

The Board of Supervisors met on 5/4/21 at 10:00 a.m. in the Story County Administration Building. Members present: Lisa Heddens, Latifah Faisal, and Linda Murken, with Heddens presiding. (all audio of meetings available at storycountyia.gov). Heddens noted due to mitigation efforts the recommendations for social distancing in order to help slow the spread of the COVID-19 virus and limited space, the meeting will be provided via Zoom originating from the Story County Administration Building.

ADOPTION OF AGENDA: Murken moved, Faisal seconded adopting the agenda as changed. Motion carried unanimously (MCU) on a roll call vote.

PROCLAMATION RECOGNIZING THE FIRST ANNIVERSARY OF THE FIRST COVID-19 DEATH AT MARY GREELEY MEDICAL CENTER WITH A MOMENT OF SILENCE ON 5/4/21: The Board took turns reading the proclamation in full, and encouraged all residents to take part in the moment of silence at 1:30 this afternoon.

MID-IOWA COMMUNITY ACTION (MICA) ANNUAL REPORT: In addition to the submitted written report, Josie Stahlin, Family Development Director, reported all offices are open. Megan Thompson, Health Services Director, reported on health services.

MINUTES: 4/27/21 Minutes – Murken reported she would abstain from voting as she was absent from the meeting. Faisal moved, Heddens seconded the approval of Minutes as presented. Roll call vote. Faisal aye, Murken abstained, Heddens aye. Motion carried.

PERSONNEL ACTIONS: 1) new hire a) effective 5/4/21 at 3:00 p.m., in Facilities Management for Rachel Crutchfield @ \$16.89/hr; b) effective 5/10/21, in Recorder's Office for Samantha Baker @ \$17.39/hr. Murken moved, Faisal seconded the approval of Personnel Actions as presented. Roll call vote. (MCU)

Faisal moved, Murken seconded the approval of Consent Agenda as presented.

1. Resolution #21-91, to Abate Taxes Assessed Against Said Mobile Home pursuant to *Code of Iowa* §435.25
2. Contract between SysAid Technologies, Ltd. and Information Technology for software maintenance, effective 5/4/21-5/3/22, for \$2,125.00
3. Resolution #21-92 Authorizing the Placement of Stop Sign at the intersection of 120th Street and 630th Avenue
4. Appointment to the Planning and Zoning Commission for an unexpired term ending 12/31/21 - Debbie Younkin
5. Final Pay Voucher for Peterson Contractors, Inc. for Bridge Replacement Project #BROS-SWAP-C085(148)--SE-85
6. Resolution #21-86, Setting Date and Time for a Public Hearing on 5/11/21, for First Consideration of Ordinance No. 293 Amending Chapter 80 – Floodplain Management Program of the Story County Code of Ordinances
7. Resolution #21-87, Setting Date and Time for a Public Hearing on 5/11/21, for Resolution #21-88 Ames Urban Fringe Plan – Land Use Class Map Amendment for an area along North 500th Avenue (R38) and Lincoln Highway
8. Adopt-a-Road Application Renewal, effective 1/1/21-12/31/21, for the following: Phi Kappa Theta Fraternity on R38 (North 500th Avenue) from Lincoln Way to Cameron School Road
9. Utility Permits: #21-5597, #21-5598, #21-5599, #21-5600

Roll call vote. (MCU)

NEW PERSONAL PROTECTION EQUIPMENT (PPE) SAFETY PROGRAMS FOR STORY COUNTY TO BE IMPLEMENTED FOR ALL DEPARTMENTS AND OFFICES: Todd Lundvall, Risk Manager, reported on the three new Personal Protection Equipment (PPE) safety programs: eye and face; foot protection; and hand protection. Murken moved, Faisal seconded the approval of New PPE Safety Programs for Story County to be Implemented for all Departments and Offices for specifically the three documents for eye/face, hand, and foot protection. Roll call vote. (MCU)

STORY COUNTY PRINTING PRACTICES AND THE MANAGED PRINT CONTRACT: Barb Steinback, Information Technology (IT) Director, reported the current contract for managed print services is ending soon. The current setup saved money and staff time. Steinback has seen a recent uptick in requests for personal printers. She asked for direction from the Board. Discussion took place. Alissa Wignall, Director of Internal Operations and Human Resources, reported on the benefits of managed print services contracts. Connie Toresdahl, Budget Supervisor, Sheriff's Office, reported on personal printers at the Sheriff's Office. The Sheriff's Office is not currently on the same managed print services contract. Additional discussion took place. Wignall explained the Sheriff's Office has a separate contract for managed services with a different company. It predated the contract most of the County uses and was too expensive to buy out. It's currently continuing on a month-to-month basis. Steinbeck asked the Board to continue with managed print services across the County. Additional discussion took place. Murken moved, Faisal seconded approval to continue the managed print solution approach. Roll call vote. (MCU)

RESOLUTION #21-90, BIRCHMIER ACRES RESIDENTIAL PARCEL SUBDIVISION: Marcus Amman, Planning and Development Planner, reported on applicant, proposed subdivision, easements, land use, and relevant regulations. Per the County Engineer, any new access off of Highway 210 would require permits from the Iowa Department of Transportation. No public comments were received; the City of Maxwell will consider on 5/4/21. Amman stated all requirements have been met, no further divisions are permitted; staff recommends approval as proposed. Discussion took place. Faisal moved, Murken seconded the approval of Resolution #21-90, Birchmier Acres Residential Parcel subdivision as proposed. Roll call vote. (MCU) Steven Jordening, Attorney for the applicants, stated he had technical difficulties joining the meeting. He clarified the second lot is for a relative of the owners.

CORNERSTONE TO CAPSTONE (C2C) PLAN ANNUAL REVIEW EVALUATION CRITERIA AND POTENTIAL TIMELINE: Leanne Harter, County Outreach and Special Project Manager, reported on history, project team members, process overview, evaluation criteria, and timeline. The process was delayed due to COVID-19. Heddens asked for more detail on the timeline, Harter responded some portions will be delayed. Murken commented on zoning requests triggering C2C Plan amendments and how to change the process. Amelia Schnoeman, Planning and Development Director, reported on plans to reassess re-zonings which required C2C plan amendment. Harter reported on next steps. Discussion took place. Murken moved, Faisal seconded the approval of the C2C Plan Annual Review Evaluation Criteria and Process and Potential Timeline as presented. Roll call vote. (MCU)

COMMUNITY SERVICES QUARTERLY REPORT: Director Karla Webb reported the Mary Greeley Medical Center rental agreement will be on next week's agenda.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE

SUPERVISORS: The Board reported on several meetings. Heddens reminded everyone to take time to remember the people who have died from COVID-19.

Murken moved, Faisal seconded to adjourn at 11:21 a.m. Roll call vote. (MCU)

Story County
Board of Supervisors Meeting
Agenda
5/4/21

1. Originating From Administration Building, Story County Public Access Provided Via "Zoom" Meeting

SPECIAL NOTE TO THE PUBLIC: Due to recommendations to social distance in order to help slow the spread of the COVID-19 virus, the capacity of our meeting room is significantly limited. Therefore, public access to the meeting will be provided via Zoom.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone:

Visit [HTTPS://WWW.ZOOM.US/](https://www.zoom.us/)

Click on "Join A Meeting" and use the Zoom Meeting ID 981 7092 0243 and Password 446094

To join the meeting by telephone:

Dial (312) 626-6799, then enter Webinar ID 981 7092 0243, Password 446094

Please visit WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS

for more information on how to participate in meetings of the Story County Board of Supervisors.

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1
5. ADOPTION OF AGENDA:
6. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
7. Proclamation Recognizing Moment Of Silence For First COVID-19 Death At Mary Greeley Center On May 4, 2021

Department Submitting Board of Supervisors

Documents:

PROCLAMATION MAY 4TH MOMENT OF SILENCE.PDF

8. AGENCY REPORTS:
 - I. Mid-Iowa Community Action Annual Report - Submitted Report

Department Submitting Auditor

Documents:

MICA.PDF
MICA FD.PDF

9. CONSIDERATION OF MINUTES:

I. 4/27/21 Minutes

Department Submitting Auditor

10. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) new hire, effective 5/4/21 at 3 pm, in a) Facilities Management for Rachel Crutchfield @ \$16.89/hr; effective 5/10/21, in a) Recorder's Office for Samantha Baker @ \$17.39/hr.

Department Submitting Auditor

11. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Resolution #21-91, To Abate Taxes Assessed Against Said Mobile Home

Department Submitting Treasurers Office

Documents:

RESOLUTION TO ABATE REMOVED FROM PARK 1.PDF
BOS.PDF

II. Consideration Of Contract Between SysAid Technologies, Ltd. And Information Technology For Software Maintenance Effective 5/4/21 -5/3/22 @ \$2,125.00

Department Submitting Information Technology

Documents:

SYSAID RENEWAL.PDF

III. Consideration Of Resolution #21-92 Authorizing The Placement Of Stop Sign At The Intersection Of 120th Street And 630th Avenue

Department Submitting Engineer

Documents:

RES 21 92.PDF

IV. Consideration Of Appointment To The Planning And Zoning Commission For An

Unexpired Term Ending 12/31/2021 - Debbie Younkin

Department Submitting Board of Supervisors

Documents:

YOUNKIN.PDF

V. Consideration Of Final Pay Voucher For Peterson Contractors, Inc. For Bridge Replacement Project #BROS-SWAP-C085(148)--SE-85

Department Submitting Engineer

Documents:

FPV PCI BRIDGE.PDF

VI. Consideration Of Resolution #21-86, Setting Date And Time For A Public Hearing On May 11, 2021, For First Consideration Of Ordinance No. 293 Amending Chapter 80 – Floodplain Management Program, Of The Story County Code Of Ordinances

Department Submitting Planning and Development

Documents:

RESOLUTION 21 86 SETTING PUBLIC HEARING FOR ORDINANCE 293.PDF

VII. Consideration Of Resolution #21-87, Setting Date And Time For A Public Hearing On May 11, 2021, For Resolution #21-88 Ames Urban Fringe Plan – Land Use Class Map Amendment For An Area Along North 500th Avenue And Lincoln Highway

Department Submitting Planning and Development

Documents:

RESOLUTION 21 87.PDF

VIII. Consideration Of Adopt-A-Road Application Renewal Effective 1/1/2021-12/31/2021: (A) Phi Kappa Theta On R38 (N 500th Ave) From Lincoln Way To Cameron School Rd

Department Submitting Engineer

Documents:

AAR PHI KAPPA THETA 2021.PDF

IX. Consideration Of Utility Permit(S): #21-5597, 21-5598, 21-5599, 21-5600

Department Submitting Engineer

Documents:

UT 21 5598.PDF
UT 21 5599.PDF
UT 21 5600.PDF
UT 21 5597.PDF

12. PUBLIC HEARING ITEMS:

13. ADDITIONAL ITEMS:

I. Discussion And Consideration Of New PPE Safety Programs For Story County To Be Implemented For All Departments And Offices – Todd Lundvall

Department Submitting Board of Supervisors

Documents:

PPE.PDF
PPE FOOT.PDF
PPE HAND.PDF

II. Discussion And Consideration Of Story County Printing Practices As They Relate To The Managed Print Contract - Barb Steinback

Department Submitting Information Technology

Documents:

MANAED PRINT SOLUTION.PDF

III. Discussion And Consideration Of Resolution #21-90, Birchmier Acres Residential Parcel Subdivision - Marcus Amman
Additional Item

Department Submitting Planning and Development

Documents:

STAFF REPORT.PDF
RESOLUTION 21 90.PDF
APPLICATION DOCUMENTS.PDF
PLAT.PDF

IV. Consideration Of C2C Plan Annual Review Evaluation Criteria And Potential Timeline - Leanne Harter

Department Submitting Board of Supervisors

Documents:

GENERALGUIDELINESFORREVIEW2021.PDF

14. DEPARTMENTAL REPORTS:

I. Community Services Quarterly Report - Submitted Report

Department Submitting Auditor

Documents:

JANUARY 2021 MARCH 2021.PDF

15. OTHER REPORTS:

16. UPCOMING AGENDA ITEMS:

17. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

18. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

19. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.



Mid-Iowa Community Action, Inc.

Story County Health Services

Mid-Iowa Community Action, Inc.
Health Services
Report to Story County Board of Supervisors
Data from 7/1/20-3/31/21

WIC- *a supplemental nutrition program for babies, children under the age of 5, pregnant women, breastfeeding women, and women who have had a baby in the last 6 months.*

- ❖ Participation numbers; 1,116 in Ames, 82 in Nevada monthly. USDA WIC waivers have been extended to August 21, 2021, which gives WIC programs the flexibility to issue benefits over the phone. Fruit and vegetable dollar amounts will increase June 1-September 30. All women and children will receive \$35 each month for fruits and vegetables. Currently pregnant & postpartum women receive \$11 and children receive \$9 per month for fresh or frozen fruits and vegetables. This increase is part of the American Rescue Plan Act.

1st Five- *Healthy Mental Development Initiative promoting developmental screenings at well-child visits and provides a referral system to coordinate care for children with developmental concerns.*

- ❖ 166 Story County children have been referred to 1st Five from primary care providers throughout the county

Child Care Nurse Consultant- *Registered Nurse provides training, consultation and technical assistance to daycare providers increasing the health and safety of childcare programs.*

- ❖ CCNC has served 72 childcare providers in Story County this year, in past years CCNC has served around 40. Increase in TA calls due to COVID, helped coordinate vaccinations for childcare providers, provided medication administration training to childcare providers.

Maternal Health- *Provides education and support to expecting moms throughout their pregnancy and postpartum. Provides screenings, referrals and community resources to increase the overall health of mom and baby.*

- ❖ Has served 32 pregnant women, providing 290 health services (depression, substance abuse and domestic violence screenings, pregnancy risk assessments, connections to local healthcare resources, and parenting support)

Child Health- *Provides presumptive eligibility services for children who may appear to be eligible for Medicaid or Hawk-i, and informing services for children who are newly Medicaid enrolled. Provides care coordination services to help families access regular health care check-ups for their children through medical and dental homes and links families to other community-based services based upon need. The Child Health program strives to assure that children receive periodic comprehensive health screening services*

- ❖ 1,076 Story Co. children have received telehealth appointments to monitor development, assess immunization status, promote well-child visits, and care coordination to link families to medical and dental homes.



Mid-Iowa Community Action, Inc.

Story County Health Services

I-Smile School Sealants- *Provides preventative oral health care to 2nd & 3rd graders at schools with 40% or higher free and reduced lunch rates.*

- ❖ MICA's I-Smile program was the first to implement screenings and sealants in schools across Iowa this year. School policies vary with who they will allow in the school, staff are working to schedule screenings at qualifying Story County Schools; Mitchell, Meeker and Colo-Nesco.

I-Smile- *Connects children and pregnant women to dental care.*

- ❖ RDH was able to screen 20 kids at Drake Head Start.

***Story County Dental Clinic-** Transitioned to Primary Health Care Dental, which opened in March.

***Child Health Dental (Vouchers)-** The child dental voucher program provides vouchers to uninsured or underinsured children so they can receive necessary dental treatment services from a local dentist. MICA has worked to increase the number of participating dentists in the past year in preparation as rates of decay in children continue to rise due to missed appointments during the pandemic. MICA's Child Health services have been limited to telehealth appointments for the past year; therefore, staff have not been able to complete the direct services such as oral health screenings that identify kids in need of vouchers. MICA will be resuming in person appointments June 1, 2021.

***Fluoride Varnish-** I-Smile staff completed screenings and fluoride varnishes at Drake Head Start mid-April. Other in person services will resume June 1, 2021.

Our work in action...

Tara Berstler, RN completed a telehealth visit with a young family who had a newborn, new to WIC and Child Health services. The parents had questions about immunizations; whether they were safe, necessary, and when they should get their baby immunized. Tara provided the family with credible resources from IDPH, AAP, CDC and WHO, discussed why we immunize, risks vs benefits and encouraged the new parents to talk to their child's doctor. The parents thanked Tara for providing them with great resources to educate themselves and stated they felt 'more comfortable' completing scheduled immunizations now.

** Indicates ASSET funded program*



Mid-Iowa Community Action, Inc.

Story County Family Development Center

**Mid-Iowa Community Action, Inc.
Report to Story County Board of Supervisors
Story County Family Development Center**

Data from 07/01/2020 through 3/31/2021

- ❖ ***Emergency Food** – *Individuals and families can use the pantry once per calendar month and are given food packages based on family size. The packages are meant to sustain a family for 3 to 5 days. Delivery services are available as well.*
 - Unduplicated numbers are 609 different households with 1,566 different individuals served.
 - In this timeframe, an average of 68 households used this service every month.
 - 204 food package deliveries were made.

