

The Board of Supervisors met on 4/22/25 at 10:00 a.m. in the Story County Administration Building. Lisa Heddens, Linda Murken, and Latifah Faisal, with Heddens presiding. (all audio of meetings available at [storycountyiowa.gov](http://storycountyiowa.gov); any resolution is effective upon signature and can be inspected M-F, 8-4:30, at 900 6<sup>th</sup> Street, Nevada, Iowa)

**ADOPTION OF AGENDA:** Murken moved, Faisal seconded adopting the agenda as listed. Motion carried unanimously (MCU) on a roll call vote.

**MARY GREELEY MEDICAL CENTER (MGMC) HOME HEALTH SERVICES ANNUAL REPORT:** Eric Adelmund, Director, reported on programs, services, public health, successes and opportunities, and staffing.

**BERTHA BARTLETT LIBRARY – CITY OF STORY CITY AMERICAN RESCUE PLAN ACT (ARPA) ANNUAL REPORT:** Tara Turner, Director of the Library, reported (via Zoom) on brick work completion, the building addition for meeting rooms, and the remodel of the existing building. Project completion is anticipated at the end of June.

**CITY OF STORY CITY AMERICAN RESCUE PLAN ACT (ARPA) ANNUAL REPORT:** Mark Jackson, City Administrator, reported (via Zoom) the funding awarded to the city is for water mains and sanitary sewer work. Work is substantially completed with approximately \$24,000.00 remaining. The remainder of the work is estimated to be completed sometime this summer.

**MINUTES:** 4/15/25 Minutes – Faisal moved, Murken seconded approving 4/15/25 Minutes as presented. Roll call vote. (MCU)

**PERSONNEL ACTIONS:** 1) pay adjustment, effective 5/4/25, in a) Animal Control for Alexis Stine @ \$20.39/hr; b) Engineer's Office for Tyler Sparks @ \$5,078.78/bw; c) Facilities Management for Terri Holmes @ \$35.10/hr; d) Treasurer's Office for Amber Albright @ \$22.50/hr; Staci Muschick @ \$20.90/hr; e) Sheriff's Office for Gary Backous @ \$4,696.78/bw; Timothy Schroeder @ \$3,301.60/bw; Cynthia Schwickerath @ \$25.05/hr; Michael Wittrock @ \$2,664.80/bw; effective 5/18/25, in a) Sheriff's Office for Paige Barnett @ \$2,627.20/bw; Russell Bauer @ \$2,815.20/bw; Travis Harrison @ \$2,816.00/bw; Alexander Powell @ \$2,549.60/bw; Jamie Schmitz @ \$3,309.60/bw; 2) promotion, effective 5/4/25, in a) Planning and Development for Leslie Day @ \$2,421.27/bw. Murken moved, Faisal seconded approving the Personnel Actions as presented. Roll call vote. (MCU)

**CLAIMS:** 4/24/25 Claims of \$961,864.82 (run date 4/18/25, 35 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from CIDTF (\$429.16), Emergency Management (\$3,352.83), E911 (\$23.62), County Assessor (\$458.46), City Assessor (\$91,581.03), Central Iowa Community Services (\$546,152.54). Faisal moved, Murken seconded approving claims as presented. Roll call vote. (MCU)

Murken moved, Faisal seconded approving the Consent Agenda as listed.

1. General Pacific, Inc. GPD Responder Cast application for drone live-streaming, 12-Month Renewal, effective 5/2/25-5/1/26, for \$998.00
2. American Rescue Plan Act (ARPA) Compliance Report, First Quarter FY25
3. Renewal of Special Class C Retail Alcohol License for The 1850 Homestead, LLC, 57304 Highway 210, Cambridge, Iowa, effective 6/20/25-6/19/26, including outdoor services
4. Adopt-a-Road Application Renewal, effective 1/1/25-12/31/25, for the Timber Road Group on Timber Road from 265<sup>th</sup> Street to County Road E57 (280<sup>th</sup> Street)
5. Test Licensing Agreement between ErgoMetrics and Story County for job applicant testing, effective 4/18/25-5/2/25, not to exceed \$900.00
6. Open Enrollment Dates for Story County
7. Contract with Iowa Health and Human Services, Contract #PHTHOIP26085, for Immunization Services Allocation for FY26, effective 7/1/25-6/30/26, for \$18,895.00
8. Contract Amendment with Iowa Health and Human Services, Contract #PUHE-ENH-25-085 Amendment 1, Private Well Grants Contract, effective immediately, for an increase of \$18,000.00
9. Resolution #25-85, Establishing a Temporary County Redistricting Commission (TRC) with a membership of three and appointing members
10. Additional Maintenance Contract between Story County and Marco for Print Services for Emergency Management, effective 4/7/25, for \$1,897.27
11. Road Closure: #25-17
12. Utility Permit: #25-8204

Roll call vote. (MCU)

**LEASE OPTIONS FOR COLLABORATIVE INDIVIDUAL AND COMMUNITY SUPPORTS (CICS), FORMERLY KNOWN AS CENTRAL IOWA COMMUNITY SERVICES, FOR OFFICE SPACE AT THE HUMAN SERVICES**

**CENTER (HSC):** Joby Brogden, Facilities Management Director, reported on background information and lease options. He stated one office, not two, is required so the monthly rate will be \$115.00 instead of \$175.00. He recommended an annual lease with a 60-day termination notice. Faisal moved, Murken seconded approving lease for CICS for office space at HSC, for \$115.00 per month (Option 2). Roll call vote. (MCU)

**LOCAL OPTION SALES TAX (LOST) FUNDS REQUEST FOR IOWA CREATIVE PLACES EXCHANGE**

**REGISTRATION FOR STORY COUNTY ECONOMIC DEVELOPMENT GROUP (SCEDG):** Crystal Davis, County Outreach and Special Projects Manager, requested funding to allow six (6) people to register for the annual Iowa Creative Places Exchange. Participants will be three (3) Executive Committee members and three (3) County staff members. Discussion took place. Murken moved, Faisal approving utilizing \$270.00 from LOST funds to pay for four to six registration fees for the conference. Roll call vote. (MCU)

**ANIMAL CONTROL QUARTERLY REPORT:** Director Anna Henderson reported on intakes, adoptions, outreach, donations, events, staff training, and animal control incidents.

**PLANNING AND DEVELOPMENT QUARTERLY REPORT:** Director Leanne Harter reported on zoning permits over the last 10 years, types of permits, overall permit valuations, average dwelling values, development review cases, inspections, flood plain management, enforcement, staffing, and other activities.

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:** All Board members reported on multiple items.

**CLOSED SESSION PURSUANT TO CODE OF IOWA §21.5(1)(c):** Murken moved, Faisal seconded to go into closed session pursuant to *Code of Iowa* §21.5(1)(c) at 10:53 a.m. Roll call vote. (MCU) Heddens reconvened the Board in open session at 11:06 a.m.

Murken moved, Faisal seconded to adjourn at 11:06 a.m. Roll call vote. (MCU)

Story County Board of Supervisors  
Tentative Agenda  
Administration Building, 900 6th St., Nevada, IA  
4/22/25

1. SPECIAL NOTE TO THE PUBLIC: (3) - This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone :

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [HTTPS://US02WEB.ZOOM.US/J/84068041164?](https://us02web.zoom.us/j/84068041164?pwd=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1)  
[PWD=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1](https://us02web.zoom.us/j/84068041164?pwd=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1)

Passcode: 751099

Or One tap mobile:

+13017158592,,84068041164# US (Washington DC)

+13052241968,,84068041164# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or  
+1 646 931 3860 or +1 929 205 6099 or +1 360 209 5623 or +1 386 347 5053 or +1 507  
473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833 or +1 689 278 1000  
or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 840 6804 1164

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:
5. PUBLIC COMMENT #1:  
This comment period is for the public to address topics on today's agenda
6. AGENCY REPORTS:
  - I. MGMC Home Health Services Annual Report - Eric Adelmund

Department Submitting Auditor

Documents:

MGMC QTR.PDF  
SCPH BOH REPORT JAN AND FEB25.PDF  
MG HH HOSPICE STORY CO PBLC HLTH 2024.PDF

II. Bertha Bartlett Library - City Of Story City American Rescue Plan Act (ARPA) Annual Report - Tara Turner, Director

Department Submitting Board of Supervisors

III. City Of Story City American Rescue Plan Act (ARPA) Annual Report - Mark Jackson, City Administrator

Department Submitting Board of Supervisors

7. CONSIDERATION OF MINUTES:

I. 4/15/25 Minutes

Department Submitting Auditor

8. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) pay adjustment, effective 5/4/25, in a) Animal Control for Alexis Stine @ \$20.39/hr; b) Engineer's Office for Tyler Sparks @ \$5,078.78/bw; c) Facilities Management for Terri Holmes @ \$35.10/hr; d) Treasurer's Office for Amber Albright @ \$22.50/hr; Staci Muschick @ \$20.90/hr; e) Sheriff's Office for Gary Backous @ \$4,696.78/bw; Timothy Schroeder @ \$3,301.60/bw; Cynthia Schwickerath @ \$25.05/hr; Michael Wittrock @ \$2,664.80/bw; effective 5/18/25, in a) Sheriff's Office for Paige Barnett @ \$2,627.20/bw; Russell Bauer @ \$2,815.20/bw; Travis Harrison @ \$2,816.00/bw; Alexander Powell @ \$2,549.60/bw; Jamie Schmitz @ \$3,309.60/bw; 2) promotion, effective 5/4/25, in a) Planning & Development for Leslie Day @ \$2,421.27/bw.

Department Submitting HR

9. CONSIDERATION OF CLAIMS:

I. 4/24/25 Claims

Department Submitting Auditor

Documents:

CLAIMS 042425.PDF

10. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of General Pacific GPD Respondercast 12 Month Renewal Effective 5/2/2025 - 5/1/2026 For \$998.00

Department Submitting Sheriff

Documents:

28562.PDF

II. Consideration Of ARPA Compliance Report Quarter 1 2025

Department Submitting Auditor

Documents:

COMPLIANCE REPORT.PDF

III. Consideration Of Renewal Of Special Class C Retail Alcohol License For The 1850 Homestead, LLC, 57304 Highway 210, Cambridge, IA, Effective 6/20/25-6/19/26 Including Outdoor Services

Department Submitting Auditor

Documents:

THE 1850 HOMESTEAD.PDF

IV. Consideration Of Adopt-A-Road Application Renewal Effective 1/1/2025-12/31/2025: Timber Road Group On Timber Road From 265th Street To County Road E57 (280th St)

Department Submitting Engineer

Documents:

AAR TIMBER ROAD.PDF

V. Consideration Of Test Licensing Agreement Between ErgoMetrics And Story County Effective 4/18/25-5/2/25, For \$900.00

Department Submitting Sheriff

Documents:

ERGOMETRICS.PDF

VI. Consideration Of Open Enrollment Dates For Story County

Department Submitting Human Resources

Documents:

MEMO OPEN ENROLLMENT 2025.PDF

VII. Consideration Of Immunization Services Allocation For FY26 Contract # PHTHOIP26085, Effective 7/1/25-6/30/26, For \$18,895.00

Department Submitting Environmental Health

Documents:

IMMUNIZATION SERV.PDF

- VIII. Consideration Of Private Well Grants Contract # PUHE-ENH-25-085 Amendment 1, Effective Immediately, For An Increase Of \$18,000.00

Department Submitting Environmental Health

Documents:

PRIVATE WELLS.PDF

- IX. Consideration Of Resolution #25-85, Establishing A Temporary County Redistricting Commission (TRC) With A Membership Of Three And Appointing Members

Department Submitting Auditor

Documents:

TRC RESOLUTION.PDF

- X. Consideration Of Additional Maintenance Contract Between Story County And Marco For Print Services For Emergency Management Effective 4/7/2025 For \$1,897.27

Department Submitting Information Technology

Documents:

MARCO MAINTENANCE CONTRACT.PDF

- XI. Consideration Of Road Closure: #25-17

Department Submitting Engineer

Documents:

RC 25 17.PDF

- XII. Consideration Of Utility Permit: #25-8204

Department Submitting Engineer

Documents:

UT 25 8204.PDF

11. PUBLIC HEARING ITEMS:

12. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Lease Options For Central Iowa Community Services

For Office Space At The Human Services Center - Joby Brogden

Department Submitting Facilities Management

Documents:

HUMAN SERVICES CICS 2025.PDF  
CICS HSC LEASE OPTIONS MEMO.PDF

- II. Discussion And Consideration Of LOST Funds Request For Iowa Creative Places Exchange Registration For Story County Economic Development Group (SCEDG)- Crystal Davis

Department Submitting Board of Supervisors

Documents:

SCEDG FUNDS REQUEST MEMO 4 22 2025.PDF

13. DEPARTMENTAL REPORTS:

- I. Animal Control Quarterly Report - Anna Henderson

Department Submitting Auditor

Documents:

ACO QTR.PDF

- II. Planning & Development Quarterly Report - Leanne Harter

Department Submitting Auditor

Documents:

PD QTR.PDF

14. OTHER REPORTS:

15. UPCOMING AGENDA ITEMS:

16. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

17. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

18. Closed Session Pursuant To Iowa Code Section 21.5(1)(C) - Crystal Rink, Assistant Story County Attorney

To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or

disadvantage the position of the governmental body in that litigation.

Department Submitting Attorney

19. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors  
Agenda  
4/22/25

NAME

Anna Henderson  
Joby Brogden  
Eric Adelmund  
Crystal Davis  
Sandra J  
Crystal Rink  
Paula Webb

AGENCY

Animal Control  
SLRM  
mgmc  
PDS  
BOS  
SCAO  
CICS



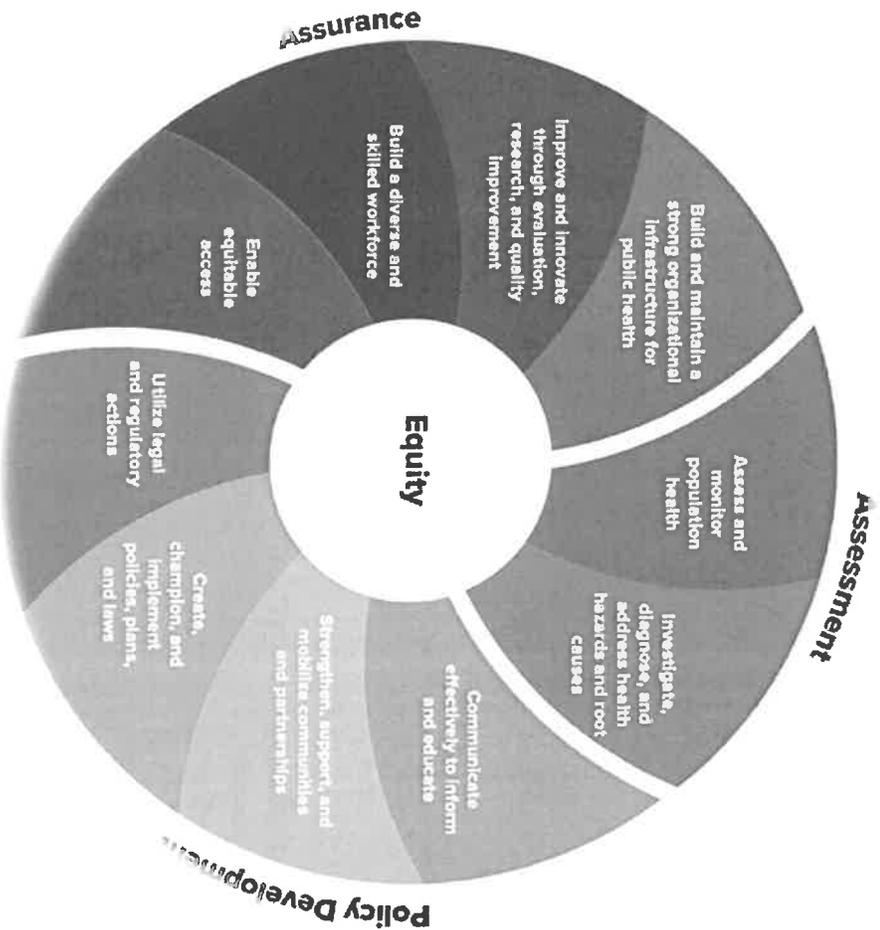
**Mary Greeley**

MEDICAL CENTER

Story County Public Health

**Board of Supervisors Presentation  
FY23/24**

<u>Service Provided</u>	<u># of Story County Clients Served</u>	<u>Funder Source</u>
Skilled Services	166	ASSET
Homemaker	186	ASSET
In-Home Hospice (Bereavement)	110	ASSET
Health Promotion/Transitional Care	135	ASSET
Senior Health Clinics	941	ASSET / Aging Resources
Immunization Clinic in Ames	330	IDHHS / ASSET
Disease Investigation/Surveillance/Follow-Up	45	IDHHS
Covid Vaccines	70	IDHHS / PHEP Response Grant



