate information may result in a repayment of funds.

Lauris Olson

Print Name



Signature

President

Title

10-15-21

Date

Homes Allies, Inc

Minutes of Board of Directors' Meeting

10/14/2021 5:30 pm

Call to order: President Lauris Olson called the meeting to order at 5:30 p.m. All three board members were present for the meeting on 10/14/2021: Lauris Olson, President; Kerry Whisnant, Vice President; Tami Albright, Secretary/Treasurer.

Agenda additions and approval: Changes to the agenda were in the heading correcting the date from 10/15/21 to 10/14/2021, under line item 6 adding a space between 10.14.21 and meeting (10.14.21meeting to 10.14.21 meeting), and under line item 6 changing RHM Architects to RMH Architects. Motion to adopt changes moved by Tami Albright, seconded by Kerry Whisnant.

Vote: Lauris Olson, President; Aye
Kerry Whisnant, Vice President; Aye
Tami Albright, Secretary/Treasurer; Aye

Approval of Meetings from 8/8/21 Organization meeting: Minutes emailed to other members for approval at the next board meeting.

Confirmation of cancellation of September meeting due to lack of agenda items: Confirmed and approved by all three members.

Treasurer's Report: Tami Albright, treasurer, reviewed the bank statement that was received with the members. A Quickbooks Online account will be created to track finances. A Venmo account will be created for small donations to be accepted.

Update on building and plan site: Lauris met with Jeff Harris and Michael Garcia from RMH Architects and Curtis Pike of Pike Construction on 10/14/2021. Plans were reviewed and updated. They discussed the specifics of some items such as expectations on the type of siding needed, bathroom fixtures, flooring, bath showers, and city requirements. RMH architects will talk to city planning on needing covered porches in the front because the city did not clarify whether they were truly required. Covers will likely be expensive. If front needs covers, it was decided to have Curtis Pike price with front and back covered porches if the city requires front porch to be covered. RMH will follow up on whether city requires lighting for parking lot. They will communicate the answers to Curtis Pike and Curtis is hoping to have an updated cost estimate by Nov 6th. Home Allies board and Pike Construction will then need to meet to discuss a contract price.

Amended timeline for expedited IRS tax-exempt status granted on Sept 15, 2021 with effective date of August 5, 2021: It appears that if we can have the contract price done by December 1, we will request a development meeting with the city staff for the first or second Friday in December in hopes of having the site plan approval request and a request for a city grant to the city council by the end of December. Hopefully we will be able to break ground in March.

Update on creation of online payment account: Venmo may have nonprofit option. Tami will work on getting that set up for small donations.

Review of draft for proposed The Bridge Home master lease and their clients' subleases: Lauris asked Tami and Kerry to review the Memorandum of understanding between Home Allies and The Bridge Home Inc. and review the lease and subleases to watch for any incongruities for when tenants are switched from their 90-day rapid rehousing with The Bridge to when they become tenants of Home Allies. The Bridge will have leases on two units (not two specific units, but whichever units are available and appropriate for use). During the rapid rehousing, The Bridge will be on the lease, but then the tenant will be subleasing under Home Allies as a tenant. Lease needs to include what happens after 90 days when the tenant is transferring from rapid rehousing and being responsible for apartment. Home Allies needs to have right of approval for accepting tenant. The Bridge will get credit for half of what the tenant pays in rent and other half will go into a trust account for reserve money. Home Allies wants a 3-year lease on the two units The Bridge would like to hold. Home Allies would like to determine which tenant gets which unit and if the tenant needs to leave instead of stay. Additionally, under Iowa law, landlords exchange a place to live for money. We are looking into whether credit for community volunteerism can be legally substituted for money for rent according to Iowa tenant law.

Acknowledgment of tax-exempt status: Granted on September 15, 2021 with effective date of August 5, 2021.

Update on grant applications:

Story County: Requirement for Story County grant is that the Home Allies board knows and approves of this building project. Therefore, Need minutes in 10.15.21 am for county grant application due that afternoon. Asking for \$68,200 from the county's allotment of federal dollars from American Rescue Plan Act: \$25,000 towards construction and the remainder asking county to pick up sponsorship or subsidy for two units for 3 years. Motion by Kerry Whisnant to approve Story County \$18 million allotment of the American Rescue Plan of 2020 to be used in construction and rent subsidy support for the 913/915 Duff Avenue studio apartments project. Motion seconded by Tami Albright.

Vote: Lauris Olson, President; Aye
Kerry Whisnant, Vice President: Aye
Tami Albright, Secretary/Treasurer: Aye

City of Ames: A list of questions was sent to the mayor and city council members as they are receiving \$1.2 million in federal money for housing. It will be weeks or months before the city can look at it due to its extensive nature of regulations. Deadline to use the money is 2030. Therefore, Home Allies will be asking the city in December for money from the general fund. After Story County grant is submitted on 10/15/2021, Lauris will look for more grants.

Fundraising launch:

A) Mission statement has been amended. Motion to approve new mission statement of: Home Allies creates affordable and obtainable housing for people whose incomes and life experiences increase their risk of housing instability and homelessness. Moved by Kerry Whisnant and seconded by Tami.

Vote: Lauris Olson, President; Aye

Kerry Whisnant, Vice President, Aye
Tami Albright, Secretary/Treasurer, Aye.

B) Lauris will be drafting Donation Commitment Letter. Lauris will develop website through GoDaddy. Video bios of each board member will be added to the website. Housing diagrams will be added to website. Other people will be invited to make videos explaining need and benefit of this project to people in the community.

C) Other launch announcements – Lauris will contact media to promote. Advertise Venmo for small donations. Create some kind of donation visual marker of how much donations are coming in to generate excitement in donating as well as public display of how much is being donated.

Next Meeting: November 11th at 5 pm.

Meeting adjourned: Motioned by Tami, seconded by Kerry. All present voted aye.

I, the undersigned, duly elected and acting secretary of Home Allies, Inc. (the "Company"), certify that I have custody of the records of the Company and the above and foregoing is a true and correct record of the proceedings of the Board of Directors of the Company and the actions taken by the Board of Directors on October 14, 2021.

Dated October 14, 2021.



TAMI JO ALBRIGHT, Secretary/Treasurer

AMENDMENT NO. 1
To
Grant Agreement
for
WASTEWATER TREATMENT FACILITY – CITY OF SLATER, IOWA
ARPA SUBRECIPIENT NO. 20
Dated April 23rd, 2024

This AMENDMENT No. 1 is by and among the County of Story, Iowa and City of Slater, Iowa (collectively, "the Parties"). In consideration of the mutual covenants herein made, the Parties agree as follows:

SECTION 1. PURPOSE OF AMENDMENT

1. Parties agree that an amendment should be made to the approved Grant Agreement:
a. Amend as follows:

3. GRANT INFORMATION.

(A) **Grant Amount.** The County agrees to make and the Subrecipient agrees to accept, on the terms and conditions stated in this Agreement, one Grant in the Amount specified on the Award Letter attached as Exhibit A hereto.

(B) **Project and Schedule**

a. Grant Purpose. The Grant is being made solely to finance the project described in the applicable Application. It is understood by Subrecipient that if funding is received to be added to an existing program, recipient must expend existing program funds prior to accessing SLFRF funds.

b. Grant Expenditure Schedule. The Grant will not pay any costs other than those incurred beginning after January 25, 2022. Story County must obligate all of the received SLFRF funds no later than December 31, 2024. Therefore, prior to June 30, 2024, Subrecipient shall submit a satisfactory plan that demonstrates the timely draw down of all awarded funds illustrating the Subrecipient's ability to expend the funds by December 31, 2026. The Board of Supervisors may re-obligate funds awarded to the Subrecipient. Any re-obligations will be completed prior to December 31, 2024. The final date for expending the County's SLFRF funds is December 31, 2024. If the project defined in this contract is not going to be able to utilize all funds, the Subrecipient agrees to notify the County in writing prior to June 30, 2024, so that funding may be reallocated. Therefore, all grant funds that remain unexpended as of June 30, 2024, must be returned to the County unless, by June 30, 2024, the Subrecipient submits a satisfactory plan to spend the funds by December 31, 2026.

SECTION 2. AMENDMENT ALLOWED.

1. The Grant Agreement provides for this Amendment in Section 6 (D) as follows:
Complete Agreement; Waivers and Amendments. All conditions, covenants, duties and obligations contained in the Agreement may be amended only through a written amendment signed by the Subrecipient and the County unless otherwise specified in this Agreement. At the date of execution hereof, the original Agreement is attached hereto as Exhibit A and made a part hereof. From time to time after the date hereof, the Subrecipient may apply for, and the County may agree to make, additional Grants pursuant to additional Applications. In such event, such additional Applications shall become a part of new Agreement. The parties understand and agree that this Agreement and Application attached hereto, which are expressly incorporated herein by reference, supersedes all other verbal and written agreements and negotiations by the parties regarding the matters contained herein.
2. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment.

STORY COUNTY, IOWA (County)

CITY OF SLATER, IOWA (Subrecipient)

By: 
Chairperson of the Board of Supervisors

By: 

Dated: 4-23-24

Dated: 04/16/24

Exhibit A

**Story County, Iowa
American
Rescue Plan Act**



**Project and Program
Proposals
External Community
Organizations**

*Engaging our diverse communities to responsibly provide quality
opportunities and services that matter*

Accountability | Collaboration | Environment | Equity | Inclusivity | Innovation | Wise Use of Resources

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Story County will receive over \$18 Million in total funding from the American Rescue Plan Act of 2021 (also known as ARP; ARPA; Coronavirus State and Local Fiscal Recovery Funds; CSLFRF; and other names). These funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Throughout the pandemic, counties have served on the front lines in our communities. We have leveraged essential federal investments to help curtail the virus. We have taken many steps to serve our most vulnerable residents, including our seniors, children, unemployed, sick, and front-line workers.

This one-time federal government aid represents an historic investment in counties on the front lines of our nation's COVID-19 response and recovery efforts. The direct, flexible funding will improve the quality of life for the people living, learning, and working in Story County, provide for immediate recovery needs, and create a long-term investment in Story County's future.

The Story County Board of Supervisors is inviting communities, organizations and external partners to submit proposals for funding consideration. Together, we must pursue the great American tradition of building back better after major crises. Let us use this opportunity born out of a challenging time to strengthen our local partnerships and make smart investments in a brighter, more resilient future for our communities.

Proposals that will be considered for ARPA funds must address a public need that has been created or exacerbated by the COVID-19 pandemic and meet usage and timing requirements of the ARPA legislation. Projects should be designed with a strategic public purpose that creates meaningful and long-lasting impact and must be focused on Story County and be administered or located in Story County.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

STORY COUNTY'S PRIORITIES FOR THE USE OF THESE FUNDS FOR THIS FIRST ROUND OF FUNDING ARE:

- 1. Support the public health response** - meet and address emergent public health needs, including through measures to counter the spread of COVID-19, through the provision of care for those impacted by the virus, and through programs or services that address disparities in public health that have been exacerbated by the pandemic.
- 2. Address negative economic impacts caused by the public health emergency** - respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
- 3. Invest in water, sewer, and broadband infrastructure** – allows for a broad range of necessary investments in projects that improve access to clean drinking water, improve wastewater and stormwater infrastructure systems, and to make necessary investments in broadband infrastructure.

For more information and details, visit the U.S. Treasury website at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Checklist

This checklist is provided as a tool to assist you in the completion of your application. Remember, late and/ or incomplete applications will not be accepted. If you have questions regarding your application, please contact Sandra King at (515) 382-7200 or ARPA@storycountyiowa.gov.

(Initial each statement after reading)

Did you sign the certification page and initial all the certification statements?

If mailing your application, did you leave enough time for the post office to deliver it? Remember, postmarks will not be accepted, and late application will be disqualified.

I have reviewed and will abide by Chapter 2, Part 200 of the Code of Federal Regulation (CFR) and Title 6 of the Civil Rights Act of 1964.

I understand that interim reports on a quarterly basis to Story County will be required. In addition, a project wrap-up report is required upon completion of project.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Certification

By signing this application, I understand and affirm that: (initial each statement after reading)

JD If awarded, requested funds will be used only for purposes described in this application. I understand the use of funds are subject to audit by the State Auditor.

JD If awarded, my organization intends to enter into a contract as required by Story County, Iowa, provide liability insurance as may be required for the duration of the contract naming Story County as an additional insured and in an amount determined by the County. In addition, my organization will provide proof of or obtain any business license, if required.

JD I have reviewed, and if awarded funds, will abide by all federal, state, and local procurement policies.

JD Grants awards will be determined by Story County in its sole discretion. Applications may be awarded for the full or a partial amount of the grant requested, or declined.