- ❖ **Family Development** – *Family development services are provided in a one on one setting with families by a certified family development specialist. These programs have an emphasis on goal setting and connecting families to community resources.*
 - Family Development and Self-Sufficiency (FaDSS) Program: 26 families served, 227 home and quality visits**
 - Early Childhood Family Development Programs (Head Start, BooSt ECI): Served 48 children in classroom and home based services, totaling 39 families. 113 home and quality visits were completed

- ❖ **Energy Assistance** – *Eligible families receive a one-time credit towards their heating bill as well as winter moratorium protection on their accounts.*
 - 1058 Low-Income Home Energy Assistance (LiHEAP) applications

- ❖ **Early Childhood Services** – *An infant toddler development specialist completes weekly home visits with families with children ages 0-3, and also can serve pregnant women. The ITDS works with the families to complete developmental assessments and engage the parent in developmentally appropriate activities with their child(ren).*
 - 28 children were served from 22 families. 377 home and quality visits were completed.

*Indicates ASSET funded program

**Due to COVID-19, our home visits are being conducted virtually

Helping People. Changing Lives. Building Communities.

More than a food pantry...

Our food pantry not only offers packages once a month for households in need, but we also participate in food rescue efforts across our community. Food rescue is the practice of gleaning edible food from places like restaurants and grocery stores and distributing it to local emergency food programs, who can get it into the hands of those who need it! MICA's food rescue efforts are a collaboration between our pantry, the Food Bank of Iowa, and local retailers. Several times a week volunteers help us to pick up food items such as bread, sandwiches, and produce and bring it to our pantry. There is no restriction on the amount of times a family can visit our pantry and take food rescue items. In addition, our center serves as an access point for families in Story County to gain referrals and information about other resources. We view families holistically and try to make connections to other programs in our agency and the community. *In the reporting period we have collected 29,630 lbs of food rescue items in our community and made 442 referrals.*

Our work in action...

Keliena Caldwell, our Family Development Worker in Ames, has been working to deliver food to families in need. This past summer a grandmother was caring for her grandchildren, ages 3 to 14, as their parents are working full-time and childcare was unavailable. Unfortunately, the family was having a difficult time finding food and getting to the food pantry. She is in a high-risk category for contracting COVID-19. Thankfully, Keliena delivered the food to her at her home.

This family wrote us a note in appreciation of what MICA is doing for her family as the pandemic had brought uncertainty to their daily life: "There are no words to express my deepest appreciation and heartfelt thanks to MICA/Keliena for the food deliveries to my home. Bringing food and household supplies for us is an assurance that my family has enough to eat and I don't have to worry. Because of the social distancing requirements MICA personnel (Keliena) is an asset to my family. May God bless them all."

Continued response to COVID-19...

We are continuing to offer curbside delivery of food, as well as delivery to those in the community. We have completed outreach to past users of the food pantry to remind them that we are here for them, assess if they have food needs, or other needs we can connect them to resources for. We have done this through direct calls and mailings. We have also continued to do outreach at apartment complexes throughout the county to organize mass drop offs of food packages to the residents.

Helping People. Changing Lives. Building Communities.

Helping People. Changing Lives. Building Communities.

230 SE 16th Street , Ames, Iowa 50010 • Phone: 515-956-3333 • Fax: 515-956-3309

PROCLAMATION

Moment of Silence for first COVID-19 death at Mary Greeley Medical Center

May 4, 2021

WHEREAS, the COVID-19 pandemic has had an unprecedented impact on the people of Story County; and,

WHEREAS, the pandemic has changed how each of us goes about our daily lives; and,

WHEREAS, more than 11,000 Story County residents have tested positive for COVID-19 since the beginning of the pandemic; and,

WHEREAS, nearly 50 of these people have lost their lives to the virus, and many more faced serious illness, extended hospitalization and lasting health concerns; and,

WHEREAS, on May 4, 2020, Mary Greeley Medical Center lost its first patient to COVID-19; and,

WHEREAS, to commemorate those lost to the virus, Mary Greeley will observe a one-minute moment of silence on Tuesday, May 4, at 1:30 p.m.; and,

WHEREAS, all residents of Story County are invited to participate in this moment of silence.

NOW, THEREFORE, BE IT RESOLVED THAT We, the Story County Board of Supervisors, do hereby proclaim a Moment of Silence for the first COVID-19 death at Mary Greeley Medical Center on May 4, 2021 at 1:30 p.m. and encourage all residents to participate in this moment of silence.

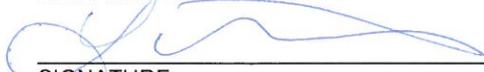
Signed this 4th day of May, 2021.


SIGNATURE

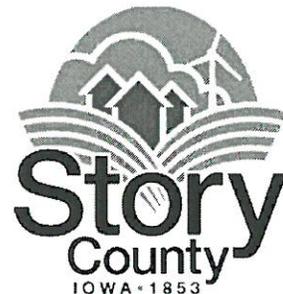
5-4-21
DATE


SIGNATURE

5-4-21
DATE


SIGNATURE

5/4/21
DATE



**BOARD OF SUPERVISORS RESOLUTION NO. 21-91
RESOLUTION TO ABATE TAXES ASSESSED AGAINST SAID MOBILE HOME**

WHEREAS, the following mobile home was located at 511 E 1st St Lot 78, Huxley, Iowa, a/k/a New Horizons Mobile Home Park, Iowa; and,

WHEREAS, said mobile home was damaged beyond repair by the Derecho storm and removed from the park in October 2020 by the Insurance Company without the Treasurer's knowledge; and,

WHEREAS, said mobile home has delinquent taxes in the amount of \$123; and,

WHEREAS, Section 435.25 of the Code of Iowa, states that when it is administratively impractical to pursue tax collection through the remedies of this section, all taxes, regular and special, interest, and costs shall be abated by resolution of the county board of supervisors. The resolution shall direct the treasurer to strike from the tax book the reference to said mobile home; and,

NOW, THEREFORE BE IT RESOLVED, that all delinquent taxes on the following mobile home are hereby abated. The county treasurer is directed to strike from the tax book the delinquent taxes that are in reference to said mobile home:

Milton (Dale) & Linda Jeter

VIN #NEB89B1015

Title #85AD48815

APPROVED this 4th day of May, 2021.



Chairperson, Board of Supervisors

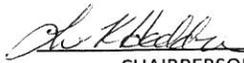
Attest:



County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE
OF BOARD Yea 3 Nay 0 Absent 0



CHAIRPERSON Above tabulation made by 

Include this COUPON with March 2021 payment.

YOU MAY PAY ONLINE AT: www.iowatreasurers.org

Receipt #
070793

2020 MH

2

Dist: 06013 Parcel: NEB89B01015

TAX DUE: Mar 1, 2021
TAX DELQ: Apr 1, 2021

New Horizons

MAR 1, 2021
\$116.00

Taxpayer(s):

JETER, MILTON D & LINDA C
8530 NW 26TH ST
ANKENY IA 50023-8818



STORY COUNTY TREASURER
TED RASMUSSEN
900-6TH STREET - P.O. BOX 498
NEVADA, IA 50201-0498

*This property was destroyed in the Aug 2020 derecho. The insurance company totaled the damage and it was hauled away to a landfill in October 2020.
Dele Jeter*

County Treasurer

Cost Proposal

For: Story County

Account Name: storycounty1813830702

Order includes:	TOTAL COST
<p>SysAid (On-Premise, Fusion) Basic</p> <ul style="list-style-type: none"> ✓ 12 Administrators ✓ Unlimited(∞) End Users ✓ 500 Assets ✓ 1 Remote Control Gateway channel ✓ 1 My Desktop channel 	<p>\$2,125 (USD)</p> <p>Proceed Now</p>

APPROVED

DENIED

Your SysAid license for account name "storycounty1813830702" will be renewed from May 04, 2021 until May 03, 2022.

Board Member Initials: AKH
 Meeting Date: 5-4-21

Follow-up action: _____

#	Item Details	Unit Cost	Units	Duration	Cost
1	Maintenance Fee	\$3,757/year	1	12	\$3,757
Total (USD):					\$3,757

Prepaid items

#	Item Details	Unit Cost	Units	Duration	Cost
1	Additional Administrator	-\$408/year	6	8	-\$1,632
Prepaid Subtotal:					-\$1,632
Total (USD) amount due:					\$2,125

For your attention: As of April 2017, we've updated our EULA to accommodate our new Annual Mode offering (see sections 7.1 and 7.2 in the EULA for updates).

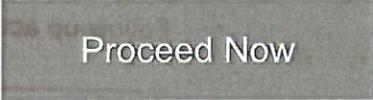
Terms of payment:

1. All prices are quoted in USD.
2. As SysAid is an international company, we do not charge VAT on our software. Depending on your chosen payment method, VAT may be applied by the payment processor as required by local law.
3. The invoice must be paid within 30 days from the date of order submission.
4. Payment by credit card, check, wire transfer, and company POs are all accepted.
5. This offer is valid until May 31, 2021.

Notes:

1. The pre-paid values are based upon upgrades that were purchased during the course of this contract, and are issued as a credit value towards the renewal of this license.
2. The credit value is only valid towards the renewal of this license, not refundable in case of non-renewal.

For payment options and submission of your PO (if relevant):



Proceed Now

SysAid IT is a scalable solution and you have the option, at any time, to add licenses and modules, to fit your organization's specific needs.

RESOLUTION # 21- 92
STOP SIGN AUTHORIZATION

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236, 321.255, and 321.345 of the Code of Iowa to designate stop conditions on secondary roads and intersections under their jurisdiction, and

WHEREAS: The traffic volumes and sight conditions at the intersection of 120th Street and 630th Avenue have been reviewed and a traffic study has been conducted by the county engineer, and

WHEREAS: Said study has been completed and due to the limited sight distance and the anticipated increase in traffic due to the closure of E18 for a bridge replacement project it is recommended that a stop sign for eastbound traffic and a stop sign for westbound traffic be erected at this intersection, and

NOW, THEREFORE, BE IT RESOLVED by the Story County Board of Supervisors that they do hereby authorize the erection of stop signs for eastbound and westbound traffic on 120th Street at its intersection with 630th Avenue.

Recommended by:

Darren Moon 4-28-21
Darren R Moon, P.E. Date
County Engineer

Lisa Heddens
Chairperson, Board of Supervisors

Attest: [Signature]

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD
Yea 3 Nay 0 Absent 0

Lisa Heddens
CHAIRPERSON
Above tabulation made by SB

NOTICE OF APPOINTMENT

PERSON APPOINTED: Debbie Younkin

BOARD COMMISSION OR COMMITTEE APPOINTED TO:
Planning and Zoning Commission

LENGTH OF TERM: 8 Months

IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? Yes

IF SO, WHO'S TERM: PJ McBride

WHO NEEDS TO BE NOTIFIED? _____

DATE APPOINTED: 5/4/2021

DATE OF TERM EXPIRED: 12/31/2021

APPROVED **DENIED**
Board Member Initials: XKH
Meeting Date: 5-4-21
Follow-up action: _____

Story County Road Department
CONTRACT CONSTRUCTION PROGRESS VOUCHER

To Date: 72.5
Last Voucher: 72.50
Authorized: 70
Project Start Date: 7/13/2020
Project End Date: 11/06/2020

11-FINAL
Date Last Voucher: 12/1/2020
Date This Voucher: 12/28/2020

Project No. BROS-SWAP-C085(148)-SE-85
Contractor Peterson Contractors Inc.
Type of Work BRIDGE REPLACEMENT - PPCB
Letting Date 4/14/2020
Location On 570th Ave. Over Ballard Creek along WLINE S17 Tr2 R23

REF	ITEM	DESCRIPTION	UNIT PRICE	UNIT	CONTRACT QTY.	AMOUNT	TOTAL THIS CLAIM QTY.	AMOUNT	PREVIOUSLY ALLOWED QTY.	AMOUNT	TOTAL ALLOWED QTY.	AMOUNT
1	12101-0850001	CLEARING AND GRUBBING	\$7,200.000	ACRE	0.900	\$6,480.000	0.000	\$0.000	0.900	\$6,480.000	0.900	\$6,480.000
2	2102-2710070	EXCAVATION, CLASS 10, ROADWAY	\$10,550	CY	1,556.200	\$16,417.910	0.000	\$0.000	1,556.200	\$16,417.910	1,556.200	\$16,417.910
3	2104-2710020	EXCAVATION, CLASS 10, CHANNEL	\$8,150	CY	131.600	\$1,072.540	0.000	\$0.000	131.600	\$1,072.540	131.600	\$1,072.540
4	2105-8425015	TOPSOIL, STRIP, SALVAGE AND SP	\$10,000	CY	308.900	\$3,089.000	0.000	\$0.000	308.900	\$3,089.000	308.900	\$3,089.000
5	2312-8260051	GRANULAR SURFACING ON ROAD, CL	\$33,750	TON	298.600	\$10,077.750	0.000	\$0.000	233.680	\$7,886.700	233.680	\$7,886.700
6	2401-6745625	REMOVAL OF EXISTING BRIDGE	\$50,000.000	LS	1.000	\$50,000.000	0.000	\$0.000	1.000	\$50,000.000	1.000	\$50,000.000
7	2402-2720000	EXCAVATION, CLASS 20	\$24,400	CY	87.300	\$2,130.120	0.000	\$0.000	87.300	\$2,130.120	87.300	\$2,130.120
8	2403-0100010	STRUCTURAL CONCRETE (BRIDGE)	\$687,550	CY	197.200	\$135,584.860	0.000	\$0.000	197.200	\$135,584.860	197.200	\$135,584.860
9	2404-7750000	REINFORCING STEEL	\$0,820	LB	47,625.000	\$39,052.500	0.000	\$0.000	47,625.000	\$39,052.500	47,625.000	\$39,052.500
10	2407-0551510	BEAMS, PRETENSIONED PRESTRESSE	\$18,000.000	EACH	5.000	\$90,000.000	0.000	\$0.000	5.000	\$90,000.000	5.000	\$90,000.000
11	2408-7800000	STRUCTURAL STEEL	\$3,150	LB	1,265.000	\$3,984.750	0.000	\$0.000	1,265.000	\$3,984.750	1,265.000	\$3,984.750
12	2414-6424124	CONCRETE OPEN RAILING, TL-4	\$68,000	LF	274.200	\$18,645.600	0.000	\$0.000	274.200	\$18,645.600	274.200	\$18,645.600
13	2418-0000010	TEMPORARY STREAM DIVERSION	\$10,927.100	EACH	1.000	\$10,927.100	0.000	\$0.000	1.000	\$10,927.100	1.000	\$10,927.100
14	2501-0201057	PILES, STEEL, HP 10 X 57	\$33,950	LF	1,485.000	\$50,415.750	0.000	\$0.000	1,485.000	\$50,415.750	1,485.000	\$50,415.750
15	2505-4009410	STEEL BEAM GUARDRAIL BARRIER T	\$1,800.000	EACH	4.000	\$7,200.000	0.000	\$0.000	4.000	\$7,200.000	4.000	\$7,200.000
16	2505-4021010	STEEL BEAM GUARDRAIL END ANCHO	\$250.000	EACH	4.000	\$1,000.000	0.000	\$0.000	4.000	\$1,000.000	4.000	\$1,000.000
17	2505-4021710	STEEL BEAM GUARDRAIL TANGENT E	\$2,300.000	EACH	4.000	\$9,200.000	0.000	\$0.000	4.000	\$9,200.000	4.000	\$9,200.000
18	2507-3250005	ENGINEERING FABRIC	\$2,600	SY	1,216.100	\$3,161.860	0.000	\$0.000	1,330.000	\$3,458.000	1,330.000	\$3,458.000
19	2507-6800061	REVTMENT, CLASS E	\$28,200	CY	953.500	\$47,675.000	0.000	\$0.000	689.180	\$33,459.000	689.180	\$33,459.000
20	2507-6875002	REVTMENT, REMOVE AND REPLACE	\$150.000	TON	120.100	\$3,386.820	0.000	\$0.000	120.100	\$3,386.820	120.100	\$3,386.820
21	2518-6910000	SAFETY CLOSURE	\$7,000	EACH	4.000	\$28,000.000	0.000	\$0.000	4.000	\$28,000.000	4.000	\$28,000.000
22	2519-3280000	FENCE, FIELD	\$275.000	LF	344.000	\$94,800.000	0.000	\$0.000	344.000	\$94,800.000	344.000	\$94,800.000
23	2519-3300400	FIELD FENCE BRACE PANELS	\$3,300.000	EACH	8.000	\$26,400.000	0.000	\$0.000	8.000	\$26,400.000	8.000	\$26,400.000
24	2528-8445110	TRAFFIC CONTROL	\$3,300.000	LS	1.000	\$3,300.000	0.000	\$0.000	1.000	\$3,300.000	1.000	\$3,300.000
25	2533-4980005	MOBILIZATION	\$54,940.000	LS	1.000	\$54,940.000	0.000	\$0.000	1.000	\$54,940.000	1.000	\$54,940.000
26	2601-2634100	MULCHING	\$1,900.000	ACRE	0.600	\$1,140.000	0.000	\$0.000	0.510	\$969.000	0.510	\$969.000
27	2601-2636015	NATIVE GRASS SEEDING	\$3,500	LF	168.000	\$588.000	0.000	\$0.000	0.000	\$0.000	0.000	\$0.000
28	2602-0000030	SILT FENCE FOR DITCH CHECKS	\$1,000	LF	168.000	\$168.000	0.000	\$0.000	0.000	\$0.000	0.000	\$0.000
29	2602-0000101	MAINTENANCE OF SILT FENCE OR S	\$3,500	LF	320.000	\$1,120.000	0.000	\$0.000	0.000	\$0.000	0.000	\$0.000
30	2602-0000312	PERIMETER AND SLOPE SEDIMENT C	\$500.000	EACH	1.000	\$500.000	0.000	\$0.000	220.000	\$770.000	220.000	\$770.000
31	2602-0010010	MOBILIZATIONS, EROSION CONTROL	\$1,000.000	EACH	1.000	\$1,000.000	0.000	\$0.000	1.000	\$1,000.000	1.000	\$1,000.000
32	2602-0010020	MOBILIZATIONS, EMERGENCY EROSI	\$1,000.000	EACH	1.000	\$1,000.000	0.000	\$0.000	0.000	\$0.000	0.000	\$0.000
33	Admin	Stockpiled Materials	\$1,000	LS	1.000	\$1,000.000	0.000	\$0.000	0.000	\$0.000	0.000	\$0.000
						\$578,426.56	\$0.00	\$0.00		\$559,893.65		\$559,893.65

