

The Board of Supervisors met on 11/13/18 at 10:00 a.m. in the Story County Administration Building. Members present: Rick Sanders, Martin Chitty, and Lauris Olson, with Sanders presiding. (all audio of meetings available at storycountyiowa.gov)

BID OPENING FOR THE STORY COUNTY JUSTICE CENTER RE-ROOFING PROJECT LOCATED AT 1315 SOUTH B AVENUE, NEVADA, IOWA – Joby Brogden, Facilities Manager Director and Leanne Harter, County Outreach and Special Projects Manager, opened the following bids: 1) Central State Roofing, Ames, Iowa, bid bond attached, acknowledge addendum #1, base bid of \$319,200.00, alternate bid #1 of \$358,800.00, alternate bid #2 of \$335,600.00. 2) Academy Roofing, Des Moines, Iowa, bid bond attached, acknowledge addendum #1, base bid of \$396,700.00, alternate bid #1 of \$58,500.00, alternated bid #2 of \$459,900.00. 3) 316 Construction, Ames, Iowa, bid bond attached, acknowledge addendum #1, no base bid, alternate bid #1 of \$482,191.00, alternate bid #2 of \$417,422.00. Harter reported on the process, review, and further Board consideration. Olson moved, Chitty seconded to acknowledge receipt of bids, direct staff on committee, and have staff return to the Board with a recommendation. Motion carried unanimously (MCU) on a roll call vote.

RECEIVE AND REVIEW BIDS FOR THE SALE OF BONDS OF \$1,000,000.00 – Renee Twedt, Treasurer, reported on bid opportunity was sent to nine banks in Story County; only one bank, Great Western Bank, responded with an interest rate of 3.94% for 10 years. Leanne Harter, County Outreach and Special Projects Manager, will return at a future meeting. Chitty moved, Olson seconded to acknowledge receipt of bid. Roll call vote. (MCU)

PROCLAMATION DECLARING THE WEEK OF NOVEMBER 10-18, 2018 AS “NATIONAL HUNGER AND HOMELESSNESS AWARENESS WEEK” – Karla Webb, Community Services Director, reported on agency representation from the United Way, the Assault Care Center Extending Shelter and Support (ACCESS), and the Emergency Residency Project. She reported on local statistics regarding hunger and homelessness. Sanders read the proclamation. Olson moved, Chitty seconded the approval of the Proclamation declaring the week of November 10-18, 2018 as National Hunger and Homelessness Awareness Week. Roll call vote. (MCU)

MINUTES: 11/6/18 Minutes – Chitty moved, Olson seconded the approval of Minutes as presented. Roll call vote. (MCU)

CLAIMS: 11/15/18 Claims of \$ 863,182.28 (run date 11/09/18, 35 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from Central Iowa Drug Task Force (\$1,273.42), BooST School Ready Services (\$29,388.39), BooST Early Childhood (\$7,560.90), Emergency Management (\$171.11), E911 surcharge (\$432.43), County Assessor (\$4,481.94), Ames City Assessor (\$7,735.11). Olson moved, Chitty seconded approval of Claims as presented.

Chitty moved, Olson seconded the approval of Consent Agenda as presented. Roll call vote. (MCU)

1. Change Order #7 for the Tedesco Environmental Learning Corridor (TELC) – Bid Package #2 Trail Paving and Park Amenities with Boulder Contracting, LLC for \$4,983.65
2. Contract between Solutions, Inc. and Information Technology for software maintenance, effective 11/1/18-10/31/19, for \$1,200.00.
3. Proposed schedule for FY20 Capital Improvements Plan (CIP) preparation
4. Road Closure Resolution: #19-22

Roll call vote. (MCU)

FIRST CONSIDERATION OF ORDINANCE NO. 275, AMENDING CHAPTERS 85 DEFINITIONS, 87 LAND DIVISION REQUIREMENTS, AND CHAPTER 88 GENERAL SITE PLANNING STANDARDS - TRAFFIC IMPACT ANALYSIS AND STUDY – Jerry Moore, Planning and Development Director, reported on background information, including the review of numerous ordinance examples, comments from the inter-agency review team, and meetings with the Engineer and Assistant Engineer, local private engineers and builders, and the County Attorney’s Office. Moore reported on changes made; the Planning and Zoning (P&Z) Commission recommends approval. Discussion took place. Sanders opened the public hearing at 10:34 a.m., and, hearing none, he closed the public hearing at 10:34 a.m. Chitty moved, Olson seconded the approval of First Consideration of Ordinance No. 275, Amending Chapters 85 Definitions, 87 Land Division Requirements, and Chapter 88 General Site Planning Standards as presented and Set Second Consideration for Tuesday, 11/20/18. Roll call vote. (MCU)