JD I certify that I have the legal authority of the organization represented in this application to submit this request for funding on its behalf, and I further certify that the information submitted in this application is true and correct to the best of my knowledge. I understand that Story County will rely on the accuracy of the submittals and certifications made in conjunction with this application. Any misrepresentation of inaccurate information may result in a repayment of funds.

Jennifer Davies

City Admin/Clerk

Print Name

Title

Jennifer Davies

10/14/2021

Signature

Date

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

SUBMISSION DEADLINE:

Friday, October 15, 2021

4:30 p.m.

Late applications will not be accepted.

Applications must be submitted via email to ARPA@storycountyiowa.gov
or may be mailed or delivered to:

**Board of Supervisors
Story County, Iowa
ARPA Funding Application
900 6th Street
Nevada, Iowa 50201**

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

APPLICANT INFORMATION

Organization Name:

City of Slater

Organization Address:

PO Box 538
101 Story Street
Slater ,IA 50244

Contact Person Name, Title, Email
and Phone Number:

Jannifer Davies
City Admin/Clerk
cityofslater@huxcomm.net
515-685-2531

Organization Website:

Slateriowa.org

IRS Designation:

Local Government

Federal Tax ID:

42-6006484

Is this organization under ecclesiastical or sectarian management or control, as specified in Iowa Code 331.901(5)?

- Yes (*Please note: funds eligibility depends on the intended use of the funds and compliance with Iowa Code requirements. Please continue completing the application and a preliminary determination of eligibility will be communicated to you upon submission.*)
- No

What is the intended purpose/use of the funds?

Waste water treatment facility - total cost 7.4 million

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Has applicant received previous funding from Story County?

Yes

Date and amount of last funding receipt. 12/2020
\$3,274.89

No

PROJECT/PROGRAM INFORMATION

Project/Program Name:

Waste water treatment facility

Project/Program Purpose:

To make DNR required upgardes to our waste water treatment facility

Requested Story County ARPA funding amount: \$500,000.00

Under which approved ARPA usage requirement does your proposed concept fall? Please check all applicable.

- Support the public health response
- Address negative economic impacts caused by the public health emergency
- Invest in water, sewer, and broadband infrastructure

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Can your project be fully committed (under contract) by December 2024?

Yes

No

Can your project be completed by December 2026?

Yes

No

Describe the project goals/objectives and how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic. How will the project achieve these goals (what specific services will be provided)?

Goals:

To provide safe and clean environment to our community, surrounding areas and to protect wildlife and natural resources.

Our waste water facility has had increase in usage due to more residents working from home due to COVID-19.

By following DNR requirements our new waste water facility will be capable to clean the water to the highest DNR standards. Allowing the wildlife and environment around it to flourish.

Describe how the success of your project/program will be evaluated and what is the desired community impact.

Water testing will be done on a regular basis at the effluent discharge area of 4 mile creek.

Receiving the grant will help so we won't have to raise our sewer rates as much. Saving our residents a little each month.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Who will be responsible for performing the work and achieving stated goals and objectives? How is this person qualified?

Private contractor will complete the work

Our Public Works Director will oversee the project and will be doing all follow up reports with the DNR. Our public works employees have required DNR certifications

Has this proposal been approved by your Board of Directors/City Council/Applicable Entity? Please provide a date and form of approval (such as minutes or resolution).

Contracts were approved at the July 19th 2021 council meeting. Minutes can be found on our website Slateriowa.org under the our government tab. attached file

Are you working in partnership or collaboration with other entities? If yes, identify partners/collaborators. Indicate amount of financial support and in-kind contribution.

Iowa Finance Authority/SRF 6.1 Million
City of Sheldahl 1.1 million
American Rescue Act 200,000.

Describe what would happen if you did not receive 100% of the requested funding from Story County.

We will have to raise sewer rates to \$50.00 base rate and \$10.50 per 100 cubic feet. Increasing the average household monthly bill by \$40.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

If this is an ongoing project, what is the sustainability plan if ARPA funding is not available to provide ongoing program/project continuity?

N/A

Describe the project/program timeline and milestones.

contractor mobilized to site August 2021
1 of 3 increase in sewer rates January 1 2022
equipment install June 2022
2 of 3 increase in sewer rates July 1,2022
3 of 3 increase in sewer rates December 1,2022
plant start up December 1 2022
complete by December 2022

Describe how this project would make a significant, long-term difference in the quality of life for Story County residents.

The facility will provide a clean and healthy environment for our community. If we receive the grant it will help keep sewer rates at a reasonable rate.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

FINANCIAL INFORMATION

Using the attached form, attach a detailed budget of the proposed project with a description of each budget item, including the total cost of the project and the percentage of the total budget this proposal funds.

What percentage of your budget is for **1%** administrative or management fees?

Are you accessing alternative funding sources? If yes, please list sources.

Yes Sources
SRF
American Rescue Act
City of Sheldahl

No

Is the requested funding a match for other funding? If yes, please describe.

Yes Describe match

No

Does your organization obtain an annual audited or reviewed financial statement? Please provide your most recent financial statement. Annual Audit report file attached

Is your organization required to file IRS Form 990? If yes, please provide your most recent filing. no

For cities: did you apply/receive your ARPA Funds*?

	<i>Apply</i>	<i>Receive</i>
<input checked="" type="checkbox"/> Yes		<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> No		<input type="checkbox"/> No

*Cities must have applied for and received other ARPA Funds to be eligible to apply for funds through Story County.

ARPA FUNDS APPLICATION – STORY COUNTY, IOWA

Please use the space below for any additional information.

Additional Information:



Labor Agreement

Between

**Story County
Secondary Roads Department**

And

**Public, Professional and
Maintenance Employees Local 2003**

July 1, 2024 – June 30, 2026

AGREEMENT

THIS AGREEMENT entered into this 1ST day of JULY, 2024, by and between STORY COUNTY, hereafter referred to as the Employer, and PUBLIC, PROFESSIONAL & MAINTENANCE EMPLOYEES LOCAL 2003, hereafter called the Union. Throughout this Agreement, wherever the Act appears, this refers to the Iowa Public Employment Relations Act, identified as Senate File 531, which was signed into law on April 23, 1974.

ARTICLE 1 RECOGNITION

The Employer hereby recognizes the Union as the exclusive bargaining representative for wages and other terms and conditions of employment permitted by the Act for all employees of the Secondary Roads Department, including Lead Mechanic, Equipment Operator I, II, III, Mechanic, Support Service Assistant, Road Crew Leader, Sign Crew Leader, and Inventory Coordinator as set forth in the Iowa Public Employment Relations Board Order of Certification Case No. 5496, dated July 30, 1996, which excludes the County Engineer, Assistant County Engineer, Road Maintenance Superintendent, Lead Engineering Technician, Engineering Technician, Executive Assistant, Office Assistant, Civil Engineering Coop Student, temporary employees and all others excluded by the Act.

ARTICLE 2 COMPENSATION

The regular rates of pay for each classification of employees is set out in Appendix A.

Employees shall be paid every other Friday unless that Friday is a holiday, in which case the payday is the last administration business day before. The payroll cut-off day shall be the Saturday immediately preceding the payday.

ARTICLE 3 EFFECTIVE PERIOD

This agreement shall be effective July 1, 2024 and shall continue through June 30, 2026.

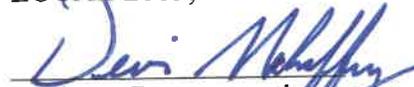
This agreement shall continue in effect from year to year thereafter unless one of the parties seeks modification thereof. The party seeking modification shall cause a written notice to be served on the other party by October 15 of the year prior to the time when modification is desired.

In witness whereof, the parties hereto have caused this Agreement to be executed by their duly authorized representatives this 23rd day of April, 2024.

STORY COUNTY


Chair, Board of Supervisors

PUBLIC, PROFESSIONAL &
MAINTENANCE EMPLOYEES
LOCAL 2003, IUPAT


Business Representative

APPENDIX A

PAY GRADES

GRADE 10	Lead Mechanic Inventory Coordinator Road Crew Leader Sign Crew Leader
GRADE 9	Heavy Equipment Operator (Equipment Operator III) Mechanic
GRADE 8	Light Equipment Operator (Equipment Operator I/II)

Secondary Roads - New Scale (Market Adjustments - Steps Frozen)

Salary Schedule - Effective July 1, 2024

	Start	After 1st	After 2nd	After 3rd	After 4th	After 5th	After 6th	After 7th	After 8th	After 9th	After 10th
GRADE 8											
Hourly	25.25	26.26	27.31	28.40	29.54	30.72	31.33	31.96	32.60	33.25	33.92
GRADE 9											
Hourly	27.00	28.08	29.20	30.37	31.58	32.84	33.50	34.17	34.85	35.55	36.26
GRADE 10											
Hourly	28.75	29.90	31.10	32.34	33.63	34.98	35.68	36.39	37.12	37.86	38.62

Salary Schedule - Effective July 1, 2025 (3.0% ATB)

	Start	After 1st	After 2nd	After 3rd	After 4th	After 5th	After 6th	After 7th	After 8th	After 9th	After 10th
GRADE 8											
Hourly	26.00	27.05	28.13	29.25	30.43	31.64	32.27	32.92	33.58	34.25	34.94
GRADE 9											
Hourly	27.81	28.92	30.08	31.28	32.53	33.83	34.51	35.20	35.90	36.62	37.35
GRADE 10											
Hourly	29.61	30.80	32.03	33.31	34.64	36.03	36.75	37.48	38.23	39.00	39.78



Story County Planning and Development
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7245 Fax 515-382-7294
www.storycountyiowa.gov

APPROVED

DENIED

Board Member Initials: AKH

Meeting Date: 4-23-24

Follow-up action: _____

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Marcus Amman, Senior Planner
RE: Site development plan for a temporary concrete plant to be located at 1901 S Dayton Ave, parcel 09-13-200-300
DATE: April 23rd, 2024

Tyler Duster, on behalf of Manatt’s Inc., submitted a zoning permit application for a temporary concrete plant to be located at 1901 South Dayton Ave, Ames. The subject property is Manatt Inc existing storage location that they are in the process of applying for a renewed conditional use permit.

The property is zoned A-1, Agricultural, and the temporary concrete plant is an accessory use to the proposed conditional use permit.

General Site Planning Standards

The submitted plans were reviewed for conformance with the following sections in Chapter 88 of the Story County Land Development Regulations:

- **88.04 Access Requirements:** The property has an existing access from S Dayton Ave. No new access points are proposed.
- **88.08 Parking and Circulation Standards:** No additional parking is being proposed for the temporary concrete plant.
- **88.09 Site Lighting:** no new site lighting is proposed.

As with all commercial development plans, staff routed the site plan to other County departments for review. This temporary plant will be used for the paving projects currently underway on Highway 30 in Story County, and the County Engineer had no comments as no new access is proposed.

As the site plan meets all requirements in the Story County Land Development Regulations, Planning and Development staff recommend the Board approve the site plan. With the Board’s approval of the site plan, staff will issue the zoning permit after review and action on a floodplain development permit.





Google Earth

1000

500

feet
meters

Google Earth



STORY COUNTY UTILITY PERMIT

Date 04-16-2024

To the Board of Supervisors, Story County, Iowa:

The INTERSTATE POWER AND LIGHT "ALLIANT ENERGY" Company, incorporated under the laws of Iowa, with its principal place of business at 1284 XE PL, AMES IA 50014, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of PRIMARY ELECTRIC on secondary route GEORGE WASHINGTON CARVER AVE, from 1ST POLE SOUTH OF GILBERT SANITATION DRIVE to 17505 GEORGE WASHINGTON CARVER AVE GILBERT IA, a distance of .03787 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

EXTENDING PRIMARY FROM EXISTING POLE ON EAST SIDE OF G.W. CARVER AVE TO THE SOUTH THEN BORING WEST ACROSS G.W. CARVER TO 17505 G.W. CARVER FOR ELECTRIC SERVICE

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 04-16-2024

INTERSTATE POWER AND LIGHT COMPANY "ALLIANT ENERGY"

Name of Company (Applicant - Permittee)

GRANT CLEVELAND 515-268-3458

by _____ Phone no.

Recommended for Approval:

Date 4-17-24



County Engineer

515-382-7355

Phone no.