January – February 2025

# Story County Board of Health Report

Prepared by Story County Public Health

Funding Source	Grant \$ Funded	Grant \$ Spent	Grant \$ % Spent/Remains
Population Health	\$216,537	\$169,343.42	78%/\$47,193.58

## The 10 Essential Services – Putting Framework into Practice

Essential Service	Our Contribution	Numbers
<p>1. Assess and monitor population health status, factors that influence health, and community needs and assets.</p>	<ul style="list-style-type: none"> <li>• Latent TB med management</li> <li>• Active TB med observed therapy</li> <li>• Influenza, Covid Vaccinations</li> <li>• Monitor Epi Update, Respiratory Report</li> <li>• PRC (Professional Research Consultants) working towards having CHA (Community Health Assessment) completed in February 2025.</li> </ul>	<ul style="list-style-type: none"> <li>• Influenza vaccinations – Vaccines for Adults (VFA) program began. We administered 133 VFC and VFA vaccines (excluding COVID).</li> <li>• We continue to administer COVID vaccines to individuals eligible for VFC and VFA. We have Moderna and Pfizer available. We administered 11 COVID vaccines.</li> <li>• Latent TB cases: 19 cases.</li> <li>• Completed 12 TB tests.</li> <li>• We completed 6 private pay vaccinations.</li> <li>• We continue to share the Epi Update and Respiratory Report with providers and the public as applicable and appropriate.</li> <li>• STOP THE BLEED kits are in all schools. We have coordinated with Story County Emergency Management, Story County Sheriff's Office, MGMC MICS, and Ames Fire to train school staff how to use the kits.</li> <li>• The AEDS we purchased with PHEP money were placed in libraries in the communities of Zearing, Colo, and Collins.</li> </ul>

<p>2. Investigate, diagnose, and address health problems and hazards and their root causes.</p>	<ul style="list-style-type: none"> <li>• CADE (Center for Acute Disease Epidemiology) investigations completed. Education is provided during these investigations to prevent spread.</li> </ul>	<ul style="list-style-type: none"> <li>• CADE case investigations completed: Cryptosporidium (2); Giardia (1); Legionellosis (1); Pertussis (2); Tularemia.</li> <li>• Investigated by HHS (Health and Human Services): Cholera (1 pending investigation) Salmonella (4); Campylobacter (3).</li> </ul>
<p>3. Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it.</p>	<ul style="list-style-type: none"> <li>• Keys to Dementia Prevention courses continue.</li> <li>• Resources in office given to individuals as needed on a variety of topics. (English as a second language classes, food pantries and resources, VFC (Vaccine for Children) program, Primary Health Care reduced fee care, free tax preparation, Spanish language classes, crisis line and suicide prevention resources, Aging Resources, 211/988/911 information, WIC, Prescription Savings Cards, and various other resources.</li> <li>• CIHCC Communication monthly meeting</li> </ul>	<ul style="list-style-type: none"> <li>• Dementia Prevention courses continued in Ames. The course offers one-to-one sessions with a pharmacist, dietitian, health coach, and personal trainer. Thanks to generous support from MGMC and Ames Fitness Center the cost is only \$20. Participants of the class consistently show improved health habits.</li> <li>• A needs survey is provided for each client in our office and resources are then provided as they indicate.</li> <li>• CIHCC Communication meetings inform us of best practice for public education including social media. Ideas are generated and strategies discussed to prevent misinformation. These meetings also ensure consistent messaging across counties.</li> </ul>

	<ul style="list-style-type: none"> <li>• Facebook is being used for promotion of specialty months and health alerts.</li> </ul>	<ul style="list-style-type: none"> <li>• We have 217 Facebook followers. Instagram account is active as well, with a small following of over 20 followers. We post a variety of educational information to address hazards affecting the county. We also post to increase health awareness and health promotion.</li> </ul>
<p>4. Strengthen, support, and mobilize communities and partnerships to improve health.</p>	<ul style="list-style-type: none"> <li>• NAACP Health Committee – SCPH has a member on the committee.</li> <li>• Boost Together for Children – SCPH has a Board member.</li> <li>• Story County Immigrant and Refugee Collaboration, Story County Transportation Coalition, and Story County Hunger Collaboration – we have a member on each collaboration.</li> <li>• Collaborating with MGMC Music Therapy.</li> <li>• Continue to support school nurses with immunization questions and translations as needed. We assist in putting records into IRIS (Immunization Registry Information System) and</li> </ul>	<ul style="list-style-type: none"> <li>• Provide senior health promotion (foot care and BP screenings) each month at 7 sites in Ames, 1 in Cambridge, 1 in Colo, 1 in Collins, 1 in Nevada, and 1 in Story City. This is done in part with funding from Area Agency on Aging and United Way. Promoted mental health by including a Music Therapist at senior health clinics.</li> <li>• NAACP Health Committee has decided to focus on mental health as their committee initiative. We are hosting a mental health event on April 26 at Friendship Baptist Church.</li> <li>• Boost (TF)</li> <li>• The Transportation Collaboration (SZ)</li> <li>• Heartcorp members Jamie - and new member Anna - continue relationships with community libraries. They continue BP cuff checkouts, Healthy for Life programming, and office hours.</li> <li>• Hunger Collaboration(TF)</li> </ul>

	<p>notifying nurses as needed of vaccines required.</p> <ul style="list-style-type: none"> <li>• SCPH continues as a site for the Raising Readers program.</li> <li>• Continue collaboration with American Heart Association as a host site for HeartCorp.</li> <li>• Bingocize began another session.</li> </ul>	<ul style="list-style-type: none"> <li>• Talk it up, Lock it Up promotion (thanks to Polk County Health Department) and free gun locks (from the Veteran's Administration). We have them in the office and give them at no charge.</li> <li>• Bingocize is being held at 60 Forward. This session we have 12 participants that meet twice weekly for exercise and falls prevention (current) of nutrition (past session) education.</li> </ul>
<p>5. Create, champion, and implement policies, plans, and laws that impact health.</p>	<ul style="list-style-type: none"> <li>• All nurses are members of IPHA (Iowa Public Health Association).</li> <li>• Attended and participated in public health coalition meetings. Attended and participated in webinars and meetings to learn of potential changes to Iowa Public Health.</li> </ul>	<ul style="list-style-type: none"> <li>• IPHA updates us on legislative bills that impact public health. April 1 and 2 we will attend the IPHA conference.</li> </ul>
<p>6. Utilize legal and regulatory actions designed to improve and protect the public's health.</p>	<ul style="list-style-type: none"> <li>• Educating CADE cases about isolation/exclusion. Completing accurate and thorough case investigations.</li> </ul>	<ul style="list-style-type: none"> <li>• Collected sputum samples on potential active TB cases.</li> <li>• Currently (March 28), we have a client in exclusion requirements for Shigella.</li> </ul>
<p>7. Ensure an effective system that enables equitable access to the individual services and care needed to be healthy.</p>	<ul style="list-style-type: none"> <li>• Vaccine for Children (VFC) Program</li> <li>• SCPH nurses continue as members of Story County Hunger Collaboration, Story County Immigrant and</li> </ul>	<ul style="list-style-type: none"> <li>• VFC immunizations: vaccines given to children who qualify for the VFC program.</li> <li>• Language Line on iPad continues to make translation easier and more personal. The video translation line</li> </ul>

	<p>Refugee Collaboration, and Story County Transportation Coalition.</p> <ul style="list-style-type: none"> <li>• Ensuring medical translation is available for non-English speaking clients. Providing literature in various languages.</li> <li>• HeartCorp members hosted by MGMC SCPH continue to extend our reach in the county.</li> <li>• Using survey to identify needs of clients and responding appropriately by providing requested information.</li> </ul>	<p>ensures accurate medical translation is occurring as we have seen an increase in non-English speaking clients. We also can access the traditional telephone language line.</p> <ul style="list-style-type: none"> <li>• We continue our health promotion and disease prevention initiative in the office by having free condoms, dental dams, and female receptive condoms from My IA Condoms. The Bridge Home, Ames Public Library, and Story County Public Library offer condoms.</li> <li>• We aim to offer literature in many languages to ensure equitable information.</li> </ul>
<p>8. Build and support a diverse and skilled public health workforce.</p>	<ul style="list-style-type: none"> <li>• Intern from Iowa State University is completing her Master's in Public Health and will attend medical school this fall.</li> <li>• SCPH nurse is a member of MGMC Diversity, Equity, Inclusion work group.</li> <li>• SCPH nurse is a member of Story County DEI coalition.</li> <li>• SCPH nurse is a member of the MGMC Nursing Workforce Council.</li> </ul>	<ul style="list-style-type: none"> <li>• 1 ISU intern each semester.</li> <li>• We continue to have 5 PRN nurses working at SCPH. They bring various experiences and expertise with them.</li> <li>• Collaborating with ISU students in several ways: intern, Walk with Ease, ISU Vet Med students.</li> </ul>

	<ul style="list-style-type: none"> <li>Heart Corps Member continues to be hosted by SCPH.</li> </ul>	
<p>9. Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement.</p>	<ul style="list-style-type: none"> <li>Mentoring PRN staff and ensuring they are competent. Continuous ongoing education to stay up to date with HAN (Health Alert Network) alerts, changing ACIP (Advisory Committee on Immunization Practices) recommendations and VFC regulations.</li> <li>Continuing educational opportunities to ensure we are providing evidence-based, best practice public health practices.</li> </ul>	<ul style="list-style-type: none"> <li>1 full time SCPH nurse, 2 part time SCPH nurses. Five PRN nurses that assist with senior clinics and VFC clinics.</li> <li>We are improving our inventory system to make the process more time effective and improve accuracy. We are implementing Kanban.</li> <li>We are waiting for a “reporting” telephone line to meet state HHS requirements. Then we will be able to give Narcan to interested individuals.</li> </ul>
<p>10. Build and maintain a strong organization infrastructure for public health.</p>	<ul style="list-style-type: none"> <li>Collaborating with BOH and updating them on SCPH events and funding.</li> <li>Emergency preparedness (this is separate funding – not supported by BOH grants).</li> <li>Continuous learning – enrolling in classes and webinars to increase and maintain competence.</li> </ul>	<ul style="list-style-type: none"> <li>Dr. Kruse and Ken Sharp held a webinar regarding Iowa’s public health system re-alignment. There still remain many unknowns about what this will look like for us.</li> <li>Emergency Coalition of 14 counties meets monthly. Through this coalition we receive funding for electronic emergency planning manual (All Clear is the company we are using). PODS, EMResource.</li> </ul>

	<ul style="list-style-type: none"> <li>• Presentation done at Iowa State University Kinesiology class to educate on what public health is.</li> </ul>	<ul style="list-style-type: none"> <li>• IHHS – HAN system. We ensure our EMResource is up to date each quarter. We ensure those that receive HAN alerts are responding accordingly.</li> </ul>
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Current activities:

State Hygienic Laboratory is conducting viral testing twice weekly on samples from Ames Wastewater Treatment Plant. We are graphing the data and learning how to evaluate trends. The information will be shared with medical providers for trends, etc... most likely next fall/winter influenza season.

Our Community Health Assessment (CHA) data has been completed, the CHIP (Community Health Improvement Plan) will be written. Iowa HHS is providing training and assistance to complete a relevant plan.

Emergency Management – The CHCC (emergency coalition) instructed all counties how to utilize “This is a T.E.S.T - A Tabletop Exercise Simulation Tool”. We then used this with the CHCC lead and included individuals from our emergency plans, including the MGMC Emergency Preparedness Manager.

Our MSN nurse has a practicum nursing student who is obtaining her Master’s in Nursing with a focus in public health. She will be spending a total of 360 hours with SCPH. From June – August she will be active in her project: Eat Well, Stress Less, Move More – Making Heart Health Easy and Accessible. She will complete this at Farmer’s Markets and other community events. While the student is completing her project, MSN nurse will also be there to promote harm reduction at these events. “Make it OK”, sun safety with free sunscreen, “Talk it Up, Lock it Up” with free gun locks.

Homeless Action Plan will meet again on April 7. Dr. Flowers with Analytic Insight will be presenting the preliminary homelessness action plan report. The City Council, Story County Board of Supervisors, United Way Board Members, and local service providers are all invited to view the presentation. There will be a feedback form available to participants to provide comments, input, or suggestions on the plan. Any feedback received will be shared with Analytic Insight as they work through the rest of April to finalize the report.

HeartCorps continue to offer office hours and BP checkouts at libraries. Our newest member is investigating providing services in schools/childcare. Another initiative she is looking at is offering a food bag program for our VFA and VFC families.

Sun and Water Safety using Progressive Agriculture curriculum will begin with 3<sup>rd</sup> graders this month. Colo-Nesco and Collins Maxwell school districts. These programs promote these positive behaviors with fun activities and programming.



MARY GREELEY  
HOME HEALTH,  
HOSPICE AND

Mary Greeley

MEDICAL CENTER

Home Health  
Public Health  
Hospice

STORY COUNTY  
PUBLIC HEALTH

April 22, 2025

Presented By Eric Adelmund, MSN, BSN, RN

Director

# Mary Greeley Home Health, Hospice, & Story County Public Health

---

- Service Area – 6 County Area
- Mission:
  - To Advance Health through Specialized Care and Personal Touch.
- Vision:
  - To Be The Best.



**Mary Greeley**  
MEDICAL CENTER  
Home Health  
Public Health  
Hospice

# Home Health Services

---

- Skilled Nursing Care in the Home
- Therapy Services in the Home
- Homemaker Services
  - Environmental
  - Personal Care
- Transitional/Surgical Care Program



**Mary Greeley**  
MEDICAL CENTER  
Home Health  
Public Health  
Hospice

# Hospice Services

---

- Skilled Nursing Hospice Care in the Home
- Israel Family Hospice House
- Bereavement Program
  - Caregiver/Family
  - Support Groups
  - Community Programs



**Mary Greeley**  
MEDICAL CENTER  
Home Health  
Public Health  
Hospice

# Story County Public Health Services

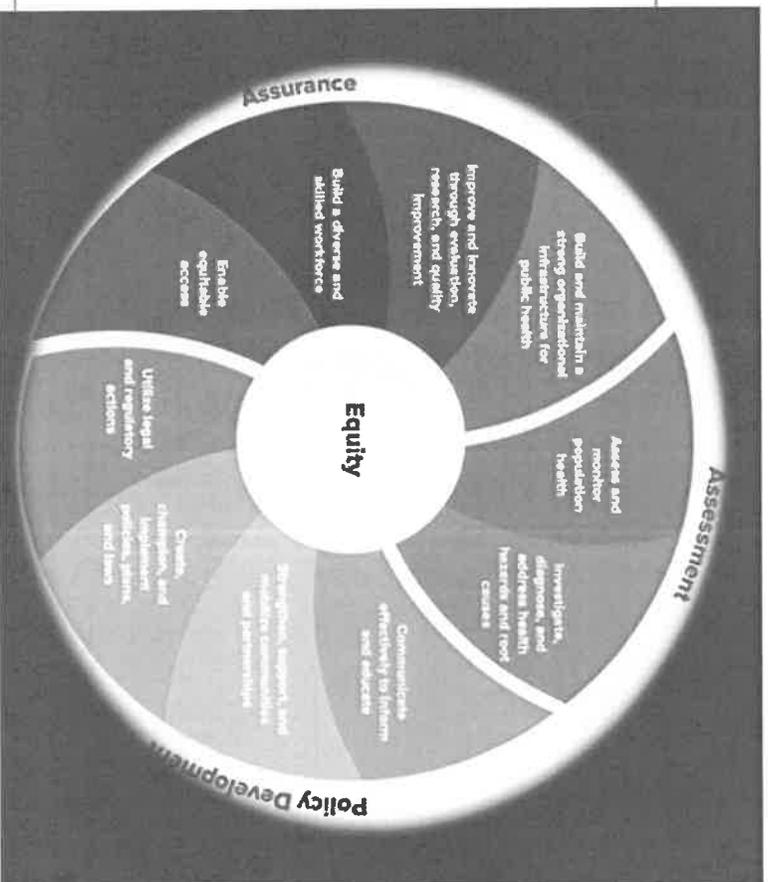
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- Clinics
  - Senior Health Clinics
  - Immunization Clinics
- Disease Investigation/Surveillance
- Community Education
- Emergency Management



**Mary Greeley**  
MEDICAL CENTER  
Home Health  
Public Health  
Hospice

# 10 ESSENTIAL SERVICES OF PUBLIC HEALTH



# Successes / Opportunities / Challenges

- Successfully moved Public Health to a Population Based Model.

