

The Board of Supervisors met on 11/16/21 at 10:00 a.m. in the Story County Administration Building. Lisa Heddens, Latifah Faisal, and Linda Murken, with Heddens presiding. (all audio of meetings available at storycountyia.gov).
SPECIAL NOTE TO THE PUBLIC: this meeting is also being offered via Zoom.

ADOPTION OF AGENDA: Murken moved, Faisal seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

PROCLAMATION OF 11/18/21 AS “STORY COUNTY PHILANTHROPY DAY”: The Board read the proclamation in full. Murken moved, Faisal seconded the approval of the Proclamation of 11/18/21 as “Story County Philanthropy Day.” Roll call vote. (MCU) Charlie Weber, Good Neighbor Emergency Assistance, reported on awareness. Jennifer Ellis, Friendship Ark and Lori Allen, Good Neighbor Emergency Assistance thanked the Board. Weber recognized Jodi Knox of the Iowa State University (ISU) Foundation, Rita Gilbertson of Mary Greeley Medical Center (MGMC) Foundation, and Liz Zuercher of the Story County Foundation.

THE BRIDGE HOME UPDATE: will report at a later date.

MINUTES: 11/2/21 Minutes, 11/9/21 Minutes, and 11/9/21 Canvass Minutes-First Tier – Murken moved, Faisal seconded the approval of 11/2/21 and 11/9/21 Minutes as presented. Roll call vote. (MCU). Faisal moved, Heddens seconded approval of 11/9/21 Canvass Minutes as presented. Faisal aye, Heddens aye, Murken abstained. Motion carried.

PERSONNEL ACTIONS: 1) pay adjustment, effective 11/21/21, in a) Secondary Roads for Kyle Springer @ \$32.33/hr; b) Sheriff's Office for Natosha Gardner @ \$2,469.60/bw; Michael Kennedy @ \$2,528.00/bw; Stephanie Memmer @ \$2,384.80/bw; Shelby Starling @ \$2,004.80/bw; c) Treasurer's Office for Cathy Naumann @ \$19.97/hr. Murken moved, Faisal seconded the approval of the Personnel Actions as presented. Roll call vote. (MCU)

Faisal moved, Murken seconded the approval of Consent Agenda as presented.

1. Acknowledge Receipt of FY21 Certificate of Cost Allocation Plan
2. FY21 Annual Report of the Story County Economic Development Group
3. Story County Economic Development Group Minutes from 7/22/21
4. Road Closure Resolutions: #22-23, #22-34

Roll call vote. (MCU)

CAPITAL IMPROVEMENTS PLAN (CIP) PROCESS AND TIMEFRAME (FY23-27) AND FORMS: Leanne Harter, County Outreach and Special Projects Manager, reported on the proposed time-frame and updated forms for submissions. Formal approval is concurrent with the budget. Murken listed concerns. Discussion took place. Faisal moved, Murken seconded the approval of Capital Improvement Plan Process and Time Frame (FY23-27) and Forms as presented. Roll call vote. (MCU)

FY22 FUNDING FOR THE STORY COUNTY ECONOMIC DEVELOPMENT GROUP: Leanne Harter, County Outreach and Special Projects Manager, reported on the six communities requesting funding, requirements and eligibility. The group is funding all requests. Discussion took place. Murken moved, Faisal seconded the approval of FY22 Funding for the Story County Economic Development Group and Project as presented. Roll call vote. (MCU)

INTEGRATED ROADSIDE VEGETATION MANAGEMENT (IRVM) QUARTERLY REPORT: Weed Commissioner Joe Kooiker reported on staffing, projects, public events, equipment rental, proposed FY23 budget, and long-range planning.

UPCOMING AGENDA ITEMS: Heddens reported on the Central Iowa Community Services (CICS) agreement, and forms for opioids. Murken reported on American Rescue Plan Act (ARPA) applications.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on upcoming meetings.