Approved:

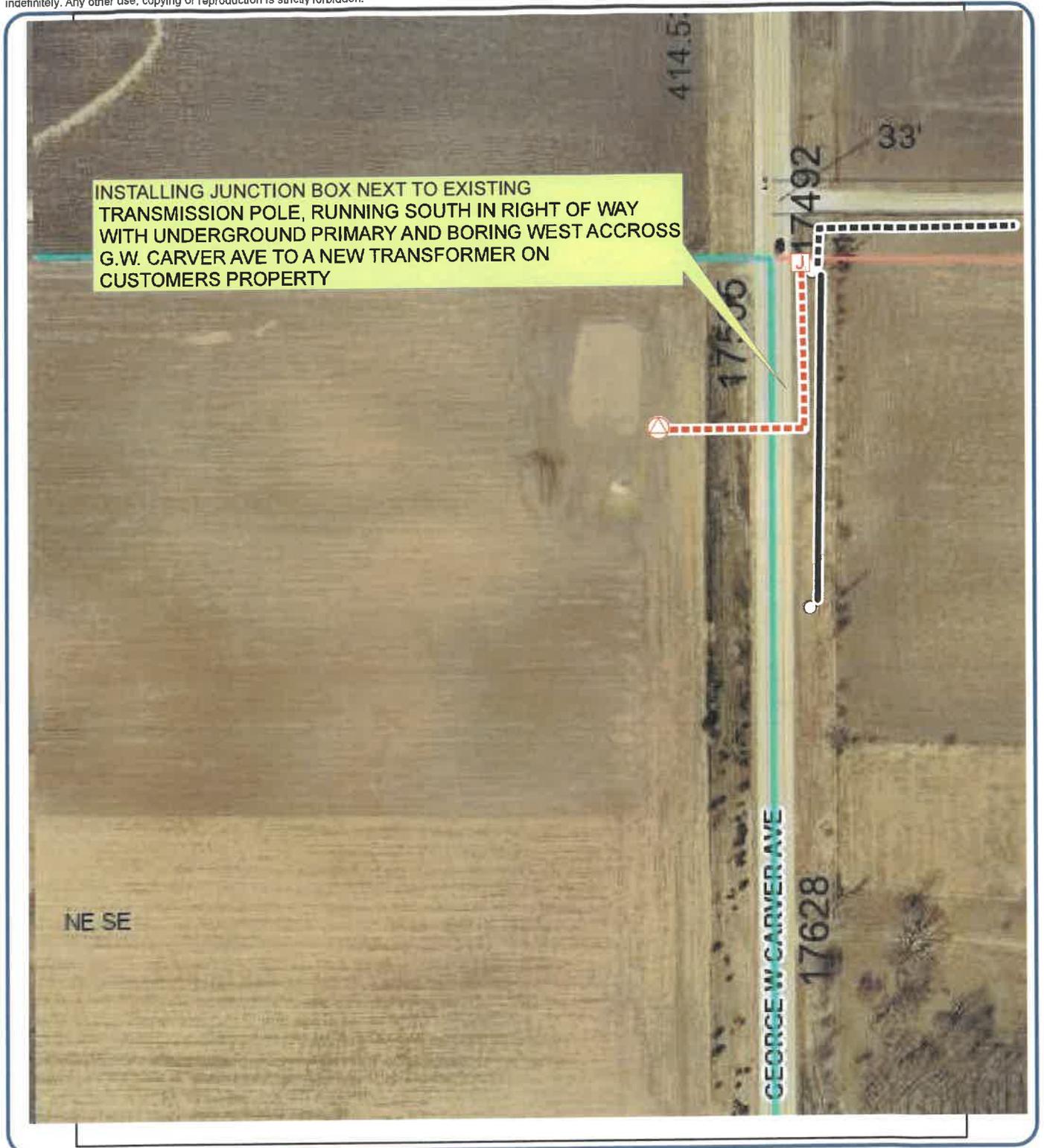
Date 4-23-24



Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

Interstate Power and Light Company (IPL) and Wisconsin Power and Light Company (WPL) both Alliant Energy utility companies and hereafter referred to as the Utilities) assume no liability and make no warranty or representation whatsoever as to the accuracy or completeness of the information contained on this map. Any data provided is for general information only and any use of this data is at your own risk. Any intention to excavate requires compliance with state law including contacting the appropriate one call notification center. Prior to excavation, the actual physical location of buried facilities must be determined pursuant to the requirements of applicable law. This map constitutes limited protected nonpublic data that is confidential and proprietary to the Utilities. By one of the Utilities issuing you a copy of this map, You are deemed to have agreed to treat this information as confidential and to use and disclose it only for the specific project identified in your request for the map and as further restricted below. (If you disagree, please destroy this map and inform the Alliant Energy representative that sent it to You that You cannot comply, that your copy has been removed from all storage mechanisms, and that You will not further use this map.) This map may only be copied or reproduced for internal use by the Utilities or copied, reproduced, or disclosed by You subject to the terms of a nondisclosure or confidentiality agreement between your organization and those to whom you intend to disclose such information for a specific project, whereby the potential recipients agree to use this map only for the specific project identified in the request for the map and to treat this map as the Utilities' confidential and proprietary information restricted from further use, copying or disclosure indefinitely. Any other use, copying or reproduction is strictly forbidden.



Alliant Energy Confidential
Classification: Confidential

17505 GEORGE WASHINGTON CARVER AVE, AMES IA
ELECTRIC PRIMARY EXTENSION FOR SERVICE



1-09
PR: 20243

Permit Number 24-7559

Date 4/18/24

STORY COUNTY UTILITY PERMIT

To the Board of Supervisors, Story County, Iowa:

The Windstream Iowa Communications, LLC Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at Little Rock, AR, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of telecommunications services on secondary route 600th Ave, from pedestal 21600/1 to 12477 600th Ave, a distance of 0.01 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

PR: 20243

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date April 17, 2024

Windstream Iowa Communications, LLC
Name of Company (Applicant - Permittee)

Natalia Ewing 870.414.3190
by Phone no.

Recommended for Approval:

Date 4-18-24

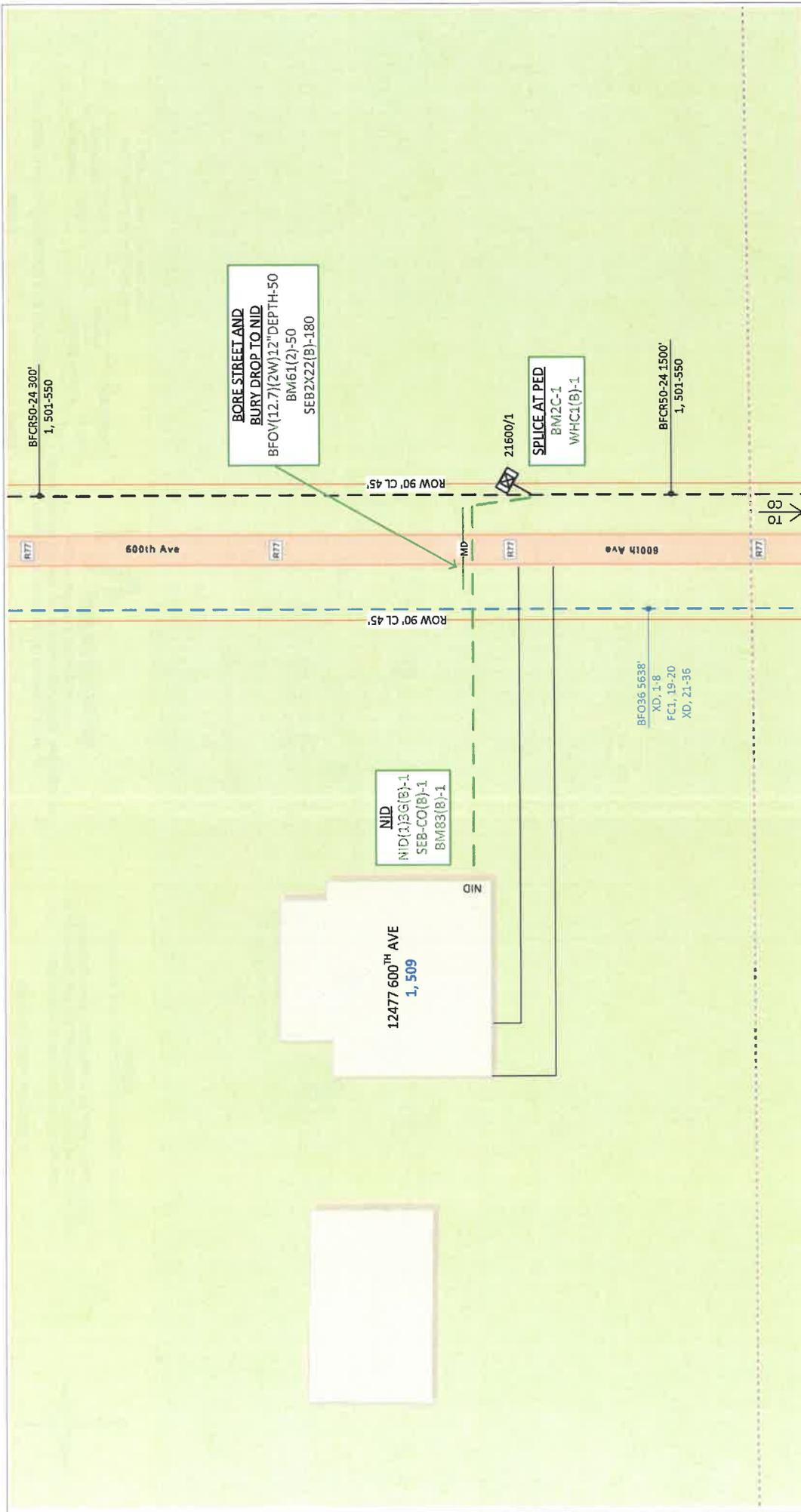
[Signature] 515-382-7355
County Engineer Phone no.

Approved:

Date 4-23-24

[Signature]
Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



windstream.
 ALL KNOWN OBSTRUCTIONS HAVE BEEN SHOWN. THOSE AND OTHERS, IF ANY, ARE THE RESPONSIBILITY OF THE CONTRACTOR OR THE WINDSTREAM CREW.

CALL ONE-CALL 1-800-292-8989
 48 HOURS PRIOR TO CONSTRUCTION

EXCH NAME: ROLAND DATE: 12/12/2023
 WO #: 713339098-00822 EPM: OSPE350594
 TITLE: DW ROLDIA BORE COPPER DROP TO 12477 600TH AVE
 DRAWN: HALEY SANDBERG 515-401-2668 PRINT: MAP

PURPOSE:
 FOR COPPER SERVICE TO 12477 600TH AVE, ROLAND, IA.
 PLACE APPROX. 160FT OF COPPER DROP FROM PED 21600/1.
 BORE 50FT OF MICRODUCT UNDER 600TH AVE AND FLOW DROP TO EAST SIDE OF HOUSE AND INTO THE BASEMENT.
 STORY COUNTY PERMIT REQUIRED

FOR COPPER SERVICE TO 12477 600TH AVE, ROLAND, IA.
 PLACE APPROX. 160FT OF COPPER DROP FROM PED 21600/1.
 BORE 50FT OF MICRODUCT UNDER 600TH AVE AND FLOW DROP TO EAST SIDE OF HOUSE AND INTO THE BASEMENT.
 STORY COUNTY PERMIT REQUIRED

1-00

Permit Number 24-7522

STORY COUNTY UTILITY PERMIT

Date 4/19/24

To the Board of Supervisors, Story County, Iowa:
XENIA RURAL

The WATER DISTRICT Company, incorporated under the laws of IOWA
authorize to do business within the State of Iowa, with its principal place of business at 23998
141st ST, Bouton IA 50039 does hereby make application requesting
permission to occupy certain portions of public right-of-way and that the County Engineer be
directed to establish the location of lines of transmission of potable water on secondary route

To provide water service per attached map(s).

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 4-18-24

XENIA RURAL WATER DISTRICT

Name of Company (Applicant - Permittee)

Justin Carter (515) 676-2117
by Phone no.

