

The Board of Supervisors met on 8/19/25 at 10:00 a.m. in the Story County Administration Building. Lisa Heddens, Linda Murken, and Latifah Faisal, with Heddens presiding. (all audio of meetings available at storycountyia.gov); any resolution is effective upon signature and can be inspected during business hours, Monday-Friday, 8-4:30, at 900 6th Street, Nevada, Iowa)

ADOPTION OF AGENDA: Murken moved, Faisal seconded adopting the agenda as listed. Motion carried unanimously (MCU) on a roll call vote.

PROCLAMATION RECOGNIZING AUGUST 2025 AS EMERGENCY MANAGEMENT AWARENESS MONTH: The Board read the Proclamation in full. Heddens moved, Faisal seconded the approval of the Proclamation recognizing August 2025 as Emergency Management awareness month. Roll call vote. (MCU)

AMES REGIONAL ECONOMIC ALLIANCE OUTREACH QUARTERLY REPORT: Brenda Dryer, Senior Vice President, reported on outreach projects and financing.

MINUTES: 8/12/25 Minutes – Faisal moved, Murken seconded approving 8/12/25 Minutes as presented. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) new hire, effective 8/25/25 in a)Facilities Management for Jessie Tatman @ \$24.96/hr; 2) pay adjustment, effective 8/24/25 in a)Attorney’s Office for Michael Dillon @ \$3,523.83/bw; 2) Auditor’s Office for Victoria Skalinski @ \$25.59/hr; c) General Assistance for Malissa Anderson @ \$24.96/hr; d) Secondary Roads for Thomas Miller @ \$27.05/hr; Robert Oglesby @ \$28.92/hr; Dillon Sanders @ \$35.27/hr; e) Sheriff’s Office for Benjamin Boelkes @ \$3,590.46/bw; Chase Dobson @ \$2,812.00/bw; Joshua Houston @ \$3,591.26/bw; Stephanie MacVey @ \$2,656.00/bw; Jackson Thompson @ \$2,812.00/bw; f) Treasurer’s Office for Jennifer DeVries @ \$30.41/hr. Murken moved, Faisal seconded approving the Personnel Actions as listed. Roll call vote. (MCU)

Faisal moved, Murken seconded approving the Consent Agenda as listed.

1. FY26 Provider and Program Participation Agreement Amendment with Central Iowa Juvenile Detention Center (CIJDC), effective 7/1/25-6/30/26: Substance Abuse Civil Commitment Transportation, \$65.10/hour; Substance Abuse Civil Commitment Transportation-Matron, \$33.80/hour
2. Renewal Subscription Fees for NeoGov, effective 10/9/25-10/8/26, for \$11,186.59
3. Staging of the Nevada High School homecoming parade in the parking lot of the Story County Administration Building on 9/16/25, beginning at 5:30 pm
4. FY26 Private Well Grant Contract between the Story County Board of Health and Iowa Health and Human Services, effective 7/1/25-6/30/26, for \$45,454.00
5. Contract between the Story County Board of Health and the Iowa Department of Inspections, Appeals, & Licensing for Pools, Tanning, & Tattoo Establishments, effective 7/1/25-6/30/28
6. Change Order, totaling \$35,073.00, for Sheriff’s Office Range House project
7. New Class C Retail Alcohol License for Sunny Heights LLC, 17641 Templeton Road, Ames, Iowa, effective 8/15/25-8/14/26
8. Story County Economic Development Group (SCEDG) FY26 Annual Report
9. Permission to use the County Credit Card annually on September 1st to renew Canva Pro software for \$119.99 a year
10. Proposal from Solutions to replace the IBM Power 9 Server with an IBM Power 10 Server for \$58,484.26, including shipping and remote configuration
11. Engagement Letter with Kellogg, Hansen, Todd, Figel & Frederick, PLLC for legal representation
12. Utility Permit: #26-8496

Roll call vote. (MCU)

RESOLUTION #26-15, FY26 BUDGET AMENDMENT: Assistant Auditor Lisa Markley reported on the need for and process of budget amendment. She reported on fund balances. Heddens opened the public hearing at 10:17 a.m., and, hearing none, she closed the public hearing at 10:17 a.m. Murken moved, Faisal seconded approving Resolution #26-15, FY26 Budget Amendment. Roll call vote. (MCU)

RESOLUTION #26-16, APPROPRIATION AMENDMENT: Assistant Auditor Lisa Markley reported on the appropriation process and asked for questions. Faisal moved, Murken seconded approving Resolution #26-16, Appropriation Amendment. Roll call vote. (MCU)

REVISIONS TO THE FY27 ANALYSIS OF SOCIAL SERVICES EVALUATION TEAM (ASSET) FUNDER

PRIORITIES: Sandra King, Director of External Operations and County Services, reported on the proposed edits to ASSET Board’s priorities process. She asked for questions. Discussion took place. Heddens noted recent legislative changes regarding mental health and disability services. Lisa Markley, Assistant Auditor, stated legal clarification is necessary. The Board concurred. Additional discussion took place. King stated budgets will be submitted in September. The Board confirmed King’s query that rent is allowed. Murken moved, Faisal seconded approving the Revisions to the FY27 ASSET Funder Priorities as presented adding a comment regarding mental health and disability services as discussed by the Board. Roll call vote. (MCU)

UPDATE ON STORY COUNTY GOVERNMENT CLIMATE ACTION PLAN (CAP) AND COMMUNITY INPUT:

Crystal Davis, County Outreach and Special Projects Manager, reported four public meetings will be held, three in-person and one virtual. The purpose of the meetings is to present preliminary ideas, gather feedback, and answer questions. The public is welcome and invited to attend any session. Each session will be led in partnership with EA Engineering, Science, and Technology, Inc., PBC.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on multiple items.

Murken moved, Faisal seconded to adjourn at 10:33 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Tentative Agenda
Administration Building, 900 6th St., Nevada, IA
8/19/25

1. SPECIAL NOTE TO THE PUBLIC: (3) - This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone :

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [HTTPS://US02WEB.ZOOM.US/J/84068041164?](https://us02web.zoom.us/j/84068041164?pwd=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1)
[PWD=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1](https://us02web.zoom.us/j/84068041164?pwd=F8FOEWLWOCBJMLT38A4FCLRFM0H6GN.1)
Passcode: 751099

Or One tap mobile:

+13017158592,,84068041164# US (Washington DC)
+13052241968,,84068041164# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or
+1 646 931 3860 or +1 929 205 6099 or +1 360 209 5623 or +1 386 347 5053 or +1 507
473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833 or +1 689 278 1000
or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799
Webinar ID: 840 6804 1164

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:
5. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
6. Consideration Of Proclamation Recognizing August 2025 As Emergency Management Awareness Month

Department Submitting Emergency Management

Documents:

EMERGENCY MANAGEMENT AWARENESS MONTH.PDF

7. AGENCY REPORTS:

- I. Ames Regional Economic Alliance Outreach Quarterly Report - Brenda Dryer, Senior Vice President

Department Submitting Auditor

Documents:

ALLIANCE QTRLY RPRT.PDF

8. CONSIDERATION OF MINUTES:

I. 8/12/25 Minutes

Department Submitting Auditor

9. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

Department Submitting Auditor

Documents:

ACTION FORM.PDF

10. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

- I. Consideration Of Provider And Program Participation Agreement Between Story County And Central Iowa Juvenile Detention Center, Effective 07/01/2025 – 06/30/2026
Substance Abuse Civil Commitment Transportation - (\$65.10/hr); Substance Abuse Civil Commitment Transportation – Matron (\$33.80/hr)

Department Submitting General Assistance

Documents:

TRANSPORTATION CIJDC.PDF

- II. Consideration Of Renewal Subscription Fees Between Story County And NeoGov Effective 10/09/25 - 10/08/26 For \$11,186.59

Department Submitting Information Technology

Documents:

NEOGOV.PDF

- III. Consideration Of Staging The Nevada High School Homecoming Parade In The Parking Lot Of The Story County Administration Building On Tuesday, September 16th, Starting At 5:30 PM

Department Submitting Board of Supervisors

Documents:

PARADE LETTER 25.PDF

IV. Consideration Of FY26 Private Well Grant Contract PHTHOEL26085, Effective 7/1/25-6/30/26, For \$45,454.00

Department Submitting Environmental Health

Documents:

PRIVATE WELL GRANTS.PDF

V. Consideration Of FY26-FY28 Pools, Tanning, & Tattoo Contract BCD-ENV-Story-0048, Effective 7/1/25-6/30/28

Department Submitting Environmental Health

Documents:

PTT CONTRACT.PDF

VI. Consideration Of Change Order For Range House

Department Submitting Facilities Management

Documents:

RANGE HSE MEMO.PDF
GRAPHITE EXECUTED CO 1.PDF

VII. Consideration Of New Class C Retail Alcohol License For Sunny Heights LLC, 17641 Templeton Rd, Ames, Ia., Effective 8/15/25 - 8/14/26

Department Submitting Auditor

Documents:

SUNNY HEIGHTS.PDF

VIII. Consideration Of Fiscal Year 2026 Annual Report For The Story County Economic Development Group (SCEDG)

Department Submitting Board of Supervisors

Documents:

FY2026 ANNUAL REPORT SCEDG.PDF

IX. Consideration For Permission To Use The County Credit Card Annually On September 1 For Canva Pro Software Renewal For \$119.99/Yr

Department Submitting Board of Supervisors

Documents:

CANVA RENEWAL.PDF

- X. Consideration Of Proposal Between Story County And Solutions To Replace The IBM Power 9 Server For \$58,484.26

Department Submitting Information Technology

Documents:

IBM POWER 10 SERVER PROPOSAL.PDF

- XI. Consideration Of Engagement Letter For Kellogg, Hansen, Todd, Figel & Frederick P.L.L.C. To Represent Story County

Department Submitting Attorney's Office

- XII. Consideration Of Utility Permit #26-8496

Department Submitting Engineer

Documents:

UT 26 8496.PDF

11. PUBLIC HEARING ITEMS:

- I. Consideration Of Resolution #26-15, FY26 Budget Amendment - Lisa Markley

Department Submitting Auditor

Documents:

RES 26 15.PDF
AMENDMENT DOCUMENTATION.PDF

12. ADDITIONAL ITEMS:

- I. Consideration Of Resolution #26-16, Appropriation Amendment - Lisa Markley

Department Submitting Auditor

Documents:

RES 26 16.PDF

- II. Discussion And Consideration Of Revisions To The FY27 ASSET Funder Priorities – Sandra King

Department Submitting Board of Supervisors

Documents:

FY27 ASSET FUNDER PRIORITIES.PDF

13. DEPARTMENTAL REPORTS:

14. OTHER REPORTS:

- I. Update On Story County Government Climate Action Plan And Community Input Sessions - Crystal Davis

Department Submitting Board of Supervisors

Documents:

CAP PUBLIC INPUT SESSIONS INFORMATION.PDF

15. UPCOMING AGENDA ITEMS:

16. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

17. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

18. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors

Agenda

8/19/25

NAME

AGENCY

Melissa Spencer

SCEMA

John Bragden

SUFM

Sandra

BOS

Crystal Davis

BOS

Quinn

Alkimo

Trina Markley

In-ster

AMES REGIONAL ECONOMIC Alliance

QUARTER 2, 2025



Stepping Stones Childcare

In June, Stepping Stones Childcare opened their \$1.2M facility in Slater.

Stepping Stones Childcare has a capacity for 158 children and caters to children from eight weeks to 10 years old, including an all-day preschool program for kids ages three and four. This facility is also one of the only centers in the area with an indoor playground.

The project was funded by a \$170,000 commitment from Story County and the City of Slater, who viewed the center as an important community asset.

Opera House / Legion Building

The City of Cambridge is funding the \$1.3M rehabilitation project through several grants and loans:

- **\$180,000** - State of Iowa Downtown Housing Grant
- **\$283,000** - USDA Rural Economic Loan
- **\$45,000** - Grant from Story County Board of Supervisors
- **\$100,000** - Iowa Economic Development Authority (IEDA) Community Catalyst Building Remediation Grant



STORY COUNTY REAL ESTATE NUMBERS (JULY 2025)

MEDIAN SALES PRICE

\$200,000

ACTIVE INVENTORY

32

DAYS ON MARKET

26

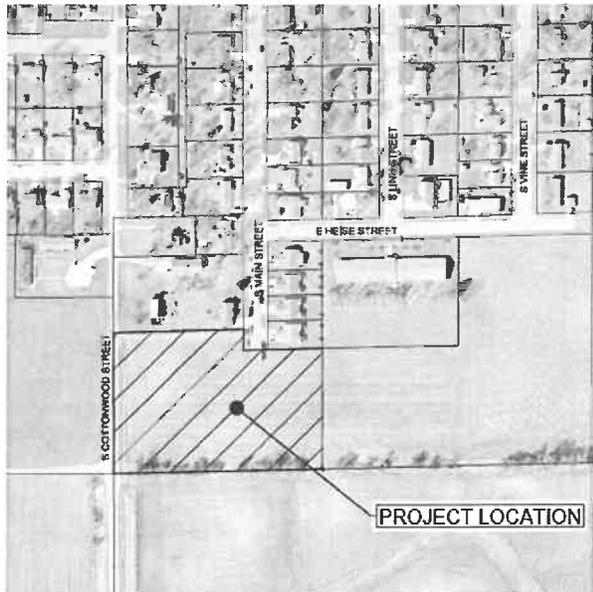
NEW LISTINGS

23

CLOSED SALES

8

KEYSTONE ESTATES - ROLAND



Keystone Estates - Phase 1

The proposed site will have a full design and buildout of single-family housing, residential streets, and utilities.

- 18 lots
- Single Family Homes
- City of Roland has approved sewer extension to development



Nevada High School

1001 15th Street
Nevada, IA 50201

(515) 382-3521
www.nevadacubs.org



Dr. Steve Gray

Superintendent
sgray@nevadacubs.org

Dr. Kristian Einsweiler

Principal
keinsweiler@nevadacubs.org

Mr. Dustin Smith

Assistant Principal
9-12 Activities Director
dsmith@nevadacubs.org

Ms. Jennifer Westerhoff

School Counselor
jwesterhoff@nevadacubs.org

August 12, 2025

Dear Linda Murken,

Thank you for taking the time to review our request to stage the Nevada High School - Homecoming Parade in the parking lot of the Story County Administration building.

Each year, the high school holds its annual Homecoming parade. Starting in 2021, we began staging the parade at the Story County Administration building - and it was a resounding success. The setup alleviated congestion issues, provided enough space to safely move participants in and out of the space at the beginning of the parade, and allowed routing that did not require participants to cross Lincoln Highway.

Given the successes, we respectfully request that the Story County Administration building be utilized as our staging location. While the parade begins at 6:00 PM, we would need access no later than 5:30 PM to assemble the parade order.

- The parade will occur on Tuesday, September 16th, starting at 6:00 PM.
- The parade will assemble in the Story County Administration building parking lot starting at 5:30 PM.
- The parade will leave the Story County Administration parking lot and head West on J Avenue.
- The parade will then turn North 5th Street and proceed to K Avenue
- The parade will then turn East on K Avenue and proceed to 6th Street
- The parade will turn South on 6th Street until J Avenue, where it will turn East.
 - *The announcing stand will be stationed in front of State Bank & Trust on 6th Street.*
- The parade will proceed east on J Avenue, then turn south on 10th Street, and again turn east on H Avenue.
- The parade will continue to head east on H Avenue until it reaches 15th Street.
- The parade will disassemble at the corner of 15th Street and H Avenue (Gates Hall & Nevada High School)

[Parade Route Link](#)

Thank you for your time and consideration in reviewing our request. We appreciate your support and look forward to your response. Please let me know if you have any questions or concerns.

Go Cubs!

Kristian Einsweiler
NHS Principal

APPROVED

DENIED

Board Member Initials: KEH

Meeting Date: 8-19-25

Follow-up action: _____



**AMENDMENT NO. 1
To
Story County
Provider and Program Participation Agreement Amendment
Dated July 1, 2025**

1. This amendment is entered into this 1st day of July, 2025 by and between Story County and Central Iowa Juvenile Detention Center (Provider), original parties to the agreement dated July 1, 2023.
2. In consideration of the mutual covenants herein made, the agreement is amended as follows: Attachment A is removed and replaced in its entirety with the following attachment A:

**Central Iowa Juvenile Detention Center ATTACHMENT A Amendment Effective 7/1/25
SERVICE DEFINITIONS AND RATES
FISCAL YEAR: 2026**

| Service Description | Unit of Service | Rate |
|---|------------------------|-------------|
| Substance Abuse Civil Commitment Transportation – First Person (Driver) | Hour | \$65.10 |
| Substance Abuse Civil Commitment Transportation – Second Person | Hour | \$33.80 |

OTHER TERMS:

For Civil Commitment Transport – 100% secure vehicle, minimum of 98%, used to transport from Emergency Room.

Reimbursable expense is round trip from point of origination of the transport driver to client destination(s) and return to point of origination of transport driver.

Prior authorization is not required for Civil Commitment transportation.

At time of monthly billing CIJDC will provide required data elements including driver start location, client pick up location, client destination location, driver end location, client name, date of service, civil commitment substance abuse case number, and billed hours.

3. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment. If there is conflict between this amendment and the agreement, the terms of this amendment will prevail.