FIRST CONSIDERATION OF ORDINANCE NO. 276, AMENDING CHAPTER 88.04, ACCESS REQUIREMENTS – Amelia Schoeneman, County Planner, reported on background information and proposed amendments. She reviewed changes and stated the P&Z Commission recommends approval. Sanders opened the public hearing at 10:39 a.m., and, hearing none, he closed the public hearing @ 10:39 a.m. Olson moved, Chitty seconded the approval of First Consideration of Ordinance No. 276, Amending Chapters 88.04, Access Requirements and Set Second Consideration for Tuesday, 11/20/18. Roll call vote. (MCU)

FIRST CONSIDERATION OF ORDINANCE NO. 278, AMENDING CHAPTER 89 HOME BUSINESSES, CHAPTER 90 CONDITIONAL USES, TABLE 90-1 TABLE OF CONDITIONAL USES - HOME BUSINESS – Jerry Moore, Planning and Development Director, reported on background information and reviewed changes. The County Attorney’s Office has reviewed the proposed amendment, and the P&Z Commission recommends approval. Discussion took place. Sanders opened the public hearing at 10:52 a.m., and, hearing none, he closed the public hearing at 10:52 a.m. Chitty moved, Olson seconded the approval of First Consideration of Ordinance No. 278, Amending Chapter 89 Home Business, Chapter 90 Conditional Uses, Table 90-1 Table of Conditional Uses – Home Business and Set Second Consideration for Tuesday, 11/20/18. Roll call vote. (MCU)

FIRST CONSIDERATION OF ORDINANCE NO. 279, AMENDING CHAPTER 85 DEFINITIONS AND CHAPTER 90 CONDITIONAL USES - COMMERCIAL CAMPGROUND AND TRAVEL TRAILER PARKS – Jerry Moore, Planning and Development Director, reported on background information and reviewed the changes. The P&Z Commission recommends approval. Discussion took place. Sanders opened the public hearing at 10:57 a.m., and, hearing none, he closed the public hearing at 10:57 a.m. Olson moved, Chitty seconded the approval of First Consideration of Ordinance No. 279, Amending Chapters 85 Definitions and Chapter 90 Conditional Uses – Commercial Campground and Travel Trailer Parks and Set Second Consideration for Tuesday, 11/20/18. Roll call vote. (MCU)

REVISED EMPLOYEE RECOGNITION POLICY (SEVEN-DAY REVIEW WAIVED) – Alissa Wignall, Human Resources (HR) Director, reported on change made based on employee feedback. Employees may be given other

recognition award options of equal or lesser value than those listed above; additional options will be determined by HR on an annual basis. She recommended that seven-day review be waived. Chitty moved, Olson seconded the approval of the Revised Employee Recognition Policy and to waive seven-day review. Roll call vote. (MCU)

COUNTY APPEALING THE ORDER OF THE COURT SUSTAINING THE WRIT OF CERTIORARI IN PALENSKY VS. STORY COUNTY BOARD OF ADJUSTMENT – Sanders provided history. Ethan Anderson, Story County Civil Attorney, reported the County has retained outside counsel, and reported on the ability to appeal. Chitty moved, Olson seconded the approval for the County to appeal the order of the court sustaining the writ of certiorari in *Palensky vs. Story County Board of Adjustment* as presented. Roll call vote. (MCU)

ADDITIONAL HVAC UNIT FOR SERVER ROOM FOR JAIL AT THE JUSTICE CENTER FOR \$10,275.00 (UNBUDGETED) – Joby Brogden, Facilities Management Director, reported since the camera system upgrade, the server room is overheated and a security risk. Sanders asked budget. Brogden stated it can be absorbed as of now. Olson moved, Chitty seconded the approval of the additional HVAC unit for server Room for the jail at the Justice Center for \$10,275.00. Roll call vote. (MCU)

INTEGRATED ROADSIDE VEGETATION MANAGEMENT (IRVM) QUARTERLY REPORT – Joe Kooiker, Weed Commissioner, reported on contract spraying, drainage ditch spraying, seasonal help, seeding efforts, maintenance, erosion prevention, and upcoming work items including controlled burns and brush work.