Recommended for Approval:

Date 4-19-24

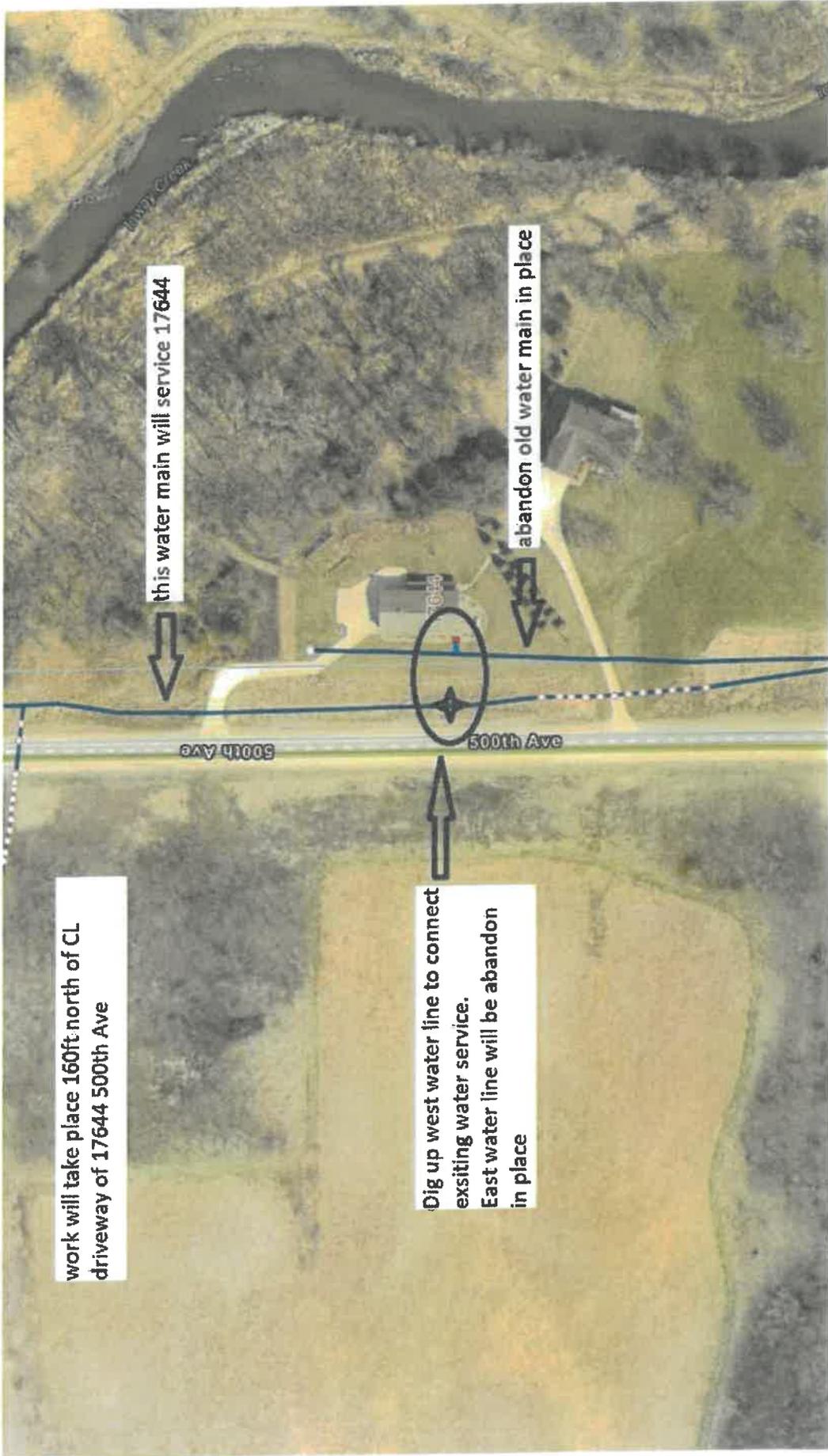
Dean Mun 515-382-7355
Asst. County Engineer Phone no.

Approved:

Date 4-23-24

Shi K. Hedden
Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



work will take place 160ft north of CL
driveway of 17644 500th Ave

this water main will service 17644

abandon old water main in place

Dig up west water line to connect
existing water service.
East water line will be abandon
in place

APPROVED

DENIED

Board Member Initials: JKH

Meeting Date: 4-23-24

Follow up action: draft & return after

seven day review



Board of Supervisors

Story County, Iowa

Opioid Antagonist Policy

Approval Date:

Effective Date:

Revision No:

__/__/____

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Reference: BOS Minutes: __/__/__

Distribution: (Elected Officials, Department Heads, County Employee Handbook, S:Drive)

Initially Adopted: __/__/__

General Policy

Story County has a longstanding commitment to providing a safe environment for staff and visitors. Therefore, it is Story County policy to provide the ability to administer an opioid antagonist to an employee or visitor who may be displaying signs and symptoms of an opioid overdose by obtaining and maintaining opioid antagonist kits for the main county buildings.

Scope

This policy is applicable to all Story County employees who are willing and trained to assist in the event of a potential opioid overdose within Story County's main buildings (Administration, Engineer/Secondary Roads, Animal Control/Shelter, Justice Center, Human Services Center, Conservation/McFarland Park).

Whenever the provisions of this policy are in conflict with the Code of Iowa, or with a collectively-bargained agreement between the County and a certified bargaining unit, the provisions of the collectively-bargained agreement and/or the Code of Iowa will prevail.

Definitions

Opioid Overdose: An acute, life threatening medical condition caused by the excessive intake of opiates. This serious medical condition causes an individual to suffer from an altered level of consciousness, pinpoint pupils, respiratory arrest and can lead to death.

Opioid Antagonist: A medication such as Naloxone or Narcan which is designed to rapidly reverse an opioid overdose. It works by binding to opioid receptors and can reverse and block the effects of opioids if administered to a patient who is showing signs of an opioid overdose. Acts on one or more of the opioid receptors by blocking the receptor, preventing the body from responding to opioids and endorphins.

Intranasal: Occurring within or administered through the nose.

Policy Provisions

Story County shall stock a minimum of the following for each of the main county buildings.

- A minimum of one kit of an opioid antagonist medication.
- The supply of such medication shall be maintained in a secure, climate-controlled location in each building.
- Story County shall provide training to employees who are willing to assist in the event of a potential opioid overdose. This training will consist of the following: how to recognize and respond to an opioid overdose, the progression of overdose and associated risk factors, how to administer opioid antagonist medication, and any additional topics as required by law.

Guidelines

Employees who have received the proper opioid antagonist administration training may administer the opioid antagonist to a person in the event of respiratory depression, unresponsiveness or respiratory or cardiac arrest from a suspected opioid overdose.

When administering the opioid antagonist intranasal, the employee should use universal precautions to protect against bloodborne pathogens, including but not limited to, examination gloves.

Reporting

The Story County employee who administers the opioid antagonist medication or another individual assisting will contact emergency medical services (911) either during or immediately after an opioid antagonist medication is administered, and stay with the employee or individual until emergency medical services arrive. Employees shall report the administration of the opioid antagonist and number of units administered to Human Resources as soon as practical after an incident, by completing and submitting the Opioid Antagonist Usage Report Form.

Administrative Procedures

Human Resources is responsible for administering the provisions of this policy to ensure that employees who are willing to assist in the event of a potential opioid overdose receive training on how to recognize and respond to an opioid overdose, the progression of overdose and associated risk factors, and how to administer the opioid antagonist medication. Human Resources is responsible for maintaining, replacing expired kits, and reporting any used kits as required by the medication supplier.

As provided by law, the County, Elected Officials or employees shall not be liable for any injury arising from the provision, administration, failure to administer, or assistance in the administration of an opioid antagonist provided the individual acted reasonably and in good faith.



ORDER FORM

Order Type: Quote
Date: 04 Apr, 2024

Quote#: Q-212435
Expires: 30 Apr, 2024
Sales Executive: Joe Puccini
Effective Date: Effective as of the date of last signature of this Order

Customer Legal Name:
STORY COUNTY (INC)

Ship To: STORY COUNTY (INC)
900 6TH ST
NEVADA, IA 50201-2093 USA

Customer Legal Address:
900 6TH ST, NEVADA, IA 50201-2093 USA

Bill To: STORY COUNTY (INC)
900 6TH ST
NEVADA, IA 50201-2093 USA

Bill To Contact:

Ship To Contact: Alissa Wignall

Ship to Phone: 515-382-7242
Ship to Mobile:
Contact: Alissa Wignall
Email: awignall@storycountyiowa.gov

Currency: USD
Customer PO Number:
Solution ID: 6202652
Initial Term: 60 months
Uplift Percent: 4 %

Shipping Terms: Shipping Point
Ship Method: FedEx Ground
Freight Term: Prepay & Add
Renewal Term: 12 months
Payment Terms: Net 30 Days

Billing Start Date: 120 Days from the Effective Date

Subscription Services
Billing Frequency: Monthly in Arrears

Subscription Services	Quantity	PEPM	Monthly Price
UKG READY TIME	300	USD 5.40	USD 1,620.00
UKG READY ACCRUALS MANAGER	300	USD 0.90	USD 270.00
UKG READY LEAVE	300	USD 1.35	USD 405.00



Subscription Services	Quantity	PEPM	Monthly Price
UKG READY SCHEDULER	100	USD 2.25	USD 225.00
UKG READY HR	300	USD 5.40	USD 1,620.00
UKG READY BENEFITS	300	USD 4.95	USD 1,485.00
UKG READY LEARNING	300	USD 3.15	USD 945.00
UKG READY ACA MANAGER	300	USD 0.45	USD 135.00
UKG READY COMPENSATION	300	USD 0.90	USD 270.00
UKG READY PERFORMANCE	300	USD 0.90	USD 270.00
UKG READY INTEGRATION HUB	1	USD 0.00	USD 0.00
Total Price			USD 7,245.00

Equipment Purchase

Billing Frequency: Invoiced Upon signature of the Order form

Item	Quantity	Unit Price	Total Price
UKG INTOUCH DX G2,HID PROX	6	USD 4,792.50	USD 28,755.00
Total Price			USD 28,755.00

Hardware Support

Billing Frequency: Invoiced Upon signature of the Order form

Item	Duration(Months)	Total Price
Depot Exchange Support Service	12	USD 1,800.00
Total Price		USD 1,800.00

Accessories

Billing Frequency: Invoiced Upon the Signature of the order form

Item	Quantity	Unit Price	Total Price
BADGE, PROX, EMPLOYEE, 31 BIT	300	USD 9.25	USD 2,775.00
NORTH AMERICA POWER ADAPTER FOR EXTERNAL OUTLET, INTOUCH DX/DX G2	6	USD 0.00	USD 0.00
Total Price			USD 2,775.00

One Time Setup Fee

Billing Frequency: Billed 100% upon signature of the order form

Item	Total Price
One Time Setup Fees	USD 23,250.00

Quote Summary

Item	Total Price
Minimum Monthly SaaS Service & Equipment Rental Fee	USD 7,245.00
Minimum Annual SaaS Service & Equipment Rental Fee	USD 86,940.00
Total Equipment Purchase and Accessories Fee	USD 31,530.00
Total Support Fee	USD 1,800.00
Total One Time Fees	USD 23,250.00

Order Notes:

GENERAL TERMS:

This Order is subject to and governed by the terms and conditions of UKG's Master Services Agreement ("Agreement") located at: www.ukg.com/msa

Despite the terms provided for in Section 7.1 UKG agrees to notify Customer no later than ninety (90) days in advance of the renewal term.

Despite the terms provided for in 9.1 of the Agreement, the Parties agree to relace 9.1 in its entirety as follows:

9.1 Monetary Cap. EXCEPT WITH RESPECT TO (I) UKG'S INDEMNIFICATION OBLIGATIONS IN 8.1 OF THIS AGREEMENT, AND (II) UKG'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT IN CONNECTION WITH THE PERFORMANCE OF ITS OBLIGATIONS UNDER THIS AGREEMENT DURING ANY TWELVE (12) MONTH CONTRACT TERM (BEGINNING ON THE EFFECTIVE DATE OF THE APPLICABLE ORDER), UKG'S TOTAL AGGREGATE LIABILITY FOR ANY AND ALL CLAIMS IN CONNECTION WITH ANY SERVICE SHALL IN NO EVENT EXCEED ONE AND A HALF TIMES (1.5X) THE AMOUNT PAID OR PAYABLE BY CUSTOMER TO UKG DURING SUCH TWELVE (12) MONTH CONTRACT TERM FOR THE SERVICE GIVING RISE TO SUCH CLAIM(S).

Despite the terms provided in 10.1 of the Agreement, the Parties agree that the Agreement is governed by the laws of Iowa and the Parties agree to submit to exclusive venue in Story County, Iowa or the United States District Court for the Southern District of Iowa, if applicable. The remainder of 10.1 remains unchanged.

Despite the terms provided for in Section 10.8 of the Agreement, 10.8 is hereby omitted in its entirety.

All versions of the Master Services Agreement, including the version effective as of the Effective Date of this Order and prior versions, can be found at: www.ukg.com/global-msas

Equipment sold (or rented) to Customer under this Order, and any related Equipment Support Services, shall be further subject to and governed by the terms and conditions set forth in the Equipment Addendum located at: www.ukg.com/equipment-addendum

All versions of the Equipment Addendums, including the version effective as of the Effective Date of this Order and prior versions, can be found at: <https://www.ukg.com/global-equipment-addendums>

UKG will provide the Services in accordance with the Services Descriptions and Statements of Work located at:



www.ukg.com/services-descriptions

UKG will provide the Support Services in accordance with the UKG Support Policy located at:
www.ukg.com/saas-support-policies-and-services

Customer's use of the Subscription Services is further subject to the Acceptable Use Policy located at:
www.ukg.com/acceptable-use-policy

All Customer Data (as defined in the Agreement) will be secured and protected as set forth in the Technical and Organizational Measures of UKG's Data Processing Addendum. Any personal data provided to UKG through the Subscription Services will be processed in accordance with UKG's Data Processing Addendum located at:
www.ukg.com/ukg-unified-dpa

After the Initial Term, the Subscription Fee shall increase per annum by the Uplift amount set forth above.