**Story County
Provider and Program Participation Agreement Amendment No. 2**

This Agreement Amendment has been executed by the parties hereto, through their duly authorized officials.

Story County:

Central Iowa Juvenile Detention Center:

By: 

By: 

Print Name: Lisa K Hedders

Print Name: Tony Reed

Print Title: Story County Board of Supervisors

Print Title: Executive Director

Date: 8-19-25

Date: 07-22-25



CONTRACT DECLARATIONS AND EXECUTION

| | | |
|---|--|--|
| Contract PHTHOEL26085 | | Procurement type Application Guidance |
| CONTRACT INFORMATION | | |
| Title of Contract: Private Well Grants | | |
| Start Date: 7/1/2025 | End Date of Base Term of Contract: 6/30/2026 | End Date of Contract*: 6/30/2026 |
| *Possible Extension(s): N/A | | |
| CONTRACT FUNDING: | | |
| Maximum Contract Amount: \$45,454 | Maximum Base Term Amount: \$45,454 | ANNUAL funding amount by source: FEDERAL: \$0 STATE: \$45,454 OTHER: \$0 |
| IowaGrants.gov Registration and Access | | |
| <p>The Agency utilizes an electronic grant management system (IowaGrants.gov) for the contract activities for this project, referred to as a Grant Tracking Site. It is the Contractor's sole responsibility to ensure appropriate individual(s) have registered within IowaGrants. The Contractor's designated Grantee Contact is the individual who shall regulate and assign access of appropriate individuals to this grant site on behalf of the Contractor. The Contractor acknowledges that all assigned individuals to the Grant Tracking site have full rights (add, modify, and delete) for all Grant Tracking Site components including contracts and contract related forms, including but not limited to work plans, personnel, budgets, and reporting forms, and claims submission.</p> | | |

Parties to the Contract. This Contract must be signed by all parties before the Contractor provides any Deliverables. The Agency is not obligated to make payment for any Deliverables provided by or on behalf of the Contractor before the Contract is signed by all parties. The Contract is entered into by the following parties:

| | |
|---|---|
| CONTRACTOR (hereafter "Contractor"): | |
| Contractor Legal Name and Principal Address (including DBA): Story County Board of Health 900 6 th St Nevada, IA 50201 | Last Four Digits of Contractor's Tax ID #: 5024 IowaAdvantage Vendor Code: 00002129939 |
| Organized under the laws of: Iowa | Type of Business: Governmental |

Contractor's authorized officials. The Contractor shall notify the Agency in writing within ten (10) working days of any change of Contractor's Authorized Officials identified in this section.

Contractor's Contract Manager
 This individual is responsible for financial and administrative matters of this contract.
Name: Kimberly Grandinetti
Email: kgrandinetti@storycountyiowa.gov

Contractor's IowaGrants Grantee Contact
Name: Kimberly Grandinetti
Email: kgrandinetti@storycountyiowa.gov

Agency of the State (hereafter "Agency"):

Name/Principal Address of Agency:
 Iowa Department of Health and Human Services
 Lucas State Office Building,
 321 East 12th Street
 Des Moines, IA 50319-1002

This space is intentionally left blank.

Agency authorized officials:

Agency Contract Owner
Name: Margot McComas
Email: margot.mccomas@hhs.iowa.gov

Agency Contract Manager
Name: Danielle deNeui
Email: danielle.deneui@hhs.iowa.gov

Agency Program Manager
Name: Chelsea Stevens
Email: chelsea.stevens@hhs.iowa.gov

This space is intentionally left blank.

Contract Execution

The Contractor agrees to perform the work and to provide the services described in the Contract stated herein. In consideration of the mutual covenants in this Contract and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into this Contract and have caused their duly authorized representatives to execute this Contract.

The parties hereto have executed this contract on the day and year last specified below.

For and on behalf of the Agency:

By: _____
 Margot McComas, BSN, CPM
 Division Administrator, Health Protection
 Division of Public Health
 Insert date (only required if not a digital signature): _____

For and on behalf of the Contractor:

Kimberly Grandinetti
 By: _____
 Story County Board of Health
 Insert date (only required if not a digital signature): _____

Digitally signed by Kimberly Grandinetti
 DN: cn=Kimberly Grandinetti, o=Story County Environmental Health,
 ou=Kimberly Grandinetti, email=kgrandinetti@storycountyiowa.gov
 Reason: I am approving this document with my legally binding
 signature
 Location: your signing location here
 Date: 2025.06.18 09:25:57-05'00'
 Full PDF Editor Version: 11.2.12

SECTION 1: Special Terms

1.1 Special Terms Definitions.

“Additional Grantee Contacts” means the additional individuals that are registered users in IowaGrants.gov that are added to the Grant Tracking Site and have full rights (add, modify, and delete) to the information within the Grant Tracking Site.

“Contract Documents Component” means the component of the Grant Tracking Site that will contain the final, executed Contract, any amendments and other contractual related documents.

“Grant Components” are the various components or forms that make up the Grant Tracking Site. The components will contain information that make up the entire Grant Tracking Site, this includes, but is not limited to; contract documents, contractor work plans, key personnel or staffing plans for the project, subcontract plans, budgets, progress reporting, correspondence (communication), claims reporting, submission and payment tracking, and site visits.

“Grant Tracking Site” means the components that make up the electronic site established for contract monitoring and management within IowaGrants.gov.

“Grantee” is the term used for the Contractor within the IowaGrants.gov system.

“Grantee Contact” means the individual that is a registered user in IowaGrants.gov and is authorized by the Contractor to assign other registered users as Additional Grantee Contacts to the Grant Tracking Site.

“IowaGrants.gov or IowaGrants” means the web-based, electronic grant management system utilized by the Agency for contract monitoring and management.

“Performance measures” means measures that assess the Deliverables or activity under this Contract. Performance measures include, but are not limited to quality, input, output, efficiency, and outcome measures.

1.2 Contract Purpose.

The purpose of the Private Well Grants program is to provide services covered by this application including testing private water wells, reconstructing private water wells, plugging abandoned private water wells, shock chlorination and well assessments within the jurisdiction of each county's board of health.

This program promotes health equity by offering all Iowans the equal opportunity, regardless of jurisdiction, to ensure access to safe private well water through testing, reconstruction, shock chlorination, well assessments, or plugging of abandoned wells which are no longer used.

1.3 Scope of Work.

It is the mutual desire of the Contractor and the Agency to protect groundwater quality through the testing of private water wells, the plugging of abandoned private water wells, shock chlorination, well assessments and the reconstruction of private water wells.

The Contractor shall:

1. Provide for regular and periodic testing of private water supply wells using proper sampling, handling and analytical techniques.
2. Provide for timely responses and corrective action in instances of contamination of private water supply wells.
3. Establish a reliable and accurate database of information on the location and construction of private water supply wells and water quality of private water supply wells.
4. Identify all private wells eligible for reconstruction cost assistance and to administer private well reconstruction programs.

5. Ensure the proper reconstruction of all eligible private wells.
6. Provide cost-sharing grants to owners to assist in the costs of properly reconstructing private wells.
7. Identify all abandoned private water wells and administer abandoned private water well plugging programs.
8. Identify private wells that are eligible for shock chlorination and/or well assessment.
9. Develop abandoned private water well plugging plans in accordance with Iowa Department of Natural Resources requirements relating to the priority order and the proper plugging of abandoned wells (including cisterns that present a contamination risk to groundwater).
10. Ensure the proper plugging of all abandoned private water wells (including cisterns that present a contamination risk to groundwater).
11. Provide cost-sharing grants to owners to assist in the costs of properly plugging abandoned private water wells (including cisterns that present a contamination risk to groundwater).

A. Deliverables. In compliance with the Agency-approved work plan within IowaGrants, the Contractor shall complete the following deliverables and work:

1. Provide services outlined in this agreement in the following county/counties: Story
2. Enter appropriate data on the Iowa Department of Natural Resources' Iowa Wells Information System (IWIS) prior to the submission of each quarterly claim.
3. Ensure staff are qualified and submit the CEUs for approval to the Iowa Environmental Health Registry by January 15, 2026. Any staff member hired prior to July 1, 2025, and who is expected to perform the functions of a Qualified Staff member shall be listed as Qualified Staff in the Personnel form on lowagrants.gov.
4. Maintain, improve, and implement a Procedures Manual for the effective delivery of Private Well Grants program to include, but is not limited to, those areas outlined below:
 - a. The qualifications of personnel responsible for carrying out the program.
 - b. The name and address of the certified laboratory(ies) which will be providing analytical services.
 - c. A description of the environmental health and public information programs related to the private well testing, abandoned well plugging, shock chlorination, well assessments or private well reconstruction programs.
 - d. Methods to be used by the applicant for selecting private water wells for testing, abandoned private water wells for plugging, shock chlorination, well assessments or private water wells for reconstruction and the method to address the number of tests which will be reimbursed for individual property owners.
 - e. The duties to be performed by any subcontractor for any part of the grant.
 - f. A description of the follow-up activities to be performed by staff in responding to test results.

- g. A record-keeping and reporting policy.
 - h. Methods of notifying participating well owners.
5. Participate in Iowa HHS-sponsored webinars and training events.
 6. Provide a response to Agency requests for additional documentation during the contract period.
 7. Provide an Environmental Health Board of Health report on the activities outlined in this agreement. At a minimum, the report shall include a summary of services provided, expenditures, and promotional efforts. The Contractor may use the report template provided by the Agency or may develop a template that includes all required details.

1.3.2 Contractor's Personnel for Project Implementation. The Contractor shall maintain an accurate listing of staff specified and accountable for project implementation, meeting all minimum staffing requirements such as education and experience, as required by the Agency, within the personnel form Component, located in the IowaGrants Grant Tracking Site. This Component is incorporated by reference to this Contract.

The Contractor shall notify the Agency in writing through the Correspondence within ten (10) working days of any change of staff identified and updates to the plan is required. Modifications to Agency-approved/current versions of personnel forms require Agency negotiation of the Component. The Contractor shall submit a written justification to the Agency through the Correspondence component for requests to modify the personnel Component.

1.3.3 Required Progress Reporting and Monitoring.

1.3.3.1 Progress (Status Reports) The Agency requires the Contractor to report on the progress and performance of the Deliverables and work plans through regular progress reporting. Performance of Contractors completion of deliverables pursuant to the Agency approved work plans will be monitored through progress reports as outlined in this section. The Agency will schedule the various required reports within the progress report Component of the Contractor's Grant Tracking Site. The Contractor shall complete and submit the following reports, data and information by the deadlines provided by the Agency. Reports shall be submitted in the Grant Tracking Site located in IowaGrants, in the Progress Reports or Status Reports component unless notified otherwise below. Upon Contractor's completion and submission of required reports by the scheduled due dates, the Agency will review and either approve or require additional information via an IowaGrants Negotiation process. The Agency shall review, and monitor submitted reports, as well as other data and information for completeness, timeliness, and overall performance pursuant to the Contract.

| Report Title | Form Type | Date Due |
|---------------------------------|-----------------------|--|
| Subcontracts - final, signed | Subcontract Documents | Prior to the submission of the first claim |
| Procedure Manual | Annual Report | October 31, 2025 |
| Proof of Liability Insurance | Insurance Certificate | January 31, 2026 |
| Environmental Health BOH Report | Semi-Annual | December 31, 2025, and July 15, 2026 |

1.3.4 Site Visit Reviews (may be in person or virtual). The Agency may elect to conduct site reviews, which may be in person, or via IowaGrants virtual platform, or other method as deemed appropriate by the Agency. The frequency and need for site reviews will be determined at the discretion of the Agency.

1.4 Performance Measure and Monitoring Expectations.

Reimbursement of expenses under the contract will be based upon successful performance in meeting the requirements and reimbursement will occur on a unit-based schedule as outlined in section 1.6.2. Failure to provide data and documentation of provision of the unit-based measure to the Agency's satisfaction will result in non-payment of the corresponding unit(s).

1.5 Agency Monitoring and Review.

The Contract Manager or designee will use the results of monitoring activities and other relevant data to assess the Contractor's overall performance and compliance with the Contract. At a minimum, the Agency will conduct a review of performance measures, work plans, progress (status) report submissions, claims, and, as applicable, site visits; however, reviews may occur more frequently or via additional methods, at the Agency's discretion. As part of the review(s), the Agency may require the Contractor to provide additional data or documentation. The Agency may consider information from other sources.

In cases of request for additional information, data, site visits, meetings, etc.; The Contractor shall ensure the cooperation of the Contractor's employees, agents, and board members in such efforts and shall provide all requested information to the Agency in the manner determined by the Agency. The Contractor also agrees that the Agency or the Agency's duly authorized and identified agents or representatives of the state and federal governments shall have the right to access any and all information pertaining to the Contract, conduct site visits, conduct quality assurance reviews, review Contract compliance, assess management controls, assess the Contract services and activities, and provide technical assistance.

Following each site visit or review of information, the Agency may submit a written report to the Contractor which identifies the findings. The Agency may require one or more meetings to discuss the outcome of a review. Meetings may be held in person or virtually, whichever is deemed most appropriate as solely determined by the Agency. During the review meetings, the parties will discuss the Deliverables that have been provided or are in process under this Contract, achievement of the performance measures, and any concerns identified through the Agency's contract monitoring or review activities.

1.5.1 Problem Reporting.

1.5.1.1 Identification of Deficiencies. As stipulated by the Agency, the Contractor and/or Agency shall provide a report listing any problem or concern encountered. Records of such reports and other related communications issued in writing during the course of Contract performance shall be maintained by the parties. At the next scheduled meeting after a problem has been identified in writing, the party responsible for resolving the problem shall provide a report setting forth activities taken or to be taken to resolve the problem together with the anticipated completion dates of such activities. Any party may recommend alternative courses of action or changes that will facilitate problem resolution. The Agency has final authority to approve problem-resolution activities.

The Agency's acceptance of a problem report shall not relieve the Contractor of any obligation under this Contract or waive any other remedy. The Agency's inability to identify the extent of a problem or the extent of damages incurred because of a problem shall not act as a waiver of performance or damages under this Contract.

1.5.1.2 Addressing Deficiencies. To the extent that Deficiency(s) are identified in the Contractor's performance and notwithstanding other remedies available under this Contract, the Agency may require the Contractor to develop and comply with a corrective action plan or performance improvement plan with time frames acceptable to the Agency to resolve the Deficiencies. The plan shall be submitted to the Agency for approval within timeframes specified by the Agency. Upon Agency approval of the plan, the Contractor shall implement and comply with the plan.

1.6 Contract Payment Clause.

1.6.1 Pricing. In accordance with the payment terms outlined in this section and the Contractors completion of the Scope of Work as set forth in this contract, the Contractor will be compensated an amount not to exceed \$45,454 per county during the entire term of this Contract, which includes any extensions or renewals thereof.

Contractors may not exceed the available funds for each contract year and may not carryover funds into a consecutive contract year without a written amendment executed by all parties.

Annual reimbursements shall not exceed the following:

| Payment Table | | |
|---------------|--|----------------------------|
| Contract Year | Period of anticipated available funds* | Anticipated Funding Amount |
| SFY 2026 | July 1, 2025 - June 30, 2026 | \$45,454 per county |

*Available funds within the Grant Tracking Site will be based on the annual period, on a cumulative basis.

Note: continued payment for contract extension years is contingent upon extension of the Contract.

1.6.2 Payment Methodology/Reimbursement for Services (Budgets).

In accordance with the payment terms outlined in this section and the Contractor's completion of the Scope of Work as set forth in this Contract, the Contractor will be reimbursed for eligible expenses pursuant to the reimbursement methodology for each annual period as outlined in the IowaGrants Grant Tracking Site budget component(s). As required by the Agency, the Contractor shall propose budgets for the period of time and in the format determined by the Agency within the IowaGrants Grant Tracking Site with each annual period, renewal or extension of the Contract.

It is anticipated that budgets will be added on an annual basis, pursuant to the Payment Table, available funding column above in section 1.6.1. Notice: The award amount listed within the IowaGrants Grant Tracking Site (budget form and award amount) may be lower than the maximum contract funding amounts listed in the Contract Funding portion of the Contract Declarations and Execution page.

The Agency approved budgets, located in the IowaGrants grant site for this Contract, are incorporated by reference. Reimbursement for expenses will be in compliance with the Agency approved budget(s).

Fee For Service or Unit-Based Budgets. Reimbursement under this Contract will be unit-based or fee for service pursuant to the determined unit(s) or item(s). The amounts per unit or item are fixed costs, all inclusive and no other costs or expenses will be provided. The Agency approved unit-based or fee for service budgets will be marked as the current version in the IowaGrants Grant Tracking Site. Any modifications to a unit-based or fee for service budget will require an amendment, see section 1.6.2.2.

1.6.2.2 Budget modifications. Modifications to Agency-approved/current version budgets require Agency review and written approval prior to allowing the change, and the change may require an amendment to the Contract. The Contractor shall submit a written justification to the Agency for requests to modify budgets. The following situations are examples that will require a Contract amendment, however, the Agency may, at our sole discretion, require Contract amendments for additional situations:

- When the Contractor anticipates expenditures against a budget line, unit cost, or Deliverable item not previously approved or open.
- When a fixed cost or cost per unit changes.
- When the annual or total contract amount changes.