Murken moved, Faisal seconded to adjourn at 10:50 a.m. Roll call vote. (MCU)

**Story County Board of Supervisors
Meeting Agenda
Administration Building
900 6th St., Nevada, IA
11/16/21**

1. SPECIAL NOTE TO THE PUBLIC: This Meeting Is Also Being Offered Via Zoom.
Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone:

Visit [HTTPS://WWW.ZOOM.US/](https://www.zoom.us/)

Click on "Join A Meeting" and use the Zoom Meeting ID 981 7092 0243 and Password 446094

To join the meeting by telephone:

Dial (312) 626-6799, then enter Webinar ID 981 7092 0243, Password 446094

Please visit WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS

for more information on how to participate in meetings of the Story County Board of Supervisors.

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:
5. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
6. Consideration Of Proclamation As November 18, 2021 As "STORY COUNTY PHILANTHROPY DAY" - Charlie Weber

Department Submitting Auditor

Documents:

PROCLAMATION PHILANTHROPY 2021.PDF

7. AGENCY REPORTS:
- I. The Bridge Home Update - Jodi Stumbo
- Department Submitting Auditor
8. CONSIDERATION OF MINUTES:
- I. 11/2/21 & 11/9/21 Minutes & 11/9/21 Canvass Minutes-First Tier

Department Submitting Auditor

9. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) pay adjustment, effective 11/21/21, in a)Secondary Roads for Kyle Springer @ \$32.33/hr; b)Sheriff's Office for Natosha Gardner @ \$2,469.60/bw; Michael Kennedy @ \$2,528.00/bw; Stephanie Memmer @ \$2,384.80/bw; Shelby Starling @ \$2,004.80/bw; c)Treasurer's Office for Cathy Naumann @ \$19.97/hr.

Department Submitting HR

10. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Acknowledge Receipt Of FY21 Certificate Of Cost Allocation Plan

Department Submitting Auditor

Documents:

COST ALLOCATION PLAN.PDF

II. Consideration Of Fiscal Year 2021 Annual Report Of The Story County Economic Development Group

Department Submitting Board of Supervisors

Documents:

FY2022 ANNUAL REPORT SCEDG.PDF

III. Consideration Of Story County Economic Development Group Minutes From 07/22/2021

Department Submitting Board of Supervisors

Documents:

SCEDG JULY 22 2021.PDF

IV. Consideration Of Road Closure Resolution(S): #22-23, #22-34

Department Submitting Engineer

Documents:

RC 22 23.PDF
22 34.PDF

11. PUBLIC HEARING ITEMS:

12. ADDITIONAL ITEMS:

I. Discussion And Consideration Of Capital Improvements Plan Process And Timeframe (FY2023-2027) And Forms - Leanne Harter

Department Submitting Board of Supervisors

Documents:

BOS MEMO CIP.PDF

II. Discussion And Consideration Of FY2022 Funding For The Story County Economic Development Group - Leanne Harter

Department Submitting Board of Supervisors

Documents:

BOS MEMO.PDF

SCEDG FY23 FINANCIALS FINAL.PDF

13. DEPARTMENTAL REPORTS:

I. IRVM Quarterly Report - Joe Kooiker

Department Submitting Auditor

Documents:

IRVM.PDF

14. OTHER REPORTS:

15. UPCOMING AGENDA ITEMS:

16. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

17. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

18. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County, Iowa

Proclamation

“Philanthropy Day November 18”

WHEREAS, for sixteen years, the Story County Alliance for Philanthropy has created awareness of philanthropy efforts in Story County and recognized over seventy outstanding Adult and Youth Individuals, Families, Groups and Businesses throughout Story County who have exhibited outstanding financial or leadership support for many charitable causes; and

WHEREAS, the purpose of the proclamation is to educate the public about the many examples of philanthropy that have occurred and continue to occur in Story County; and

WHEREAS, the Story County Alliance for Philanthropy creates awareness of philanthropy in Story County throughout the month of November as a part of National Philanthropy Month; and

WHEREAS, philanthropy can have many definitions, including adult and youth individuals, families, groups and businesses that volunteer and donate time, effort, leadership, skills, knowledge, property or money to actively promote human welfare to improve quality of life, which enables everyone to celebrate the extraordinary change that fundraising and philanthropy have helped to create in our world; and

WHEREAS, annual award categories include Individual/Family Philanthropist, Business/Corporate/Foundation Philanthropist, Individual Volunteer Fundraiser, Group Volunteer Fundraiser and Youth Volunteer Fundraiser; and