Subtotal \$559,893.65
Less 0.0% retention \$0.00
Less Previously Paid (\$543,096.84)
Amount due this statement: \$16,796.81

Recommended: *Danny Moon* 4-29-21 Date
Story County Engineer Darren Moon
D. J. Johnson 5-4-21 Date
Story County Board of Supervisors

Contractor / Peterson Contractors Inc. *[Signature]* Date
22827

STORY COUNTY
837 N Avenue
Nevada, IA 50201
515-382-7355

Email: engineerweb@storycountyiowa.gov

APPLICATION RENEWAL FOR STORY COUNTY
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number: 2009-03
Road Name: R38 (N 500th Ave)

SPONSOR:

Phi Kappa Theta Number of Volunteers: 25

Name of Sponsor (Organization, Group or Individual)

2110 Lincoln Way, Ames, IA, 50014

Mailing Address (Street, P.O. Box, City, State, Zip Code)

<u>Lee Nelson</u>	<u>2110 Lincoln Way</u>	<u>515-868-6284</u>	<u>Ltnelson@iastate.edu</u>
Contact Person	Address	Phone #	Email

Description of the road for which application is being made:

R38 (N 500th Ave) from Lincoln Way north to Cameron School Road

APPROVED **DENIED**

Board Member Initials: TH

Meeting Date: 5-4-21

Follow-up action: _____

Number of miles requested for litter removal: 3

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2021 until December 31, 2021.

Thaddeus Tomczyk

Applicant

28 April 2021

Date

STORY COUNTY APPROVAL

[Signature]

County Engineer

4-29-21

Date

[Signature]

Chair, Story County Board of Supervisors

5-4-21

Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be _____

Fall clean-up will be: _____

STORY COUNTY
837 N Avenue
Nevada, IA 50201
515-382-7355

Email: engineerweb@storycountyiowa.gov

APPLICATION RENEWAL FOR STORY COUNTY
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number: 2009-03
Road Name: R38 (N 500th Ave)

SPONSOR:

Phi Kappa Theta
Name of Sponsor (Organization, Group or Individual)
2110 Lincoln Way, Ames, IA, 50014
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Number of Volunteers: 25

Lee Nelson 2110 Lincoln Way 515-868-6284 Lt Nelson@iastate.edu
Contact Person Address Phone # Email

Description of the road for which application is being made:
R38 (N 500th Ave) from Lincoln Way north to Cameron School Road

APPROVED
Board Member Initials: AH
Meeting Date: 5-4-21
Follow-up action: _____

Number of miles requested for litter removal: 3

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2021 until December 31, 2021.

Thaddeus Tomczyk 28 April 2021
Applicant Date

STORY COUNTY APPROVAL
Dawn Miller 4-29-21
County Engineer Date

Li K. Hodder 5-4-21
Chair, Story County Board of Supervisors Date

The following tentative dates are for your Adopt-A-Road Project location. Alternate date(s) are required to the Engineer's Office prior to clean up date noted date(s) are not used.

Spring clean-up date will be _____ Fall clean-up will be: _____

STORY COUNTY UTILITY PERMIT

Date 4/29/21

To the Board of Supervisors, Story County, Iowa:

The Windstream Communications Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at Little Rock, AR, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Data communications on secondary route 570th Ave, from tower on 570th Ave to 11132 570th Avenue, a distance of 0.23 miles.

(EPM #897 - 713312093)

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

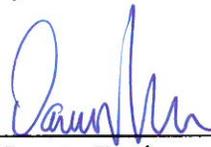
Date 4/28/2021

Windstream Communications - Luke Niles
Name of Company (Applicant - Permittee)

Luke Niles 501-748-5893
by Phone no.

Recommended for Approval:

Date 4-28-21

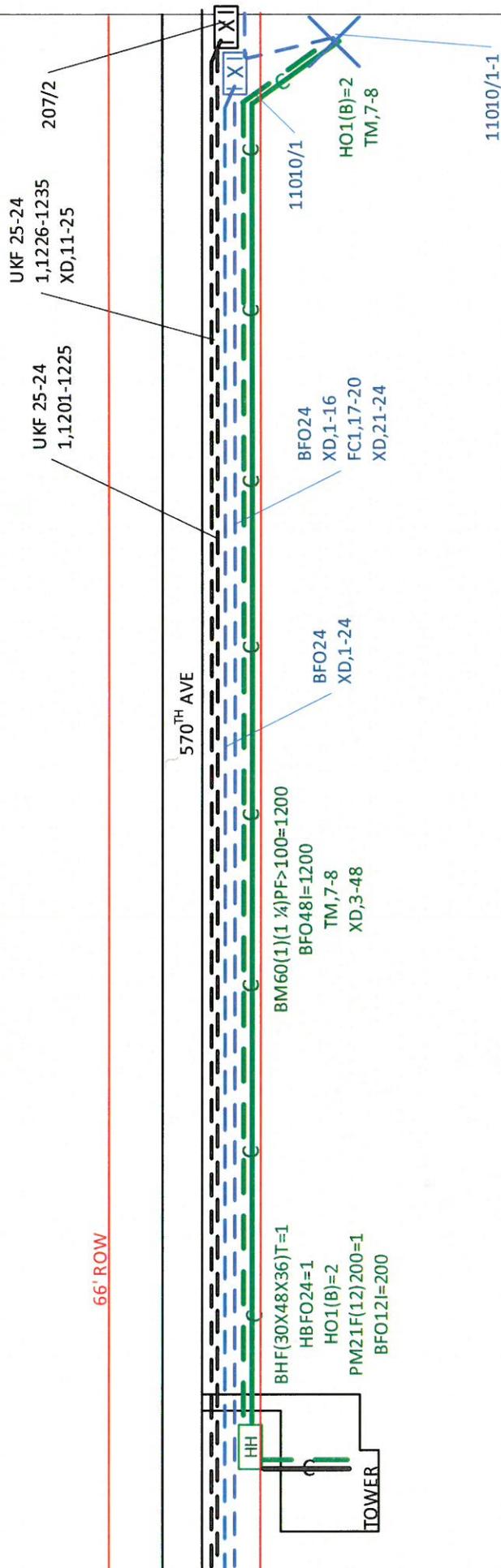
 515-382-7355
County Engineer Phone no.

Approved:

Date 5-4-21


Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



PLACE CONDUIT FROM CWDIM PED WITH 48PR FIBER ON PAIRS 7-8 PLACE HANDHOLE THEN PULL PANEL FIBERS THROUGH CUST CONDUIT TO HANDHOLE STORY CO. PERMIT REQ.



ALL KNOWN OBSTRUCTIONS HAVE BEEN SHOWN. THOSE AND OTHERS, IF ANY, ARE THE RESPONSIBILITY OF THE CONTRACTOR OR THE WINDSTREAM CREW.

CALL ONE-CALL 1-800-292-8989	
48 HOURS PRIOR TO CONSTRUCTION	
EXCH NAME: STOR	DATE: 4/20/2021
WO #: 713312093-00000	
TITLE: FB STC/VIA TM FTTT 11132 570TH AV	
DRWN: SRS	PRINT: 1

STORY COUNTY UTILITY PERMIT

Date 4/29/21

To the Board of Supervisors, Story County, Iowa:

The Iowa Regional Utilities Association Company, incorporated under the laws of Iowa authorize to do business within the State of Iowa, with its principal place of business at 1351 Iowa Speedway Drive, Newton, Iowa 50208, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Potable Water on secondary route 120th St., from North ROW line of to South ROW line of 120th, a distance of 100 feet. ~~xmitex~~ 120th St. St.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows: Directional boring from North ROW line to South ROW line under 120th Street installing a 3" PVC water main a minimum of 5 feet deep. See attached Plan Sheet. Located in Section 10 in Lincoln Twp.
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 4-28-2021

Iowa Regional Utilities Association

Name of Company (Applicant - Permittee)

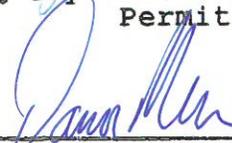


by Gayla E. Hannagan,
Permit Manager

Phone no. 641-792-7011

Recommended for Approval:

Date 4-28-21



County Engineer

515-382-7355

Phone no.

Approved:

Date 5-4-21



Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



SHEET 261 PARTIAL
 T85N R21W
 DRAWN BY CIG
 REVISIONS BY CIG
 6002/XX/XX/2009
 6002/XX/XX/2009

CENTRAL IOWA WATER ASSOCIATION
 3801 IOWA SPEEDWAY DRIVE, NEWTON, IOWA 50208-8245
 (641) 792-7011

STORY COUNTY
 N
 482

STORY COUNTY UTILITY PERMIT

Date 4/29/21

To the Board of Supervisors, Story County, Iowa:

The CENTURYLINK/TD&I CABLE MAINTENANCE Company, incorporated under the laws of Iowa, authorize to do business within the State of Iowa, with its principal place of business at 6375 NE 14TH ST DES MOINES IA 50313, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of TELECOMMUNICATIONS CABLE on secondary route W 190TH ST, from SOUTH SIDE OF ROAD to NORTH SIDE OF ROAD, a distance of .05 miles. AT 4957 W 190TH ST, AMES IOWA.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 04/27/2021

Centurylink Joshua Stombaugh /TD&I CABLE MAINTENANCE - KELLY GREEN
Name of Company (Applicant - Permittee)

Joshua Stombaugh 515 450-9375
by Phone no.

Recommended for Approval:

Kelly Green 515 650-7129

Date 4-28-21

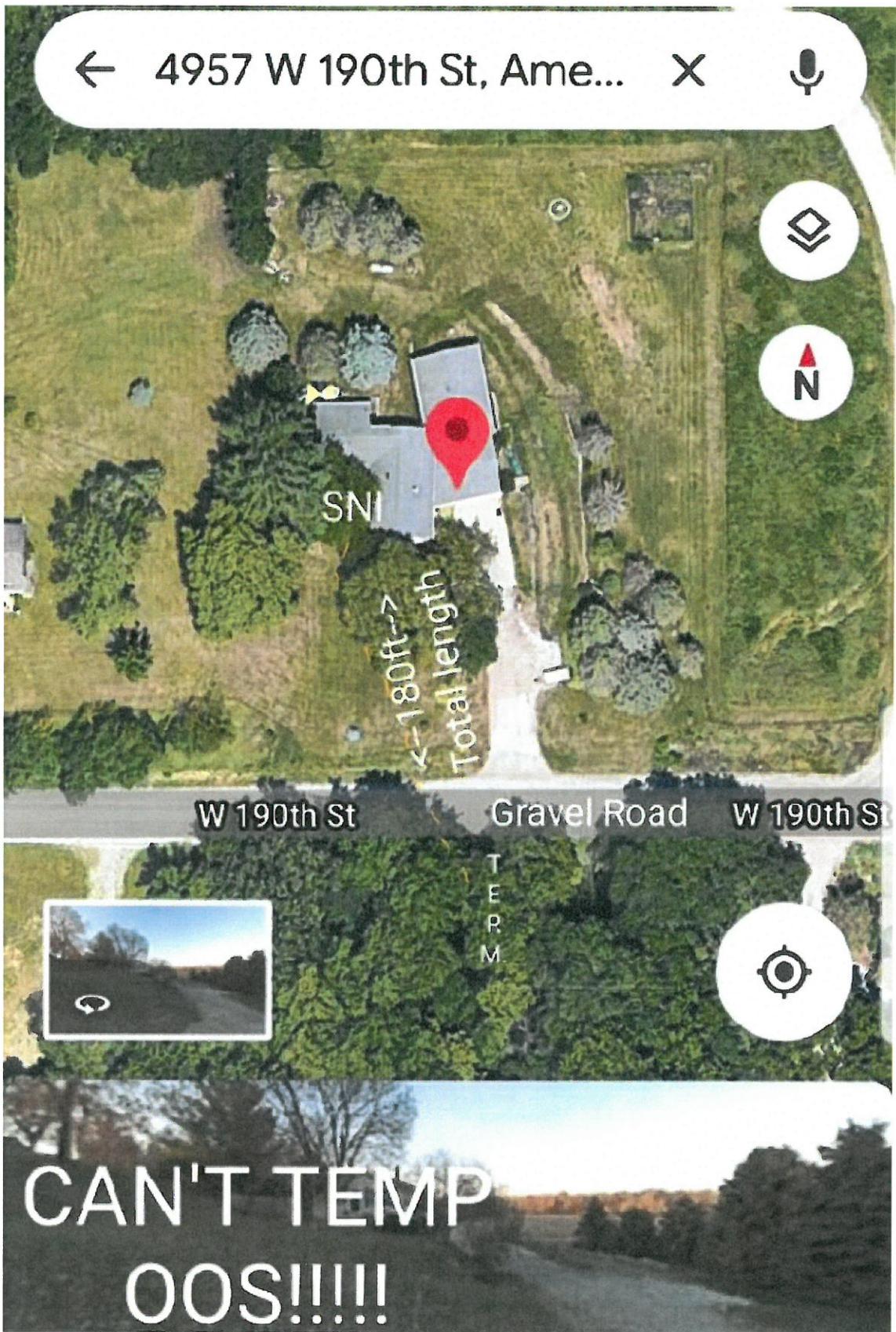
David M... 515-382-7355
County Engineer Phone no.