1.6.3 Reimbursable Expenses. Unless otherwise agreed to by the parties in an amendment or change order to the Contract that is executed by the parties, the Contractor shall not be entitled to receive any other payment or compensation from the State for any Services or Deliverables provided by or on behalf of the Contractor pursuant to this Contract. The Contractor shall be solely responsible for paying all costs, expenses, and charges it incurs in connection with its performance under this Contract.

1.6.3.1 Travel Reimbursement Limitations. If the Contract requires the Agency to reimburse the Contractor for costs associated with transportation, meals, and lodging incurred by the Contractor for travel, such reimbursement shall be limited to travel directly related to the services performed pursuant to this Contract that has been approved in advance by the Agency in writing. Travel-related expenses shall not exceed the maximum reimbursement rates applicable to employees of the State of Iowa as set forth in the Department of Administrative Services' State Accounting Policy and Procedures Manual, Section 210, and must be consistent with all Iowa Executive Orders

currently in effect. The Contractor agrees to use the most economical means of transportation available and shall comply with all travel policies of the State. The Agency will **not** reimburse the Contractor travel amounts in excess of limits established by the Iowa Department of Administrative Services.

1.6.3.2 Lodging Restrictions. To be reimbursed for lodging that occurred at a lodging provider that must pay Iowa hotel/motel taxes, prior to the lodging event, the Contractor shall confirm that the lodging provider has received the Human Trafficking Prevention Training Certification at the website maintained by the Iowa Department of Public Safety, currently at <https://stophiowa.org/certified-locations>, as required by Iowa Code § 80.45A(5). The Contractor shall submit to the Agency a screenshot of this verification showing the lodging provider is a certified location with the claim for reimbursement. This applies to all in-state lodging, conferences, meetings, or any other state funded event. Use of lodging providers who are not certified will not be reimbursed. Certification of a lodging provider will be verified by the Agency before reimbursing this expenditure in a claim.

1.6.4 Payment Terms.

1.6.4.1 Timeframes for Regular Submission of Claims. The Contractor shall submit a claim, and any required supporting documentation itemizing work performed and for services rendered in accordance with this Contract and the Reimbursement for Services budget. The claim shall be submitted quarterly in the Grant Tracking Site within 30 days of the end of the quarter.

Unless a longer time frame is provided by federal law, and in the absence of the express written consent of the Agency, all Claims shall be submitted within six months from the last day of the month in which the services were rendered.

Claim Adjustments: All adjustments made to Claims shall be submitted to the Agency within ninety (90) days from the date of the Claim being adjusted. Claims shall comply with all applicable rules concerning payment of such claims.

1.6.4.2 Payment of Claims. The Agency shall verify the Contractor's performance of the provision of Services/Deliverables and timeliness of Claims before making payment. The Agency will review for accuracy and either approve or require additional information or edits to the Claim via an IowaGrants Negotiation process. The Agency may elect not to pay claims that are considered untimely as defined in this Contract. Final Claim payment may be withheld until all contractually required reports have been received and accepted by the Agency. At the end of the contract period, unobligated contract amount funds shall revert to the Agency.

The Agency shall pay all approved Claims in arrears and in conformance with Iowa Code 8A.514. The Agency may pay in less than sixty (60) days, but an election to pay in less than sixty (60) days shall not act as an implied waiver of Iowa law.

1.6.4.3 Submission of Claims at the End of State Fiscal Year (SFY). Notwithstanding the time frames above, and absent (1) longer timeframes established in federal law or (2) the express written consent of the Agency, the Contractor shall submit all Claims to the Agency for payment by August 1st for all services performed in the preceding state fiscal year (the State fiscal year ends June 30), regardless of funding source.

1.6.4.4.1 Late End of SFY Claims. The Agency will not automatically pay end of state fiscal year claims that are considered untimely. If the Contractor seeks payment for the end of state fiscal year claim(s) submitted after August 1st, the Contractor may submit the late claim(s). The Agency may require a justification from the Contractor for the untimely submission. The Agency may reimburse the claim if funding is available after the end of the state fiscal year. If funding is not available after the end of the state fiscal year, the Agency may submit the claim to the Iowa State Appeal Board for a final decision regarding reimbursement of the claim.

1.7 Additional Contract Conditions.

1.7.1 Linkage to Boards of Health. As a condition of the contract, the Contractor shall assure linkage with the local board of health in each county where services are provided. The Contractor will assure that the local board of health has been actively engaged in planning for, and evaluation of, services. It will also maintain effective linkages with the local board of health, including timely and effective communications and ongoing collaboration.

1.7.2 Revisions to Grant Tracking Site Components. The Contractor shall ensure all IowaGrants Tracking Site Component information is accurate and current. This is inclusive of personnel, work plans, subcontract plans and budget forms. Requests by the Contractor for access to update the Grant Tracking site components shall be submitted through correspondence to the Contract Manager. The Component will be sent via negotiation within IowaGrants Tracking site to the Contractor and must be revised and returned in a timely manner. If a revision is submitted by the Contractor and approved by the Agency, an amendment to the contract may be required and the revised Component shall be made the current version by the Contract Manager.

1.7.3 Close Out Duties. In compliance with General Terms Section 2.5.6, the Contractor shall complete the close out duties within the IowaGrants Grant Tracking Site for this Contract.

1.7.4 Subcontract Approvals. Pursuant to the General Terms Section 2.12.9 Use of Third Parties, the Agency requires the Contractor to submit all draft, unsigned subcontracts for services provided under this Contract to the Agency for approval prior to execution of the subcontract. The Agency reserves the right, at its sole discretion, to require modifications to the subcontract or may deny the request. Contractors will submit the draft, unsigned subcontract(s) at least 30 days prior to the anticipated subcontract start date to the Subcontract Report within the Progress Reports Component of the Grant Tracking Site.

1.8 Insurance Certificate. Reserved.

For local governmental entities (county, city, etc.): Insurance shall be provided through companies licensed by the State of Iowa, through statutorily authorized self-insurance programs, through local government risk pools, or through any combination of these. The Contractor shall upload a copy of the certificate of liability insurance or letter documenting their self-insured status as a governmental entity in the appropriate component of the corresponding Grant Tracking Site.

1.9 Data Sharing. Reserved.

1.10 Incorporation of General and Contingent Terms.

1.10.1 General Terms for Service Contracts ("Section 2"). The General Terms for Service Contracts effective August 1, 2023, as posted to the Agency's website at [Service Contracting | Health & Human Services \(iowa.gov\)](#) are incorporated into the Contract by reference. The General Terms for Service Contracts may be referred to as Section 2. By signing the Contract, the Contractor certifies that they have reviewed and agrees to all the terms set forth therein and has not made any changes.

1.10.2 Contingent Terms for Service Contracts ("Section 3"). The Contingent Terms for Services Contracts Effective August 1, 2023, as posted to the Agency's website at [Service Contracting | Health & Human Services \(iowa.gov\)](#) are incorporated into the Contract by reference. The Contingent Terms for Service Contracts may be referred to as Section 3. By signing the Contract, the Contractor certifies that they have reviewed and agrees to all the terms set forth therein and has not made any changes.

1.11 Additional Terms. The Contractor shall comply with the following:

| | |
|--|--|
| <p>Is the Contractor subject to Iowa Code Chapter 8F? No, this contract is NOT subject to Iowa Code chapter 8F.</p> | |
| <p>Federal Subrecipient Reporting and FFATA Reporting:</p> | |
| <p>Federal Subrecipient Reporting required? No</p> | <p>Federal Funding Accountability and Transparency Act (FFATA) Reporting required by Contractor? No</p> |

~~APPROVED~~ **DENIED**
 Member Initials: JKH
 Meeting Date: 8-19-25
 Follow-up action: _____

APPROVED ~~DENIED~~
 Board Member Initials: JKH
 Meeting Date: 8/5/25
 Follow-up action: Submit to BOS



Department of Inspections,
Appeals, & Licensing

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, Lt. GOVERNOR

LARRY JOHNSON, JR., DIRECTOR

BCD-ENV-Story-0048

BETWEEN THE

IOWA DEPARTMENT OF INSPECTIONS, APPEALS & LICENSING

AND

Story County Board of Health

This Agreement is made and entered into by and between Story County Board of Health, hereinafter called the BOARD, and the Iowa Department of Inspections, Appeals, & Licensing, hereinafter called DEPARTMENT pursuant to Iowa Code Sections 10A.531(7) and 135I.4(6).

PURPOSE: It is the mutual desire of the BOARD and the DEPARTMENT to assure the health and safety of the public by providing effective environmental health services. This Agreement delegates the DEPARTMENT'S inspection and enforcement authority with respect to swimming pool and spa facilities and tattoo establishments to the BOARD.

- I. The term of this Agreement shall be from July 1, 2025, to June 30, 2028.
- II. The BOARD certifies that it is a local board of health pursuant to Iowa Code Chapter 135. The requirement that the BOARD is a local board of health pursuant to Iowa Code Chapter 135 is a material term of this Agreement.

III Agreement Administrators

Joe Mullen, Division Administrator, Building and Construction Division, is the Authorized State Official for this agreement. The Authorized State Official must approve any changes in the terms, conditions, or amounts specified in this Agreement. Questions regarding the implementation of this Agreement should be referred to Kane Young at telephone (515) 724-3216 or Kane.Young@dia.iowa.gov.

Pursuant to Section III.B.IX, and as newly emphasized by DIAL, the responsibility for initiating enforcement actions shall rest primarily with the BOARD. While this obligation was previously acknowledged, it is now formally underscored and mandatory. The BOARD is hereby required to execute all enforcement measures in accordance with the provisions set forth. Notwithstanding the foregoing, the Department retains exclusive authority to issue, approve, suspend, or revoke permits as deemed appropriate.

The current Pool and Spa rules are located in IAC 641 Chapter 15. It is understood between the DEPARTMENT and the BOARD that during this Agreement cycle the Pool and Spa rules will be moved to IAC 481, and chapter to be determined. The Department will email the BOARD a copy of the new Pool and Spa rules when they are made available.



Xxx Fill in contract admin XXX has been designated by the BOARD to act as the Agreement Administrator. This individual is responsible for financial and administrative matters of this Agreement.

| | |
|-------------------------|----------------------------------|
| Name | Kimberly Grandinetti |
| Business Name | Story County Board of Health |
| Street Address | 900 6th Street |
| City, State, Zip | Nevada, IA 50201 |
| Telephone Number | 515.382.7240 |
| Email | kgrandinetti@storycountyiowa.gov |

IV. General Provisions

A. The DEPARTMENT agrees to:

- I. Provide technical assistance, rule interpretation and clarifications, engineering support, notice of new facility inspections, and registration, permitting, and licensing information to the BOARD on matters related to the swimming pool and spa program and the tattoo program.
- II. Provide and maintain a standard inspection form for inspection programs to be used by the BOARD.
- III. Provide and maintain an annual report form to be completed by the BOARD.
- IV. Develop and provide at a minimum one annual training for new and existing inspectors regarding the swimming pool, spa, and tattoo programs.
- V. Coordinate training for new inspectors.
- VI. **Delegate enforcement activities to the BOARD unless:**
 - 1. The BOARD specifically requests the DEPARTMENT'S involvement after the BOARD has completed the steps outlined in IAC 641 Chapter 15.6(2) a & b or IAC 481 Chapter 492.16(2).
 - 2. The BOARD actions are determined by the DEPARTMENT to be inappropriate, untimely, or inadequate.
 - 3. The statute or rules require enforcement action to be taken by the DEPARTMENT.
- VII. Provide confidentiality training for BOARD staff.

B. The BOARD agrees to:

- I. Provide the services outlined in this agreement in the following geographic area(s):
Story; Boone
- II. Provide consultation and information to the swimming pool and spa facilities and tattoo facilities & artists to eliminate or minimize potential health and safety problems.



- III. Employ adequate personnel to perform inspection services outlined in this Agreement. Adequate personnel is defined by:
1. Registered Environmental Health Specialist/Registered Sanitarian (REHS/RS) in good standing with the National Environmental Health Association, or
 2. Education consistent with the requirements of the REHS/RS, or
 3. Graduated from a recognized two year college program in an environmental health field, or
 4. Graduated from a standard four-year high school, and has a minimum of two years' work experience in one or more of the fields of environmental health.
- Provide documentation of meeting this requirement upon request from the DEPARTMENT.
- IV. Provide a list of employees and their contact information providing inspection services under this Agreement. The BOARD will notify the DEPARTMENT within 30 days of personnel changes or changes to their contact information.
- V. Ensure employees providing inspection services outlined in this Agreement obtain a minimum of twelve (12) hours of continuing education per year. The continuing education must be training that has been approved for credit by the Iowa Environmental Health Association's Environmental Health Registry. The BOARD shall provide evidence of meeting this requirement upon request from the DEPARTMENT.
- VI. Verify that all inspectors review the applicable Iowa Codes, Administrative Codes, and this Agreement on an annual basis.
- VII. Use an inspection form provided by the DEPARTMENT in conducting all inspections pursuant to this Agreement. The BOARD may use an alternative form; however, the alternative form shall at a minimum contain the items included on the DEPARTMENT'S form. The DEPARTMENT may request to review the alternative form and may require revisions to be made.
- VIII. Ensure that inspected facilities are currently registered or permitted.
1. Facilities must have permits visible on the premises, and confirmation through the public portal must also be completed to avoid forgeries. Please note that the DEPARTMENT will be moving to a new licensing system in the middle of this Agreement. Updates will be given when available.
 2. <https://amanda-portal.idph.state.ia.us/adp/ereh/portal/#!/public/public-search>
- IX. Conduct all enforcement actions prior to requesting the DEPARTMENT to carry out final action. Enforcement activities may include but are not limited to, activities outlined in IAC 641 Chapter 15.6(2) and IAC 481 Chapter 492.16(2), requiring facilities to order necessary Cease & Desist orders, shut down facilities for health violations, complete Corrective Action Plans, following up on Corrective Action Plans, special inspections, adopting local ordinances, requesting city or county attorney's assistance, testifying at enforcement hearings, preparing a timeline or communication log of activities that have occurred between the inspection agency and the facility.
- X. Submit requests for waivers that the BOARD receives from the facilities to the DEPARTMENT within 15 days of its receipt. The submission shall also include the BOARD or inspector's written recommendations with the request for waiver for consideration by the DEPARTMENT.
- XI. At the request of the DEPARTMENT, the BOARD will submit an annual report on a form provided by the DEPARTMENT. At a minimum, the report will include:



1. The total number of routine inspections, special inspections, and reasons for closure of swimming pools and tattoo establishments.
 2. Latitude and longitude location information for each swimming pool in the jurisdiction on a form provided by the DEPARTMENT.
 3. Copies of minutes showing annual reports made during local board of health meetings
- XII. Link with the local board of health for each jurisdiction where services are provided to assist the local board of health in performing its roles and responsibilities as defined in 641 IAC-77.3. The BOARD shall provide a report to each local board of health in each county outlined in IV. B. I at least annually.
- XIII. Maintain accurate, current, and complete records of all activities related to this agreement for a period of five years.
- XIV. Allow the DEPARTMENT to monitor the BOARD's performance through site visits, reports, or other means deemed necessary by the Department. The BOARD agrees that the DEPARTMENT may conduct site visits to review Agreement compliance, assess management controls, assess relevant services and activities, and provide technical assistance. The BOARD agrees to ensure the cooperation of the BOARD's employees, agents, and board members in such efforts and provide all requested information to the DEPARTMENT in the manner determined by the DEPARTMENT. Following each site visit or review of the requested information, the DEPARTMENT may submit a written report to the BOARD which identifies the findings. A Corrective Action Plan with a timetable to address any deficiencies or problems noted in the report may be requested. The Corrective Action Plan shall be submitted to the DEPARTMENT for approval within the timelines outlined in the written report. The BOARD agrees to implement the plan after it is approved by the DEPARTMENT. Failure to do so may result in suspension or termination of the Agreement.
- XV. Comply with the confidentiality requirements provided by the DEPARTMENT and contained within Iowa Code Chapter 492, 139A, 141A, and other relevant provisions of state law.
- XVI. Ensure that all staff who interact with inspections or investigations files pertaining to this agreement participate in confidentiality training as provided by the DEPARTMENT.
- XVII. Pursuant to IAC 481 Ch 492, the BOARD will retain tattoo inspection reports for at least 3 years.
- V. For the Swimming Pool and Spa Program
- A. The DEPARTMENT agrees to:
- I. Register swimming pools and spas pursuant to Iowa Code Chapter 135I and 641 IAC Chapter 15, maintain a registration database, and distribute to the BOARD information on currently registered swimming pools, water slides, and spas.
 - II. Conduct plan review and perform on-site inspections of new construction or substantial reconstruction. The DEPARTMENT will attempt to notify the BOARD when on-site inspections are conducted in an attempt to include the local agency on the inspection.
 - III. Provide facility status updates to local inspectors.
- B. The BOARD agrees to:
- I. Employ adequate personnel to perform swimming pool and spa program services outlined in Section (B)III, in this Agreement. In addition, the personnel performing



swimming pool and spa program services must have a current Certified Pool Operator (CPO), AFO, PPSO, or LAFT certificate and meet the education requirements of 641 IAC 15.