---

- Strong Community Relationships and Board of Health support
- Revision of our Home Health/Hospice service area
- Staffing
- Public Health - Iowa HHS System Alignment



**Mary Greeley**  
MEDICAL CENTER  
Home Health  
Public Health  
Hospice

We are proud of our services and look forward to  
serving Story County in the upcoming year.

# QUESTIONS?



**Mary Greeley**  
MEDICAL CENTER  
Home Health  
Public Health  
Hospice



## Story County Animal Control and Shelter

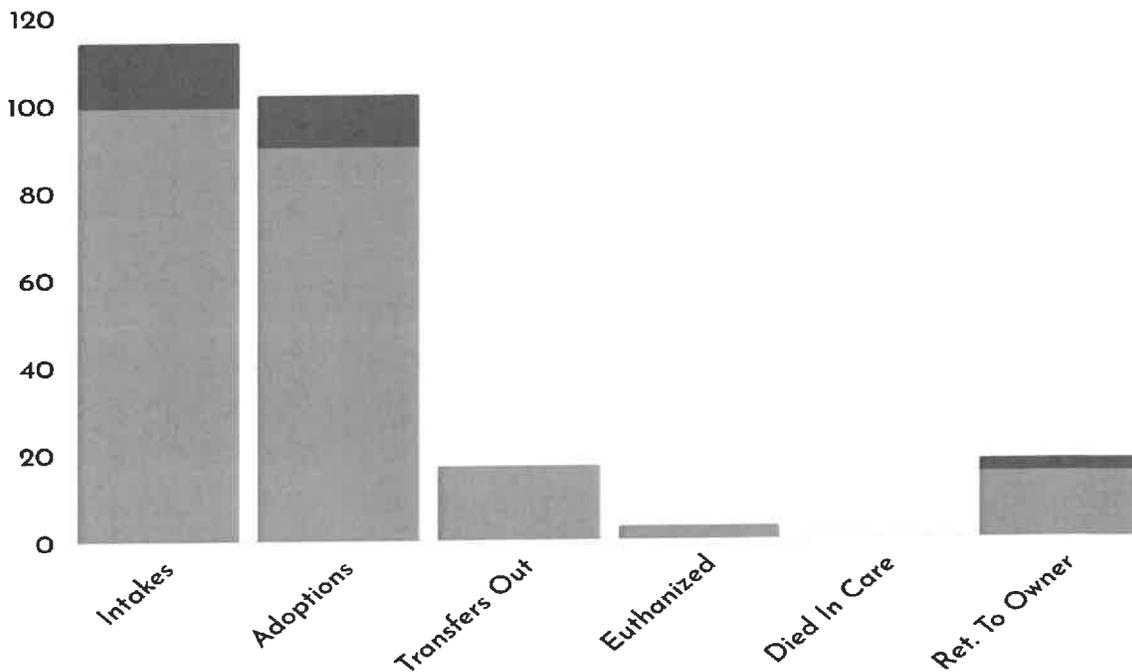
Quarterly Report: Jan. 1<sup>st</sup> 2025 – Mar. 31<sup>st</sup> 2025

	January	February	March	Total
Cat Intakes	28	14	32	74
Cats Adopted	26	26	30	82
Cats Transferred to another rescue	0	17	0	17
Cats Euthanized(medical)	0	1	1	2
Cats Died in Care	0	0	0	0
Cats Returned to Owner	1	1	0	2
<hr/>				
Dog Intakes	12	4	8	24
Dogs Adopted	0	5	3	8
Dogs Transferred to another rescue	0	0	0	0
Dogs Euthanized(medical)	0	0	1	1
Dogs Euthanized(behavior)	0	0	0	0
Dogs Died in Care	0	0	0	0
Dogs Returned to Owner	9	1	3	13
<hr/>				
Other Animal Intakes	15	0	0	15
Other Animals Transferred	0	0	0	0
Other Animals Adopted	0	12	0	12
Other Animals Returned to Owner	3	0	0	3



## A LOOK AT OUR NUMBERS

Cats
  Dogs
  Other



## Animal Control Calls: 35 Incidents

<b>Reason</b>	<b>Count</b>
Bite Case	5
Complaint	4
Confined Stray	11
Deceased Animal	1
Disturbance	1
Hit By Car	1
Injured	4
Issued Formal Notice	1
Noise	1
Nuisance	2
SCSO Assist	1
Un-Confined Stray	6
Welfare Check	5

**Current Animal Population 04/16/2025: Dogs - 7, Cats - 47**

**Animals currently in Foster Care as of 01/23/2025: Cats: 4, Dogs: 1**

<b>Donations Received:</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>Total</b>
	\$3,188.32	\$5,790.75	\$3,719.00	\$12,698.07

## Quarterly Report Summary

2025 began with a shelter population on the higher end with nearly 100 animals in our care. Thanks to the successful transfer of 17 cats to Ames Animal Shelter and 102 additional adoptions during the first three months of the year, we have now reached a manageable population level. This has allowed staff the time and space to deep clean, organize, and prepare for the busy kitten and summer season ahead.

Staff actively engaged with the community, including speaking to the Ames Middle School Kiwanis club and participating in Nevada Elementary's Health and Wellness Day. These events highlighted our animal shelter and role in the community and the important connection between animals and overall well-being, helping to educate younger generations about the value of animal companionship. Staff are currently organizing a kitten shower and looking at some community collaborations to be announced soon.

Fundraising efforts and donations from the community were strong this quarter. In February, staff launched a Valentine's fundraiser that brought in \$475. In March, the Chasin Tails group hosted a successful "Meat and Cheese Wheel" fundraiser, raising \$3,260. We are now in the final planning stages for the Chasin Tails Fun Run, set for June 28th,

Two shelter staff members attended the Animal Care Expo hosted by Humane World for Animals (formerly the Humane Society of the United States) last week bringing back valuable insights and ideas. Staff also participated in a series of professional development webinars covering topics such as animal control law, conflict management with raccoons, shelter housing and cage-free environments, and surrender prevention.

Animal Control Officers responded to 35 incidents this quarter. These included confined and unconfined stray animal pickups, welfare checks, and bite investigations, continuing our commitment to community safety and responsible pet ownership.

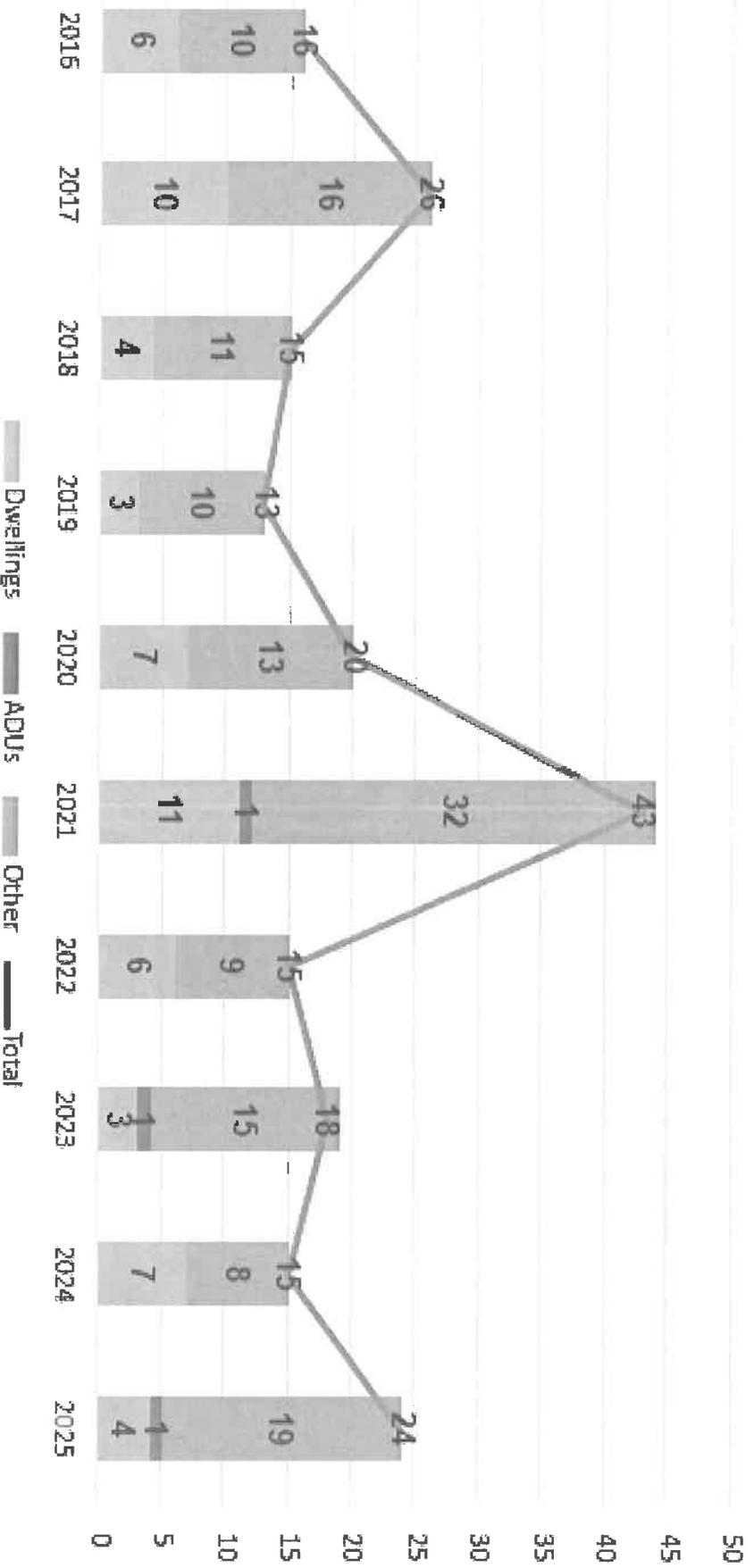


Board of Supervisors

Planning and Development Department  
**Quarterly Report - First Quarter 2025**

Tuesday, April 22, 2025

## First Quarter Preliminary Zoning Permits Compared by Year

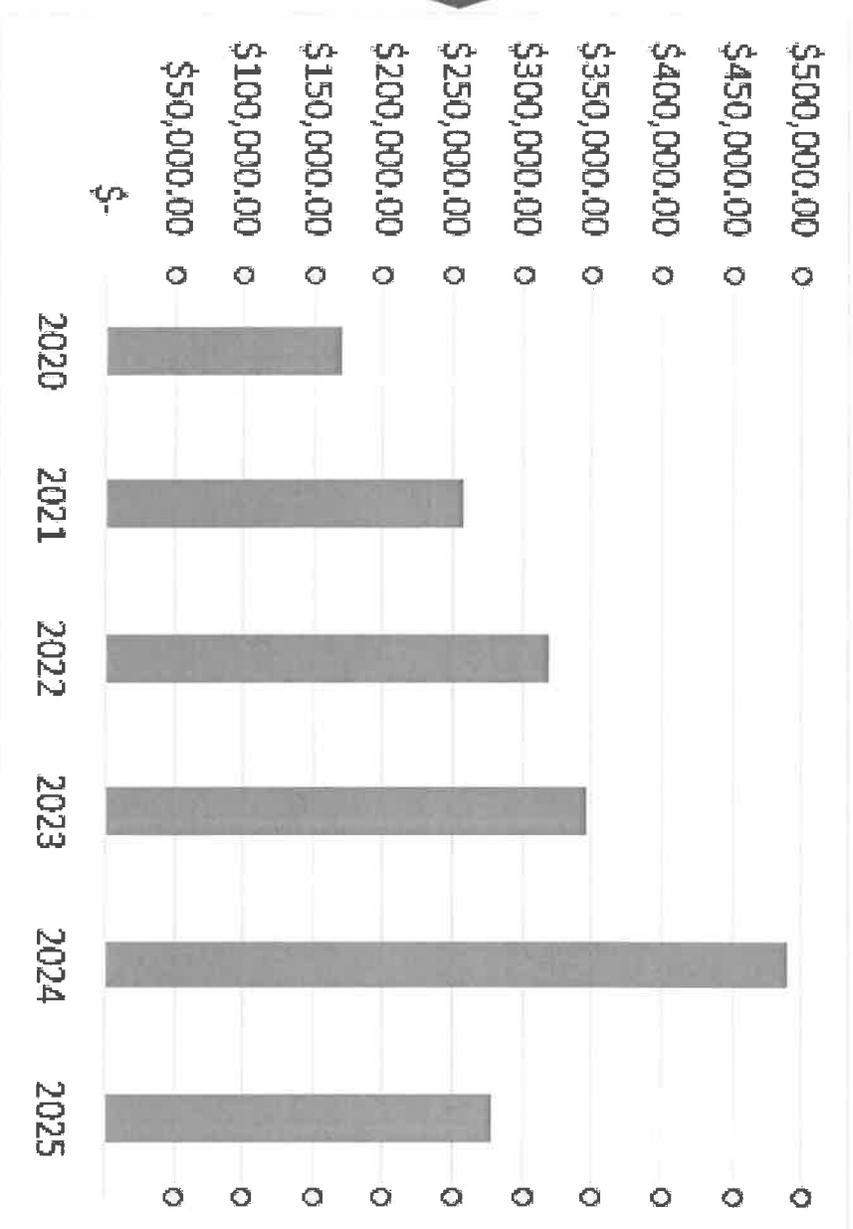


Other includes Solar, Garage, Weight Scale, Storage, Additions, Porch, Fence, Pool Cabana, Gazebo.