Despite any Statement of Work linked above, UKG Launch – UKG Ready shall be provided as set forth in the attached Professional Services Engagement Overview.

The applicable Subscription Fees are due monthly in arrears based on the actual number of employees subject to the Minimum Quantity as set forth in this order and invoiced following the end of each month commencing on the Billing Start Date. Customer agrees that UKG shall direct debit its designated bank account for the applicable invoice amount in the month the invoice is due.

The monthly subscription amount (number of employees multiplied by the applicable Subscription Fee) may increase or decrease if the number of employees increases or decreases, but in no event shall the monthly Subscription Fee be calculated on less than the Monthly Minimum Quantity above.

IN WITNESS WHEREOF, the parties have caused this Order to be executed by their authorized representatives and shall be effective as of the date of the last signature below.

STORY COUNTY (INC)	Kronos SaaShr, Inc.
Signature:	Signature:
	<p>DocuSigned by: <i>Erica Bukowski</i> 93A063ADEBCA41A...</p>
Name:	Name:
<u>Lisa K Heekens</u>	<u>Erica Bukowski</u>
Title:	Title:
<u>Chair</u>	<u>Sr. Order Processing Analyst</u>
Date:	Date:
<u>4-23-24</u>	<u>4/18/2024 1:16 PM EDT</u>
<p>The monthly price on this Order has been rounded to two decimal places for display purposes. As many as eight decimal places may be present in the actual price. Due to the rounding calculations, the actual price may not display as expected when displayed on your Order. Nonetheless, the actual price on your invoice is the true and binding total for this Order for purposes of amounts owed for the term.</p>	



Professional Services Engagement Overview

Purpose and Overview of Engagement

This Professional Services Engagement Overview outlines the scope of services to be provided by Kronos for the Setup Fees indicated on the applicable Order for, to STORY COUNTY (INC) (“Customer”) related to the Core Modules, Value-add Modules, and/or Optional Services contained in the document. Our Professional Services engagements are designed to help our Customers successfully implement your Core Modules, as well as enable you to easily layer Value-add Modules and functionality over time based on your priorities, schedule, and resources.

The Ready® Professional Services engagement described herein is fixed price based and is subject to the terms and conditions governing your Ready – Software as a Service (the “Agreement”). Unless otherwise defined herein, words and expressions defined in the Agreement shall have the same meaning in this Professional Services Engagement Overview.

Your Ready SaaS Solution

STORY COUNTY (INC) and Kronos are deploying the following Ready modules with 1 location(s), EINS and 3 collective bargaining agreements(s).

Core Modules	Employees	Deployments	Estimated Duration
UKG READY TIME	300	1	
UKG READY ACCRUALS MANAGER	300	1	
UKG READY SCHEDULER	100	1	119 Days
UKG READY HR	300	1	
Value Add Modules	Employees	Deployments	Estimated Duration
UKG Ready Learning	300	1	60 Days
UKG Ready ACA Manager	300	1	15 Days
UKG Ready Compensation	300	1	15 Days
UKG Ready Performance Management	300	1	30 Days
UKG Ready Leave	300	1	30 Days

STORY COUNTY (INC) and Kronos Collaboration

A successful Professional Services Engagement will require close collaboration between STORY COUNTY (INC) and Kronos. The Kronos Professional Services team is equipped to help keep you on target for meeting project milestones and requirements, as well as to assist you in configuring and deploying the Ready solution that meets your organization’s specific requirements. Your organization’s participation and commitment to the project goals and timeline are critical to help ensure success.

The Estimated Duration stated above is an estimate based upon our experience with our customers and products. Depending upon the preparation and engagement of your organization, there may be opportunity to accelerate the completion of this engagement. However, the Estimated Duration may be exceeded based on the level of preparedness, bandwidth, and skill level of your available resources. Other examples that may extend the Estimated Duration include: separate deployments of the solution, having a unionized workforce, and policies that vary across employee groups.

Core Functionality Deliverables

Working in close collaboration, STORY COUNTY (INC) and Kronos will deploy the following core modules and functionality in 119 estimated days from project kick-off. Any quantified deliverables listed herein are based on services deliverables and are not to be considered system constraints.

Ready Core	Kronos Delivered Value
<p>UKG Ready Time</p>	<p>UKG Ready Time deployment gets you started with the ability to accept punches and pay employees accurately through these core components:</p> <ul style="list-style-type: none"> • Total Cost Centers • Profiles <ul style="list-style-type: none"> • Timesheet • Time Off Request • Pay Calculations • Pay Prep • Security • Points • Tables <ul style="list-style-type: none"> • Rate • Holiday • Manager Levels • Employee Perspective Scorecards • Workflows <ul style="list-style-type: none"> • Time Off Requests • Timesheet Change Requests • Schedules <ul style="list-style-type: none"> • Daily Rules • Work Schedule Profiles • Pay Periods • Counters • Time Off Categories • Reports <ul style="list-style-type: none"> • 61 commonly used pre-configured reports are included in the implementation • Kronos will configure up to 5 additional custom reports using the standard functionality in the software • Timekeeping Admin Training
<p>UKG Ready Accruals Manager</p>	<p>UKG Ready Accruals Manager adds comprehensive accrual administration to UKG Ready Time by automatically enforcing your time off policies through:</p> <ul style="list-style-type: none"> • Consistent enforcement of policy • Configurable calculation methods & grants • Time-Off routing & approval workflow (requires UKG Ready Time) • Time-Off requests at data collection devices • Automatic updates to schedule & timecard (requires UKG Ready Time) • Visibility to projected balances • Automatic balance reduction (requires UKG Ready Time or UKG Ready Payroll) • View time-off calendars for groups

	<ul style="list-style-type: none"> • Mobile access • One-Time data load using customer-supplied data for current year in a standard Kronos-supplied format • Configure accruals profiles and assign to employees <p>Please note that UKG Ready Accruals Manager requires UKG Ready Time.</p>
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<p>UKG Ready HR</p>	<p>UKG Ready HR <i>core functionality</i> deployment gets you started by establishing HR as the system of record for employees, one of the most important foundational components, through:</p> <ul style="list-style-type: none"> • Core employee demographics • Onboarding • Checklists <ul style="list-style-type: none"> • Up to 10 will be configured by the Kronos project team, however the Customer can configure as many as needed • Personnel management • Benefits administration • Open enrollment / life event • Work Flows <ul style="list-style-type: none"> • Up to 10 will be configured by the Kronos project team, however the Customer can configure as many as needed • HR documents & forms <ul style="list-style-type: none"> • Up to 10 custom forms will be configured by the Kronos project team, however the Customer can configure as many as needed • Incident tracking • Certification / Credential • Asset management • Compliance reporting • Standard reporting • One-Time data load using customer-supplied data for current year in a standard Kronos-supplied format • Interface bundle using customer supplied data in standard file formats • HR Admin Training
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<p>UKG Ready Scheduler</p>	<p>UKG Ready Scheduler provides the automated tools and high-quality information to create accurate schedules aligning staffing requirements with budget and business demand through:</p> <ul style="list-style-type: none"> • Schedule build based on budget & demand • Fill w/best-fit employee preferences & skills • Drag-n-Drop scheduling tools • Configurable color-coded scheduling views • Budgeting constraint visibility • Configurable routing & approval workflow • Tools for determining schedule effectiveness • True rate cost of schedule* <p>*Scheduler function requires UKG Ready Time</p>
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<p>UKG Ready Benefits</p>	<p>UKG Ready Benefits deployment gets you started with the end-to-end benefit</p>
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	<p>administration process with the ability to automate carrier connectivity through:</p> <ul style="list-style-type: none"> • Employee Self-Service capabilities including open enrollment/life events • Dependent and beneficiary record keeping • Drag-n-Drop scheduling tools • One time data load of benefit enrollments, including dependents and beneficiaries • Benefit maintenance training • 10 carrier feeds including benefit providers, COBRA connectivity to a TPA, and Financial Connectivity (Each file needed, even to the same vendor, will count as one feed) • Smart Forms • Standard Reporting <p>Please note: UKG Ready Benefits requires UKG Ready HR for benefit plan feeds and UKG Ready Payroll for retirement/401(k) feeds</p>
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Value-Add Functionality Deliverables

Once your core functionality is deployed, Kronos will work in close collaboration with STORY COUNTY (INC) to deploy the following Value-Add modules and/or functionality over time in short, agile deployments aligned with your priorities, schedule, and resources:

Value-Add	Kronos Delivered Value
<p>UKG Ready Leave</p>	<p>UKG Ready Leave adds comprehensive leave administration through:</p> <ul style="list-style-type: none"> • Federal & state leave policy enforcement • Employer-specific leave policy enforcement • Qualifying questionnaire • Leave eligibility, type & duration determination • Leave case routing workflow • Leave case life cycle monitoring • Leave hour interface with timesheets • Employee self-service leave request & history • Standard reporting & email notification alerts • One-Time data load using customer-supplied data – current leave cases, leave case entries & entitlement balances in a standard Kronos-supplied format <p>Please note: This module provides maximum value when used with UKG Ready Time, UKG Ready Accruals & UKG Ready HR.</p>
<p>UKG Ready ACA Manager</p>	<p>UKG Ready ACA Manager provides proactive administration of your ACA compliance strategy across the Ready solution through:</p> <ul style="list-style-type: none"> • Configurable time periods & rules • Set measurement periods & hours threshold • Calculation of employee ACA full-time (FT) status • Identify employees ACA standing by month • Flag part-time (PT) employees approaching ACA FT status

	<ul style="list-style-type: none"> • Flag ACA FT employees no longer qualifying • Calculation of plan's affordability* • Settings for minimum value plan** • Year-End government compliant forms • Standard ACA compliance reporting • One-Time Data load using customer-supplied data – EE hours for look back in a standard Kronos-supplied format <p>*ACA Function requires UKG Ready Payroll **ACA Function requires UKG Ready HR</p> <p>Please note: This module provides maximum value when used with UKG Ready Time, UKG Ready HR & UKG Ready Payroll.</p>
<p>UKG Ready Compensation</p>	<p>UKG Ready Compensation automates the entire compensation management process from defining programs and guidelines through budgeting and modeling to routing proposals for approval through:</p> <ul style="list-style-type: none"> • Configurable compensation cycles • Tie compensation to performance outcomes • Import/export Excel-based compensation proposals • Routing & approval workflows • Complete compensation process visibility • Budget vs. proposed comparison <p>Please note: UKG Ready Compensation requires UKG Ready HR.</p>
<p>UKG Ready Performance</p>	<p>UKG Ready Performance provides performance management process from defining programs and guidelines through budgeting and modeling to routing proposals for approval through:</p> <ul style="list-style-type: none"> • Full Performance Configuration • Up to 3 review profiles will be configured by the Kronos project team, however the Customer can configure as many as needed • Performance Development - Customer will be trained on how to setup Goal Categories, Goal Types and how to assign them to Employees. Customer will be responsible for the setup of each development area. <p>Please note: UKG Ready Performance requires UKG Ready HR.</p>
<p>UKG Ready Integration Hub</p>	<p>UKG Ready Integration Hub enables data to flow between Ready and 3rd party applications and/or vendors. If the 3rd party application and/or vendor does not accept the standard Ready formatting and/or methods for automated delivery, a formatted file will be delivered instead. The customer is responsible for providing import files to Kronos in the standard Ready format and utilizing the standard Ready delivery method. Kronos will deliver a standard bundle of up to 5 interfaces as part of this project. Each direction (to/from) any 3rd party system and Kronos is considered a separate interface. Interfaces will be accomplished via standard file Exchange. Customer will work with Kronos and 3rd party vendors to facilitate design</p>

and testing. The Method of the file exchange will be determined by UKG Ready Professional Services Delivery Team. Kronos will provide standard Import/Export files using UKG Ready Integration Hub. Customer will work with the 3rd parties and Kronos to provide the data in the Kronos format for imports. Kronos will create a report from standard Ready fields in the 3rd party format to send to the 3rd party system.