- II. Provide personnel with the following minimum equipment necessary to perform inspections:
 1. Test kit meeting the requirements of 641 IAC 15.
 2. Measuring Tape
 3. GFCI Receptacle Tester
 4. Digital Camera
 5. Digital Thermometer
 6. Screwdrivers- Phillips and Flat Head
 - III. Conduct a minimum of one routine, annual inspection and for-cause special inspections of all registered swimming pools and spas within the coverage area outlined in this agreement to determine compliance with 641 IAC Chapter 15. Inspections or follow-up may be required for facilities found to be unregistered.
 - IV. Conduct an initial inspection for new facilities 30-60 days after they initially open.
 - V. Conduct special inspections in accordance to *Procedures Regarding Inspection Frequencies* found at <https://dial.iowa.gov/licenses/swimming-pools-spas/resources/facility-toolbox>.
 - VI. Conduct special inspections resulting from complaints or incidents within 5 business days of the DEPARTMENT'S request. If the BOARD cannot conduct the special inspection within 5 business days, the BOARD will notify the DEPARTMENT immediately with a justification of why the expectation cannot be met.
 - VII. Forward reportable incidents received by the BOARD to the DEPARTMENT within one day of receipt.
 - VIII. The BOARD is authorized to collect reportable incident data pursuant to 641 IAC 15.4(7) and the DEPARTMENT is authorized to collect this information pursuant to Iowa Code sections 135I.4 and 135.40 and 641 IAC Chapter 15. The parties are authorized to transfer reportable incident data between and within the parties pursuant to 641 IAC 175.10(2) as necessary to conduct an investigation into the reportable incident. The BOARD shall not re-release confidential reportable incident data.
 - IX. The BOARD can issue an order to close a swimming pool or spa if the facility does not have an active registration or any other health violations written in the code. The request shall be in writing and list the violations. The written order will be sent to the facility and the DEPARTMENT. Only the DEPARTMENT holds the right to revoke or withhold a facilities registration.
- VI. For the Tattoo Establishment Program
- a. The DEPARTMENT agrees to:
 - i. Permit tattoo artists, permanent color technologists, tattoo establishments, mobile units, and temporary establishments in accordance with Iowa Code Section 135.37 and 481 IAC Chapter 492.
 - ii. Provide artist and establishment status updates to local inspectors.
 - b. The BOARD agrees to:



- i. Employ adequate personnel to perform tattoo program services outlined in Section III(B)III, in this agreement. In addition, the personnel performing tattoo program services shall have successfully completed a blood-borne pathogen certification from the American Red Cross or an equivalent nationally recognized organization.
- ii. Ensure that a new inspector has obtained a blood-borne pathogen certification prior to performing inspections.
- iii. Conduct a minimum of one routine, annual inspection and for-cause inspections of all permitted tattoo establishments, temporary establishments, and mobile units, within the coverage area outlined in this agreement to determine compliance with 481 IAC – Chapter 492. Inspections or follow-up may be required for facilities found to be unregistered.
- iv. Conduct an initial inspection for new establishments within 2 weeks of notification by the DEPARTMENT. Upon completion of the inspection, the BOARD will report back to the DEPARTMENT via email with the outcome of the inspection within two days. If unable to meet expectation, the BOARD will notify the DEPARTMENT immediately with a justification of why the expectation cannot be met.
- v. Conduct special inspections resulting from complaints or incidents within 5 business days of the DEPARTMENT'S request. If the BOARD cannot conduct the special inspection within 5 business days, the BOARD will notify the DEPARTMENT immediately with a justification of why the expectation cannot be met.

VII. Manner of financing

- A. The DEPARTMENT shall not be financially responsible for any of the functions to be performed by the BOARD under the provisions of this agreement. The BOARD shall charge, collect, and retain inspection fees for the respective programs in accordance with the following rules:
 1. For the Swimming Pool and Spa program, pursuant to Iowa Code Chapter 135I and 641 IAC – 15.
 2. For the Tattoo Establishment program, pursuant to Iowa Code sections 10A.531 through 535 and 481 IAC – 492.

VIII. It is mutually understood and agreed that:

- A. This Agreement can be amended by the mutual written consent of both parties only.
- B. Any use of the DEPARTMENT'S name, logo, or other identifier must have prior written approval from the DEPARTMENT.
- C. The terms and provisions of this Agreement shall be construed in accordance with the laws of the State of Iowa. Any and all litigation or actions commenced in connection with this Agreement shall be brought in Des Moines, Iowa, in the Iowa District Court in and for Polk County, Iowa. If, however, jurisdiction is not proper in the Polk County District Court, the action shall only be brought in the United States District Court for the Southern District of Iowa, Central Division, provided that jurisdiction is proper in that forum. This provision shall not be construed as waiving any immunity to suit or liability that may be available to the DEPARTMENT or the State of Iowa.



D. Subcontracting. None of the work or services relating to this Agreement shall be subcontracted to another organization or individual without specific prior written approval by the DEPARTMENT except for subcontracts under \$2000. To obtain approval, the BOARD shall submit to the DEPARTMENT the proposed contract or written agreement between the parties. The proposed contract or agreement shall contain:

- (1) A list of the work and services to be performed by the subcontractor.
- (2) The contract policies and requirements.
- (3) Provision for the DEPARTMENT, the BOARD, and any of their duly authorized representatives to have access, for the purpose of audit and examination, to any documents, papers, and records of the subcontractor pertinent to the subcontract.
- (4) The amount of the subcontract.
- (5) A line item budget of specific costs to be reimbursed under the subcontract or agreement or other cost basis for determining the amount of the subcontract as appropriate.
- (6) A statement that all provisions of this Agreement are included in the subcontract including audit requirements.
- (7) Period of performance.
- (8) Any additional subcontract conditions.

- a. Any subcontract or other written agreement shall not affect the BOARD'S overall responsibility and accountability to the DEPARTMENT for the overall direction of the project.
- b. If during the course of the subcontract period the BOARD or subcontractor wishes to change or revise the subcontract, prior written approval from the DEPARTMENT is required.
- c. The BOARD shall maintain a contract administration system which ensures that subcontractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.
- d. The BOARD shall maintain written standards of conduct governing the performance of its employees engaged in the award and administration of any subcontract. No employee, officer or agent of the BOARD or subcontractor shall participate in the selection or in the award or administration of a subcontract if a conflict of interest, real or apparent, exists.

E. Termination

- a. This Agreement may be terminated by the BOARD upon thirty (30) working days advance written notice for the failure of the DEPARTMENT to comply with any term, condition, or provision of this Agreement. In this event, the BOARD shall deliver to the DEPARTMENT written notice specifying the nature of the DEPARTMENT'S default. The DEPARTMENT shall have a thirty-day notice period to correct the problem that resulted in the default notice.
- b. This Agreement may be terminated by the BOARD upon thirty (30) working days advance written notice if circumstances beyond the control of the BOARD make continuation of this Agreement impossible.
- c. This Agreement may be terminated by the DEPARTMENT for any of the following reasons:



Department of Inspections, Appeals, & Licensing

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, Lt GOVERNOR

LARRY JOHNSON, JR., DIRECTOR

- i. **Default by the BOARD.** The failure of the BOARD to comply with any term, condition, or provision of this Agreement shall constitute a default by the BOARD. In this event, the DEPARTMENT shall deliver to the BOARD written notice specifying the nature of the BOARD'S default. The DEPARTMENT may make termination of the Agreement effective immediately. If the notice of default does not indicate that the Agreement shall be terminated immediately, the BOARD shall have a thirty-day notice period to correct the problem that resulted in the default notice.
- ii. **The Convenience of the DEPARTMENT.** The DEPARTMENT may terminate this Agreement in whole or in part without the payment of any penalty or incurring any further obligation to the BOARD whenever, for any reason, the DEPARTMENT shall determine that such termination is in the best interest of the State. In this event, the DEPARTMENT shall issue a termination notice to the BOARD at least ten (10) days prior to the effective termination date.
- iii. **Change in Law.** The DEPARTMENT shall have the right to terminate this Agreement without penalty by providing ten (10) days written notice to the BOARD if any of the following conditions exist:
 1. The DEPARTMENT'S authorization to operate is withdrawn or there is a material alteration in the programs administered by the DEPARTMENT;
 2. The DEPARTMENT'S duties are substantially modified.

IN WITNESS WHEREOF, the parties have signed their names effective the day and year first above written.

Iowa Dept. of Inspections, Appeals, & Licensing

Story County Board of Health

BY: _____
Joe Mullen, Division Administrator
Building and Construction Division

BY: Kimberly Grandinetti
Kimberly Grandinetti
Story County Board of Health

APPROVED **DENIED**

Board Member Initials: JKN

Meeting Date: 8-19-25

Follow-up action: _____

APPROVED **DENIED**

Board Member Initials: MJK

Meeting Date: 8/5/25

Follow-up action: Submit to BOS



STORY COUNTY

Facilities Management

JOBY BROGDEN

Director
515.382.7401

MATT MILLER

Assistant
515.382.7402

Story County Administration
900 6th St.

Nevada, Iowa 50201
515.382.7404 FAX

DATE: August 12, 2025

TO: Board of Supervisors

FROM: Joby J. Brogden

RE: Sheriff Office Range House Change Order #1

During the construction of the Sheriff Office Range House projects there are three items that were discovered and are outside the scope of the contract. These are typical for a project of this size and result in additional costs. The additional costs are well within the contingency of the project. The total cost of the project is still on budget.

COR 1, while excavating the building site, an old underground footing was discovered and needed to be removed. Additional soil was removed and replaced due to failed soil pressure test from what is believed to be old building debris being previously buried at the site location. Repair of an underground field tile that was leaking water and causing a soft spot in the foundation location.

COR 2.R1, to meet new Alliant Energy service requirements, the proposed electrical service needed modification to meet the new requirement and allow for independent usage metering.

COR 5, This was a request by Facilities Management to relocate the furnace return air filter housing to keep the intake up off of the floor.



SUBSTITUTE
AIA DOCUMENT G701-1987 (Modified)

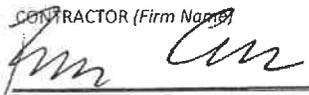
| | | |
|--|--|---|
| PROJECT: (Name and address) Story County Sheriff Range House 60550 210 th St Nevada 50201 | CONTRACT INFORMATION: Contract For: General Construction Date: 10/29/2024 | CHANGE ORDER INFORMATION: Change Order Number: 1 Date: 8/8/2025 |
| OWNER: (Name and address) Story County Board of Supervisors 900 6 th St. Nevada, IA 50201 | ARCH/ENGR: (Name and address) Roseland, Mackay, Harris PC 1615 Golden Aspen Dr, Suite 110 Ames. IA 50010 | CONTRACTOR: (Name and Address) Graphite Construction Group, Inc. 1955 NE 58th Avenue Des Moines, IA 50314 |

The Contract is changed as follows:
Approved Change Order Requests
Attached For Reference.

COR #1 - \$26,599.00
COR #2.R1 - \$ 7,725.00
COR #5 - \$ 749.00

| | |
|---|---------------|
| The Contract Sum prior to this Change Order | \$ 710,000.00 |
| The Contract Sum will increased/decreased by this Change Order in the amount of | \$ 35,073.00 |
| The Contract Sum after this Change Order | \$ 745,073.00 |
| The Contract Time will be (increased) by | 8 weeks |

NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND OWNER

Graphite Construction Group
CONTRACTOR (Firm Name)

SIGNATURE
Russell Carow Pres.
PRINTED NAME & TITLE
8/11/25
DATE

Story County Board of Supervisors
OWNER (Firm Name)

SIGNATURE
Lisa K Heddens
PRINTED NAME & TITLE
8-19-25
DATE



**SUBSTITUTE
AIA DOCUMENT G701-1987 (Modified)**

| | | |
|--|--|---|
| PROJECT: (Name and address) Story County Sheriff Range House 60550 210 th St Nevada 50201 | CONTRACT INFORMATION: Contract For: General Construction Date: 10/29/2024 | CHANGE ORDER INFORMATION: Change Order Number: 1 Date: 8/8/2025 |
| OWNER: (Name and address) Story County Board of Supervisors 900 6 th St. Nevada, IA 50201 | ARCH/ENGR: (Name and address) Roseland, Mackay, Harris PC 1615 Golden Aspen Dr, Suite 110 Ames, IA 50010 | CONTRACTOR: (Name and Address) Graphite Construction Group, Inc. 1955 NE 58th Avenue Des Moines, IA 50314 |

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| The Contract Time will be (increased) by | 8 weeks |

NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND OWNER

Graphite Construction Group
CONTRACTOR (Firm Name)

Story County Board of Supervisors
OWNER (Firm Name)

SIGNATURE

SIGNATURE

PRINTED NAME & TITLE

PRINTED NAME & TITLE

DATE

DATE



CHANGE ORDER REQUEST

3/31/2025

COR 1-Revised

ATTN: Jeff Harris
Roseland, Mackey, Harris PC
Suite 110
1615 Golden Aspen Dr
Ames, IA 50010
jharris@rmharchitects.com

Project Manager:
Shannon Cece
shannonc@graphitegrp.com
Owner: Story County Board of Supervisors
Project: Story County Sheriff Range House 2024

RE:

Removal of Discovered Underground Debris and Mitigation of soils in NW Corner of New Building
(Soils report by TEAM Services Dates 12/17/2024)

SUBCONTRACTED WORK (Subject to 5% OH&P):

NONE APPLICABLE

NA

SUBCONTRACTED TOTAL \$ -

SELF PERFORMED WORK (Subject to 15% OH&P):

Overexcavation, removal, fill of discovered underground footing debris discovered 12/9/24

Overexcavation, fill, thawing, blanketing, and labor for soil mitigation in NW Corner of new building pad based on testing report issued 12/17/24.

Overexcavation, additional concrete, field tile repair stemming from failed bearing pressure test on NW corner 2/5/25. \$ 22,676

SELF-PERFORMED TOTAL \$ 22,676

Subcontractor OH&P 5% \$ -

Self-Performed OH&P 15% \$ 3,401

BOND AND INSURANCE 2% \$ 522

\$ 3,923

APPROVED
Accepted by:
Joby Brogden

Grand Total \$ 26,599

The Contract Sum will Increase by this change in the amount of: \$ 26,599

The Contract Time will Increase by this change in the amount of: 6 Weeks

**The potential for additional testing costs exists but have yet to be assessed to Graphite*

Enclosures:

Logs, RFIs, Emails, TEAM Services Report, Earthwork Costing Breakdown

Story County Sheriff Range House – COR 1 Timeline

Buried Debris Discovery (Two Instances) – 12/9/24 through 12/16/24

- 12/9/24 First buried wall discovered
 - RFI #2
- 12/10/24 Second discovery of buried wall
- 12/12/24 – Notice to Proceed with wall removal
- 12/16/24 – Ground Crew Demo and Removal of Footings

Proof Roll Failure – 12/17/24 through 1/15/25

- 12/17/24 Proof Roll Failure – Team Services Issues Report Indicating The Project Engineer will need to advise on proper mitigation
 - Tooth pad up to aid with drying
 - Mobilize Thaw Machine
 - Blankets to Site For Coverage
- 12/18/24 – Confirmation from Arch. Issue was forwarded to Engineering
- 12/31/24 – Check In with Arch for status on Engineering's Directive
- 1/10/25-1/13/25 – R. Carew rec'd OK to proceed with coring out the 10x15 area, importing fill and incorporating flyash to dry soil
- 1/13-1/14 – Fly Ash Mixed In
 - Passed First Lift Test
 - Stopped After First Due to Conditions
- 1/15/25 – Second Lift Passed

NW Corner Fails Bearing Pressure Test 2/5/25-2/7/25

- 2/5/25 – Bearing Pressure Test Fails
- 2/6/25 – Exploration and Removal Approved
- 2/6-2/7 – Exploration and Repair of Field Tile Under Supervision of Team Services



Graphite Construction Group
 1955 NE 58th Ave, Suite 100
 Des Moines, Iowa 50313
 P: 5152789446

Project: 2409 - Story County Sheriff Range House
 60550 210th St
 Nevada, Iowa 50201

Daily Log: Monday 12/9/2024

Daily Log Completed & Distributed
 The Daily Log was completed and distributed by Alex Van Der Kamp on Mon, Dec 9, 2024 at 04:33 PM CST.