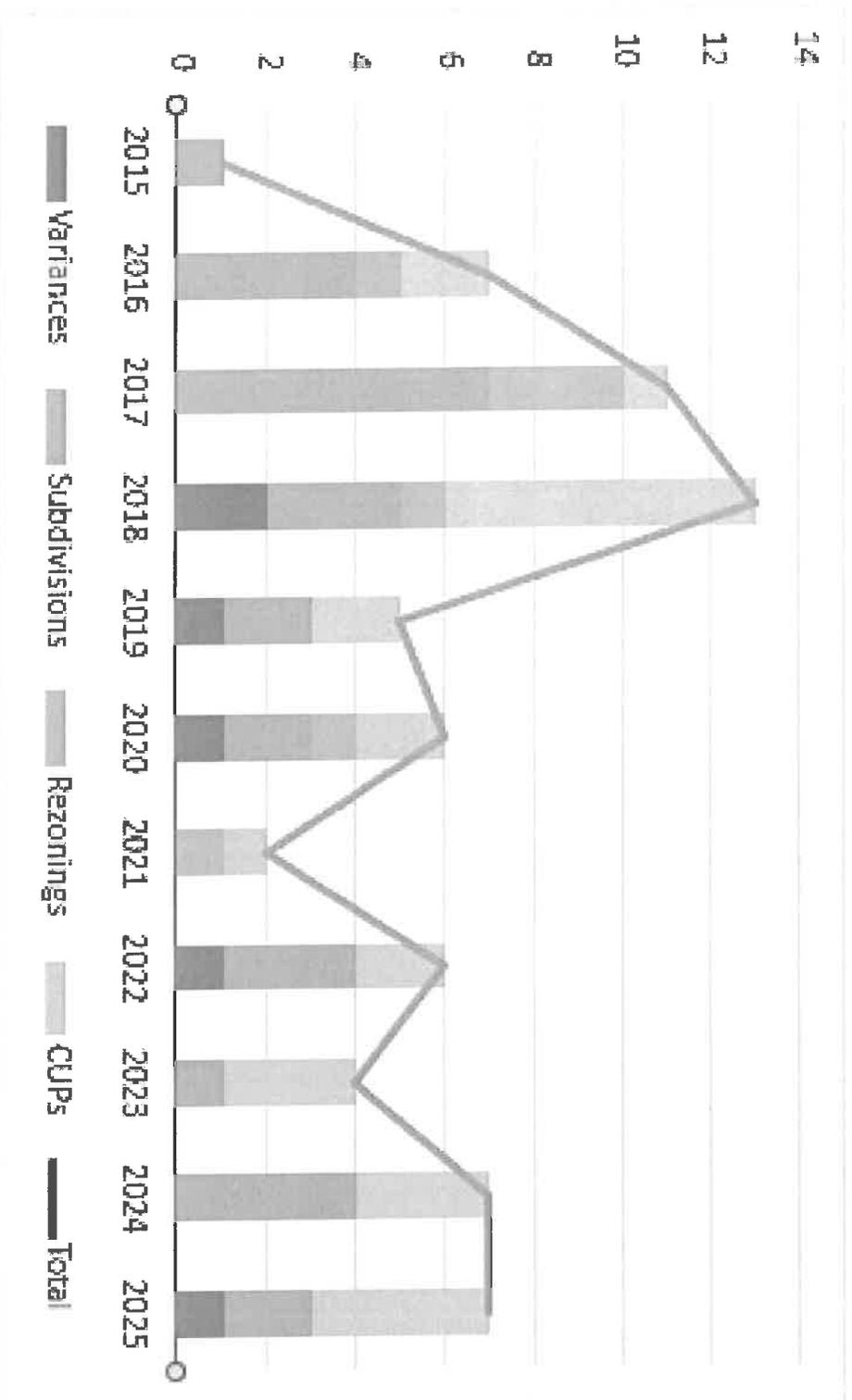
# Zoning Permit Valuations

	# Issued		Permit Fees		Valuation	
	2025	2024	2025	2024	2025	2024
Commercial	2	0	\$286.55	\$0	\$103,168.80	\$0
Commercial 7w/ pre-approved site plan	1	0	\$252.31	\$0	\$150,000.00	\$0
Residential	21	15	\$4,295.25		\$2,179,558.00	
Total Zoning Permit (Building Permit)	24	15	\$4,834.11	\$4,961.95	\$2,432,726.80	\$2,871,309.30

# First Quarter Average Dwelling Value Compared by Year

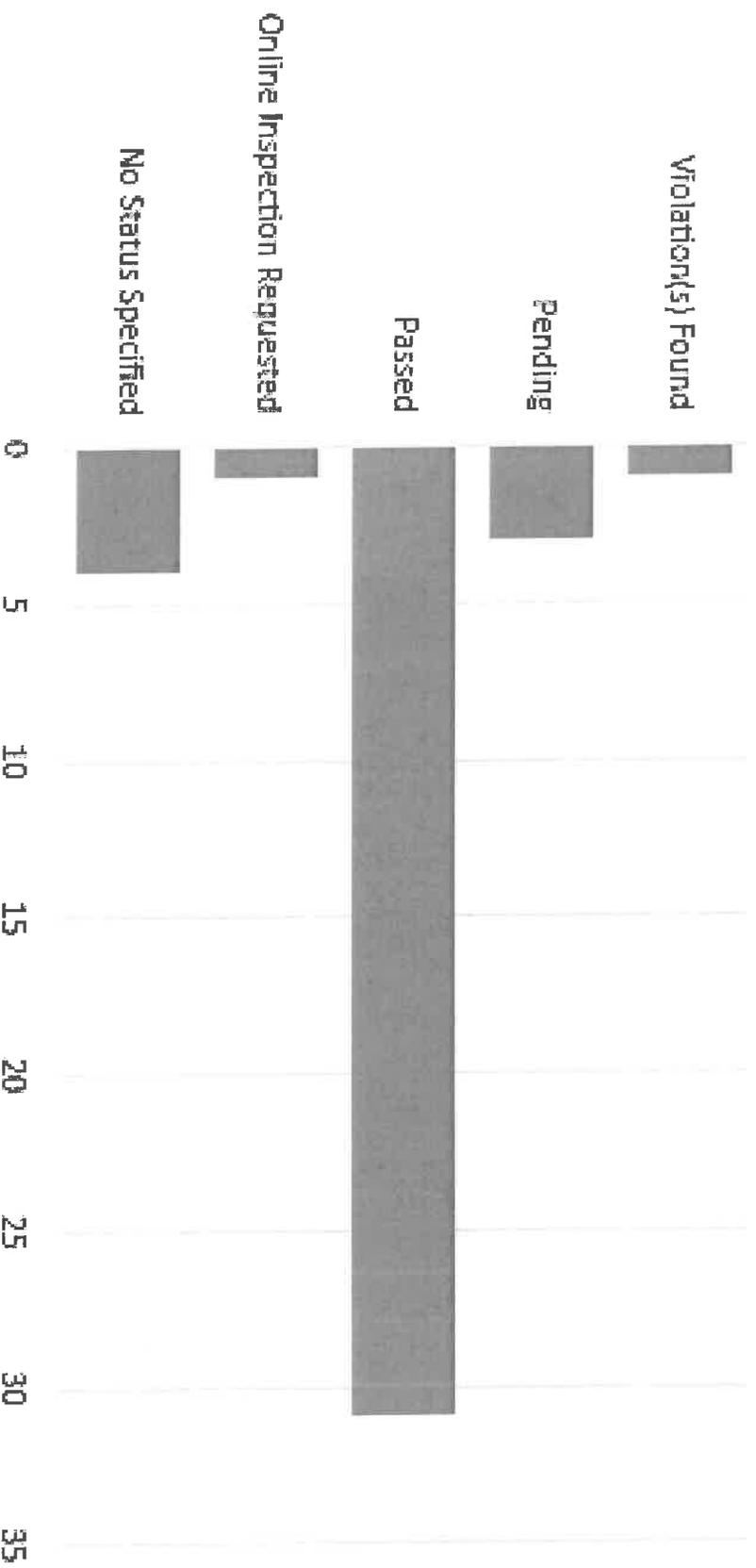


# Development Review Cases 1<sup>st</sup> Quarter Compared



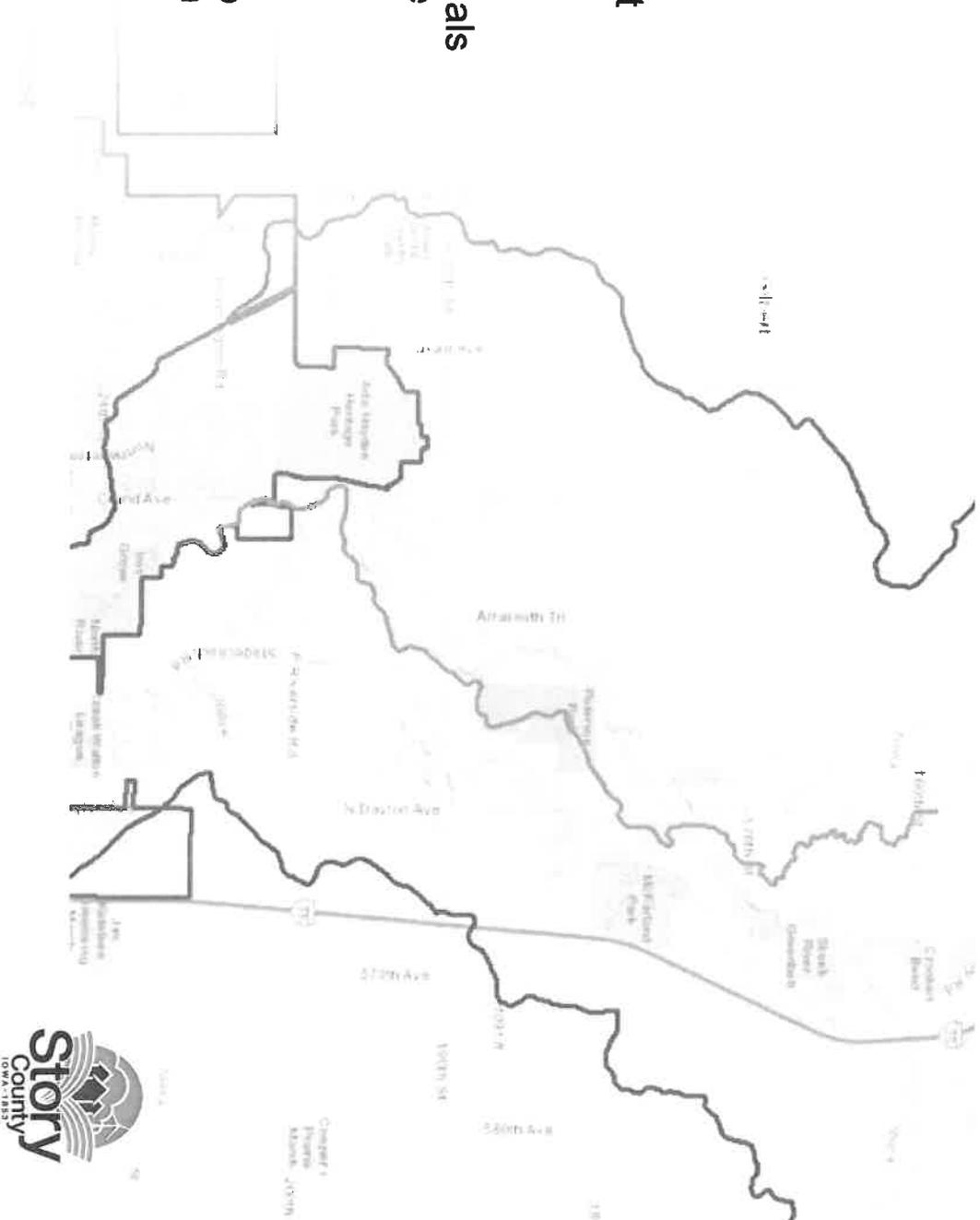
Other Applications						
Permit Type	# Issued		Permit Fees			
	2025	2024	2025	2024	2025	2024
911 Permit	8	14	\$901.04	\$1,458.22		
Agricultural Exemption	0	1				
Change of Use	1	0	\$102.25	\$-		
Conceptual Review	2	1	N/A			
Floodplain Development						
Non-Structural Permit	2	2	\$151.69	\$75.00		
Floodplain Development						
Structural Permit	4	0	\$562.38	\$-		
Grading Permit						
Property Research	1	0	\$75.00	\$-		
Property Research						
	5	2	\$303.38	\$61.36		

# Quarter 1 Inspections by Status



# Floodplain Management

- Community Assistance Visit (CAV) with IDNR follow-up items including drafting changes to regulations
- CRS Annual Cycle – materials submitted with no response back to date
- Walnut Creek LOMR Approved
- Map refinement project is to update Kiegley Branch and a portion of the South Skunk River



# Enforcement

## Active Enforcement Cases

- Construction without permits – 4 structures with letters out
- Junk/Salvage Yard (without permits) – 6 active; 1 closed out with an approved Schedule of Compliance
  - 1 with citation from court
  - 1 court decision with June 30<sup>th</sup> deadline
  - 2 working on voluntary compliance
- Complaints: 1 would not receive certified mail, 1 investigation started

## Pending Enforcement

- Expired conditional use permit and temporary permits
- Uses of property without permits – following up on all conceptual reviews since 2020.

# Board of Supervisors

## January

- Quarterly Report
- Commercial Site Plan For WesTech Engineering
- Ritland Group Subdivision Residential Parcel Subdivision
- Annual Progress Report On Implementation Of Credited Plan
- Floodplain Management Plan (Hazard Mitigation Plan)

## February

- Commercial Site Plan For Storage At 60736 Lincoln Highway
- Resolution setting hearing
- Public hearing to amend to Allow Concrete and Asphalt Crushing and Stockpiling of Materials in the HI Heavy Industrial District
- Special Event Application For The Ames Triathlon
- Work Program Modifications

## March

- Dayton Ridge, Plat 2
- Modifications To The Housing Action Plan
- Economic Development Process and Policies
- Sage Estates Subdivision, Residential Parcel Subdivision

# Planning and Zoning Commission

## January

- No Meeting

## February

- Public hearing to amend to Allow Concrete and Asphalt Crushing and Stockpiling of Materials in the HI Heavy Industrial District
- Overview Of The Organizational Strategic Plan Fiscal Years 2024-2029
- Work Program Update

## March

- No Meeting

**Joint worksession with the Board of Supervisors and Planning and Zoning Commission Wednesday, May 7, 2025**



# Board of Adjustment

## January

- No Meeting

## February

- Discussion And Consideration Of V25-000001, Hocking Front Setback Variance Request
- Overview Of The Organizational Strategic Plan Fiscal Years 2024-2029

## March

- V25-000001 Hockings Variance Request Findings Of Fact
- 2025 Meeting Schedule Revision to the previously approved 2025 Meeting Calendar.

# Other Activities

- 22 Plats of Survey and Retracement Plats
- Public Inquiries
  - ~150 calls
  - ~35 members of public
- Housing Action Plan
  - Pilot program for manufactured housing communities
  - Updated HAP
- Online Permitting Transition to GeoPermits Underway
- Economic Development Process and Policies Amendments
- HZ Wind Turbine De-Commissioning Issue
- Debris Site Project
- Ames Annexation Request
- Huxley Annexation – Grading Permit
- Requesting quotes for building code implementation study – due end of April
- Pending Legislation – delaying annual review of Land Development Regulations until the end of session
- Meeting with Ames and developer – process sheet for subdivision within two miles of Ames
- Staff openings
- National APA Conference
- Migration to 365
- Staff presented the Natural Resources ordinance and information to ISU Women's Group
- Researching burials on private property and developing regulations to bring forward



# INVOICE

General Pacific, Inc.

Branch: 01 General Pacific, Inc.

P.O. Box. 70  
Fairview, OR 97024  
USA

503-907-2900

**Bill To:**

Story County Sheriff's Office  
1315 South B Ave  
Nevada, IA 50201  
USA

**Ship To:**

Story County Sheriff's Office  
1315 South B Ave  
Nevada, IA 50201  
USA

Attn: Jason Grubbs

Ordered By: Jason Grubbs

5/2/25 - \$1126

Customer ID: 111672

INVOICE	
1515064	
Invoice Date	Page
04/02/2025 10:10:15	1 of 1
ORDER NUMBER	
1332998	

PO Number		Term Description	Net Due Date	Disc Due Date	Discount Amount	
28562		Net 30	05/02/2025	05/02/2025	0.00	
Order Date	Pick Ticket No	Primary Salesrep Name		Taker		
03/21/2025 09:22:23	1401814	Jon Beal		CDAVIS		
Quantities			Item ID	Pricing UOM	Unit Price	Extended Price
Ordered	Shipped	Remaining	UOM Unit Size	Disp.	Item Description	Unit Size

Delivery Instructions: Digital items.