UPDATE ON DRAFT WATERSHED IMPLEMENTATION MATRIX – Leanne Harter, County Outreach and Special Projects Manager, reported on background information, informational meetings, timeframe, budget, areas of direction and a joint survey.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: Chitty and Sanders congratulated to Linda Murken on her win in last week's election. All Board members reported on meetings.

Chitty moved, Olson seconded to adjourn at 11:40 p.m. Roll call vote. (MCU)

Story County
Board of Supervisors Meeting
Agenda
11/13/18

1. CALL TO ORDER: 10:00 A.M.
2. PLEDGE OF ALLEGIANCE:
3. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
4. Bid Opening For The Story County Justice Center Re-Roofing Project Located At 1315 South B Avenue, Nevada, Iowa - Joby Brogden And Leanne Harter

Department Submitting Board of Supervisors

5. Receive And Review Bids For The Sale Of Bonds For \$1,000,000 – Renee Twedt And Leanne Harter

Department Submitting Board of Supervisors

Documents:

BIDTABSHEET.PDF

6. Consideration Of Proclamation Declaring The Week Of November 10th - 18th, 2018 As "National Hunger And Homelessness Awareness Week"

Department Submitting Community Services

Documents:

PROCLAMATION.PDF

7. CONSIDERATION OF MINUTES:

- I. 11/6/18 Minutes

Department Submitting Auditor

8. CONSIDERATION OF PERSONNEL ACTIONS:

9. CONSIDERATION OF CLAIMS:

- I. 11/15/18 Claims

Department Submitting Auditor

Documents:

CLAIMS 111518.PDF

10. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

- I. Approve Change Order #7 For Tedesco Environmental Learning Corridor – Bid Package #2 Trail Paving And Park Amenities With Boulder Contracting, LLC For \$4,983.65

Department Submitting Conservation

Documents:

URGE MEMO TELC PH2 CO 007.PDF
CHANGE ORDER 7 TELC BID PKG 2.PDF

- II. Consideration Of Contract Between Solutions, Inc. And Information Technology For Software Maintenance, Effective 11/01/18-10/31/19, For \$1200.00.

Department Submitting Information Technology

Documents:

SOLUTIONSEVAULT.PDF

- III. Consideration Of Proposed Schedule For Fiscal Year (FY) 2020 Capital Improvements Plan (CIP) Preparation

Department Submitting Board of Supervisors

Documents:

TIMEFRAME FOR FY20 CIP PROCESS.PDF

- IV. Consideration Of Road Closure Resolution(S): #19-22

Department Submitting Engineer

Documents:

RC 19 22.PDF

11. PUBLIC HEARING ITEMS:

- I. First Consideration Of Ordinance No. 275, Amending Chapters 85 Definitions, 87 Land Division Requirements, And Chapter 88 General Site Planning Standards - Traffic Impact Analysis And Study – Emily Zandt

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF
ORDINANCE NO 275.PDF

- II. First Consideration Of Ordinance No. 276, Amending Chapter 88.04, Access Requirements – Amelia Schoeneman

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF
ORDINANCE NO 276.PDF

- III. First Consideration Of Ordinance No. 278, Amending Chapter 89 Home Businesses, Chapter 90 Conditional Uses, Table 90-1 Table Of Conditional Uses - Home Business – Jerry Moore

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF
ORDINANCE.PDF

- IV. First Consideration Of Ordinance No. 279, Amending Chapter 85 Definitions And Chapter 90 Conditional Uses - Commercial Campground And Travel Trailer Parks – Emily Zandt

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF
ORDINANCE NO 279.PDF

12. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Revised Employee Recognition Policy (7 Day Review Waived) - Alissa Wignall

Department Submitting Board of Supervisors

Documents:

EMPLOYEE RECOGNITION POLICYDRAFT2018.PDF

- II. Discussion And Consideration Of County Appealing The Order Of The Court Sustaining The Writ Of Certiorari In Palensky Vs. Story County Board Of Adjustment - Ethan Anderson