WEATHER REPORT

| Temperature | | | Precipitation Since | | | Humidity | | | | Windspeed | | |
|-------------|------|------|---------------------|------------|------------|----------|-----|------|------|-----------|--------|--------|
| Low | High | Avg | Midnight | 2 Days Ago | 3 Days Ago | Low | Avg | High | Dew | Avg | Max | Gust |
| 26°F | 50°F | 37°F | 0.00 in. | 0.00 in. | 0.00 in. | 35% | 66% | 91% | 26°F | 13.7 mph | 21 mph | 34 mph |

DAILY SNAPSHOT

| 06:00 AM | 09:00 AM | 12:00 PM | 03:00 PM | 06:00 PM | 09:00 PM |
|---------------|-----------------------|---------------|---------------|-----------------------|-----------------------|
| Clear 27°F | Partly Cloudy 36°F | Clear 49°F | Clear 49°F | Partly Cloudy 38°F | Partly Cloudy 32°F |

OBSERVED WEATHER CONDITIONS

| No. | Time Observed | Weather | Delay | Sky | Temp | Average | Precipitation | Wind | Ground/Sea | Calamity |
|-----|---------------|---------|-------|-----|------|---------|---------------|------|------------|----------|
| 1 | 08:20:00 AM | No | | | | | | | | |

MANPOWER LOG

| No. | Contact/Company | Workers | # Hours | 3 Workers 19.0 Total Hours | |
|-----|---|----------|---------|------------------------------|----------|
| | | | | Total Hours | Location |
| 1 | Graphite Earthwork | 2 | 8.0 | 16.0 | |
| | Comments: Top soil removal Created By: Zach Bernal | | | | |
| 2 | PAR INDUSTRIES, LLC | 1 | 3.0 | 3.0 | |
| | Comments: Connected temp power to the job trailer Created By: Alex Van Der Kamp | | | | |
| | | 3 | | 19.0 | |

Manpower Log's Attachments:

1. Graphite Earthwork _____



[1733783361774.188965_templimage.jpeg](#)



[1733783353651.571045_templimage.jpeg](#)



[FK9jiULEmkVjbuuevYFgFjlV.jpeg](#)

NOTES LOG

| No. | Created By | Issue? | Location | Comments |
|-----|-------------------|--------|----------|--|
| 1 | Alex Van Der Kamp | Yes | | A buried wall was discovered during top soil removal. It is close to being in the footings for the new building. Also it was relayed that there might be a buried tank somewhere in the area. A RFI was sent to get direction on how to proceed.  |

Notes Log's Attachments:

1. _____



[1733783529787.137939_templimage.jpeg](#)



[1733783529866.697998_templimage.jpeg](#)



Graphite Construction Group
 1955 NE 58th Ave, Suite 100
 Des Moines, Iowa 50313
 P: 5152789446

Project: 2409 Story County Sheriff Range House
 60550 210th St
 Nevada, Iowa 50201

RFI #2: Buried structures

Status Closed on 12/13/24

To Jeff Harris (RMH Architects)
 Thomas Hewitt (RMH Architects)

From

Alex Van Der Kamp (Graphite Construction Group - HQ)
 Iowa

Date Initiated Dec 9, 2024

Due Date

Dec 16, 2024

Location

Project Stage

Cost Impact

Schedule Impact

Spec Section

Cost Code

Drawing Number

Reference

Linked Drawings

Received From

Copies To

Dave Black (Central Iowa Mechanical), Joby Brogden (Story County Administration), Russ Carew (Graphite Construction Group - HQ), Shannon Cece (Graphite Construction Group - HQ), Jeff Harris (RMH Architects), Tucker Hartnett (CONTRACTOR SERVICES OF IOWA), Joe Haug (Graphite Construction Group - HQ), Brad Hennessee (Graphite Construction Group - HQ), Thomas Hewitt (RMH Architects), Amanda Kouski (Rogers Septic Maintenance & Repair Inc.), Kayla LaSpina (Graphite Construction Group - HQ), Nicholas Lennie (Story County Administration), Chelsea Martin (Graphite Construction Group - HQ), Jason Mohrfield (PAR INDUSTRIES, LLC), Rudy Muhamedagic (Euro Masonry), Matt Murl (Graphite Construction Group - HQ), Par Industries Office (PAR INDUSTRIES, LLC), Russ Posey (Riley Armstrong Plumbing), Brad Rogers (Rogers Septic Maintenance & Repair Inc.), Sherry Shull (Central Iowa Mechanical), Michelle Smith (Doors, Inc.), Luke Tibbs (Iowa Falls Glass), Holly Umsted (Riley Armstrong Plumbing)

Activity

Question

Question from Alex Van Der Kamp Graphite Construction Group - HQ on Monday, Dec 9, 2024 at 03:24 PM CST

During the stripping of topsoil the grading crew uncovered a section of buried wall that will be near the new buildings foundation. Also the guys were told by one of the sheriffs on site that there might be a buried tank somewhere in the vicinity. Please advise on if we should remove this structure that was found and if we should try to explore for this tank?

Attachments

C1.01_ Existing Conditions and Removals Rev.0 markup.pdf

Awaiting an Official Response

All Replies

Response from Alex Van Der Kamp Graphite Construction Group - HQ on Friday, Dec 13, 2024 at 12:18 PM CST

The following is what has come from email discussions regarding the situation via Jeff Harris :

We will have to proceed on a time and materials basis since the scope of the interference is somewhat unknown. Obviously, we just want what is necessary removed in order to get your foundations and floor slabs in and no need to remove everything if it is not in your way. Joby has confirmed all of the debris can be left on site in the dirt and concrete piles that are there and already being utilized for waste materials.

 Outlook

RE: RFI 2

From Jeff Harris <jharris@rmharchitects.com>
Date Thu 12/12/2024 8:31 AM
To Shannon Cece <shannonc@graphitegrp.com>
Cc Alex Van Der Kamp <avanderkamp@graphitegrp.com>; Joby J. Brogden <JBrogden@storycountyowa.gov>

Shannon,

We will have to proceed on a time and materials basis since the scope of the interference is somewhat unknown. Obviously, we just want what is necessary removed in order to get your foundations and floor slabs in and no need to remove everything if it is not in your way. Joby has confirmed all of the debris can be left on site in the dirt and concrete piles that are there and already being utilized for waste materials.

Let me know if you need anything else from me.

Thanks,

Jeff Harris AIA

RMH Architects
1615 Golden Aspen Drive, Suite 110
Ames, IA 50010



515 292 6075 Office
515 290 9629 Mobile
www.rmharchitects.com

From: Shannon Cece <shannonc@graphitegrp.com>
Sent: Wednesday, December 11, 2024 3:36 PM
To: Jeff Harris <jharris@rmharchitects.com>
Cc: Alex Van Der Kamp <avanderkamp@graphitegrp.com>
Subject: Re: RFI 2

Understood and agreed. We can't spend time digging up an entire site based on a rumor; if we run into one, we'll have to deal with it.

How do you want to proceed with the removal of the debris we have found?

Shannon Cece
Project Manager

On Wed, Dec 11, 2024 at 3:30 PM Jeff Harris <jharris@rmharchitects.com> wrote:

We have not heard anything about a potential underground tank except what Alex heard from someone out there this week. Joby knows nothing about a tank and does not want to spend time looking for something based on hearsay.

It looks like we need to remove whatever walls are going to be in your way and hope we don't run into anything else.

Thanks,

Jeff Harris AIA

RMH Architects
1615 Golden Aspen Drive, Suite 110
Ames, IA 50010



515 292 6075 Office
515 290 9629 Mobile
www.rmharchitects.com

From: shannonc@graphitegrp.com <shannonc@graphitegrp.com>
Sent: Wednesday, December 11, 2024 1:55 PM
To: 'Alex Van Der Kamp' <avanderkamp@graphitegrp.com>; Jeff Harris <jharris@rmharchitects.com>
Subject: RE: RFI 2

Jeff,

I have additional concerns surrounding the water line and the possibility we have a buried tank in the ground. Do you have any information indicating there's an underground cistern or tile system?



SHANNON CECE | PROJECT MANAGER

Office (515) 278-9446 | Cell (515) 865-0620

1955 NE 58th Ave. Suite 100. Des Moines. IA 50313

shannonc@GraphiteGRP.com



From: Alex Van Der Kamp <avanderkamp@graphitegrp.com>
Sent: Wednesday, December 11, 2024 1:50 PM
To: Jeff Harris <jharris@rmharchitects.com>
Cc: Shannon Cece <shannonc@graphitegrp.com>
Subject: Re: RFI 2

Sorry for the delay, I was waiting for Snyder to get stakes in the ground for a better visual on where these sit at. The first one looks like it is approx 3ft outside of the building pad and the second sits in about the middle of the building approximately 5ft north of grid line 6. For reference the stakes are 4ft and 10ft off the building corners as well as we had a set put in at grid line 6. See attachments for locations as well as pictures



ALEX VANDERKAMP | SUPERINTENDENT

Office (515) 278-9446 | Cell (515) 419-7176

1955 NE 58th Ave. Suite 100. Des Moines, IA 50313

avanderkamp@GraphiteGRP.com



On Tue, Dec 10, 2024 at 4:59 PM Jeff Harris <jharris@rmharchitects.com> wrote:
Alex,

Sorry I have been in meetings since Bam this morning. Can you get us some locations or photos to know how they impact the planned

foundation walls?

Thanks,

Jeff Harris AIA

RMH Architects
1615 Golden Aspen Drive, Suite 110
Ames, IA 50010

515 292 6075 Office
515 290 9629 Mobile
www.rmharchitects.com

From: Alex Van Der Kamp <avanderkamp@graphitegrp.com>
Sent: Tuesday, December 10, 2024 3:14 PM
To: Jeff Harris <jharris@rmharchitects.com>
Cc: Shannon Cece <shannonc@graphitegrp.com>
Subject: RFI 2

Jeff,

I just want to confirm that you have either received or had a chance to look at the new RFI #2? Please let me know when you have had a chance to look at it. Also when they finished stripping the top soil off this morning they came across a second buried wall section as well. So there are 2 of those spots for sure now.

ALEX VANDERKAMP | SUPERINTENDENT



ALEX VANDERKAMP | SUPERINTENDENT

Office (515) 278-9446 | Cell (515) 419-7176

1955 NE 58th Ave, Suite 100, Des Moines, IA 50313

avanderkamp@GraphiteGRP.com



On Tue, Dec 10, 2024 at 4:59 PM Jeff Harris <jharris@rmharchitects.com> wrote:

Alex,

Sorry I have been in meetings since 8am this morning. Can you get us some locations or photos to know how they impact the planned

foundation walls?

Thanks,

Jeff Harris AIA

RMH Architects
1615 Golden Aspen Drive, Suite 110
Ames, IA 50010

515 292 6075 Office

515 290 9629 Mobile

www.rmharchitects.com

From: Alex Van Der Kamp <avanderkamp@graphitegrp.com>

Sent: Tuesday, December 10, 2024 3:14 PM

To: Jeff Harris <jharris@rmharchitects.com>

Cc: Shannon Cece <shannonc@graphitegrp.com>

Subject: RFI 2

Jeff,

I just want to confirm that you have either received or had a chance to look at the new RFI #2? Please let me know when you have had a chance to look at it.

Also when they finished stripping the top soil off this morning they came across a second buried wall section as well. So there are 2 of those spots for sure now.

ALEX VANDERKAMP | SUPERINTENDENT

Office (515) 278-9446 | Cell (515) 419-7176
1955 NE 58th Ave, Suite 100, Des Moines, IA 50313
avanderkamp@GraphiteGRP.com



Graphite Construction Group
 1955 NE 58th Ave, Suite 100
 Des Moines, Iowa 50313
 P: 5152789446

Project: 2409 - Story County Sheriff Range House
 60550 210th St
 Nevada, Iowa 50201

Daily Log: Tuesday 12/10/2024



Daily Log Completed & Distributed

The Daily Log was completed and distributed by Alex Van Der Kamp on Tue, Dec 10, 2024 at 03:34 PM CST.

WEATHER REPORT

| Temperature | | | Precipitation Since | | | Humidity | | | | Windspeed | | |
|-------------|------|------|---------------------|------------|------------|----------|-----|------|------|-----------|--------|--------|
| Low | High | Avg | Midnight | 2 Days Ago | 3 Days Ago | Low | Avg | High | Dew | Avg | Max | Gust |
| 21°F | 34°F | 29°F | 0.00 in. | 0.00 in. | 0.00 in. | 56% | 71% | 91% | 21°F | 9.3 mph | 22 mph | 27 mph |

DAILY SNAPSHOT

| 06:00 AM | 09:00 AM | 12:00 PM | 03:00 PM | 06:00 PM | 09:00 PM |
|---------------|---------------|----------------|----------------|------------------------|------------------------|
| Clear 23°F | Clear 25°F | Cloudy 30°F | Cloudy 34°F | No Description 32°F | No Description 31°F |

OBSERVED WEATHER CONDITIONS

| No. | Time Observed | Weather Delay | Sky | Temp | Average | Precipitation | Wind | Ground/Sea | Calamity |
|-----|---------------|---------------|-----|------|---------|---------------|------|------------|----------|
| 1 | 01:35:00 PM | No | | | | | | | |

MANPOWER LOG

| | | 1 Workers 2.0 Total Hours | | | |
|-----|--|-----------------------------|---------|-------------|----------|
| No. | Contact/Company | Workers | # Hours | Total Hours | Location |
| 1 | Graphite Earthwork | 1 | 2.0 | 2.0 | |
| | Comments: Finish stripping Created By: Zach Bernal | 1 | | 2.0 | |

Manpower Log's Attachments:

1. Graphite Earthwork



[23565AA0-4CAF-48FE-BA84-CE9DC532063A.jpg](#)



[3FAA0937-D2C4-4495-A3FA-C300A3862199.jpg](#)



[13A8DD30-F7AF-4D9B-A6BF-6485F896D30B.jpg](#)

NOTES LOG

| No. | Created By | Issue? | Location | Comments |
|-----|-------------------|--------|----------|---|
| 1 | Alex Van Der Kamp | No | | while stripping more top soil off this morning, another section of buried wall was found.  |

Notes Log's Attachments:

1.



[9C547CBD-4D90-4414-AC71-6F3F1623C5B3.jpg](#)



[2DC210CF-AC15-47CD-B2C4-B6CE8095156B.jpg](#)



91805F63-C819-4F94-AB72-69A4D851B018.jpg

By

Date

Copies To

Graphite Construction Group

Page 3 of 3

Printed On: Feb 26, 2025 at 01:01 PM CST



CHANGE ORDER REQUEST

COR 2.R1

ATTN: Jeff Harris
Roseland, Mackey, Harris PC
Suite 110
1615 Golden Aspen Dr
Ames, IA 50010
jharris@mharchitects.com

Project Manager:
Shannon Cece
shannonc@graphitegrp.com
Owner: Story County Board of Supervisors
Project: Story County Sheriff Range House 2024

RE:

RFI-4 Revised Electrical One-Line

SUBCONTRACTED WORK (Subject to 5% OH&P):

Electrical Work Per RFI-4; Breakdown Attached

| | | |
|----------------------------|-----------|-----------------|
| <i>(PAR Industries)</i> | \$ | 7,213 |
| SUBCONTRACTED TOTAL | \$ | 7,212.51 |

SELF PERFORMED WORK (Subject to 15% OH&P):

| | | | |
|---------------------|-----|-----------|------------|
| Subcontractor OH&P | 5% | \$ | 361 |
| Self-Performed OH&P | 15% | \$ | - |
| BOND AND INSURANCE | 2% | \$ | 151 |
| | | \$ | 512 |

Grand Total \$ 7,725

The Contract Sum will Increase by this change in the amount of: \$ 7,725
The Contract Time will Increase by this change in the amount of: 2 Weeks

APPROVED
Accepted by:
Joby Brogden

Enclosures:
PAR PCO



PAR
INDUSTRIES
electrical contractor

PCO
Proposed Change Order

DATE

5/12/2025

JOB NAME/NO.

Story County Range House

CUSTOMER CONTACT

JOB LOCATION

PCO #

RFI - 4 One-Line Revision

TO: Graphite Construction

TERMS:

DESCRIPTION OF WORK

RFI - 4 Revised Electrical One Line

| LABOR | HOURS | @ | AMOUNT |
|--------------------|-------|---------|-------------------|
| | 75.00 | \$75.00 | \$5,625.00 |
| TOTAL LABOR | | | \$5,625.00 |

| QTY | MATERIALS | @ | AMOUNT |
|------------------------|------------------------------|------------|-----------------|
| 510 | 2" PVC | \$1.23 | \$627.30 |
| 480 | 4" PVC (240' conduit in bid) | \$3.38 | -\$1,622.40 |
| 1 | PVC fittings | \$276.15 | \$276.15 |
| 1550 | 250 MCM allum. | \$1.06 | \$1,643.00 |
| 510 | 2 Allum. | \$0.62 | \$316.20 |
| 1 | Extra Gear parts | \$5,894.50 | \$5,894.50 |
| 1 | Wooden meter stand | \$856.00 | \$856.00 |
| -720 | #600 MCM | \$9.80 | -\$7,056.00 |
| -240 | 1/0 THHN | \$1.20 | -\$288.00 |
| | | | \$0.00 |
| | | | \$0.00 |
| | | | \$0.00 |
| TOTAL MATERIALS | | | \$646.75 |

| | | |
|---|------------------------|-------------------|
| WORK ORDERED BY: | TOTAL LABOR | \$5,625.00 |
| I hereby acknowledge the satisfactory completion of the above described work. | TOTAL MATERIALS | \$646.75 |
| | Sub Total | \$6,271.75 |
| SIGNATURE _____ | OH/Profit | \$940.76 |
| DATE _____ | TOTAL | \$7,212.51 |
| Thank You! | | |

PAR Industries, LLC, 28 Clark Street, Des Moines, IA 50314



CHANGE ORDER REQUEST

COR 5

ATTN: Jeff Harris
Roseland, Mackey, Harris PC
Suite 110
1615 Golden Aspen Dr
Ames, IA 50010
jharris@rmharchitects.com

Project Manager:
Shannon Cece
shannonc@graphitegrp.com
Owner: Story County Board of Supervisors
Project: Story County Sheriff Range House 2024

RE: **RFI #8 Response**

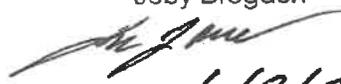
SUBCONTRACTED WORK (Subject to 5% OH&P):

Add 90 degree elbow on the furnace return air inlet to face up away from the floor; install filter rack at end of elbow. \$ 699

(Central Iowa Mechanical)

SUBCONTRACTED TOTAL \$ 699.00

APPROVED
Accepted by:
Joby Brogden


6/7/25

| | | | |
|---------------------|-----|----|----|
| Subcontractor OH&P | 5% | \$ | 35 |
| Self-Performed OH&P | 15% | \$ | - |
| BOND AND INSURANCE | 2% | \$ | 15 |
| | | \$ | 50 |

Grand Total \$ 749

The Contract Sum will Increase by this change in the amount of: \$ 749

The Contract Time will Increase by this change in the amount of:

It is unknown whether this change will cause delays in procurement.

