

The Board of Supervisors met on 7/29/25 at 10:00 a.m. in the Story County Administration Building. Lisa Heddens, Linda Murken, and Latifah Faisal, with Heddens presiding. (all audio of meetings available at [storycountyiowa.gov](http://storycountyiowa.gov)); any resolution is effective upon signature and can be inspected during business hours, Monday-Friday, 8-4:30, at 900 6<sup>th</sup> Street, Nevada, Iowa)

**ADOPTION OF AGENDA:** Murken moved, Faisal seconded adopting the agenda as listed. Motion carried unanimously (MCU) on a roll call vote.

**GOOD NEIGHBOR AMERICAN RESCUE PLAN ACT (ARPA) ANNUAL REPORT:** William Stodden, Executive Director, reported ARPA funds cover a full-time Navigator position to assist clients with rent, utilities, fuel, and food resources, helping them navigate available funding and resources. The position also works with tenant/landlord issues.

**AMES REGIONAL ECONOMIC ALLIANCE WORKFORCE, RETRAINING QUARTERLY REPORT:** Shannon Thiele, Director of Workforce Development, reported on retraining and workforce programs, outreach, and events.

**LUTHERAN SERVICES IN IOWA (LSI) ANNUAL REPORT:** submitted written report only.

**MINUTES:** 7/22/25 Minutes – Faisal moved, Murken seconded approving 7/22/25 Minutes as presented. Roll call vote. (MCU)

**CLAIMS:** 7/31/25 Claims of \$1,428,014.27 (run date 7/25/25, 30 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from CIDTF (\$557.87), Emergency Management (\$537.97), E911 (\$142.74), County Assessor (\$2,525.12), City Assessor (\$38,703.79), Central Iowa Community Services (\$483,252.29). Murken moved, Faisal seconded approving claims as presented. Roll call vote. (MCU).

Murken moved, Faisal seconded approving the Consent Agenda as listed.

1. Treasurer's Semi-Annual Report
2. 28E Agreement for animal rescue services between Animal Control and the City of Collins, effective upon signature through 6/30/26
3. Iowa Department of Public Safety Governor's Traffic Safety Bureau (GTSB) Grant Contract for traffic enforcement and other services for \$21,900.00, effective 10/1/25-9/30/26
4. Letter of Support for Portable Solar Charging Grant for Story County Emergency Management
5. Attorney Fee Compensation for Involuntary Substance Abuse Commitment pursuant to *Code of Iowa* §125.78 and rates set by Senate File 644, effective 7/1/25, of \$78.00 per hour
6. Setting Date and Time for a Public Hearing at 10:00 AM on 8/19/25 for FY26 Budget Amendment
7. Sheriff's Office's FY25 Equitable Sharing Agreement and Certification Report
8. Lease Agreement between Story County and Mary Greeley Medical Center for 124 S. Hazel Avenue, Ames, for \$4,975.00 a month, effective 7/1/25-6/30/26
9. Participation in the New National Opioid Settlements with Purdue Direct Settlement
10. 28E Agreement between Mary Greeley Medical Center and Story County for Behavior and Mental Health Services for inmates in the Story County Jail, effective 7/1/25
11. New Five-Day Special Class C Retail Alcohol License for Beercoe LLC, 13241 George Washington Carver Avenue, Story City, effective 8/5/25-8/9/25, including outdoor service
12. Road Closure: #26-03
13. Utility Permits: #26-8430, #26-8438

Roll call vote. (MCU)

**AUTHORIZING TWO TEMPORARY DEPUTY AUDITORS:** Lucy Martin, Auditor, reported the request is to allow a 10-week training period with the two current Deputy Auditors, both of whom are retiring at the end of the calendar year. The hiring process will take approximately two months with the temporary deputies starting in early October. Discussion took place. Martin stated an overlap period will allow the new deputies to work on crucial annual processes with their predecessors. The request is included in the proposed budget amendment. Murken asked about cost. Martin estimated an additional \$28,000.00 during the overlap with some salary savings in the latter half of the fiscal year. Faisal moved, Murken seconded approving Authorizing Two Temporary Deputy Auditors. Roll call vote. (MCU)

**FUNDING REQUEST FROM MARY GREELEY MEDICAL CENTER (MGMC) FOR CONTROLLED-MEDICATION BOXES FROM THE OPIOID SETTLEMENT FUND FOR \$22,177.00:** Dieter Friton, Director of Mobile Intensive Care Services, Security, and Emergency Preparedness, reported the request covers the installation of secure, tamper-evident narcotic lock boxes in seven ambulances. He detailed the security methods. The automated procedures provide real-time information, meet audit standards, and result in faster patient care. Personnel can focus on patients, not paperwork. Friton reiterated his request totaling \$22,177.00. Murken moved, Faisal seconded approving the Funding Request from Mary Greeley Medical Center (MGMC) for Controlled-Medication Boxes from the Opioid Settlement Fund for \$22,177.00. Roll call vote. (MCU)

**MODIFICATIONS TO THE ADMINISTRATIVE PROCEDURES FOR FLOODPLAIN MANAGEMENT AND REGULATION:** Leanne Harter, Planning and Development Director, reported on the proposed modifications staff received following an assistance visit from the Department of Natural Resources (DNR). Staff recommends adoption. Discussion took place. Faisal moved, Murken seconded approving Modifications to the Administrative Procedures for Floodplain Management and Regulation. Roll call vote. (MCU)

**RESOLUTION #26-10, FOR THE VOLUNTARY ANNEXATION TO THE CITY OF HUXLEY FOR FIVE PARCELS OF LAND CONSISTING OF 159.30 ACRES OF REAL PROPERTY INCLUDING RIGHT-OF-WAY ALONG HIGHWAY 210 AND 560<sup>TH</sup> AVENUE, LOCATED IN SECTION 31, UNION TOWNSHIP, STORY COUNTY, IOWA, IN THE UNINCORPORATED AREA OF STORY COUNTY, OWNED BY MERLE DEAN BRENDELAND, JANIS BRENDELAND, AND MEGAN RUSSELL, AND DAX AND HAYLIE CLARK:** Leanne Harter, Planning and Development Director, reported on location, current use, and future development plans. The proposed annexation meets

are requirements; Harter recommends approval. Murken moved, Faisal seconded approving Resolution #26-10, for the Voluntary Annexation to the City of Huxley as listed. Roll call vote. (MCU)

**DIRECTION ON AMENDMENT WITH MID-IOWA PLANNING ALLIANCE (MIPA) AMERICAN RESCUE PLAN ACT (ARPA) AGREEMENT:** Leanne Harter, Planning and Development Director, reported on amending the existing Mid-Iowa Planning Alliance (MIPA) agreement to add additional services regarding housing issues. The additional services were agreed upon with no increase in fees following discussions. Crystal Davis, County Outreach and Special Projects Manager, asked for direction from the Board. Discussion took place. The Board directed Davis to move forward with the proposed amendment and return at a future meeting.

**UPDATE ON GO GREEN TEAM COUNTY-WIDE ELECTRONICS RECYCLING EVENT ON 9/13/25:** Crystal Davis, County Outreach and Special Projects Manager, reported that based on the success of an internal electronics recycling event last fall, the County will host a county-wide public recycling event on 9/13/25, beginning at 10:00 a.m. It will take place at the Fair Grounds with the recycling and transportation managed by Electronic Asset Security. Members of the Go Green Team have volunteered to assist the public. Davis stated some items do have a charge for recycling (see list). Story County will provide marketing for the event.

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:** All Board members reported on multiple items.

Murken moved, Faisal seconded to adjourn at 10:54 a.m. Roll call vote. (MCU)

Story County Board of Supervisors  
Tentative Agenda  
Administration Building, 900 6th St., Nevada, IA  
7/29/25

1. SPECIAL NOTE TO THE PUBLIC: (3) - This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

**Members of the public can participate by using the information below:**

To join the zoom meeting by computer, tablet, smartphone :

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [HTTPS://US02WEB.ZOOM.US/J/84068041164?](https://us02web.zoom.us/j/84068041164?pwd=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1)  
[PWD=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1](https://us02web.zoom.us/j/84068041164?pwd=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1)  
Passcode: 751099

Or One tap mobile:

+13017158592,,84068041164# US (Washington DC)  
+13052241968,,84068041164# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or  
+1 646 931 3860 or +1 929 205 6099 or +1 360 209 5623 or +1 386 347 5053 or +1 507  
473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833 or +1 689 278 1000  
or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 840 6804 1164

2. CALL TO ORDER: 10:00 A.M.

3. PLEDGE OF ALLEGIANCE:

4. ADOPTION OF AGENDA:

5. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

6. AGENCY REPORTS:

- I. Good Neighbor American Rescue Plan Act (ARPA) Annual Report - William Stodden,  
Executive Director

Department Submitting Board of Supervisors

- II. Ames Regional Economic Alliance Workforce, Retraining Quarterly Report - Shannon  
Thiele

Department Submitting Auditor

Documents:

WORKFORCE QUARTERLY.PDF

- III. Lutheran Services In Iowa Annual Report - Alyssa Barton, Service Coordinator

Department Submitting Auditor

Documents:

LSI.PDF

7. CONSIDERATION OF MINUTES:

I. 7/22/25 Minutes

Department Submitting Auditor

8. CONSIDERATION OF PERSONNEL ACTIONS:

9. CONSIDERATION OF CLAIMS:

I. 7/31/25 Claims

Department Submitting Auditor

Documents:

CLAIMS 073125.PDF

10. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Semi-Annual Report - Treasurer

Department Submitting Auditor

Documents:

SEMI ANNUAL.PDF

II. Consideration Of 28E Agreements Between Animal Control And The Following Cities:  
Collins Effective Upon Signature - 6/30/26

Department Submitting Animal Control

Documents:

28E AGREEMENT.PDF

III. Consideration Of Governor's Traffic Safety Bureau Grant Contract For \$21,900.00  
Effective 10/1/25 - 9/30/26

Department Submitting Sheriff

Documents:

GTSB FY26.ASPX.PDF

IV. Consideration Of Letter Of Support For Portable Solar Charging Grant

Department Submitting Board of Supervisors

Documents:

PORTABLE SOLAR CHARGING GRANT SUPPORT.PDF

V. Consideration Of Attorney Fee Compensation For Involuntary Substance Abuse Commitment Of \$78.00/Hr For Appointments Made On Or After 7/1/2025

Department Submitting General Assistance

Documents:

ATTORNEY FEE REIMBURSEMENT 2025.PDF

VI. Consideration Of Setting Date And Time For Public Hearing At 10:00 AM On August 19, 2025, For FY26 Budget Amendment

Department Submitting Auditor

Documents:

FY26 PUBLIC HEARING NOTICE.PDF  
AMENDMENT DOCUMENTATION.PDF

VII. Consideration Of Equitable Sharing Agreement And Certification Report For Fiscal Year End 2025

Department Submitting Sheriff

Documents:

ESAC FY25 REPORT.PDF

VIII. Consideration Of Lease Agreement Between Story County And Mary Greeley Medical Center For 124 S. Hazel Ames IA For \$4,975.00 Monthly Effective 7/1/25 - 6/30/26

Department Submitting Facilities Management

Documents:

MGMC 2025.PDF

IX. Consideration Of The Participation In The New National Opioid Settlements With Purdue

Department Submitting Auditor

Documents:

OPIOIDSSETTLEMENT.PDF

X. Consideration Of A 28E Agreement Between Mary Greeley Medical Center And Story County For Behavior And Mental Health Services Effective 7/1/2025

Department Submitting Sheriff

Documents:

28EMGMC.PDF

XI. Consideration Of New 5-Day Special Class C Retail Alcohol License For Beercoe L.L.C., 13241 GWC Ave., Story City, IA, Effective 8/5/25-8/9/25, Including Outdoor Service

Department Submitting Auditor

Documents:

BEERCOE LLC.PDF

XII. Consideration Of Road Closure(S): #26-03

Department Submitting Engineer

Documents:

26 03.PDF

XIII. Consideration Of Utility Permit(S) #26-8430, #26-8438

Department Submitting Engineer

Documents:

UT 26 8430.PDF

UT 26 8438.PDF

11. PUBLIC HEARING ITEMS:

12. ADDITIONAL ITEMS:

I. Discussion And Consideration Of Authorizing Two Temporary Deputy Auditors - Lucy Martin

Department Submitting Auditor

Documents:

TEMP DEPUTIES.PDF

II. Discussion And Consideration Of Funding Request From Mary Greeley Medical Center

(MGMC) For Controlled-Medication Boxes From The Opioid Settlement Fund For \$22,177.00 – Dieter Friton, Director Of Mobile Intensive Care Services, Security, And Emergency Preparedness

Department Submitting Board of Supervisors

Documents:

MGMC NARCBOX FUNDING REQUEST.PDF

III. Discussion And Consideration Of Modifications To The Administrative Procedures For Floodplain Management And Regulation - Leanne Harter

Department Submitting Planning and Development

Documents:

ADMIN PROC 2025 REVISIONS.PDF

IV. Discussion And Consideration Of Resolution #26-10, For The Voluntary Annexation To The City Of Huxley For Five Parcels Of Land Consisting Of 159.30 Acres Of Real Property Including Right-Of-Way Along Highway 210 And 560th Avenue, Located In Section 31, Union Township, Story County, Iowa, In The Unincorporated Area Of Story County, Owned By Merle Dean Brendeland, Janis Brendeland, And Megan Russell, And Dax And Haylie Clark - Leanne Harter

Department Submitting Planning and Development

Documents:

RESOLUTION 26 10.PDF

13. DEPARTMENTAL REPORTS:

14. OTHER REPORTS:

I. Discussion And Direction On Amendment With Mid-Iowa Planning Alliance (MIPA) American Rescue Plan Act (ARPA) Agreement - Crystal Davis And Leanne Harter

Department Submitting Board of Supervisors

Documents:

MIPA MEMO 6 24 2025.PDF  
MIPA ARPA PROVIDER AMENDMENT 1.PDF  
SIGNED CONTRACT.PDF

II. Update On Go Green Team County Wide Electronics Recycling Event On September 13, 2025 - Crystal Davis

Department Submitting Board of Supervisors

Documents:

GGT ELECTRONICS RECYCLING EVENT UPDATE.PDF  
FLYER.PDF  
A FRAME POSTER ACCEPTED AND NOT ACCEPTED.PDF

15. UPCOMING AGENDA ITEMS:

16. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

17. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

18. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors  
Agenda  
7/29/25

NAME

AGENCY

Lucy Martin

AUDITOR

William Stodden

Good Neighbor Em. Asst.

Crystal D. Davis

BOS

Shannon Thiele

Ames Regional Economic Alliance

Greg Phipps

Ames Alliance

Thom Sybo

AUDITOR

# AMES REGIONAL ECONOMIC Alliance

## QUARTER 2, 2025

---

### RETRAINING PROGRAM



Programs Offered in Q2:

- CDL
- CNA

6 Current Participants

Average Age: 29.2 Years Old

---

The Ames Regional Economic Alliance launched the new Live - Work - Play in Ames website and social media channels. The new digital platforms will serve as a hub for residents, prospective movers, job seekers, and visitors, offering insights into the unique aspects of living, working, & playing in the Ames region.

## LIVE IN AMES WORK IN AMES

**57,092 Views** on Facebook  
from June 1 - July 21, 2025

## AI AREA INTERNS

Summer Series for Interns

### AREA Intern Program

First Event, Speed Networking – 90 attendees

11 interns signed up for mentorship and were paired with a YP Mentor

#### Additional Events

- Business & Dining Etiquette
- Building a Strong Financial Foundation
- AREA Interns Graduation – National Intern Day

### AREA Young Professionals

3 events hosted including Unlocking Potential: Mastering Leadership, Communication and Conflict Resolution with speaker Amy Doyle.

New mentorship program launched in May with 15 young professionals paired with 15 business leaders.

## AREAYP

**180** Total members. 48 new members in 2025.

# WORKFORCE EVENTS



**2025 National Civics Bee**  
Participating middle school students showcase their civics knowledge.



**Rising Leaders Academy**  
10 students from Ames, Boone, Colo-NESCO and Nevada participated.



**Crop Quest**  
"Amazing Race" style competition focused on ag technology.



**ISU Professionalism Pro Day**  
75 players had the opportunity to connect with 7 local businesses and prepare themselves for life after football.



**Innovate U**  
Student Entrepreneurship Event for H.S. students where they create and pitch business ideas to judges. 35 students across 4 schools.



**Career Professionals of Iowa**  
We had the pleasure of welcoming the Career Professionals of Iowa group to Ames! Toured Downtown Ames small businesses.



## Teaching for the Workforce

22 educators from 14 districts – 2 Day Conference  
Partnered with DMAAC

Connect careers to the classroom, better understanding of regional businesses and build an understanding of essential concepts for workplace success, resources and ideas that educators can take back to their own classrooms and districts to prepare students to be "Future Ready."

## Q2 EVENTS RECAP

- Washington D.C. Fly-In
- Live In Ames Release & Launch Party
- 515 Days in Downtown Ames
- Women in Leadership – Women in the Trades
- Development Tools Workshop

## UPCOMING Q3 EVENTS

- AREA Interns Graduation – National Intern Day
- Teaching for the Ames Workforce
- AREA YP Social Event at ISU Research Park
- Steak Fry 2025
- Women in Leadership

Story County Board of Supervisors

Crisis Child Care provides childcare to families of children ages 0-12 that are experiencing an emergency or crisis (i.e. hospitalization, homelessness or domestic violence) and lack of family support/social supports to provide safe, appropriate care for their children. Placements are provided for a maximum of 72 continuous hours in the home of a registered child development home provider or licensed foster care provider. To be eligible for Crisis Child Care a family must reside in Story County, have a child of age(s) 0-12 and be experiencing a crisis situation. We have staff on call 24/7 that is available to help with placement.

Currently we were able to serve families all with children under the age of 12 and provide 1,042 hours of care. This is the most families we have been able to serve since 2020. We have had to turn away 6 families as well this year due to lack of available providers. We currently have 1 provider enrolled in our program, but they also run full time childcare, so our placements have to work around their ratios.

Due to the changes within HHS we did lose all Early Childhood Iowa funding through the state as they chose to discontinue any crisis funding. That funding did cover Boone and Story County. Without it we are now unable to serve Boone County. We currently only have funding through ASSET to cover Story County. Our only provider currently resides

Sincerely,  
Alyssa Barton  
Service Coordinator, Early Childhood  
Lutheran Service in Iowa

Date - 7/02/25  
 Time - 12:11:01

Certification date July 24, 2025

Stoory County Treasurer - Accounting  
 Semi-Annual Report

Ted Rasmussen, Treasurer-Stoory County Treasurer, Nevada, IA  
 for the period from January 01, 2025 - June 30, 2025, Inclusive  
 Statement of Account by Fund

Fund	Balance January 01, 2025	Revenues	Total to be Accounted for	Disbursements	Fund Balance June 30, 2025	Auditor's Warrants Outstanding
01 General Basic	22,074,664.44	13,235,866.97	35,310,531.41	17,174,407.87	18,136,123.54	189,542.84
02 General Supplemental	2,350,045.88	3,048,381.38	5,398,427.26	2,938,531.36	2,479,895.90	571.14
03 Rural Services Basic	2,622,075.39	3,425,880.82	6,047,956.21	4,088,302.68	1,962,653.13	9,184.38
04 Tax Increment Financing (TIF)	362,602.21	236.17	362,838.38	319,028.40	43,809.98	.00
05 Secondary Road	6,434,025.63	4,665,778.39	11,099,804.02	3,696,709.84	7,403,094.18	37,200.03
06 K911 Service Commission	1,307,754.35	235,829.93	1,643,584.28	215,625.27	1,327,959.01	.00
07 Recorder's Records Management	84,065.25	5,641.73	89,706.98	34,370.00	55,336.98	.00
08 Resources Enhancement & Protec	153,390.79	2,540.99	155,931.78	3,169.95	152,761.83	.00
09 State General Fund	.00	.00	.00	.00	.00	.00
10 Motor Vehicle Licensing Fees	7,807.00	47,082.50	54,889.50	46,735.58	8,074.00	.00
12 Capital Projects	1,360,771.65	1,255,483.78	2,616,255.43	1,053,416.09	1,562,839.34	.00
13 Debt Service	440,436.42	274,303.69	714,740.11	597,453.19	117,286.92	.00
14 Drainage Control	405,722.22	46,627.50	452,349.72	75,092.57	377,257.15	.00
16 Emergency Management Agency	469,832.75	162,152.51	631,985.26	440,261.47	491,723.79	.00
17 County Hospital	39,037.04	2,483,719.12	2,518,756.16	2,496,379.86	22,376.30	.00
18 T.B. Brand/Banage	40.25	4,837.61	4,877.86	4,852.87	34.99	.00
20 Township Control	10,047.76	350,388.73	360,436.49	355,484.13	4,952.36	.00
21 Cooperation Control	273,924.34	25,240,665.64	26,214,589.98	26,007,755.44	206,834.54	.00
22 School Control	558,380.27	19,374,375.09	39,992,675.09	39,579,409.97	353,265.39	.00
23 Area School Control	28,573.26	2,000,043.12	2,028,616.38	2,010,350.32	18,266.06	.00
27 Special Law Enforcement	423,753.63	90,616.67	514,370.30	7,122.94	507,247.36	698.04
28 Jail Commissary	123,862.85	21,672.36	145,535.21	17,695.05	127,839.36	.00
29 Conserv Land Dev & Acquisition	1,148,919.93	84,852.07	1,233,772.00	22,659.04	1,211,102.96	988.17
30 County Assesser	417,656.48	529,486.12	947,142.60	603,957.32	343,185.28	.00
31 Co Agril. Extension	4,237.63	299,240.56	303,478.18	300,771.95	2,706.23	.00
32 City Assessor	1,274,487.31	548,994.30	1,823,481.61	603,004.45	1,220,437.16	940.00
34 City Special Assessments	.00	88,055.08	88,055.08	83,235.48	4,819.60	.00
35 Motor Vehicle Trust	1,739,098.66	8,950,010.53	10,689,109.19	9,190,395.46	1,498,713.73	.00
36 Use Tax Trust	1,050,589.87	6,620,101.55	7,678,691.43	6,499,147.65	1,179,543.78	.00
37 Tax Redemption Trust	24,197.25	214,848.64	239,045.89	147,715.64	91,330.25	.00
38 Future Real Estate Payments	21,934.71	407,992.13	429,926.84	119.49	429,805.35	.00
39 Deferred Compensation	6,893.53	219.02	7,112.55	.00	7,112.55	.00
40 Holding Fund	.00	20.00	20.00	.00	20.00	.00
41 Employees Ins	5,187,116.78	2,257,799.69	7,444,916.47	1,596,547.36	5,848,369.11	420.00
42 State Tax Credits	.00	.00	.00	.00	.00	.00
43 Fiduciary Fund	459.00	2,026.96	2,485.96	2,073.96	412.00	.00
44 Refunds	115.00	89,259.68	89,374.68	89,299.68	75.00	.00
45 Friends Of Conservation	1,442,357.30	184,836.34	1,627,193.64	424,589.46	1,202,604.18	.00
47 Friends Of Animals	132,952.94	19,393.10	151,744.04	15,234.68	136,509.36	.00
58 Recorder Elect. Trans Fee	789.40	4,927.00	5,716.00	4,748.00	968.00	.00
59 Central Air Drug Task Force	31,735.79	51,039.27	82,775.06	27,088.52	55,686.54	1,030.50
60 Sheriff Reserves Fund	29,819.26	.00	29,819.26	.00	29,819.26	.00
61 Central Iowa Community Service	7,559,978.91	7,530,402.73	15,110,381.64	8,066,453.76	7,043,927.88	5,097,104.01
64 OPTIDR BRUSHMENT	982,064.29	30,683.42	1,012,747.71	79,598.08	933,149.63	.00
	60,589,535.01	124,606,190.50	185,195,725.51	138,595,805.55	56,599,919.96	5,424,871.19

Nevada, IA 50201  
 July 24, 2025 Balance on Hand \$66,599,919.96

I, Ted Rasmussen, Treasurer of Stoory County Treasurer, do hereby certify that the report given is a correct summary of the business transacted by me as said during the period therein specified.