Carrier:

Tracking #:

Total Lines: 0

**SUB-TOTAL:** 0.00  
**TAX:** 0.00  
**GPD RESPONDERCAST 12 MONTH RENEWAL:** 998.00  
**AMOUNT DUE:** 998.00

**APPROVED** **DENIED**

Board Member Initials: JKH  
Meeting Date: 4-22-25  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ORIGINAL

# SLFRF Compliance Report - SLT-8332 - P&E Report - Q1 2025

## Report Period : Quarter 1 2025 (January-March)

### Recipient Profile

#### Recipient Information

Recipient UEI	MR7LH26Y2UW7
Recipient TIN	426005024
Recipient Legal Entity Name	Story County, Iowa
Recipient Type	Metro City or County
FAIN	
CFDA No./Assistance Listing	
Recipient Address	900 6th Street
Recipient Address 2	
Recipient Address 3	
Recipient City	Nevada
Recipient State/Territory	IA
Recipient Zip5	50201
Recipient Zip+4	
Recipient Reporting Tier	Tier 2. Metropolitan cities and counties with a population below 250,000 residents that are allocated more than \$10 million in SLFRF funding, and NEUs that are allocated more than \$10 million in SLFRF funding
Base Year Fiscal Year End Date	6/30/2023
Discrepancies Explanation	
Is the Recipient Registered in SAM.Gov?	Yes

APPROVED
DENIED

**Board Member Initials:** AKH

**Meeting Date:** 4-22-25

**Follow-up action:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
THE 1850 HOMESTEAD, LLC	1850 HOMESTEAD	(515) 735-5348		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
57304 HIGHWAY 210		CAMBRIDGE	STORY	50046
MAILING ADDRESS	CITY	STATE	ZIP	
57304 HIGHWAY 210	CAMBRIDGE	Iowa	50046	

## Contact Person

NAME	PHONE	EMAIL
BILL RIESBERG	(515) 451-8013	billjriesberg@gmail.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
BW0097836	Special Class C Retail Alcohol License	12 Month	Active

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
June 20, 2024 <i>2025</i>	June 19, 2025 <i>2026</i>	

SUB-PERMITS  
Special Class C Retail Alcohol License

**APPROVED**      **DENIED**

Board Member Initials: *JEN*

Meeting Date: *4-22-25*

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# State of Iowa

## Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

### Status of Business

BUSINESS TYPE

Limited Liability Company

### Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
LARRY THOMPSON	HUXLEY	Iowa	501247701	ceo	100.00	Yes

### Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

June 20, 2024

POLICY EXPIRATION DATE

June 20, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

**STORY COUNTY**

837 N Avenue  
Nevada, IA 50201  
515-382-7355

Email: [engineerweb@storycountyia.gov](mailto:engineerweb@storycountyia.gov)

**APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM**

Permit Number: 2009-01  
Road Number: Timber Road

**SPONSOR:**

Timer Road Group Number of Volunteers: 10  
Name of Sponsor (Organization, Group or Individual)

27548 Timber Road  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

<u>Kay Thomson</u>	<u>Timer Road, Kelley, IA</u>	<u>515-868-6284</u>	<u>ckt@huxcom.net</u>
Contact Person	Address	Phone #	Email

Description of the road for which application is being made:  
Timber Road from 265<sup>th</sup> Street to County Road E57 (280<sup>th</sup> St)

Number of miles requested for litter removal: 2

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2025 until December 31, 2025.

Kay Thomson 2/26/2025  
Applicant Date

STORY COUNTY APPROVAL  
[Signature] 4-11-25  
County Engineer Date

[Signature] 4-22-25  
Chair, Story County Board of Supervisors Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be 4/13/25 Fall clean-up will be: \_\_\_\_\_



Ergometrics &  
Applied Personnel Research, Inc

Story County Sheriff's Office  
Licensing Agreement  
Attachment A

**Pricing**

Per Applicant License:  
Ecomm National Testing One Time Setup Fee \$0  
Applicants @ \$30 each \$900  
(\$150 minimum order)

*\*cost may vary based on actual number tested*

Scoring will include standard and diagnostic scoring. Licensee will be responsible for all associated freight expenses. Minimum charges will be applied to each batch of answer sheets submitted.

**Term of Agreement**

The service agreement will begin and end on the following dates:

Start Date	End Date
04/18/25	05/02/25

All testing materials must be returned by the due date listed above. Materials **MUST** be returned using some form of registered, secure service that has a tracking number and requires a signature for delivery. Materials not returned by the specified due date will be subject to a \$25 late fee for every 15 days overdue. Any lost test materials must have the incident documented on company letterhead and will be subject to lost fees.

**Test Licensing Agreement**

This is a legal agreement between the Licensing Agency (Licensee) and Ergometrics and Applied Personnel Research, Inc. (Licensor) By accepting the Ergometrics test materials for use, you are agreeing to the terms of this agreement and that you have authority to enter into such an agreement on behalf of the Agency.

**Licensee**

Lisa Heddens

4-22-25

Principal Signer

Date

Signature

Story County Board of Supervisors, Chair

Title

Story County Sheriff's Office

Agency Name

1315 S B Avenue

Physical Address

Nevada

Iowa

50201

City

State

Zip

(515)382-7458

ctoresdahl@storycountyiowa.gov

Telephone

Email

**Authorized Contacts**

Please list, in addition to the Principal Signer, anyone who is authorized to receive materials, scores or discuss scores with Ergometrics. Licensee is responsible for updating Ergometrics of any changes to Authorized Contacts.

Nicolas Briseno

Authorized Contact

Communications Commander

Title

(515)382-7477

Telephone

nbriseno@storycountyiowa.gov

Email

Constance Toresdahl

Authorized Contact

Administration Commander

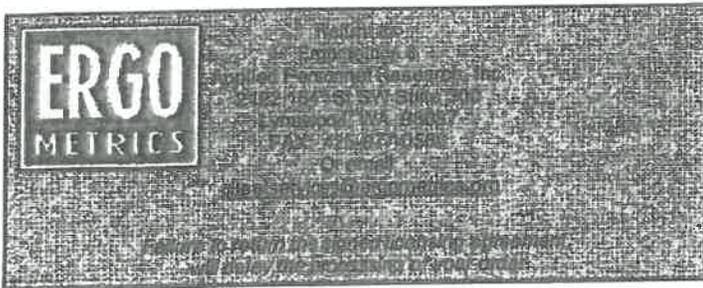
Title

(515)382-7458

Telephone

ctoresdahl@storycountyiowa.gov

Email



**For Office use only:**

Product: \_\_\_\_\_

License Type: \_\_\_\_\_

Highrise: \_\_\_\_\_

Exam HQ: \_\_\_\_\_

Notes:

# Per Applicant Test Licensing Agreement

## 1. Scope of Agreement

Ergometrics & Applied Personnel Research, Inc. ("Licensor") grants to the Licensee the right to use the Licensor's tests, outlined in Attachment A to this Agreement, incorporated herein by reference, and all associated materials (collectively, the "Test"), for the sole purpose of pre-employment and promotional testing. The Test may not be used for training purposes under any circumstances. The Licensee may not lease, rent, loan, transfer or administer this test to or for any other agency or entity without express written permission from the Licensor. The Test meets and/or exceeds all Equal Employment Opportunity Commission guidelines and professional standards. This agreement does not include local validation for the Licensee. The Licensor will provide national validation reports upon request. In the event of challenge, the Licensor will provide expert testimony at its regular consulting rates. The Licensor assumes no liability for the use or misapplication of this product.

## 2. Copyright

The Test is owned by the Licensor and protected by United States copyright laws and international treaty provisions. The Licensee is not authorized to copy any videos or DVD's. Printed materials may only be copied with express permission from the Licensor and may only be used for the purposes described in this Agreement or as otherwise approved by the Licensor.

## 3. Implementation

The Licensor will provide the Licensee general written or telephone instructions on the administration and use of the Test. The Licensor warrants that the video, audio, and printed materials are free from defects in material and workmanship. Licensor will assist Licensee with interpretation of score results and scoring methodology. The licensee was offered a transportability analysis as part of the implementation process. If the licensee chose not to conduct such an analysis, they hereby affirm they understand it is their responsibility to ensure the job is similar enough to the departments that participated in the criterion validation of the exam and/or have sufficient evidence of content validity.

## 4. Test Security

Licensee will maintain strict security of the Test in accordance with accepted security practices and those incorporated herein. Licensee shall be fully responsible for the secure storage and use of the Test and will establish and maintain strict test security procedures, including precautions preventing materials from being stolen, copied, or otherwise compromised.

- a. The Test must not be left unattended at any time, and when not in use, the Test must be kept in a secured and locked location. Trash containing confidential material will be disposed of securely.
- b. All persons having access to the Test must sign the Individual Statement of Understanding, found in the Administration Packet, and all signed copies kept on file with the Licensee for one year from the date of signature.
- c. Certification of Compliance with Confidentiality and Copyright, found in the Administration Packet, must be collected from each applicant before testing sessions begin, and all signed copies kept on file with the Licensee for one year from the date of signature.
- d. The Test maintained in electronic format must be kept on a non-networked, standalone computer.
- e. Cell phones and electronic devices are not allowed in the test administrations.
- f. No one, other than the official test monitor, should take notes or any other confidential materials from a testing room. In the event of loss or theft of the Test, or cheating, Licensor must be notified immediately.
- g. Any testing materials shipped must use a form of registered

service with tracking number and signature for delivery.

h. Test content is confidential and copyrighted. Any conversations about Test content must only be conducted formally in conjunction with the Licensor.

## 5. Subcontracting the Test

The Test is licensed for use only by the Licensee. The Licensee must contact the Licensor to obtain permission if the Licensee wishes to subcontract test administration or other services that involve the outside handling of the Test. The Licensee will remain fully responsible for the security of materials that are handled in this manner.

## 6. Termination

This Agreement may be terminated in whole in the event that the Licensee or Licensor breaches any material provision of this Agreement and fails to cure such breach within thirty (30) days after the non-breaching party delivers written notice of such breach to the breaching Party. Upon termination, Licensor will be entitled to payment, determined on a pro rata basis for services performed or rendered, and all Test materials must be returned immediately to the Licensor once the Agreement has been terminated.

## 7. Events Upon License Expiration or Termination

Upon any termination or expiration of this Agreement for any reason, Licensee will cease use of all testing materials and return such materials within 15 days of expiration or termination of the Agreement. Late or lost Test materials will be subject to additional fees. Attachment A to this Agreement sets out additional provisions in respect of the parties' obligations upon termination.

## 8. Pricing

Pricing for this Agreement is specified in Attachment A, incorporated herein by reference.

## 9. No Waiver

The waiver or failure of either Party to exercise in any respect any right provided in this Agreement shall not be deemed a waiver of any other right or remedy to which the party may be entitled.

## 10. Entirety of Agreement

The terms and conditions set forth herein constitute the entire Agreement between the Parties and supersede any communications or previous agreements with respect to the subject matter of this Agreement. There are no written or oral understandings directly or indirectly related to this Agreement that are not set forth herein. No change can be made to this Agreement other than in writing and signed by both Parties. Any previous Test Licensing agreements between Licensee and Licensor are null and void, replaced by this one.

## 11. Headings in this Agreement

The headings in this Agreement are for convenience only, confirm no rights or obligations in either party, and do not alter any terms of this Agreement.

## 12. Severability

If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.

## 13. Governing Law

This Agreement is governed by the laws of the State of Washington.



**STORY COUNTY  
BOARD OF SUPERVISORS  
LISA HEDDENS  
LINDA MURKEN  
LATIFAH FAISAL**

Story County Administration  
900 Sixth Street  
Nevada Iowa 50201  
515-382-7200  
515-382-7206 (fax)

**MEMO TO:** Story County Board of Supervisors  
**FROM:** Sara Strottman  
HR Generalist  
**SUBJECT:** Open Enrollment 2025/2026 Plan Year  
**DATE:** April 22, 2025

My recommendation for the 2025/2026 plan year is that the open enrollment period begin on May 5, 2025, and continue through May 16, 2025. Employees will be encouraged to attend a Benefit Meeting on May 5th prior to enrolling in benefits. Employees will also have the option to watch a recorded presentation prior to enrolling in benefits.

Insurance premiums effective 7-1-25 will be as follows:

	<u>Single</u>	<u>Family</u>
Wellmark BCBS Blue Choice (\$1000 Deductible)	\$8.36	\$206.64
Wellmark BCBS Alliance Select (\$1000 Deductible)	\$45.60	\$225.54
Delta Dental Plan	\$35.00	\$110.00
Avesis Vision Employee Only	\$14.54	
Employee/Spouse		\$28.28
Employee/Children		\$30.86
Employee/Family		\$39.82

**APPROVED**      **DENIED**

**Board Member Initials:** AKH

**Meeting Date:** 4-22-25

**Follow-up action:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



### CONTRACT DECLARATIONS AND EXECUTION

<b>Contract #:</b> PHTHOIP26085		<b>Procurement type/#:</b> RFA
<b>CONTRACT INFORMATION</b>		
<b>Title of Contract:</b> Immunization Services FY26		
<b>Start Date:</b> 7-1-2025	<b>End Date of Base Term of Contract:</b> 6-30-2026	<b>End Date of Contract*:</b> 6-30-2031
*Possible Extension(s): The Agency shall have the option to extend this Contract up to 5 additional one-year extensions.		
<b>CONTRACT FUNDING:</b>		
<b>Maximum Contract Amount:</b> \$113,370	<b>Maximum Base Term Amount:</b> \$18,895	<b>ANNUAL funding amount by source:</b> FEDERAL: \$18,895 STATE: \$0 OTHER:\$0
<b>IowaGrants.gov Registration and Access</b>		
The Agency utilizes an electronic grant management system (IowaGrants.gov) for the contract activities for this project, referred to as a Grant Tracking Site. It is the Contractor's sole responsibility to ensure appropriate individual(s) have registered within IowaGrants. The Contractor's designated Grantee Contact is the individual who shall regulate and assign access of appropriate individuals to this grant site on behalf of the Contractor. The Contractor acknowledges that all assigned individuals to the Grant Tracking site have full rights (add, modify, and delete) for all Grant Tracking Site components including contracts and contract related forms, including but not limited to work plans, personnel, budgets, and reporting forms, and claims submission.		

**Parties to the Contract.** This Contract must be signed by all parties before the Contractor provides any Deliverables. The Agency is not obligated to make payment for any Deliverables provided by or on behalf of the Contractor before the Contract is signed by all parties. The Contract is entered into by the following parties:

**CONTRACTOR (hereafter "Contractor"):**

**APPROVED** **DENIED**

**Board Member Initials:** AKA

**Meeting Date:** 4-22-25

**Follow-up action:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>Contractor Legal Name and Principal Address (including DBA):</b> Story County Board of Health 900 6th St Nevada, IA 50201	<b>Last Four Digits of Contractor's Tax ID #:</b> 5024
	<b>IowaAdvantage Vendor Code:</b> 00002129939
<b>Organized under the laws of:</b> Iowa	<b>Type of Business:</b> Government
<b>Contractor's authorized officials.</b> The Contractor shall notify the Agency in writing within ten (10) working days of any change of Contractor's Authorized Officials identified in this section.	
<b>Contractor's Contract Manager</b> This individual is responsible for financial and administrative matters of this contract. <b>Name:</b> Eric Adelmund <b>Title:</b> Director <b>Email:</b> adelmund@mngmc.com <b>Phone:</b> 515-233-7571	<b>Contractor's IowaGrants Grantee Contact</b> <b>Name:</b> Eric Adelmund <b>Title:</b> Director <b>Email:</b> adelmund@mngmc.com <b>Phone:</b> 515-233-7571
<b>Contractor's Program Manager</b> <b>Name:</b> Sherry Zook <b>Title:</b> PH Nurse <b>Email:</b> zook@mngmc.com <b>Phone:</b> 515-233-7571	<b>Contractor's Billing/Claims Contact</b> <b>Name:</b> Trisha Macdonald <b>Title:</b> Program Assistant <b>Email:</b> macdonald@mngmc.com <b>Phone:</b> 515-233-7501

<b>Agency of the State (hereafter "Agency"):</b>	
<b>Name/Principal Address of Agency:</b> Iowa Department of Health and Human Services Lucas State Office Building, 321 East 12th Street Des Moines, IA 50319-1002	This space is intentionally left blank.
<b>Agency authorized officials.</b>	
<b>Agency Contract Owner</b> <b>Name:</b> Ken Sharp <b>Email:</b> Kenneth.Sharp@hhs.iowa.gov	<b>Agency Contract Manager</b> <b>Name:</b> Karen Quinn <b>Email:</b> Karen.Quinn@hhs.iowa.gov <b>Phone:</b> 515-537-8401 Cell
<b>Agency Program Manager</b> <b>Name:</b> Bethany Kintigh <b>Email:</b> Bethany.Kintigh@hhs.iowa.gov <b>Phone:</b> 515-201-4614	This space is intentionally left blank.