Enclosures:
Central Iowa Mechanical CP#2



Luke Grosc
Central Iowa Mechanical
1720 Fuller Rd.
West Des Moines, IA 50265
Phone: (515) 243-8126
lgrosc@cimech.com

May 29, 2025

CP#2

To: Graphite Construction

Re: RFI #8 F-1 Return Elbow

Central Iowa Mechanical is pleased to offer our pricing for the following change in scope of work, we request an increase to our contract in the amount of: (\$699.00)

Change In Scope of Work:

1. Per RFI #8 Response owner requested a 90 degree elbow installed on the furnace return air inlet to face up away from the floor and then install filter rack at end of elbow.
2. This is an add to the contract work.
3. Material and labor to fabricate and install above described elbow.

Exclusions:

1. Overtime / shift work.

Change Proposal #(2) (CP#2)

Add: \$699.00

Please call if you have questions or wish for us to proceed.

Sincerely,

Luke Grosc
Central Iowa Mechanical
Project Manager/Estimator

Approved by:

(Name)

Chair

(Title)

8-19-25

(Date)

-
- Invite people
- Personal account**
- Your profile
- Login
- Accessibility
- Message preferences
- Personal privacy
- Your teams
- People management**
- People
- Groups
- Team profile
- Payments and plans**
- Billing
- Orders and invoices
- Controls and permissions**
- Permissions
- Reporting**

Billing

Subscriptions for your team: Story County's Team

Canva Teams

Next bill on September 1, 2025
 US\$119.99/year · Visa **** 4503

[Change plan](#)

[Cancel plan](#)

Payment method for your team: Story County's Team

Visa ** 4503**

Expires November 2027

[Change](#)

To remove your payment option, cancel your subscriptions

Canva credits
 You have 0 Canva credits.

Billing details

APPROVED **DENIED**

Board Member Initials: SKH

Meeting Date: 8-19-25

Follow-up action: _____

SOLUTIONS

Products by  **HARRIS**
LOCAL GOVERNMENT

2311 West 18th Street
Spencer, IA 51301

Telephone: (712) 262-4520
Fax: (712) 262-3477
gmdsolutions.com

APPROVED

DENIED

Board Member Initials: JRH

Meeting Date: 8-19-25

Follow-up action: _____

August 15, 2025

Story County
Tim Patterson, Information Technology Director
900 6TH ST,
Nevada IA 50201-2004

Subject: Authorization Request for the Upgrade to IBM Power 10 Server

Dear Tim:

I hope this letter finds you well. In response to your request, I have provided pricing for a new IBM Power 10 Server to replace your existing IBM Power 9 Server. After a thorough review and considering future growth and performance requirements, we have identified the IBM Power 10 server as a critical upgrade that will significantly benefit your operations. This server offers unparalleled performance, security, and energy efficiency, making it a strategic investment for managing the increasing workloads and ensuring data security.

Given the strategic importance of this upgrade to operational efficiency, we kindly request your authorization to proceed with the purchase of the IBM Power 10 server. The estimated investment for this acquisition, including installation and setup, is \$58,484.26, which we believe will be offset by the significant improvements in performance, security, and efficiency.

The prices listed are contingent on the current IBM Power 8 Server being under a valid IBM HW/SW maintenance agreement. (The new configuration is based on your current server's number of users, RAM and disk).

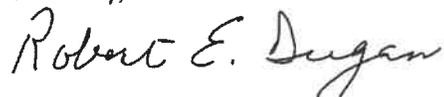
| | |
|---|--------------------|
| IBM Power 10 Server (with estimated shipping) | \$ 53,484.26 |
| Solutions Remote Configuration/Setup | \$ 5,000.00 |
| Total | \$58,484.26 |

Optional On-site Setup available (based on time, materials & travel costs).

We look forward to your favorable response and are eager to proceed with this essential upgrade. Please feel free to contact me should you have any questions or need further clarification.

Thank you for your attention to this matter and for your continued trust in us. If this proposal is satisfactory, please provide a Purchase Order to authorize this purchase from IBM and for Solutions, Inc. to proceed and place this project on our work schedule.

Sincerely,



Robert E. Dugan
VP Operations, Harris Local Government – County
E-Mail: rdugan@harriscomputer.com

| Community Name | Appointed Representative and Alternate(s) | Annual Eligibility Determination* | | | | | | | | | |
|-------------------|---|---|--|--|--|--|--|--|--|--|--|
| | | Question 1 | Question 2 | Question 3 | Question 4 | Question 5 | Question 6 | Question 7 | Question 8 | Question 9 | Question 10 |
| City of Ames | Dylan Kline | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | Meeting Date 7/25/2024 | Meeting Date 10/24/2024 | Meeting Date 1/23/2025 | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | Question 3 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| | Amy Howard | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 7 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 10 <input type="checkbox"/> YES <input type="checkbox"/> NO | |
| City of Ames | Amount Received | All Annual Allocation Funds Used and Purpose of Funds | | | | | | | | | |
| | \$50,000.00 | Supporting the economic and community development of Ames. Attending trade shows and other events to court prospects to the community. Promotion of Ames as a place to locate business. Guiding prospective businesses through site visits, responding to requests for information. Focus on housing needs. | | | | | | | | | |
| City of Cambridge | Appointed Representative and Alternate(s) | Annual Eligibility Determination | | | | | | | | | |
| | | Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 3 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 4 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 5 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 6 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 10 <input type="checkbox"/> YES <input type="checkbox"/> NO |
| City of Cambridge | Amount Received | All Annual Allocation Funds Used and Purpose of Funds | | | | | | | | | |
| | \$7,692.31 | Funds were used to complete an updated comprehensive plan and enforce nuisance abatement. | | | | | | | | | |

APPROVED **DENIED**

Board Member Initials: AKH

Meeting Date: 8-19-25

Follow-up action: _____

| Community Name | | Annual Eligibility Determination | | | | | | | | | | |
|---|-----------------|---|--|---|--|---|---|---|---|---|---|---|
| Appointed Representative and Alternate(s) | | Question 1 | | Question 2 | | Question 3 | | Question 4 | | Question 5 | | |
| City of Collins | Brett Corneys | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | Meeting Date 10/24/2024 | Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Meeting Date 1/23/2025 | Question 7 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Meeting Date 5/15/2025 | Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| | Katie Baldwin | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | Question 3 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 4 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 5 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 7 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| City of Collins | Amount Received | All Annual Allocation Funds Used and Purpose of Funds | | | | | | | | | | |
| | \$7,692.31 | Further the improvements at our Collins Area Community Center in the manner of purchasing new tables, new chairs, and new racks for both. | | | | | | | | | | |
| Annual Eligibility Determination | | | | | | | | | | | | |
| Appointed Representative and Alternate(s) | | Question 1 | | Question 2 | | Question 3 | | Question 4 | | Question 5 | | |
| City of Colo | Amy Kohlwes | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | Meeting Date 7/25/2024 | Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Meeting Date 10/24/2024 | Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Meeting Date 1/23/2025 | Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| | Kelley Seyler | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | Question 3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 4 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 5 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 6 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 8 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| City of Colo | Amount Received | All Annual Allocation Funds Used and Purpose of Funds | | | | | | | | | | |
| | \$7,692.31 | Housing Development engineering fees | | | | | | | | | | |

| Community Name | | Annual Eligibility Determination | | | | | | | | | |
|---|--|---|---|---|---|---|---|---|---|-------------------------------------|---------------------------------|
| Appointed Representative and Alternate(s) | Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 3 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 4 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 5 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 7 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Annual Allocation Report | |
| | | | | | | | | | | Meeting Date | Project Funds - Amount Received |
| City of Gilbert | | | | | | | | | | | |
| | | | | | | | | | | | |
| Amount Received | All Annual Allocation Funds Used and Purpose of Funds | | | | | If not used, how will they be used? | | Project Funds - Amount Received | Purpose of Funds | If not used, how will they be used? | |
| \$7,692.31 | Yes Used funds to hire Snyder & Associates to update our Comprehensive Plan and help us create a Capital Improvement Plan. | | | | | | | Did not receive | | | |
| City of Huxley | | | | | | | | | | | |
| | | | | | | | | | | | |
| Amount Received | All Annual Allocation Funds Used and Purpose of Funds | | | | | If not used, how will they be used? | | Project Funds - Amount Received | Purpose of Funds | If not used, how will they be used? | |
| \$7,692.31 | Yes The City of Huxley uses the annual allocation to help pay for economic development services from the Ames Regional Economic Alliance. | | | | | | | Did not receive | | | |

| Community Name | Appointed Representative and Alternate(s) | Annual Eligibility Determination | | | | | | | | | |
|-----------------|---|---|---|---|---|---|---|--|--|--|--|
| City of Kelley | Jennifer Davies | Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Meeting Date 7/25/2024 | Question 6 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Meeting Date 10/24/2024 | Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Meeting Date 1/23/2025 | Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 3 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| | Jaeda Davies | Question 4 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 5 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 6 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 10 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 11 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 12 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 13 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| | Amount Received | All Annual Allocation Funds Used and Purpose of Funds | | | | | | | | | |
| | \$7,692.31 | No | | | | | | | | | |
| City of Maxwell | Doug Miller | Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Meeting Date 7/25/2024 | Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Meeting Date 10/24/2024 | Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Meeting Date 1/23/2025 | Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| | Steve Gast | Question 4 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 5 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 10 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 11 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 12 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 13 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| | Amount Received | All Annual Allocation Funds Used and Purpose of Funds | | | | | | | | | |
| | \$7,692.31 | Yes. Extended HOI Bike Trail exit into City Park. | | | | | | | | | |

| Community Name | | Annual Eligibility Determination | | | | | | | | | | |
|---|--|--|---|---|---|---|---|---|--|--|--|--|
| Appointed Representative and Alternate(s) | | Question 1 | | Question 2 | | Question 3 | | Question 4 | | Question 5 | | |
| City of McCallsburg | | Amy Kohlwees | Question 1 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Meeting Date 7/25/2024 | Question 3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 4 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 5 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 6 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 8 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| Megan Walker | | Question 4 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 5 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Meeting Date 10/24/2024 | Question 6 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 8 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 10 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 11 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 12 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 13 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| Amount Received | | All Annual Allocation Funds Used and Purpose of Funds | | | | | | | | | | |
| \$7,692.31 | | Yes Community betterment | | | | | | | | | | |
| Community Name | | Annual Eligibility Determination | | | | | | | | | | |
| Appointed Representative and Alternate(s) | | Question 1 | | Question 2 | | Question 3 | | Question 4 | | Question 5 | | |
| City of Nevada | | Brenda Dryer | Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Meeting Date 7/25/2024 | Question 3 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 4 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 5 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 8 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| Jordan Cook | | Question 4 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 5 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Meeting Date 10/24/2024 | Question 6 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 8 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 10 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 11 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 12 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 13 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| Amount Received | | All Annual Allocation Funds Used and Purpose of Funds | | | | | | | | | | |
| \$7,692.31 | | Yes Contract for services rendered with Ames Regional Economic Development Alliance | | | | | | | | | | |
| Community Name | | Annual Eligibility Determination | | | | | | | | | | |
| Appointed Representative and Alternate(s) | | Question 1 | | Question 2 | | Question 3 | | Question 4 | | Question 5 | | |
| City of Nevada | | Brenda Dryer | Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Meeting Date 7/25/2024 | Question 3 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 4 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 5 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 8 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| Jordan Cook | | Question 4 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 5 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Meeting Date 10/24/2024 | Question 6 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 8 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 10 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 11 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 12 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Question 13 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| Amount Received | | All Annual Allocation Funds Used and Purpose of Funds | | | | | | | | | | |
| \$7,692.31 | | Yes Contract for services rendered with Ames Regional Economic Development Alliance | | | | | | | | | | |

| Community Name | | Annual Eligibility Determination | | | | | | | | | | | | | | | | | | | |
|-----------------|---|---|--------------------------|-------------------------------------|-------------------------------------|------------------------|--------------------------|-------------------------------------|--------------------------|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|
| Community Name | Appointed Representative and Alternate(s) | Question 1 | | Question 2 | | Question 3 | | Question 4 | | Question 5 | | | | | | | | | | | |
| | | YES | NO | YES | NO | YES | NO | YES | NO | YES | NO | | | | | | | | | | |
| City of Roland | Dalton Johnston | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Meeting Date 7/25/2024 | Question 6 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Meeting Date | Click or tap here to enter text. | Question 7 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | NO | Question 8 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Question 9 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | Melissa Mattingly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Question 5 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Question 6 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Question 7 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Question 8 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Question 9 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| City of Slater | Jerry Moore | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Meeting Date 7/25/2024 | Question 6 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Meeting Date 10/24/2024 | Question 7 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Meeting Date 1/23/2025 | Question 8 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Question 9 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| | Susan Erickson | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Question 5 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Question 6 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Question 7 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Question 8 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Question 9 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Amount Received | | All Annual Allocation Funds Used and Purpose of Funds | | | | | | | | | | If not used, how will they be used? | | Project Funds - Amount Received | | Purpose of Funds | | If not used, how will they be used? | | | |
| \$7,692.31 | | New signs around town | | | | | | | | | | | | Did not receive | | | | | | | |

| Community Name | | Annual Eligibility Determination | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|--------------|---------------------------------|------------------|---|---|
| Appointed Representative and Alternate(s) | Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 3 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 4 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 5 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 7 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Meeting Date | Project Funds - Amount Received | Purpose of Funds | If not used, how will they be used? | |
| | | | | | | | | | | | | | | Meeting Date |
| City of Story City | | | | | | | | | | | | | | |
| Shannon McKinley | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | 7/25/2024 | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | 10/24/2024 | 10/24/2024 | 1/23/2025 | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 3 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| Tyler Frederiksen | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | 7/25/2024 | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | 10/24/2024 | 10/24/2024 | 1/23/2025 | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 3 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| City of Story City | | | | | | | | | | | | | | |
| | All Annual Allocation Funds Used and Purpose of Funds | | | | | | | | | | | | | |
| \$7,692.31 | New signage at industrial park | | | | | | | | | | | | | |
| Annual Allocation Report | | | | | | | | | | | | | | |
| Annual Eligibility Determination | | | | | | | | | | | | | | |
| City of Zearing | | | | | | | | | | | | | | |
| Amy Worneldorff | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | 7/25/2024 | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | 10/24/2024 | 10/24/2024 | 1/23/2025 | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 3 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| Martin Herr | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | 7/25/2024 | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | 10/24/2024 | 10/24/2024 | 1/23/2025 | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Question 3 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| Annual Allocation Report | | | | | | | | | | | | | | |
| Annual Eligibility Determination | | | | | | | | | | | | | | |
| City of Zearing | | | | | | | | | | | | | | |
| | All Annual Allocation Funds Used and Purpose of Funds | | | | | | | | | | | | | |
| \$7,692.31 | Park Improvements: tree removal and landscaping (not shelter house related) | | | | | | | | | | | | | |

***Questions for Annual Eligibility Determination**

1. Do you have a formal economic development organization or municipal operations in place which expends a minimum of \$1500 from their annual budget?
2. Have you attended at least 75% of the SCEDG meetings held annually?
3. Do you have a slide/video presentation about the community?
4. Do you have a promotional brochure about the community?
5. Do you have a current community fact file developed?
6. Do you have an established local "call team" to meet and work with prospects?
7. Do you have local financial incentive programs available?
8. Do you have a comprehensive plan in place to guide community development?
9. Do you maintain a capital improvement program (CIP)?

1-09

Permit Number 26-8496

STORY COUNTY UTILITY PERMIT

Date 8/13/25

To the Board of Supervisors, Story County, Iowa:

The Iowa Regional Utilities Association Company, incorporated under the laws of Iowa, authorize to do business within the State of Iowa, with its principal place of business at 1351 Iowa Speedway Drive, Newton, Iowa 50208, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Potable Water on secondary route 250th St, from South ROW to North ROW, a distance of 0 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows: Directional boring of a 1" PVC service crossing from South ROW to North ROW, crossing under 250th St. a minimum of 5' deep T83N, R21W, in Section 16 to provide water to a new customer.
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

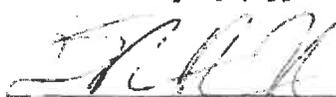
The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 8/12/2025

Iowa Regional Utilities Association

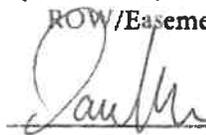
Name of Company (Applicant - Permittee)


by Derek R. Jack 641-792-7011
Phone no.