*Ted Rasmussen*

SEMI ANNUAL SETTLEMENT OF THE BOARD OF SUPERVISORS OF STORY COUNTY, IOWA

WITH TED RASMUSSEN, TREASURER OF SAID COUNTY FOR THE PERIOD FROM JANUARY 01, 2025 THROUGH JUNE 30, 2025

FUNDS	AUDITOR'S LEGER BALANCE	WARANTEES OUTSTANDING	TREASURER'S LEGER BALANCE	ASSETS IN HAND OF COUNTY TREASURER AT CLOSE OF BUSINESS JUNE 30, 2025	LIABILITIES IN HAND OF COUNTY TREASURER AT CLOSE OF BUSINESS JUNE 30, 2025	NET BALANCE
GENERAL AUDITORS STATEMENT						
GENERAL BASIC	\$17,968,590.70	\$189,643.84	\$18,158,234.54	CASH IN BANKS (SEE SCHEDULE BELOW)	\$3,081.50	\$3,081.50
GENERAL SUPPLEMENTAL	\$2,478,324.76	\$971.14	\$2,479,295.90	CASH IN VAULT	\$56,596,898.46	\$56,596,898.46
JURAN RENEWAL PROJECTS	\$2,414.94	\$0.00	\$2,414.94	INTEREST BEARING FUNDS	\$56,599,979.96	\$56,599,979.96
RURAL BASIC SERVICES	\$1,953,406.75	\$9,184.38	\$1,962,591.13	TOTAL CASH ON HAND IN BANKS		
TAX INCUMBENT FINAN CING	\$41,395.04	\$0.00	\$41,395.04			
SECONDARY ROADS	\$7,365,884.15	\$37,200.03	\$7,403,084.18			
SPECIAL LAW ENFORCEMENT	\$145,372.12	\$998.04	\$146,370.16			
RESOURCES ENHANCEMENT & PROT	\$152,781.83	\$0.00	\$152,781.83			
MOTOR VEHICLE MAINTENANCE FEES	\$9,074.00	\$0.00	\$9,074.00			
RECORDERS RECORDS MONT/ELCTR FEES	\$56,304.89	\$0.00	\$56,304.89			
JAIL INMATE COMMISSARY	\$127,839.36	\$0.00	\$127,839.36			
DEBT SERVICE	\$117,286.92	\$0.00	\$117,286.92			
CAPITAL PROJECTS	\$1,000,998.99	\$0.00	\$1,000,998.99			
CAPITAL PROJECTS-SECONDARY ROAD	\$0.00	\$0.00	\$0.00			
SHERIFF RESERVE OFFICERS FUND	\$561,900.35	\$0.00	\$561,900.35			
CO ATTORNEY FINE COLLECTION	\$29,819.28	\$0.00	\$29,819.28			
SCHOOL READY CHILDREAR Y CHILD PROG	\$112,408.32	\$0.00	\$112,408.32			
CENTRAL IA DRUG TASK FORCE	\$0.00	\$0.00	\$0.00			
STATE GENERAL FUND	\$54,656.04	\$1,030.50	\$55,686.54			
HOLDING -SERVED FUNDS	\$0.00	\$0.00	\$0.00			
CENTRAL IOWA COMMUNITY SERVICE	\$248,786.86	\$0.00	\$248,786.86			
GRAVAGE	\$1,946,823.67	\$5,087,104.01	\$7,033,927.68			
CITY ASSESSOR & SPECIAL APPR	\$290,085.07	\$97,192.06	\$387,277.13			
COUNTY ASSESSOR & SPECIAL APPR	\$1,219,487.18	\$94.00	\$1,220,481.18			
EMERGENCY MANAGEMENT AGENCY	\$342,197.11	\$998.17	\$343,195.28			
ANATOMICAL GIFT AWARENESS	\$481,723.79	\$0.00	\$481,723.79			
CO HOSPITAL FICAFERSAMBULANCE	\$412.00	\$0.00	\$412.00			
PROPERTY TAX AGENCY	\$22,376.30	\$0.00	\$22,376.30			
TOWNSHIPS	\$4,952.36	\$0.00	\$4,952.36			
CORPORATIONS	\$206,834.54	\$0.00	\$206,834.54			
SCHOOLS & AREA SCHOOLS	\$371,591.85	\$0.00	\$371,591.85			
ES11 SERVICE COMMISSION	\$1,327,959.01	\$0.00	\$1,327,959.01			
CO AG EXTENSION ORDER	\$2,706.23	\$0.00	\$2,706.23			
CONSERVATIONAL AND ACQUIS/CAFT PROG	\$2,413,707.14	\$0.00	\$2,413,707.14			
FRIENDS OF ANIMALS	\$138,508.36	\$0.00	\$138,508.36			
SPECIAL ASSESSMENTS	\$4,819.60	\$0.00	\$4,819.60			
MOTOR VEHICLE TRUST	\$1,488,713.73	\$0.00	\$1,488,713.73			
USE TAX TRUST	\$1,179,643.78	\$0.00	\$1,179,643.78			
TAX REDEMPTION TRUST	\$91,330.25	\$0.00	\$91,330.25			
EMPLOYEES INSURANCE	\$5,947,946.11	\$420.00	\$5,948,386.11			
DEFERRED COMPENSATION	\$7,112.55	\$0.00	\$7,112.55			
HOLDING FUNDS/RENTS	\$95.00	\$0.00	\$95.00			
LG OPICOLD ABATEMENT FUND	\$933,146.63	\$0.00	\$933,146.63			
TOTAL	\$51,175,046.77	\$5,424,871.19	\$56,599,917.96			

NET AMOUNT AT CLOSE OF BUSINESS JUNE 30, 2025

GRAND TOTAL DEPOSITORIES

NET BALANCE

\$31,695,605.35

\$56,599,958.46

Board of Supervisors

Ted Rasmussen

Shirley County Auditor

Board of Supervisors

Shirley County Auditor

Board of Supervisors

Shirley County Auditor

do hereby certify that the foregoing statement shows the condition of the funds and assets in the hands of the Treasurer at the close of business JUNE 30, 2025

Shirley County Auditor

Return to & Prepared by Anna Henderson, Story County Animal Control, 975 West Lincoln Way, Nevada, IA 50201 515-382-3338

## ANIMAL RESCUE SERVICE CONTRACT

This contract and agreement is entered into by and between Story County, Iowa and the City of Collins, Iowa pursuant to the authority, and by the procedures of Chapter 28E, Code of Iowa.

1. Purpose:  
Under this contract, Story County shall provide said City with services of domestic animal rescue as set forth more specifically in succeeding paragraphs herein. Story County will not provide services with regard to wild animals except as noted below in the Scope of Services, and in the sole discretion of Story County.
  
2. Scope of services (pursuant to Story County Code of Ordinances):
  - a. Transportation of animals impounded by the contracting City.
  - b. Shelter and board for the impounded animals.
  - c. Issuance of applicable impoundment charges on impounded animals pursuant to Story County Code of Ordinances.
  - d. Cat, dog, and other small domesticated animal adoption service for appropriately impounded animals.
  - e. Investigation and disposition of rabid, sick or injured animals.
  - f. Supervision of quarantine procedures and rabies testing.
  - g. Collection and impounding of City trapped cats.
  - h. Arrange for emergency veterinary care or provision of first-aid treatment.
  - i. Provision of humane euthanasia of unclaimed cats and dogs pursuant to Iowa Code section 351.37.
  - j. Rescue of animals in unusual or emergency circumstances (i.e. flood waters, fire, etc., with permission from appropriate City Official).
  - k. One letter sent to resident of said City when requested by said City and only after prior attempts at resolution by City.

Any other animal control related problem may be dealt with at the Animal Control Officer's discretion.

**\*The City understands that all service is subject to the Animal Control Officer's availability and discretion with the expressed approval of a City Official, except in emergencies.\***

KB Check and Initial here if City prefers to be notified prior to Animal Control Officer's response in non-emergency situations. If you checked the box, please provide a twenty-four (24) hour phone number: Brett - 515-081-3999

3. Consideration: (Quarterly billing)

Darren - 515-975-9909  
Katie - 515-210-3370

The City will pay Story County, Iowa, based on the following fee schedule:

(No trip charge will be assessed from 8:00 a.m. to 3:00 p.m., Monday – Friday)

- a. \$50.00 per officer involved, per trip between the hours of 3:00 p.m. and 8:00 a.m., Monday through Friday, all day Saturday, Sunday and holidays.
- b. \$25.00 per trip for investigations (regardless of whether or not an animal is detained), confining an animal, and other services as needed.
- c. \$6.50 per day up to a maximum of seven (7) days per unclaimed dog for boarding and transportation costs.
- d. \$5.50 per day up to a maximum of seven (7) days per unclaimed cat for boarding and transportation costs.
- e. \$5.50 per day up to a maximum of seven (7) days per unclaimed exotic animal for boarding and transportation costs.
- f. \$10.00 per day up to a maximum of seven (7) days per unclaimed head of livestock for boarding and transportation costs. Depending on animal size, if a trailer is needed to transport an animal, add an additional \$35.00.
- g. \$15.00 for euthanasia of each unclaimed or unwanted cat not held for seven (7) days, due to sickness, injury or rabies testing.
- h. \$25.00 for euthanasia of each unclaimed or unwanted dog not held for seven (7) days, due to sickness, injury or rabies testing.
- i. \$20.00 for euthanasia of each wild animal species such as opossum, raccoon, etc.
- j. \$5.00 per day for rental of cat box trap.
- k. \$8.00 per day for rental of dog box trap.
- l. \$10.00 per citation issued at the request of said City.
- m. \$10.00 handling/transportation charge for all domestic animals held less than seven (7) days.
- n. At the discretion of said City and Animal Control, an animal may be held and boarded for less than a minimum seven (7) days if the animal is:  
Significantly sick or injured, ill-tempered or vicious, feral/wild (not adoptable, applicable to cats and dogs only), believed to have been exposed to a disease infectious to animals or humans.

4. Rescue and removal charges:

For any animal in unusual or emergency circumstances, Story County will assess the City \$50.00 per trip, per Animal Control Officer needed, and any other applicable fees (which may include, but are not limited to, Sheriff's Office invoices for service).

All diagnostic and/or quarantine costs shall be paid by the City.

5. Recording requirements:

In accordance with Iowa Code Chapter 28E, a copy of this agreement shall be filed with the Secretary of State and recorded with the Story County Recorder.

6. Termination:

Either party may terminate this agreement without penalty at any time by giving written notice to the other party at least thirty (30) days before the effective date of such termination.

7. Effective date:

This agreement shall become effective upon formal passage and execution of the Board of Supervisors above named and upon filing of this agreement with the Secretary of State of Iowa.

8. Duration and term:

The term of this agreement shall be for a period of one year commencing on July 1, 2025, and terminating on June 30, 2026.

The parties do hereby agree that the prior Animal Rescue Service Contract entered into by the parties on June 25th, 2024 will be terminated by mutual consent on June 30, 2025.

9. Amendment:

This agreement may not otherwise be amended or altered without a written, signed, and filed amendment to the agreement executed by both parties hereto.

In witness whereof the parties hereto have, by their authorized representatives, executed this agreement.

Story County, Iowa

By: [Signature] 7-29-25  
Chairperson Date

City of Collins, Iowa

By: [Signature] 6-12-25  
Mayor Date

ATTEST

[Signature] 7-29-25  
Auditor Date

[Signature] 6-12-25  
Clerk Date

Story County Animal Control

By: [Signature] 7/20/25  
Animal Control Director Date

**GOVERNOR'S TRAFFIC SAFETY BUREAU  
IOWA DEPARTMENT OF PUBLIC SAFETY**

215 East 7<sup>th</sup> Street, 3<sup>rd</sup> Floor  
Des Moines, IA 50319-0248

<https://dps.iowa.gov/bureaus-iowa-department-public-safety/gtsb>

Subrecipient	Story County Sheriff's Office
Project Agreement Number	402-PT-2026 05-40-93 / 402-AL-2026 02-40-90
Federal Funds	\$21,900.00
Total Federal Funds Obligated	\$21,900.00
Total Amount of Federal Funds	\$21,900.00
UEI	MR7LH26Y2UW7
FAIN(s)	69A37524300004020IA0
Federal Award Date	10/01/2023
Period of Performance	10/1/2025 – 09/30/2026
Budget Period	10/1/2025 – 09/30/2026
Federal Award Project Description	Highway Safety Programs
Federal Awarding Agency	National Highway Traffic Safety Administration
Assistance Listing & Title	20.600, State and Community Highway Safety
Research & Development Funds	No
Indirect Cost Rate	Not Applicable

This Project Agreement will become effective upon Subrecipient receipt of the signed and dated document from the Governor's Traffic Safety Bureau, not to commence prior to October 1. The Subrecipient agrees to furnish and deliver all products and perform all services within their authorized jurisdiction set forth in the Statement of Work and Services for the consideration stated herein. When approved, the instrument becomes a Project Agreement to accomplish the provisions contained within the fiscal year's current Highway Safety Plan, and thereby constitutes an official project with the Governor's Traffic Safety Bureau (GTSB). This activity meets the requirements of Public Law 117-58 and the requirements set forth in the GTSB Policy & Procedures Manual, as amended.

  
Subrecipient Authorizing Official

7-29-25  
Date

\_\_\_\_\_  
Brett A. Tjepkes, Governor's Traffic Safety Bureau Chief

\_\_\_\_\_  
Date

## STATEMENT OF WORK & SERVICES

- The Project Agreement will be monitored by the National Highway Traffic Safety Administration (NHTSA) and GTSB.
- The Subrecipient will absorb all costs not contained in this Project Agreement.
- The project will be evaluated on all items contained in the Statement of Work and Services and the budget.
- There will be no change in the Statement of Work and Services or budget without prior written approval of GTSB.
- The Subrecipient will comply with all requirements contained within the Policies and Procedures Manual of GTSB, as amended.
- All documents relative to project activities will be maintained for three years in the Subrecipient's office and will be available for review during regular office hours.
- The problem statement, evidence-based project goals, objectives and countermeasures outlined in the Subrecipient's application serve as the foundation for the Project Agreement activities.

### Project Agreement Activities

- a. Conduct planned general (402-PT) high visibility traffic enforcement with an effort directed at occupant restraint, impaired driving and speed violations during times and at locations identified by your agency, the Iowa DOT or GTSB as high risk, with documented enforcement action(s) issued to violator(s).
- b. Conduct planned impaired (402-AL) high visibility traffic enforcement with an effort directed at impaired driving during times and at locations identified by your agency, the Iowa DOT or GTSB as high risk, with documented enforcement action(s) issued to violator(s).
- c. Conduct or participate in one multi-jurisdictional targeted traffic enforcement project.
- d. Conduct at least twelve public information/education activities aimed at improving driver safety behaviors.
- e. Conduct two observational occupant protection surveys: one in May and one in September.
- f. Purchase a minimum of 2 moving radar(s) utilizing NHTSA's conforming products list, and utilize for speed enforcement.
- g. Purchase a minimum of 1 DPS-approved preliminary breath tester (PBT(s)) and utilize for impaired driving-related traffic enforcement.
- h. Participate in traffic safety training with prior GTSB approval and submit a trip report within two weeks following any out-of-state travel. All travel reimbursement will be made at State of Iowa approved rates.

### Key Dates

- a. Submit a monthly status report that quantifies project activities and hours worked on the project by the 15<sup>th</sup> of the following month of the reporting period.
- b. Submit a claim for reimbursement including all applicable supporting documentation within 90 days of the expense being paid by the Subrecipient, except for the final claim which is due into the GTSB office no later than November 1.
- c. By August 1, submit claim(s) for expenses incurred prior to July 1.
- d. By August 1, submit all Project Agreement amendments including the transfer of funds between line items of the budget.

### Project Budget

#### **Personnel Services:**

Directed overtime for general enforcement (402-PT)	\$ 9,000.00
Directed overtime for impaired enforcement (402-AL)	\$ 7,500.00
Training related travel (402-PT)	\$ 1,000.00

**Equipment:**

402-PT

A minimum of 2 moving radar(s)	\$ 4,000.00
A minimum of 1 PBT(s)	\$ 400.00

**Total:** \$21,900.00

**PROJECT AGREEMENT GENERAL CONDITIONS**

Expense Documentation – The Subrecipient will document the expenditure of such funds authorized as eligible for reimbursement in accordance with the conditions of this Project Agreement upon submission of the claim.

Copyrights - The Federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes:

- a. The copyright of any work developed under a grant, sub-grant, or contract under a grant or sub-grant; and
- b. Any rights of copyright to which a grantee, sub grantee or a Subrecipient purchases ownership with grant support.

Equipment - Equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes in accordance with 23 CFR 1300.31.

- a. *Title* - Except as provided in paragraphs (e) and (f) of this section, title to equipment acquired under 23 U.S.C. Chapter 4 and Section 1906 will vest upon acquisition in the State or its Subrecipient, as appropriate, subject to the conditions in paragraphs (b) through (d) of this section.
- b. *Use* – All equipment shall be used for the originally authorized grant purposes for as long as needed for those purposes, as determined by the Regional Administrator, and neither the State nor any of its Subrecipients or contractors shall encumber the title or interest while such need exists. GTSB considers equipment purchased using federal funds to have a useful life expectancy of at least five years unless documentation is provided to the contrary.
- c. *Management and disposition* – subject to the requirements of paragraphs (b), (d), (e), and (f) of this section, States and their Subrecipients and contractors shall manage and dispose of equipment acquired under 23 U.S.C. Chapter 4 and Section 1906 in accordance with State laws and procedures.
  - 1. *Purchases* – Subrecipients shall receive prior written approval from NHTSA and GTSB for all equipment purchases over \$10,000.00. Failure to secure prior approval will result in the Subrecipient being responsible for the cost of the equipment purchase; retroactive approval from NHTSA is not an option.
  - 2. *Dispositions* - Disposition of equipment with a useful life of more than one year and an acquisition cost of \$10,000.00 or more shall receive prior written approval from NHTSA unless the equipment has exceeded its useful life as determined by GTSB policy. Disposition of equipment with a useful life of more than one year and an acquisition cost of less than \$10,000.00 shall be reported to GTSB. Equipment destroyed during its useful life shall be replaced by the Subrecipient. The Subrecipient will notify GTSB of the date the equipment was rendered unusable and the replacement information to include manufacturer, date equipment was received and serial number.
- d. *Right to transfer title* – The Regional Administrator may reserve the right to transfer title to equipment acquired under this part to the Federal Government or to a third party when such third party is eligible under Federal statute. Any such transfer shall be subject to the following requirements:
  - 1. The equipment shall be identified in the grant or otherwise made known to the State in writing.

2. The Regional Administrator shall issue disposition instructions within 120 calendar days after the equipment is determined to be no longer needed for highway safety purposes, in the absence of which the State shall follow the applicable procedures in 2 CFR parts 200 and 1201.
- e. *Federally-owned equipment* – In the event a State or its Subrecipient is provided federally-owned equipment:
  1. Title shall remain vested in the Federal Government.
  2. Management shall be in accordance with Federal rules and procedures, and an annual inventory listed shall be submitted by the State.
  3. The State or its Subrecipients shall request disposition instructions from the Regional Administrator when the item is no longer needed for highway safety purposes.
  4. GTSB does not allow equipment purchased using federal funds to be sold without written prior approval from GTSB.

Project Agreement Amendments – Project Agreement amendments must occur if there is a change in budget within the same funding source, to change the required scope of work, a change in an equipment purchase including quantity or addressing an unplanned occurrence. The Subrecipient must submit an amendment request to GTSB for approval. Once GTSB has issued an approval for the change, the Subrecipient may proceed with the amended activity. No change in a Project Agreement will be accepted within 60 days of the close of the project.

Release of Data and Findings – Unless otherwise stated in the Project Agreement, the Subrecipient may not release reports, information, publication information and education materials, and so forth if produced under the terms of the Project Agreement without providing GTSB with a copy for review and comment at least thirty (30) days in advance of submission for publication. This section applies to such elements as scholarly journals, professional conferences and seminars, final reports, surveys, and news releases.

Litigation – To the extent allowed by applicable law, the Subrecipient agrees to pay the cost of any litigation should said Subrecipient fail to comply with the rules and regulations in this Project Agreement or should said Subrecipient prove to be negligent or incompetent. In carrying out the provisions of the Project Agreement or in exercising any power or authority granted to the Subrecipient, there shall be no liability, personal or otherwise, upon the GTSB as that office acts in accordance with the State. Furthermore, to the extent allowed by law, including but not limited to Iowa Code Chapter 669 and the Iowa Constitution, the Subrecipient shall be responsible for all claims and damages that directly result from the negligent acts or omissions of Subrecipient, its employees or agents to the extent permitted by Iowa Code Chapter 669.

Termination – Either party may terminate this agreement by providing written notice to the other party at least thirty (30) days in advance, specifying the effective date of termination.

## **CERTIFICATIONS AND ASSURANCES**

Nondiscrimination (Applies to Subrecipients as Well as States) - The State highway safety agency [and its Subrecipients] will comply with all Federal statutes and implementing regulations relating to nondiscrimination (“Federal Nondiscrimination Authorities”). These include but are not limited to:

- *Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252)*, (prohibits discrimination on the basis of race, color, national origin);
- *49 CFR part 21 (entitled Non-discrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964)*;
- *28 CFR 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964)*;

- *The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601),* (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- *Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.), and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686)* (prohibit discrimination on the basis of sex);
- *Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.), as amended,* (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- *The Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 et seq.),* (prohibits discrimination on the basis of age);
- *The Civil Rights Restoration Act of 1987, (Pub. L. 100-209),* (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal aid recipients, Subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- *Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189)* (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;

Political Activity (Hatch Act) (Applies to Subrecipients as Well as States) - The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

Certification Regarding Federal Lobbying (Applies to Subrecipients as Well as States)  
Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Restriction on State Lobbying (Applies to Subrecipients as Well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., “grassroots”) lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

Certification Regarding Debarment and Suspension (Applies to Subrecipients as Well as States)  
Instructions for Primary Tier Participant Certification (States)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled “Instructions for Lower Tier Participant Certification” including the “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction,” provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate the transaction for cause or default.

#### Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Primary Tier Covered Transactions

1. The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
  - b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

#### Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction

- with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
  7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
  8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
  9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Buy America (Applies to Subrecipients as Well as States)- The State and each Subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or Subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

Certification on Conflict of Interest (Applies to Subrecipients as Well as States)  
General Requirements

No employee, officer or agent of a State or its Subrecipient who is authorized in an official capacity to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving any subaward, including

contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a subaward. Based on this policy:

1. The recipient shall maintain a written code or standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents.
  - a. The code or standards shall provide that the recipient's officers, employees, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from present or potential sub awardees, including contractors or parties to subcontracts.
  - b. The code or standards shall establish penalties, sanctions or other disciplinary actions for violations, as permitted by State or local law or regulations.
2. The recipient shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

#### Disclosure Requirements

No State or its Subrecipient, including its officers, employees or agents, shall perform or continue to perform under a grant or cooperative agreement, whose objectivity may be impaired because of any related past, present, or currently planned interest, financial or otherwise, in organizations regulated by NHTSA or in organizations whose interests may be substantially affected by NHTSA activities. Based on this policy:

1. The recipient shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate and full disclosure in writing to NHTSA. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avoid or mitigate such conflict.
2. NHTSA will review the disclosure and may require additional relevant information from the recipient. If a conflict of interest is found to exist, NHTSA may
  - a. terminate the award, or
  - b. determine that it is otherwise in the best interest of NHTSA to continue the award and include appropriate provisions to mitigate or avoid such conflict.
3. Conflicts of interest that require disclosure include all past, present or currently planned organizational, financial, contractual or other interest(s) with an organization regulated by NHTSA or with an organization whose interests may be substantially affected by NHTSA activities, and which are related to this award. The interest(s) that require disclosure include those of any recipient, affiliate, proposed consultant, proposed subcontractor and key personnel of any of the above. Past interest shall be limited to within one year of the date of award. Key personnel shall include any person owning more than a 20 percent interest in a recipient, and the officers, employees or agents of a recipient who are responsible for making a decision or taking an action under an award where the decision or action can have an economic or other impact on the interests of a regulated or affected organization.

Prohibition on Using Grant Funds To Check for Helmet Usage (Applies to Subrecipients as Well as States) - The State and each Subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.



**STORY COUNTY BOARD OF SUPERVISORS**

900 6<sup>th</sup> Street • Nevada, IA 50201  
Phone: (515) 382-7200 • Fax: (515) 934-3105  
Website: <https://www.storycountyiowa.gov>

July 29, 2025

To Whom It May Concern,

On behalf of Story County, I am writing to express our strong support for the Iowa Economic Development Preparedness Innovation and Energy Education Program grant application submitted by Story County Emergency Management to develop and deploy a community based portable solar charging capability that can be utilized in the aftermath of disasters or emergencies resulting in prolonged power outages.

Many Story County communities have experienced firsthand the challenges that arise during extended power outages caused by severe weather events and other disasters. One of the most urgent needs identified during these times is access to reliable power for charging cell phones, computers, and medical devices. These resources are essential for communication with loved ones, accessing emergency information and services, and registering for recovery assistance with local, state, and federal agencies.

A mobile, solar-powered charging system that can be rapidly deployed to impacted areas will significantly improve our emergency response and community resilience. It will provide an immediate and sustainable solution to ensure our residents remain connected and supported during critical times. Furthermore, this project aligns with our commitment to disaster preparedness and sustainability, ensuring that even the most vulnerable populations can access necessary resources during emergencies.

We are proud to support Story County Emergency Management in this important endeavor. Should this grant be awarded, Story County is committed to collaborating with project stakeholders to ensure successful implementation and deployment during disaster response and recovery operations.

Thank you for your consideration of this vital project. If you require additional information, please feel free to contact my office at 515-382-7202 or [lmurken@storycountyiowa.gov](mailto:lmurken@storycountyiowa.gov).

Sincerely,

Linda Murken  
Supervisor, Vice Chair  
Story County

**APPROVED** **DENIED**  
Board Member Initials: LMH  
Meeting Date: 7-29-25  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Story County General Assistance  
Erin Rewerts, Director**

Story County Human Services Center  
126 S. Kellogg Ave. Suite 001, Ames, Iowa 50010  
Phone: 515-663-2930 Fax: 515-663-2940  
www.storycountyiaowa.gov  
generalassistance@storycountyiaowa.gov

July 17, 2025

Re: Attorney Fee Compensation

To: Story County Board of Supervisors  
From: Erin Rewerts, Story County General Assistance Director

Attorney fee compensation for Involuntary Substance Abuse Commitments under Iowa Code section 125.78 indicates "the county shall compensate the attorney at an hourly rate to be established by the county board of supervisors in substantially the same manner as provided in Iowa Code section 815.7"

Attorney fee compensation per SF 644, New Subsection 9A-"For appointments made on or after July 1, 2025, the reasonable compensation shall be calculated on the basis of eighty-eight dollars per hour for class "A" felonies, eighty-three dollars per hour for class "B" felonies, seventy-eight dollars per hour for all other cases.

I recommend the Board set the attorney fee compensation for involuntary substance abuse commitment based on the rate established in SF 644.