**Contract Execution**

The Contractor agrees to perform the work and to provide the services described in the Contract stated herein. In consideration of the mutual covenants in this Contract and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into this Contract and have caused their duly authorized representatives to execute this Contract.

The parties hereto have executed this contract on the day and year last specified below.

**For and on behalf of the Agency:**

By: **Ken Sharp**  
Digitally signed by Ken Sharp  
Date: 2025.03.31 09:44:20 -05'00'

Ken Sharp, MPA  
Operations Deputy  
Division of Public Health  
Insert date (only required if not a digital signature): \_\_\_\_\_

**For and on behalf of the Contractor:**

By:   
Digitally signed by Molly Lee  
Date: 2025.03.26 18:49:12 -05'00'

Insert date (only required if not a digital signature): \_\_\_\_\_

## SECTION 1: Special Terms

### 1.1 Special Terms Definitions.

**“Additional Grantee Contacts”** means the additional individuals that are registered users in IowaGrants.gov that are added to the Grant Tracking Site and have full rights (add, modify, and delete) to the information within the Grant Tracking Site.

**“Contract Documents Component”** means the component of the Grant Tracking Site that will contain the final, executed Contract, any amendments and other contractual related documents.

**“Grant Components”** are the various components or forms that make up the Grant Tracking Site. The components will contain information that make up the entire Grant Tracking Site, this includes, but is not limited to; contract documents, contractor work plans, key personnel or staffing plans for the project, subcontract plans, budgets, progress reporting, correspondence (communication), claims reporting, submission and payment tracking, and site visits.

**“Grant Tracking Site”** means the components that make up the electronic site established for contract monitoring and management within IowaGrants.gov.

**“Grantee”** is the term used for the Contractor within the IowaGrants.gov system.

**“Grantee Contact”** means the individual that is a registered user in IowaGrants.gov and is authorized by the Contractor to assign other registered users as Additional Grantee Contacts to the Grant Tracking Site.

**“IowaGrants.gov or IowaGrants”** means the web-based, electronic grant management system utilized by the Agency for contract monitoring and management.

**“Performance measures”** means measures that assess the Deliverables or activity under this Contract. Performance measures include, but are not limited to quality, input, output, efficiency, and outcome measures.

### 1.2 Contract Purpose.

1. Increase immunization rates for children, adolescents and adults for all vaccines recommended by the Advisory Committee on Immunization Practices (ACIP).
2. Increase vaccine access.
3. Increase vaccine confidence and demand.
4. Enhanced vaccination response readiness.

### 1.3 Scope of Work.

#### 1.3.1 Contractor’s Work Plans and Deliverables:

**A. Work Plans.** The Contractor will develop and implement Work Plans compliant with the Deliverables and timelines listed in section B. The Contractor will submit work plans for Agency approval. Work plans will be maintained in the Grant Tracking Site. All work plan revisions must be approved by the Agency prior to implementation. Requests for work plan revisions must be received by the Agency through the correspondence Component within the Grant Tracking Site on or before May 31, 2026.

**B. Deliverables.** In compliance with the Agency-approved work plan within IowaGrants, the Contractor shall complete the following deliverables and work:

#### Immunization Required Objectives

1.3.1.1 In FY 2026 (July 2025 – June 2026), the immunization rate of children 24 months of age in the county will achieve the national goal of 90 percent for the 4 DTaP,

3 Polio, 1 MMR, 3 Hib, 3 Hepatitis B, 1 Varicella, 4 Pneumococcal conjugate vaccine series (4-3-1-3-3-1-4).

1.3.1.2 In FY 2026 (July 2025 - June 2026), the immunization rate of adolescents (13-17 years of age) in the **county** will achieve the national goal of 90 percent. Fully immunized includes 1 Td/Tdap, 3 Hepatitis B, 2 MMR, 2 Varicella, and 1 or more doses of Meningococcal vaccine.

1.3.1.3 In FY 2026 (July 2025 - June 2026), the combined immunization rate of both adolescent males and females (13-17 years of age) in the **county** with a completed HPV vaccine series will achieve the national goal of 80 percent

1.3.1.4 The influenza vaccination rate of persons in the **county** (0-6 years; 7-18 years; and 19 years of age and older) with at least one dose of Influenza vaccine within the 2025 - 2026 influenza season will reach or exceed 70 percent.

**Immunization Required Activities:**

1.3.1.5 Communicate county wide immunization rates using IRIS benchmark reports and/or the Iowa Public Health Tracking Portal to county immunization stakeholders (healthcare providers, board of health, schools/school boards, partner organizations, coalitions, etc.).

1.3.1.6 Provide immunization educational materials and/or outreach messages to parents through a variety of channels (e.g., Public Service Announcements, radio, print, health fairs, posters, brochures, billboards, digital, websites, social media, direct communication during immunization clinics, school physicals or school-based clinics). Consider engaging with existing trusted messengers or recruiting new messengers to assist with immunization message dissemination. Trusted messengers are people seen as credible sources of information by specific populations and can include healthcare providers, community and faith-based leaders, and local celebrities.

1.3.1.7 Provide immunization education to healthcare providers within the county (e.g., phone consultation, factsheets, brochures, educational events, presentations, etc.)

1.3.1.8 Ensure barrier free access to immunizations within the county (e.g., provide immunization clinics, partner with county immunization providers, offer extended clinic hours including evenings or weekends, hold walk-in clinics, provide immunization only appointments, conduct back to school or school-based clinics, communicate county immunization services for residents regardless of insurance status as applicable).

1.3.1.9 Participate in a local or statewide immunization coalition/association which promotes immunization practices (e.g., Iowa Public Health Association (IPHA), Iowa Immunizes Coalition).

1.3.1.10 Ensure vaccination staff are trained and knowledgeable about vaccine storage and handling and current ACIP recommendations.

1.3.1.11 Conduct 100 percent of school audits in the county and report results in the Immunization Registry Information System (IRIS). Distribute school audit reports to school admitting officials (e.g., school nurses, principals and superintendents).

**Vaccination Response Readiness Objective:**

1.3.1.12 By June 30, 2026, complete and submit Point of Dispensing (POD) worksheets to the Bureau of Preparedness and Response based on county and/or Healthcare Coalition (HCC) service area.

**Vaccination Response Readiness Required Activities:**

1.3.1.13 Maintain a list of healthcare providers and alternative vaccinator sites for the county (e.g., pharmacy, workplace).

1.3.1.14 Review and update county points of distribution (POD) plans working with community partners.

1.3.1.15 Coordinate with new and existing partners, including those in the private sector, to provide education and promote the importance of COVID-19 and seasonal influenza vaccines.

1.3.1.16 Promote and/or provide COVID-19 vaccine and/or influenza vaccine through community-based immunization clinics.

1.3.1.17 Update emergency response plans to ensure operational vaccine response readiness.

**1.3.2 Contractor's Personnel for Project Implementation.** The Contractor shall maintain an accurate listing of staff specified and accountable for project implementation, meeting all minimum staffing requirements such as education and experience, as required by the Agency, within the personnel form Component, located in the IowaGrants Grant Tracking Site. This Component is incorporated by reference to this Contract.

The Contractor shall notify the Agency in writing through the Correspondence within ten (10) working days of any change of staff identified and updates to the plan is required. Modifications to Agency-approved/current versions of personnel forms require Agency negotiation of the Component. The Contractor shall submit a written justification to the Agency through the Correspondence component for requests to modify the personnel Component.

**1.3.3 Required Progress Reporting and Monitoring.**

**1.3.3.1 Progress (Status Reports)** The Agency requires the Contractor to report on the progress and performance of the Deliverables and work plans through regular progress reporting. Performance of Contractors completion of deliverables pursuant to the Agency approved work plans will be monitored through progress reports as outlined in this section. The Agency will schedule the various required reports within Cognito. The Contractor shall complete and submit the following reports, data and information by the deadlines provided by the Agency. Reports shall be submitted in Cognito. Upon Contractor's completion and submission of required reports by the scheduled due dates, the Agency will review and either approve or require additional information via an IowaGrants Negotiation process. The Agency shall review and monitor submitted reports, as well as other data and information for completeness, timeliness, and overall performance pursuant to the Contract.

The Contractor shall complete and submit the following reports.

Report Title	Form Frequency/Type	Date Due
Subcontracts- draft, unsigned	Type: Subcontract Documents	Submit for Agency approval Prior to obtaining signatures
FFATA Report If required by contractor	Type: FFATA Report	Submit within 15-30 days of the start date of the contract.
Annual Report	Annually through Cognito Survey	July 31, 2026

**1.3.4 Site Visit Reviews** (may be in person or virtual). The Agency may elect to conduct site reviews, which may be in person, or via IowaGrants virtual platform, or other method as deemed appropriate by the Agency. The frequency and need for site reviews will be determined at the discretion of the Agency.

**1.4 Performance Measure and Monitoring Expectations.**

- A. **Performance Measure Description.** The contractor will conduct 100 percent of school audits in the county and report results in the Immunization Registry Information System (IRIS)
- B. **Due date** Must complete 100 percent of school audits in the county and report in the Immunization Registry Information System (IRIS) by May 31, 2026
- C. **Data to be used for the Measure.** The contractor will conduct 100 percent of school audits in the county and report results in the Immunization Registry Information System (IRIS)
- D. **Monetary Incentive or Disincentive:** A disincentive of \$200 will be withheld if the contractor does not conduct 100 percent of school audits in the county and report results in the Immunization Registry Information System (IRIS).
- E. **Agency Monitoring of Performance Measure.** The Agency will run a report from IRIS to access the results for each county.

**1.5 Agency Monitoring and Review.**

The Contract Manager or designee will use the results of monitoring activities and other relevant data to assess the Contractor's overall performance and compliance with the Contract. At a minimum, the Agency will conduct a review of performance measures, work plans, progress (status) report submissions, claims, and, as applicable, site visits; however, reviews may occur more frequently or via additional methods, at the Agency's discretion. As part of the review(s), the Agency may require the Contractor to provide additional data or documentation. The Agency may consider information from other sources.

In cases of request for additional information, data, site visits, meetings, etc.; The Contractor shall ensure the cooperation of the Contractor's employees, agents, and board members in such efforts and shall provide all requested information to the Agency in the manner determined by the Agency. The Contractor also agrees that the Agency or the Agency's duly authorized and identified agents or representatives of the state and federal governments shall have the right to access any and all information pertaining to the Contract, conduct site visits, conduct quality assurance reviews, review Contract compliance, assess management controls, assess the Contract services and activities, and provide technical assistance.

Following each site visit or review of information, the Agency may submit a written report to the Contractor which identifies the findings. The Agency may require one or more meetings to discuss the outcome of a review. Meetings may be held in person or virtually, whichever is deemed most appropriate as solely determined by the Agency. During the review meetings, the parties will discuss the Deliverables that have been provided or are in process under this Contract, achievement of the performance measures, and any concerns identified through the Agency's contract monitoring or review activities.

### **1.5.1 Problem Reporting.**

**1.5.1.1 Identification of Deficiencies.** As stipulated by the Agency, the Contractor and/or Agency shall provide a report listing any problem or concern encountered. Records of such reports and other related communications issued in writing during the course of Contract performance shall be maintained by the parties. At the next scheduled meeting after a problem has been identified in writing, the party responsible for resolving the problem shall provide a report setting forth activities taken or to be taken to resolve the problem together with the anticipated completion dates of such activities. Any party may recommend alternative courses of action or changes that will facilitate problem resolution. The Agency has final authority to approve problem-resolution activities.

The Agency's acceptance of a problem report shall not relieve the Contractor of any obligation under this Contract or waive any other remedy. The Agency's inability to identify the extent of a problem or the extent of damages incurred because of a problem shall not act as a waiver of performance or damages under this Contract.

**1.5.1.2 Addressing Deficiencies.** To the extent that Deficiency(s) are identified in the Contractor's performance and notwithstanding other remedies available under this Contract, the Agency may require the Contractor to develop and comply with a corrective action plan or performance improvement plan with time frames acceptable to the Agency to resolve the Deficiencies. The plan shall be submitted to the Agency for approval within timeframes specified by the Agency. Upon Agency approval of the plan, the Contractor shall implement and comply with the plan.

### **1.6 Contract Payment Clause.**

**1.6.1 Pricing.** In accordance with the payment terms outlined in this section and the Contractor's completion of the Scope of Work as set forth in this contract, the Contractor will be compensated an amount not to exceed \$113,370 during the entire term of this Contract, which includes any extensions or renewals thereof.

Contractors may not exceed the available funds for each contract year as outlined in the Payment Table below, and may not carryover funds into a consecutive contract year without a written amendment executed by all parties.

Annual reimbursements shall not exceed the following:

<b>Payment Table</b>		
<b>Contract Year</b>	<b>Period of anticipated available funds*</b>	<b>Anticipated Funding Amount</b>
Contract Year 1 (Base term)	July 1, 2025 – June 30, 2026	\$18,895
Contract Year 2 Extension Year 1	July 1, 2026 – June 30, 2027	\$18,895
Contract Year 3 Extension Year 2	July 1, 2027 – June 30, 2028	\$18,895
Contract Year 4 Extension Year 3	July 1, 2028 – June 30, 2029	\$18,895
Contract Year 5 Extension Year 4	July 1, 2029 – June 30, 2030	\$18,895
Contract Year 6 Extension Year 5	July 1, 2030 – June 30, 2031	\$18,895

\*Available funds within the Grant Tracking Site will be based on the annual period, on a cumulative basis.

**Note:** continued payment for contract extension years is contingent upon extension of the Contract.

**1.6.2 Payment Methodology/Reimbursement for Services (Budgets).**

In accordance with the payment terms outlined in this section and the Contractors completion of the Scope of Work as set forth in this Contract, the Contractor will be reimbursed for eligible expenses pursuant to the reimbursement methodology for each annual period as outlined in the IowaGrants Grant Tracking Site budget component(s). As required by the Agency, the Contractor shall propose budgets for the period of time and in the format determined by the Agency within the IowaGrants Grant Tracking Site with each annual period, renewal or extension of the Contract.

It is anticipated that budgets will be added on an annual basis, pursuant to the Payment Table, available funding column above in section 1.6.1. Notice: The award amount listed within the IowaGrants Grant Tracking Site (budget form and award amount) may be lower than the maximum contract funding amounts listed in the Contract Funding portion of the Contract Declarations and Execution page.

The Agency approved budgets, located in the IowaGrants grant site for this Contract, are incorporated by reference. Reimbursement for expenses will be in compliance with the Agency approved budget(s).

**1.6.2.1 Line Item Budgets.** The Agency approved line item budgets will be marked as the current version in the IowaGrants Grant Tracking Site.

- A. Expenditure variance against direct cost budget category amounts are allowed up to a maximum of 10% of the annual amount on a cumulative basis not to exceed the annual total. The Contractor shall submit a written justification to the Agency prior to the obligation of an expense which will exceed the allowed 10% cumulative variance between line item amounts (categories).
- B. The Contractor shall submit a written justification and request for a contract amendment when expenditures against a budget line item category not previously approved are anticipated.
- C. *Administrative Costs are capped at (limited to) 15% of the direct costs proposed in the budget.*
- D. *Equipment may not be purchased with these funds.*
- E. *If travel is allowed, the reimbursement of travel expenses are capped at the limits established by the Iowa Department of Administrative Services.*

**1.6.2.2 Budget modifications.** Modifications to Agency-approved/current version budgets require Agency review and written approval prior to allowing the change, and the change may require an amendment to the Contract. The Contractor shall submit a written justification to the Agency for requests to modify budgets. The following situations are examples that will require a Contract amendment, however, the Agency may, at our sole discretion, require Contract amendments for additional situations:

- When the Contractor anticipates expenditures against a budget line, unit cost, or Deliverable item not previously approved or open.
- When a fixed cost or cost per unit changes.
- When the annual or total contract amount changes.