WHEREAS, there are many organizations committed to creating awareness of and providing recognition of philanthropy in Story County, which include planning committee members: Able Up Iowa, Boys & Girls Clubs of Story County, Child Serve, Friendship Ark, Good Neighbor Emergency Assistance, Iowa State Memorial Union, ISU College of Agriculture and Life Sciences, Iowa State University Foundation, Mary Greeley Medical Center Foundation, Story County Community Foundation, The ARC of Story County, The Bridge Home, United Way of Story County and Youth and Shelter Services (YSS); and

WHEREAS, Story County Board of Supervisors recognizes the value of philanthropy in helping many individuals in Story County;

THEREFORE, We, the Story County Board of Supervisors of Story County, do hereby proclaim November 18, 2021 as “STORY COUNTY PHILANTHROPY DAY”. On behalf of our community, we encourage all citizens to recognize the many philanthropic efforts of our citizens.

Signed this 16th day of November 2021.



Story County Board of Supervisors, Chair

CERTIFICATE OF COST ALLOCATION PLAN

This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief:

- (1) All costs included in this proposal based on the Fiscal Year ended June 30, 2021, to establish cost allocations or billings for use in FY 2023, are allowable in accordance with the requirements of 2 CFR 200 "Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

- (2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the Federal awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

Governmental Unit: Story County

Signature: 

Printed Name of Official: Lisa K. Heddens

Title: Chair

Date of Execution: 11-16-21



November 4, 2021

The Board of Supervisors
Story County Administration Building
900 6th Street
Nevada, Iowa 50201

RE: Completed FY 2021 Cost Allocation Plan

Dear Board Members:

We have completed the **Story County** cost allocation plan based on actual expenditures for the year ended June 30, 2021. One bound copy of the plan is enclosed for your files. Additional copies of the plan are being provided to the County Auditor. Also enclosed herein is a standard federal Certification Statement that is required where reimbursement is claimed from federal grant programs. The statement says that to the best of the County's knowledge, the cost allocation plan is correct and was prepared in accordance with the federal cost principles contained in 2 CFR Part 200. Please have the Board Chairperson sign the statement, retain a copy on file and return the original to me. A copy of the plan will also be placed on file at the central office of the Iowa Department of Human Services (DHS).

The FY 2021 cost allocation plan will result in the following indirect cost recoveries during **FY 2023**:

DHS Local Administrative Expenses

This category relates to the indirect costs that the county incurs for the local DHS office. These indirect costs include expense items such as audit fees, liability and property insurance, building space costs, accounting services and legal services. The total indirect costs to be claimed on quarterly Local Administrative Expense (LAE) reports for FY 2023 is \$462,534. This amount includes the required carry-forward adjustment to reconcile actual and projected costs for FY 2021 and is shown on Exhibit B near the beginning of the cost allocation plan. We estimate that about 33 percent of the total claims for the year will be reimbursed to the County from federal funds. Accordingly,

CAS, Inc. P.O. Box 755 Johnston, IA 50131
Telephone: 515.238.7989
Email: casiowa@msn.com

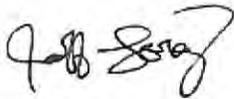
Board of Supervisors
November 4, 2021
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the **total reimbursement for the year should be about \$142,736**. We will track these payments each quarter and report the actual results to you after the close of the year. A copy of our correspondence to the local office of DHS which provides guidance for claiming these costs on the LAE reports is also enclosed herein for your reference.

Please contact me if you have any questions relating to the cost allocation plan. We are pleased for the confidence that you have placed in us and look forward to being of continuing service to you.

Sincerely,

Cost Advisory Services, Inc.