Approved:

Date 5-4-21

Li K. Kellers
Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



4957 W 190th St

Ames, IA 50014 · 🚶 1 min

STORY COUNTY UTILITY PERMIT

Date 4/29/21

To the Board of Supervisors, Story County, Iowa:

The Iowa Regional Utilities Association Company, incorporated under the laws of Iowa authorize to do business within the State of Iowa, with its principal place of business at 1351 Iowa Speedway Drive, Newton, Iowa 50208, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Potable Water on secondary route 645th Ave. , from along W side of 645th to 31267 645th Avenue, a distance of 1320 feet. x miles x Ave.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows: Directional boring, trenching and excavating along the West side of 645th Ave. for ROW Occupancy installing a 3" PVC water main a minimum of 5 feet deep. See attached Plan Sheet.
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 4-27-2021

Iowa Regional Utilities Association
Name of Company (Applicant - Permittee)

Gayla E. Hannagan
by Gayla E. Hannagan, Phone no. 641-792-7011
Permit Manager

Recommended for Approval:

Date 4-28-21

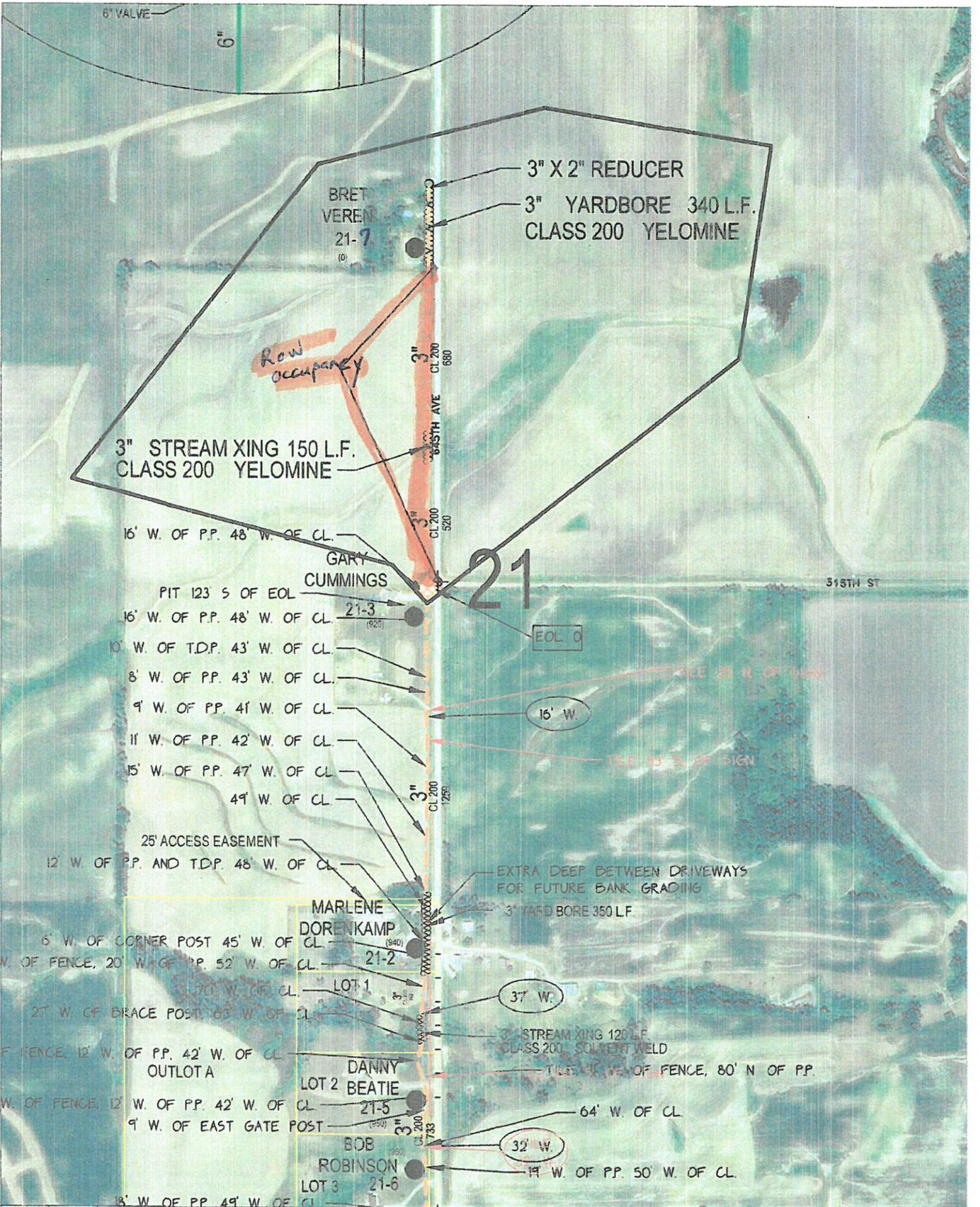
Dawn Allen
County Engineer Phone no. 515-382-7355

Approved:

Date 5-4-21

Leanne K. Hadden
Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



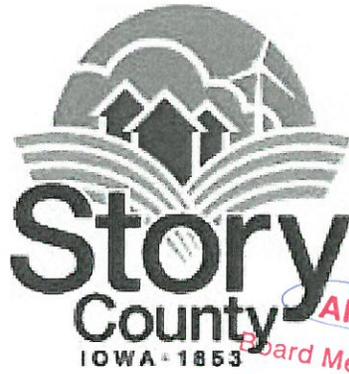
SHEET
PARTIAL
T82N
R22W

REVISIONS BY
DATE
DRAWN BY
DATE
7/16/2018

IOWA REGIONAL UTILITIES ASSOCIATION
3801 IOWA SPEEDWAY DRIVE, NEWTON, IOWA 50208-8245
(641) 792-7011

STORY COUNTY

1" = 500'
N
↑



APPROVED

DENIED

Board Member Initials: SKH

Meeting Date: 5-4-21

Follow-up action: _____

STORY COUNTY

Safety Program

PERSONAL PROTECTIVE EQUIPMENT

Eye and Face Safety

Risk Management Revision #:

Risk Management Effective date:

(Location) Revision #:

(Location) Effective date:

(Location) Review Date:

(Location) Review Team:

Table of Contents

- 1. Purpose
- 2. Scope
- 3. References
- 4. Definitions
- 5. Performance Standards and Measurements
- 6. Responsibilities
- 7. Action Steps
- 8. Records
- 9. Exhibits

_____ Revisions indicated by red font.

_____ Numerous unmarked revisions throughout the text.

1.0 Purpose

- 1.1 The purpose of this Eye and Face Safety Program is to provide the necessary safety information for locations to prevent injuries to the eyes and face of Story County employees, contractors, and visitors.

2.0 Scope

- 2.1 All locations shall ensure that employees, contractors, and visitors who may be exposed to potential eye hazards, such as physical, chemical, and radiation (welding and hot work) tasks, or any other potential eye hazards, use eye protection when necessary. Eye hazards include flying objects such as dust and other particles, sprays and splashes of liquids, injurious light radiation, or molten metal sparks or splashes.
- 2.2 Eye protection equipment will include workplace barriers to prevent exposures, as well as personal protective equipment such as glasses or shields to protect against impact, penetration, molten metal splashes, hot sparks, chemical sprays and splashes, dusts, glare, and injurious light radiation (infrared and ultraviolet).
- 2.3 Protection required for special hazards such as Lasers and Hot Work are not included in this program. See the Story County Laser Safety and Hot Work Programs for information on these hazards.
- 2.4 PPE devices alone should not be relied on to provide protection against eye hazards, but should be used in conjunction with guards, engineering controls, and sound manufacturing practices.

3.0 References

- 3.1 OSHA 29 CFR 1910.133 Eye and Face Protection
- 3.2 OSHA 29 CFR 1910.132 PPE General Requirements
- 3.3 ANSI Z87.1 Practice for Occupational and Educational Eye and Face Protection (1989)
- 3.4 Story County Personal Protective Equipment (PPE) Hazard Assessment Program
- 3.5 Eye and Face Safety Training script and presentation

When and where applicable, use local standards, codes, and regulations if they are more stringent than the USA OSHA standards, codes, or regulations cited in this Program.

4.0 Definitions

- 4.1 Affected Employee or Person – Any employee, contractor, or visitor in an area requiring eye protection as identified in the PPE Hazard Assessment for eye safety.
- 4.2 ANSI – American National Standards Institute

- 4.3 Contact Lenses – A contact lens (also known simply as a "contact") is a thin rigid or soft lens designed to fit on the front surface of the cornea and usually worn to correct defects in vision.
- 4.4 Effective Date – Date that the safety program becomes the official document for Story County (Risk Management Effective Date) and the official document for a specific location (Location Effective Date). The “Risk Management effective date” reflects when the program was posted on the Risk Manager website. The “Location Effective Date” shall reflect the date the program becomes department/office policy (meaning all department/office employees are required to abide by the contents of the program).
- 4.5 Face Shield – A secondary protective device worn to shield the face and neck from flying particles and sprays of hazardous liquids. Primary eye protection shall be worn under a face shield at all times.
- 4.6 Goggles – A primary protective device intended to fit the face immediately surrounding the eyes in order to shield the eyes from dust, fumes, liquids, mists, and spray. Indirect ventilation may be provided, protecting against direct splash.
- 4.7 OSHA – USA Occupational Safety and Health Administration.
- 4.8 Process Owner – The individual or group who is responsible for a program and the creation, update, and approval of core documents supporting that program.
- 4.9 Program Leader – The person having department/office responsibility for ensuring that the requirements of this program are met.
- 4.10 Plano/Plain Safety Glasses – A primary protective device with lenses that do not incorporate a corrective vision prescription.
- 4.11 PPE – Personal Protective Equipment, personal clothing, or devices selected and intended to protect workers from recognized hazards while performing their jobs.
- 4.12 Primary Eye Protective Device is the first level of eye protection PPE to be used. Glasses and goggles are examples of primary eye protective devices.
- 4.13 Safety Glasses – Protective eyewear, usually made of polycarbonate plastic, glass, or plastic that shields the eyes from flying debris. A form of eye protection against flying debris (particles, liquids, sparks, etc.) or against visible and near visible light or radiation. Occupational safety glasses shall have frames, lenses, and side shields meeting the specifications of ANSI Z87.1 1989 or later.
- 4.14 Secondary Eye Protective Device – provides a second level of eye and face protection and shall be worn when required over the Primary Eye Protective Device. It provides an additional level of protection from eye hazards and to the face. Secondary protective devices cannot be used alone.
- 4.15 Welding Shield – A secondary protective device intended to shield the eyes and face from optical radiation and impact during welding. The helmet and body of the shield is usually made of vulcanized fiber, reinforced plastic, or other suitable material which must be heat and flame resistant, opaque to visible, ultraviolet and infrared radiations,

and capable of cleaning and disinfection. Welding shields are secondary protectors and shall be used only in conjunction with primary protectors.

- 4.16 Shall – When used in a Story County Safety Program, “shall” denotes a *required* action that is required to be enforced.
- 4.17 Should – When used in a Story County Safety Program, “should” denotes a recommended action or best safety practice.
- 4.18 Revision # – Number that is used to track different versions of the same Safety Program.

5.0 Performance Standards and Measurements

- 5.1 100% compliance to minimum PPE requirements per audit results from First Party Safety Audits.

6.0 Responsibilities

- 6.1 Department/Office management shall:
 - 6.1.1 Appoint a Program Leader who leads the implementation of the Eye and Face Safety Program at the location that supports and provides for continuous compliance with USA OSHA Regulations (or locally applicable requirements), ANSI Standards, and the Story County Eye and Face Safety Program.
 - 6.1.2 Ensure that personnel (affected employees) are knowledgeable, trained, and involved with the Story County Eye and Face Safety Program in relationship to their assigned responsibilities.
 - 6.1.3 Ensure that signage is provided and posted to identify the work areas and tasks requiring eye and face protection and the location of the eye and face protection equipment.
 - 6.1.4 Ensure that there is a process in place to provide eye and face protection for employees at the location and that it is used by all employees, contractors, and visitors.
 - 6.1.5 Set parameters for price and frequency of purchasing prescription safety eyewear (Exhibit 9.2).
 - 6.1.6 Have responsibility for maintenance, accessibility, filing, and disposition of reference documents and records.

Provide documentation on where and how people can obtain the appropriate eye safety PPE.

If your department/office uses a matrix to identify responsibilities, you may insert job title here for responsibility and indicate where responsibility matrix is maintained.

Provide information on the location of records.

6.2 Department/Office Employee responsibilities:

- 6.2.1 Employees shall wear required Eye Safety PPE in work areas where employer has designated it.
- 6.2.2 Employees shall maintain their eye protection clean and in good condition.

6.3 Safety and Risk Management

- 6.3.1 Safety and Risk Management is the Process Owner and shall ensure that updates to the core program documents are provided to all locations as they become updated or available. No changes are permitted to the core document(s) except by the Process Owner. Text boxes are provided for the entry and documentation of department/office program information.

7.0 Action Steps

7.1 PPE Hazard Assessment

- 7.1.1 Refer to the PPE-Hazard Assessment Program for instructions on which work areas and tasks require that eye and face protection equipment be worn.
- 7.1.2 Ensure that all employees required to wear eye protection are provided with the appropriate PPE.

7.2 Signage

- 7.2.1 Work areas requiring eye and face PPE should be marked with a legible sign.
- 7.2.2 Eye and face PPE shall be distinctly marked with an ANSI Z87 marking or equivalent.

7.3 Eye Protection

- 7.3.1 Safety eyewear (nonprescription goggles, "planos", safety glasses - nonprescription, side shields, face shields, and welding shields) when required shall be provided by Story County.
- 7.3.2 All safety glasses shall have side shields and comply with the current issue of ANSI Z87.1 (1989 or later). Side shields may be permanently attached or

detachable. Use only detachable side shields made of rigid material that can be fully secured to the glasses.

7.3.2.1 Safety glasses with side shields, if correctly fitted to the face, provide eye protection against flying objects from most angles and some protection against harmful liquids. Care should be taken in selecting the type of side shields used. Cup-type side shields that are permanently mounted on the lens frame (not to the temples) give the greatest protection. Self-locking slides on side shields are acceptable, however, they shall be firmly secured to protect against accidental removal and be in accordance with ANSI Z87.1 technical specifications.

7.3.3 Affected employees shall use approved eyewear protection in designated work areas and during activities such as but not limited to:

- In all construction shops.
- In fabrication areas adjacent to shops.
- In any additional areas designated by specific requirements.
- While drilling, chipping, pouring concrete, hitting steel on steel, driving nails, power sawing, and performing similar tasks.
- While performing work that requires the use of tools, materials, or chemical products, or in an area where the above is being performed.
- In areas where chemicals are being stored or handled (which includes, but is not limited to, all laboratories).

The department/office can designate an entire location or area within a location as a 100-percent eye protection required area.

7.3.4 The Prescription Safety Eyewear General Requirements document (Exhibit 9.2) is provided as a minimum requirement. Location-specific Prescription Safety Eyewear General Requirements may be written, providing it includes the minimum requirements and complies with ANSI Z87.1 (1989 or later).

7.3.4.1 Prescription safety eyewear shall have side shields which are either permanent or detachable. Use only detachable side shields made of rigid material that can be secured to glasses. Prior authorization shall be obtained from management before purchasing prescription eyewear.

7.3.5 Contact lenses are permitted in the workplace based on the department/office PPE Hazard Assessment and the use of safety eyewear to protect them from potential eye hazards. Clinical studies and actual experience indicate that contact lenses may be worn safely in most work environments.

7.3.5.1 Eye protection shall be worn over contact lenses in all work areas and tasks where eye protection would be required as a part of the employee's job assignment.

- 7.3.5.2 Based on local analysis of the potential eye hazards in the workplace and local experience, locations may restrict the wearing of contact lenses in certain areas and tasks.
- 7.3.5.2.1 Work areas where contacts are not allowed shall be appropriately identified.
- 7.3.5.3 Contact lenses may present potential problems to the wearer under certain conditions, such as:
- 7.3.5.3.1 Extremely dusty environments where particles may get under the lens and cause irritation.
- 7.3.5.3.2 Extremely hot and/or dry environments, such as around furnaces or infrared heaters where the eye may be exposed directly to the radiated energy.
- 7.3.5.3.3 Exposure to dusty environments and temperature extremes.
- 7.3.5.3.4 Contact a reputable supplier or Safety and Risk Management for identification of specific requirements.

7.4 Face Protection

- 7.4.1 Workers shall, in addition to eye protection, always wear face shields when the chemical/product/material and/or process or task is hazardous to the face (skin) as well as the eyes due to:
- 7.4.1.1 Potential exposure to highly corrosive materials to the face/skin by liquid, vapor or gas sprays or streams.
- 7.4.1.2 Process includes compressed air, hydraulic or other pressure that could immediately damage the face/skin.
- 7.4.1.3 Process or task creates or propels particles that can immediately damage the face/skin.
- 7.4.1.4 Potential exposure to temperature extremes from the materials being used.
- 7.4.1.5 Activities generating non-ionizing and ionizing radiation harmful to the skin.

Examples of when face shields shall be worn during activities include, but are not limited to, the following tasks:

- Grinding
- Welding
- Handling chemicals, corrosive liquids, gases or molten materials
- Use of a chain saw

- Power chipping and drilling above shoulder height
- Changing propane tanks on forklifts
- Batteries where there is the risk of acid spray and/or explosion
- Use of medium to high pressure power washers
- Mixing, pouring chemicals whose label or SDS require face shields for those activities (not just handling containers)
- Working with and in close proximity to pressurized pipes, hoses, lines

7.4.2 The affected employee shall always wear safety goggles during activities, such as but not limited to, the following:

- Handling corrosive liquids or solvents (use acid goggles)
- Power chipping or breaking
- Overhead drilling
- Power sanding and metal filing
- In high dust environments

7.4.3 For welding exposures, the affected employee shall use an approved welding shield with no less than a #10 filter plate and safety lenses on both sides during all welding operations (safety lenses are not required when filter plates meet ANSI Z87 standards). Approved primary eye protection shall be worn underneath welding hoods. Refer to the Story County Program Welding and Hot Work Safety for further information.