**APPROVED** **DENIED**  
Board Member Initials: ERH  
Meeting Date: 7-29-25  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**

Board of Supervisors of STORY COUNTY  
Fiscal Year July 1, 2025 - June 30, 2026

The Board of Supervisors of STORY COUNTY will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2026

**Meeting Date/Time:** 8/19/2025 10:00 PM

**Contact:** Lisa Markley

**Phone:** (515) 382-7212

**Meeting Location:** Story County Administration, Public Meeting Room, 2nd Fl., 900 6th St., Nevada, IA 50201

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	28,717,023	0	28,717,023
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Less: Credits to Taxpayers	3	613,526	0	613,526
<b>Net Current Property Tax</b>	4	28,103,497	0	28,103,497
Delinquent Property Tax Revenue	5	1,500	0	1,500
Penalties, Interest & Costs on Taxes	6	75,000	0	75,000
Other County Taxes/TIF Tax Revenues	7	4,330,493	0	4,330,493
Intergovernmental	8	8,646,627	1,873,272	10,519,899
Licenses & Permits	9	76,750	0	76,750
Charges for Service	10	2,439,830	0	2,439,830
Use of Money & Property	11	1,997,730	1,300	1,999,030
Miscellaneous	12	835,284	0	835,284
Subtotal Revenue	13	46,506,711	1,874,572	48,381,283
Other Financing Sources:				
General Long-Term Debt Proceeds	14	5,000,000	0	5,000,000
Operating Transfers In	15	8,596,250	0	8,596,250
Proceeds of Fixed Asset Sales	16	158,900	0	158,900
<b>Total Revenues &amp; Other Sources</b>	17	60,261,861	1,874,572	62,136,433
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Operating:				
Public Safety and Legal Services	18	17,728,609	37,500	17,766,109
Physical Health and Social Services	19	5,260,820	413,780	5,674,600
Mental Health, ID & DD	20	0	0	0
County Environment & Education	21	7,446,624	388,501	7,835,125
Roads & Transportation	22	10,164,260	672,411	10,836,671
Government Services to Residents	23	2,085,151	56,887	2,142,038
Administration	24	9,659,447	242,812	9,902,259
Nonprogram Current	25	861,338	14,800	876,138
Debt Service	26	1,159,019	0	1,159,019
Capital Projects	27	3,270,725	3,296,245	6,566,970
Subtotal Expenditures	28	57,635,993	5,122,936	62,758,929
Other Financing Uses:				
Operating Transfers Out	29	8,596,250	0	8,596,250
Refunded Debt/Payments to Escrow	30	0	0	0
<b>Total Expenditures &amp; Other Uses</b>	31	66,232,243	5,122,936	71,355,179
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	32	-5,970,382	-3,248,364	-9,218,746
Beginning Fund Balance - July 1, 2025	33	29,817,954	5,758,156	35,576,110
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	13,125,441	1,232,497	14,357,938
Fund Balance - Committed	37	365,450	0	365,450
Fund Balance - Assigned	38	3,308,009	155,582	3,463,591
Fund Balance - Unassigned	39	7,048,672	1,121,713	8,170,385
<b>Total Ending Fund Balance - June 30, 2026</b>	40	23,847,572	2,509,792	26,357,364

**Explanation of Changes:** Carryover projects from previous fiscal year including grants.

7/23/2025

Dept Name	#	Amount	Reason	Funding Source
Auditor	02	25,000	Election Deputy	General Fund
		25,000	Real Estate Deputy	General Fund
		436	Flex Election	General Fund
		436	Flex Real Estate	General Fund
		7,600	election equipment	General Fund
<i>Gen Fund</i>		<b>58,472</b>		
		1,946	FICA-Elections	Gen Supp Fund
		2,405	IPERS - Elections	Gen Supp Fund
		16,900	Employee's Insurance	Gen Supp Fund
		1,946	FICA - Mngmt	Gen Supp Fund
		2,405	IPERS - Mngmt	Gen Supp Fund
		5,400	Employee's Insurance	Gen Supp Fund
<i>Gen Supp Fund</i>		<b>31,002</b>		
<b>Department Total</b>		<b>89,474</b>		
Treasurer	03	25,000	Finance Deputy	General Fund
		436	Flex	General Fund
<i>Gen Fund</i>		<b>25,436</b>		
		2,600	Employee's Insurance - MV	
		1,915	FICA - Mngmt	Gen Supp Fund
		2,400	IPERS -Mngmt	Gen Supp Fund
		5,400	Employee's Insurance Mngt	Gen Supp Fund
<i>Gen Supp Fund</i>		<b>12,315</b>		
<b>Department Total</b>		<b>37,751</b>		
County Attorney	04			
		24,500	Employee's Insurance	Gen Supp Fund
<i>Gen Supp Fund</i>		<b>24,500</b>		
<b>Department Total</b>		<b>24,500</b>		
Animal Control	08	8,000	Pay Plan Staff	Rural Fund
		612	Fica	Rural Fund
		2,060	IPERS	Rural Fund
		3,700	Employee's Insurance	Rural Fund
<i>Rural Fund</i>		<b>14,372</b>		
<b>Department Total</b>		<b>14,372</b>		
Gen Co Betterment 40%	10	75,000	MH Repairs	Rural Fund/Assigned
		75,000	Economic Dev - Camelot Theater	Rural Fund/Assigned
		50,000	Cont Other Gov't - Huxley Splashpad	Rural Fund/Assigned
		282,411	New Equip - Sec Rds	Rural Fund/Assigned
		<b>482,411</b>		
Secondary Roads	20	390,000	Real Estate & Bldgs	Secondary Road Fund
<i>Secondary Road Fund</i>		<b>390,000</b>		
		800,000	Roadway Construction	Secondary Road Fund
		<b>800,000</b>		
<b>Department Total</b>		<b>1,190,000</b>		
Conservation	22	6,400	OT	General Fund
		1,800	Hickory Grove sewer	General Fund
		19,391	TELC Connector & Prairie Valley -FY25	General Fund
		2,000	HG fish barrier -FY25	General Fund
		116,000	Edge of Field practices - FY25	General Fund
		77,650	Deppe development - FY25	General Fund grant matc

Expenses

7/23/2025

		45,000	HG beach impr design - FY25	General Fund
		919,600	HOINT 3A/3B 4-6 -FY25	General Fund grant matc
		51,480	Wicks Oxbows - IDALS cost share	General Fund
		17,340	Carroll Prairie oxbow-IDALS cost shre	General Fund
<i>General</i>		<b>1,256,661</b>		
		<u>25,000</u>	Empl Insurance	Gen Supplemental Fund
<i>Gen Supp Fund</i>		<b>25,000</b>		
		<u>28,700</u>	HGP docks/parts -FY25	REAP fund
<i>REAP</i>		<b>28,700</b>		
		2,000	HGP fish barrier - FY25	Friends of Conservation
		5,900	McFarland shop -FY25	Friends of Conservation
		10,000	Donation to equip for IRVM	Friends of Conservation
		25,400	McFarland shop -FY25	Friends of Conservation
<i>Friends of Conserv</i>		<u>43,300</u>		
<b>Department Total</b>		<b>1,353,661</b>		
<b>IRVM</b>	24			
		2,000	TELC connect/R38 display - FY25	Rural Fund Balance
		59,000	Equipment & Machinery	Rural Fund Balance
		(59,000)	Living Roadway Trust	Grant
<b>Department Total</b>		<u>2,000</u>		
<b>Human Services Center</b>	50	1,000	OT	General Fund
<i>General</i>		<u>1,000</u>		
<b>Department Total</b>		<b>1,000</b>		
<b>Information Technology</b>	52			
		53,847	Equip Rent/Maint (Tyler-reimb FY25)	General Fund
<i>General</i>		<u>53,847</u>		
<b>Department Total</b>		<b>53,847</b>		
<b>Countywide Services</b>	99	58,745	Housing Stability Case Mngr	General Fund ASSET
		1,744	Housing Stability Case Mngr-Flex	General Fund ASSET
		53,000	Housing Stability program budget	General Fund ASSET
		3,142	Housing Stability outreach	General Fund ASSET
		2,750	Planning/Mgmt Consulting - Debri Site	General Fund
		75,000	Economic Development - Camelot	General Fund
		4,000	S11th utilities	General Fund
<i>General Fund</i>		<u>198,381</u>		
		2,265	Commodity Dist Exp - United Way	ARPA funds
		(49,868)	Social Support - Primary Health	ARPA funds
		(3,793)	Child Care- United Way	ARPA funds
		(52,281)	Emergency Shelter - ACCESS	ARPA funds
		4,473	Technical Services - Good Neighbor	ARPA funds
		302,707	Room & Board - YSS	ARPA funds
		(14,434)	Technical Services - Boys & Girls Club	ARPA funds
		1,844	Employment Asst - Project Iowa	ARPA funds
		37,763	Child Care - Whistle Stop	ARPA funds
		3,935	Ongoing Rent subsidy - Home Allies	ARPA funds
		(8,265)	Housing Grants - Housing Trust	ARPA funds
		(132,147)	Housing Grants - Bridge Home	ARPA funds
<i>Rev Loss</i>		11,250	Housing Action Plan	ARPA funds
		19,289	Administration	ARPA funds
<i>Rev Loss</i>		(3,025)	Climate Action Plan	ARPA funds
		19,314	BOS Scanning	ARPA funds
<i>Rev Loss</i>		674	ACO room	ARPA funds
<i>Rev Loss</i>		77,375	HVAC - HSC	ARPA funds
		14,800	Contributions - other gov & org Expenses	ARPA funds

7/23/2025

	Rev Loss	103,207	Equip & Mach - admin generator	ARPA funds
		39,668	Edge of Field	ARPA funds
	<b>ARPA Gen Subfund</b>	<u>374,751</u>		
		4,628	Housing Stability Case Mngr-FICA	General Supp ASSET
		5,710	Housing Stability Case Mngr-IPERS	General Supp ASSET
		24,635	Housing Stability Case Mngr-Insurance	General Supp ASSET
		5,000	Court Costs - indigent	General Supplemental
	<b>Gen Supp Fund</b>	<u>39,973</u>		
		2,415	Econ Dev TIF	Balance of fund
	<b>Urban Renewal Projects</b>	<u>2,415</u>		
		12,000	Pay Plan Staff - Opioid	LG Opioid funds
		500	FICA	LG Opioid funds
		1,000	IPERS	LG Opioid funds
		20,000	Other Treatment, prev, strategies	LG Opioid funds
	<b>LG Opioid Funds</b>	<u>33,500</u>		
		755,000	Bldgs & Equip	Cap Projects
	<b>Capital Projects Fund</b>	<u>755,000</u>		
		461,900	TELC	Balance of fund
	<b>Cap Proj - TIF</b>	<u>461,900</u>		
		8,000	Attorney Spec Proj	Co Atty Fine Coll
	<b>Co Atty Fine Coll</b>	<u>8,000</u>		
	<b>Department Total</b>	<b>1,873,920</b>		

**\$5,122,936 Total Amendment (Expenses)**

General Fund:	1,593,797
ARPA Gen Fund Subfund	374,751
Gen Supplemental Fund	132,790
Rural Fund	498,783
Urban Renewal Funds	2,415
LG Opioid funds	33,500
Secondary Roads Fund	1,190,000
REAP Fund	28,700
Capital Projects Fund	755,000
Capital Projects TIF Fund	461,900
Co Attorney Fine Coll	8,000
Friends of Conservation	43,300
Friends of Animals Fund	0
	<u>5,122,936</u>

Expenses

7/23/2025

<b>Dept Name</b>	<b>#</b>	<b>Amount</b>	<b>Reason</b>	<b>Funding Source</b>
Conservation	22	22,500	IDNR Dam mitigation -Hannum's-FY25	State Grant
		14,141	IDNR SWGC Grant -FY25	State Grant
		7,650	ISU Federal work study	State Grant
		1,500,000	Destination IA HOINT 4/6 - FY25	State Grant
		58,333	CIRPTA HOINT 3B - FY25	State Grant
		11,250	State Rec Trails HOINT 3B - FY25	State Grant
		12,500	CIRPTA HOINT 3A - FY25	State Grant
		19,200	State Rec Trails HOINT 3A - FY25	State Grant
		56,428	IDNR Fish Habitat HGP Walley-FY25	State Grant
		1,050	IDNR Wildlife Diversity Grant-Doolittle	State Grant
		51,480	IDALS Wicks Oxbow	State Grant
		17,340	IDALS Carroll Prairie	State Grant
		50,000	Great outdoor - Hannum Mill	State Grant
		75,000	IDNR Coop - HGP Beasch	State Grant
		<u>1,896,872</u>		
<i>General Fund Total</i>		<b>1,896,872</b>		
<b>Department Total</b>		<b>1,896,872</b>		
IRVM	24	(23,600)	LRTF Grant - not awarded	Rural Fund
<b>Department Total</b>		<b>(23,600)</b>		
Human Services Center	50	1,300	Building Rent	General Fund
<b>Department Total</b>		<b>1,300</b>		
<b>Total Request</b>		<b>1,874,572</b>	<b>Total Amendment (Revenues)</b>	
			General Fund:	1,898,172
			ARPA Gen Fund Subfund	0
			General Supplemental Fund	0
			MHDD Fund	0
			Rural Fund:	(23,600)
			TIF	0
			Urban Renewal TIF	
			Secondary Roads Fund	0
			Special Law Enforcement Fund	0
			REAP	0
			Employee Wellness	0
			Capital Projects Fund	0
			Cap Projects -SR	0
			Cap Projects - TIF	0
			Co Attorney Fine Collection	0
			Conserv Acq & Cap Proj	0
			Friends of Conservation	0
			Friends of Animals	0
				<u>1,874,572</u>

Revenues

"STATEMENT OF CHANGE IN FUNDS BALANCE"

FUND NAME & NUMBER	BEGINNING BALANCE	REVENUES	DISBURSEMENTS	ENDING BALANCE			
<b>FY'26 BUDGET</b>							
GENERAL BASIC #01000	13,664,019	27,634,883	31,949,919	9,348,983	2,300,311	25.93%	
GENERAL Subfund MHDS #01006	4,571	0	0	4,571	Restricted		
ARPA General Subfund #01010	2,916,504	0	2,916,504	0	Restricted		
GEN. SUPPLEMENTAL #02000	2,206,495	6,258,544	7,055,303	1,409,736	Restricted	19.98%	24.70%
RURAL SERVICES #11000	1,349,100	8,425,314	8,697,701	1,076,713	46,118	18.37%	
TIF #15000	116,329	738,750	738,750	116,329	Restricted		
URBAN RENEWAL PPROJ #17000	0	738,750	738,750	0	Restricted		
LG OPOID #18000	905,770	220,214	229,437	896,547	Restricted		
SECONDARY ROADS #20000	4,596,071	9,404,859	10,714,260	3,286,670	Restricted	30.68%	
SPEC. LAW ENFCMENT #22000	140,010	12,320	13,500	138,830	Restricted		
REAP #23000	124,019	33,000	45,000	112,019	Restricted		
RECORDERS RECORDS #27000	55,214	12,000	7,000	60,214	Restricted		
JAIL INMATE CMSRY #28000	105,481	53,000	60,000	98,481	GF Assigned		
DEBT SERVICE #29000	113,890	1,177,727	1,159,019	132,598	Restricted		
CAPITAL PROJECTS #30000	476,612	0	0	476,612	Restricted		
CAPITAL PROJECTS TIF #32000	154,955	0	100,000	54,955	Restricted		
CAPITAL PROJECTS CONSER#33000	0	5,000,000	614,000	4,386,000			
SHERIFF RES OFFICERS #35000	28,706	1,000	12,000	17,706	Restricted		
CO ATTY FINE COLLECTION #38000	120,615	35,000	5,100	150,515	GF Assigned		
CONSERV LAND ACQ & CAP#68000	1,231,152	194,000	301,000	1,124,152	GF Assigned		
FRIENDS OF CONSERV #73000	1,381,279	284,000	835,000	830,279	Restricted		
FRIENDS OF ANIMALS #74000	127,162	38,500	40,000	125,662	Restricted		
<b>TOTAL</b>	<b>29,817,954</b>	<b>60,261,861</b>	<b>66,232,243</b>	<b>23,847,569</b>			
<b>FY'26 AMENDMENT</b>							
GENERAL BASIC #01000	14,650,837	29,533,055	33,543,716	10,640,176	2,469,791	28%	
GENERAL SUBFUND MHDS #01006	4,490	0	0	4,490	Restricted		
ARPA GENERAL SUBFUND #01010	3,291,255	0	3,291,255	0	Restricted		
GEN. SUPPLEMENTAL #02000	2,479,325	6,258,544	7,188,093	1,549,776	Restricted	22%	27%
RURAL SERVICES #11000	1,953,469	8,401,714	9,196,484	1,158,699	105,361	17%	
TIF #15000	41,395	738,750	738,750	41,395	Restricted		
URBAN RENEWAL PPROJ #17000	2,415	738,750	741,165	0	Restricted		
LG OPIOID ABATEMENT #18000	933,150	220,214	262,937	890,427	Restricted		
SECONDARY ROADS #20000	7,365,894	9,404,859	11,904,260	4,866,493	Restricted	41%	
SPEC. LAW ENFCMENT #22000	145,372	12,320	13,500	144,192	Restricted		
REAP #23000	152,762	33,000	73,700	112,062	Restricted		
RECORDERS RECORDS #27000	55,337	12,000	7,000	60,337	Restricted		
JAIL INMATE CMSRY #28000	127,839	53,000	60,000	120,839	GF Assigned		
DEBT SERVICE #29000	117,287	1,177,727	1,159,019	135,995	Restricted		
CAPITAL PROJECTS #30000	1,000,940	0	755,000	245,940	Restricted		
CAPITAL PROJECTS TIF #32000	561,900	0	561,900	0	Restricted		
CAPITAL PROJ CONS #33000	0	5,000,000	614,000	4,386,000	Restricted		
SHERIFF RES OFFICERS #35000	29,819	1,000	12,000	18,819	Restricted		
CO ATTY FINE COLLECTION #38000	112,408	35,000	13,100	134,308	GF Assigned		
CONSERV LAND ACQ & CAP#68000	1,211,103	194,000	301,000	1,104,103	GF Assigned		
FRIENDS OF CONSERV #73000	1,202,604	284,000	878,300	608,304	Restricted		
FRIENDS OF ANIMALS #74000	136,509	38,500	40,000	135,009	Restricted		
<b>TOTAL</b>	<b>35,576,110</b>	<b>62,136,433</b>	<b>71,355,179</b>	<b>26,357,364</b>			

fund balances

## Ending Fund Balance Projections for June 30, 2026

### FY26 General Fund

Restricted	0	LACTF
Committed:	365,450	DAPL Conserv - ETF
Assigned:	294,236	CIP Projects
	414,485	Small Community Funding
	154,643	ASSET
	<u>1,240,977</u>	Future Capital Project Needs
	2,104,341	
Unassigned:	8,174,385	<i>28% of budgeted general fund expenditures</i>
25% =	7,192,300	
	982,085	

### Rural Fund

LOST 40% 105,361

All other budgetary funds are restricted used funds.



## Equitable Sharing Agreement and Certification



**NCIC/ORI/Tracking Number:** IA0850000  
**Agency Name:** Story County Sheriff Office  
**Mailing Address:** 1315 South B Ave  
Nevada, IA 50201

**Type:** Sheriff's Office

**Agency Finance Contact**  
**Name:** Toresdahl, Constance  
**Phone:** 5153827458

**Email:** ctoresdahl@storycountyiowa.gov

**Jurisdiction Finance Contact**  
**Name:** Markley, Lisa  
**Phone:** 5153827212

**Email:** lmarkley@storycountyiowa.gov

**ESAC Preparer**  
**Name:** Toresdahl, Constance  
**Phone:** 5153827458

**Email:** ctoresdahl@storycountyiowa.gov

**FY End Date:** 06/30/2025

**Agency FY 2026 Budget:** \$12,499,652.00

### Annual Certification Report

Summary of Equitable Sharing Activity		Justice Funds <sup>1</sup>	Treasury Funds <sup>2</sup>
1	Beginning Equitable Sharing Fund Balance	\$68,503.35	\$0.00
2	Equitable Sharing Funds Received	\$10,375.12	\$0.00
3	Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force	\$0.00	\$0.00
4	Other Income	\$0.00	\$0.00
5	Interest Income	\$0.00	\$0.00
6	Total Equitable Sharing Funds Received (total of lines 2-5)	\$10,375.12	\$0.00
7	Equitable Sharing Funds Spent (total of lines a - n)	\$0.00	\$0.00
8	Ending Equitable Sharing Funds Balance <small>(difference between line 7 and the sum of lines 1 and 6)</small>	\$78,878.47	\$0.00

<sup>1</sup>Department of Justice Asset Forfeiture Program Investigative Agency participants are: FBI, DEA, ATF, USFIS, USDA, DCIS, DSS, and FDA  
<sup>2</sup>Department of the Treasury Asset Forfeiture Program participants are: IRS-CI, ICE, CBP and USSS.

Summary of Shared Funds Spent		Justice Funds	Treasury Funds
a	Law Enforcement Administrative Costs	\$0.00	\$0.00
b	Training and Education	\$0.00	\$0.00
c	Law Enforcement, Public Safety, and Detention Facilities	\$0.00	\$0.00
d	Law Enforcement Equipment	\$0.00	\$0.00
e	Joint Law Enforcement and Public Safety Operations	\$0.00	\$0.00
f	Contracts for Services	\$0.00	\$0.00
g	Law Enforcement Travel and Per Diem	\$0.00	\$0.00
h	Law Enforcement Awards and Memorials	\$0.00	\$0.00
i	Drug, Gang, and Other Prevention or Awareness Programs	\$0.00	\$0.00
j	Law Enforcement Initiatives that Further Investigations	\$0.00	\$0.00
k	Overtime	\$0.00	\$0.00
l	Non-Categorized Expenditures	\$0.00	\$0.00
m	Salaries	\$0.00	\$0.00
Total		\$0.00	\$0.00

**Equitable Sharing Funds Received From Other Agencies**

Transferring Agency Name	Justice Funds	Treasury Funds

**Other Income**

Other Income Type	Justice Funds	Treasury Funds

**Law Enforcement Initiatives that Further Investigations**

Receiving Agency Name	Justice Funds	Treasury Funds

**Overtime**

Recipient	Justice Funds	

**Non-Categorized Expenditures**

Description	Justice Funds	Treasury Funds

**Salaries**

Salary Type	Justice Funds	Treasury Funds

**Paperwork Reduction Act Notice**

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Money Laundering and Asset Recovery Section at 1400 New York Avenue, N.W., Washington, DC 20005.

**Privacy Act Notice**

The Department of Justice is collecting this information for the purpose of reviewing your equitable sharing expenditures. Providing this information is voluntary; however, the information is necessary for your agency to maintain Program compliance. Information collected is covered by Department of Justice System of Records Notice, 71 Fed. Reg. 29170 (May 19, 2006), JMD-022 Department of Justice Consolidated Asset Tracking System (CATS). This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the System of Records Notice as amended by subsequent publications.

**Single Audit Information****Independent Auditor****Name:** Katherine Rupp**Company:** State of Iowa - Auditor of State Office**Phone:** (515)500-7863**Email:** Kathy.rupp@aos.iowa.gov

Were equitable sharing expenditures included on the Schedule of Expenditures of Federal Awards (SEFA) for the jurisdiction's Single Audit for the prior fiscal year? If the jurisdiction did not meet the threshold to have a Single Audit performed, select Threshold Not Met.

YES  NO  THRESHOLD NOT MET



## Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the *Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies (Guide)* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. The undersigned officials certify that the information submitted on the Equitable Sharing Agreement and Certification form (ESAC) is an accurate accounting of funds received and spent by the Agency.

The undersigned certify that the Agency is in compliance with the applicable nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations. Further, agencies are required to collect race and ethnicity data as required by 28 C.F.R. 42.106(b) and 31 C.F.R. 22.6(b).

## Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the Agency, and (3) the Agency's governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

**1. Submission.** The ESAC must be signed and electronically submitted within two months of the end of the Agency's fiscal year. Electronic submission constitutes submission to the Department of Justice and the Department of the Treasury.

**2. Signatories.** The ESAC must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, administrator, commissioner, and governor. The governing body head cannot be an official or employee of the Agency and must be from a separate entity.

**3. Uses.** Shared assets must be used for law enforcement purposes in accordance with the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations.

**4. Transfers.** Before the Agency transfers funds to other state or local law enforcement agencies, it must obtain written approval from the Department of Justice or Department of the Treasury. Transfers of tangible property are not permitted. Agencies that transfer or receive equitable sharing funds must perform sub-recipient monitoring in accordance with the Code of Federal Regulations.

**5. Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury, funds from state and local forfeitures, joint law enforcement operations funds, and any other sources must not be commingled with federal equitable sharing funds.

The Agency certifies that equitable sharing funds are maintained by its jurisdiction and the funds are administered in the same manner as the jurisdiction's appropriated or general funds. The Agency further certifies that the funds are subject to the standard accounting requirements and practices employed by the Agency's jurisdiction in accordance with the requirements set forth in the *Guide*, any subsequent updates, and the Code of Federal Regulations, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of equitably shared funds or assets or supplantation of existing resources with shared funds or assets is prohibited. The Agency must follow its jurisdiction's procurement policies when expending equitably shared funds. Failure to comply with any provision of the *Guide*, any subsequent updates, and the Code of Federal Regulations may subject the Agency to sanctions.

**6. Single Audit Report and Other Reviews.** Audits shall be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards. The

Agency must report its equitable sharing expenditures on the jurisdiction's Schedule of Expenditures of Federal Awards (SEFA) under Assistance Listing Number 16.922 for Department of Justice and 21.016 for Department of the Treasury. The Department of Justice and the Department of the Treasury reserve the right to conduct audits or reviews.

**7. Freedom of Information Act (FOIA).** Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

**8. Waste, Fraud, or Abuse.** An Agency or governing body is required to immediately notify the Department of Justice's Money Laundering and Asset Recovery Section and the Department of the Treasury's Executive Office for Asset Forfeiture of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

### Civil Rights Cases

**During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?**

Yes  No

### Agency Head

Name: Fitzgerald, Paul H.  
Title: Sheriff  
Email: pfitzgerald@storycountyiowa.gov

Signature: Submitted Electronically

Date: 07/29/2025

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

### Governing Body Head

Name: Heddens, Lisa   
Title: Chair, Board of Supervisors  
Email: lheddens@storycountyiowa.gov

Signature: Submitted Electronically

Date: 07/29/2025

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.

**LEASE - BUSINESS PROPERTY - SHORT FORM**  
**THE IOWA STATE BAR ASSOCIATION**  
**Official Form No. 165**  
**Recorder's Cover Sheet**

**Preparer Information:**

Crystal W. Rink, 1315 South B. Ave., Nevada, IA 50201, Phone: (515) 382-7255

**Return Document To:**

900 6<sup>th</sup> Street  
Nevada, Iowa 50201

**Grantors:**

Story County, Iowa

**Grantees:**

Mary Greeley Medical Center

**Property Description:** See Page 2

**Pages:** Ten (10) including this page

**Official Board Action date:** \_\_/\_\_/\_\_

**Reference Number:** \_\_\_\_\_

## **BUSINESS PROPERTY LEASE**

THIS LEASE, made and entered into this \_\_\_ day of \_\_\_\_\_, 2025, by and between Story County, Iowa, authorized under the laws of the State of Iowa, ("Landlord"), whose address, for the purpose of this lease, is 900 6th Street, Nevada, Iowa, 50201, and Mary Greeley Medical Center, ("Tenant"), whose address for the purpose of this lease is 1111 Duff Avenue, Ames, Iowa, 50010.

The parties agree as follows.

### **1. PREMISES AND TERM.**

Landlord leases to Tenant the following real estate, situated in Story County, Iowa described as a building property owned by Story County, Iowa and situated in Story County, Iowa:

The building located at 124 S. Hazel Avenue, Ames, Iowa 50010.

Together with all improvements thereon, and all rights, easements and appurtenances thereto belonging, for a term beginning on the 1st day of July, 2025, and ending on the 30th day of June, 2026, upon the condition that Tenant performs as provided in this lease. The lease may be renewed by the parties for additional one (1) year terms either by signing a new lease or by signing an addendum (subject to the conditions in section two (2)). This lease shall not automatically renew.

### **2. RENT.**

Tenant agrees to pay Landlord as rent **\$4,975.00 per month** on or before the 1st day of July, 2025, and on or before the 1st day of each month thereafter, during the term of this lease. Rent for any partial month shall be prorated as additional rent. Rent beyond the initial term of this lease will be negotiated at the current fair market rate. All rent payments are to be made payable to Story County, Iowa, 900 6<sup>th</sup> Street, Nevada, IA 50201, and delivered to Story County, Iowa, 900 6<sup>th</sup> Street, Nevada, IA 50201, or at such other place as Landlord may designate in writing. Delinquent payments shall draw interest at 5% per annum.

### **3. SECURITY DEPOSIT.**

No security deposit for the property is required by the Landlord.