The types of interfaces/integrations that can be supplied under this project include:

- UKG Ready Time Interface bundle using customer-supplied data in standard file formats
 - UKG Ready Accruals Interface bundle using customer-supplied data in standard file formats
- UKG Ready Scheduler Interface bundle using customer-supplied data in standard file formats
 - Employee Availability Import from 3rd party system
 - Schedule detail export
- UKG Ready HR Interface bundle using customer-supplied data in standard file formats
 - Benefit enrollment exports
 - Employee deduction election imports
 - Employee demographic exports
- UKG Ready Payroll Interface bundle using customer-supplied data in standard file formats
 - ACH payroll employee direct deposit file exports
 - ACH payroll payment for vendors (e.g. 401k, HSA, garnishments, etc.)
 - Payroll employee withholding amount exports
 - Pension enrollment export (e.g. 401k)
 - Pension census export (e.g. 401k)
 - New hire reporting export
 - Positive pay export
 - Payroll journal export to G/L, 1 acct structure
 - Tax payment & filing Interface

Kronos will use commercially reasonable effort to ensure all integrations/interfaces provide for the vendors below are designed in a manner which they can successfully pass data contained in standard Ready data fields to said 3rd party vendor and/or can accept data from said 3rd party vendor into Ready standard data fields. Below are some examples of interfaces which are typically part of the Integration Hub. Vendors and integration types may vary by customer.

- John Hancock Retirement Planning Service
- Blue Cross Blue Shield of Texas
- HSA Bank
- Discovery Benefits
- Bankers Fidelity
- The Standard

Please note: Non-standard, multi-directional, or API based integrations/interfaces are not included in the scope of this project. Custom Reports that cannot be delivered through the standard software functionality are also not included. If such integrations or reports are required, a separate quote will be provided after all requirements and

	specifications have been received.

UKG Ready Learning	<p>UKG Ready Project Team Configuration of:</p> <ul style="list-style-type: none"> • Creation of Learning Academy • Learning Profile assignments • Bulk Upload of Employee information to LMS • Security settings <p>UKG Ready Project Team will provide training enabling client to Administrate:</p> <ul style="list-style-type: none"> • Content creation • Addition of Courses, Exams, OJTs and Polls • Assignment of courses to individuals or groups of employees • Dashboard configuration for employees, managers, and administrators • Reporting functionality
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Administrator and Super User Training

Included in each Customer’s software subscription, Kronos will provide the following training:

Ready Core Training	Kronos Delivered Value
Administrator and Super User Training	<p>Each Customer will have access to:</p> <ul style="list-style-type: none"> • Learning Center, Ready’s learning management system and training delivery platform, for each user. Learning experiences found within include, but not limited to: <ul style="list-style-type: none"> • Interactive self-paced, on-demand modules • “How to” videos and snippets • Printable job aids • Recommended learning plan(s) aligned to each user’s roles within Ready • Online, public instructor-led class(es) • “Train the Trainer” enablement and materials <ul style="list-style-type: none"> • Editable templates and tools to be leveraged by the administrators to deliver manager and employee training • Manager and employee-focused job aids for common tasks within Ready
Change Management and User Adoption Training	<p>Each Customer will have access to:</p> <ul style="list-style-type: none"> • Change management training for the project team on building a change management plan for Customer’s organization • Change management toolkit that includes pre-populated templates and supporting resources to be leveraged to deliver Customer’s change management plan

Assumptions & Notes

Kronos has used the following assumptions and dependencies in preparing this Professional Services Engagement Overview:

- All services will be delivered remotely, unless otherwise stated in the Order Form or this Professional Services Engagement Overview.
 - Please note that In the event that Customer requests Kronos to travel to Customer's location during the implementation, Customer agrees to pay any travel expenses, such as airfare, lodging, meals and local transportation, incurred by Kronos.
 - Such expenses shall be subject to the then-current standard Kronos travel and expense policies, which Kronos will provide to Customer upon request.
 - Kronos shall bill Customer for such travel expenses and payment thereof shall be due net thirty (30) days from date of invoice.
- The project kick-off date will be determined based on complexity of the implementation and resource availability, and may occur up to 30 days after a Ready Order Form is executed by the Customer.
- The customer agrees to accept specific responsibilities as part of this project including:
 - Completing all required, Kronos supplied templates used to complete the Discovery process
 - Physical installation and/or mounting of all time clocks associated with this project.
 - Kronos will complete the configuration of up to 5 clocks and will provide training to the Customer's staff to replicate additional configurations
 - The Customer will configure any additional clocks unless otherwise agreed upon by both parties
 - Configuring the Customer's network to allow inbound/outbound communications to and from the clocks, based on specifications provided by Kronos
 - Providing all required tax and wage history information (when applicable) for the configuration of Tax Filing services
 - Providing all required data imports in the approved Kronos format
 - Providing all required specifications for any exports from Kronos to a 3rd party system
- Prior to the start of the configuration build, the Customer will confirm (in writing) the business and technical requirements of the project as part of the Ready Professional Services Discovery process.
- Kronos will communicate with Customer's Project Manager, the appointed Point of Contact for Customer on this project. He/she will be responsible for all communications and project management among all Customer parties (staff, vendors, consultants) and for the escalation and resolution of any issues for Customer.
- Customer is responsible for all hardware, software, and services provided by other consultants or third party vendors that may also be involved with the project.
- Kronos will not be responsible for troubleshooting the Customer's environment such as their operating system, hardware resources, database schema, or any applications and/or hardware not provided by Kronos.
- Change Orders are subject to scope review and may impact the project timeline or cost. If additional work beyond the initial scope of this Professional Services Engagement Overview is required as a result of a Change Order, the Customer may be charged.
- During the testing phase, the customer will be responsible for leading testing and providing documentation of testing results back to the Kronos implementation team.

Project Delays

Should the need arise to place a project on hold due to issues not controlled by Kronos, Kronos will collaborate with a client to ensure appropriate project hold/delay procedures are executed. Secondly, Kronos reserves the right to execute project hold/delay procedures as a result of, but not limited to (1) a client not attending or cancelling more than three scheduled meetings or (2) if the client has been unable to contribute required deliverables to milestones

to close the project or (3) has become non-responsive after 10 business days. Please note that any project hold and/or delays, whether approved or otherwise, will not impact the Fees and Payment Terms of the Agreement unless otherwise agreed to by both parties.

When resuming the project Kronos will follow normal assignment and staffing procedures. This may result in a new or modified project team based on resource availability at the time of re-engagement.

Change Orders

Requests for change to this Professional Services Engagement Overview or the project it covers must be submitted to your Kronos Sales Executive and UKG Ready Consultant in writing.

Any of the following items will be considered Out of Scope and require a Change Order:

- Material changes in the Scope or effort (i.e. # of deployments or EIN's, request of onsite assistance, etc.)
- Material changes in the number or type of Deliverables to meet the defined scope of effort (i.e. additional integrations, profiles, etc.)
- Changes to the project resource requirements
- Changes to scheduled dates after acceptance of the Project Plan

Kronos will estimate the time and fixed cost needed to implement the change and the impact it may have on the delivery of project covered under this Professional Services Engagement Overview. Kronos will perform the requested work once the Change Order has been completed and signed by the Customer.

Completion Criteria

The project covered under this Professional Services Engagement Overview will be considered complete when any one of the following completion criteria is met. Once one of these is met, no further work will be completed. If additional work is required, a Change Order or new Professional Services Engagement Overview must be generated.

Completion Criteria:

- The Customer has approved in writing
- The system has been used to generate, retain, or export data that is used to produce a live pay statement for an active employee
- More than twelve (12) months has passed since the date of signature of the Ready Order Form

The Customer may provide approval in writing via email or an alternative agreed upon method.

Direction
APPROVED **DENIED**

Board Member Initials: AKH

Meeting Date: 4-23-24

Follow-up action: return next week.

CAPITAL IMPROVEMENTS PLAN



STORY COUNTY, IOWA

**ADOPTED
APRIL 2024**

Story County Board of Supervisors
900 6th Street
Nevada, Iowa 50201

www.storycountyiowa.gov

Engaging our diverse communities to responsibly provide quality opportunities and services that matter

Accountability | Collaboration | Environment | Equity | Inclusivity | Innovation | Wise Use of Resources

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CAPITAL IMPROVEMENTS PLAN

Executive Summary 1

Process 2

Project 3

Executive Summary

The Story County Capital Improvements Plan (CIP) is a multi-year guide to the construction and/or improvement of county facilities and the acquisition of equipment. Through the process of preparing and updating this CIP, the County meets the need for orderly maintenance of the County's physical assets.

It is a planning tool and structured to illustrate Story County's long-range capital needs and to be used as an implementation tool for the acquisition, development, construction, maintenance, and renovation of public facilities, infrastructure, and capital equipment.

Types of Projects and Requests

The CIP organizes projects according to the following categories:

Equipment, including the proposed purchases/lease/rental of equipment, including vehicles, software, hardware, and other applications when the costs exceed \$75,000.

Projects such as new building(s), land acquisition, remodels, and related items costing over \$25,000 are included and identified in one the following three categories:

New Project/Construction

Modification of Existing Project (includes project extension)

Building Maintenance

The CIP adopts the 5-Year Story County Secondary Road Construction Program, updated and adopted annually, by reference.

Projects are listed in order of the potential year in which the project may be undertaken. However, as this is a dynamic document, project schedules may change. Projects can be moved up or down on the timeline, due to many factors such as budget, staffing, and priorities.

Estimated amounts and potential funding sources are listed only as guidance in this document. Elected Officials, Department Heads, and the Board of Supervisors identify the projects and funding mechanisms through the annual budget process.



CAPITAL IMPROVEMENTS PLAN

Process

Process 2

The Planning Process

Story County reviews the CIP each year as part of the budget process. The review starts with Elected Officials and Department Heads submitting items to be included in the CIP, and as the Board of Supervisors meets with them to discuss budget requests, projects are discussed and included in the CIP. The CIP is not meant to be a static document - it is intended to help the Board of Supervisors in budgeting discussions and prioritization. It is a guiding document.

The following project timeframes are identified in this current CIP:

Current Projects	Those in the current FY cycle (FY24)
Year 1	FY 25: July 2024 – June 2025
Year 2	FY 26: July 2025 – June 2026
Year 3	FY 27: July 2026 – June 2027
Year 4	FY 28: July 2027 – June 2028
Year 5	FY 29: July 2028 – June 2029

Projects are listed in order of the potential year in which the project may be undertaken. However, as this is a dynamic document, project schedules may change. Projects can be moved up or down on the timeline, due to many factors such as budget, staffing, and priorities. Estimated amounts and potential funding sources are listed only as guidance in this document. Elected Officials, Department Heads, and the Board of Supervisors identify the projects and funding mechanisms through the annual budget process.



CAPITAL IMPROVEMENTS PLAN

Executive Summary 1
Process 2

Projects 3

Current Year Projects Fiscal Year 2024

Office/Department	Auditor
-------------------	---------

Project Name	Election Equipment Purchase
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	Supplemental Fund
<i>Estimated Budget Amount</i>	\$50,000

Office/Department	Conservation
-------------------	--------------

Project Name	Hickory Grove Sewer (Construction)
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	American Rescue Plan Act (ARPA), Conservation Reserve
<i>Estimated Budget Amount</i>	\$886,200

Project Name	Shelter/Gathering Area at West Peterson Park
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$108,000

Project Name	Osheim Purchase
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	Conservation Trust Fund
<i>Estimated Budget Amount</i>	\$137,000 (from FY2019 through FY2026, \$17,125 annually)

Project Name	Skunk Rivers Flat Addition
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund (Energy Transfer Fund)
<i>Estimated Budget Amount</i>	\$25,000

Project Name	Heart of Iowa Nature Trail Improvements Phase 3A and Phase 3B
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund (Energy Transfer Fund), Grants
<i>Estimated Budget Amount</i>	\$518,000

FY 2024 Total—\$7,285,300

Auditor—\$50,000
 Conservation—\$1,854,200
 Facilities Management—\$398,000
 Information Technology—\$100,000
 Planning and Development—\$319,000
 Secondary Roads—\$4,311,100
 Sheriff—\$253,000



CAPITAL IMPROVEMENTS PLAN

Current Year Projects Fiscal Year 2024

Executive Summary
Process 1
Process 2

Projects 3

Office/Department	Conservation -continued
-------------------	----------------------------

Project Name	Story County Trails and Greenway Plan Update (Trails Master Plan)
Type of Project	New Project or Construction
Potential Funding Source(s)	General Fund
Estimated Budget Amount	\$55,000

Project Name	Hickory Grove Park Campground Electrical Update
Type of Project	New Project or Construction
Potential Funding Source(s)	General Fund, Conservation Trust Fund
Estimated Budget Amount	\$65,000

Project Name	Hickory Grove Park Security Fence
Type of Project	New Project or Construction
Potential Funding Source(s)	General Fund
Estimated Budget Amount	\$60,000

Office/Department	Facilities Management
-------------------	-----------------------

Project Name	Courtyard Safety Renovation
Type of Project	Modification of Existing Project
Potential Funding Source(s)	General Fund
Estimated Budget Amount	\$68,000