Jeff Lorenz
President

Enclosures

Cc: Lucinda Martin, County Auditor



Community Name		Annual Eligibility Determination											
Appointed Representative and Alternate(s)		Question 1		Question 2		Meeting Date		Question 7		Meeting Date		Question 3	
City of Collins		Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Meeting Date 10/22/2020		Question 7 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Meeting Date 4/22/2021		Question 3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Amount Received		All Annual Allocation Funds Used		Purpose of Funds		If not used, how will they be used?		Project Funds - Amount Received		Purpose of Funds		If not used, how will they be used?	
\$4,923.82		Yes		Payment of \$5,000 to the contractor to purchase materials for the new addition/expansion at the Collins Area Community Center. Materials have been purchased and construction underway.				\$2,500.00		Payment of \$5,000 to the contractor to purchase materials for the new addition/expansion at the Collins Area Community Center. Materials have been purchased and construction underway.			
Community Name		Annual Eligibility Determination											
Appointed Representative and Alternate(s)		Question 1		Question 2		Meeting Date		Question 7		Meeting Date		Question 3	
City of Colo		Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Meeting Date 10/22/2020		Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		Meeting Date 4/22/2021		Question 3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Amount Received		All Annual Allocation Funds Used		Purpose of Funds		If not used, how will they be used?		Project Funds - Amount Received		Purpose of Funds		If not used, how will they be used?	
\$5,250.04		Yes		Housing Development Planning				\$2,500.00		Housing Development Planning			

Fiscal Year 2022 Annual Report – Story County Economic Development Group

Community Name		Annual Eligibility Determination																							
Appointed Representative and Alternate(s)		Annual Allocation Report																							
City of Gilbert		Amount Received	All Annual Allocation Funds Used		Purpose of Funds		If not used, how will they be used?		Project Funds - Amount Received		Purpose of Funds		If not used, how will they be used?												
		\$2,926.41	No				We have not used the allocation to date. We are carrying over the funding to be used towards a website redesign which should be completed fall of 2021.		Did not receive																
		Question 1	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Question 2	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date	7/23/2020	Question 6	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date	10/22/2020	Question 7	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date	1/21/2021	Question 8	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date	4/22/2021	Question 9
City of Huxley		Amount Received	All Annual Allocation Funds Used		Purpose of Funds		If not used, how will they be used?		Project Funds - Amount Received		Purpose of Funds		If not used, how will they be used?												
		\$7,340.03	No				Huxley Development Corporation		\$2,500.00				Main Avenue Revitalization												
		Question 1	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Question 2	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date	7/23/2020	Question 6	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date	10/22/2020	Question 7	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date	1/21/2021	Question 8	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date	1/21/2021	Question 9

Community Name		Annual Eligibility Determination											
Appointed Representative and Alternate(s)		Question 1		Question 2		Question 3		Question 4		Question 5			
City of Kelley	Karen Denger	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date 10/22/2020	Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Meeting Date 1/21/2021	Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Meeting Date 4/22/2021	Question 8 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Question 3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 4 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 5 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 6 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 8 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
City of Kelley	\$2,264.57	All Annual Allocation Funds Used		Purpose of Funds		If not used, how will they be used?		Project Funds - Amount Received		Purpose of Funds		If not used, how will they be used?	
		Yes		Paint and new flooring for the community center		Did not receive		Did not receive		Paint and new flooring for the community center		If not used, how will they be used?	
Community Name		Annual Eligibility Determination											
Appointed Representative and Alternate(s)		Question 1		Question 2		Question 3		Question 4		Question 5		Question 6	
City of Maxwell	Doug Miller	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date 7/23/2020	Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Meeting Date 10/22/2020	Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Meeting Date 1/21/2021	Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Question 3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 4 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 5 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 6 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 8 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
City of Maxwell	\$4,587.71	All Annual Allocation Funds Used		Purpose of Funds		If not used, how will they be used?		Project Funds - Amount Received		Purpose of Funds		If not used, how will they be used?	
		Yes		It was used on a development plan east of town, a new Welcome to Maxwell sign for the east entrance and planning for improvements to Baldwin Ave.		Project Funds - Amount Received \$1,800.00		Project Funds - Amount Received \$1,800.00		The contract has been awarded, but construction has not started.		The contract has been awarded, but construction has not started.	