#### 4. POSSESSION.

Tenant shall be entitled to possession on the first day of the lease term and shall yield possession to Landlord at the termination of this lease. SHOULD LANDLORD BE UNABLE TO GIVE POSSESSION ON SAID DATE, TENANT'S ONLY DAMAGES SHALL BE A PRO RATA ABATEMENT OF RENT.

#### 5. USE.

It is the understanding of the parties that the intended use of the property is for Mary Greeley Medical Center's subacute and transitional living services. Mary Greeley Medical Center shall use the premises only for this business purpose.

#### 6. CARE AND MAINTENANCE.

Landlord and Tenant agree to the following.

##### **Landlord responsibilities:**

- (a) Landlord shall keep the following in good repair: roof, sewer, plumbing, heating, wiring, and air conditioning. Landlord shall have reasonable access to the building in all areas at all times in order to inspect, repair, install building mechanical and structural components. **Monthly safety inspections will normally occur on the afternoon shift – 2:00 p.m. to 10:30 p.m. Monday through Friday.** Landlord shall not be liable for failure to make any repairs or replacements or alterations unless Landlord fails to do so within a reasonable period of time after written notice from Tenant.

##### **Tenant responsibilities:**

- (b) Tenant accepts the premises as is, except as herein provided.
- (c) Tenant shall maintain the premises in a reasonable safe, serviceable, clean and presentable condition, and except for the repairs and replacements provided to be made by Landlord in subparagraph (b) above, shall make all repairs, replacements and improvements to the premises, INCLUDING ALL CHANGES, ALTERATIONS OR ADDITIONS ORDERED BY ANY LAWFULLY CONSTITUTED GOVERNMENT AUTHORITY DIRECTLY RELATED TO TENANT'S USE OF THE PREMISES.
- (d) Tenant shall make no structural changes or alterations to the building or its contents without the prior written consent of Landlord.

(e) Tenant shall contact the Landlord immediately upon notice of any of the following:

- (1) for any ceiling water leak, service water or plumbing leak;
- (2) for loss of electricity;
- (3) for loss of heat or air conditioning;
- (4) broken glass including building light fixtures;
- (5) doors/windows that do not open/close or lock.

(f) Tenant shall maintain all outside public areas, lawns, sidewalks, driveways, and parking areas including snow removal.

---

**The following 24 hour emergency number shall be used and kept available for Mary Greeley Medical Center personnel at the building:**

**Facilities Management Emergency Number**

**(515) 460-4901**

**Examples of an emergency include: fire, water leaks, unsecured doors/buildings, and broken windows. Our office is open 7:30 a.m. – 4:00 p.m., Monday – Friday. During those hours, you may call our main number at: (515) 382-7400. If there is no answer, please call the on-call cell phone number (in red, above).**

**Work orders for everyday occurrences, such as a light out, plugged stool, etc., shall be requested through MaintainX at <https://app.getmaintainx.com/>**

---

## **7. MECHANICS'S LIENS AND NOTICE TO SOLICITORS.**

Neither Tenant, nor anyone claiming by, through, or under Tenant, shall have the right to file any mechanic's liens against the premises. Mechanic's liens against public property are barred by Iowa Code section 626.109. Tenant shall not perform any improvement/work to the property or hire contractors and subcontractors who may furnish, or agree to furnish, any material, service or labor for any improvement/work on the premises. Should Tenant be approached by solicitors, Tenant is to immediately notify Landlord and inform solicitors that only Landlord may authorize and perform improvements.

## **8. UTILITIES AND SERVICES.**

Tenant shall pay for the following listed utilities: water, electric, gas, sewer and trash services. The listed utilities will be in the Tenant's name. Landlord shall not be liable for damages for failure to perform as herein provided arising from causes beyond the control of Landlord, provided Landlord uses reasonable diligence to resume such services.

## **9. SURRENDER.**

Upon the termination of this lease, Tenant will surrender the premises to Landlord in good and clean condition, except for ordinary wear and tear or damage without fault or liability of Tenant. Continued possession, beyond the term of this Lease without a written lease or written amendment along with the acceptance of rent by Landlord, shall constitute a month-to-month extension of this lease. Landlord may refuse to accept month-to-month payment beyond the lease term without a signed written amendment or new signed lease.

## **10. ASSIGNMENT AND SUBLETTING.**

No assignment or subletting, either voluntary or by operation of law, shall be effective without the prior written consent of Landlord, which consent shall not unreasonably be withheld.

## **11. INSURANCE.**

Landlord and Tenant agree to the following.

- (a) **Property insurance.** Landlord and Tenant agree to insure their respective real and personal property for the full insurable value. Such insurance shall cover losses included in the special form causes of loss (formerly all risks coverage). To the extent permitted by their policies the Landlord and Tenant waive all rights of recovery against each other.
- (b) **Liability insurance.** Tenant shall obtain commercial general liability insurance in the amounts of \$1,000,000.00 each occurrence and \$3,000,000.00 annual aggregate. This policy shall include an endorsement listing Story County, Iowa as an additional insured. The Tenant will provide a copy of the policy declarations to the Landlord yearly upon request.

## **12. LIABILITY FOR DAMAGE.**

Each party shall be liable to the other for all damage caused to the other's property due to the negligence, reckless or intentional acts caused by that party (or their agents, employees or invitees), except to the extent the loss is insured and subrogation is waived under the owner's policy.

## **13. INDEMNITY.**

Except for negligence, reckless or intentional acts of Landlord or Landlord's agents, Tenant will indemnify and hold harmless Landlord and Landlord's agents from and against any and all loss, costs, damage and expenses, including reasonable attorneys' fees and court costs, occasioned by, or arising out of, any accident or other occurrence causing or inflicting injury or damage to any person or property, happening or done in, upon or about the premises, or due directly or indirectly to the tenancy, use or occupancy thereof, or any part thereof by Tenant or any person claiming through or under Tenant.

## **14. DAMAGE.**

In the event of damage to the premises so that Tenant is unable to conduct business on the premises, this lease may be terminated at the option of either party. Such termination shall be affected by written notice of one party to the other and delivered registered or certified mail to the designated address found in paragraph 17 of this agreement. Thirty (30) days after such notice, the parties shall be released from all obligations under this agreement for the remainder of the lease term. This paragraph is not intended as, and does not operate as, a release for any delinquent rent owing by Tenant or liability for damages owing to either Tenant or Landlord occurring before the notice.

## **15. DEFAULT, NOTICE OF DEFAULT AND REMEDIES.**

Landlord and Tenant agree to the following.

### **Events constituting default by Tenant:**

Each of the following shall constitute an event of default by Tenant.

- (a) Failure to pay rent when due;
- (b) Failure to observe or perform any duties, obligations, agreements, or conditions imposed on Tenant pursuant to the terms of the lease;
- (c) Abandonment of the premises. "Abandonment" means the Tenant has failed to engage in its usual and customary business activities on the premises for more than fifteen (15) consecutive business days; and

(d) Institution of voluntary bankruptcy proceedings by Tenant; institution of involuntary bankruptcy proceedings in which the Tenant thereafter is adjudged bankrupt; assignment for the benefit of creditors of the interest of Tenant under this lease agreement; appointment of a receiver for the property or affairs of Tenant, where the receivership is not vacated within ten (10) days after the appointment of the receiver.

**Notice of default:**

Landlord shall give Tenant a written notice specifying the default and giving the Tenant ten (10) days in which to correct the default. If there is a default (other than for nonpayment of a monetary obligation of Tenant, including rent) that cannot be remedied in ten (10) days by diligent efforts, the Tenant shall propose an additional period of time (in writing) in which to remedy the default. Consent to additional time shall not be unreasonably withheld by Landlord. Landlord shall not be required to give Tenant any more than three notices for the same default within any one year (365 day) lease period.

**Remedies:**

In the event Tenant has not remedied a default as required by this agreement and assuming proper notice has been given, Landlord may proceed with all available remedies at law or in equity, including but not limited to termination of the lease. In the event of termination of this lease, Landlord shall be entitled to pursue all legal means available to recover possession of the premises. Landlord shall also be entitled to pursue and obtain money judgment against Tenant for the balance of rent agreed to be paid for the lease term, for any damages to the premises plus all expenses of Landlord in enforcing these remedies and reletting the premises, including reasonable attorney's fees and court costs.

**16. RIGHT TO ADVERTISE.**

Landlord, during the last 90 days of this lease, unless the parties to this lease have agreed to renew the lease, shall have the right to maintain on the premises either or both "For Rent" or "For Sale" signs. Tenant will permit prospective tenants or buyers to enter and examine the premises.

**17. LEGAL NOTICES AND DEMANDS.**

All legal or other notices and demands required by this agreement are to be in writing and shall be delivered to the parties hereto at the addresses designated in this paragraph unless either party notifies the other, in writing, of a different address. Without prejudice to any other method of notifying a party in writing or making a demand or other communication, such notice shall be considered given under the terms of this lease when it is deposited in the U.S.

Mail, registered or certified, properly addressed, return receipt requested, and postage prepaid.

The address of Landlord is:

**Story County, Iowa, 900 6<sup>th</sup> Street, Nevada, Iowa 50201**

The address of the Tenant is:

**Mary Greeley Medical Center, 1111 Duff Avenue, Ames, Iowa 50010**

### **18. PROVISIONS BINDING.**

Each and every covenant and agreement herein contained shall extend to and be binding upon the respective successors, heirs, administrators, executors and assigns of the parties hereto.

### **19. CERTIFICATION.**

Tenant certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and it is not engaged in this transaction, directly or indirectly on behalf of, or instigating or facilitating this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Tenant hereby agrees to defend, indemnify and hold harmless Landlord from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.

### **20. CONTENTS.**

Landlord will leave contents on the premises. Landlord will leave contents on the premises. Contents are defined as "furniture, couches, tables, supplies, chairs, desks, filing and storage cabinets, white boards, folding tables, kitchen equipment, appliances, beds, dressers, end tables, lamps, lockers and any miscellaneous furniture type items that are not permanently affixed." All contents are left on the premises at the discretion of Landlord. Tenant shall be granted ownership of all contents that Landlord left on the premises by executing an Asset Purchase Agreement and Bill of Sale.

**21.ADDITIONAL PROVISIONS.**

The basement of 124 S. Hazel Avenue, Ames, Iowa 50010, will be retained and used by landlord Story County, Iowa. Access at all times to the basement area will be granted to Story County, Iowa. Access to the building will be granted to landlord at all times without prior approval by tenant. Landlord will notify tenant when it plans to access the building when prior notice is practical.



LANDLORD, Story County, Iowa  
Authorized signature  
Chair, Story County Board of Supervisors

7-29-25

Date



TENANT, Mary Greeley Medical Center  
Brian Dieter, President

7/22/2025

Date

## Facilities Management Emergency Contact Information

**EMERGENCY NUMBER ONLY:**

**(515) 460-4901**

Examples of an emergency include: fire, water leaks, unsecured doors/buildings, and broken windows. Our office is open 7:30 a.m. – 4:00 p.m., Monday – Friday. During those hours, you may call our main number at: (515) 382-7400. If there is no answer, please call the on-call cell phone number (in red, above).

Work orders for everyday occurrences, such as a light out, plugged stool, etc., shall be requested through MaintainX at <https://app.getmaintainx.com/>

**-Thank You-  
Story County Facilities Management**

**This sign is to be reproduced and displayed by Tenant in a prominent location during the lease term.**

New National Opioids Settlement: Purdue  
Opioids Implementation Administrator  
[opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com)

Story County, IA  
Reference Number: CL-1748737

***TO LOCAL POLITICAL SUBDIVISIONS:***

**THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOIDS SETTLEMENT. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.**

***Deadline: September 30, 2025***

A new proposed national opioids settlement has been reached with Purdue (and certain of its affiliates) and the Sackler family. This *Participation Package* is a follow-up communication to the *Notice of New National Opioids Settlement* recently received electronically by your subdivision.

The proposed settlement is being implemented in connection with Purdue's bankruptcy proceedings, and consists of, among other things, a settlement of Purdue's claims against the Sacklers and certain other parties (referred to as the "Purdue Estate Settlement"), and settlements of direct claims against the Sacklers held by States, local governments and other creditors (collectively, the "Purdue Direct Settlement", and together with the Estate Settlement, the "Purdue Settlement"). The Purdue Direct Settlement for States and local governments is documented in the Governmental Entity and Shareholder Direct Settlement Agreement.

You are receiving this *Participation Package* because all eligible States and territories, including Iowa, are participating in the Purdue Direct Settlement.

This electronic envelope contains:

- The *Participation Form* for the Purdue Direct Settlement, including a release of any claims

**The *Participation Form* must be executed, without alteration, and submitted on or before September 30, 2025, in order for your subdivision to be considered for initial participation calculations and payment eligibility under the Purdue Direct Settlement.**

Based upon subdivision participation forms received on or before September 30, 2025, the subdivision participation rate will be used to determine whether participation is sufficient for the Purdue Settlement to move forward and whether a state earns its maximum potential payment under the Purdue Direct Settlement. If the Purdue Settlement moves forward and goes effective, your release will become

effective. If the Purdue Settlement does not move forward, that release will not become effective.

Any subdivision that does not participate in the Purdue Direct Settlement cannot directly share in the Purdue Direct Settlement funds, even if other subdivisions in the state are participating and sharing in those Purdue Direct Settlement funds. Any subdivision that does not participate may also reduce the amount of money for programs to remediate the opioid crisis in its state. Please note, a subdivision will not necessarily directly receive Purdue Settlement funds by participating; decisions on how Purdue Settlement funds will be allocated within a state are subject to intrastate agreements or state statutes.

You are encouraged to discuss the terms and benefits of the Purdue Settlement with your counsel, your Attorney General's Office, and other contacts within your state. Many states are implementing and allocating funds for the Purdue Settlement the same as they did for the prior opioids settlements but states may choose to treat the Purdue Settlement differently.

Information and documents regarding the Purdue Settlement, including a complete copy of the Governmental Entity and Shareholder Direct Settlement Agreement, and how it is being implemented in your state and how funds will be allocated within your state can be found on the national settlement website at <https://nationalopioidsettlement.com/purdue-sacklers-settlements/>. This website will be supplemented as additional documents are created.

### **How to return signed forms:**

There are three methods for returning the executed *Participation Form* and any supporting documentation to the Implementation Administrator:

- (1) *Electronic Signature via DocuSign*: Executing the *Participation Form* electronically through DocuSign will return the signed form to the Implementation Administrator and associate your form with your subdivision's records. Electronic signature is the most efficient method for returning the *Participation Form*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.
- (2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning a manually signed *Participation Form* via DocuSign will associate your signed forms with your subdivision's records.
- (3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return an executed *Participation Form* using DocuSign, the signed *Participation Form* may be returned via electronic mail to [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com).

Please include the name, state, and reference ID of your subdivision in the body of the email and use the subject line Settlement Participation Form – [Subdivision Name, Subdivision State] – [Reference ID].

Detailed instructions on how to sign and return the *Participation Form*, including changing the authorized signer, can be found at <https://nationalopioidsettlement.com/purdue-sacklers-settlements/>. You may also contact [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com).

**YOU MUST PARTICIPATE IN THE PURDUE DIRECT SETTLEMENT BY RETURNING YOUR PARTICIPATION FORM IN ORDER TO RECEIVE THE BENEFITS OF THE PURDUE SETTLEMENT.**

**Please note that this is NOT a solicitation or a request for subdivisions to submit votes on the Purdue bankruptcy plan. This settlement package only pertains to a decision to participate in the Purdue Direct Settlement. If you receive a package to vote on the plan you should follow the applicable instructions for voting. PLEASE NOTE THAT VOTING ON THE PLAN IS SEPARATE FROM PARTICIPATION IN THE PURDUE DIRECT SETTLEMENT.**

**The sign-on period for subdivisions ends on September 30, 2025.**

If you have any questions about executing the *Participation Form*, please contact your counsel, the Implementation Administrator at [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com), or the Iowa Attorney General's Office at [OpioidSettlement@ag.iowa.gov](mailto:OpioidSettlement@ag.iowa.gov).

Thank you,

Implementation Administrator for the Purdue Direct Settlement

*The Implementation Administrator is retained to provide the settlement notice required by the Purdue Direct Settlement to manage the collection of the participation forms for it.*

**EXHIBIT K**

**Subdivision Participation and Release Form**

Governmental Entity: Story County	State: IA
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to that certain Governmental Entity & Shareholder Direct Settlement Agreement accompanying this participation form (the “*Agreement*”)<sup>1</sup>, and acting through the undersigned authorized official, hereby elects to participate in the Agreement, grant the releases set forth below, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Agreement, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Agreement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly after the Effective Date, and prior to the filing of the Consent Judgment, dismiss with prejudice any Shareholder Released Claims and Released Claims that it has filed. With respect to any Shareholder Released Claims and Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the Agreement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Agreement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning following the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Agreement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as and to the extent provided in, and for resolving disputes to the extent provided in, the

<sup>1</sup> Capitalized terms used in this Exhibit K but not otherwise defined in this Exhibit K have the meanings given to them in the Agreement or, if not defined in the Agreement, the Master Settlement Agreement.



Agreement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Agreement.

7. The Governmental Entity has the right to enforce the Agreement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Agreement, including without limitation all provisions of Article 10 (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Subdivision Releasor, to the maximum extent of its authority, for good and valuable consideration, the adequacy of which is hereby confirmed, the Shareholder Released Parties and Released Parties are, as of the Effective Date, hereby released and forever discharged by the Governmental Entity and its Subdivision Releasors from: any and all Causes of Action, including, without limitation, any Estate Cause of Action and any claims that the Governmental Entity or its Subdivision Releasors would have presently or in the future been legally entitled to assert in its own right (whether individually or collectively), notwithstanding section 1542 of the California Civil Code or any law of any jurisdiction that is similar, comparable or equivalent thereto (which shall conclusively be deemed waived), whether existing or hereinafter arising, in each case, (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor (each such release, as it pertains to the Shareholder Released Parties, the "Shareholder Released Claims", and as it pertains to the Released Parties other than the Shareholder Released Parties, the "Released Claims"). For the avoidance of doubt and without limiting the foregoing: the Shareholder Released Claims and Released Claims include any Cause of Action that has been or may be asserted against any Shareholder Released Party or Released Party by the Governmental Entity or its Subdivision Releasors (whether or not such party has brought such action or proceeding) in any federal, state, or local action or proceeding (whether judicial, arbitral, or administrative) (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor.
9. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Shareholder Released Claims or Released Claims against any Shareholder Released Party or Released Party in any forum whatsoever, subject in all respects to Section 9.02 of the Master Settlement Agreement. The releases provided for herein (including the term "Shareholder Released



Claims” and “Released Claims”) are intended by the Governmental Entity and its Subdivision Releasers to be broad and shall be interpreted so as to give the Shareholder Released Parties and Released Parties the broadest possible release of any liability relating in any way to Shareholder Released Claims and Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Agreement shall be a complete bar to any Shareholder Released Claim and Released Claims.

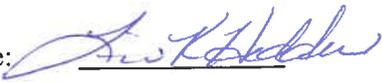
10. To the maximum extent of the Governmental Entity’s power, the Shareholder Released Parties and the Released Parties are, as of the Effective Date, hereby released and discharged from any and all Shareholder Released Claims and Released Claims of the Subdivision Releasers.
11. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Agreement.
12. In connection with the releases provided for in the Agreement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releaser may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Shareholder Released Claims or such other Claims released pursuant to this release, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Shareholder Released Claims or such other Claims released pursuant to this release that may exist as of such date but which Releasers do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities’ decision to participate in the Agreement.
13. Nothing herein is intended to modify in any way the terms of the Agreement, to which Governmental Entity hereby agrees. To the extent any portion of this Participation and Release Form not relating to the release of, or bar against, liability is interpreted differently from the Agreement in any respect, the Agreement controls.
14. Notwithstanding anything to the contrary herein or in the Agreement, (x) nothing herein shall (A) release any Excluded Claims or (B) be construed to impair in any way the rights and obligations of any Person under the Agreement; and (y) the Releases set forth herein shall be subject to being deemed void to the extent set forth in Section 9.02 of the Master Settlement Agreement.



I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: 

Name: Lisa K Hedden

Title: Chair

Date: 7-29-25



**Type of Document:** 28E Agreement

Paul H. Fitzgerald, Story County Sheriff, Nevada, IA 50201 (515)382-6566  
Preparer Information: (Individual's Name, Street Address, City, State, Zip, Phone)

Taxpayer Information: (Individual/Company Name, Street Address, City, State, Zip, Phone)

Paul H. Fitzgerald, Story County Sheriff, Nevada, IA 50201 (515)382-6566  
Return Document to: (individual/Company Name, Street Address, City, State, Zip)

**Grantors:**

**Grantees:**

**Legal Description:**

**Instrument Number/Book and Page Reference:**

**AN AGREEMENT BETWEEN MARY GREELEY MEDICAL CENTER AND  
STORY COUNTY TO PROVIDE BEHAVIOR AND MENTAL HEALTH  
SERVICES TO INMATES AT THE STORY COUNTY JAIL**

THIS AGREEMENT, made and entered into effective the 1st day of July, 2025, pursuant to Chapter 28E of the Code of Iowa, by the Mary Greeley Medical Center (Center) and Story County (County),

WITNESSES THAT:

**Section 1. PURPOSE**

The purpose of this Agreement is to establish a cooperative arrangement between County and Center wherein the County will pay Center for behavior and mental health services provided to inmates housed at the Story County Jail for the duration of this Agreement.

**Section 2. BACKGROUND**

The parties to this agreement have recognized that there is a need for mental health services used in the treatment of "arrestees" defined as: "persons held in the Story County Jail for the time period after their initial appearance before a judge or magistrate until the time of their release". The parties also recognize that by working together the County can cover the payment for these services and the Center can provide the services through the duration of the agreement. Services provided include psychiatric assessment and medication management - Services also include medication administration for designated patients under order of the court. Services provided by this agreement exclude the cost of medication. The County will acquire, pay for, and make available medications for Center staff to administer.

**Section 3. NO SEPARATE ENTITY CREATED**

It is the intention of this agreement that there be no new or additional legal or administrative entity created by this agreement, nor that the inherent governmental powers or corporate powers of any party to the agreement be affected in any way beyond the terms of this agreement. No real or personal property will be purchased, held or disposed of in the performance of this agreement.

AN AGREEMENT BETWEEN MARY GREELEY MEDICAL CENTER AND  
STORY COUNTY TO PROVIDE BEHAVIOR AND MENTAL HEALTH  
SERVICES TO INMATES AT THE STORY COUNTY JAIL

THIS AGREEMENT, made and entered into effective the 1st day of July, 2025, pursuant to Chapter 28E of the Code of Iowa, by the Mary Greeley Medical Center (Center) and Story County (County),  
WITNESSES THAT:

Section 1. PURPOSE

The purpose of this Agreement is to establish a cooperative arrangement between County and Center wherein the County will pay Center for behavior and mental health services provided to inmates housed at the Story County Jail for the duration of this Agreement.

Section 2. BACKGROUND

The parties to this agreement have recognized that there is a need for mental health services used in the treatment of "arrestees" defined as: "persons held in the Story County Jail for the time period after their initial appearance before a judge or magistrate until the time of their release". The parties also recognize that by working together the County can cover the payment for these services and the Center can provide the services through the duration of the agreement. Services provided include psychiatric assessment and medication management - Services also include medication administration for designated patients under order of the court. Services provided by this agreement exclude the cost of medication. The County will acquire, pay for, and make available medications for Center staff to administer.

Section 3. NO SEPARATE ENTITY CREATED

It is the intention of this agreement that there be no new or additional legal or administrative entity created by this agreement, nor that the inherent governmental powers or corporate powers of any party to the agreement be affected in any way beyond the terms of this agreement. No real or personal property will be purchased, held or disposed of in the performance of this agreement.

#### Section 4. RATE OF COMPENSATION

The County agrees to pay Center at the established Rates (Psychiatric provider \$190/hour; Psychiatric nurse or paramedic \$60 per visit) for all Behavior and Mental Health services provided to "arrestees" held in the Story County

#### Section 5. ADJUSTMENT TO COMPENSATION RATE

The rate of compensation set forth in Article IV will remain in effect, unless another adjustment is requested and agreed to by both parties.

#### Section 6. DURATION/TERMINATION

This Agreement shall continue in effect subject only to the change in the established rate of compensation provided for in Article V unless terminated by a either party.

This Agreement shall terminate with a 90 day written notice of termination by either party to the other.

#### Section 7. AMENDMENTS

This agreement may be amended at any time by an affirmative vote of the parties. Either party desiring an amendment to this agreement shall notify the other party of the desire, and the reason for the request. Such a request shall be in writing to the other party and shall be considered by their governing body without reasonable delay and within no more than 90 days of receipt.

If approved, the amendment shall be evidenced by a written amendment to the agreement and shall take effect upon the execution by both parties.

#### Section 8. NOTICES

Notices under this agreement shall be in writing and delivered to the representative of the party to receive notice (identified below) at the address of the party designated to receive notice for each party as set forth by this agreement. The effective date of any notice under this agreement shall be the date of actual delivery not the date of dispatch. The preferred means of notice shall be hand delivery, certified US mail, return receipt requested with postage prepaid thereon, or by email to designated representative for agreement.

Notices shall be delivered to the following persons at:

Story County: Chairperson, Story County Board of Supervisors  
Story County Administration Building  
900 Sixth Street  
Nevada, Iowa 50201

Mary Greeley Medical Center: Chief Nursing Officer  
Mary Greeley Medical Center  
1111 Duff Avenue  
Ames, Iowa 50010

#### Section 9. NO ASSIGNMENT OR DELEGATION

Neither this agreement, nor any right or obligation under it, may be assigned, transferred or delegated in whole or in part to any outside party without the prior written consent of both parties.

#### Section 10. ENTIRE AGREEMENT AND GOVERNING LAW

This agreement constitutes the entire agreement between the parties with respect to the subject matter of this agreement and supersedes all prior agreements, whether written, oral, or implied. The invalidity or illegality of one or more provisions of this agreement shall not affect the enforceability of the remaining provisions. This agreement shall be construed in accordance with the laws of the State of Iowa.

#### Section 11. EFFECTIVE DATE

- This agreement shall become effective upon its approval and execution by the County and the Center and its recording with the Secretary of State for the State of Iowa pursuant to the requirements of Code of Iowa. Chapter 28E.

#### Section 12. INDEPENDENT CONTRACTOR

The Center is an independent contractor and in no event or circumstance are any employees of the Center to be considered employees or agents of the County or receive any benefits from the County.

#### Section 13. INDEMNIFICATION

To the extent permitted by the Constitution and the laws of State of Iowa: each party shall indemnify and hold harmless the other party and its elected officials, officers, directors, employees, agents, affiliates, successors and assigns for all liabilities, claims, damages, fines, and expenses arising out of the acts or omissions of the indemnifying party relating to, arising out of, or in connection with this agreement.