Department Submitting Attorney

- III. Discussion And Consideration Of Additional HVAC Unit For Server Room For Jail At The Justice Center For \$10,275.00 (Unbudgeted) - Joby Brogden, John Asmussen, And Micah Andersen

Department Submitting Facilities Management

Documents:

JAILHVAC.PDF

13. AGENCY REPORTS:

14. DEPARTMENTAL REPORTS:

- I. IRVM Quarterly Report - Joe Kooiker

Department Submitting Auditor

15. OTHER REPORTS:

- I. Update On Draft Watershed Implementation Matrix-Leanne Harter

Department Submitting Board of Supervisors

16. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

17. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

18. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors
Meeting
11/13/18

NAME

ADDRESS

JACK Workman
Jon Eckholt
Jody Bragden
Arlene Sanderson
Jerry Moore
Ethan Anderson
Audrey Farthing
Gladys McCallum
Josh Oren
Vanessa Baker-Latimer
Paul Munkley
Todd Lundvall
Dustin Ingram
Karla Wehr
Troy Jansen
Micah Anderson
John Amussen
Sara Zejnic
Deb Schilderath
Wessa Updell
Gene Smith

Ames
Ames
Facilities Maint
P&D
P&D Dept.
SCAO
LWV
ACCESS - Ames
ACCESS - Ames
City of Ames
Aud
1805
AEDC, 304 Main, Ames
Comm Serve
Emergency Response Project
SHERIFF'S G-PRC
SCSD
UWSC
BOS Office
BOS
Treas

Date: November 13, 2018

Project Name: Story County Justice Center Re-Roofing Project

[illegible]

Date: NOVEMBER 13, 2018

Bidder Name

Great western Bank

3.94%

10

Comments

Story County, Iowa Proclamation

“NATIONAL HUNGER AND HOMELESSNESS AWARENESS WEEK”

WHEREAS, for the past twenty-six years, the National Coalition for the Homeless and the National Student Campaign Against Hunger and Homelessness have sponsored National Hunger and Homelessness Awareness Week; and,

WHEREAS, the purpose of the proclamation is to educate the public about the many reasons people are hungry and homeless, including the shortage of affordable housing in Story County for very low-income residents; and to encourage support for homeless assistance service providers, as well as community service opportunities, for students and school service organizations; and,

WHEREAS, there are many organizations committed to sheltering and providing supportive services, as well as meals and food supplies to the homeless, which include but are not limited to: Assault Care Center Extending Shelter & Support (ACCESS), Emergency Residence Project, Food At First, Good Neighbor Emergency Assistance, Mid-Iowa Community Action (MICA), Story County Community Services, The Hunger Collaboration, The Salvation Army, Veterans Affairs, Youth and Shelter Services (YSS).

WHEREAS, the focus of National Hunger and Homelessness Awareness Week 2018 continue to be **“Resolve to Fight Poverty”**; and,

WHEREAS, we recognize that hunger and homelessness continues to be a serious problem for many individuals and families in Story County; and,

WHEREAS, the intent of the National Hunger and Homelessness Awareness Week is consistent with the commitment and dedication of the members of the Two Rivers Region to educate the community and to provide the needed services and support to citizens who suffer from Hunger and/or Homelessness circumstances.

THEREFORE, We the, Story County Board of Supervisors, Iowa, do hereby proclaim November 10-18, 2018, as **“NATIONAL HUNGER AND HOMELESSNESS AWARENESS WEEK”**. On behalf of our community, I encourage all citizens to recognize that many people do not have housing and need support from citizens and private/public nonprofit service entities.

Signed this 13th day of November, 2018.