Community Name	Appointed Representative and Alternate(s)	Annual Eligibility Determination										
		Annual Allocation Report					Annual Eligibility Determination					
City of McCallsburg	Mellisa Mattingly	Question 1	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Question 2	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date	10/22/2020	Question 3	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
		Question 4	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Question 5	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Meeting Date	1/21/2021	Question 4	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	Kirby Christensen	Question 6	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Question 7	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Meeting Date	4/22/2021	Question 5	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
		Question 8	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Question 9	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date	1/21/2021	Question 6	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
	Amount Received	All Annual Allocation Funds Used	If not used, how will they be used?									
		Purpose of Funds	Project Funds - Amount Received									
	\$2,285.12		Did not receive									
			Purpose of Funds									
	Amount Received	All Annual Allocation Funds Used	If not used, how will they be used?									
		Purpose of Funds	Project Funds - Amount Received									
\$2,285.12		Council never really said what we will use it for but they have said to do some tree planting in the park.										
		Purpose of Funds										
City of Nevada	Brenda Dryer	Question 1	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Question 2	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date	10/22/2020	Question 3	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
		Question 4	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Question 5	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date	1/21/2021	Question 4	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	Jordan Cook	Question 6	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Question 7	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Meeting Date	4/22/2021	Question 5	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
		Question 8	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Question 9	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Meeting Date	1/21/2021	Question 6	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
	Amount Received	All Annual Allocation Funds Used	If not used, how will they be used?									
		Purpose of Funds	Project Funds - Amount Received									
	\$9,467.55	Yes	Annual Operating Expenses of the Nevada Economic Development Council									
			Purpose of Funds									
			If not used, how will they be used?									
			We received funding for redoing the sign on Highway 30. Sign was delayed because of weather.									

Community Name		Annual Eligibility Determination											
Appointed Representative and Alternate(s)		Annual Allocation Report											
City of Roland	Jodi Meredith	Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Meeting Date 7/23/2020	Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Meeting Date 10/22/2020	Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Meeting Date 1/21/2021	Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
	Jeri Neely	Question 4 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 5 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 4 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 5 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
City of Slater	Jennifer Davies	Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Meeting Date 7/23/2020	Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Meeting Date 10/22/2020	Question 7 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Meeting Date 1/21/2021	Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
	Susan Erickson	Question 4 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 5 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 7 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 4 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 5 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
Amount Received		All Annual Allocation Funds Used		Purpose of Funds Main Street banners and community events		If not used, how will they be used?		Project Funds - Amount Received		Purpose of Funds		If not used, how will they be used?	
\$3,274.89		Yes											

Community Name		Annual Eligibility Determination												
Appointed Representative and Alternates(s)		Annual Allocation Report												
City of Story City		Mark Jackson	Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Meeting Date 7/23/2020	Meeting Date 10/22/2020	Meeting Date 1/21/2021	Question 3 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 4 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 5 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 7 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
		Tyler Frederiksen	Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Meeting Date 7/23/2020	Meeting Date 10/22/2020	Meeting Date 1/21/2021	Question 3 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 4 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 5 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 6 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 7 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 8 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 9 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Amount Received		All Annual Allocation Funds Used		Purpose of Funds		If not used, how will they be used?		Project Funds - Amount Received		Purpose of Funds		If not used, how will they be used?		
\$4,937.64		No		Signage along Interstate										
Community Name		Annual Eligibility Determination												
Appointed Representative and Alternates(s)		Annual Allocation Report												
City of Zearing		Karen Davis	Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Meeting Date 7/23/2020	Meeting Date 10/22/2020	Meeting Date 1/21/2021	Question 3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 4 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 5 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 6 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 8 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
		Nicole Jeffries	Question 1 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Question 2 <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Meeting Date 7/23/2020	Meeting Date 10/22/2020	Meeting Date 1/21/2021	Question 3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 4 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 5 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 6 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 7 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 8 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Question 9 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Amount Received		All Annual Allocation Funds Used		Purpose of Funds		If not used, how will they be used?		Project Funds - Amount Received		Purpose of Funds		If not used, how will they be used?		
\$4,474.34		No		We plan to carry over these funds to replace deracho damaged street lamp banners.		\$2,000.00						Funds will be used to replace broken flower pots damaged during the storm.		