#### Section 14. ADMINISTRATORS

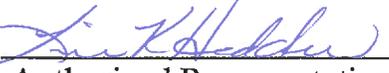
This agreement shall be administered on behalf of the County by the Story County Sheriff or designee. The agreement shall be administered on behalf of the Center by the Chief Nursing Officer of Mary Greeley Medical Center or designee.

#### Section 15: AUTHORITY AND AUTHORIZATION

Each party to this agreement represents and warrants to the other that it has the right, power and authority to enter into and perform its obligations under this agreement; and that it has taken all requisite actions necessary to approve the execution, delivery and performance of this agreement, and that this agreement constitutes a legal, valid and binding obligation upon itself in accordance with the terms of this agreement.

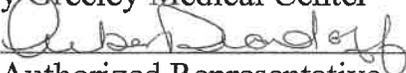
#### Section 16: SIGNATURES OF THE PARTIES:

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized representatives,  
Story County, Iowa

By:   
Authorized Representative

Date: 7-29-25

Mary Greeley Medical Center

By:   
Authorized Representative

Date: 7-15-2025



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
BEERCOE, L.L.C.	Beercoe	(515) 418-6790		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
13241 George Washington Carver Avenue		Story City	Story	50248
MAILING ADDRESS	CITY	STATE	ZIP	
1895 U.S. 169	Winterset	Iowa	50273	

## Contact Person

NAME	PHONE	EMAIL
Dillon Ferrara	(515) 418-6790	rollingtapsbeercoe@gmail.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE  
Aug 5, 2025

TENTATIVE EXPIRATION DATE  
Aug 9, 2025

LAST DAY OF BUSINESS

**APPROVED** **DENIED**

Board Member Initials: AKH

Meeting Date: 7-29-25

Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SUB-PERMITS  
Special Class C Retail Alcohol License



# State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
samual mapes	Winterset	Iowa	50273	Owner	33.30	Yes
Greg Mapes	Winterset	Iowa	50273	Owner	33.30	Yes
Dillon Ferrara	Adel	Iowa	50003	Owner	33.30	Yes

## Insurance Company Information

INSURANCE COMPANY	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE
MOUNT VERNON FIRE INS CO	May 15, 2025	May 15, 2026
DRAM CANCEL DATE	OUTDOOR SERVICE EFFECTIVE DATE	OUTDOOR SERVICE EXPIRATION DATE
BOND EFFECTIVE DATE	TEMP TRANSFER EFFECTIVE DATE	TEMP TRANSFER EXPIRATION DATE

Closure No. 26-03

Date July 21, 2025

## Resolution

### BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the Road Closure(s) for the purpose of Culvert Replacement

Section 25 Franklin Twsp Bridge Closure on Stagecoach Rd.



Chair, Board of Supervisors

Attest: 

County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE  
OF THE BOARD

Yea 3 Nay 0 Absent 0



CHAIRPERSON

Above tabulation made by 

## STORY COUNTY UTILITY PERMIT

Date 7-21-25

To the Board of Supervisors, Story County, Iowa:

The Consumers Energy Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at 2074 242<sup>nd</sup> St, Marshalltown, IA 50158, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of electric on secondary route ~~667<sup>th</sup> Ave.~~ 677th Ave. From a new transformer at 19365 under the road to a power pole on the east a distance of 292 feet.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cuttrench.

Date 7-17-2025

Consumers Energy  
Name of Company (Applicant - Permittee)

641-485-4064  
by Phone no.

Recommended for Approval:

Date 7-21-25

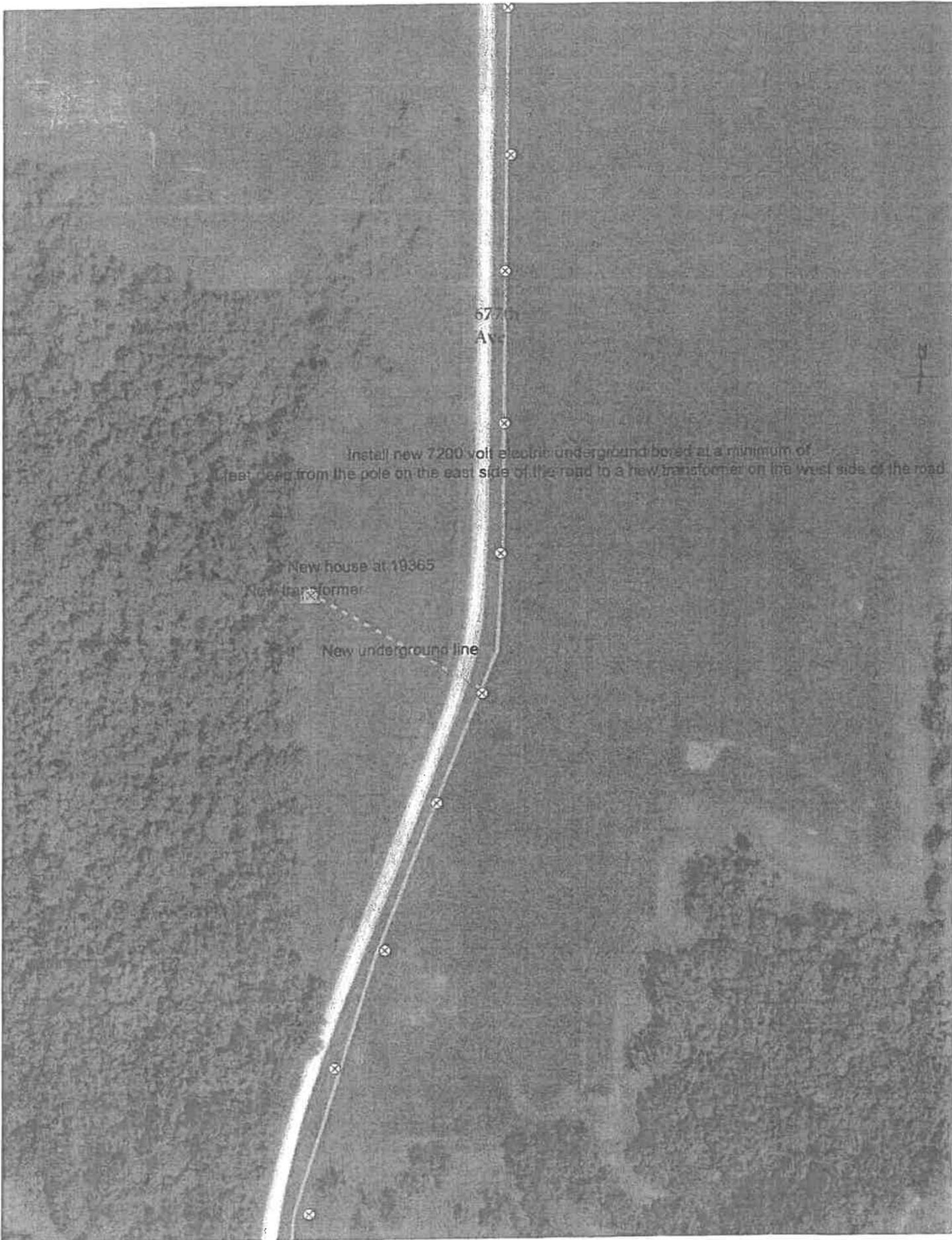
515-382-7355  
County Engineer Phone no.

Approved:

Date 7-29-25

Chair, Board of Supervisors  
Story County, Iowa

**Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.**



6770  
Ave

Install new 7200 volt electric underground bored at a minimum of 4 feet deep from the pole on the east side of the road to a new transformer on the west side of the road

New house at 19365  
New transformer

New underground line



## STORY COUNTY UTILITY PERMIT

Date 7/22/25

To the Board of Supervisors, Story County, Iowa:

The Iowa Regional Utilities Association Company, incorporated under the laws of Iowa, with its principal place of business at 1351 Iowa Speedway Drive, Newton, Iowa 50208, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Potable Water on secondary route 595th Ave from East ROW to West ROW, a distance of 0 miles.

**Agreements:** The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows: Directional boring of a 1" PVC service line from East Right-of-Way to West Right-of-Way crossing under 595th Ave, T82N, R23W, in Section 3, a minimum of 5' deep to set a new meter pit on private property.
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

1351 Iowa Speedway Dr  
Newton, IA 50208  
641-792-7011



We Flow That Extra Mile!  
[www.irua.net](http://www.irua.net)  
Ph: 800-400-6066

---

July 21, 2025

Darren Moon  
Story County Engineer  
837 N Avenue  
Nevada, Iowa 50201

RE: Permit Request – For One (1) Story County Road Crossings

Dear Mr. Moon,

Enclosed, please find a Story County permit application for a 1” PVC service crossing from East ROW line to West ROW line, crossing under 595th Ave, in Section 3, T82N, R23W, in Union Township, in Story County, to provide water service to a new customer.

Enclosed is one (1) copy of the permit and map of this location.

If you require additional information concerning this permit, please do not hesitate to call me.  
Thank you.

Sincerely,  
IOWA REGIONAL UTILITIES ASSOCIATION

Derek R. Jack  
Right of Way and Easement Admin

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 7/21/2025

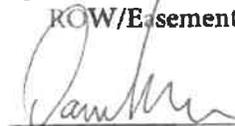
Iowa Regional Utilities Association

Name of Company (Applicant - Permittee)

  
by Derek R. Jack 641-792-7011  
ROW/Easement Admin Phone no.

Recommended for Approval:

Date 7-22-25

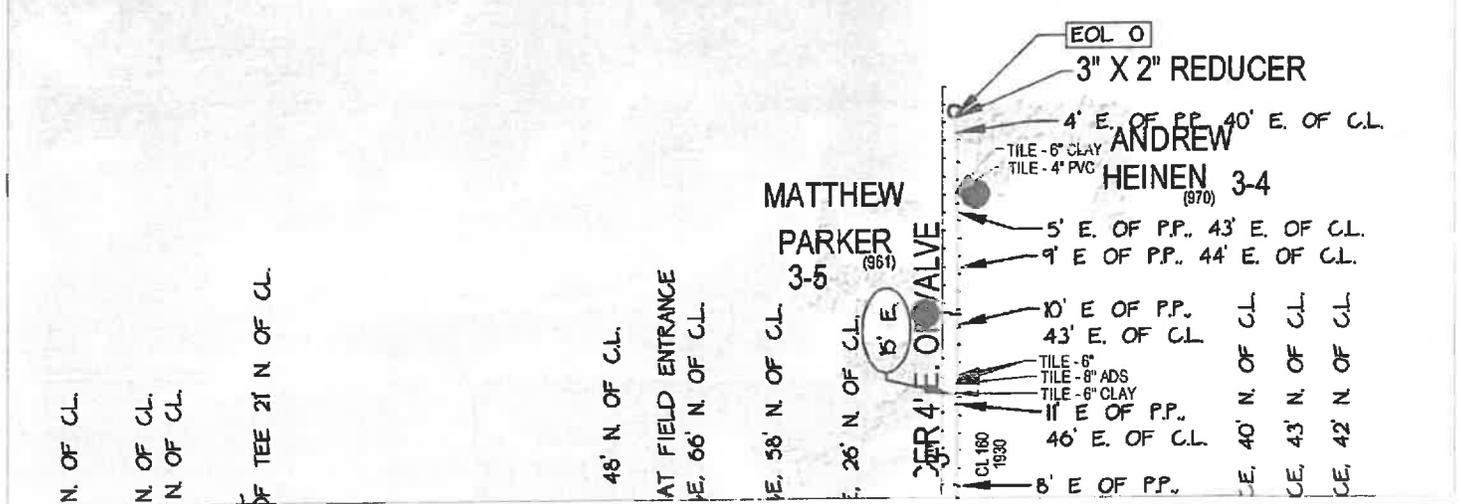
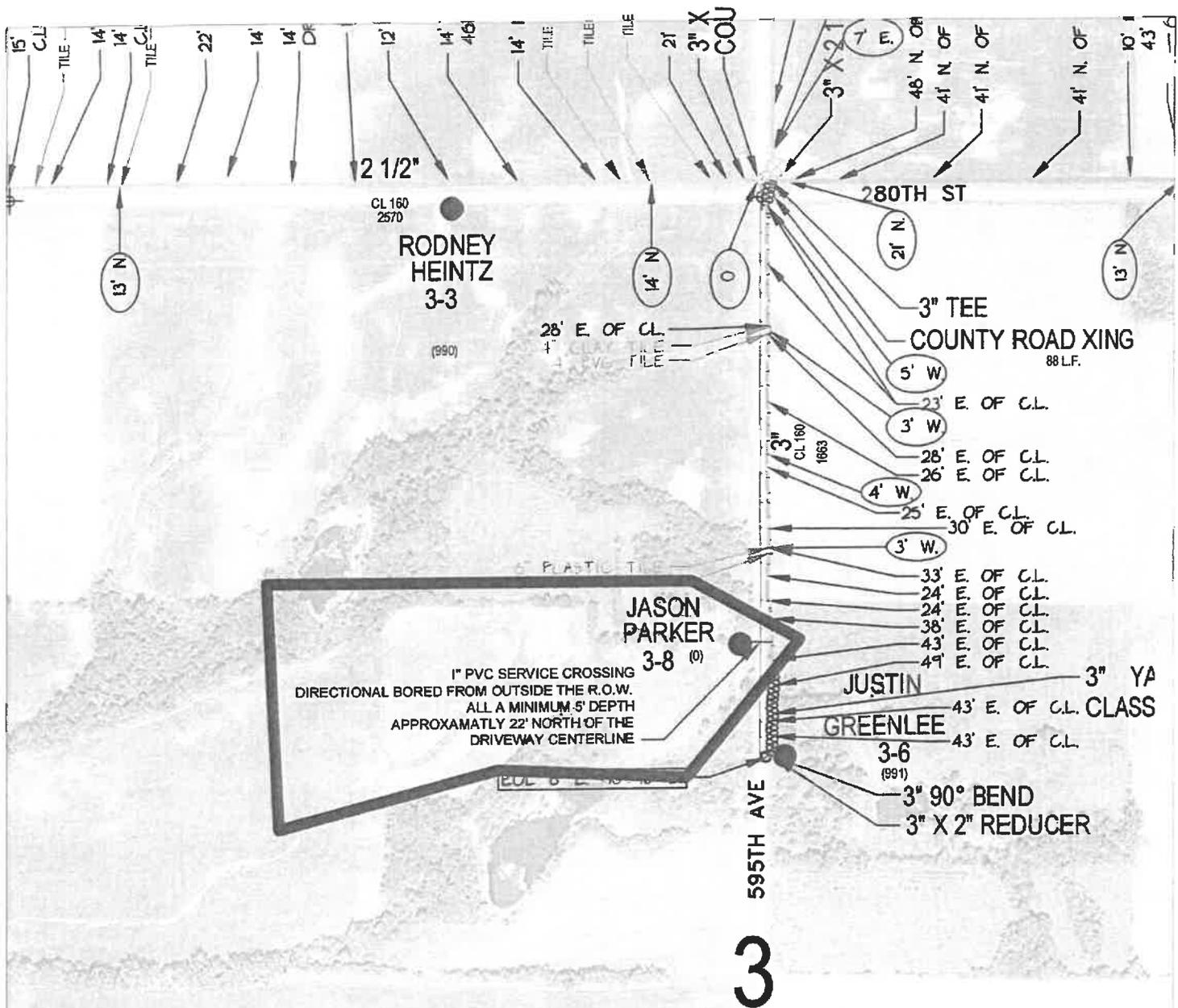
  
County Engineer 515-382-7355  
Phone no.

Approved:

Date 7-29-25

  
Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.





**LUCY MARTIN**  
**Story County Auditor**  
**and**  
**Commissioner of Elections**

To: Board of Supervisors  
From: Lucy Martin *[Signature]*  
Date: July 24, 2025  
Re: request to appoint temporary deputies

**APPROVED**      **DENIED**  
Board Member Initials: ZKH  
Meeting Date: 7-29-25  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Both the Deputy Auditor of Real Estate and the Deputy Auditor of Elections will be retiring in December of this year.

In order to allow for critical, hands-on training from their predecessors, I am requesting the authority to appoint two additional Deputy Auditors, beginning on October 6, 2025. Following the December retirements, permanent appointments can be made.

Overlap during this time period will allow the new deputies to work on crucial annual processes. For Real Estate, this will cover the biannual equalization process, and the certifications of utilities, tax increment financing districts, and the valuation report. For Elections, it includes the entire absentee period for the City-School Election, training of poll workers, public test of election equipment, a countywide election, certification of results, and, if necessary, a runoff election. Both new hires will also participate in the annual budget process for the office.

Funding for this request is reflected in the proposed budget amendment.

Providing direct training from the current deputies is the best way to prepare the new appointees to provide critical services for the County while minimizing the loss of institutional knowledge.

I respectfully request the authority to make these temporary appointments and am happy to answer any questions. Thank you for your consideration.



**APPROVED**      **DENIED**

Board Member Initials: JKH

Meeting Date: 7-29-25

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Proposal: Controlled-Substance Lock Boxes for Ambulances

**Project Purpose**

To install secure, tamper-evident narcotic lock boxes in seven frontline ambulances—managed via a central controller in our 24/7 hospital pharmacy—to safeguard controlled substances (e.g., morphine, fentanyl), ensure chain-of-custody integrity, and enhance patient and regulatory safety.

**Background**

- Controlled substances carried on EMS calls present high diversion and theft risk.
- Federal and State Regulations (DEA, state pharmacy boards) mandate secure storage and detailed audit trails.
- Manual inventory and key-based storage methods are prone to error, unauthorized access, and audit failures.
- Recent industry studies show that EMS agencies without electronic control experience 3× more discrepancies in narcotic counts.

**Impact**

- Enhanced Patient Safety: Only credentialed staff can access medications, reducing dosing errors.
- Regulatory Compliance: Real-time RFID logs meet DEA and CMS requirements, minimizing audit findings and fines.
- Greater Accountability: Electronic check-in/out per shift fosters transparent, tamper-evident records.
- Cost Savings: Reduction in drug losses and lowers medication replacement costs.
- Interdepartmental Collaboration: Strengthens EMS-pharmacy workflows, promoting best practices across our health system.



**Budget**

Item	Unit Cost	Quantity	Total
NarcBox Lock Box	\$2,350	7	\$16,450
NarcBox RFID Drug Pouch	\$78	14	\$ 1,092
NarcBox HQ Control Panel	\$2,240	1	\$ 2,240
Installation (*Estimated)	\$2,000	1	\$ 2,000
Training	\$395	1	\$ 395
			<u>Total \$22,177</u>

**Budget Justification**

- NarcBox: RFID-enabled, tamper-evident cabinet customized for ambulance mounts.
- Controller: Central management station in pharmacy for real-time monitoring and firmware updates.
- Installation: On-site vendor support for hardware mounting.
- Training: Pharmacy staff and credentialed-user training.



**Mary Greeley**

MEDICAL CENTER

Doing what's right.

### **Timeline**

Milestone	Target Date
Budget Approval	September 1, 2025
Purchase Order & Vendor Contract	September 8, 2025
Equipment Delivery	October 15, 2025
Installation & Integration	October 20-24, 2025
Staff Training & System Go-Live	October 27-31, 2025
Post-Implementation Review	November 7, 2025

### **Conclusion**

This initiative will bolster our EMS security posture, streamline narcotics management, and safeguard both patients and providers. This project will address harm reduction for opioid abatement.

I am requesting the full funding amount outlined in this proposal.



Quote# 411182

EMS Logik / NarcBox / Station Stok  
4750 W. Wiley Post Way, Suite 150,  
Salt Lake City, Utah, USA, 84116  
info@emslogik.com

Quote Date Jul 18, 2025  
Valid Until Aug 19, 2025  
Sales Person Brandon Hodges

**Bill To:**  
Mary Greeley Medical Center  
Dieter Friton

**Ship To:**  
Mary Greeley Medical Center  
Dieter Friton

Account Name Mary Greeley Medical Center

Contact Name Dieter Friton

Contact Phone

Contact Email friton@mgmc.com

Item Code	Product Description	Qty	List Price	Amount
NTS4 NB HQ PAN	NarcBox HQ Control Panel only including NarcTrak Pro 4yr System* (Must add Training for New HQ customer)	1	\$ 2,240.00	\$ 2,240.00
NTS4 NB STD 12V	NarcBox Standard w/ 12v Power Supply including NarcTrak Pro 4yr System*	7	\$ 2,350.00	\$ 16,450.00
*NTS4 - info	* NTS4 - * NarcTrak Pro 4year System includes full online reporting and tracking software, up to 2,000 users, unlimited data storage and file uploads, all state / DEA reporting, RFID Tags, RFID Seals, 4 year manufacturers warranty and annual administrator / medic refresher training. *	8	\$ 0.00	\$ 0.00
NB ONLINE T4	Online training with NarcBox staff (NarcBox and NarcTrak Pro)	1	\$ 395.00	\$ 395.00
RFID POUCH STD	RFID Drug Pouch, Blue - Standard - for NarcBox	14	\$ 78.00	\$ 1,092.00
			Sub Total	\$ 20,177.00
			Discount	\$ 0.00
			<b>Total</b>	<b>\$ 20,177.00 USD</b>

**\*\*To approve this Quote please respond with a signed PO and/or enter the information below.  
Please also include your Billing and Shipping information if missing or incorrect above.**

PO Number \_\_\_\_\_

Approval Signature \_\_\_\_\_

Date \_\_\_\_\_

AP/Invoice Email \_\_\_\_\_

AP/Invoice Contact Name \_\_\_\_\_

Phone# \_\_\_\_\_

**Terms & Conditions**

Orders will be invoiced at the time of fulfillment. Payment is required within 15 days of product delivery or invoice date whichever is later, unless agreed upon prior to order placement.  
Any estimated lead times quoted are approximation and not guaranteed. All orders are built to order and lead time is dependent upon availability of components and employee's workload.

# ADMINISTRATIVE PROCEDURES FOR FLOODPLAIN MANAGEMENT AND REGULATION



## 1.0 STATEMENT OF INTENT

Story County implements its floodplain management responsibilities through consistent administration of the floodplain regulations. In order to do this, Story County has adopted written Administrative Procedures that clearly outline the requirements and regulations that apply to any development within the floodplain Special Flood Hazard Area.

## 2.0 APPLICABLE REGULATIONS

Floodplain management is established through Chapter 80: Floodplain Management Program of the *Story County, Iowa Code of Ordinances* as amended, which regulates:

- A. Development under provisions of the NFIP. (Development means any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation, or drilling operations or storage of equipment or materials. "Development" does not include "minor projects" or "routine maintenance of existing buildings and facilities" as defined in this section. It also does not include gardening, plowing, and/or similar practices that do not involve filling, grading, and/or excavating.)

## 3.0 FLOODPLAIN MANAGER

The Floodplain Manager is the Story County Planning and Development Director or their designee. As the agent for implementing the requirements of Chapter 80: Floodplain Management Program, as amended, the designated **Floodplain Manager** is responsible for:

- A. Understanding regulations governing the floodplain;
- B. Reviewing floodplain development permit applications;
- C. Conducting inspections;
- D. Taking enforcement actions when necessary;
- E. Interacting in variance and appeal processes;
- F. Keeping records of all floodplain development;
- G. Collecting fees;
- H. Investigating complaints for possible violations;
- I. Maintaining and updating administrative forms;
- J. Disseminating floodplain management information; and
- K. Implementing post-flood operating procedures.

#### **4.0 FLOODPLAIN PERMITS**

Story County has established a floodplain development permitting system that includes regulating all floodplain development in the special flood hazard areas within unincorporated areas of Story County as illustrated on the effective Flood Insurance Rate Maps, dated 1/15/2021. In reviewing an application, the key to remember is that the proposed activity itself must be safe from flooding and it must not increase the flood hazard to other areas.

##### **4.1 Types of Floodplain Permits**

Story County issues the following permits for development in the floodplain:

- A. Floodplain Development Permit for Non-Structural Development. This Permit is applicable in cases where there is a proposal for non-structural changes including but not limited to mining, dredging, filling, grading, paving, excavation, storage of materials and equipment, or drilling operations.
- B. Floodplain Development Permit for Structural Development. This Permit is applicable in cases where there is a proposal for anything constructed or erected on the ground or attached to the ground, or which requires attachment to something having a permanent location on the ground, including but not limited to buildings, factories, sheds, cabins, factory-built homes, storage tanks and other similar uses.

##### **4.2 Permit Application Packet**

Floodplain Development Permit Application(s) must include the following required information:

- A. Floodplain Development Permit Application;
- B. Technical documentation and required certifications;
- C. Any additional permits or reviews;
- D. Plans and blueprints; and
- E. Cost analysis for substantial improvement/substantial damages.