7.4.4 The affected employees shall use approved burning goggles with at least a #3 or #4 filter plate and safety lenses on both sides during all burning and brazing operations (safety lenses are not required when filter plates meet ANSI Z87 standards). Approved primary eye protection shall be worn underneath welding hoods. Refer to the Story County Welding and Hot Work Safety Program for further information).

7.4.5 If a protective eye device (face shield, welding shield) is required for a specific activity, filter lenses that have a shade number appropriate for the work being performed shall be provided by Story County.

7.4.6 Contact the Program Leader, a reputable supplier, or Story County Safety and Risk Management for identification of specific equipment requirements. Prior authorization shall be obtained from department/office management before purchasing any specialized prescription eyewear.

Provide information on how your department/office will provide prescription safety glasses for your employees. If you are using the Story County program, please state that you are doing so. If you are modifying the program, please indicate what the modifications are here.

Provide information on how your employees can obtain the appropriate information and order forms.

It may be helpful to list the vendor(s) that your department/office intends to use for prescription safety glasses.

7.5 Visitors

- 7.5.1 All visitors shall wear approved visitors' glasses or goggles provided by the department/office, unless they are wearing safety glasses with side shields that comply with ANSI Z87.1.
- 7.5.2 Visitor glasses and goggles are not intended to be worn long term and are only approved for interim use.
- 7.5.3 Visitors' eyewear shall be new or washed with disinfectant soap prior to use and before using again, and be stored in a sealable container protecting them from dirt or other contamination.

7.6 Maintenance of lenses

- 7.6.1 Eye protection shall be kept clean and in good repair. Suitable cleaning dispensers should be located throughout the property. Cleaning liquids and treated tissue containing anti-fogging chemicals should be available. To prevent scratching, plastic lenses should be cleaned only with mild detergent and water.
- 7.6.2 Plastic lenses should be provided with a scratch-resistant coating.

Provide information on how your department/office will manage eye protection for visitors. For example, will all visitors wear safety eyewear; how will re-usable eyewear be managed; who has responsibility for ensuring that all visitors are properly protected with personal protective equipment?

7.7 Training

- 7.7.1 Training shall be provided and documented on the use of eye and face protection equipment upon initial employment and as needed when changes occur to operations in the work place.
- 7.7.2 Affected employees shall be trained on required safety eye and face protective equipment based on their assigned work activities.
- 7.7.3 Affected employees shall be trained on the proper fit and wearing of required PPE by department/office management or their designee.
- 7.7.4 All employees whose job requires the use of eye safety protective equipment shall be trained in the proper use of the eyewash facilities provided at the location.

7.8 Program Evaluations

Provide information on how training will be provided, frequency of training, and who is responsible for providing training (job title is acceptable, as long as there is a cross-reference available).

Provide information on who will provide training on eyewash facility's location and use.

- 7.8.1 Department/Office to develop a system to periodically evaluate the Eye and Face Safety Program. It is recommended that this evaluation be included as part of the first-party audit system.
- 7.8.2 The Program evaluation shall include a review of existing hazard assessments, changes in exposures and any new eye hazards.

Information on how the department/office will evaluate the Eye and Face Safety Program.

8.0 Records

- 8.1 Eye and Face Safety Quiz & Key
- 8.2 Eye and Face Safety Employee Training Records
 - 8.2.1 Retention period is a minimum of three years.

Location to enter where these records are kept.

9.0 Exhibits

- 9.1 Prescription Safety Eyewear General Requirements
- 9.2 Contact Lens User Information
- 9.3 Filter Lenses for Protection Against Radiant Energy

EYE SAFETY QUIZ**Record 8.1**

Employee name: _____ Date: _____

1. Eye and face PPE shall be distinctly marked with a _____ marking or equivalent.
 - a. ANSI Z98
 - b. ANSI Z87
 - c. OSHA Z78

2. Visitors' eyewear shall be new or washed with disinfectant soap _____ and stored in a sealable container.
 - a. Before using again
 - b. After 3 uses
 - c. When you feel like it

3. It is permissible to enter a work area that requires eye protection without safety glasses if you are only going to be there for a short period of time.
 - a. True
 - b. False

4. Safety eyewear (goggles, planos, safety glasses, side shields, face shields, and welding shields) shall be provided by _____.
 - a. employee
 - b. OSHA
 - c. Story County

5. Signage should be posted to identify the work areas requiring eye and face protection.
 - a. True
 - b. False

- 6) Which of the following activities does not require the use of protective eyewear?
- a) Using an electric sander
 - b) Having lunch in the Manufacturing break area
 - c) Walking on the Manufacturing floor
 - d) Welding
- 7) At Story County, side shields shall be worn with safety glasses.
- a) True
 - b) False
- 8) Which of the following items does not need to be replaced?
- a. Cracked head protection
 - b. Torn safety gloves
 - c. Safety glasses with a cracked lens
 - d. Prescription safety glasses
- 9) Contact lenses provide enough safety in a work environment so you don't need safety glasses.
- a) True
 - b) False
- 10) Face shields by themselves offer adequate eye protection.
- a) True
 - b) False
- 11) Industrial safety glasses can be made with your own prescription.
- a) True
 - b) False

EYE AND FACE SAFETY**Quiz Key**

1. Eye and face PPE shall be distinctly marked with an _____ marking or equivalent.
 - b. ANSI Z87**
2. Visitors' eyewear shall be new or washed with disinfectant soap _____, and stored in a sealable container.
 - a. before using again**
3. It is permissible to enter a work area that requires eye protection without safety glasses if you are only going to be there for a short period of time.
 - b. False**
4. Safety eyewear (goggles, planos, prescription safety glasses, side shields, face shields, and welding shields) shall be provided by _____.
 - c. Story County**
5. Signage should be posted to identify the work areas requiring eye and face protection and the location of the eye and face protection equipment.
 - a. True**
- 6) Which of the following activities does not require the use of protective eyewear?
 - a) Using an electric sander
 - b) Having lunch in the Manufacturing break area
 - c) Walking on the Manufacturing floor
 - d) Welding
- 7) At Story County, side shields shall be worn with safety glasses.
- 8) Which of the following items does not need to be replaced?
 - a. Cracked head protection
 - b. Torn safety gloves
 - c. Safety glasses with a cracked lens
 - d. Prescription safety glasses

9) Contact lenses provide enough safety in a work environment so you don't need safety glasses.

False

10) Face shields by themselves offer adequate eye protection.

False

11) Industrial safety glasses can be made with your own prescription.

True

EYE AND FACE SAFETY

TRAINING RECORD

Training Description: Inform employees of the procedures to define an Eye and Face Safety Program to prevent injury to the eyes or vision of Story County employees, contractors or visitors on Story County property. This procedure is in accordance with USA OSHA Standards for General Industry, Personal Protective Equipment.

Date of Training: ____/____/____ Quiz Used ____ Yes ____ No

Trainer: _____ Trainer Signature: _____

Training Material Used: _____

Comments: _____

Employee name (print)

Employee signature

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Page ____ of ____

EYE AND FACE SAFETY

TRAINING RECORD

Employee name (print)

Employee signature

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Printed 4/29/2021

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Page ___ of ___

9.1 PRESCRIPTION SAFETY EYEWEAR – GENERAL REQUIREMENTS

Management shall make the decision as to whether a prescription safety eyewear program is applicable for your location/area. The location may set parameters for price and frequency of purchasing prescription safety glasses. If prescription lenses or frames are damaged as a result of work activities, the eyewear may be repaired or replaced at Story County's expense per program guidelines.

The purchase of prescription safety eyewear for temporary employees shall be at the discretion of the department head or elected official.

The cost of the doctor's office call for an eye exam shall be the employee's responsibility. Story County has a time-off policy for doctor's visits, and this will also apply to eye exams. Note: Employees should check their medical insurance plan or vision insurance plan to determine if the eye exam cost is covered.

Optometrists or eyewear vendors may be used at the discretion of the department head or elected official.

Safety eyewear shall meet the following criteria:

- Permanent Side Shields give the greatest protection (detachable side shields are allowed, however, department/office management shall approve them).
- Lens Materials – Story County will pay for plastic or polycarbonate lenses. These lenses may be upgraded at employee expense.
- Coatings – Scratch resistant coating and UV (ultraviolet) protective coating.
- Tints – Tint Levels 1 and 2 with manager or supervisor approval are allowed.

Prior to ordering prescription safety eyewear through this program, manager approval is required. Managers will be responsible for budgeting and claim payment process.

If specially configured safety glasses or lenses are prescribed by a doctor for specific work related exposures, they may be a reimbursable employee expense with management approval. Management approval shall be obtained prior to purchase.

Wearers of contact lenses shall be required to wear all required eye and face protection devices in their work area(s). In dusty and/or chemical vapor areas, contact lenses are not recommended. Any questions about the Eye and Face Safety Program should be directed to your supervisor or to the Risk Manager.

9.2

CONTACT LENS USER INFORMATION

Clinical studies and actual experience indicate that contact lenses can be worn safely in most work environments provided appropriate, approved eye protection is worn where eye protection would be required as a part of the employee's job assignment.

Based upon analysis of the potential eye hazards in the workplace and local experience, management may restrict the wearing of contact lenses in certain work areas which shall be appropriately identified. Contact lenses may present potential problems to the wearer under certain conditions, such as:

- Extremely dusty environments where particles may get under the lens and cause irritation.
- Extremely hot and/or dry environments, such as around furnaces or infrared heaters where the eye may be exposed directly to the radiated energy.

Each department/office should develop a contact lens policy based on the potential exposures at their location, which includes the following minimum requirements:

- Identifies all contact lens' wearers on the location.
- Suggest that all contact lens wearers have a back-up pair of eyeglasses (prescription industrial safety glasses where required) and lens solutions available to them at the workplace.
- Reviews the signs and symptoms of eye irritation with the contact lens wearers

9.3

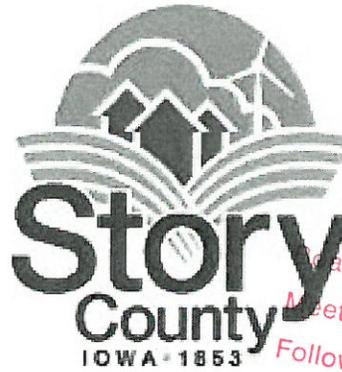
FILTER LENSES FOR PROTECTION AGAINST RADIANT ENERGY***USA OSHA (1910.133(a)(5))***

Operations	Electrode Size 1/32"	Arc Current	Minimum(*) Protective Shade
Shielded metal arc welding	Less than 3	Less than 60	7
	3-5	60-160	8
	5-8	160-250	10
	More than 8	250-550	11
Gas metal arc welding and flux cored arc welding		Less than 60	7
		60-160	10
		160-250	10
		250-500	10
Gas Tungsten arc welding		Less than 50	8
		50-150	8
		150-500	10
Air carbon	(Light)	Less than 500	10
Arc cutting	(Heavy)	500-1000	11
Plasma arc welding		Less than 20	6
		20-100	8
		100-400	10
		400-800	11
Plasma arc cutting	(Light)(**)	Less than 300	8
	(Medium)(**)	300-400	9

	(Heavy)(**)	400-800	10	
Torch brazing			3	
Torch soldering			2	
Carbon arc welding			14	
Gas welding	Light	Under $\frac{1}{8}$ "	Under 3.2	4
	Medium	$\frac{1}{8}$ " to $\frac{1}{2}$ "	3.2 to 12.7	5
	Heavy	Over $\frac{1}{2}$ "	Over 12.7	6
Oxygen cutting	Light	Under 1	Under 25	3
	Medium	1 to 6	25 to 150	4
	Heavy	Over 6	Over 150	5

(*) As a general rule, start with a shade that is too dark to see the weld zone. Then go to a lighter shade that gives sufficient view of the weld zone without going below the minimum. In oxyfuel gas welding or cutting where the torch produces a high yellow light, it is desirable to use a filter lens that absorbs the yellow or sodium line in the visible light of the (spectrum) operation.

(**) These values apply where the actual arc is clearly seen. Experience has shown that lighter filters may be used when the arc is blocked by the work.



APPROVED

DENIED

Board Member Initials: AKH

Meeting Date: 5-4-21

Follow-up action: _____

SAFETY PROGRAM

PERSONAL PROTECTIVE EQUIPMENT
FOOT PROTECTION

Risk Management Revision #:

Risk Management Effective date:

(Location) Revision #:

(Location) Effective date:

(Location) Review Date:

(Location) Review Team:

Table of Contents

- 1. Purpose
- 2. Scope
- 3. References
- 4. Definitions
- 5. Performance Standards and Measurements
- 6. Responsibilities
- 7. Actions Steps
- 8. Records
- 9. Flowchart

___ Revisions indicated by highlighted text

___ Numerous unmarked revisions throughout the text

1. Purpose

- 1.1. The PPE Foot Protection program is used to prevent injury to employees from work activities that may be hazardous to feet.

2. Scope

- 2.1. All locations where employees may be exposed to foot injuries when performing tasks identified as potential foot hazards.

3. References

- 3.1. Story County PPE Hazard Assessment Program
- 3.2. ANSI Standard “USA Standard for Safety-Toe Footwear” Z41.1-1999
- 3.3. OSHA 29 CFR 1910.136 Foot Protection

When applicable, use local standards, codes, and regulations if they are more stringent than the U.S. standards, codes, and regulations cited in this section.
--

4. Definitions

- 4.1. Dissipative Footwear – Footwear designed to eliminate the buildup of static electricity in the manufacture and use of sensitive electronic equipment.
- 4.2. Effective Date – Date that the safety program becomes the official document for Story County (Risk Management Effective Date) and the official document for a specific location (Location Effective Date). The “Risk Management effective date” reflects when the program was posted on the Risk Manager website. The “Location Effective Date” should reflect the date the program becomes department/office policy (meaning all department/office employees are required to abide by the contents of the program).
- 4.3. Non-Conductive Footwear – Footwear designed to insulate and provide protection against the uncontrolled flow of electricity to ground.
- 4.4. Process Owner – The individual or group who is responsible for a program and the creation, update, and approval of core documents supporting that program.
- 4.5. Program Leader – The person having department/office responsibility for ensuring that the requirements of this program are met.
- 4.6. Revision # – Number that is used to track different versions of the same safety program.

- 4.7. Shall – When used in a PHI safety program, “shall” denotes a *required* action.
- 4.8. Should – When used in a PHI safety program, “should” denotes a *recommended* action.
- 4.9. Steel-Toed Shoes – Footwear intended to prevent or reduce the severity of injury to wearers’ toes resulting from impact or compression.
- 4.10. Steel-Toed Shoes – Footwear intended to prevent or reduce the severity of injury to wearers’ toes resulting from impact or compression.

5. Performance Standards and Measurements

- 5.1. For future development.

6. Responsibilities

- 6.1. Department/Office management shall:
 - 6.1.1. Implement and comply with all the requirements of this program.
 - 6.1.2. Be responsible for surveying, listing, and documenting workplace hazards that may require the use of Foot Protection PPE.
 - 6.1.3. Be responsible for reviewing assessments and determining if any corrective actions are required to efficiently eliminate the hazard.
 - 6.1.4. Review the Hazard Assessment annually.
 - 6.1.5. Be responsible for assessing new or revised operations.
 - 6.1.6. Designate a Program Leader for this safety program.

State name of the Program Leader for PPE Foot Protection or state where it can be found on a matrix.

- 6.2. Department/Office employees shall:
 - 6.2.1. Assist in Hazard Assessments as assigned.
 - 6.2.2. Follow recommendations of Hazard Assessments.
 - 6.2.3. Understand that safety is a condition of employment. All required PPE would be used properly as a condition of employment.
- 6.3. Risk Manager:
 - 6.3.1. Is the Process Owner and shall ensure that updates to the core program documents are provided to all Departments/Offices as they become updated or available. The Process Owner permits no changes to the core

document(s) Only to the Text boxes are provided for individual department/office program information. Other forms may be used, but at a minimum, must contain all the information contained within the forms provided in this program.