Project Name	Permanent Front Counter Barriers (Administration Building, Animal Control, Engineer)
Type of Project	Modification of Existing Project
Potential Funding Source(s)	American Rescue Plan Act (ARPA)
Estimated Budget Amount	\$330,000

FY 2024 Total—\$7,285,300
Auditor—\$50,000
Conservation—\$1,854,200
Facilities Management—\$398,000
Information Technology—\$100,000
Planning and Development—\$319,000
Secondary Roads—\$4,311,100
Sheriff—\$253,000



CAPITAL IMPROVEMENTS PLAN

Projects 3

Current Year Projects Fiscal Year 2024

Office/Department Information Technology

Project Name HRIS Software
Type of Project New Project or Construction
Potential Funding Source(s) General Fund
Estimated Budget Amount \$100,000

Office/Department Planning and Development

Project Name Temporary Disaster Debris Site - Land Procurement and Site Plan
Type of Project Modification of Existing Project
Potential Funding Source(s) General Fund
Estimated Budget Amount \$285,000

Office/Department Secondary Roads

Project Name Tandem Axle Dump Truck
Type of Project Equipment
Potential Funding Source(s) Secondary Roads Fund
Estimated Budget Amount \$240,000

Project Name Motor Grader Purchase
Type of Project Equipment
Potential Funding Source(s) Secondary Roads Fund
Estimated Budget Amount \$4,071,100

Office/Department Sheriff's Office

Project Name Mobile Computers with Accessories (includes installation)
Type of Project Equipment/Modification of Existing Project
Potential Funding Source(s) General Fund
Estimated Budget Amount \$185,000

FY 2024 Total—\$7,285,300
Auditor—\$50,000
Conservation—\$1,854,200
Facilities Management—\$398,000
Information Technology—\$100,000
Planning and Development—\$319,000
Secondary Roads—\$4,311,100
Sheriff—\$253,000



CAPITAL IMPROVEMENTS PLAN

Current Year Projects Fiscal Year 2024

Office/Department **Sheriff's Office**
-continued

Project Name **Range House Construction—Design and Engineering**

Type of Project **New Project or Construction**

Potential Funding Source **Capital Projects Fund**

Estimated Budget Amount **\$68,000**

Projects 3

FY 2024 Total—\$7,285,300

Auditor—\$50,000

Conservation—\$1,854,200

Facilities Management—\$398,000

Information Technology—\$100,000

Planning and Development—\$319,000

Secondary Roads—\$4,311,100

Sheriff—\$253,000



CAPITAL IMPROVEMENTS PLAN

Year 1 Projects Fiscal Year 2025

Projects 3

Office/Department Auditor's Office

Project Name Election Equipment Purchase
Type of Project Equipment
Potential Funding Source(s) Supplemental Fund
Estimated Budget Amount \$50,000

Office/Department Conservation

Project Name Heart of Iowa Nature Trail Improvements Phase 3A and Phase 3B
Type of Project New Project or Construction
Potential Funding Source(s) General Fund (Energy Transfer Fund), Grants
Estimated Budget Amount \$778,000

Project Name Hanums Mill Lowhead Dam Restoration
Type of Project Modification of Existing Project
Potential Funding Source(s) Grants, Conservation Trust Fund
Estimated Budget Amount \$613,000

Project Name Deppe Conservation Area
Type of Project New Project or Construction
Potential Funding Source(s) General Fund
Estimated Budget Amount \$100,000

Project Name Skunk River Greenbelt Acquisition—South (Phase 1)
Type of Project Modification of Existing Project
Potential Funding Source(s) Conservation Trust Fund
Estimated Budget Amount \$343,000

Project Name Skunk River Greenbelt Acquisition South - Phase 2 (Near Jordan Family Wildlife Area)
Type of Project New Project or Construction
Potential Funding Source(s) Donation
Estimated Budget Amount \$175,000

FY 2025 Total—\$12,532,445

Auditor—\$50,000
 Conservation—\$7,638,000
 Facilities Management—\$1,642,875
 Information Technology—\$500,000
 Planning and Development—\$50,000
 Secondary Roads—\$950,000
 Sheriff—\$1,701,570



CAPITAL IMPROVEMENTS PLAN

Year 1 Projects Fiscal Year 2025

Projects 3

Office/Department Conservation -continued

Project Name	McFarland Park Maintenance Facility
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$390,000
Project Name	Skunk Rivers Flat Addition
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$25,000
Project Name	Heart of Iowa Nature Trail Improvements Phases 4 through 6
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	American Rescue Plan Act (ARPA), Grants
<i>Estimated Budget Amount</i>	\$4,310,000
Project Name	Osheim Purchase
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	Conservation Trust Fund
<i>Estimated Budget Amount</i>	\$137,000 (from FY2019 through FY2026, \$17,125 annually)
Project Name	U.S.A.C.E. Land Acquisition (Phase 2 - Land Survey and Associated Expenses)
<i>Type of Project</i>	New Project or Construction (Continuation)
<i>Potential Funding Source(s)</i>	General Fund (LACTF)
<i>Estimated Budget Amount</i>	\$100,000
Project Name	I.R.V.M. Cold Storage Replacement
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	Capital Projects Fund
<i>Estimated Budget Amount</i>	\$200,000
Project Name	Hickory Grove Park Beach Improvements—Design and Engineering
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$45,000

FY 2025 Total—\$12,532,445
Auditor—\$50,000
Conservation—\$7,638,000
Facilities Management—\$1,642,875
Information Technology—\$500,000
Planning and Development—\$50,000
Secondary Roads—\$950,000
Sheriff—\$1,701,570



CAPITAL IMPROVEMENTS PLAN

Year 1 Projects Fiscal Year 2025

Projects 3

Office/Department Conservation -continued

Project Name Skid Loader Replacement
Type of Project Equipment
Potential Funding Source(s) General Fund
Estimated Budget Amount \$100,000

Project Name Dakins Lake Cabin (Construction, including engineering costs)
Type of Project New Project or Construction
Potential Funding Source(s) Conservation Reserve, Conservation Trust Fund
Estimated Budget Amount \$322,000

Office/Department Facilities Management

Project Name HSC HVAC Equipment Replacement (Year 2)
Type of Project New Project or Construction (continuation)
Potential Funding Source(s) American Rescue Plan Act (ARPA)
Estimated Budget Amount \$100,000

Project Name Justice Center County Attorney Remodel/Fire Alarm Replacement
Type of Project Modification of Existing Project
Potential Funding Source(s) Capital Projects Fund, Fines Recovery
Estimated Budget Amount \$930,000

Project Name Administration Building Generator Capacity Increase
Type of Project Modification of Existing Project
Potential Funding Source(s) American Rescue Plan Act (ARPA)
Estimated Budget Amount \$522,875

FY 2025 Total—\$12,532,445

Auditor—\$50,000
 Conservation—\$7,638,000
 Facilities Management—\$1,642,875
 Information Technology—\$500,000
 Planning and Development—\$50,000
 Secondary Roads—\$950,000
 Sheriff—\$1,701,570



CAPITAL IMPROVEMENTS PLAN

Year 1 Projects Fiscal Year 2025

Projects 3

FY 2025 Total—\$12,532,445

Auditor—\$50,000
 Conservation—\$7,638,000
 Facilities Management—\$1,642,875
 Information Technology—\$500,000
 Planning and Development—\$50,000
 Secondary Roads—\$950,000
 Sheriff—\$1,701,570

Office/Department	Facilities Management
	-continued

Project Name	South 11th Street Storage Renovations
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	Capital Projects Fund
<i>Estimated Budget Amount</i>	\$90,000

Office/Department	Information Technology
-------------------	------------------------

Project Name	New Environmental Health Software
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$125,000

Project Name	Microsoft 365 Implementation (and one year licensing)
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$158,000

Project Name	Milestone Server and Storage Upgrade
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$75,000

Project Name	HSC Server Room Expansion
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$32,000

Project Name	HRIS Software
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$110,000



CAPITAL IMPROVEMENTS PLAN

Year 1 Projects Fiscal Year 2025

Projects 3

Office/Department	Planning and Development
-------------------	--------------------------

Project Name	Temporary Disaster Debris Site—Mobilization Costs
Type of Project	Continuation of Existing Project
Potential Funding Source(s)	LOST
Estimated Budget Amount	\$50,000

Office/Department	Secondary Roads
-------------------	-----------------

Project Name	Semi and Belly Dump Trailer
Type of Project	Equipment
Potential Funding Source(s)	LOST
Estimated Budget Amount	\$250,000

Project Name	Tandem Axle Dump Truck
Type of Project	Equipment
Potential Funding Source(s)	LOST
Estimated Budget Amount	\$290,000

Project Name	Tandem Axle Dump Truck
Type of Project	Equipment
Potential Funding Source(s)	Secondary Roads Fund
Estimated Budget Amount	\$290,000

Project Name	Tractor
Type of Project	Equipment
Potential Funding Source(s)	Secondary Roads Fund
Estimated Budget Amount	\$120,000

FY 2025 Total—\$12,532,445

Auditor—\$50,000
 Conservation—\$7,638,000
 Facilities Management—\$1,642,875
 Information Technology—\$500,000
 Planning and Development—\$50,000
 Secondary Roads—\$950,000
 Sheriff—\$1,701,570



CAPITAL IMPROVEMENTS PLAN

Year 1 Projects Fiscal Year 2025

Projects 3

Office/Department	Sheriff's Office -continued
<i>Project Name</i>	Handguns/Holsters
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$118,260
<i>Project Name</i>	Patrol and Investigations Recording Equipment - replacement of all in-car, body worn, and Interview room recording equipment (including installation) and Tasers
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$651,310
<i>Project Name</i>	Range House Construction (includes network construction and installation)
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	\$932,000
<i>Estimated Budget Amount</i>	Capital Projects Fund

FY 2025 Total—\$12,532,445

- Auditor—\$50,000
- Conservation—\$7,638,000
- Facilities Management—\$1,642,875
- Information Technology—\$500,000
- Planning and Development—\$50,000
- Secondary Roads—\$950,000
- Sheriff—\$1,701,570



CAPITAL IMPROVEMENTS PLAN

Year 2 Projects Fiscal Year 2026

Executive Summary 1
Process 2

Projects 3

Office/Department	Auditor's Office
-------------------	------------------

Project Name	Election Equipment Purchase
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	Supplemental Fund
<i>Estimated Budget Amount</i>	\$50,000

Office/Department	Conservation
-------------------	--------------

Project Name	Prairie Valley Shelter
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$45,000

Project Name	Oxbow Restoration (Osheim Property)
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund, Grant, TBD
<i>Estimated Budget Amount</i>	\$118,000

Project Name	Deppe Conservation Area Development
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	Grants
<i>Estimated Budget Amount</i>	\$500,000

Project Name	South Skunk River Water Trail Anderson Access Improvements
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund, Grants
<i>Estimated Budget Amount</i>	\$100,000

Project Name	Oxbow Restoration (Wicks Wildlife Area)
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	Grants
<i>Estimated Budget Amount</i>	\$98,000

FY 2026 Total—\$3,946,100

Auditor—\$50,000
 Conservation—\$2,403,000
 Facilities Management—\$643,100
 Information Technology—\$0
 Planning and Development—\$0
 Secondary Roads—\$850,000
 Sheriff—\$0



CAPITAL IMPROVEMENTS PLAN

Year 2 Projects Fiscal Year 2026

Projects 3

Office/Department Conservation -continued

Project Name TELC Improvements—Parking Lot, Restroom, Storage Shed

Type of Project Modification of Existing Project

Potential Funding Source(s) Grants, TIF

Estimated Budget Amount \$1,000,000

Project Name Osheim Purchase

Type of Project New Project or Construction

Potential Funding Source(s) Conservation Trust Fund

Estimated Budget Amount \$137,000 (from FY2019 through FY2026, \$17,125 annually)

Project Name Hickory Grove Park Beach Improvements—Construction

Type of Project New Project or Construction

Potential Funding Source(s) General Fund

Estimated Budget Amount \$405,000

Office/Department Facilities Management

Project Name Human Services Center - New Roof

Type of Project Modification of Existing Project

Potential Funding Source(s) General Fund

Estimated Budget Amount \$175,000

Project Name Group Home HVAC Replacement

Type of Project Building Maintenance

Potential Funding Source(s) General Fund

Estimated Budget Amount \$96,000

Project Name Jail Kitchen = Replace Floor Coating

Type of Project Building Maintenance

Potential Funding Source(s) General Fund

Estimated Budget Amount \$66,000

FY 2026 Total—\$3,946,100

Auditor—\$50,000

Conservation—\$2,403,000

Facilities Management—\$643,100

Information Technology—\$0

Planning and Development—\$0

Secondary Roads—\$850,000

Sheriff—\$0



CAPITAL IMPROVEMENTS PLAN

Executive Summary 1
 Process 2
Projects 3

Year 2 Projects Fiscal Year 2026

Office/Department	Facilities Management -continued
Project Name	Justice Center Parking Lot Resurfacing
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$150,000
Project Name	Annex Property Paving
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$56,100
Project Name	HSC HVAC Equipment Replacement (Year 3)
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$100,000
Office/Department	Secondary Roads
Project Name	Main Shop Expansion
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	Capital Projects Fund, Secondary Roads Fund
<i>Estimated Budget Amount</i>	\$850,000