Rick Sanders, Chair, Story County Board of Supervisors

Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Tedesco Environmental Learning Corridor - BP#2 Trail Paving & Park Amenities Ames, IA	CONTRACT INFORMATION: Contract For: TELC-BP#2 Trail Paving & Park Amenities Date: April 10, 2018	CHANGE ORDER INFORMATION: Change Order Number: 007 Date: November 2, 2018
OWNER: <i>(Name and address)</i> Story County Conservation Board 56461 180th Street Ames, IA 50010	ARCHITECT: <i>(Name and address)</i> Shive-Hattery, Inc. 4125 Westown Parkway, Suite 100 West Des Moines, IA 50266	CONTRACTOR: <i>(Name and address)</i> Boulder Contracting, LLC 25789 N Avenue Grundy Center, IA 50638

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

1. In order to provide additional erosion protection for installed features and trails in the park, field stone is being installed at the corners of the wetland boardwalk abutments and at the steps to the stream on the east side of the Ford crossing. **The total price for this work is \$970.00.**
2. At the wetland boardwalk area, the contractor was directed to modify the existing wetland pools and riffle to enhance the experience for visitors to the area. The contractor enlarged the pools, completed grading/shaping of the area, removed sediment, and placed rock to raise one existing riffle. **The total price for this work is \$1,860.00.**
3. A section of silt fence installed as part of the stormwater wetland construction approximately 2-3 years ago has reached the end of its useful life and is no longer needed. The contractor was directed to remove this 725 linear foot stretch of silt fence and finish grade the area to allow for seeding. **The total price for this work is \$520.00.**
4. The secondary trails at the confluence, wetland boardwalks, and west bridge were specified to be placed on existing grade. The contractor is requesting payment for topsoil stripping, stockpile, and respread in these areas. The quantity has been calculated at an additional 122 cubic yards. The bid price for this item is \$5.10 per cubic yard. **122 CY at \$5.10/CY is a total increase of \$622.20.**
5. Due to unanticipated utility conflicts, the concrete sign walls and benches at the south park entrance were installed farther away from the existing curb than was originally planned. The area between these walls/benches and the curb is a paved sidewalk/plaza area. Moving the walls/benches resulted in an increase in 6" PCC paving quantity of 33 square yards. The bid price for this item is \$30.65. **33 SY at \$30.65/SY is a total increase of \$1,011.45.**

Contract sum will be increased by \$4,983.65.

The original Contract Sum was	\$ 1,068,788.00
The net change by previously authorized Change Orders	\$ 119,965.35
The Contract Sum prior to this Change Order was	\$ 1,188,753.35
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,983.65
The new Contract Sum including this Change Order will be	\$ 1,193,737.00

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be November 1, 2018

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the

Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Shive-Hattery, Inc.

ARCHITECT (Firm name)



SIGNATURE

Luke Monat, P.E.

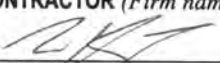
PRINTED NAME AND TITLE

November 2, 2018

DATE

Boulder Contracting, LLC

CONTRACTOR (Firm name)



SIGNATURE

Luke Kjerfve P.M.

PRINTED NAME AND TITLE

11/2/18

DATE

Story County Board of Supervisors

OWNER (Firm name)



SIGNATURE

Rick Sanders

PRINTED NAME AND TITLE

11/13/18

DATE

Story County, Iowa

Lucinda Martin, Auditor

IN ACCOUNT WITH (Claimant) **Solutions, Inc.**

Address 2311 W. 18th Street P.O. Box 857
Spencer, IA 51301

**BILL MUST BE FULLY ITEMIZED
WITH INVOICE ATTACHED
FOR AUDITOR'S OFFICE USE ONLY.**

Claim Number

Check Number

Date Paid

APPROVED BY BOARD OF
SUPERVISORS ON CLAIM
REGISTER PAGE #

REGISTER PAGE #

Fund Name

Equipment Rent & Maintenance

Code No.

01000-09110-444-52

\$1,200.00

[illegible]

AMOUNT CLAIMED

\$1,200.00

VENDOR SIGNATURE (if applicable)

DEPARTMENT APPROVAL.

APPROVED

DENIED

Member Initials:

Meeting Date:

Follow-up action:

SOLUTIONS

Solutions, Inc

Phone: (712) 262-4520

Fax: (712) 262-3477

2311 West 18th Street

Spencer, IA 51301

InvoiceNumber: **279085**Date: **11/1/2018****For the period from 11/1/2018 thru 10/31/2019****Bill-To****Attn: Barbara Steinback
Story County IA I.T. Office
900 6th Street
Nevada, IA 50201 U.S.A.****Ship-To****Attn: Barbara Steinback
Story County IA I.T. Office
900 6th Street
Nevada, IA 50201 U.S.A.**

<u>Contract</u>	<u>Start Date</u>	<u>End Date</u>	<u>Contract Type</u>	<u>Reference</u>	<u>Terms</u>	<u>Inv. Batch</u>	<u>A/R Cust. No.</u>	<u>PO No.</u>
14934	11/1/2018	10/31/2019	"Solutions" Application Software Support		Net 30	27392	8590	

EVault Backup for iSeries**\$1,200.00**Item Total: **\$1,200.00**

Thank you for choosing "Solutions", Inc.