##### **4.3 Permit Application Submittal and Review Process**

Floodplain Development Permit Applications are processed as follows:

- A. Application Submittal and Review.
  - 1. Application Submittal. An applicant submits a complete Floodplain Development Permit Application and required submittal materials to the Floodplain Manager.
  - 2. Determination of Completeness. The Floodplain Manager reviews the application for completeness. The Floodplain Manager notifies the applicant if an application is deemed incomplete. The application review process begins with a complete application.
  - 3. Application Review. The Application and Plan Review is conducted.
    - a) Review site plans, grading and excavation plans, and building design plans for:
      - 1) Completeness and clarity;
      - 2) Existing and proposed topographic information, including spot elevations;
      - 3) Boundaries of the floodway and the floodplain;

- 4) Building elevations for all structures showing the level of the base flood elevation (BFE);
- 5) Proposed obstructions in the floodway;
- 6) Data from Professional registered architect, engineer or land surveyor seal, if prepared by same;  
Location of all proposed development;
- 7) Other considerations:
  - a. Anchoring requirements
  - b. Construction materials and methods
  - c. Utilities
  - d. Subdivisions
  - e. Encroachments
  - f. Elevation of the lowest floor
  - g. Floodways
  - h. Flood vents, if applicable.
- b) Examine site information in detail for:
  - 1) Location of property lines and proposed development;
  - 2) Streets;
  - 3) Watercourses;
  - 4) Existing and proposed structures;
  - 5) Topographic information;
  - 6) Floodway and floodplain boundaries; and
  - 7) References to any special regulations due to location of property.
- c) Assess the elevation data provided in the application:
  - 1) Scrutinize the elevations using the elevation data contained in the Flood Insurance Study (FIS) and other available local data.
  - 2) The flood-related delineations must be consistent with the FIS data.
  - 3) When elevation data is not provided in the FIS for unnumbered A zones, the developer, as a cost of doing business must provide elevations for development in unnumbered A zones. The IDNR will calculate BFEs for applicants and property owners in Zone A free of charge.
  - 4) All elevation information should be accurate, as the application package will serve as the record substantiating the issuance of the permit.
  - 5) NFIP requirements also stipulate that lowest floor elevations be recorded.
- d) Review building design plans:
  - 1) Type of structure and proposed use
  - 2) The placement and elevation of the lowest floor
  - 3) The type of foundation system
  - 4) The existence of an ~~enclosure below the lowest floor~~ Enclosed Area Below Lowest Floor, if any
  - 5) The elevation of the lowest floor in relation to the base flood elevation
  - 6) ~~The kind and potential use of the structure~~

- 7) The height to which a nonresidential structure is to be floodproofed
  - 8) Anchoring systems to stabilize the structure during flooding.
- e) Have engineering documents reviewed by the County Engineer. The four separate engineering documents linked to the NIFIP requirements are:
- 1) Hydrologic and hydraulic calculations concerning proposed floodway encroachments.
  - 2) Loading calculations and methods of construction relative to floodproofing.
  - 3) Alternative designs for meeting the minimum opening requirements for enclosures below the lowest floor.
  - 4) Design and methods of construction for breakaway walls that exceed SOP loading resistance of twenty pounds per square foot.
- f) Verify that all necessary technical documents are included and properly certified. Three conditions that necessitate the filing of certified documentation:
- 1) Floodway Encroachment/"No Rise" Certificate: If any of part of the proposed project is to be located in a designated floodway, the applicant must submit engineering documentation demonstrating that the proposed encroachment would not result in any increase in base flood heights. There is no form or special format for a "No-Rise" certificate. It may be a written statement, supported by hydraulic computations, signed by a registered professional engineer registered in Iowa, who certifies that the development will result in no increase in flood heights.
  - 2) Watertight Floodproofing: In the event a nonresidential structure is to be floodproofed according to the NIFIP standards, the applicant must submit a statement or floodproofing certificate from a registered professional engineer or architect certifying that the design and methods of construction meet these standards. ~~Note: To receive a flood insurance rate based on a 1% annual chance or greater flood protection, the nonresidential structure must be dry floodproofed to an elevation at least eighteen (18) inches above the base flood elevation to be rated at the base flood elevation rate (i.e. one foot of freeboard).~~
  - 3) Enclosures Below the Lowest Floor: When an applicant designs an enclosure below the lowest floor using an alternative to the minimum standard for openings prescribed in the NIFIP requirements, a registered professional architect or engineer must certify the design accounts for the effects of hydrodynamic loads and buoyancy. Applicants using engineered vents must submit manufacturer's certification for the amount of opening that's provided per vent.
4. **Determination of Compliance/Noncompliance – Pre-Construction Phase Permit Issuance:** When review of a floodplain development permit application is complete, there are three options for action:
- a) Approve the Floodplain Development Permit Application and issue the Pre-Construction Phase Permit (PCPP). This permit is valid for one year from the date of issuance and allows the applicant to undertake the development as outlined in the application.
  - b) Conditionally approve the Floodplain Development Permit Application and issue the Pre-Construction Phase Permit (PCPP) with conditions. This permit is valid for one year from the date of issuance and allows the applicant to undertake the development as outlined in the application.
  - c) Deny the Floodplain Development Permit Application. If the proposal fails to comply with the regulations, then a Floodplain Development Permit Application must be denied. It is helpful to the applicant to have the major area(s) of

noncompliance pointed out so the appropriate correction(s) can be made. Clarification of deficiencies can help reduce the number of unnecessary appeals to administrative and regulatory decisions. If an application is denied, a new application may be filed for review and action.

5. **Final Inspection:** After development as proposed in the application and permitted through the PCPP is finalized, the Floodplain Manager is contacted to conduct the final inspection. Compliance with application materials and any conditions of approval are verified. When a structure is required to be elevated, an approved FEMA "Elevation Certificate" shall be required.

6. **Final Floodplain Development Permit Issuance.** Upon final inspection and at such time all conditions of approval are satisfied, the Floodplain Manager issues the Final Floodplain Development Permit.

- B. **Certified Documentation.** Certified documentation include(s):

1. **NFIP Elevation Certificate:** Provides a record of the as-built elevation of the lowest floor.
2. **NFIP Floodproofing Certificate:** Provides a record of the height of floodproofing.
3. **No-Rise Certificate signed by a P.E. registered in Iowa**

When such documentation is required, the applicant is required to use the most current forms developed by FEMA.

- C. **Additional Permits.**

1. In general, the United States Army Corps of Engineers (USACE) "404" permit is required for any placement of material (fill, piers, etc.) in a stream channel, or for the filling or draining of a wetland.
2. A permit from the Iowa Department of Natural Resources (IDNR) is required for any bridge, levy or dam, or any other development that is not addressed in the floodplain regulations.
3. At the time of application to Story County, the applicant provide(s) documentation to the Floodplain Manager stating that all required Federal and State permits have been applied for, and acknowledging that the project will not proceed until those permits are issued.
4. The Floodplain Manager may want to send copies of the application to the Corps of Engineers, Rock Island Division and to the Iowa Department of Natural Resources (IDNR) for their review.

- D. **Additional Review.**

1. If the project involves an alteration or relocation of a watercourse, the Floodplain Manager must notify adjacent communities, the Iowa Department of Natural Resources Floodplain Permits Branch, and the FEMA Regional Office.
2. A proposal to change a floodway delineation or a floodplain boundary must be reviewed and approved by FEMA in accordance with established procedures. Contact should be made with the FEMA Regional Office regarding such procedures.

## **5.0 ENFORCEMENT**

Enforcement of development not in compliance with requirements of Chapter 80 – Floodplain Management Program of the Story County, Iowa Code of Ordinances is processed in accordance with the requirements of Chapter 3 – Standard Penalty/County Infractions of the Story County, Iowa Code of Ordinances.

Public complaints serve to augment the routine inspection and enforcement processes. The Floodplain Manager may be called on to investigate these ad hoc inquiries. The Floodplain Manager should use these opportunities to monitor any encroachments that may have occurred in the floodplain (including fill, construction, placement of mobile homes, etc.)

Additionally, by developing professional relationships with other County staff and instructing them periodically on what types of violations may occur, the Floodplain Manager can increase this floodplain monitoring capacity at no additional cost to the County.

Note that the DNR should be involved when the potential violation involves a project that is not covered under Chapter 80 such as bank stabilizations, channel realignments, dams, berms, etc.

#### **5.1 Administrative Methods**

If an infraction is found during an inspection of ongoing construction, the Floodplain Manager can take initial steps to correct the problem by pointing out the deficiency to the developer and following up with another timely visit to ensure compliance in compliance with Chapter 3 – Standard Penalty/County Infractions of the *Story County, Iowa Code of Ordinances*.

### **6.0 VARIANCES AND APPEALS PROCESS**

#### **6.1 Variances**

The Story County Board of Adjustment in empowered to hear and decide variances to Chapter 80: Floodplain Management Program, as amended. However, for a variance to be granted, the request must have concurrent approval by the Iowa Department of Natural Resources in addition to such action by the Story County Board of Adjustment.

#### **6.2 Approval of Variance**

**If a variance is approved**, the County must send a letter to the applicant, in accordance with Chapter 80: Floodplain Management Program, as amended, stating that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

#### **6.3 Appeals**

Determinations of the Floodplain Manager are processed as an Appeal of the Director's Decision and appealed to the Story County Board of Adjustment.

### **7.0 RECORDS**

Flood-related information that shall be retained includes:

- A. Floodplain Development Permits/Applications (includes all plans, drawings, blueprints, photos/images, elevation and floodproofing certificates);
- B. Recorded "As-Built" elevations;
- C. Findings of fact relative to variances and appeals;
- D. Other NIFP correspondence;

- E. Floodplain management data;
- F. "No-Rise" Certifications in cases of floodway development; and
- ~~G. Copies of "Submit for Rate" on all structures built below one percent (1%) annual change or greater flood levels;~~
- H. BFE determinations provided by the DNR for use in County's local permit.

All official records are maintained in a digital format.

## **8.0 FEES**

Floodplain Development Application fees approved by the Story County Board of Supervisors are:

- A. Structural - \$150 (per parcel)
- B. Non-Structural - \$75 (per parcel)

## **9.0 MAINTENANCE AND UPDATES TO ADMINISTRATIVE FORMS**

Form management should include these considerations:

- A. Forms should include a listing of the application information outlined in the administrative provisions of the regulations.
- B. Forms should reflect the technical provisions of the regulations by requiring information relative to those provisions.
- C. The forms should be revised periodically to remain current with the changes in the floodplain management regulations and to include pertinent information needs.
- D. Floodplain development permit applications, variance requests, and other administrative forms should be kept current and in sufficient supply.
- E. A good administrative form can serve as a checklist for identifying the other kinds of information that should accompany the application submission.

## **10.0 MAP APPEALS AND REVISIONS**

Any official revision of the ~~flood maps~~ Flood Insurance Rate Maps accomplished through either a Letter of Map Amendment (LOMA) or Letter of Map Revision (LOMR) should be appended to the official County floodplain map for permanent record.

## **11.0 MAINTENANCE OF FLOODPLAIN MAPS AND FLOOD DATA**

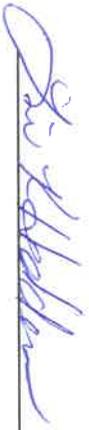
The Floodplain Manager is the contact for the County to determine the extent of the floodplain. As such, the Floodplain Manager should:

- ~~A. Maintain an adequate supply of FEMA maps for administrative purposes;~~
- B. Record all map corrections and notices of map revision and attach same to the official administrative map(s);
- C. Maintain other sources of known flood data for approximate floodplain areas; and
- D. Ensure the accurate floodplain maps are displayed in an appropriate public place.

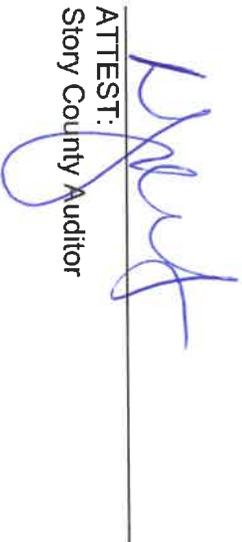
## **12.0 POST FLOOD STANDARD OPERATING PROCEDURES**

See Appendix A.

AMENDED and ADOPTED by the Story County Board of Supervisors on the 29<sup>th</sup> day of July 2025. **Effective July 29, 2025.**



Story County Board of Supervisors



ATTEST:  
Story County Auditor

# APPENDIX A - POST FLOOD STANDARD OPERATING PROCEDURES

1. Coordinate with local emergency management, police, fire department, rescue squad and other community agencies or employees who may be involved in flood evacuation to identify specific areas which have flooded.
2. Immediately after a flood event, inspect the flood damaged areas and determine which structures have been damaged. On each flood damaged structure, post a notice which clearly indicates that a development/building permit is required prior to the initiation of any repair of the flood-damaged structure.
3. On an individual, structure-by-structure basis, the floodplain manager will determine when each structure was constructed, whether it is a Pre-FIRM or Post-FIRM and whether it was constructed in compliance with the effective flood elevations. Each structure which is not compliant with the current effective flood elevation requirements will be evaluated to determine whether it has been substantially damaged and compare the fair market value (including labor and materials) of the total repair or improvement against pre-improvement, fair market value of the structure. The tax assessed value of the structure (excluding land) may be used in place of the fair market value. If the structure has been substantially damaged by the flood, it must be brought into full compliance with the elevation, anchoring, and other flood protection measures specified by the ordinance.
4. Allow the property owner, at his/her own expense, to provide an appraisal of the property which represents the current, fair market value of the structure. In the case of a building which has incurred substantial damage, the appraisal should reflect the value immediately prior to the damage. Story County will only accept appraisals performed by trained, qualified, State-licensed real estate appraisers.
5. If the appraisal exceeds the tax assessed value of the structure by more than fifteen (15) percent, Story County will have the property owner's appraisal report reviewed by an independent review appraiser to assure the value established by the appraisal represents the fair market value of the structure. If the review appraiser believes that the appraisal report supports a value greater than the tax assessed value, then the appraised value may be used to evaluate whether the proposed improvements or repairs to the structure would constitute a substantial improvement.
6. The value of the proposed improvement must also represent the current, fair market value of the work to be performed. If the structure has been damaged, the total value of the damage must be determined, regardless of whether the proposed owner proposed to make complete repairs or only repair a portion of the damage. Story County requires submission of a complete itemization of the cost of all the proposed repairs or improvements.
7. ~~If the structure has been damaged, Story County may use the itemized insurance adjuster's report to establish the value of the damage.~~ If there was no insurance coverage, prior to issuing any permit to repair the damage, Story County must determine the value of the total amount of the damage. In order to do this, Story County may require the property owner to provide an itemized breakdown of the costs to repair all the damage, prepared by a local, licensed building contractor. Story County should inspect the property and review this cost estimate to determine if it fairly represents the total damage and repair costs. Story County may hire a qualified building contractor to review the cost estimates.
8. Following a flood or other damage in a floodprone area, the Story County Floodplain Manager should be frequent (preferably daily) physical inspections of the flood damaged area to assure that repair work is not being performed without a permit. Story County should issue a dated, numbered permit, and require it to be posted at the building repair site. Police, Sheriff's

Department, Public Works Department employees and other community officials and employees should be requested to report to the Floodplain Manager any work activities being performed on buildings without a posted permit.

9. After each flood, tornado, wind storm or other event, it is recommended that Story County publish a notice in the local newspaper to remind property owners that permits are required to repair structural damage resulting from a flood, fire, tornado, winter storm or any other event. Property owners should be directed to the Planning and Development Department for assistance and information concerning a repair permit.
10. Periodically, and especially after any flood event, Story County should publicize (in a prominent location in the newspaper(s)), a notice, advertisement, or news article to remind residents that flood hazard areas exist and have been identified and mapped for Story County. Direct residents to the County Outreach and Special Projects Manager for the flood maps and offer assistance to help residents identify their property location relative to the floodplain. It is recommended that the notice or news article also discuss that Story County is a participant in the National Flood Insurance Program and that structures and contents flood insurance coverage is available to any property owner, regardless of the property location. The article or notice should also remind renters that they may purchase flood insurance coverage on their personal property and contents.

**DO NOT WRITE IN THE SPACE ABOVE. RESERVED FOR RECORDER**

Prepared by Leanne Harter, Story County Planning & Development, 900 6<sup>th</sup> St., Nevada, Iowa 50201 515-382-7245  
Return to Planning & Development

**STORY COUNTY IOWA  
RESOLUTION OF THE BOARD OF SUPERVISORS  
RESOLUTION #26-10**

WHEREAS, there has been submitted to the Board of Supervisors of Story County, Iowa, a copy of a petition for voluntary annexation into the City of Huxley; and

WHEREAS, said annexation petition includes five parcels of land consisting of 159.30 acres of real property including right-of-way along Highway 210 and 560<sup>th</sup> Avenue, located in Section 31, Union Township, Story County, Iowa, in the unincorporated area of Story County, owned by Merle Dean Brendeland, Janis Brendeland, and Megan Russell, and Dax and Haylie Clark. as shown on Attachment A; and

WHEREAS, the subject property is adjacent to the existing corporate limits of the City of Huxley and designated as Agricultural Conservation Area on the Story County Cornerstone to Capstone (C2C) Comprehensive Plan Future Land Use Map; and

WHEREAS; a consultation on the proposed annexation was held on July 11, 2025, where the Story County Board of Supervisors were invited; and

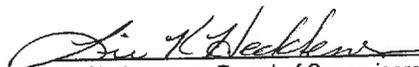
WHEREAS, it appears that all conditions and requirements prescribed by Chapter 368, City Development, Code of Iowa, have been complied with and met;

AND WHEREAS, it is the opinion of the Board of Supervisors of Story County, Iowa, that it is advisable and in the best interests of Story County, Iowa, and all persons concerned, that the Board of Supervisors support the proposed annexation.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Story County, Iowa, support the annexation of land hereinafter described and shown on Attachment A into the City of Huxley.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution to be forwarded to the City Clerk of the City of Huxley, Iowa.

Dated this 29<sup>th</sup> day of July, 2025.

  
Chairperson, Board of Supervisors

Attest:

  
County Auditor



ATTACHMENT A

## HUXLEY

June 20, 2025

Story County Board of Supervisors  
900 Sixth Street  
Nevada, IA 50201

*Sent via certified mail*

Re: 100% Voluntary Annexation Not in an Urbanized Area of Property into the City of Huxley, Iowa

To Whom It May Concern:

The City of Huxley, Iowa has received the attached voluntary annexation applications for property owners (i) Merle Dean Brendeland, Janis Brendeland, and Megan Russell, and (ii) Dax and Haylie Clark. Pursuant to Iowa Code §368.7(1)(b), the City will hold a meeting to discuss the proposed annexation at 10:00 a.m. on Friday, July 11, 2025 in the Council Chambers at 515 N. Main Avenue, Huxley, Iowa 50124. Please find the enclosed copy of the Annexation Applications under consideration by the City of Huxley, Iowa.

Should you have any questions regarding any of the foregoing, please contact me. Thank you for your attention to this matter.

Sincerely,

  
David Haugland  
Huxley City Administrator

Enc:  
Annexation Applications

RECEIVED

JUN 23 2025

STORY COUNTY  
BOARD OF SUPERVISORS

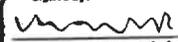
**APPLICATION FOR VOLUNTARY ANNEXATION  
TO THE CITY OF HUXLEY, IOWA**

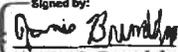
**To: The City of Huxley, Iowa**

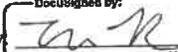
The undersigned, Merle Dean Brendeland, Janis Brendeland, and Megan Russell, as the sole owners of the real property legally described in Exhibit "A" attached hereto and incorporated herein by reference, and depicted on Exhibit "B" attached hereto, consisting of 159.30 acres approximately in Story County, Iowa (the "Subject Property"), hereby respectfully request that the Subject Property be annexed into and made part of the City of Huxley, Iowa ("City"). This Application for Voluntary Annexation (the "Application") is conditioned upon the parties entering into a mutually acceptable Pre-Annexation Agreement on or before August 1, 2025.

The undersigned applicants do not waive and expressly reserve their right to withdraw this Application in accordance with Iowa Code section 368.7.

Dated: 5.00 23, 2025.

Signed by:  
By:   
Merle Dean Brendeland

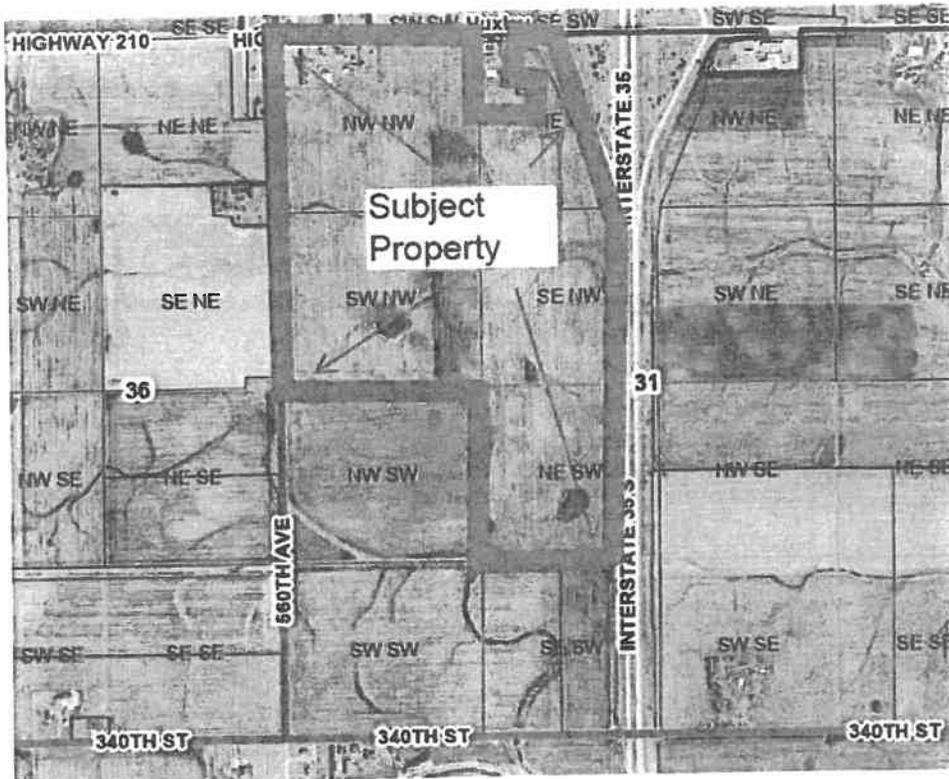
Signed by:  
By:   
Janis Brendeland

DocuSigned by:  
By:   
Megan Russell

**Exhibit A  
Subject Property**

<b>Parcel No.</b>	<b>Approximate Acres</b>	<b>Legal Description (not verified)</b>
1431100225	15.3	NE ¼ NW ¼ in Section 31, Township 82, Range 23, except (a) Highway 35, (b) that part condemned by Story County in Condemnation Proceedings filed May 5, 2023 in Inst. No. 2023-02689 of the Story County, Iowa records, and (c) that part condemned by Story County in Condemnation Proceedings filed June 26, 2023 in Inst. No. 2023-04128 of the Story County, Iowa records
1431100105	44.19	NW ¼ NW ¼ in Section 31, Township 82, Range 23, except that part condemned by Story County in Condemnation Proceedings filed May 5, 2023 in Inst. No. 2023-02689 of the Story County, Iowa records.
1431100300	45.15	SW ¼ NW ¼ in Section 31, Township 82, Range 23
1431100410	26.33	SE ¼ NW ¼ in Section 31, Township 82, Range 23, except Highway 35 and except (a) any part east of Highway 35, and (b) that part condemned by Story County in Condemnation Proceedings filed May 5, 2023 in Inst. No. 2023-02689 of the Story County, Iowa records
1431300210	28.33	NE ¼ SW ¼ in Section 31, Township 82, Range 23, except Highway 35 and except (a) any part east of Highway 35, and (b) that part condemned by Story County in Condemnation Proceedings filed May 5, 2023 in Inst. No. 2023-02689 of the Story County, Iowa records
	<b>159.30 Total</b>	

**Exhibit B**  
**Depiction of Subject Property**



APPLICATION FOR VOLUNTARY ANNEXATION  
TO THE CITY OF HUXLEY, IOWA

To: The City of Huxley, Iowa

THE UNDERSIGNED, Day A Clark & Haylie Clark, Owner of all of the property legally described in Exhibit "A" attached hereto and by this reference made a part hereof, respectfully request that the property identified in Exhibit "A" identified as Area Q.07 acres), said property being located 56283 Hwy 210 (hereafter "Subject Property") be annexed and become a part of the City of Huxley, Iowa.

The Application for Voluntary Annexation (hereafter "Application") is subject to the provisions of a Pre-Annexation Agreement executed by the owners herein and said Agreement having been approved by the resolution of the City of Huxley, Iowa, at a duly convened city council meeting of the City of Huxley on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

I certify that I am familiar with the applicable state and local codes and ordinances, the procedural requirements of the City of Huxley and have submitted all required information.

Owner:

Dated: 6/9/25

By: [Signature]

Address: 56283 Hwy 210

Phone: 515-231-7196

Owner:

Dated: 6/9/25

By: [Signature]

Address: 56283 Hwy 210

Phone: 515-231-4974

*Obtaining approval of this Voluntary Annexation does not absolve the applicant from obtaining all other applicable permits, such as building permits, IDOT access permits, et cetera.*

*Exhibit A*

*Property Address:*

*Legal Description:*

**Property Address: 56283 Hwy 210, Huxley, IA 50124**

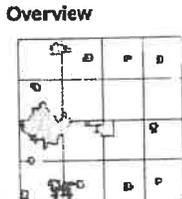
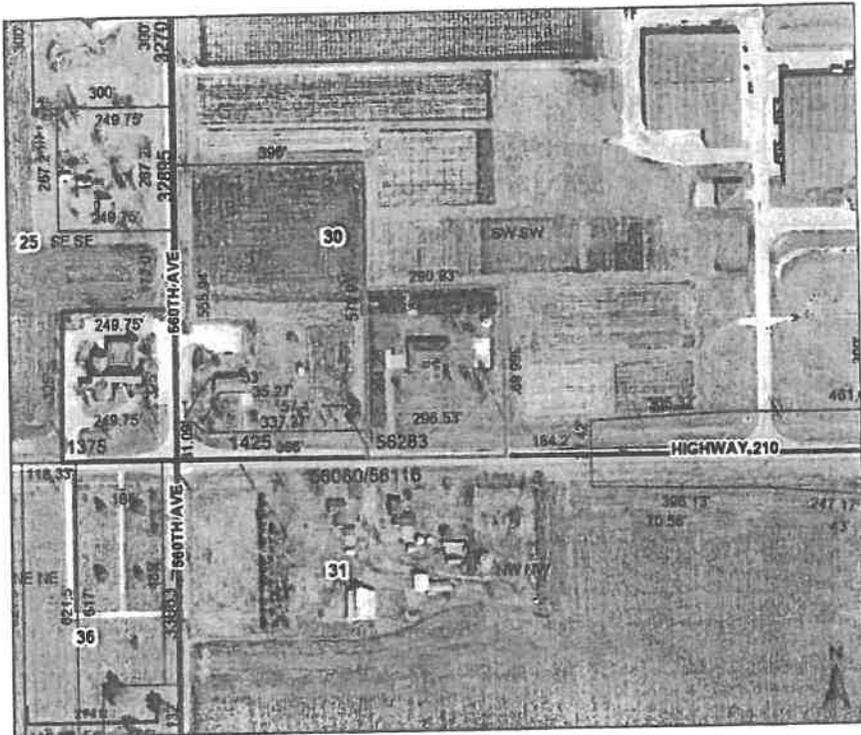
**Legal Description: Parcel "B" located in the Southwest Quarter of Section 30, Township 82 North, Range 23 West of the 5th P.M., Story County, Iowa, as shown on the "Plat of Survey" filed in the Office of the Recorder of Story County, Iowa on the 20th day of May, 1996 and recorded in Book 13 at Page 240.**

**For Your Next Continuation  
Please Return To:**



**Statewide Abstract and Title**  
THE TITLE RESOURCE NETWORK

**3600 Army Post Road, Suite 300, Des Moines, IA 50321  
Phone: (515)244-6119**



- Legend**
- Parcels
  - Lots
  - Townships
  - Sections
  - Quarter Quarters
  - Corporate Limits
  - Road Centerlines

<b>Parcel ID</b>	1430300360	<b>Alternate ID</b>	1430300360	<b>Owner Address</b>	CLARK, DAX A & HAYLIE
<b>Sec/Twp/Rng</b>	30-82-23	<b>Class</b>	R - Residential		PO BOX 67
<b>Property Address</b>	56283 HWY 210	<b>Acres</b>	2.07		HUXLEY, IA 50124-8007
	HUXLEY				
<b>District</b>	63023 - UNION TWP/BALLARD SCH				
<b>Brief Tax Description</b>	SECTION:30 TOWNSHIP:82 RANGE:23 SW SW PARCEL B CFN 13-240				
	(Note: Not to be used on legal documents)				

**Concerning Assessment Parcels and Platted Lots Within the City of Ames Jurisdiction:**  
 The solid parcel boundary lines represent the legal description as recorded and are not necessarily the official platted lot lines. Dashed lines are official platted lots. If a parcel contains dashed lines, please contact the Ames Planning & Housing Department (515-239-5400) to determine which lines can be recognized for building permit or zoning purposes. If you have questions regarding the legal description or parcel measurements, please contact the Story County Auditor's office (515-382-7210).