ROW/Easement Admin

Recommended for Approval:

Date 8-13-26


County Engineer 515-382-7355
Phone no.

Approved:

Date 8-19-25


Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

16

STATE HWY 85

SHAWN BUSTERS 1641

LARUE HANSEN 1641

KEITH WILSON 162

250TH ST

ROBERT WILSON 213

33' W.

12' S. OF FENCE
23' S. OF C.L.

8' S. OF FENCE
34' S. OF C.L.

8' S. OF FENCE
41' S. OF C.L.

9' S. OF FENCE
43' S. OF C.L.

46' S. OF C.L.

11' S. OF FENCE
47' S. OF C.L.

11' S. OF FENCE
47' S. OF C.L.

2' FEMA 4 REBORN STREAM XING
CLASS 200 VELOMINE 182 LF

2' STREAM XING

| | | | | | |
|-------------------------|------------|------------------------------|--|--------------|--------|
| SHEET 256 PARTIAL | REVISED BY | DRAWN BY GMK 8/11/2025 | IOWA REGIONAL UTILITIES ASSOCIATION 3801 IOWA SPEEDWAY DRIVE, NEWTON, IOWA 50208-8245 (641) 792-7011 | STORY COUNTY | N ↑ |
|-------------------------|------------|------------------------------|--|--------------|--------|

1351 Iowa Speedway Dr
Newton, IA 50208
641-792-7011



We Flow That Extra Mile!
www.irua.net
Ph: 800-400-6066

August 12, 2025

Darren Moon
Story County Engineer
837 N Avenue
Nevada, Iowa 50201

RE: Permit Request – One (1) Right-Of-Way Occupancy

Mr. Moon:

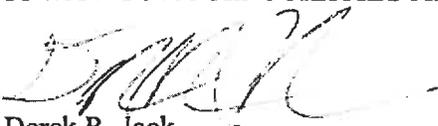
Enclosed, please find a Story Right-Of-Way Occupancy Permit Application for installation of a 1" PVC water service line connecting to a 2" water main South of 250t St, in Section Sixteen (16), T83N, R21W, in Story County, to provide water service to a new customer.

Enclosed is the permit application and a map of this location.

If you require further information concerning this permit application, please do not hesitate to contact me.

Thank you.

Sincerely,
IOWA REGIONAL UTILITIES ASSOCIATION



Derek R. Jack
Right-Of-Way/Easement Admin

RESOLUTION #26-15

**RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT
STORY COUNTY**

Fiscal Year July 1, 2025 - June 30, 2026

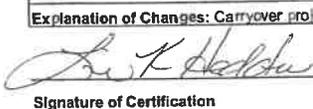
STORY COUNTY conducted a public hearing for the propose of amending the current budget for the fiscal year ending June 30, 2026

| | | |
|----------------------|----------------------|--|
| Meeting Date: | Meeting Time: | Meeting Location: |
| 8/19/2025 | 10:00 PM | Story County Administration, Public Meeting Room, 2nd Fl., 900 6th St., Nevada, IA 50201 |

The governing body of the STORY COUNTY met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows:

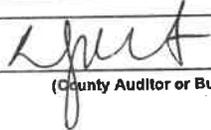
| REVENUES & OTHER FINANCING SOURCES | | Total Budget as Certified or Last Amended | Current Amendment | Total Budget After Current Amendment |
|--|-----------|---|-------------------|--------------------------------------|
| Taxes Levied on Property | 1 | 28,717,023 | 0 | 28,717,023 |
| Less: Uncollected Delinquent Taxes - Levy Year | 2 | 0 | 0 | 0 |
| Less: Credits to Taxpayers | 3 | 613,526 | 0 | 613,526 |
| Net Current Property Tax | 4 | 28,103,497 | 0 | 28,103,497 |
| Delinquent Property Tax Revenue | 5 | 1,500 | 0 | 1,500 |
| Penalties, Interest & Costs on Taxes | 6 | 75,000 | 0 | 75,000 |
| Other County Taxes/TIF Tax Revenues | 7 | 4,330,493 | 0 | 4,330,493 |
| Intergovernmental | 8 | 8,646,627 | 1,873,272 | 10,519,899 |
| Licenses & Permits | 9 | 76,750 | 0 | 76,750 |
| Charges for Service | 10 | 2,439,830 | 0 | 2,439,830 |
| Use of Money & Property | 11 | 1,997,730 | 1,300 | 1,999,030 |
| Miscellaneous | 12 | 835,284 | 0 | 835,284 |
| Subtotal Revenue | 13 | 46,506,711 | 1,874,572 | 48,381,283 |
| Other Financing Sources: | | | | |
| General Long-Term Debt Proceeds | 14 | 5,000,000 | 0 | 5,000,000 |
| Operating Transfers In | 15 | 8,596,250 | 0 | 8,596,250 |
| Proceeds of Fixed Asset Sales | 16 | 158,900 | 0 | 158,900 |
| Total Revenues & Other Sources | 17 | 60,261,861 | 1,874,572 | 62,136,433 |
| EXPENDITURES & OTHER FINANCING USES | | | | |
| Operating: | | | | |
| Public Safety and Legal Services | 18 | 17,728,609 | 37,500 | 17,766,109 |
| Physical Health and Social Services | 19 | 5,260,820 | 413,780 | 5,674,600 |
| Mental Health, ID & DD | 20 | 0 | 0 | 0 |
| County Environment & Education | 21 | 7,446,624 | 388,501 | 7,835,125 |
| Roads & Transportation | 22 | 10,164,260 | 672,411 | 10,836,671 |
| Government Services to Residents | 23 | 2,085,151 | 56,887 | 2,142,038 |
| Administration | 24 | 9,659,447 | 242,812 | 9,902,259 |
| Non-program Current | 25 | 861,338 | 14,800 | 876,138 |
| Debt Service | 26 | 1,159,019 | 0 | 1,159,019 |
| Capital Projects | 27 | 3,270,725 | 3,296,245 | 6,566,970 |
| Subtotal Expenditures | 28 | 57,635,993 | 5,122,936 | 62,758,929 |
| Other Financing Uses: | | | | |
| Operating Transfers Out | 29 | 8,596,250 | 0 | 8,596,250 |
| Refunded Debt/Payments to Escrow | 30 | 0 | 0 | 0 |
| Total Expenditures & Other Uses | 31 | 66,232,243 | 5,122,936 | 71,355,179 |
| Excess of Revenues & Other Sources over (under) Expenditures & Other Uses | 32 | -5,970,382 | -3,248,364 | -9,218,746 |
| Beginning Fund Balance - July 1, 2025 | 33 | 29,817,954 | 5,758,156 | 35,576,110 |
| Increase (Decrease) in Reserves (GAAP Budgeting) | 34 | 0 | 0 | 0 |
| Fund Balance - Nonspendable | 35 | 0 | 0 | 0 |
| Fund Balance - Restricted | 36 | 13,125,441 | 1,232,497 | 14,357,938 |
| Fund Balance - Committed | 37 | 365,450 | 0 | 365,450 |
| Fund Balance - Assigned | 38 | 3,308,009 | 155,582 | 3,463,591 |
| Fund Balance - Unassigned | 39 | 7,048,672 | 1,121,713 | 8,170,385 |
| Total Ending Fund Balance - June 30, 2026 | 40 | 23,847,572 | 2,509,792 | 26,357,364 |

Explanation of Changes: Carryover projects from previous fiscal year including grants.


Signature of Certification

08/19/2025

Adopted On



(County Auditor or Budget Preparer) Signature of Certification

7/23/2025

| Dept Name | # | Amount | Reason | Funding Source |
|----------------------------|----|------------------|---------------------------------------|-------------------------|
| Auditor | 02 | 25,000 | Election Deputy | General Fund |
| | | 25,000 | Real Estate Deputy | General Fund |
| | | 436 | Flex Election | General Fund |
| | | 436 | Flex Real Estate | General Fund |
| | | 7,600 | election equipment | General Fund |
| <i>Gen Fund</i> | | 58,472 | | |
| | | 1,946 | FICA-Elections | Gen Supp Fund |
| | | 2,405 | IPERS - Elections | Gen Supp Fund |
| | | 16,900 | Employee's Insurance | Gen Supp Fund |
| | | 1,946 | FICA - Mngmt | Gen Supp Fund |
| | | 2,405 | IPERS - Mngmt | Gen Supp Fund |
| | | 5,400 | Employee's Insurance | Gen Supp Fund |
| <i>Gen Supp Fund</i> | | 31,002 | | |
| Department Total | | 89,474 | | |
| Treasurer | 03 | 25,000 | Finance Deputy | General Fund |
| | | 436 | Flex | General Fund |
| <i>Gen Fund</i> | | 25,436 | | |
| | | 2,600 | Employee's Insurance - MV | |
| | | 1,915 | FICA - Mngmt | Gen Supp Fund |
| | | 2,400 | IPERS -Mngmt | Gen Supp Fund |
| | | 5,400 | Employee's Insurance Mngt | Gen Supp Fund |
| <i>Gen Supp Fund</i> | | 12,315 | | |
| Department Total | | 37,751 | | |
| County Attorney | 04 | | | |
| | | 24,500 | Employee's Insurance | Gen Supp Fund |
| <i>Gen Supp Fund</i> | | 24,500 | | |
| Department Total | | 24,500 | | |
| Animal Control | 08 | 8,000 | Pay Plan Staff | Rural Fund |
| | | 612 | Fica | Rural Fund |
| | | 2,060 | IPERS | Rural Fund |
| | | 3,700 | Employee's Insurance | Rural Fund |
| <i>Rural Fund</i> | | 14,372 | | |
| Department Total | | 14,372 | | |
| Gen Co Betterment 40% | 10 | 75,000 | MH Repairs | Rural Fund/Assigned |
| | | 75,000 | Economic Dev - Camelot Theater | Rural Fund/Assigned |
| | | 50,000 | Cont Other Gov't - Huxley Splashpad | Rural Fund/Assigned |
| | | 282,411 | New Equip - Sec Rds | Rural Fund/Assigned |
| | | 482,411 | | |
| Secondary Roads | 20 | 390,000 | Real Estate & Bldgs | Secondary Road Fund |
| <i>Secondary Road Fund</i> | | 390,000 | | |
| | | 800,000 | Roadway Construction | Secondary Road Fund |
| | | 800,000 | | |
| Department Total | | 1,190,000 | | |
| Conservation | 22 | 6,400 | OT | General Fund |
| | | 1,800 | Hickory Grove sewer | General Fund |
| | | 19,391 | TELC Connector & Prairie Valley -FY25 | General Fund |
| | | 2,000 | HG fish barrier -FY25 | General Fund |
| | | 116,000 | Edge of Field practices - FY25 | General Fund |
| | | 77,650 | Deppe development - FY25 | General Fund grant matc |

Expenses

7/23/2025

| | | | | |
|------------------------------|----|------------------|--|-------------------------|
| | | 45,000 | HG beach impr design - FY25 | General Fund |
| | | 919,600 | HOINT 3A/3B 4-6 -FY25 | General Fund grant matc |
| | | 51,480 | Wicks Oxbows - IDALS cost share | General Fund |
| | | 17,340 | Carroll Prairie oxbow-IDALS cost shre | General Fund |
| <i>General</i> | | 1,256,661 | | |
| | | 25,000 | Empl Insurance | Gen Supplemental Fund |
| <i>Gen Supp Fund</i> | | 25,000 | | |
| | | 28,700 | HGP docks/parts -FY25 | REAP fund |
| <i>REAP</i> | | 28,700 | | |
| | | 2,000 | HGP fish barrier - FY25 | Friends of Conservation |
| | | 5,900 | McFarland shop -FY25 | Friends of Conservation |
| | | 10,000 | Donation to equip for IRVM | Friends of Conservation |
| | | 25,400 | McFarland shop -FY25 | Friends of Conservation |
| <i>Friends of Conserv</i> | | 43,300 | | |
| Department Total | | 1,353,661 | | |
| IRVM | 24 | | | |
| | | 2,000 | TELC connect/R38 display - FY25 | Rural Fund Balance |
| | | 59,000 | Equipment & Machinery | Rural Fund Balance |
| | | (59,000) | Living Roadway Trust | Grant |
| Department Total | | 2,000 | | |
| Human Services Center | 50 | 1,000 | OT | General Fund |
| <i>General</i> | | 1,000 | | |
| Department Total | | 1,000 | | |
| Information Technology | 52 | | | |
| | | 53,847 | Equip Rent/Maint (Tyler-reimb FY25) | General Fund |
| <i>General</i> | | 53,847 | | |
| Department Total | | 53,847 | | |
| Countywide Services | 99 | 58,745 | Housing Stability Case Mngr | General Fund ASSET |
| | | 1,744 | Housing Stability Case Mngr-Flex | General Fund ASSET |
| | | 53,000 | Housing Stability program budget | General Fund ASSET |
| | | 3,142 | Housing Stability outreach | General Fund ASSET |
| | | 2,750 | Planning/Mgmt Consulting - Debri Site | General Fund |
| | | 75,000 | Economic Development - Camelot | General Fund |
| | | 4,000 | S11th utilities | General Fund |
| <i>General Fund</i> | | 198,381 | | |
| | | 2,265 | Commodity Dist Exp - United Way | ARPA funds |
| | | (49,868) | Social Support - Primary Health | ARPA funds |
| | | (3,793) | Child Care- United Way | ARPA funds |
| | | (52,281) | Emergency Shelter - ACCESS | ARPA funds |
| | | 4,473 | Technical Services - Good Neighbor | ARPA funds |
| | | 302,707 | Room & Board - YSS | ARPA funds |
| | | (14,434) | Technical Services - Boys & Girls Club | ARPA funds |
| | | 1,844 | Employment Asst - Project Iowa | ARPA funds |
| | | 37,763 | Child Care - Whistle Stop | ARPA funds |
| | | 3,935 | Ongoing Rent subsidy - Home Allies | ARPA funds |
| | | (8,265) | Housing Grants - Housing Trust | ARPA funds |
| | | (132,147) | Housing Grants - Bridge Home | ARPA funds |
| <i>Rev Loss</i> | | 11,250 | Housing Action Plan | ARPA funds |
| | | 19,289 | Administration | ARPA funds |
| <i>Rev Loss</i> | | (3,025) | Climate Action Plan | ARPA funds |
| | | 19,314 | BOS Scanning | ARPA funds |
| <i>Rev Loss</i> | | 674 | ACO room | ARPA funds |
| <i>Rev Loss</i> | | 77,375 | HVAC - HSC | ARPA funds |
| | | 14,800 | Contributions - other gov & org Expenses | ARPA funds |

7/23/2025

| | | | | |
|--|-------------------------------|--------------------|---------------------------------------|----------------------|
| | <i>Rev Loss</i> | 103,207 | Equip & Mach - admin generator | ARPA funds |
| | | <u>39,668</u> | Edge of Field | ARPA funds |
| | <i>ARPA Gen Subfund</i> | <u>374,751</u> | | |
| | | 4,628 | Housing Stability Case Mngr-FICA | General Supp ASSET |
| | | 5,710 | Housing Stability Case Mngr-IPERS | General Supp ASSET |
| | | 24,635 | Housing Stability Case Mngr-Insurance | General Supp ASSET |
| | | <u>5,000</u> | Court Costs - indigent | General Supplemental |
| | <i>Gen Supp Fund</i> | <u>39,973</u> | | |
| | | 2,415 | Econ Dev TIF | Balance of fund |
| | <i>Urban Renewal Projects</i> | <u>2,415</u> | | |
| | | 12,000 | Pay Plan Staff - Opioid | LG Opioid funds |
| | | 500 | FICA | LG Opioid funds |
| | | 1,000 | IPERS | LG Opioid funds |
| | | <u>20,000</u> | Other Treatment, prev, strategies | LG Opioid funds |
| | <i>LG Opioid Funds</i> | <u>33,500</u> | | |
| | | 755,000 | Bldgs & Equip | Cap Projects |
| | <i>Capital Projects Fund</i> | <u>755,000</u> | | |
| | | 461,900 | TELC | Balance of fund |
| | <i>Cap Proj - TIF</i> | <u>461,900</u> | | |
| | | 8,000 | Attorney Spec Proj | Co Atty Fine Coll |
| | <i>Co Atty Fine Coll</i> | <u>8,000</u> | | |
| | Department Total | 1,873,920 | | |
| | | \$5,122,936 | Total Amendment (Expenses) | |

| | |
|---------------------------|-----------|
| General Fund: | 1,593,797 |
| ARPA Gen Fund Subfund | 374,751 |
| Gen Supplemental Fund | 132,790 |
| Rural Fund | 498,783 |
| Urban Renewal Funds | 2,415 |
| LG Opioid funds | 33,500 |
| Secondary Roads Fund | 1,190,000 |
| REAP Fund | 28,700 |
| Capital Projects Fund | 755,000 |
| Capital Projects TIF Fund | 461,900 |
| Co Attorney Fine Coll | 8,000 |
| Friends of Conservation | 43,300 |
| Friends of Animals Fund | <u>0</u> |
| | 5,122,936 |