FY 2026 Total—\$3,946,100
Auditor—\$50,000
Conservation—\$2,403,000
Facilities Management—\$643,100
Information Technology—\$0
Planning and Development—\$0
Secondary Roads—\$850,000
Sheriff—\$0



CAPITAL IMPROVEMENTS PLAN

Executive Summary 1
Process 2

Projects 3

Year 3 Projects Fiscal Year 2027

Office/Department	Auditor's Office
-------------------	------------------

Project Name	Election Equipment Purchase
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	Supplemental Fund
<i>Estimated Budget Amount</i>	\$50,000

Office/Department	Conservation
-------------------	--------------

Project Name	Hickory Grove Park - Road Resurfacing (Engineering)
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$54,000

Project Name	Peterson Park/McFarland Park Connector Trail
---------------------	---

<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$350,000

Project Name	Skunk River Greenbelt Trail (between Ames and McFarland Park)
---------------------	--

<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund, Grants
<i>Estimated Budget Amount</i>	\$300,000

Office/Department	Facilities Management
-------------------	-----------------------

Project Name	HSC HVAC Equipment Replacement (Year 4)
<i>Type of Project</i>	Modification of Existing Project
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$156,000

FY 2027 Total—\$1,418,000
Auditor—\$50,000
Conservation—\$704,000
Facilities Management—\$664,000
Information Technology—\$0
Planning and Development—\$0
Secondary Roads—\$0
Sheriff—\$0



CAPITAL IMPROVEMENTS PLAN

Year 3 Projects Fiscal Year 2027

Executive Summary 1
Process 2
Projects 3

Office/Department	Facilities Management -continued
<i>Project Name</i>	West Ames Storage Shed Replacement
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund, Emergency Management Fund
<i>Estimated Budget Amount</i>	\$178,000
<i>Project Name</i>	Administration Building Elevator Replacement
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$330,000

FY 2027 Total—\$1,418,000
Auditor—\$50,000
Conservation—\$704,000
Facilities Management—\$664,000
Information Technology—\$0
Planning and Development—\$0
Secondary Roads—\$0
Sheriff—\$0



CAPITAL IMPROVEMENTS PLAN

Year 4 Projects Fiscal Year 2028

Executive
Summary 1
Process 2

Projects 3

Office/Department	Auditor's Office
Project Name	Election Equipment Purchase
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	Supplemental Fund
<i>Estimated Budget Amount</i>	\$50,000
Office/Department	Conservation
Project Name	Hickory Grove Park - Road Resurfacing (Construction)
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$540,000
Project Name	Hickory Grove Park Trail Improvements
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund, Grants
<i>Estimated Budget Amount</i>	\$700,000

FY 2028 Total—\$1,290,000

- Auditor—\$50,000
- Conservation—\$1,240,000
- Facilities Management—\$0
- Information Technology—\$0
- Planning and Development—\$0
- Secondary Roads—\$0
- Sheriff—\$0



CAPITAL IMPROVEMENTS PLAN

Executive
Summary 1
Process 2

Projects 3

Year 5 Projects Fiscal Year 2029

Office/Department	Auditor's Office
-------------------	------------------

<i>Project Name</i>	Election Equipment Purchase
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	Supplemental Fund
<i>Estimated Budget Amount</i>	\$50,000

Office/Department	Conservation
-------------------	--------------

<i>Project Name</i>	Oriole Ridge Lodge Replacement
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund, Conservation Reserve, Grants
<i>Estimated Budget Amount</i>	\$138,126

<i>Project Name</i>	Hickory Grove Primitive Campground Restroom
<i>Type of Project</i>	New Project or Construction
<i>Potential Funding Source(s)</i>	General Fund, Conservation Reserve
<i>Estimated Budget Amount</i>	\$80,000

FY 2029 Total—\$268,126
Auditor—\$50,000
Conservation—\$218,126
Facilities Management—\$0
Information Technology—\$0
Planning and Development—\$0
Secondary Roads—\$0
Sheriff—\$0



CAPITAL IMPROVEMENTS PLAN

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Terms and Definitions

Story County has defined key terms in order to help guide the development of this CIP.

Capital Assets

Capital assets include land, facilities, parks, playgrounds and outdoor structures, special projects from Secondary Roads, pedestrian and bicycle systems, water and sewer infrastructure, technology systems and equipment, and other items of value from which the County derives benefit for a significant number of years.

Capital Projects

Capital projects result in economic activities that lead to the acquisition, construction, or extension of the useful life of capital assets. They have a total project cost in the range of \$25,000 or more; range from construction of new buildings to renovations, additions, conversions, or demolitions of existing buildings; have a useful life of five years or longer, significantly extend the useful life of an asset, or significantly alter the nature and character of an asset (not to include annual asset maintenance costs, annual warranty costs or other ongoing costs.)

The CIP includes four different types of projects: equipment, new project/construction (and project continuation to following years), modification of existing project, and maintenance.

- ◆ Equipment
The proposed purchases/lease/rental of equipment, including vehicles, software, hardware, and other applications when the costs exceed \$75,000.

Projects such as new building(s), land acquisition, remodels, and related items costing over \$25,000 are included and identified in one the following three categories:

- ◆ New Project/Construction
- ◆ Modification of Existing Project (includes project extension)
- ◆ Building Maintenance



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Process to Develop CIP

It is anticipated that the CIP is reviewed annually and is updated as necessary. Preparation of the CIP is an interactive process that takes approximately four to six months each cycle. The CIP is developed in a manner consistent with approved County financial policies that set guidelines for the CIP and for the funding of maintenance and replacement projects.

Elected Officials and Department Heads were asked to submit proposed projects in December 2023 in line with the initial budget preparations. County staff members reviewed proposed projects and identified those to recommend to the Board of Supervisors to include in the CIP. As budgets were prepared and submitted, additional projects were included as identified through the Board of Supervisors' worksessions in January 2024.

The CIP is not meant to be a static document - it is intended to help the Board of Supervisors in their budgeting discussions and prioritization. As a guiding document, it may be amended as warranted.

CAPITAL IMPROVEMENTS PLAN



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The following is a list of projects that have gone through the CIP process and have been completed:

- Motor Grader Leases
- Phone System Replacement
- Dakin's Lake Expansion
- CLP Admin Building Roof Replacement
- Security Cameras for County Buildings
- Justice Center Well-Field Buy-Out
- Praeri Rail Trail Extension Planning
- Body and In-Car Camera Lease Agreement
- Election Equipment
- Keyless Entry Panels Replacement
- Animal Shelter Purchase
- Hickory Grove Campground Shower Building and Storm Shelter Construction
- Paving of Grant Avenue from 190th to Gilbert City Limits
- Paving of 600th Avenue from US Hwy 30 to Lincoln Highway
- West 190th Bridge Replacement
- 660th Avenue Bridge Replacement
- Dakins Lake—Vault Toilet
- Core Switch Replacements
- Jordan Acres Land Acquisition
- Tandem Truck Purchase
- U.S.A.C.E Land Acquisition
- Phase 1 - Tedesco Environmental Learning Corridor—Design and Mobilization
- Human Services Center Generator
- Sensitive Areas Inventory Update (Phase 1)
- Secondary Roads Building Improvements—Roland and Kelley Sheds
- Animal Shelter Improvements—Phase 1 (Architectural/Engineering Design)
- Purchase and Installation of Emergency Communications Center Furniture
- Carroll Prairie Acquisition
- Net App Replacement
- McFarland Park - Lake Restoration (Design)



CAPITAL IMPROVEMENTS PLAN

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Completed Projects

- Continued

- County Wide Space Needs Study
- Group Home Flooring Replacement (Duluth Site)
- Justice Center HVAC Replacement - Phase 2/Phase 3 Engineering
- Animal Shelter Paving
- Loader Purchase
- Animal Shelter Improvements—Phase 2 (Construction to Architectural Specifications)
- Praeri Rail Trail Extension Construction
- Hickory Grove Watershed Improvement Project (Managed by IDNR) and Trail Extension
- Heart of Iowa Nature Trail Paving Phase 1 (Construction)
- Sensitive Areas Inventory Update (Phase 2)
- Phase 2 —Tedesco Environmental Learning Corridor Construction
- Hickory Grove Beach House
- McFarland Park – Sidewalk Improvements
- Justice Center Roof Replacement Project
- e-Pollbooks
- IRVM Spray Truck
- IRVM Building Addition
- Justice Center HVAC Replacement—Phase 1
- IT Server Room Heat Pump Replacements
- Tractor with Mower
- Dump Truck Purchases (3 units)
- Animal Shelter Livestock Building
- Phase 3 —Tedesco Environmental Learning Corridor Construction
- Renewable Energy Cabin Study
- NetApp Storage Device
- U.S.A.C.E. Land Acquisition (Phase 1—Cultural Resource Assessment)
- Heart of Iowa Nature Trail Paving (in Slater)
- Dog Kennel Room Upgrade
- Heart of Iowa Nature Trail Paving Phase 2 (Construction)
- Hickory Grove Park - Road Resurfacing
- West Peterson Park Vault Toilet
- Skunk Rivers Flat Addition
- Justice Center HVAC Replacement - Phase 1
- Karpel Software
- Excavator Purchase

CAPITAL IMPROVEMENTS PLAN



Completed Projects

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- Skunk River Water Trail Access Improvement (Soper's Mill)
- Skunk Rivers Flat Addition
- Dakins Lake Playground Upgrade
- Dakins Lake Primitive Campground Improvements
- Peterson Park Beach Area Improvements
- Group Home Floor Replacement (Calhoun Site)
- McFarland Park—Lake Restoration (Construction)
- Skunk Rivers Flat Addition
- Conservation Center Expansion Planning
- Soper's Mill Access Improvements
- Hickory Grove Park Planning
- Hickory Grove Sewer (Design)
- Recoating Jail Shower Areas, Walls and Floors
- South 11th Street Storage Purchase
- Roof Replacement—Calhoun Group Home
- Roof Replacement—Hazel Group Home
- Roof Replacement—Duluth Group Home
- Replace VoIP Phones in all County Buildings
- Nexus Switch Replacement
- Temporary Disaster Debris Site—Land Procurement and Site Plan
- Range Grounds Improvements

CAPITAL IMPROVEMENTS PLAN



Latifah Faisal



Linda Murken



Lisa Heddens

Engaging our diverse communities to responsibly provide quality opportunities and services that matter

Accountability | Collaboration | Environment | Equity | Inclusivity | Innovation | Wise Use of Resources



Planning and Development Department
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7245
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Direction
~~APPROVED~~ ~~DENIED~~

Board Member Initials: LKH
Meeting Date: 4-23-24
Follow-up action: develop and release a RFP

April 18, 2024

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Leanne Lawrie Harter, Planning and Development Director
Joby Brogden, Facilities Management Director
RE: Request to Develop and Release and Request for Proposal
DATE: April 18, 2024

While Story County is participating in the Central Iowa Priority Climate Action Plan led by Polk County, the plan and strategies that will emerge from the process will be applicable overall to Story County. At the last Go Green Team meeting, discussion centered around the need for Story County to embark on a separate effort to outline a plan and strategies specific to our governmental operations, building on the GHG analysis completed in 2022.

As such, as Co-Chairs of the Go Green Team, we are bringing a request forward to request that the Board direct staff to develop and release a Request for Proposals (RFP) for a contractual relationship to guide the development of a Climate Action Plan specifically addressing Story County governmental operations. This contractual relationship would work with the Go Green Team and the Board of Supervisors to develop a plan that incorporates goals, strategy identification and prioritization process that includes:

- Identify Story County's (governmental operations only) carbon reduction goal.
- Identify practical, realistic, cost-effective strategies to accomplish the carbon reduction goal.
 - May 2024 – Draft RFP
 - June 2024 – BOS Consideration of RFP
 - July 2024 – Release RFP
 - August 2024 – Review Proposals
 - Contracts approved September – October 2024 with specific scope of work and associated timeframes to be determined as part of that stage.

While funding was identified in the amount of \$75,000 through ARPA, during this last session of budget work sessions, staff recommended it could be removed because of the involvement with the project led by Polk County. Funding would need to be again identified for this effort staff is requesting with this memo.

Please let us know if you have any questions.