Total Amount Due: \$1,200.00



CAPITAL IMPROVEMENTS PLAN TIMEFRAME FY2020-2024

Timeframe	Tasks	Comments
November 15 th - December 7 th	CIP Request Forms prepared by EO/DH	Forms are due on or before 5:00 pm December 7 th – submitted to Leanne Harter
<i>From December 5 – 7: Leanne Harter will be available to discuss projects and finalize paperwork.</i>		
Week of December 10 th	CIP Review Committee Meeting #1	Initial review of projects and existing CIP and budget discussion
Week of December 17 th	CIP Review Committee Meeting #2	Discussion of projects to be included
Draft CIP prepared and distributed for BOS Budget Worksessions		Distributed prior to December 27, 2018
January 14, 2019 9:00 am	CIP Budget worksession with BOS	Additional discussions on the projects will occur through the individual worksessions as well.
Week of January 28 th	Staff compile changes to Draft CIP	Placed on BOS agenda for discussion purposes on February 5, 2019
February 5, 2019	BOS review of Draft CIP	Discussion and direction to seek public input
February 5, 2019 – March 1, 2019	Public Comment Period	
March 5, 2019	BOS review of public input	Direction on revisions to be brought forth on March 12, 2019
March 12, 2019	Formal Adoption of CIP	Formal action occurs after adoption of the budget
Formal CIP Adoption - runs on a fiscal year basis.		
Project Timeframes		
FY19 July 2018 – June 2019	Current Year	
FY20 July 2019 – June 2020	Year 1	
FY21 July 2020 – June 2021	Year 2	
FY22 July 2021 – June 2022	Year 3	
FY23 July 2022 – June 2023	Year 4	
FY24 July 2023 – June 2024	Year 5	

APPROVED **DENIED**
 Board Member Initials: RS
 Meeting Date: 11/13/18
 Follow-up action: _____

Closure No. 19-22

Date 11/6/2018

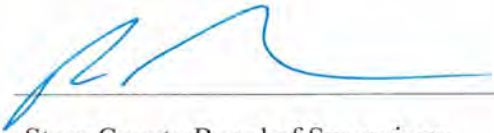
Resolution

BE IT RESOLVED

by the Board of Supervisors of Story County, Iowa, to approve the road closure(s) for the purpose of Bridge Repair in Ind. Creek Twp. Sect 18/19 on 630th Ave. from 305th St. to 315th St.

Motion by: Chitty Seconded by: Olson

Olson	☐ Aye	Sanders	☐ Aye	Chitty	☐ Aye
	☐ Nay		☐ Nay		☐ Nay
	☐ Absent		☐ Absent		☐ Absent



Story County Board of Supervisors



Board of Supervisors

Story County, Iowa

Employee Recognition Policy

Approval Date:

Effective Date:

Revision No:

02

Reference: BOS Minutes:

Initially Adopted:
4/04/2017

Distribution:

Employee Handbook, Intranet, S:drive;
Policy Book

General Policy

It is the policy of Story County to recognize employees for continuous years of service to the organization, for outstanding service to the County and upon their retirement from County employment. The County recognizes the value and importance of its employees in providing service to the citizens of the County.

Scope

This policy is applicable to:

All Story County employees responsible to the Board of Supervisors.

All Story County employees responsible to a county elected office holder.

All employees not directly responsible to either the Board of Supervisors or an elected office holder and whose governing body and the Board of Supervisors have certified its applicability.

When there is a conflict between this policy and a collective bargaining agreement and/or the Iowa Code, the provisions of a collective bargaining agreement and/or the Iowa Code prevail.

Recognition for Years of Service

In appreciation of dedicated and continuous service, Story County employees shall receive a recognition award at the completion of five (5) years and in five (5) year increments thereafter. Years of service awards will be given annually at a recognition breakfast held in a designated location for all employees to attend.