7. Action Steps

- 7.1. Refer to and review the Story County PPE Hazard Assessment Program, Program Action Steps and References, and the completed Program Hazard Assessment Survey to identify area(s) that have the potential for foot injury hazards.
- 7.2. Upon initial employment and when changes occur to work area operations, train employees on the proper use of foot protection equipment and the location of hazards requiring foot protection.
- 7.3. Signage: Those areas or equipment identified as presenting a potential serious foot hazard shall be marked with a legible sign. If foot protection requires similar PPE department/office wide, documented training of all employees can be used in place of signage. Other specific hazards requiring different PPE should still be signed appropriately.
- 7.4. Ensure employees have the proper foot protection to perform their job safely.
- 7.5. Visitors or tours shall be allowed in areas where activities dictate the use of foot protection only if the foot hazard activities are temporarily suspended or if visitors are kept at a safe distance from the foot hazard activities.
- 7.6. Complete the Training Record (Record 8.1) for documentation purposes.

8. Records

- 8.1. Foot Protection Program Quiz and Quiz Key.
- 8.2. Employee Training Records
 - 8.2.1. Retain records for a minimum of three [3] years.

Location to enter where these records are kept.

9. Flowchart

FOOT PROTECTION TRAINING QUIZ

1. What type of protective footwear should be used in an area with falling or rolling hazards?
 - a. Leather shoes
 - b. Steel-toed shoes
 - c. Tennis shoes

2. Persons performing tasks involving manual material handling shall be trained on the need for foot protection.
 - a. True
 - b. False

3. Sole punctures are a type of hazard that would require protective footwear.
 - a. True
 - b. False

4. If anyone has questions about PPE, he may contact:
 - a. Supervisor
 - b. Risk Management
 - c. Location Safety Coordinator
 - d. Any of the above

5. When wearing PPE, the person can ignore safe work practices because they are already protected.
 - a. True
 - b. False

6. Static dissipative footwear provides protection against the hazards of static electricity buildup.
 - a. True
 - b. False

FOOT PROTECTION TRAINING QUIZ KEY

1. What type of protective footwear should be used in an area with falling or rolling hazards?
b. Steel-toed shoes
2. Persons performing tasks involving manual material handling shall be trained on the need for foot protection.
a. True
3. Sole punctures are a type of hazard that would require protective footwear.
a. True
4. If anyone has questions about PPE, he may contact:
d. Any of the above
5. When wearing PPE, the person can ignore safe work practices because they are already protected.
b. False
6. Static dissipative footwear provides protection against the hazards of static electricity buildup.
a. True

**PPE - FOOT PROTECTION
TRAINING RECORD**

Training Description: To train employees on a foot protection program to prevent injury to employees from work activities that have foot injury hazards.

Date of Training: ____/____/____ **Quiz Used** ____ **Yes** ____ **No**

Trainer: _____ **Trainer Signature:** _____

Training Material Used: _____

Comments: _____

Employee Name (print)

Employee Signature

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

Page ____ *of* ____

**PPE - FOOT PROTECTION
TRAINING RECORD**

Employee Name (print)

Employee Signature

13. _____

14. _____

15. _____

16. _____

17. _____

18. _____

19. _____

20. _____

21. _____

22. _____

23. _____

24. _____

25. _____

26. _____

27. _____

28. _____

29. _____

30. _____

Page ___ *of* ___



APPROVED

DENIED

Board Member Initials: SKH

Meeting Date: 5-4-21

Follow-up action: _____

SAFETY PROGRAM

PERSONAL PROTECTIVE EQUIPMENT
HAND PROTECTION

Risk Management Revision #:	1
Risk Management Effective date:	3/4/2021

(Location) Revision #:	
(Location) Effective date:	

(Location) Review Date:	
(Location) Review Team:	

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- 1. Purpose
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- 5. Performance Standards and Measurements
- 6. Responsibilities
- 7. Actions Steps
- 8. Records
- 9. GlovePoster

___ Revisions indicated by highlighted text
 ___ Numerous unmarked revisions throughout the text

- 7.2. Upon initial employment and when changes occur to work area operations, train employees on the proper use of hand protection equipment and the location of hazards requiring hand protection.
- 7.3. Signage: Those areas or equipment identified as presenting a potential serious hand hazard shall be marked with a legible sign. If hand protection requires similar PPE department/office wide, documented training of all employees can be used in place of signage. Other specific hazards requiring different PPE should still be signed appropriately.
- 7.4. Ensure employees have the proper hand protection to perform their job safely.
- 7.5. Visitors or tours shall be allowed in areas where activities dictate the use of hand protection only if the hand hazard activities are temporarily suspended or if visitors are kept at a safe distance from the hand hazard activities.
- 7.6. Complete the Training Record (Record 8.1) for documentation purposes.

8. Records

- 8.1. Hand Protection Program Quiz and Quiz Key.
- 8.2. Employee Training Records
 - 8.2.1. Retain records for a minimum of three [3] years.

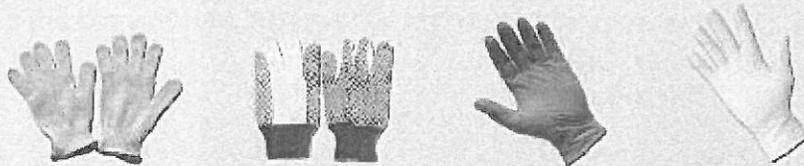
Location to enter where these records are kept.

9. Glove Poster



GLOVE REFERENCE GUIDE

Cotton and Disposable



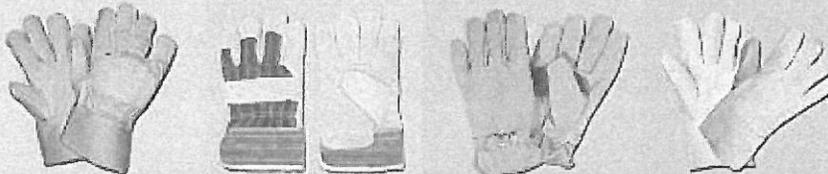
Cotton gloves provide very minimal protection to hands. Disposable Nitrile gloves provide prevention of hydro-carbon and liquid absorption into skin

Nitrile Dipped Gloves



Provide excellent protection when dealing with oils, lubricants, and petroleum liquids. Can be found with a cut resistant rating.

Leather Gloves



Provide protection to hands from the elements as well as scrapes but seldom provide any cut resistant protection. Best used when handling such materials as wood and bricks.

Cut Resistant Dexterity Gloves

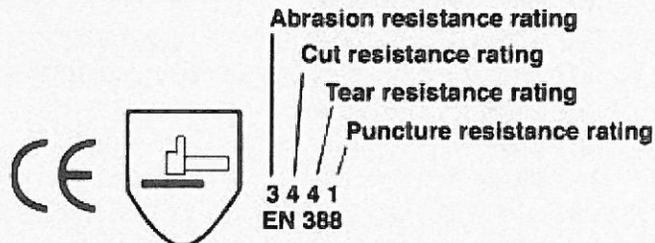


Available in ratings from 1-5. Should be worn any time you are handling tools or materials that could easily cut or scrape your skin. (i.e.) Using self retracting blades, handling duct work, using a saw, handling glass or working with light fixtures. (Best practice would be to wear this type always to avoid injury to hands).

EN symbol used to describe performance of gloves rated for mechanical hazard protection

Remember:

- Use the right glove for the task
- If the tool or material you are handling could cut you, wear cut resistant gloves



STOP & THINK BEFORE EVERY TASK
For more information, visit www.POSTtraining.ca

HAND PROTECTION TRAINING QUIZ

1. Who is responsible for providing you with Personal Protective Equipment?
 - a. Your employer
 - b. Your supervisor
 - c. Your co-worker
 - d. Yourself

2. Personal Protective Equipment is required when –
 - a. Employers suffer an injury
 - b. The employees suffer an injury
 - c. An employee asks for it
 - d. Engineering, work practice, and administrative controls do not provide sufficient protection against hazards

3. Rubber, vinyl or neoprene gloves provide protection against.
 - a. Corrosive Chemicals
 - b. Splinters
 - c. Heat
 - d. None of the Above

4. Persons performing tasks involving manual material handling shall be trained on the need for hand protection.
 - a. True
 - b. False

5. If anyone has questions about PPE, he may contact:
 - a. Supervisor
 - b. Risk Management
 - c. Location Safety Coordinator
 - d. Any of the above

6. When wearing PPE, the person can ignore safe work practices because they are already protected.
 - a. True
 - b. False

HAND PROTECTION TRAINING QUIZ KEY

- 1. A
- 2. D
- 3. A
- 4. A
- 5. A
- 6. B

**PPE - HAND PROTECTION
TRAINING RECORD**

Training Description: To train employees on a hand protection program to prevent injury to employees from work activities that have hand injury hazards.

Date of Training: ____/____/____ **Quiz Used** ____ **Yes** ____ **No**

Trainer: _____ **Trainer Signature:** _____

Training Material Used: _____

Comments: _____

Employee Name (print)	Employee Signature
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____

Page ____ *of* ____

**PPE - HAND PROTECTION
TRAINING RECORD**

Employee Name (print)

Employee Signature

13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____
21.	_____	_____
22.	_____	_____
23.	_____	_____
24.	_____	_____
25.	_____	_____
26.	_____	_____
27.	_____	_____
28.	_____	_____
29.	_____	_____
30.	_____	_____

Page ___ *of* ___

Discussion and consideration of Story County printing practices as they relate to the managed print contract.

Dear Story County Board of Supervisors,

In late 2015 Story County entered into a five-year managed print contract with Marco for printer support. This solution saved the County thousands of dollars by evaluating the needs of County employees and strategically placing printers and copiers where most needed. Prior to this project, the County owned numerous personal printers of all shapes and sizes. This variety of devices made supporting them difficult. There was a wide range of support calls including issues with driver and software conflicts, paper jams, and thermal and drum parts that took hours to troubleshoot. By implementing a managed print solution, the County was not only able to save money, but it allowed the IT staff to focus their attention on other issues. As the current contract comes to an end and we prepare to publish an RFP for the renewal, now is a good time to decide if this is still how we want to handle the printing needs for Story County.

Recently, IT has received several requests for the installation of individual printers not purchased through the Marco contract. As the contract will renew soon, we want to make sure the Board is still in favor of the managed print solution and that we are all on the same page. This is not meant to single out or hinder anyone's work flow, it is simply a request for clarification on how to proceed with individual printer requests. The more printers that are purchased through the managed print solution, the lower the cost for everyone. Individual printer purchases only benefit the single user and require IT assistance to install. We are seeking direction from the Board on this subject.

Thank you for your attention to this matter.

Barb Steinback

Information Technology

APPROVED	DENIED
Board Member Initials: <u>ASH</u>	
Meeting Date: <u>5-4-21</u>	
Follow-up action: <u>To continue w/</u> <u>MANAGED print</u>	

Survey Description- Birchmier Acres Subdivision:

A Residential Parcel Subdivision of the Northeast Quarter of the Northeast Quarter of Section 32, Township 82 North, Range 22 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Beginning at the Northeast Corner of said Section 32; thence S00°01'50"W, 1320.43 feet to the Southeast Corner of said Northeast Quarter of the Northeast Quarter; thence N89°51'34"W, 1320.66 feet to the Southwest Corner thereof; thence N00°05'29"E, 1320.18 feet to the Northwest Corner thereof; thence S89°52'12"E, 1319.25 feet to the point of beginning, containing 40.01 acres, which includes 2.40 acres of existing public right of way.

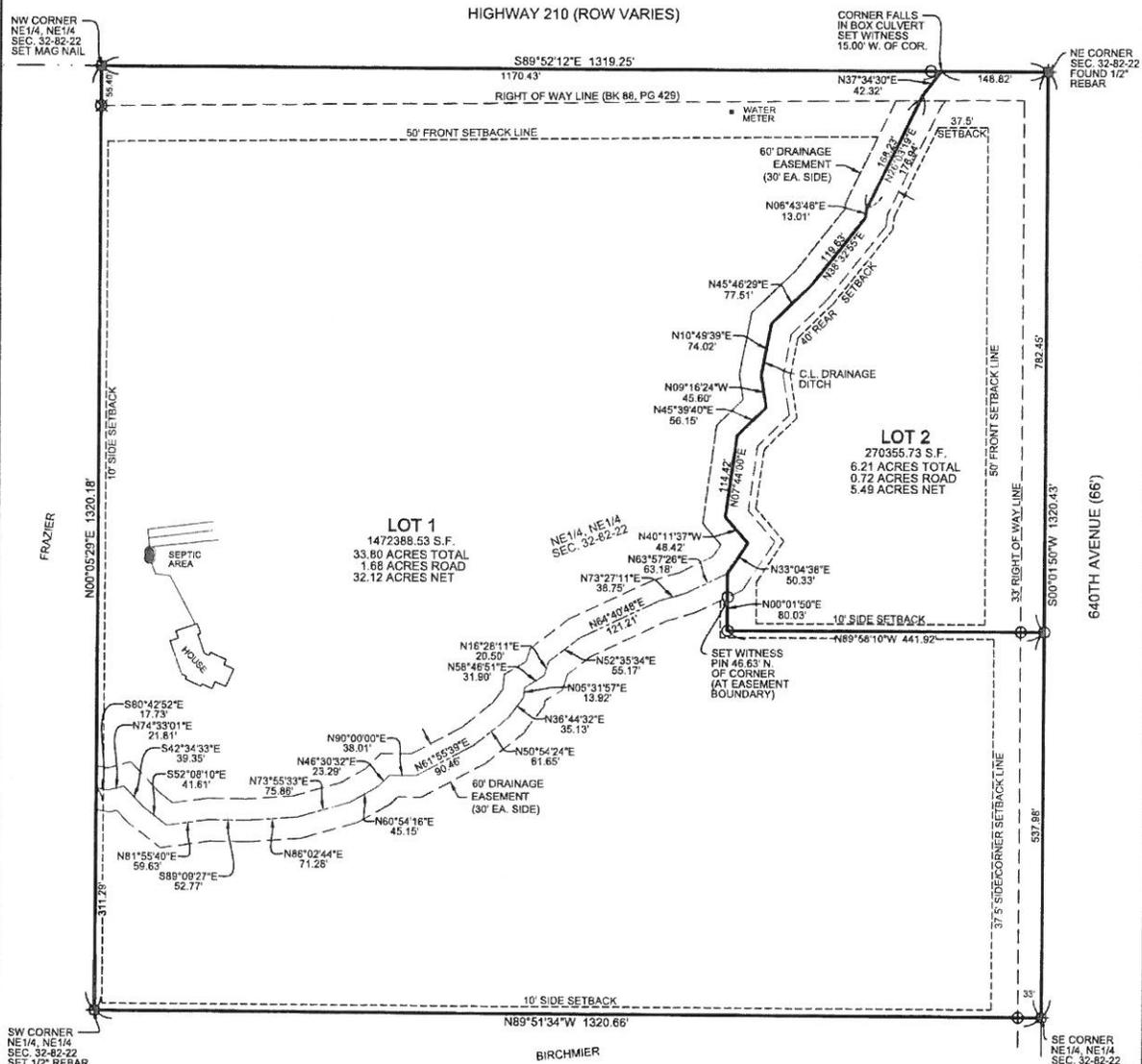
FINAL PLAT BIRCHMIER ACRES

LOCATION: A RESIDENTIAL PARCEL SUBDIVISION OF THE NE1/4, NE1/4 OF SECTION 32-82-22 STORY COUNTY, IOWA

PROPRIETOR: DAVID J. & RHONDA R. BIRCHMIER
63910 HIGHWAY 210
MAXWELL, IA 50161

REQUESTED BY: DEAN REYNOLDS

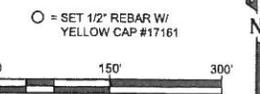
SURVEYOR: R. BRADLEY STUMBO, PLS #17161
FOX ENGINEERING ASSOCIATES, INC.
AMES, IA 50010
515-233-0000



Survey Description:
A Residential Parcel Subdivision of the Northeast Quarter of the Northeast Quarter of Section 32, Township 82 North, Range 22 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Beginning at the Northeast Corner of said Section 32; thence S00°01'50"W, 1320.43 feet to the Southeast Corner of said Northeast Quarter of the Northeast Quarter; thence N89°51'34"W, 1320.66 feet to the Southwest Corner thereof; thence N00°05'22"E, 1320.18 feet to the Northwest Corner thereof; thence S89°52'12"E, 1319.25 feet to the point of beginning, containing 40.01 acres, which includes 2.40 acres of existing public right of way.