***Questions for Annual Eligibility Determination**

1. Do you have a formal economic development organization or municipal operations in place which expends a minimum of \$1500 from their annual budget?
2. Have you attended at least 75% of the SCEDG meetings held annually?
3. Do you have a slide/video presentation about the community?
4. Do you have a promotional brochure about the community?
5. Do you have a current community fact file developed?
6. Do you have an established local "call team" to meet and work with prospects?
7. Do you have local financial incentive programs available?
8. Do you have a comprehensive plan in place to guide community development?
9. Do you maintain a capital improvement program (CIP)?



APPROVED

DENIED

Board Member Initials: AKH

Meeting Date: 11-16-21

Follow-up action: _____

Story County Economic Development Group Meeting Minutes

July 22, 2021

Colo Community Center
309 Main Street – Colo, Iowa

ATTENDEES: John Hall, Greg Schlueter, Barb McBreen, Jacki Meimann, Gayle Springer, Lisa Heddens, Latifah Faisal, Jodi Meredith, Amy Kohlwes, Amelia Schoeneman, Amy Howard, Lind Murken, Shanon McKinley, Mark Jackson, Jennifer Davis, Dan Culhane, Sonia Sundberg, Rita Conner

1. **Welcome and Introductions** – Chair Greg Schlueter called the meeting to order at 10:06 AM
2. **Approval of Agenda**
Kohlwes/Meredith – Motion to Approve (MCU)
3. **Organization of Meeting**
 - a. Motion to nominate Greg Schlueter for another term as Chair by Jackson, second by Culhane, all approved
 - b. Motion to nominate Amy Kohlwes to Vice Chair by Schlueter, second by McBreen, all approved
4. **Approval of Minutes from April 22, 2021**
Motion by Howard, second by Kohlwes, all approved
5. **Old Business**
 - a. **Annual Allocation Amounts**
Determination will be discussed on October 21 meeting as all forms were not returned in time. Group discussion regarding changing the forms to simplify the process. Also mentioned was creating terms so that the representative portion didn't have to be updated annually. Murken wants to check with the state auditor to make sure that the current forms are not needed for auditing purposes before any changes are made.
 - b. **ED Summit 2021**
Date will be released within the next week or so – working with Debi Durham's schedule.
 - c. **Broadband Study**
Raw data is back, and the results do not match exactly to the maps released by the Office of Chief Information Officer (OCIO). Focus has been shifted to Broadband grants which provide a match for increased areas of support for Telecommunication

Companies. Story County Planning and Development is being helpful in shepherding this process along for them to ensure success. Deadline is next week.

d. Forms / Deadlines

Discussed in Annual Allocation Amounts Determination section

6. New Business

a. American Rescue Fund

Cities have 30 days to draw down funds.

Heddens is meeting with all the mayors in Story County communities to get an idea of need to assist in determining ARF dollars.

7. Community and County updates

Participants presented updates from the communities that were in attendance.

8. Non-Agenda items

Chapter 28E - Sorensen had approached communities in Story County regarding a joint Enforcement Officer for interested communities. \$6.52/per resident in each community would be the cost. Discussion regarding the best way to start moving forward on this as there was much interest. Schoeneman will add this item to the Board of Supervisors agenda for formal discussion.

A committee can be formed out of the SCEDG community reps to outline possible process, uniformity of community ordinance, etc.

9. Next Meeting – October 21, 2021, at the City Center, 203 Water Street Cambridge, Iowa

10. Adjournment Motion to adjourn by Hall, second by Meredith, all approved – 11:19 AM

Closure No. 22-23

Date November 8, 2021

Resolution

BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of Construction in section 8 & 9 Lafayette Twp on

520th Ave is closed between 120th St and E15(110th St)



Chair, Board of Supervisors

Attest: 

County Auditor

ROLL CALL	Latifah Faisal	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
	Linda Murken	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD	Yea	<u>3</u>	Nay	<u>0</u>	Absent	<u>0</u>
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CHAIRPERSON

Above tabulation made by SB

Closure No. 22-34

Date November 9, 2021

Resolution

BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of Construction in section 1 & 2 Franklin Twp on

550th Ave is closed between 170th St and 160th St

Lisa Heddens
Chair, Board of Supervisors

Attest: *[Signature]*
County Auditor

ROLL CALL	Latifah Faisal	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
	Linda Murken	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD
Yea 3 Nay 0 Absent 0