The schedule of awards will be as follows:

Years of Continuous Service

5 years
10 years
15 years
20 years
25 years

Recognition Award

County ceramic mug or Tervis tumbler
Clock
Cross pen and pencil set
Clock or glass award
Clock, barometer or glass award

30 years
35 years and continuous 5-year
increments

Glass clock or glass award
Watch or jewelry item (up to \$125 value)

*Employees may be given other recognition award options of equal to or less value than those listed above. Additional options will be determined by Human Resources on an annual basis.

Recognition for Public Service

The Board of Supervisors will recognize employees for public service by adopting a formalized employee recognition program. This program will consist of annual recognition events along with monthly recognition for exemplary service or demonstration of Story County's core values.

Recognition at Retirement

In the interest of recognizing an employee's accomplishments at the conclusion of his/her work life, regular full-time and regular part-time employees who retire from the County with ten (10) or more years of continuous service shall be formally recognized by the Board of Supervisors. This recognition will take place at a regular Board meeting, where the employee shall receive an engraved plaque from the Board of Supervisors.

Department heads or elected officials may choose to provide a separate celebration in honor of the employee. The use of County time and facilities (if available) for a retirement party will be granted. County funds expended for this purpose may cover items such as cake, punch, paper products, etc.

Administrative Procedures

Human Resources is responsible for administering the provisions of this policy to ensure the timely presentation of the recognition awards. Human Resources will notify employees scheduled to receive years of service awards and coordinate directly with those employees regarding choice of recognition award. Department heads and elected officials are expected to cooperate in the effective implementation of this policy by verifying lengths of service as needed and notifying Human Resources as far in advance as possible of impending retirements.

APPROVED **DENIED**

Board Member Initials: JS

Meeting Date: 11/13/18

Follow-up action: _____



**Mechanical
Comfort, Inc.**

302 Sondrol Avenue • Ames, IA 50010-9104
(515) 232-2105 • Fax (515) 232-7027

PROPOSAL AND ACCEPTANCE

PHONE: (515) 232-2105

FAX: (515) 232-7027

DATE

10/18/2018

PROPOSAL SUBMITTED TO

Story County Property Management

PHONE

382-7400

FAX

382-7404

STREET

900 6th street

JOB NAME

Ducted Mini-split system

CITY, STATE AND ZIP CODE

Nevada, Iowa

JOB LOCATION

Milestone Server Room

We propose to supply and install (1) 1-ton Mitsubishi Ducted Mini split system. We have included the refrigerant line set, interlocking power and control cord, Ductwork, condensing unit pad for roof mounting, condensate drain, installation labor, roofing and startup.

Notes:

1. Ceiling Removal and installation as required by others.
2. Needed but **not included** is all high voltage wiring and disconnects as required.
3. Unit is to be mounted in the ceiling cavity of the adjacent space and ducted in and out of the server room.

We Propose hereby to furnish material and labor - complete in accordance with above specifications. For the sum of:

Nine thousand three hundred seventy five dollars & 00/100

\$

9,375.00

Payment to be made as follows: NET 30 DAYS

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 30 days.

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Date of Acceptance

11/13/18



STORY COUNTY

Facilities Management

JOBY BROGDEN

Director
515.382.7401

JON EICKHOLT

Assistant
515.382.7402

Story County Administration
900 6th St.

Nevada, Iowa 50201
515.382.7404 FAX

DATE: November 5, 2018

TO: Board of Supervisors

FROM: Joby J. Brogden *JB*

RE: Milestone Server Room

Facilities Management Department would like to request the addition of a ducted mini-split HVAC unit to service the Milestone server room located at the Story County Jail.

The primary concern for the added unit is currently the Milestone server room does not have a separate HVAC unit servicing it. The Jail has recently upgraded their camera servers and installed additional cameras. This new equipment is generating additional heat load in that room. Currently the new servers are sitting idle, not under load and are running just below the maximum allowable temperature threshold. Allowing the servers to run at this level could result in poor performance or server failure.

Approximate cost of the ducted mini-split system with material and installation should be around \$9375.00. The cost to provide a new electrical circuit for the new ducted mini-split would be around \$900.00.

Total request for the purchase and installation of a new ducted mini-split system would be **\$10,275.00.**