**1.6.3 Reimbursable Expenses.** Unless otherwise agreed to by the parties in an amendment or change order to the Contract that is executed by the parties, the Contractor shall not be entitled to receive any other payment or compensation from the State for any Services or Deliverables provided by or on behalf of the Contractor pursuant to this Contract. The Contractor shall be solely responsible for paying all costs, expenses, and charges it incurs in connection with its performance under this Contract.

**1.6.3.1 Travel Reimbursement Limitations.** If the Contract requires the Agency to reimburse the Contractor for costs associated with transportation, meals, and lodging incurred by the Contractor for travel, such reimbursement shall be limited to travel directly related to the services performed pursuant to this Contract that has been approved in advance by the Agency in writing. Travel-related expenses shall not exceed the maximum reimbursement rates applicable to employees of the State of Iowa as set forth in the Department of Administrative Services' State Accounting Policy and Procedures Manual, Section 210, and must be consistent with all Iowa Executive Orders currently in effect. The Contractor agrees to use the most economical means of transportation available and shall comply with all travel policies of the State. The

Agency will **not** reimburse the Contractor travel amounts in excess of limits established by the Iowa Department of Administrative Services.

**1.6.3.2 Lodging Restrictions.** To be reimbursed for lodging that occurred at a lodging provider that must pay Iowa hotel/motel taxes, prior to the lodging event, the Contractor shall confirm that the lodging provider has received the Human Trafficking Prevention Training Certification at the website maintained by the Iowa Department of Public Safety, currently at <https://stophiowa.org/certified-locations>, as required by Iowa Code § 80.45A(5). The Contractor shall submit to the Agency a screenshot of this verification showing the lodging provider is a certified location with the claim for reimbursement. This applies to all in-state lodging, conferences, meetings, or any other state funded event. Use of lodging providers who are not certified will not be reimbursed. Certification of a lodging provider will be verified by the Agency before reimbursing this expenditure in a claim.

#### **1.6.4 Payment Terms.**

**1.6.4.1 Timeframes for Regular Submission of Claims.** The Contractor shall submit a claim and any required supporting documentation itemizing work performed and for services rendered in accordance with this Contract and the Reimbursement for Services budget. The claim shall be submitted monthly in the Grant Tracking Site within 45 days of the month of expenditures.

Unless a longer time frame is provided by federal law, and in the absence of the express written consent of the Agency, all Claims shall be submitted within six months from the last day of the month in which the services were rendered.

**Claim Adjustments:** All adjustments made to Claims shall be submitted to the Agency within ninety (90) days from the date of the Claim being adjusted. Claims shall comply with all applicable rules concerning payment of such claims.

**1.6.4.2 Payment of Claims.** The Agency shall verify the Contractor's performance of the provision of Services/Deliverables and timeliness of Claims before making payment. The Agency will review for accuracy and either approve or require additional information or edits to the Claim via an IowaGrants Negotiation process. The Agency may elect not to pay claims that are considered untimely as defined in this Contract. Final Claim payment may be withheld until all contractually required reports have been received and accepted by the Agency. At the end of the contract period, unobligated contract amount funds shall revert to the Agency.

The Agency shall pay all approved Claims in arrears and in conformance with Iowa Code 8A.514. The Agency may pay in less than sixty (60) days, but an election to pay in less than sixty (60) days shall not act as an implied waiver of Iowa law.

**1.6.4.3 Submission of Claims at the End of State Fiscal Year (SFY).** Notwithstanding the time frames above, and absent (1) longer timeframes established in federal law or (2) the express written consent of the Agency, the Contractor shall submit all Claims to the Agency for payment by August 1st for all services performed in the preceding state fiscal year (the State fiscal year ends June 30), regardless of funding source.

**1.6.4.4.1 Late End of SFY Claims.** The Agency will not automatically pay end of state fiscal year claims that are considered untimely. If the Contractor seeks payment for the end of state fiscal year claim(s) submitted after August 1st, the Contractor may submit the late claim(s). The Agency may require a justification from the Contractor for the untimely submission. The Agency may reimburse the claim if funding is available after the end of the state fiscal year. If funding is not available after the end of the state fiscal year, the Agency may submit the claim to the Iowa State Appeal Board for a final decision regarding reimbursement of the claim.

## **1.7 Additional Contract Conditions.**

**1.7.1 Linkage to Boards of Health.** As a condition of the contract, the Contractor shall assure linkage with the local board of health in each county where services are provided. The Contractor will assure that the local board of health has been actively engaged in planning for, and evaluation of, services. It will also maintain effective linkages with the local board of health, including timely and effective communications and ongoing collaboration.

**1.7.2 Revisions to Grant Tracking Site Components.** The Contractor shall ensure all IowaGrants Grant Tracking Site Component information is accurate and current. This is inclusive of personnel, work plans, subcontract plans and budget forms. Requests by the Contractor for access to update the Grant Tracking site components shall be submitted through correspondence to the Contract Manager. The Component will be sent via negotiation within IowaGrants Grant Tracking site to the Contractor and must be revised and returned in a timely manner. If a revision is submitted by the Contractor and approved by the Agency, an amendment to the contract may be required and the revised Component shall be made the current version by the Contract Manager.

**1.7.3 Close Out Duties.** In compliance with General Terms Section 2.5.6, the Contractor shall complete the close out duties within the IowaGrants Grant Tracking Site for this Contract.

**1.7.4 Subcontract Approvals.** Pursuant to the General Terms Section 2.12.9 Use of Third Parties, the Agency requires the Contractor to submit all draft, unsigned subcontracts with a value of \$2,000.00 or greater for services provided under this Contract to the Agency for approval prior to execution of the subcontract. The Agency reserves the right, at its sole discretion, to require modifications to the subcontract or may deny the request. Contractors will submit the draft, unsigned subcontract(s) at least 30 days prior to the anticipated subcontract start date to the Subcontract Report within the Progress Reports Component of the Grant Tracking Site. The Agency shall review and approve all proposed subcontracts prior to the Contractor obtaining any signatures for subcontracted work under this contract.

## **1.8 Insurance Certificate.**

For local governmental entities (county, city, etc.): Insurance shall be provided through companies licensed by the State of Iowa, through statutorily authorized self-insurance programs, through local government risk pools, or through any combination of these. The Contractor shall upload a statement or letter documenting their insurance or self-insured status as a governmental entity in the appropriate component of the corresponding Grant Tracking Site.

The Contractor and any subcontractor shall obtain the following types of insurance for at least the minimum amounts listed below:

Type of Insurance	Limit	Amount
General Liability (including contractual liability) written on occurrence basis	General Aggregate	\$2 Million
	Product/Completed Operations Aggregate	\$1 Million
	Personal Injury	\$1 Million
	Each Occurrence	\$1 Million

Workers' Compensation and Employer Liability	As required by Iowa law	As Required by Iowa law
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**1.9 Data Sharing. Reserved.**

**1.10 Incorporation of General and Contingent Terms.**

**1.10.1 General Terms for Service Contracts ("Section 2").** The General Terms for Service Contracts effective August 1, 2023 as posted to the Agency's website at [Service Contracting | Health & Human Services \(iowa.gov\)](#) are incorporated into the Contract by reference. The General Terms for Service Contracts may be referred to as Section 2. By signing the Contract, the Contractor certifies that they have reviewed and agrees to all the terms set forth therein and has not made any changes.

**1.10.2 Contingent Terms for Service Contracts ("Section 3").** The Contingent Terms for Services Contracts Effective August 1, 2023 as posted to the Agency's website at [Service Contracting | Health & Human Services \(iowa.gov\)](#) are incorporated into the Contract by reference. The Contingent Terms for Service Contracts may be referred to as Section 3. By signing the Contract, the Contractor certifies that they have reviewed and agrees to all the terms set forth therein and has not made any changes.

**1.11 Additional Terms.** The Contractor shall comply with the following:

<b>Is the Contractor subject to Iowa Code Chapter 8F?</b>	
No, this contract is NOT subject to Iowa Code chapter 8F.	
<b>Federal Subrecipient Reporting and FFATA Reporting:</b>	
<b>Federal Subrecipient Reporting required?</b>	<b>Federal Funding Accountability and Transparency Act (FFATA) Reporting required by Contractor?</b>
YES	NO

## SPECIAL CONTRACT ATTACHMENTS

The Special Contract Attachments in this section are a part of the Contract.

**APPROVED**      **DENIED**

Board Member Initials: MLL

Meeting Date: 4-8-25

Follow-up action: Submit to BOS

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**CONTRACT AMENDMENT**

<b>CONTRACT #:</b> PUHE-ENH-25-085	<b>AMENDMENT #:</b> 1
<b>CONTRACTOR:</b> Story County dba Story County Board of Health	<b>CONTRACT TITLE:</b> Private Well Grants

The Maximum Contract Amount on the Declarations & Execution Page shall read: \$ 68,505

This contract is amended to adjust funding in Article IX-Budget as follows:

**INCREASE** Private Well Grants allocation by \$ 18,000.00

**DECREASE** Private Well Grants allocation by \$ 0.00

**APPROVED** **DENIED**  
 Board Member Initials: MSL  
 Meeting Date: 4-8-25  
 Follow-up action: Submit to BOS

All other terms of the contract remain in effect. The contractor specifies no additional changes have been made to the Special, General or Contingent Terms.

The parties hereto have executed this contract amendment on the day and year last specified below.

**For and on behalf of the Agency:**

By: \_\_\_\_\_  
 Ken Sharp  
 Operations Deputy  
 Division of Public Health

**For and on behalf of the Contractor:**

By: **Kimberly Grandinetti**  
 Story County dba Story County Board of Health

Digitally signed by Kimberly Grandinetti  
 DN: cn=Kimberly Grandinetti, o=Story County Environmental Health,  
 cn=Kimberly Grandinetti, email=kg@storycountyia.gov  
 Reason: I am approving this document with my legally binding signature  
 Location: your signing location here  
 Date: 2025.04.04 15:35:05-0500  
 Form PDF Editor Version: 11.0.12

**APPROVED** **DENIED**  
 Board Member Initials: SKN  
 Meeting Date: 4-22-25  
 Follow-up action: \_\_\_\_\_

**STORY COUNTY, IOWA**  
**RESOLUTION OF THE BOARD OF SUPERVISORS**  
**RESOLUTION #25-85**

Establishing a Temporary County Redistricting Commission of Three Members,  
and Appointment of Members

**WHEREAS**, Senate File 75, Ninety-first General Assembly was signed into law as of April 10, 2025, and was effective upon signature; and

**WHEREAS**, Senate File 75, Ninety-first General Assembly requires Story County to use plan "three" for the election of supervisors as defined by §331.210 of the *Code of Iowa*; and

**WHEREAS**, Story County currently uses plan "one" for the election of supervisors, the Board shall, no later than May 15, 2025, establish a temporary county redistricting commission to adopt the new plan; and

**WHEREAS**, the Board shall determine the size of the temporary county redistricting committee and appoint the majority of its members, pursuant to §331.210A(b) of the *Code of Iowa*;

**NOW, THEREFORE, BE IT RESOLVED** by the Story County Board of Supervisors that the temporary county redistricting committee shall consist of three (3) members; and

**BE IT FURTHER RESOLVED** that, pursuant to §331.210A(1)(f) of the *Code of Iowa*, the following appointments to the temporary county redistricting committee are certified to the Auditor:

Lucy Martin	Story County Auditor
Matt Boeck	Story County GIS Coordinator

Approved this 22<sup>nd</sup> day of April, 2025

  
Chair, Board of Supervisors

Attest:   
County Auditor

ROLL CALL	Lisa K. Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD

Yea	<u>3</u>	Nay	<u>0</u>	Absent	<u>0</u>
-----	----------	-----	----------	--------	----------

  
CHAIRPERSON

Above tabulation made by 



Amendment to MAP Agreement

MAP AGREEMENT NO. 1694448
CONTRACT NO. CN199859, CN199860

Phone: 800.892.8548 | Fax: 800.847.3087

CUSTOMER NAME STORY COUNTY CUSTOMER # CS239 SALES REP ZACH MCBRIDE

EQUIPMENT ADDED TO ABOVE-REFERENCED AGREEMENT

Table with columns: MAKE/MODEL/ACCESSORIES, SERIAL NO., COLOR METER, BW METER, NOT FINANCED UNDER THIS AGREEMENT. Includes entry for HP COLOR LASERJET PRO M479FDW.

See the attached Schedule A See the attached Billing Schedule \*plus applicable taxes

EQUIPMENT REMOVED FROM ABOVE-REFERENCED AGREEMENT

Table with columns: MAKE/MODEL/ACCESSORIES, SERIAL NO., COLOR METER, BW METER, NOT FINANCED UNDER THIS AGREEMENT.

CURRENT PAYMENT SCHEDULE

Minimum Payment\* \$ 1,897.27 Color Print Allowance Excess Color Print Charge\* \$
B&W Print Allowance Excess B&W Print Charge\* \$

The parties wish to amend the above-referenced Agreement's Payment Information as set forth below.

NEW PAYMENT SCHEDULE

Minimum Payment\* \$ 1,897.27 Color Print Allowance 0 Excess Color Print Charge\* \$ 0.090000
START DATE: 4/7/2025 B&W Print Allowance 0 Excess B&W Print Charge\* \$ 0.010000

OWNER ACCEPTANCE

Marco Technologies LLC OWNER Signature: Bre Engbretson TITLE DATED

CUSTOMER ACCEPTANCE

This is an Amendment to the Agreement identified above between Owner and Customer. By signing this Amendment, Customer acknowledges the above changes to the Agreement and authorizes Owner to make such changes.

STORY COUNTY CUSTOMER (as referenced above) Signature: X [Signature] TITLE DATED 4-22-25

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

Processed by: Initials MO Date sent to Rep

Closure No. 25-17

Date April 16, 2025

## Resolution

### BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the Road Closure(s) for the purpose of Construction for Culvert Replacement:

Section 3 Howard Twsp Road Closure 100<sup>th</sup> St between R77 and 590<sup>th</sup> Ave



Chair, Board of Supervisors

Attest:   
County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD

Yea 3 Nay 0 Absent 0

  
CHAIRPERSON

Above tabulation made by SB

## STORY COUNTY UTILITY PERMIT

Date 4/15/2025

To the Board of Supervisors, Story County, Iowa:

The Iowa Regional Utilities Association Company, incorporated under the laws of Iowa, with its principal place of business at 1351 Iowa Speedway Drive, Newton, Iowa 50208, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Potable Water on secondary route 670th Ave, from South to North, a distance of 0 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows: Directional boring of a 1" service line crossing from South Right-of-Way to North Right-of-Way under 670th Ave, at a minimum of 5' deep, in Township 83 N, Range 22 W of the 5th P.M., in Section 35 to install a new meter pit on private property.
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 4/11/2025

Iowa Regional Utilities Association  
Name of Company (Applicant - Permittee)

 641-792-7011  
by Derek R. Jack Phone no.  
ROW/Easement Admin

Recommended for Approval:

Date 4-15-2025

  
 515-382-7355  
County Engineer Phone no.