Expenses

7/23/2025

| Dept Name | # | Amount | Reason | Funding Source |
|---------------------------|----------|------------------|---|-----------------------|
| Conservation | 22 | 22,500 | IDNR Dam mitigation -Hannum's-FY25 | State Grant |
| | | 14,141 | IDNR SWGC Grant -FY25 | State Grant |
| | | 7,650 | ISU Federal work study | State Grant |
| | | 1,500,000 | Destination IA HOINT 4/6 - FY25 | State Grant |
| | | 58,333 | CIRPTA HOINT 3B - FY25 | State Grant |
| | | 11,250 | State Rec Trails HOINT 3B - FY25 | State Grant |
| | | 12,500 | CIRPTA HOINT 3A - FY25 | State Grant |
| | | 19,200 | State Rec Trails HOINT 3A - FY25 | State Grant |
| | | 56,428 | IDNR Fish Habitat HGP Walley-FY25 | State Grant |
| | | 1,050 | IDNR Wildlife Diversity Grant-Doolittle | State Grant |
| | | 51,480 | IDALS Wicks Oxbow | State Grant |
| | | 17,340 | IDALS Carroll Prairie | State Grant |
| | | 50,000 | Great outdoor - Hannum Mill | State Grant |
| | | 75,000 | IDNR Coop - HGP Beasch | State Grant |
| <i>General Fund Total</i> | | <u>1,896,872</u> | | |
| Department Total | | 1,896,872 | | |
| IRVM | 24 | (23,600) | LRTF Grant - not awarded | Rural Fund |
| Department Total | | (23,600) | | |
| Human Services Center | 50 | 1,300 | Building Rent | General Fund |
| Department Total | | 1,300 | | |
| Total Request | | 1,874,572 | Total Amendment (Revenues) | |
| | | | General Fund: | 1,898,172 |
| | | | ARPA Gen Fund Subfund | 0 |
| | | | General Supplemental Fund | 0 |
| | | | MHDD Fund | 0 |
| | | | Rural Fund: | (23,600) |
| | | | TIF | 0 |
| | | | Urban Renewal TIF | |
| | | | Secondary Roads Fund | 0 |
| | | | Special Law Enforcement Fund | 0 |
| | | | REAP | 0 |
| | | | Employee Wellness | 0 |
| | | | Capital Projects Fund | 0 |
| | | | Cap Projects -SR | 0 |
| | | | Cap Projects - TIF | 0 |
| | | | Co Attorney Fine Collection | 0 |
| | | | Conserv Acq & Cap Proj | 0 |
| | | | Friends of Conservation | 0 |
| | | | Friends of Animals | 0 |
| | | | | <u>1,874,572</u> |

Revenues

"STATEMENT OF CHANGE IN FUNDS BALANCE"

| FUND NAME & NUMBER FY'26 BUDGET | BEGINNING BALANCE | REVENUES | DISBURSEMENTS | ENDING BALANCE | | |
|---------------------------------------|----------------------|-------------------|-------------------|-------------------|-------------|---------------|
| GENERAL BASIC #01000 | 13,664,019 | 27,634,883 | 31,949,919 | 9,348,983 | 2,300,311 | 25.93% |
| GENERAL Subfund MHDS #01006 | 4,571 | 0 | 0 | 4,571 | Restricted | |
| ARPA General Subfund #01010 | 2,916,504 | 0 | 2,916,504 | 0 | Restricted | |
| GEN. SUPPLEMENTAL #02000 | 2,206,495 | 6,258,544 | 7,055,303 | 1,409,736 | Restricted | 19.98% 24.70% |
| RURAL SERVICES #11000 | 1,349,100 | 8,425,314 | 8,697,701 | 1,076,713 | 46,118 | 18.37% |
| TIF #15000 | 116,329 | 738,750 | 738,750 | 116,329 | Restricted | |
| URBAN RENEWAL PPROJ #17000 | 0 | 738,750 | 738,750 | 0 | Restricted | |
| LG OPOID #18000 | 905,770 | 220,214 | 229,437 | 896,547 | Restricted | |
| SECONDARY ROADS #20000 | 4,596,071 | 9,404,859 | 10,714,260 | 3,286,670 | Restricted | 30.68% |
| SPEC. LAW ENFCMENT #22000 | 140,010 | 12,320 | 13,500 | 138,830 | Restricted | |
| REAP #23000 | 124,019 | 33,000 | 45,000 | 112,019 | Restricted | |
| RECORDERS RECORDS #27000 | 55,214 | 12,000 | 7,000 | 60,214 | Restricted | |
| JAIL INMATE CMSRY #28000 | 105,481 | 53,000 | 60,000 | 98,481 | GF Assigned | |
| DEBT SERVICE #29000 | 113,890 | 1,177,727 | 1,159,019 | 132,598 | Restricted | |
| CAPITAL PROJECTS #30000 | 476,612 | 0 | 0 | 476,612 | Restricted | |
| CAPITAL PROJECTS TIF #32000 | 154,955 | 0 | 100,000 | 54,955 | Restricted | |
| CAPITAL PROJECTS CONSER#33000 | 0 | 5,000,000 | 614,000 | 4,386,000 | | |
| SHERIFF RES OFFICERS #35000 | 28,706 | 1,000 | 12,000 | 17,706 | Restricted | |
| CO ATTY FINE COLLECTION #38000 | 120,615 | 35,000 | 5,100 | 150,515 | GF Assigned | |
| CONSERV LAND ACQ & CAP#68000 | 1,231,152 | 194,000 | 301,000 | 1,124,152 | GF Assigned | |
| FRIENDS OF CONSERV #73000 | 1,381,279 | 284,000 | 835,000 | 830,279 | Restricted | |
| FRIENDS OF ANIMALS #74000 | 127,162 | 38,500 | 40,000 | 125,662 | Restricted | |
| TOTAL | 29,817,954 | 60,261,861 | 66,232,243 | 23,847,569 | | |
| FY'26 AMENDMENT | | | | | | |
| GENERAL BASIC #01000 | 14,650,837 | 29,533,055 | 33,543,716 | 10,640,176 | 2,469,791 | 28% |
| GENERAL SUBFUND MHDS #01006 | 4,490 | 0 | 0 | 4,490 | Restricted | |
| ARPA GENERAL SUBFUND #01010 | 3,291,255 | 0 | 3,291,255 | 0 | Restricted | |
| GEN. SUPPLEMENTAL #02000 | 2,479,325 | 6,258,544 | 7,188,093 | 1,549,776 | Restricted | 22% 27% |
| RURAL SERVICES #11000 | 1,953,469 | 8,401,714 | 9,196,484 | 1,158,699 | 105,361 | 17% |
| TIF #15000 | 41,395 | 738,750 | 738,750 | 41,395 | Restricted | |
| URBAN RENEWAL PPROJ #17000 | 2,415 | 738,750 | 741,165 | 0 | Restricted | |
| LG OPOID ABATEMENT #18000 | 933,150 | 220,214 | 262,937 | 890,427 | Restricted | |
| SECONDARY ROADS #20000 | 7,365,894 | 9,404,859 | 11,904,260 | 4,866,493 | Restricted | 41% |
| SPEC. LAW ENFCMENT #22000 | 145,372 | 12,320 | 13,500 | 144,192 | Restricted | |
| REAP #23000 | 152,762 | 33,000 | 73,700 | 112,062 | Restricted | |
| RECORDERS RECORDS #27000 | 55,337 | 12,000 | 7,000 | 60,337 | Restricted | |
| JAIL INMATE CMSRY #28000 | 127,839 | 53,000 | 60,000 | 120,839 | GF Assigned | |
| DEBT SERVICE #29000 | 117,287 | 1,177,727 | 1,159,019 | 135,995 | Restricted | |
| CAPITAL PROJECTS #30000 | 1,000,940 | 0 | 755,000 | 245,940 | Restricted | |
| CAPITAL PROJECTS TIF #32000 | 561,900 | 0 | 561,900 | 0 | Restricted | |
| CAPITAL PROJ CONS #33000 | 0 | 5,000,000 | 614,000 | 4,386,000 | Restricted | |
| SHERIFF RES OFFICERS #35000 | 29,819 | 1,000 | 12,000 | 18,819 | Restricted | |
| CO ATTY FINE COLLECTION #38000 | 112,408 | 35,000 | 13,100 | 134,308 | GF Assigned | |
| CONSERV LAND ACQ & CAP#68000 | 1,211,103 | 194,000 | 301,000 | 1,104,103 | GF Assigned | |
| FRIENDS OF CONSERV #73000 | 1,202,604 | 284,000 | 878,300 | 608,304 | Restricted | |
| FRIENDS OF ANIMALS #74000 | 136,509 | 38,500 | 40,000 | 135,009 | Restricted | |
| TOTAL | 35,576,110 | 62,136,433 | 71,355,179 | 26,357,364 | | |

fund balances

Ending Fund Balance Projections for June 30, 2026

FY26 General Fund

| | | |
|-------------|------------------|--|
| Restricted | 0 | LACTF |
| Committed: | 365,450 | DAPL Conserv - ETF |
| Assigned: | 294,236 | CIP Projects |
| | 414,485 | Small Community Funding |
| | 154,643 | ASSET |
| | <u>1,240,977</u> | Future Capital Project Needs |
| | 2,104,341 | |
| Unassigned: | 8,174,385 | <i>28% of budgeted general fund expenditures</i> |
| 25% = | 7,192,300 | |
| | 982,085 | |

Rural Fund

LOST 40% 105,361

All other budgetary funds are restricted used funds.

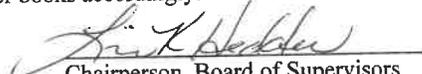
**RESOLUTION NO. 26-16
 APPROPRIATIONS AMENDMENT**

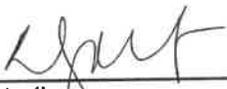
WHEREAS, Resolution No. 25-95 dated June 24, 2025 set appropriations by department for Fiscal Year 2026, and

NOW THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Story County, Iowa, to amend department appropriations by the following amounts:

| <u>Dept. # & Name</u> | <u>\$ Amount</u> | <u>Dept. # & Name</u> | <u>\$Amount</u> |
|----------------------------|------------------|-----------------------------|-----------------|
| 02 – Auditor | 89,474 | 03 – Treasurer | 37,751 |
| 04 – Attorney | 24,500 | 08 – Animal Control | 14,372 |
| 10 – General Betterment | 482,411 | 20 – Engineer | 1,190,000 |
| 22 – Conservation Bd | 1,353,661 | 24 - IRVM | 2,000 |
| 50 – Human Services Center | 1,000 | 52 – Information Technology | 53,847 |
| 99 – Countywide Services | 1,873,920 | | |

The above resolution was adopted by the Board of Supervisors of Story County, Iowa, on the 19th day of August, 2025 and the Auditor is directed to correct her books accordingly.


 Chairperson, Board of Supervisors

Attest: 

 County Auditor

| | | | | |
|---------------|----------------|-----|-----|--------|
| ROLL CALL | Latifah Faisal | Yea | Nay | Absent |
| FOR ALLOWANCE | Lisa Heddens | Yea | Nay | Absent |
| | Linda Murken | Yea | Nay | Absent |

ALLOWED BY VOTE
 OF BOARD Yea _____ Nay _____ Absent _____


 Above tabulation made by _____
 CHAIRPERSON

NEOGOV INVOICE



Vendor Information / Contact:

2120 Park Pl, Suite 100
El Segundo, CA 90245
Email: billing@neogov.net
Phone: (310) 426-6304
EIN: 33-0888748

Need a W-9? Click here: [W-9 PDF](#)

Invoice Summary:

Invoice No.: INV-142789
Invoice Date: 08-10-2025
Due Date: 10-09-2025
Payment Terms: Net 60
Purchase Order No.:
Customer No.: A-613126

| Customer Billing Information |
|--|
| Alissa Wignall Story, County of (IA) 900 6th Street Nevada, IA 50201 United States |

| Customer Shipping Information |
|--|
| Story, County of (IA) 900 6th Street Nevada, IA 50201 United States |

Invoice Details:

| Product | Start Date | End Date | Quantity | Total Price (\$USD) |
|----------------------|------------|------------|----------|---------------------|
| Insight Subscription | 10-09-2025 | 10-08-2026 | 278 | \$11,186.59 |

APPROVED **DENIED**
Board Member Initials: AKH
Meeting Date: 8-19-25
Follow-up action: _____

| | |
|----------------------------|--------------------|
| SUBTOTAL (\$USD) | \$11,186.59 |
| Sales Tax | \$0.00 |
| TOTAL | \$11,186.59 |
| Payments | \$0.00 |
| Credits | \$0.00 |
| Balance Due (\$USD) | \$11,186.59 |

Payment Instructions:

| | | |
|---|--|---|
| Remit checks to: Governmentjobs.com, Inc. DEPT LA 25067 Pasadena, CA 91185-5067 | Remit electronic payments to: Silicon Valley Bank Name: Governmentjobs.com, Inc. Account #: 3302022848 Routing #: 121140399 Swift Code: SVBUS6SIBO | Credit card payments: Credit Card Payment Portal Link |
|---|--|---|

By making the payment specified in this invoice, customer agrees that the terms and conditions of the agreement previously executed by the parties shall apply to this purchase, or if there is no prior agreement, the terms and conditions of the NEOGOV Services Agreement set forth in the quote previously provided to Customer shall apply. Any other terms and conditions provided by customer to NEOGOV in a purchase order or otherwise shall be deemed void.



STORY COUNTY BOARD OF SUPERVISORS

900 6th Street • Nevada, IA 50201
Phone: 515-382-7200 • Fax: 515-382-7206
Website: <https://www.storycountyiowa.gov>

ASSET Funder Priorities

(Approved – _____ BOS Meeting for FY27 Budget)

1. Essential Basic Human Needs

- Food and nutrition
- Emergency shelter services for individuals and families
- Affordable, quality housing (including temporary/transitional housing, services and supports allowing people to remain in their homes—rent and utility assistance, senior and disability services, etc.)
- Affordable, quality childcare
- Access to health services (physical, behavioral, mental*), dental, substance use disorder services
- Transportation

2. Financial Stability and Empowerment

- Income (job training, skills upgrade)
- Legal assistance
- Access to emergency and victim advocacy services
- Probation and Reentry services
- Programs and services that empower, empower, support, and eliminate barriers for individuals and families

3. Education and Youth Development

- Social and educational development opportunities (summer enrichment, out of school programs, and similar educational services)
- Education and awareness (public education and awareness, financial literacy, budget counseling, as well as training that enhances an agency's ability to provide quality services to an increasingly diverse County population)

Handwritten notes and stamps:

- On MTHD
- Follow-up action: marked changes
- Meeting Date: 8-19-25
- Board Member Initials: LKH
- APPROVED (circled)
- DENIED (stamped)

NOTES for Agencies and Volunteers:

1. Categories and services are in priority order as listed.
2. *Mental health is funded by the state and is not funded by Story County through ASSET at this time.
3. Services funded by Story County must be accessible and available to residents throughout Story County, this does not exclude funding for services located in Ames.
4. The Board of Supervisors is interested in understanding how agencies are promoting fairness and addressing varying needs within their programs. Annual reports should include implementation and data collection methods, especially those aimed at demonstrating the effectiveness of new initiatives.



STORY COUNTY BOARD OF SUPERVISORS

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August 14, 2025

Story County Board of Supervisors
900 Sixth Street
Nevada, IA

RE: Request Approval of FY27 ASSET Funder Priorities

Dear Board of Supervisors,

Each year individual funders review and determine if there are any changes to the list of priorities that are used by the ASSET Board to make funding recommendations during the ASSET budget allocations process. Additionally, agencies use these priorities to ensure the services they provide are consistent with the County's current priorities.

Priorities used for FY26 are attached with highlighted changes added and recommended for FY27. Approval is requested.

Following Board approval, I will share the final version with the ASSET Board.

Respectfully,

A handwritten signature in blue ink, appearing to read "Sandra King".

Sandra King
Director of External Operations and County Services

Attachment
Story County ASSET Funder Priorities



**STORY COUNTY
BOARD OF SUPERVISORS**
LISA K. HEDDENS, Chair
LINDA MURKEN, Vice Chair
LATIFAH FAISAL, Supervisor

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Crystal Davis, County Outreach & Special Projects Manager
RE: Update on Story County Government Operations Climate Action Plan and
Community Input Sessions
DATE: August 14, 2025

Story County is working with EA Engineering, Science, and Technology, Inc., PBC (EA) for its Government Operations Climate Action Plan. The Story County Government Operations Climate Action Plan (CAP) is a proactive effort to assess and reduce risks, improve energy resilience, and ensure that Story County's buildings, equipment, and systems are equipped to reliably and cost-effectively serve the public as climate conditions evolve.

During the development of the CAP, EA will conduct a series of public meetings. Three in-person meetings and one virtual public meeting are planned with a purpose to present preliminary ideas, gather real-time feedback, and answer questions.

The public is welcome and invited to attend any session offered at these locations to learn more about the CAP and have an opportunity for input. Each session will be led in partnership with EA.

Wednesday, September 10 – In Person
Colo Community Center, 309 Main Street, Colo
6:00pm

Wednesday, September 17 – In Person
Erickson Park Shelter House, 110 N. Park Street, Roland
6:00pm

Wednesday, September 24 – Virtual
6:00pm

Saturday, September 27 – In Person
McFarland Park, Story County Conservation Center, 56461 180th Street, Ames
1:00pm

All dates will be listed on the Story County website calendar. Marketing and promotions will occur via various methods (to include, but not limited to, press release, social media, fliers, etc.), in partnership with EA.