- Notes:**
- Lot 1 is served by private septic and rural water.
 - Lot 2 will be served by private septic and rural water.
 - There exists an easement for rural water facilities across the subject property, filed at Inst. No. 2018-01843. There is not enough information available to show the location of the easement.
 - All new lots shall require an E911 address for inhabited structures, including residences and businesses, telecommunications towers and facilities, and for any public assembly area including open-air, outdoor activities. E911 addresses shall be assigned by Story County at the request of the property owner.

Districts:
Zoning: A-1 (Agricultural)
School: Collins-Maxwell
Fire: Maxwell
Ambulance: Story County
Watershed: Indian Creek
Utilities: Iowa Regional Utilities Assn, Interstate Power & Light



FOX Engineering Associates, Inc.
414 South 17th Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
FAX: (515) 233-0103

I hereby certify that this land surveying document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

R. Bradley Stumbo
R. BRADLEY STUMBO, PLS
License number P17161
My license renewal date is December 31, 2021.

3/22/21
DATE

Staff Report

Board of Supervisors

Date of Meeting:
May 4, 2021

Case Number SUB21-000002
Residential Parcel Subdivision
Birchmier Acres Subdivision
Resolution No. 21-90

APPLICANT:

Dean Reynolds
62577 340th ST
Maxwell, IA 50161

Steven Jordening
517 J Ave
Nevada, IA 50201

STAFF PROJECT MANAGER:

Marcus Amman, Planner

SUMMARY:

A residential parcel subdivision request for Parcel #15-32-200-200 to reconfigure the parcel into two lots: proposed Lot 1, 32.12-net acres containing the existing dwelling at 63910 Highway 210 and land in agricultural production, and proposed Lot 2, 5.49-net acres containing land in agricultural production. A dwelling is proposed on Lot 2. There is a stream on the property and a 60 foot easement has been granted. Planning and Development staff recommend approval of the proposed Residential Parcel Subdivision Plat.





Property Owner

Birchmier, David J & Rhonda

Parcel Identification Number(s)

15-32-200-200

Size of Area

37.57 net acres

Location of Subdivision

Indian Creek Township (Section 32, Township 82, Range 22) NE NE

Districts

A-1 Agricultural District
Maxwell Fire
Collins-Maxwell School District
Iowa Regional Utilities Association
Interstate Power & Light
Story County Ambulance
Indian Creek -- Watershed

Description of Proposed Subdivision

The application is to consider a request for a Residential Parcel Subdivision to divide one existing parcel into two buildable lots. The parcels are proposed to be divided as follows: proposed Lot 1, 32.12-net acres containing the existing dwelling and land in agricultural production, and proposed Lot 2, 5.49-net acres containing existing land in row crop production. There are plans to construct a dwelling on proposed Lot 2.

Lot 1 has an existing accesses located on US Highway 210. A new access was granted for Lot 2 off of 640th Ave.

Current and Future Land Use

Both proposed Lot 1 and 2 are currently zoned for A-1 Agricultural. The C2C Plan Future Land Use map shows Lot 1 and Lot 2 as Agricultural Conservation Area. Principles for Agricultural Conservation Area designation include to encourage high-value agriculture lands to remain in production, direct non-agricultural development to other C2C Plan Designations, and limit conflicts between agricultural uses, residences, and other uses. A residential parcel subdivision is limited to yielding two lots and once approved, no further residential parcel subdivisions can take place to create additional buildable lots. These requirements for a residential parcel subdivision help preserve agricultural land.



There is no floodplain located on either proposed Lots. There is natural resource area on both proposed lots along the stream. As previously stated, a stream easement was granted.

Applicant's Property and Current Surrounding Land Use

The property is located in Indian Creek Township. It is within 2 miles of the corporate limits of the City of Maxwell. Adjacent properties include:

North

A 46.28 net-acre parcel in the A-1 Agricultural zoning district. This parcel is owned by Plunkett, Gary D and Sonja L. This parcel is in row crop production.

East

A 34.7 net-acre parcel in the the A-1 Agricultural zoning district. This parcel is owned by the Donald J. Otto Revocable Trust. This parcel is in row crop production.

A 38.2 net-acre parcel in the A-1 Agricultural zoning district. This parcel is owned by Larson, Virgil Farms INC. This parcel is in row crop production.

A 3.68 net-acre parcel contacting a dwelling owned by Larry D. and Bonnie M. Mitchell.

South

An 39.00 net-acre parcel in the A-1 Agricultural zoning district. This parcel is owned by Birchmier, David J & Rhonda. This parcel is in row crop production.

West

A 40 net-acre parcel in the A-1 Agricultural zoning district. This parcel is owned by Dunahoo Family Farms. This parcel is in row crop production.

A 38.12 net-acre parcel in the A-1 Agricultural Zoning district. This parcel is owned by Robert D Frazier and Mary Jo Frazier Revocable Trust. This parcel is in row crop production.

There are sixteen (16) parcels located within a half mile of the property. Of those parcels, three (3) contain a single-family dwelling. Twelve (12) parcels within the half mile of the property meet or exceed the minimum 35-acre requirement to construct a single-family dwelling in the A-1 Agricultural Zoning District.

Applicable Regulations – Story County Land Development Regulations

87.07 RESIDENTIAL SUBDIVISION PLAT



1. A subdivision may be submitted for review and approval as a residential parcel subdivision plat when all of the following are true:
 - a. The development lots created by the subdivision are intended to be used for residential purposes;
 - b. Only two development lots may be created;
 - c. The Assessment Property Record Card for the property shall show a single-family dwelling and/or farmstead as defined in Section 85.08, in existence;
 - d. The subdivision includes no land set apart for new streets, alleys, parks, dedicated open space, school property or public use;
 - e. The subdivision lies wholly within the A-1. For parcels located within the boundaries of the *Ames Urban Fringe Plan*, the subdivision must be both zoned A-1 Agricultural and lie wholly within the Rural Service and Agricultural Conservation Area designation;
 - f. Both development lots (created by the residential Parcel Subdivision Plat) shall contain a minimum of one acre (net) each. All side and rear yard setback requirements must be met
 - g. All resulting development lots shall have access to an adjoining public roadway by actual road frontage or easement
 - h. No variances from subdivision or zoning standards shall be granted in order to accomplish the Residential Parcel Subdivision Plat.
 - i. The existing parcel shall not have been created through a previously approved Residential Parcel Subdivision Plat.

Commentary

The following comments are part of the official record of the proposed Residential Subdivision Plat – **Birchmier Acres Subdivision, Case No. SUB21-000002**. If necessary, conditions of approval may be formulated based on these comments.

Comments from the Interagency Review Team

The application materials were forwarded to the members of the Interagency Review Team on April 12, 2021, and the following applicable comments were received.

Story County Engineer

Any new drives off Highway 210 would require permits from the Iowa DOT.

Story County Environmental Health

No Comments

Story County Assessor



No Comments

Story County Conservation

No comments.

Story County Auditor

No Comments

Story County Planning & Development Department

1. What are the current and future land use purposes for Lot 2? Please provide details on the location of the new dwelling on Lot 2.
2. Are restrictive and/or protective covenants proposed?
3. Erosion control requirements in Section 88.05 will apply to any development of the lot. The requirements include a construction buffer from sensitive environmental areas and other requirements for temporary stabilization of disturbed soils on a site.
4. There is existing natural resource area on both proposed lots. It generally follows the stream and the undisturbed areas that surround the stream. Any development in the natural resource area is discouraged, and if more than 15% of that area is disturbed mitigation will be required.
5. Please contact and/or provide communications with utility providers ability to provide services to Lot.
6. Please list the address of Lot 1 on Lot 1.
7. Please provide a copy of any restrictive covenants if applicable.
8. A new mortgagee's consent is required. Mortgagee's consent has the wrong recording date for the mortgage. It states it was recorded on May 21, 2019 but it should state May 21, 2018.
9. A new consent and dedication is required. The consent and dedication from the current property owner has the township listed as 85 when it should be 82 in the certify paragraph.
10. A drainage easement document is required. A copy has been provided as a sample.

Comments from the General Public

Notification letters were mailed to surrounding property owners within a ¼ mile of the subject property regarding the public meeting on the subdivision request on April 27th, 2021.

No comments were received as of the writing of this report.

Comments from Cities within Two Miles

The City of Maxwell is located within two miles. The city received copies of the proposed residential parcel subdivision and will take action on May 4, 2021.



Analysis

Points to consider in evaluating the applicant's request to divide their property through the Residential Subdivision Plat process to create two (2) lots for residential use.

1. All requirements for a Residential Subdivision Plat in Section 87.07 of the Story County Land Development Regulations are met.
2. The property owner proposes to divide their parcel totaling 37.57 net acres parcels to create another buildable lot. There is an existing dwelling on the parcel.
3. There are plans to develop the Lot 2 with one single-family dwelling.
4. An access has been approved for Lot 2.
5. A stream easement was submitted.
6. There are a total of 16 parcels located within a quarter mile of the subject property. Of the 16 properties, 3 contain single-family dwellings.
7. Additional divisions of the lots created with Residential Parcel Subdivisions are not permitted.

Alternatives

Story County Planning & Development Staff recommend the approval of the Birchmier Acres Residential Parcel Subdivision, as proposed (alternative #1).

1. **The Story County Board of Supervisors approves Resolution # 21-90, the Residential Parcel Subdivision Plat – Birchmier Acres Subdivision as submitted.**
2. The Story County Board of Supervisors approves Resolution #21-90, the Residential Parcel Subdivision Plat – Birchmier Acres Subdivision, with conditions.
3. The Story County Board of Supervisors denies Resolution #21-90, the Residential Parcel Subdivision Plat – Birchmier Acres Residential Subdivision as submitted.
4. The Story County Board of Supervisors tables the decision on Resolution #21-90, the Residential Parcel Subdivision Plat – Birchmier Acres Subdivision and directs the applicant to address specific areas for additional information, review and/or modifications, and to work with staff to place the subdivision plat back on the Board of Supervisor's agenda.

CONSENT AND DEDICATION OF SUBDIVISION PLAT

COMES NOW the Mortgagee of the below-described property, and does hereby covenant and certify that it is the holder and possessor of a valid mortgage on the below described real estate:

The Northeast Quarter of the Northeast Quarter (NE¼ NE¼) of Section Thirty Two (32), Township Eighty-Two (82) North, Range Twenty-two (22) West of the 5th P.M., Story County, Iowa.

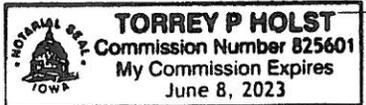
The undersigned Mortgagee does hereby acknowledge that as the owner and holder of a mortgage of the above described property, recorded on May 21, 2018 as Inst, No, 18-04327, and for purposes of facilitating the approval of a Residential Subdivision Plat by the mortgagors, does hereby consent to the platting of this real estate, which will be known as Birchmier Acres, a Residential Parcel Subdivision in the Northeast Quarter of the Northeast Quarter of Section 32-82-22, Story County, Iowa,.

Farm Credit Services of America, FLCA
[Signature]
Name

Financial Officer
Title

STATE OF IOWA)
 ss:
COUNTY OF STORY)

This record was acknowledged before me on March 27th, 2021, by Robert B Hester, acting as Financial Officer of the Mortgagee.



Torrey P Holst
Signature of Notary Public

CONSENT AND DEDICATION OF SUBDIVISION PLAT

COMES NOW the owner of the below-described property, and does hereby covenant and certify that they are the lawful owners of the real estate:

The Northeast Quarter of the Northeast Quarter (NE¹/₄ NE¹/₄) of Section Thirty Two (32), Township Eighty-Two (82) North, Range Twenty-two (22) West of the 5th P.M., Story County, Iowa.

The undersigned owner does hereby certify, acknowledge and declare that the platting of this real estate, which will be known as Birchmier Acres, a Residential Parcel Subdivision in the Northeast Quarter of the Northeast Quarter of Section 32-~~82~~-22, Story County, Iowa, is with specific knowledge and consent as proprietors.

David J. Birchmier

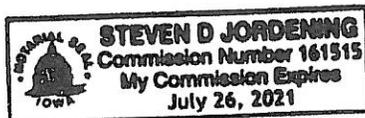
David J. Birchmier, Owner

Rhonda R. Birchmier

Rhonda R. Birchmier, Owner

STATE OF IOWA)
 ss:
COUNTY OF STORY)

This record was acknowledged before me on March 8, 2021, by David J. Birchmier and Rhonda R. Birchmier.



Steven D. Jordening
Signature of Notary Public

JORDENING LAW OFFICE, PC
517 J Avenue, P.O. Box 66, Nevada, 50201

JOHN B. MILLER
(1917 – 2012)

Steven D. Jordening
Attorney at Law
PHONE: 515-382-3883 FAX: 515-382-4106

OF COUNSEL
GERALD A. LORANG

March 9, 2021

Story County Planning and Development
(A Residential Subdivision Plat)
900 – 6th St.
Nevada, IA 50201

Dear Story County Planning and Development:

We have examined an abstract of title to the following described real estate, to wit:

The East Half of the Northeast Quarter (E½ NE¼) of Section Thirty-two (32), Township Eighty-two (82) North, Range Twenty-two (22) West of the 5th P.M., Story County, Iowa.

This abstract begins appropriately with the root of title, and concludes with Entry No. 41 in a one volume abstract last certified to March 5th, 2021, at 8:00 A.M. by Abstract & Title Services of Story County.

As of the date of the last certification and subject to the exceptions and notes set out below, we find that the abstract shows marketable title, to be vested in:

David J. Birchmier and Rhonda R. Birchmier, Husband and Wife, as Joint Tenants with Full Rights of Survivorship and Not as Tenants in Common.

EXCEPTIONS:

1. Entry No. 34 discloses a mortgage in favor of Farm Credit Services of America FLCA recorded on May 21, 2018, as Instrument No. 18-04327 and constitutes a first lien on the property.

EXAMINER'S NOTES:

The reader is cautioned that they must make sure that all titleholders, and their spouses, sign conveyance and encumbrance documents involving real estate. This means that you must make sufficient inquiry to make a clear determination as to the marital status of the titleholder(s) and the identity of their spouses, if any, and obtain the signatures of all such owners and spouses with proper identification in the instrument or notarial block. Your failure to do so may void your conveyance or mortgage.

Buyers should determine whether there is a well or septic system on the property. Story county and other counties require and inspection and report of those systems before transfer of the property. If those systems do not meet the applicable standards, you may be required to bring the system into compliance with current standards at your sole expense.

- A. Contained in the chain of title is reference to the owner as Charles Francis Allen and also as Francis Allen from 1943 when Charles Francis Allen acquired the property through 1985 when the Estate of Francis Allen was administered in Polk County and transcribed to Story County. This examiner recommends an affidavit establishing that Charles Francis Allen and Francis Allen are one and the same persons as it relates to the title of the captioned real estate and has prepared an affidavit for execution and recording by a knowledgeable person.
- B. The property described in this abstract of title is located in Story County, Iowa, and is subject to all county zoning, regulations and ordinances, including, but not limited to, use restrictions, building restrictions and flood plain management or insurance. You should review all applicable maps and ordinances on file at the Story County Courthouse and satisfy yourself as to the effect those county regulations have upon this property.
- C. Real estate taxes for the current fiscal year are paid as to the first half and unpaid as to the second half in the amount of \$4,253.00 as to the Northeast of the Northeast (NE $\frac{1}{4}$ NE $\frac{1}{4}$) of Section 32 and \$619.00 as to the Southeast of the Northeast (SE $\frac{1}{4}$ NE $\frac{1}{4}$) of Section 32. All prior taxes are shown as being paid in full. This examiner has been informed by the owner of record that the second half has also been paid but did not get reflected in the abstract because of timing issues. A Certification for the Treasurer to execute showing that all taxes are paid has been provided to the Planning and Development Office.
- D. A Limited Easement for utility purposes along an undescribed portion of this property was granted to Iowa Regional Utility Association on March 7th, 2018, and recorded as Instrument No. 18-01843. The reader should determine the location of such easement and the effect it has on the use and value of this property.
- E. Entry No 20 discloses an Easement in favor of the State of Iowa for .43 acres along and addition to the north line of this property. Determination of the location and effect of that easement should be made by the reader.
- F. This Abstract of Title is certified to March 5th, 2021, by Abstract and Title Services of Story County and is being held pending delivery or pickup by the property owners or their representative.

We also caution you that title defects can exist which cannot be disclosed by an abstract examination. These include any facts which would be disclosed by a survey or other physical examination of the premises; certain mechanic's liens for materials, goods and services furnished for the benefit of the property within the previous ninety days; the rights of parties in possession; unrecorded easements, which may be shown by physical examination or survey of the property; restrictions on building, occupancy or usage contained in applicable zoning regulations or ordinances; and limitations or access rights to and from public highways, streets or ways.