Lisa Heddens
CHAIRPERSON

Above tabulation made by *[Signature]*



County Outreach and Special Projects Manager
Story County, Iowa
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7247 Email: lharter@storycountyiowa.gov
www.storycountyiowa.gov

TO: Story County Board of Supervisors
FROM: Leanne Lawrie Harter, AICP, CFM
RE: Consideration of Capital Improvements Plan Process and Timeframe (FY2023-2027) and Forms
DATE: November 9, 2021

Proposed Process and Timeframe

Development of the FY2023-2027 Capital Improvements Plan begins with action by the Board of approve the process and timeframe. Project requests will be due in early December. The Board of Supervisors will review the requests alongside discussions on the proposed FY23 budget in early 2022. Formal approval of the Capital Improvements Plan would tentatively occur in March 2022. Attached is the proposed process and timeframe for development of the FY23-27 Capital Improvements Plan.

Forms

This year, rather than using excel and/or fillable PDFs for offices and departments to submit project requests as done in past years, staff developed online forms to be used. The links below are draft forms that will be distributed after action by the Board of Supervisors to Elected Officials and Department Heads. Staff will demonstrate these forms at the Board meeting.

Form 1 - Used for projects such as new building, land acquisition, remodels, and related items. Projects over \$25,000 submit this form.

<https://www.storycountyiowa.gov/FormCenter/County-Outreach-9/FY20232027-Story-County-Capital-Improvem-89>

Form 2 - Used for proposed purchases/lease/rental of equipment, including vehicles, software, hardware, and other applications when the costs exceed \$75,000.

<https://www.storycountyiowa.gov/FormCenter/County-Outreach-9/FY20232027-Story-County-Capital-Improvem-90>

Please let me know if you have any questions prior to the meeting.

Board Member Initials: SKH

Meeting Date: 11-16-21

Follow-up action: _____



CAPITAL IMPROVEMENTS PLAN PROCESS AND TIMEFRAME

FY2023-2027

Timeframe	Tasks	Comments
November 16, 2021		BOS Approve Forms, Process and Timeline
November 18th - December 7 th	CIP Request Forms prepared by EO/DH	Forms are due on or before 4:30 pm on Tuesday, December 7, 2021 – submitted to Leanne Harter
Week of December 13 th	CIP Review Committee Meeting #1	Initial review of projects and existing CIP and budget discussion
December 15 th		Worksession with BOS
December 20 th – 24 th	CIP Review Committee Meeting #2 (if needed)	Discussion of projects to be included
	Draft CIP prepared and distributed for BOS Budget Worksessions	Distributed prior to December 31, 2021
January 2022	CIP Budget worksession with BOS	Additional discussions on the projects will occur through the individual worksessions as well.
Week of January 31 st		Staff compile changes to Draft CIP
February 1, 2022	BOS review of Draft CIP	Discussion and direction to seek public input
February 1, 2022 – March 9, 2022		Public Comment Period
March 15, 2022	BOS review of public input	Direction on revisions to be brought forth for formal adoption
March 2022	Formal Adoption of CIP	Formal action occurs after adoption of the budget
Formal CIP Adoption - runs on a fiscal year basis.		



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Ph. 515-382-7247 Email: lharter@storycountyiowa.gov
www.storycountyiowa.gov

TO: Story County Board of Supervisors
FROM: Leanne Lawrie Harter, AICP, CFM
RE: Consideration of Project Funds – Fiscal Year 2022 for the Story County Economic Development Group
DATE: November 9, 2021

Annually, the Story County Board of Supervisors budgets \$110,000 for the Story County Economic Development Group (SCEDG).

Attached are amounts approved by the SCEDG at the quarterly meeting held on Thursday, October 28, 2021 for the Fiscal Year 2022 Annual Allocations and Project Funds. The SCEDG approved \$95,500 for annual allocations, shifting calculations from 2010 *Census* figures to 2020 numbers. All communities are eligible for funding during the fiscal year.

In addition, project applications totaling \$14,500 as listed in the following table were approved at the meeting.