Date created: 6/19/2025  
 Last Data Uploaded: 6/18/2025 11:15:18 PM





**STORY COUNTY  
BOARD OF SUPERVISORS**  
LISA K. HEDDENS, Chair  
LINDA MURKEN, Vice Chair  
LATIFAH FAISAL, Supervisor

Story County Administration  
900 Sixth Street  
Nevada Iowa 50201  
515-382-7200  
515-382-7206 (fax)

*Direction*  
**APPROVED**      ~~**DENIED**~~  
Board Member Initials: SKH  
Meeting Date: 7-29-25  
Follow-up action: \_\_\_\_\_

**MEMORANDUM**

**TO:** Story County Board of Supervisors  
**FROM:** Crystal Davis, County Outreach & Special Projects Manager and \_\_\_\_\_  
Leanne Harter, Planning and Development Director  
**RE:** Discussion and Direction on Amendment with Mid-Iowa Planning Alliance  
(MIPA) American Rescue Plan Act (ARPA), #45  
**DATE:** July 24, 2025

We are requesting the Board of Supervisors consideration to amend the existing MIPA Provider Agreement, ARPA #45, to add additional services:

Create a report(s) of the current and future housing conditions for the communities of:

- a. Unincorporated Story County
- b. Cambridge
- c. Collins
- d. Colo
- e. Gilbert
- f. Kelley
- g. Maxwell
- h. McCallsburg
- i. Roland
- j. Sheldahl
- k. Slater
- l. Story City
- m. Zearing

Develop housing strategies for those communities listed with identified deficiencies.

Planning and Development and MIPA discussed, services were agreed upon, and no additional fees will be assessed for these additional services.

Based on the direction given by the Board to staff, the next steps would be to direct staff to move forward with the proposed amendment or put the request on a future item to take formal action to deny.

Included is the proposed Amendment 1 to the MIPA Provider Agreement, as well as the current MIPA Provider Agreement.

Please let us know if there are any questions.

## Proposed Amendment 1 to Provider Agreement

### AN AGREEMENT WITH THE MID-IOWA PLANNING ALLIANCE FOR COMMUNITY DEVELOPMENT FOR THE PROVISION OF PLANNING CONSULTING SERVICES FOR THE IMPLEMENTATION OF THE HOUSING ACTION PLAN

Insert the following language to **Section 1. PURPOSE, INTENT AND SCOPE OF SERVICES** after the second paragraph of that section:

In addition to the above, the Provider will also complete the following:

- A. Content: MIPA will create a report (or reports as desired by the County) of the current and future housing conditions for the following Communities.
- a. Unincorporated Story County
  - b. Cambridge
  - c. Collins
  - d. Colo
  - e. Gilbert
  - f. Kelley
  - g. Maxwell
  - h. McCallsburg
  - i. Roland
  - j. Sheldahl
  - k. Slater
  - l. Story City
  - m. Zearing

The report(s) will be consistent with other similar reports the Provider has created for the communities of Huxley and Nevada (examples provided).

MIPA will also identify housing strategies that will help the communities recognized above with identified deficiencies. Below are the proposed work activities for MIPA to provide:

- a. Utilize existing market, census, and other data to identify current housing conditions.
  - b. Qualitative data such as focus groups or survey work to identify local knowledge of the Community's housing that would not be captured in a quantitative analysis.
  - c. Review the data and identify the Community's needs.
  - d. Identify housing strategies that will help correct housing issues identified in the Communities.
- B. Deliverables: The following will be provided by MIPA:
- a. MIPA will provide to the County two (2) hard copies and one (1) copy in electronic format of a draft of the housing needs study (either as one report or as multiple reports) as well as electronic copies to the Communities recognized above.

- b. MIPA will present to and work with Community working groups and other Community officials and Boards as necessary to review and update the draft(s) to suit the Community's needs.
- c. Based on all information and recommendations received in response to the initial draft(s), MIPA shall provide the County and Communities two (2) hard copies and one (1) copy in electronic format of a revised final version of the completed report(s).

Provider Agreement

**AN AGREEMENT WITH THE MID-IOWA PLANNING ALLIANCE FOR COMMUNITY DEVELOPMENT FOR THE PROVISION OF PLANNING CONSULTING SERVICES FOR THE IMPLEMENTATION OF THE HOUSING ACTION PLAN**

THIS AGREEMENT ("Agreement") is entered into by and Between Story County, an Iowa Municipal corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as "County", and the Mid-Iowa Planning Alliance for Community Development (MIPA), hereinafter referred to as "Provider", whose mailing address and telephone number is 515-334-0075, telephone 420 Watson Powell Jr. Parkway, Suite 200, Des Moines, Iowa 50309.

**1. PURPOSE, INTENT AND SCOPE OF SERVICES.**

The purpose of the agreement is for the Provider to provide consulting services to the County for the implementation of the Housing Action Plan, with the approach as outlined in Exhibit A, "RFP Response for Planning Consulting Services for the Implementation of the Housing Action Plan" incorporated into this Agreement by reference.

The Provider acknowledges that (1) the source of funding awarded for this project is the Coronavirus State and Local Fiscal Recovery Funds ("SLFRF") funds; (2) any and all compliance requirements for use of SLFRF funds; and (3) any and all reporting requirements for expenditures of SLFRF funds. (All definitions from "Compliance and Reporting Guidance: State and Local Fiscal Recovery Funds" dated February 28, 2022, version 3.0.)

**2. FEES, EXPENSES AND COMPENSATION.**

- A. Provider may charge a maximum fee of \$191,000 for professional services necessary under the terms of this Agreement. Provider agrees that the maximum fee herein shall be Provider's sole compensation for professional services and work performed because of this Agreement. Provider understands that the County reserves the right to request additional specific information in accessing the accuracy of claim information.
- B. Annually throughout the duration of this Agreement, on or before June 30, the Provider will provide electronically, itemization of costs incurred. Provider will make available all receipts if requested by the County.

**3. METHOD OF PAYMENT.**

- A. Payment for services will be made by County according to the following schedule:

Payment	Amount	Amount of Months	
1-May-23	\$14,667	2	FY23 Total \$14,667
1-Jul-23	\$22,000	3	
1-Oct-23	\$22,000	3	
1-Jan-24	\$14,500	3	
1-Apr-24	\$14,500	3	FY24 Total \$73,000
1-Jul-24	\$14,500	3	
1-Oct-24	\$14,500	3	
1-Jan-25	\$11,250	3	
1-Apr-25	\$11,250	3	FY25 Total \$51,500
1-Jul-25	\$11,250	3	
1-Oct-25	\$11,250	3	
1-Jan-26	\$29,333	4	FY26 Total \$51,833
	\$191,000	36	

- B. The maximum total amount payable by the County under this agreement is \$191,000 as detailed in the FEES, EXPENSES AND COMPENSATION (Section II of this Agreement), and no greater amount shall be paid.

**4. INDEPENDENT CONTRACTOR.**

It is understood that provider is an independent professional contractor and that Provider will not in any event be construed or hold itself out to be an employee or agent of the County. It is further agreed that at no time will the Provider or the work efforts of the Provider be under the supervision or control of the County, although Provider agrees to comply with all reasonable requests and regulations applicable to any other business invitee of the County. It is also agreed that Provider, as an independent contractor, is not restricted to working exclusively for the County during the term of the Agreement.

**5. AFFIRMATIVE COVENANTS.**

- (A) **Ratification.** By executing this Agreement, the Provider (i) affirms and ratifies all statements, representations and warranties contained in all written documents that it has submitted to the County in connection with this Agreement (including, without limitation, the Agreement and the Application attached hereto as of the date hereof) and (ii) agrees that on each date, if any, that additional information is attached hereto and made a part hereof, it will be deemed to have affirmed and ratified all such statements, representations and warranties (including, without limitation, those contained or provided in connection with such additional information).
- (B) **No Litigation.** No action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, public board or body, other than as disclosed to the County in writing, is pending or, to the knowledge of the authorized representatives of the Provider executing this Agreement, threatened (1) seeking to restrain or enjoin the execution and delivery of this Agreement, or the undertaking of any Project (defined below) or (2) contesting or affecting the validity of this Agreement; and neither the corporate existence of the Provider nor the title to office of any authorized representatives of the Provider executing this Agreement, is being contested.
- (C) **No Conflicts.** The authorization, execution and delivery of this Agreement, and performance by the Provider of the Project and of its obligations under this Agreement, will not constitute a breach of, or a default under, any law, ordinance, resolution, agreement, indenture or other instrument to which the Provider is a party or by which it or any of its properties is bound.
- (D) **SAM.gov Registration.** Provider shall inform the County whether or not they are actively registered with the System for Award Management ("SAM") and confirms that the Unique Entity Identifier ("UEI") or Taxpayer Identification Number ("TINS") herein listed is the correct number for the Provider as of the date hereof. If Provider is not registered with the System for Award Management ("SAM") they will be required to register and provide the County with their Unique Entity Identifier ("UEI") before awarded funds will be released to the Provider.
- a. Unique Entity Identifier ("UEI") or Taxpayer Identification Number ("TINS") \_\_\_\_\_
- (E) **Reporting and Compliance with Laws.** The Provider shall comply with all reporting requirements as determined by Story County. In addition, the Provider agrees that all work products shall be constructed or undertaken and shall be expended in full compliance with all applicable provisions of federal, state and local law and all regulations thereunder. Without limiting the generality of the foregoing, the Provider covenants to comply in all respects with all applicable law, regulation and rule regarding bidding, procurement, employment and anti-discrimination.
- a. **Quarterly Reporting.** Using the forms provided and, in the manner as provided by Story County, the Provider shall provide quarterly reports as of the end of each fiscal quarter.

Such reports shall be delivered to the County not later than the third (3<sup>rd</sup>) business day following the end of each quarter.

- b. **Status Meetings.** For the first six months of this Agreement, the Provider and County staff shall meet weekly for status updates. From the seventh month until the termination of this Agreement, the frequency of status meeting updates shall switch to a biweekly basis.
- c. **Annual Reporting.** On an annual basis, the Provider will attend the Board of Supervisors for an Annual Report.
- d. **Close Out Reporting.** The Provider shall provide a final close-out report after the final expenditure (or return to the County) related to this Agreement. Such report shall be delivered to the County not later than 60 days following the quarter in which such final expenditure (or return) occurred and shall contain all such items as are reasonably requested by the County or its agents.

- (F) **Civil Rights Compliance.** Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds. Those requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public 6.

## **6. INSURANCE & TAXES.**

Provider is responsible for Workers Compensation, Disability, Unemployment, Automobile Insurance, and any other insurance required by the State of Iowa and will provide certificates of insurance to the County. County reserves the right to require complete, certified copies of all required insurance policies, at any time. Provider is also responsible for any payment of State and Federal taxes and any other applicable tax. Provider is not eligible for any benefits the County may provide for its employees.

To the fullest extent permitted by law, the Provider shall indemnify and hold harmless the County, their agents, and employees from and against all claims, losses, expenses, including, but not limited to attorney's fees arising out of or resulting from the performance of the work, provided that any such claim, damage, loss, or expense (1) is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the Provider, anyone directly or indirectly employed by Provider or anyone for whose acts any of them may be liable.

## **7. CONFIDENTIALITY.**

Provider agrees to hold in trust and confidence and confidential information and/or proprietary information or data relating to County business and shall not disseminate or disclose such confidential information to any individual or entity, except Provider's employees or subcontractors performing services hereunder (who shall be under a duty of confidentiality), and any other individuals specifically permitted in each instance by the County. This shall include compliance with all laws and regulations regarding protected health information.

8. **TERMINATION AND REMEDIES.** This agreement is effective on the 11 day of April, 2023 .

A. **Termination.**

- a. **Termination by the County.** The County, in its sole and absolute discretion, may terminate this Agreement:
  - i. if the Provider has breached any provision of this Agreement or has failed to comply with any applicable state or federal law or regulation applicable to any Project; or
  - ii. if any representation or warranty made by the Provider in any Proposal, this Agreement, or any certification or other supporting documentation thereunder or hereunder shall prove to have been incorrect in any material respect at the time made.
- b. **Notice of Termination.** The County shall provide the Provider with written notice of termination of this Agreement, setting forth the reason(s) for termination. The termination of this Agreement shall be effective as of the date such notice of termination is sent by the County. The County may terminate this agreement without penalty to the County, at any time, without cause, by giving written notice to the Provider at least fifteen (15) days before the effective date of such termination.
- c. **Effect of Termination.** Upon termination of this Agreement, the Provider shall reimburse the County for all costs and disbursements of the project terminated on a schedule to be negotiated in good faith between the County and the Provider, but in no event more than 60 days from the date of such termination.

B. **Term.** This Agreement shall be in full force and effect from and after April 11, 2023, through April 30, 2026, or until one of the following events has occurred:

- a. The Provider and the County replace this Agreement with another written agreement;
- b. All of the Provider's obligations under this Agreement have been discharged, including, without limitation, any obligation to reimburse the County for disbursements; or
- c. This Agreement has been terminated pursuant to the provisions of Section 8.A hereof.

9. **ACCESS TO BOOKS AND RECORDS.**

Unless otherwise required by applicable laws, Provider shall allow the County access to all books and records for purposed of auditing or reviewing Provider's claims, upon request by the County. Provider's failure to provide access under this section shall constitute a material breach of the agreement.

(A) **Recordkeeping.** The Provider shall maintain accounts and records with respect to the Project in accordance with generally accepted accounting principles as issued from time to time by the Governmental Accounting Standards Board (GASB). Provider shall keep and maintain all financial records and supporting documentation related to the Project for a period of seven years after all proceeds have been expended or returned to the County. Wherever practicable, Provider shall collect, transmit, and store such records in open and machine-readable formats. Provider agrees to make such records available to the County or the United States Treasury upon request, and to any other authorized oversight body, including but not limited to the Government Accountability Office (GAO), the Treasury's Office of Inspector General (OIG) and the Pandemic Relief Accountabillity Committee (PRAC). Provider agrees to make such accounts and records available for on-site inspection during regular business hours of the Provider and permit the County, the United States Treasury or any other such authorized oversight body to audit, examine, and reproduce such accounts and records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data, and other information relating to all matters covered by this agreement.

10. **REQUIREMENTS.**

Provider hereby agrees to perform all duties in accordance with all state and federal laws and regulations. This provision includes but is not limited to Iowa Code Section 144.32. Provider assures that

no person shall be on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this program or activity. Failure to perform duties in accordance with the applicable laws and regulations shall be considered a material breach of this agreement by the Provider.

**11. EXTENSION.**

If mutually agreeable to County and Provider, this Agreement may be extended. Such extension will be documented by written amendment, duly signed and dated by both parties.

**12. ASSIGNMENT.**

Neither party to this Agreement may assign, sell or transfer any part thereof to any other firm or entity without first obtaining the written permission of the other party hereto.

**13. APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL.**

This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree with all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa, with venue in Story County District Court. The parties hereby waive removal of any issue hereunder to the federal courts.

This Agreement and referenced attachments constitute the entire Agreement of the parties hereto and supersedes any prior agreement between the parties.

**14. MISCELLANEOUS.**

- (A) **Notices.** All notices, requests and other communications provided for herein including, without limitation, any modifications of, or waivers, requests or consents under, this Agreement shall be given or made in writing and delivered,
  - a. in the case of the County, to Leanne A. Harter, County Outreach and Special Projects Manager, Story County Administration, 900 6<sup>th</sup> Street, Nevada, Iowa 50201, and
  - b. in the case of the Provider, to the address specified in this Agreement; or
  - c. as to either party, at such other address as shall be designated by such party in a notice to each other party. Unless otherwise provided herein, receipt of all such communications shall be deemed to have occurred when personally delivered or, in the case of a mailed notice, upon receipt, in each case given or addressed as provided for herein.
- (B) **No Waiver.** No failure or forbearance on the part of the County to exercise, and no delay in exercising, any right hereunder shall operate as a waiver thereof nor shall any single or partial exercise by the County of any right hereunder preclude any other or further exercise thereof or the exercise of any other right. Conditions, covenants, duties and obligations contained in this Agreement may be waived only by written agreement between the parties.
- (C) **Headings.** The headings and sub-headings contained in the titling of this Agreement are intended to be used for convenience only and do not constitute part of this Agreement.
- (D) **Severability.** If any term, provision or condition, or any part thereof, of this Agreement shall for any reason be found or held invalid or unenforceable by any governmental agency or court of competent jurisdiction, such invalidity or unenforceability shall not affect the remainder of such term, provision or condition nor any other term, provision or condition, and this Agreement shall survive and be construed as if such invalid or unenforceable term, provision or condition had not been contained therein.
- (E) **Further Assurances.** Provider agrees that it will, from time to time, execute, acknowledge, and deliver, or cause to be executed, acknowledged, and delivered, such further instruments as may

reasonably be required for carrying out the intention or facilitating the performance of this Agreement.

- (F) ***Third-Party Beneficiaries.*** This Agreement is exclusively between the County and the Provider, and does not nor is intended to create any privity of contract with any other party not a party hereto other than the Indemnified Persons, nor to imply a contract in law or fact. The County is not obligated to disburse grant funds on any contract, or otherwise, between the Provider and any other party, nor intends to assume, at any time, direct obligations for payment for work, goods, or other performance under such contracts. The obligation to pay any amounts due under such contracts is solely the responsibility of the Provider. Nothing herein, express or implied, is intended to, or shall confer upon, any other person any right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement between the County, the Provider and the Indemnified Persons.

[Remainder of page intentionally left blank; signature page follows.]

This agreement and referenced attachments constitute the entire Agreement of the parties hereto and supersedes any prior agreement between the parties.

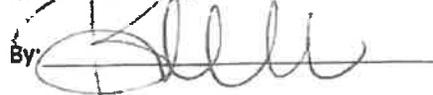
**STORY COUNTY, IOWA (County)**

By: 

Chairperson of the Board of Supervisors

Dated: 4/18/23

**MID-IOWA PLANNING ALLIANCE**

By: 

Brenda Dryer, MIPA Board Chair

Dated: 4/11/2023

**Exhibit A**

**RFP Response for Planning Consulting Services for the Implementation of the  
Housing Action Plan**

# **RFP Response for Planning Consulting Services for the Implementation of the Housing Action Plan**



MID-IOWA

MIPA  
PLANNING ALLIANCE  
FOR COMMUNITY DEVELOPMENT

Page intentionally left blank.

# Table of Contents

<b>Conceptual Plan .....</b>	<b>4</b>
<b>Work Plan .....</b>	<b>10</b>
<b>Project Team .....</b>	<b>18</b>
<b>Budget .....</b>	<b>21</b>
<b>References .....</b>	<b>22</b>



# Conceptual Plan

## Contact Information

Mid-Iowa Planning Alliance for  
Community Development (MIPA)  
420 Watson Powell Jr Way, Suite 200  
Des Moines, IA 50309  
515-334-0075

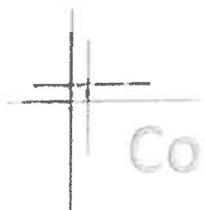
Project Manager and Primary Contact  
Lucas Young, Senior Planner  
lyoung@dmampo.org  
515-644-6337



The Mid-Iowa Planning Alliance for Community Development (MIPA) proudly responds to the Request For Proposal for planning consulting services for implementation of the Story County Housing Action Plan. MIPA is prepared to move forward with the implementation starting March 14, 2023.

MIPA is a federally designated Economic Development District encompassing Boone, Dallas, Jasper, Marion, Polk, Story, and Warren Counties. MIPA member governments include both counties and cities in the 7-county area. MIPA is governed by a board consisting primarily of representatives from each member jurisdiction. The aim of MIPA is to support economic and community development and provide assistance to members. MIPA offers grant writing and staff support to members free of charge but is also available for projects on a contractual basis. Because MIPA exists to serve its member communities, assistance is provided as close to actual cost as possible. The implementation of the Story County Housing Action Plan is a perfect example of the type of project that MIPA can execute on a contractual basis.

MIPA is currently housed within the offices of the Des Moines Area Metropolitan Planning Organization. With shared space, MIPA staff is able work collaboratively with a diverse group of planners and regional professionals. The knowledge, support, and experience provided in a shared workspace is invaluable. Furthermore, MIPA and the MPO can work together to ensure coordination on overlapping regional initiatives.



# Conceptual Plan

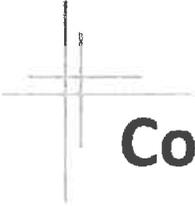
MIPA is a young organization with a staff that has a long history of plan creation and implementation, community support, and regional development. Staff frequently convenes and facilitates groups and committees with the aim to develop a product with consensus. In recent history staff has prepared housing needs assessments, comprehensive plans, hazard mitigation plans, and more. Staff has holistically organized stakeholder committees that include government leaders and staff, community and business leaders, school districts, public health staff, and of course, the general public for numerous efforts. MIPA staff takes pride in providing a professional product to our members.

There are several examples of projects that are relevant to the effort to implement of the Story County Housing Action Plan. MIPA staff has created and implemented significant, complex, and multijurisdictional programs and projects. Each of the following projects is a point of distinction for staff. Most, if not all, would not exist if it were not for the expertise, persistence, and sheer determination of staff. Two of the examples stand out as significant regional efforts to add new services and resources in an area that was previously left behind (Creation of MIPA and CIHTF). The other examples provide insight into the variety of efforts and projects that have been implemented by staff. More importantly, each example shows that the staff at MIPA understand the demands of implementing the Story County Housing Action Plan.

The examples include:

- Mid-Iowa Planning Alliance for Community Development (MIPA) – Creation
- Central Iowa Housing Trust Fund (CIHTF) – Creation and Administration
- Story County Housing Trust (SCHT) – Administration
- Marion County Zoning Ordinance Update





# Conceptual Plan

## Mid-Iowa Planning Alliance for Community Development (MIPA) – Creation

### *Background*

The creation of MIPA was born out of necessity and opportunity. The staff at the Des Moines Area MPO identified the need for more community support in central Iowa. The 7-county MIPA region was the only area in Iowa without an Economic Development District (EDD). Across the state and country EDDs receive an annual allocation to use for local planning and economic development. Additionally, these districts can apply for funds from the Economic Development Administration and other entities. By not having an EDD, the 7-county central Iowa region has likely missed out on millions of dollars in funding.



The opportunity arose during the pandemic to form the EDD. DMAMPO staff were able to communicate with every county and city in the 7-county central Iowa region to build consensus and buy-in. Convincing urban and rural communities that they could both benefit from an EDD was a task in and of itself. Ultimately, the DMAMPO staff was successful in building and implementing the 7-county EDD and MIPA was formed.

MIPA has been one of the most significant regional accomplishments in decades that directly supports the communities of central Iowa. The DMAMPO staff were the drivers in its creation and are now ensuring its success and providing MIPA staff support and guidance.

### *Relevance*

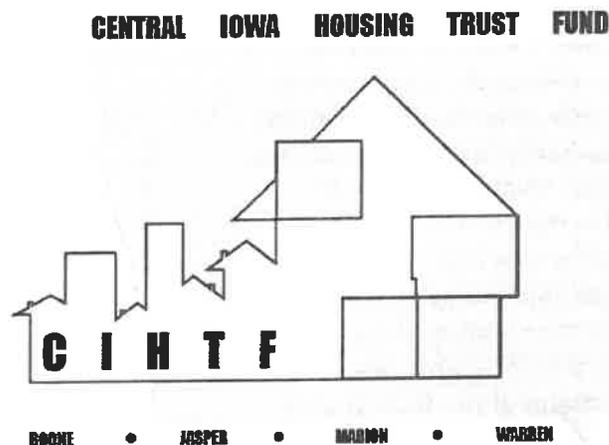
For Story County, the staff that pushed for the creation of MIPA will now serve as a guide and leaders during the implementation of the Housing Action Plan. Working on efforts to improve the 7-county MIPA region is the goal. MIPA would not exist and MIPA would not be able to respond to this RFP and serve Story County without the efforts of current MPO and MIPA staff.

# Conceptual Plan

## Central Iowa Housing Trust Fund (CIHTF) – Creation and Administration

### *Background*

The creation of the CIHTF in 2019 was a substantial leap forward in adding housing focused services and resources in central Iowa. Prior to its creation, Boone, Jasper, Marion, and Warren Counties were the only counties in Iowa without a local housing trust fund. Local housing trust funds had been in existence in Iowa for more than 15 years before these counties were connected.



The creation of the CIHTF was not an over-night project. Andrew Collings was known to most communities as mainly a transportation focused figure and only had connections to a handful of folks who served on other regional boards. In essence, Andrew had to sell this new multi-county cooperative entity across the region. Andrew spent time communicating, presenting, and ensuring stakeholders were all in agreement on the proposed organization.

Even more impressive was Andrew's efforts with the state. Program guidelines mandated regional based housing trust funds be part of a council of government and required the counties to be contiguous. Neither were present in central Iowa. Andrew made the pitch to state program managers that this area could be successfully served by a local housing trust fund and would not need to meet the council of government or contiguous county requirement.

Today, the CIHTF is successfully administered by Andrew and other staff. The success is evident with more than \$1.5 million in outside funds invested in the region over the last 4 years.

### *Relevance*

This is a prime example of the emphasis staff has placed on housing in the central Iowa region. The inception, formation, and implementation of the CIHTF helps address one of the most significant challenges of the region, housing. Assisting communities with their housing needs is exactly what the Housing Action Plan aims to accomplish.



# Conceptual Plan

## Story County Housing Trust (SCHT) – Administration

### *Background*

The Story County Housing Trust was formed about 6 years ago with the mission to address the housing needs of low-income persons in Story County. As an organization they have been very successful by investing more than \$630,000 in state and local dollars in affordable housing activities. For more than 2 years staff has administered the SCHT. After the creation of the CIHTF, it was a logical fit for staff to also serve as administrator of the Story County Housing Trust. Over the last two years, strong relationships with local stakeholders have been developed and continue the mission of the SCHT.

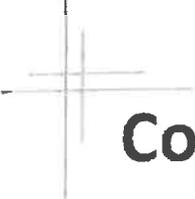


## **Story County Housing Trust**

The SCHT has also received ARPA funding from Story County to implement housing initiatives that further the purpose of the organization. In particular, the Homes for Iowa project will help improve the supply of affordable housing in Story County. One goal of the project will be to build at least one house in the county outside of Ames every year.