Any title opinion by this examiner is based on an abstract continued to the date shown above. If this is a preliminary title opinion you should take extra precautions. Between the last continuation of this abstract as shown above and the date of closing the loan or sale for which this opinion has been prepared events may have occurred or documents may have been filed in the county records which can affect the title to this property and which do not occur in the abstract. Before closing you should have an abstracter perform a lien search and verify the current status of title to this property directly to you prior to closing and filing your deed or mortgage

A purchaser or mortgagee should carefully review any restrictive covenants to make sure the intended use of the property is in accordance with the provisions of the covenants. Enforcement of the use restrictions contained in those covenants will be barred after twenty-one years from the date they were recorded unless a verified claim is filed pursuant to Iowa Code Section 614.24.

Rights of parties in the U.S. Military or Naval service; parties under bankruptcy proceedings not recorded in county records; parties having a security interest shown by UCC filings with the Iowa Secretary of State (for fixtures, furnishings, growing crops, etc); and any information or right which may have been filed after the certification date of this abstract may not be shown in the abstract or reflected in this title opinion.

You are also advised that the abstract does not, and cannot, furnish direct information concerning environmental hazard which may exist on real estate. Because present laws make the owners of land financially responsible for cleaning up toxic material on the premises despite the fact that the present owner may have had nothing to do with placing the objectionable waste upon the land, you should satisfy yourself that no toxic material is located on the property.

Other conditions such as the presence of radon gas, undesirable drainage or soil conditions, electrical fields, noise conditions, etc., may exist to the extent a health risk may exist or to an unexpected degree and you are advised to make independent inquiry and have appropriate tests performed before completion of any transaction regarding this property.

Buyers should ensure that they are furnished a Declaration of Value and Groundwater Hazard Statement from sellers and that all wells and septic systems are inspected as required by the county where this property is located. You should require those inspections and accompanying reports before completing the purchase or you risk being required to bring those systems into compliance at your own expense

Lenders who wish to submit for Title Guaranty Certificates are advised that the examiner's member number is #2862 issued by the Title Guaranty Division of the Iowa Finance Authority, an agency and instrumentality of the State of Iowa.

If you have any questions about the foregoing, we suggest an office conference prior to final settlement. We make no extra charge for such a conference.

Sincerely,



Steven D. Jordening
Jordening Law Office
517 J Avenue, P.O. Box 66
Nevada, IA 50201

Prepared by: Steven D. Jordening, 517 J Ave; PO Box 66, Nevada, IA 50201; Ph: 515-382-3883

CERTIFICATE OF REAL ESTATE TAXES PAID

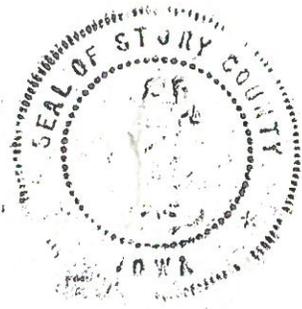
COMES NOW the Treasurer of Story County, Iowa and certifies that the real estate taxes for the below described real estate are fully paid:

The Northeast Quarter of the Northeast Quarter (NE¼ NE¼) of Section Thirty Two (32), Township Eighty-Two (82) North, Range Twenty-two (22) West of the 5th P.M., Story County, Iowa.

The undersigned Treasurer does hereby certify, acknowledge and declare that all property taxes on Parcel ID No, 12-32-200-200, Story County, Iowa, are paid for the entire tax year.


Ted Rasmusson, Story County Treasurer

April 15, 2021



DRAINAGE EASEMENT

KNOW ALL PERSONS: Grantors convey a Drainage Easement (“Easement”) to Story County (“County”) upon the following terms and conditions:

1. Definitions. When used in this Easement, unless otherwise required by the context:
 - 1.1 “Grantors” are David J. Birchmier and Rhonda R Birchmier of Story County, IA
 - 1.2 “Subdivision” is a tract of land known or to be known as Birchmier Acres Subdivision, Story County, Iowa.
 - 1.3 “Easement Area” is the tract of land described on Attachment 1.

1. Circumstances. Grantors propose to establish the Subdivision. The Subdivision includes a part of a stream as defined by Code of Ordinances of Story County, Iowa. Pursuant to Section 88.05 of the Code of Ordinances of Story County, Iowa. Grantors are required to provide and to dedicate to the County an easement along each side of the stream, which easement shall be for the purpose of widening, improving or protecting the streams, if necessary.

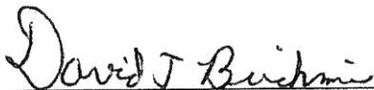
2. Easement Created. Within the Easement Area, the County shall have the perpetual right to keep use, and maintain for surface water drainage, together with the perpetual right of ingress and egress between said Easement Area and adjacent public rights-of-way.

3. Obstructions Prohibited. Grantors and the Grantors’ successors and assigns, shall not erect or place within the Easement Area any building or other structure or improvement or any trees, shrubs, or other landscape plantings other than grass or comparable ground cover, except with the prior written consent of County. County shall have the right to trim or remove trees and shrubs within the Easement Area.

4. Title Warranty. Grantors warrant to County that Grantors hold the Easement Area by title in fee simple; that Grantors have good and lawful authority to grant the easement rights herein provided for; and that any prior liens or encumbrances on the Easement Area will either be released forthwith or will be subordinated to the easement rights granted herein by duly executed and recorded subordination agreement.

- 5 Nonexclusive Easement. The easement rights granted herein to County are nonexclusive. This Easement shall not preclude Grantors from granting easement rights to third parties upon terms and conditions that do not impair or diminish the rights granted under this Easement to County.
- 6 Entire Agreement. This instrument constitutes the entire agreement between the parties with respect to the subject matter thereof and supersedes all prior statements, representations, promises and agreements, oral or written. No addition to or change in the terms of this Easement shall be binding upon the parties unless it is expressed in a writing signed by the parties.
- 7 Successors Bound. This Easement shall be binding upon and inure to the benefit of the respective successors and assigns of all parties executing this Easement.
- 8 Interpretation. Words and phrases used in this Easement shall be construed as in the single or plural number, and as masculine, feminine, or neuter gender, according to the context. This Easement shall be governed exclusively by and construed in accordance with the laws of the State of Iowa. The paragraph headings in this Easement are for convenience only and in no way define or limit the scope or intent of any provisions of this Easement. This Easement may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constate but one and the same instrument.

Dated this 20 day of April, 2021.



David J. Birchmier



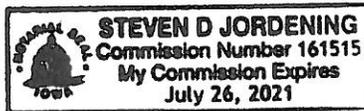
Rhonda R. Birchmier

STATE OF IOWA, STORY COUNTY

This instrument was acknowledged before me on the 20th day of April, 2021, by David J Birchmier and Rhonda R. Birchmier.



Notary Public



Attachment 1

Drainage Easement:

All that part of Lot 1 and Lot 2, Birchmier Acres Subdivision, Story County, Iowa, described as:

A 30 foot wide strip of land lying northwesterly of and adjoining to the centerline of the unnamed creek and also a 30 foot wide strip of land lying southeasterly of and adjoining to the centerline of the same creek as such creek extends Southwesterly from the North line of Section 32, approximately 148.82 feet west of the NE corner of Section 32, continuing Southwesterly beyond the South right-of-way line of Iowa Highway 210, west of 640th Ave., as it is presently located in Section 32, Township 82N, Range 22 West of the Fifth P.M., Story County, Iowa, and more specifically described as:

Easement Description:

A strip 60.00 feet in width across the Northeast Quarter of the Northeast Quarter of Section 32, Township 82 North, Range 22 West of the 5th P.M., Story County, Iowa, being situated 30.00 feet on each side of the following centerline: Beginning at a point on the west line of said Northeast Quarter of the Northeast Quarter which is 311.29 feet North of the Southwest Corner thereof; thence S80°42'52"E, 17.73 feet; thence N74°33'01"E, 21.81 feet; thence S42°34'33"E, 39.35 feet; thence S52°08'10"E, 41.61 feet; thence N81°55'40"E, 59.63 feet; thence S89°09'27"E, 52.77 feet; thence N86°02'44"E, 71.28 feet; thence N73°55'33"E, 75.86 feet; thence N60°54'16"E, 45.15 feet; thence N46°30'32"E, 23.29 feet; thence N90°00'00"E, 38.01 feet; thence N61°55'39"E, 90.46 feet; thence N50°54'24"E, 61.65 feet; thence N36°44'32"E, 35.13 feet; thence N5°31'57"E, 13.92 feet; thence N58°46'51"E, 31.90 feet; thence N16°28'11"E, 20.50 feet; thence N52°35'34"E, 55.17 feet; thence N64°40'48"E, 121.21 feet; thence N73°27'11"E, 38.75 feet; thence N63°57'26"E, 63.18 feet; thence N33°04'38"E, 50.33 feet; thence N40°11'37"W, 48.42 feet; thence N7°44'00"E, 114.42 feet; thence N45°39'40"E, 56.15 feet; thence N9°16'24"W, 45.60 feet; thence N10°49'39"E, 74.02 feet; thence N45°46'29"E, 77.51 feet; thence N38°32'55"E, 119.63 feet; thence N6°43'46"E, 13.01 feet; thence N26°03'19"E, 168.23 feet to the south right of way line of Highway 210, and there terminating.

C2C Plan Annual Review – Evaluation Criteria and Potential Timeline

NOTE: Annual Review typically begins in early fall. Calendar year 2020 Annual Review delayed because of COVID.

Project Team Members

Darren Moon, Michael Cox, Sandra King, Amelia Schoeneman, Marcus Amman, Leanne Harter. Matt Boeck

Every 5th year (or as may be determined necessary) evaluate key indicators. The Plan was adopted in 2016 – is this the year we start that? Suggestions on how to do that/personnel?

Process Overview

1. Email to Project Team with the timeframe and evaluation directions
2. Place timeframe and process on BOS agenda
3. Schedule Project Team meeting to review potential modifications and discuss key indicators (if applicable)
4. Compile draft report
 - a. Present to Planning and Zoning Commission to Story County Conservation Board – Joint session?
 - b. Present to Board of Supervisors
5. Update documents online and paper versions (as applicable)

Evaluation Criteria

From the C2C Plan and Implementation Matrix, review all goals, recommendations and progress towards vision and priorities to determine if:

- Accomplished
- Still relevant
- High priority of the year

APPROVED **DENIED**
Board Member Initials: AKH
Meeting Date: 5-4-21
Follow-up action: _____

Noting the following for all applicable sections of the C2C Plan and Implementation Matrix, fill out the review sheets that address the following areas.

C2C Plan

C2C Plan Chapter Click or tap here to enter text.

Beginning Page # Click or tap here to enter text.

- *Is the item accomplished?*
Yes No*
*If no, please provide an explanation/update: Click or tap here to enter text.
- *Restatement of Goal/Task if Needed:* Click or tap here to enter text.
- *Is the item still relevant?*
Yes No*
*If no, please provide an explanation/update:
- If the priority should be amended, what priority* should be given to the goal/task?
High Medium Low Remove

*Justification for change in priority: Click or tap here to enter text.

- **Comments:** Click or tap here to enter text.

Implementation Matrix

Matrix Section Click or tap here to enter text. **Beginning Page #** Click or tap here to enter text.

- *Is the item accomplished?*

Yes No*

*If no, please provide an explanation/update: Click or tap here to enter text.

- *Restatement of Goal/Task if Needed:* Click or tap here to enter text.

- *Is the item still relevant?*

Yes No*

*If no, please provide an explanation/update:

- If the priority should be amended, what priority* should be given to the goal/task?

High Medium Low Remove

*Justification for change in priority: Click or tap here to enter text.

- **Comments:** Click or tap here to enter text.

General Review Questions/Checklist for Review

- Review prior year's rezonings and development decisions. Discuss if any trends need to be addressed.
- Are rezonings/plan amendments in particular area?
- Have there been instances when the SCCB, PZC and/or BOS departed from the Plan?
- Does the plan address the location and types of land uses frequently requested?
- Have our goals or vision changed since the Plan was written?
- Is the background data still relevant and does it reference the most recent decennial census data and up-to-date local data?
- Are the maps still correct; have there been changes in city limits and other changes to reprint maps?
- Can we identify any potential plan amendment areas?

Proposed Timeline

Date(s)/Time Frame (days)	Task	Responsible Party(ies)	
05.04.2021	One day	Schedule and Process Reviewed by BOS	Leanne Harter
05.04.2020 through 06.17.2021	33 days	Review Key Indicators	Leanne Harter
05.04.2020 through 06.17.2021	33 days	Project Team Review <i>Implementation Matrix and Goals Discussion</i>	Leanne Harter
06.18.2021 through 07.29.2021	30 days	Key Indicators Reviewed by Project Team	Leanne Harter
08.10.2021	One day	Key Indicators presented to BOS	Leanne Harter
07.30.2021 through 09.23.2021	40 days	Compile revisions to C2C Plan	
TBD in late September/early October	One day	C2C Annual Review Report Presented to PZC and SCCB (Joint meeting?) – BOS invited to listen to concerns/comments	Amelia Schoeneman/Mike Cox/Leanne Harter
10.19.2021	One day	C2C Annual Review Report Presented to BOS	Leanne Harter/ Amelia Schoeneman/ Mike Cox
10.19.2021 through 11.05.2021	14 days	Complete revisions to Plan and update documents (online and paper versions)	Leanne Harter



**Community Services Quarterly Report for the
 Story County Board of Supervisors
 May 4, 2021
 (Period covering January 2021 – March 2021)**

General Assistance

Caseload information:

Single Household Cases	Family Household Cases	Total for Reporting Period	Year-to-date Totals
8	13	21	34 - single
			35 - family
			69 - total

Denials/Referral to Other Resources:

# Issued during the reporting period	Year-to-date Totals
155	361

Applied, but did not return to complete assistance process:

# during the reporting period	Year-to-date Totals
10	38

Primary types of assistance:

Rent	Utilities	Misc. (meds, transportation, burial)
\$7,959.38	\$121.18	\$6,099.00

SSI Interim Reimbursement program: 0 during the reporting period and 0 YTD.

Substance Abuse Services

# during the reporting period	Year-to-date Totals
4	15

MHDS

Central Iowa Community Services Region:

The CICS Governing Board has approved for Hancock County to join the CICS Region effective 7/1/21, this will bring CICS to 15 member counties. The CICS Administrative team has been working on the transition to add Cerro Gordo, Hancock, Webster, and Wright Counties to the region. This has included identifying staffing needs, dedicated office space in each county, review of current contracted mental health and disability services and providers for each county, provider network enrollment applications, contract development, and processes for renewing funding authorizations. Administrative team members have been working very closely with the CSS Region, both regions are dedicated to making the transition as smooth as possible.

The FY22 CICS Annual Budget and Service Plan was completed and submitted to DHS. The report can be found on the CICS website www.cicsmhds.org.

Amendments to the CICS Management Plan Policies and Procedures have been drafted and will be considered by the Mental Health and Disability Services Commission prior to consideration by the Department of Human Services.

Staff have been working on FY22 contract renewals and agreements. Staff have also been following legislation and participating in Legislative Review Committee meetings.

Staff with Mary Greeley Medical Center are preparing to submit their "Resume of Care" to the Iowa Department of Inspection and Appeals for licensure of subacute beds at the current location where transitional living center services are provided.

The CICS Governing Board has had conversation regarding regional employment; there are different options that could be considered for this such as CICS becoming its own entity, find an Employer of Record, or have a county or group of counties become the Employer of Record for CICS. Additional information is to be gathered and brought back to the Governing Board for consideration.

Community Services

Staff worked with tenants of the Human Services Center Building and the Board of Supervisors to establish a plan for reopening the building on 3/29/21.

The Board of Supervisors approved the General Assistance Service Coordinator job description and the hiring of this position.

Staff have been working with Information Technology staff on the development of an online application form for General Assistance that would be accessible on the county's website. This would be another avenue for individuals to apply for General Assistance and save time on completing an application in the office, an

in-person interview would then be scheduled. We are continuing to develop this and will bring it before the Board of Supervisors for consideration.

Precautionary measures related to COVID-19 continue to be implemented by staff and staff have regularly participated in the CCMT meetings.

Staff from our office continued to participate as much as possible with various committees that we are involved in as well as various on-line trainings that have been made available during this pandemic.

This quarter 69 interviews were completed with Veterans or surviving spouses by Erin Rewerts, CVSO.