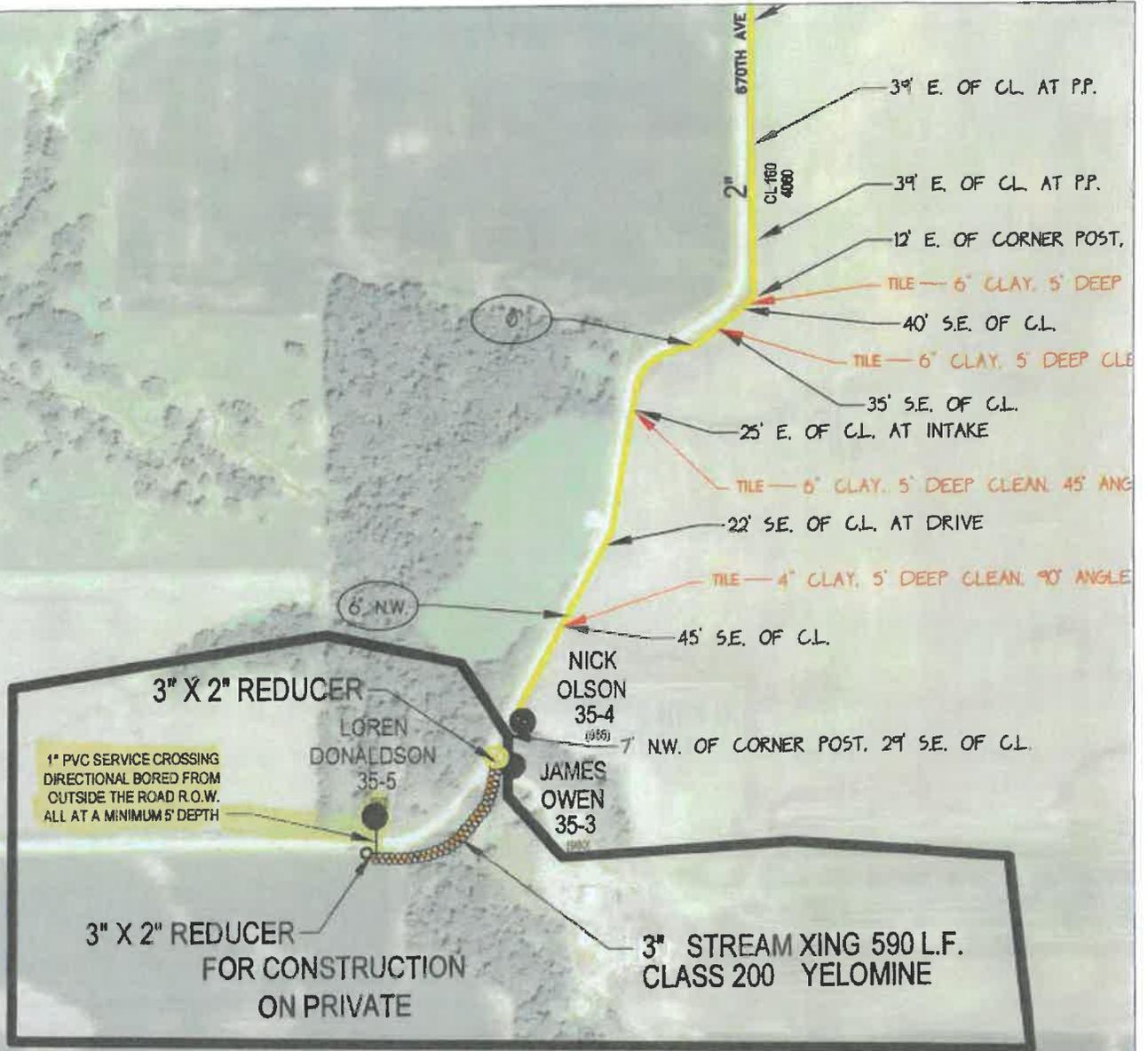
Approved:

Date 4-22-25

  
Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

35



1" PVC SERVICE CROSSING  
DIRECTIONAL BORED FROM  
OUTSIDE THE ROAD R.O.W.  
ALL AT A MINIMUM 5' DEPTH

3" X 2" REDUCER  
FOR CONSTRUCTION  
ON PRIVATE

3" STREAM XING 590 L.F.  
CLASS 200 YELOMINE

10" TILE, 3" DEEP CLEAN, 100' S  
5'

1351 Iowa Speedway Dr  
Newton, IA 50208  
641-792-7011



*We Flow That Extra Mile!*

[www.irua.net](http://www.irua.net)

Ph: 800-400-6066

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April 11, 2025

Darren Moon  
Story County Engineer  
837 N Avenue  
Nevada, Iowa 50201

RE: Permit Request – One (1) County Road Crossing

Mr. Moon:

Enclosed, please find a Story County Road Crossing Application for installation of a 1” PVC water service crossing, directionally bored from South R.O.W to North R.O.W, a minimum of 5’ deep, crossing under 670<sup>th</sup> Ave., in Section 35, Nevada Township, T83N, R22W, in Story County, to provide water service to a new customer at 27587 670<sup>th</sup> Ave, Maxwell.

Enclosed is the permit application and a map of this location.

If you require further information concerning this permit application, please do not hesitate to contact me.

Thank you.

Sincerely,  
IOWA REGIONAL UTILITIES ASSOCIATION

Derek R. Jack  
Right-Of-Way/Easement Admin



# STORY COUNTY

## Facilities Management

**JOBY BROGDEN**

Director  
515.382.7401

**MATT MILLER**

Assistant  
515.382.7402

Story County Administration  
900 6<sup>th</sup> St.

Nevada, Iowa 50201  
515.382.7404 FAX

DATE: April 17, 2025  
TO: Board of Supervisors  
FROM: Joby J. Brogden  
RE: Office Space Lease For CICS

**APPROVED**

**DENIED**

Board Member Initials: JKH  
Meeting Date: 4-22-25  
Follow-up action: Approved 2nd option @ 115<sup>00</sup>/month

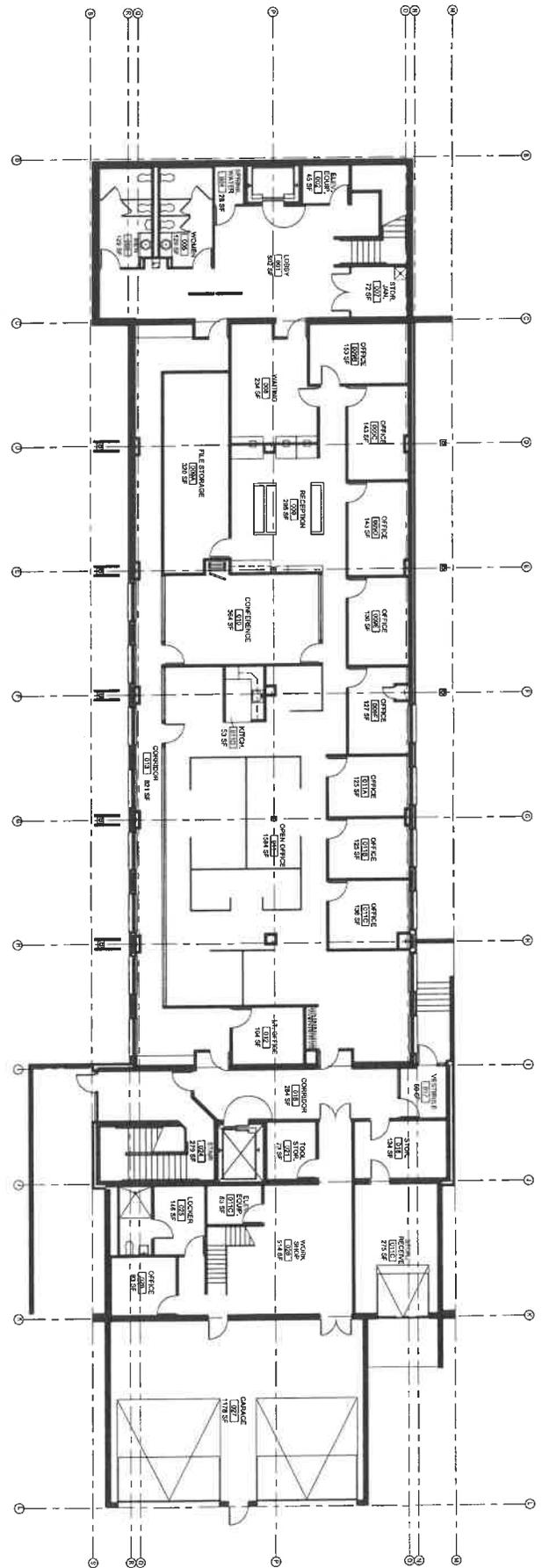
On 4/7/25 the Facilities Management Department was directed by the Board of Supervisors to present lease options for providing space for CICS at the Human Services Center in Ames.

The office space in reference would be in the lower level of the building on the East end of the General Assistance office area, the same area that has previously been leased to CICS. The requested space would consist of two private offices, an area for a full-size copier, and network space for an internet connection. This is leasing of part of a larger office area, with some shared corridor space with General Assistance and public areas of the building. Attached is a floor plan of the two private offices being considered for CICS.

After researching the previous lease rate used for leasing space CICS and discussing options with Story County Attorney staff, Facilities Management has two lease options for consideration, below are those recommended lease options.

- Having a month-to-month lease at the rate of \$175 per month, this gives Story County the option of not renewing with a 30-day notice for tenants. This allows for flexibility if Story County would need space for internal needs.
- Having a year lease at the rate \$175 per month, with a clause that allows for the lease to be terminated by landlord or tenant with a 60 days notice. This option allows for flexibility for Story County and allows greater notice for tenants.

LOWER LEVEL  
SCALE



# STORY COUNTY HUMAN SERVICES BUILDING



**STORY COUNTY  
BOARD OF SUPERVISORS**  
LISA K. HEDDENS, Chair  
LINDA MURKEN, Vice Chair  
LATIFAH FAISAL, Supervisor

Story County Administration  
900 Sixth Street  
Nevada Iowa 50201  
515-382-7200  
515-382-7206 (fax)

**APPROVED**

**DENIED**

Board Member Initials: LKH

Meeting Date: 4-22-25

Follow-up action: Approved and  
discussed this week/month

**MEMORANDUM**

**TO:** Story County Board of Supervisors  
**FROM:** Crystal Davis, County Outreach & Special Projects Manager  
**RE:** Discussion and Consideration of LOST Funds Request for Iowa Creative Places Exchange Registration, for Story County Economic Development Group (SCEDG)  
**DATE:** April 22, 2025

On May 9, 20205, the Iowa Creative Places Exchange will be held in Burlington, IA. This event is hosted by the Iowa Economic Development Authority. The Iowa Creative Places Exchange is an annual gathering of Iowans working to enhance community and economic development outcomes by leveraging the arts, culture and creativity. Attendees will share and learn about ideas, resources, and solutions for building stronger communities through cross-sector partnerships with the arts and artists and successful approaches to creative place-making and keeping. The exchange recognizes Iowa's growing creative sector as a core partner in economic development initiatives and a key to enhancing community livability, well-being and connectedness.

SCEDG was formed to collectively have all fifteen (15) cities in Story County work together to strengthen the County's business and industry tax base. One of the purposes of SCEDG is to develop proposals for County funding of economic development initiatives and recommend funding to the County. Bringing SCEDG members and County staff together to attend this Iowa Creative Places Exchange is another step in enabling our cities to connect through tours, presentations and peer learning, and to create actionable solutions for issues that challenge creative partnerships between our cities.

We would like to request \$270.00 from LOST funds to pay for registration fees for three (3) Executive Committee members of the SCEDG (Chair, Vice-Chair, Immediate Past Chair) and for three (3) Story County staff members. This \$270.00 request is the discounted registration rate for registering three or more attendees, at \$45.00 each.

Please let us know if there are any questions.

Summary

**Register Now**

Already Registered?

The logo features the text "IOWA CREATIVE PLACES EXCHANGE" in a bold, sans-serif font. The word "IOWA" is smaller and positioned to the left of "CREATIVE". "PLACES" is the largest word, and "EXCHANGE" is to its right. The text is centered within a white rectangular area that is framed by two grey, angular shapes pointing towards each other from the top and bottom edges.

# IOWA CREATIVE PLACES EXCHANGE

Friday, May 9, 2025 | Burlington, Iowa

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**The Iowa Creative Places Exchange is an annual gathering of Iowans working to enhance community and economic development outcomes by leveraging the arts, culture and creativity.**

Attendees will share and learn about ideas, resources, and solutions for building stronger communities through cross-sector partnerships with the arts and artists and successful approaches to creative place-making and keeping.

The exchange recognizes Iowa's growing creative sector as a core partner in economic development initiatives and a key to enhancing community livability, well-being and connectedness.

The 2025 Exchange will be hosted in partnership with the Greater Burlington Partnership, the Capitol Theater and the Art Center of Burlington. The Creative Places Exchange planning committee also includes leadership from The University of Iowa Initiative for Sustainable Communities.

The exchange will highlight Burlington's recent placemaking plans, projects and events while connecting communities through tours, presentations and peer learning sessions designed to create actionable solutions for issues that challenge creative communities across Iowa.

## Schedule

---

### **Pre-Exchange Opportunities -Thursday, May 8:**

- 3:00 p.m. Community presentations highlighting local projects hosted by University of Iowa, Iowa Initiative for Sustainable Communities (IISC)
- 5:00 p.m. Evening networking and welcome reception. Explore Downtown Burlington venues with live music and galleries

### **Creative Places Exchange - Friday, May 9 (10:00am - 3:30pm)**

- 10:00 a.m. Welcome and community presentation.
- Walking tour highlighting current and future creative placemaking projects that are serving as catalysts for further community development and investment.

### **Afternoon sessions**

#### **Visioning, Partnerships and Planning**

The role of government and economic development in advancing arts and culture investments. In this session, city and economic development leaders will share how their visioning, planning, and engagement approach emphasizes local, authentic character while integrating arts, culture and creative placemaking into public spaces.

- Moderator: Amber Danielson
  - Chad Bird, City Manager, City of Burlington
  - Dawn Meyer, City Clerk/Administrator, City of Manning
  - John Hall, President & CEO Marshalltown Chamber of Commerce

## **Arts and Culture as a Community and Economic Development Driver**

Communities across Iowa are developing programs and initiatives that aim to attract and retain visitors and residents. This session will feature two economic development leaders who will highlight local partnerships with the creative sector and cultural anchors. This session will also highlight how chamber programs and initiatives can create pathways for growth in the arts while supporting the local economy.

- Moderator: David Schmitz, Director, Iowa Arts Council
  - Rick Dickinson, President & CEO, Greater Dubuque Development Corporation
  - Nancy Bird, President & CEO, Greater Iowa City, Inc.

## **Building your Creative Place through Collaboration, Public Art, Activation and Branding**

This interactive session will highlight community collaboration and leveraging the creative sector to spur district re-development. Projects highlighted in this session will showcase how to engage stakeholders and highlight your community's authentic sense of place.

- Moderator: Donna Dostal, President & CEO, Community Foundation for Western Iowa
  - Tammy McCoy, Executive Director, The Capitol Theater — Burlington
  - Ali Hval, Artist and Assistant Professor, The University of Iowa
  - Amy Moyner, Executive Director, Downtown Partners, Inc. — Burlington

## **Registration Rate: \$60/person**

Register three or more attendees in one order to receive a discounted rate of \$45/person\*

*\*Discount does not apply when modifying registrations. All registrations must be purchased in the original order.*

**Deadline to register is Friday, May 2 at 6 p.m.**

**Register Now**

Already registered?

### **The exchange features:**

- Sessions led by community leaders from across Iowa who have planned and implemented arts and culture-focused development projects.

- Opportunities for all leaders to generate ideas and share resources.
- Project and program-based sessions designed to create actionable solutions for issues that challenge creative communities across Iowa.

#### **Who should attend?**

- Artists and arts organizations working on place-based projects
- City and local government leaders
- Chamber of commerce and community and economic development leaders engaged in placemaking and talent attraction strategies
- Tourism professionals

## **Lodging Options**

**Hampton Inn and Suites by Hilton**  
3001 Winegard Dr. Suite 130  
Burlington IA, 52601

Call for reservations and rates: (319) 237-0700

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**Catfish Bend/FunCity Resort**  
3001 Winegard Dr.  
Burlington IA, 52601

Call for reservations and rates: (319) 753-2946

### **Questions?**

**Reach out to Iowa Arts Council Creative Community Development & Infrastructure Program Manager, Jon Berg at [jon.berg@iowaeda.com](mailto:jon.berg@iowaeda.com)**

### **Contact Planner**

Sign up for the IEDA Arts & Culture e-newsletter

**Sign Up**

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