### *Relevance*

The knowledge gained from interactions with the Story County Housing Trust will be huge asset during the implementation of the Housing Action Plan. Staff has been able to glean significant local housing information. The synergies between the SCHT, MIPA, and the implementation of the Housing Action Plan are plentiful. The ability to have staff in the office that is implementing the action plan and assisting the SCHT board with day-to-day operations will help to ensure overlapping goals of the Housing Action Plan and the SCHT are compatible.



# Conceptual Plan

## Marion County Zoning Ordinance Update

### *Background*

In 2021, the Marion County Supervisors identified a need to make significant modifications to their zoning ordinance. Several issues were identified including no reference to large scale renewable energy and general inconsistencies. Marion County sought a local partner that could make the document more user friendly and ensure the ordinance was better serving the needs for the county. MIPA staff was able to provide them with the necessary background and zoning ordinance revision experience.



The review of the existing Marion County Zoning ordinance was the most important element of the project. Marion County staff had major issues with existing language versus existing policies and practices. Identifying the inconsistencies and ensuring the new language mimicked state law and county guidelines was key. The goal of MIPA staff was to make changes that would be logical and understandable for the end user.

Meetings with supervisors, county staff, and members of the planning and zoning commission led to a well thought out zoning ordinance. The result is a document that is more user friendly for county staff and property owners.

### *Relevance*

This is an example of how staff coordinated with county staff, political leaders, and the public to ensure a sensitive issue like zoning could be successful. The revisions have been adopted and are working to better serve the staff and residents of Marion County.



# Work Plan

## *Work Plan & Priority Setting Process*

The implementation of the Story County Housing Action Plan is harmonious with the efforts of MIPA. MIPA was formed to be the go-to location for cities and counties in central Iowa for grant writing, grant administration, community development assistance, help with planning and zoning, and to work on cooperative efforts like housing and transportation. MIPA would like to continue the growth in the region and be a partner with Story County to implement the Housing Action Plan.

As previously described, staff is well versed in the creation and implementation of large projects. Staff can execute difficult and complex projects and programs within required timelines while attaining expected results. A successful history in community efforts and regional solutions is what has guided staff. Additionally, MIPA can understand individual community needs and incorporate regional collaboration when possible.

The Story County Housing Study sums it up best when it says, “Housing impacts the quality of life for residents in Story County, for people interested in moving to the area, and for businesses seeking to recruit (and retain) employees.” Housing impacts all and it takes an effort by all to impact change on the system. No one policy change or program implementation will be the solution. No silver bullet exists to address housing needs. Issues outlined by the Story County Housing Study and the work list formulated in the subsequent Housing Action Plan are a great way to move the needle in a positive direction for Story County. MIPA would like to be your partner in this process.

The demand from Story County in this effort is significant. The Housing Action Plan will require many hours, especially on the front end of the project. The tools labeled as *evaluation* in the following tables will work to lay the groundwork and to develop the subsequent tools. The initial evaluation phase will pull together much of the needed information that exists for each community. MIPA is positioned to handle these demands.

The general day to day execution of the Housing Action Plan will take place from the MIPA office at the Des Moines Area MPO. However, one-on-one meetings with local leaders and stakeholders may be required in person. As such, we may request a meeting space in a central location such as the Story County Administration Building. The space does not need to be a permanent but rather a “go-to location” in Story County as situations require.



## Work Plan

The tables on the next few pages list the tools from the Housing Action Plan and are organized and prioritized as a way to group together overlapping and similar activities. The tools are organized into three distinct groups: evaluation, policy creation, and program creation. The tools as part of the evaluation segment will need to happen before the policy or program creation segments can begin. The evaluation stage will allow for interaction at the local level and provide an opportunity to create a rapport with community stakeholders. Once the evaluation stage is complete the tasks outlined in the policy creation and program creation stages can commence.

The work product will generally follow the order of tools listed on the following pages. The idea would be to work on multiple tools at the same time, especially the tools that are interconnected and have overlapping solutions. The tools are not individual standalone projects but a wholistic ever evolving to do list. The order will change, some items will get started at the front end of the process and wrap up later in the process.

The end date of each tool depends on how each individual project proceeds since many of these tools identified are interrelated. The result is that given the contract window the intent is to bring each tool to completion. MIPA recognizes that there are some tools that may not be fully implemented because the ability to implement them are outside of MIPA's and Story County's purview. For those tools, MIPA will move each item to a conclusion point that will either complete that tool or allow that tool to successfully move forward when the non-MIPA and County decision makers can act.

<p><b>Evaluation:</b> The following tools will generally provide a good inventory of the conditions in each community. Once identified the implementation of programs, processes, and policies can move forward. The inventory of property and policies will serve as the baseline for implementation of the other tools and will ensure success of other tools.</p>	
<b>Tool</b>	<b>Comments/Process</b>
<p><b>Tool 1.a-h</b> Upon identification of available sites, pre-purchase Homes for Iowa houses for placement on sites. Development of eligibility requirements for purchase of the properties as well as individual and community financial contributions must be determined as part of the overall process.</p>	<p>The Story County Housing Trust is actively working to complete this now. Staff is overseeing this activity as part of our administration of the Story County Housing Trust.</p>
<p><b>Tool 1.a-f</b> Land Assembly. Develop an inventory of Public-Owned Lands, identifying surplus, unused, or underused public lands or sites for reuse as housing.</p>	<p>Compile a community-by-community inventory of public land and work to expand existing lists compiled by county staff.</p>
<p><b>Tool 1.a-i</b> Land Assembly. Infill Opportunities, identifying vacant lots within communities, prepare a redevelopment plan for clustered sites to guide developers and builders.</p>	<p>Compile community specific inventories. Assemble and market appropriate sites. Work with land developers and other stakeholders to create a plan for development, as appropriate.</p>
<p><b>Tool 3.b-a</b> Evaluation of potential reuse space in downtown and commercial buildings and spaces (this includes the potential funding mechanisms available to jurisdictions to support such efforts.)</p>	<p>Discuss downtown development with community leaders. Share existing state sponsored funding opportunities. Utilize existing resources within MIPA to secure funding.</p>
<p><b>Tool 3.e-a</b> Identify strategically placed but underdeveloped properties and determine what barriers exist to developing desired housing types.</p>	<p>Once property inventories are complete, specific property barrier info can be compiled.</p>
<p><b>Tool 4.a-a</b> Identify and develop partnerships with organizations that provide or support low income, workforce, and senior housing as well as other populations with unique housing needs.</p>	<p>Gather and connect with Story County, regional, and statewide organizations. Utilize existing forums and connections to establish partnerships.</p>
<p><b>Tool 6.a-a</b> Develop database of existing ordinances from communities in Story County. Using these resources, cities should establish codes that are most appropriate for their community. Development of similar ordinances across the County can create an easier building environment for developers.</p>	<p>Gather documents and digitize as necessary. Will work to expand existing databases created by county staff. Suggest best practices and ensure development and growth compatibility.</p>

<b>Creation of Policies:</b> The following tools will require development based on the steps outlined during the evaluation stage. The policies will incorporate research, best practices, and what is best for Story County.	
<b>Tool</b>	<b>Comments/Process</b>
<b>Tool 3.a-a</b> Create and act on new policies around incentives and financing mechanisms to target missing product types.	Need to identify current policies and how stakeholders can expand offerings. MIPA staff has knowledge of possible funding.
<b>Tool 3.c-a</b> Evaluation of zoning requirements and revisions necessary to support ADUs and provide pre-approved plan sets for ADUs. Contract with appropriate design professionals to create package plans.	Prepare model ordinance for ADUs. Package plans will need to be evaluated for effectiveness in adding additional housing units needed in Story County communities. Use existing resources like ISU College of Design for plan designs.
<b>Tool 4.d-a</b> Develop a comprehensive funding strategy and guide identifying current resources available for affordable housing that addresses current and potential sources of funding and how the funds should be spent.	Use information gathered in the evaluation process to ensure completeness. MIPA will work to identify resources and secure them as needed.
<b>Tool 3.b-b</b> Identify partnerships to develop a Resource Guide to assist communities in the potential opportunities and how to evaluate properties, including examples and case studies.	Especially in small towns, it is important to know who has the information. Getting that info in the correct hands will be imperative. Staff will prepare guides for communities to assist with implementation.
<b>Tool 6.b-a</b> Development and establish jurisdiction-specific administrative site plan approval processes applicable when housing meets jurisdictional comprehensive plan goals and targeted housing needs.	Creating ways to make zoning processes smoother will help advance new development. Staff will work to incorporate language as appropriate to each community's regulations.
<b>Tool 6.c-a</b> Reduce parking requirements and/ or consider adoption of parking maximums for residential uses, including for multi-family developments.	Providing insight into the pitfalls of excess parking and parking lots will make this an easier sell. Staff has extensive knowledge in this and has pushed for these types of development changes for years.

<b>Creation of Programs:</b> The following tools will require the development of systems and processes as well as relationships to execute the new initiative.	
<b>Tool</b>	<b>Comments/Process</b>
<b>Tool 5.b-b</b> Continue to provide funding for rehab programs for owner-occupied structures and help market existing programs.	This is currently happening via the SCHAT and will continue.
<b>Tool 1.a-g</b> Develop Community Speculative Home Program for jurisdictions with shovel ready sites/infill sites (communities act as the applicant in partnership with developer/builder).	A list of potential sites will already be created. Connecting interested parties will help move the needle. SCHAT resources may be available.
<b>Tool 1.a-e</b> Land assembly. Identify a "Demonstration Pilot Project", working with development oriented local landowners to solidify a legacy project that serves as a demonstration and best practice model.	Finding a situation that can be duplicated among multiple communities will breed success. Much of what is done will be decided by how Tool 1.a-g is completed.
<b>Tool 1.a-d</b> Infrastructure cost-sharing. Explore the creation of partnerships and programming that allow local jurisdictions as well as non-profits and other third parties to partner with developers/builders for the cost-share of infrastructure installation costs associated with affordable housing construction.	Making infrastructure affordable makes new development affordable. Make sure growth and development fits appropriately with existing and planned infrastructure. MIPA will assist as needed.
<b>Tool 5.b-f</b> Establish a program to preserve and maintain healthy and viable manufactured home parks.	Work to find a local champion and have the groundwork in place, if and when, a park becomes available for sale. The SCHAT has expressed interest in moving this forward as well.
<b>Tool 5.b-e</b> Review and establish a homebuyer assistance fund grant/forgivable loan program for entry-level homeownership opportunities, providing funding for down payment and closing cost assistance. Income eligibility would require households with incomes at or below 80% of the area median income, and would apply for first-time homeowners and/or those not owning a home within the last three years.	Some programs currently exist. It would be best to ensure lending institutions are making the programs available. The SCHAT has expressed interest in supporting this initiative.
<b>Tool 6.a-b</b> Develop a plan for adapting vacant commercial space into housing.	This will likely require zoning ordinance changes and buy-in from property owners. MIPA will identify resources available.
<b>Tool 5.b c</b> Market existing energy efficiency and emergency programs throughout Story County. Review ideas for expanding the program to include offering to first-time home buyers and the senior residents.	Work with contractors and providers to identify gaps. Work with stakeholders to find creative solutions.
<b>Tool 5.b-g</b> Establish and actively promote home-buyer education and financial literacy programs.	There are many knowledgeable individuals on this topic in Story County. The MIPA will partner with stakeholders to prepare and disseminate information and resources.

<b>The tools below are classified medium timeframe. The development of the tools will be likely as part of earlier efforts.</b>	
<b>Tool</b>	<b>Comments/Process</b>
<b>Tool 1.a-j</b> Establish a Lending Consortium, identifying the potential roles or established organizations, including, but not limited to, the Story County Housing Corporation and Able Up Iowa.	Such an effort will help to share the liability and reduce the risk. MIPA will assist in identifying startup funding opportunities.
<b>Tool 1.a-k</b> Review benefits and processes for Story County Housing Trust to become a certified Community Housing Development Organization, and if proven a beneficial path to pursue, go forward to seek certification.	Serving as the staff for the SCHAT, we will help drive this discussion.
<b>Tool 2.a-a</b> Create a special assessment guide/toolkit for communities and developers/builders.	Simplified and consistent information will enable duplication of development in different parts of the county. Staff will develop guides and toolkits as appropriate.
<b>Tool 2.b-a</b> Review and consider a revolving infrastructure loan program to which communities may apply for funding to be used to front-end a portion of public improvements, repaid over a longer period through a second mortgage on the property or deferred payment until sale of the house when it becomes due.	Reducing risk to the developer is essential. Efforts will be focused on making the program equitable amongst all communities.
<b>Tool 3.a-b</b> Evaluate the potential to provide funding for non-profit organizations to buy income-restricted units proposed to be converted to market rate housing.	Will need to identify the properties that have the best potential for change in the near future. Will work with local and regional organizations to find funding streams to ensure it works to benefit the residents.
<b>Tool 3.a-c</b> Provide funding for special needs residents to purchase housing through nonprofit partnerships.	Engage care takers and marginalized populations to identify opportunities for unique programs and implementation.
<b>Tool 3.a-d</b> Evaluate opportunities to create market rate and affordable senior housing investments and developments.	Identify opportunities by engaging sector specific organizations and staff. Work with industry leaders to engage builders and other land developers.
<b>Tool 3.b-c</b> Evaluation of zoning requirements and revisions necessary to support potential reuse and adaption of spaces.	Work with communities to update development regulations to ensure efficient reuse/adaption of buildings.
<b>Tool 3.e-b</b> Review the potential and consider establishing incentives for small-scale development.	Work with communities on localized incentives through existing programs and organizations.

The tools below are also classified medium timeframe. The development of the tools will likely be part of earlier efforts.

Tool	Comments/Process
<p><b>Tool 3.e-c</b> Explore the creation of Community- Specific Design Guidelines Manual to preserve existing neighborhood character. Through a Request for Information process, identify appropriate design professionals with the necessary skillsets to create manuals and identify potential costs.</p>	<p>Evaluate what communities’ characteristics are important and ensure historic neighborhoods in Story County are maintained. Leverage existing resources such as ISU College of Design.</p>
<p><b>Tool 3.e-d</b> Explore the creation of community- specific property acquisition and management policies for the public sector and private entities.</p>	<p>Create a common strategy throughout the county that ensures replicability of projects in different parts of the county.</p>
<p><b>Tool 3.e-e</b> Explore the creation of a package of example site plans and products that will get approved, removing a level of risk from the developer/builder. Through a Request for Information process, identify appropriate design professionals with the necessary skillsets to create manuals and identify potential costs.</p>	<p>Work with stakeholders to identify existing information. Leverage existing resources such as the ISU College of Design.</p>
<p><b>Tool 4.b-a</b> Pre-packaged site plans and RFPs. Show what will get approved and trigger interest by potential investors. Through a Request for Information process, identify appropriate design professionals with the necessary skillsets to create packages and plans and identify potential costs.</p>	<p>Secure existing resources from stakeholders and work with professionals to customize offerings to communities.</p>
<p><b>Tool 6.d-b</b> Evaluate lot size/setback reductions- Focus on design, not density. Communities should consider reducing minimum lot size requirement.</p>	<p>No one policy will work county-wide. Each community has developed differently over time, and this will require a community by community approach. Leverage staff expertise to incorporate language as needed.</p>
<p><b>Tool 6.d-c</b> Determine what incentives are needed that maximize returns on investments.</p>	<p>Engage stakeholders and staff to identify needs to then customize incentives.</p>

The tools below are those in the long-term timeframe. The development of the tools will be successful once other phases of the plan are implemented.

Tool	Comments/Process
<p><b>Tool 2.b-b</b> Develop a Speculative Financing Revolving Loan Fund, providing funding to make partial construction loans to contractors for new speculative homes. Contractors or developers can receive a loan of up to a pre-defined amount towards constructions costs at a pre-established low interest rate.</p>	<p>Identify sources of funding. Determine if it should be a countywide effort or community based.</p>
<p><b>Tool 3.e-f</b> Encourage public/private partnerships for the purchase and/or acquisition of abandoned/vacant properties for affordable housing, following procedures through established property acquisition and management policies.</p>	<p>Bring parties together and prove there can be a profit in every corner of county. Diversifying risk among multiple parties will improve chances for success.</p>
<p><b>Tool 4.b-b</b> Pre-packaged site plans and RFPs. Provide technical assistance and create a mentoring network for less experienced local investors or community members interested in community projects.</p>	<p>Mentorships with a mindset of "What's best for Story County?" will ensure investments will be community driven and profitable for everyone. Staff will engage existing networks to provide assistance.</p>



# Project Team

**Lucas Young**  
**Senior Planner**

Lucas will serve as the day-to-day contact for the project. Lucas is well suited for this effort requiring skills in both housing and planning. Lucas carries a degree from Iowa State University in Community and Regional Planning. He has served as a planner in rural Iowa where he dealt with the ever-growing needs in small towns. While working in rural Iowa, Lucas administered CDBG housing rehabilitation programs where he inspected homes, prepared bid specifications, and worked with contractors to ensure completion. Lucas has also written comprehensive plans, zoning ordinances, and grant applications. Lucas has also worked in the private sector. His most recent role in the private sector was business and sales manager for a modular and manufactured home retailer. There he worked with customers, home manufacturing companies, and subcontractors. In his role he also served as draftsman, assisted in speculative construction projects, and served as project manager for special projects. Lucas has a great blend of knowledge to move the implantation of the Housing Action Plan forward.



*Hands on Experience and Notable Projects*

- Comprehensive plan development
- CDBG grant administration
- Grant writing
- Routine customer and contractor interaction
- Construction project management
- Site plan review
- Bid document creation
- Planning and Zoning Commissioner, 8 years
- Marion County Zoning Ordinance Update

# Project Team

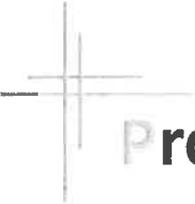
## **Caleb Knutson** **Senior Planner**

Caleb is the staff planner for MIPA. Caleb has a diverse background in economic development and community engagement. Notably, Caleb served as city planner for Marshalltown, a community of more than 25,000 residents. As city planner he successfully led the effort to rewrite the community's archaic and ineffective zoning ordinance. Caleb is active in several statewide initiatives focused on rural issues and ensuring every resident has an unencumbered path to success. As a former city planner, he will be invaluable with the development of new code language and efforts outlined in the Housing Action Plan.



### *Hands on Experience and Notable Projects*

- Had routine interactions with resident, developer, realtor, and business owner zoning inquiries.
- Site plan review
- Building permit review
- Zoning Reviews for Residential & Commercial Projects
- Staff advisor for both Board of Adjustment & Plan Zoning Commission
- Writing of Marshalltown's Zoning Code
- Project Manager for the City of Marshalltown's Development Review Group
- Empower Rural Iowa, Growing Rural Iowa Taskforce member
- Assisted with developing Empower Rural Iowa's Leadership Exchange & Bootcamp curriculum.



# Project Team

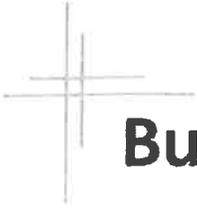
**Andrew Collings, AICP**  
**Principal Planner**

Andrew will provide an advisory role through the length of the project and will assist as needed on larger projects. Andrew has over ten years of experience as a planner in Iowa, including over eight in the Des Moines Metropolitan Area. Andrew has created a strong relationship between several groups, government entities, and individuals in central Iowa. While serving the MPO, he has grown the role of the MPO and now MIPA through his efforts. Andrew single handedly created the Central Iowa Housing Trust Fund, forming the organization to include the only remaining counties without a local housing trust fund. Since the creation of the Central Iowa Housing Trust, the state has increased the funding, in part, because the entire state is now covered by HTFs. Andrew has also worked to assist Story County with the administration of the Story County Housing Trust. Andrew has played a large role in the creation MIPA. MIPA provides services and assistance to a region once left to fend for itself. His expertise will be invaluable and cannot be duplicated by any other individual in the region.



*Hands on Experience and Notable Projects*

- Grant writing
- Data analytics and research
- Administer over \$800,000 in yearly housing funds for low to moderate households for the Story County Housing Trust and Central Iowa Housing Trust Fund.
- Created the CIHTF
- Identified the need to create MIPA and worked with MPO staff to bring it to fruition.
- Developed six comprehensive plans for communities in Iowa.
- Worked with three southern Iowa communities to develop local airport zoning ordinances designed to prevent area hazards from impacting airport operations.
- Melcher-Dallas Zoning Ordinance
- Federal Grant Administration
- Administer the Central Iowa Regional Transportation Planning Alliance (CIRTPA), which awards \$6 Million a year in federal transportation funding.



## **Budget**

With the current scope of work, no subcontractors are planned to be used. MIPA proposes a not to exceed contract amount of \$191,000. This amount accounts for all potential project and administrative support staff costs.



## References

Missy Poffenbarger, Zoning Administrator  
Marion County Iowa  
214 E Main St  
Knoxville, IA 50138  
641-828-2231  
[mpoffenbarger@marioncountyiowa.gov](mailto:mpoffenbarger@marioncountyiowa.gov)

Deven Markley, City Administrator  
City of Carlisle  
100 N 1st St  
Carlisle, IA 50047  
515-989-3224  
[dmarkley@carlisleiowa.org](mailto:dmarkley@carlisleiowa.org)

Glenn Lyons, Economic Development Director  
City of Knoxville  
305 S 3rd St  
Knoxville, IA 50138  
641-828-0550  
[glenn@571polson.com](mailto:glenn@571polson.com)



**STORY COUNTY  
BOARD OF SUPERVISORS  
LISA K. HEDDENS, Chair  
LINDA MURKEN, Vice Chair  
LATIFAH FAISAL, Supervisor**

Story County Administration  
900 Sixth Street  
Nevada Iowa 50201  
515-382-7200  
515-382-7206 (fax)

## **MEMORANDUM**

**TO:** Story County Board of Supervisors  
**FROM:** Crystal Davis, County Outreach & Special Projects Manager  
**RE:** Update on Go Green Team County Wide Electronics Recycling Event  
**DATE:** July 24, 2025

Story County Electronics Recycling Drive  
Hosted by Go Green Team

Saturday, September 13, 2025  
10am to 2pm  
Location: Story County Fairgrounds, Sheep Barn  
Open to the Public

Electronic recycling provided by:  
Electronic Asset Security, 4331 112<sup>th</sup> Street, Urbandale, IA

Go Green Team held an internal County Staff Only electronics recycling this past fall. Based on the success of that drive, Go Green Team discussed the possibility of having another electronics recycling drive, but open to the public.

Go Green Team voted to move forward with a county-wide electronics recycling drive. Electronics Asset Security was secured. Go Green Team discussed various options for locations and based on the request by Electronics Asset Security to have a covered area in case of inclement weather, the Story County Fairgrounds was discussed. Story County Fairgrounds were contacted and we have confirmation via Amanda Johns, Story County Fair and Property Manager, to use the Sheep Barn on the Fairgrounds. City of Nevada was contacted as well to inform and check for any concerns.

On site, Go Green Team volunteers will manage the drive, as well as a representative from Electronic Asset Security. Electronic Asset Security provides a truck to collect items and then take away when drive is over.

Some items do have a charge for recycling, as listed by Electronic Asset Security. Any fees charged and collected during the drive will be managed exclusively by the representative from Electronic Asset Security.

Story County Communications will provide marketing tools such as fliers, directional map, sandwich board posters, social media posts. Marketing the event will include, but not limited to efforts such as a press release, website news and calendar, distribution of fliers electronically as well as in person to our partners, both internal and external, Cities, Libraries. Marketing efforts will include informing the public of electronic items that will be accepted or not, and what items may have a recycling fee.



# ELECTRONIC RECYCLING DRIVE

## TIME TO CLEAN OUT THAT JUNK DRAWER?

The Story County Go Green Team is excited to partner with Electronic Asset Security, of Urbandale, to launch an Electronic Recycling Drive Program.

Bring old and unwanted electronics from home to the **Story County Fairgrounds** in Nevada, IA on **September 13<sup>th</sup>** from 10 AM to 2 PM. Drop off by the **Sheep Barn on 2<sup>nd</sup> Ave.**

### Accepted Items:

- ✔ Laptops, Desktops, Servers
- ✔ CRT Televisions and Monitors\*
- ✔ LCD, Plasma, or OLED Televisions and Monitors\*
- ✔ Keyboard, Mice, Speakers
- ✔ Printers\*, Scanners, MFPs\*
- ✔ Network Switches, Routers, Firewalls
- ✔ Phones, Tablets, e-readers
- ✔ Business Phone Systems
- ✔ UPSs and Battery Backups
- ✔ CDs\* (for destruction only) and flash drives
- ✔ Cords (laptop and phone chargers, ethernet)
- ✔ Loose Lithium-ion, Alkaline, NiMi, or NiCAD batteries

### Not Accepted Items:

- ✘ Household items such as cans, cardboard
- ✘ Paints, chemicals, solvents, automotive parts and fluids, fertilizers
- ✘ Fuel canisters or gas cylinders
- ✘ Appliances, Microwaves, Fans, Air Conditioners
- ✘ Anything that may contain refrigerant
- ✘ Light Bulbs and Fluorescent Lamps
- ✘ Fluorescent Ballasts
- ✘ High Voltage Industrial Transformers
- ✘ Anything else with hazardous waste, such as PCBs, Asbestos, Mercury, gunpowder, or other flammable substances

\*Some items may incur a small fee for recycling or secure destruction. Fees can be paid by cash or debit/credit card. Please scan the QR code to the right or visit <https://electronicassetsecurity.com/pricing/> for pricings



## Accepted Items:

- ✓ Laptops, Desktops, Servers
- ✓ CRT Televisions and Monitors\*
- ✓ LCD, Plasma, or OLED Televisions and Monitors\*
- ✓ Keyboard, Mice, Speakers
- ✓ Printers\*, Scanners, MFPs\*
- ✓ Network Switches, Routers, Firewalls
- ✓ Phones, Tablets, e-readers
- ✓ Business Phone Systems
- ✓ UPSs and Battery Backups
- ✓ CDs\* (for destruction only) and flash drives
- ✓ Cords (laptop and phone chargers, ethernet)
- ✓ Loose Lithium-ion, Alkaline, NiMi, or NiCAD batteries



## Not Accepted Items:

- ✗ Household items such as cans, cardboard
- ✗ Paints, chemicals, solvents, automotive parts and fluids, fertilizers
- ✗ Fuel canisters or gas cylinders
- ✗ Appliances, Microwaves, Fans, Air Conditioners
- ✗ Anything that may contain refrigerant
- ✗ Light Bulbs and Fluorescent Lamps
- ✗ Fluorescent Ballasts
- ✗ High Voltage Industrial Transformers
- ✗ Anything else with hazardous waste, such as PCBs, Asbestos, Mercury, gunpowder, or other flammable substances

\*Some items may incur a small fee for recycling or secure destruction. Fees can be paid by cash or debit/credit card.