Community	Amount Requested	Project Description	Project Initiative
Cambridge	\$2,500.00	Signage	m. Directional and local attraction signage.
Collins	\$2,500.00	Signage	m. Directional and local attraction signage.
Roland	\$2,000.00	Signage	m. Directional and local attraction signage.
Nevada	\$2,500.00	Streetscape Improvements	i. Main Street projects which are part of a planned community project, including, but not limited to such things as streetscaping, facilitators for planning, focus groups, and community-based restoration.
Story City	\$2,500.00	Signage	m. Directional and local attraction signage.
Zearing	\$2,500.00	Signage	m. Directional and local attraction signage.
Total requests funded - \$14,500.00			

Please let me know if you have any questions prior to the meeting.

Board Member initials: SKH

Meeting Date: 11-16-21

Follow-up action: _____

SCEDG Financials - FY 2022

	Population 2010	Population 2020	Base/Certification	Fiscal Year 2022 (Annual Allocations)		Project Funds	Total \$	Fiscal Year 2021 (TOTALS)	
				Population \$ (0.733688)	Total \$ FY22			Population \$ (0.8562050)	Total \$ FY21 (includes Project Funds)
Community	58,935	66,427	\$ 2,000.00	\$ 48,736.70	\$ 50,736.70	\$ 50,736.70	\$ 50,460.44	\$ 52,460.44	
Ames	827	827	\$ 2,000.00	\$ 606.76	\$ 2,606.76	\$ 2,606.76	\$ 708.08	\$ 2,708.08	
Cambridge	495	495	\$ 2,000.00	\$ 363.18	\$ 2,363.18	\$ 2,363.18	\$ 423.82	\$ 4,923.82	
Collins	876	845	\$ 2,000.00	\$ 619.97	\$ 2,619.97	\$ 2,619.97	\$ 750.04	\$ 5,250.04	
Colo	1,082	1,211	\$ 2,000.00	\$ 888.50	\$ 2,888.50	\$ 2,888.50	\$ 926.41	\$ 2,926.41	
Gilbert	3,317	4,244	\$ 2,000.00	\$ 3,113.77	\$ 5,113.77	\$ 5,113.77	\$ 2,840.03	\$ 7,340.03	
Huxley	309	304	\$ 2,000.00	\$ 223.04	\$ 2,223.04	\$ 2,223.04	\$ 264.57	\$ 2,264.57	
Kelley	920	859	\$ 2,000.00	\$ 630.24	\$ 2,630.24	\$ 2,630.24	\$ 787.71	\$ 4,587.71	
Maxwell	333	353	\$ 2,000.00	\$ 258.99	\$ 2,258.99	\$ 2,258.99	\$ 285.12	\$ 2,285.12	
McCallsburg	6,798	6,925	\$ 2,000.00	\$ 5,080.79	\$ 7,080.79	\$ 7,080.79	\$ 5,820.48	\$ 9,467.55	
Nevada	1,284	1,362	\$ 2,000.00	\$ 999.28	\$ 2,999.28	\$ 2,999.28	\$ 1,099.37	\$ 3,099.37	
Roland	1,489	1,543	\$ 2,000.00	\$ 1,132.08	\$ 3,132.08	\$ 3,132.08	\$ 1,274.89	\$ 3,274.89	
Slater	3,431	3,352	\$ 2,000.00	\$ 2,459.32	\$ 4,459.32	\$ 4,459.32	\$ 2,937.64	\$ 4,937.64	
Story City	554	528	\$ 2,000.00	\$ 387.39	\$ 2,387.39	\$ 2,387.39	\$ 474.34	\$ 4,474.34	
Zearing	80,650	89,275	\$ 28,000.00	\$ 65,500.00	\$ 93,500.00	\$ 93,500.00	\$ 69,052.93	\$ 110,000.00	
Totals*									

*Total population excludes Sheldon and unincorporated Story County

Available	Proposed Expended	Approved by SCEDG		Date
	\$110,000			
Base and Certification	\$ 28,000.00			
Population	89,275			
Subtotal	\$ 65,500.00			
Project Fund*	\$ 93,500.00			
Total	\$ 110,000.00			


 Approved by BOS

11/9/21
 Date

*According to bylaws, maximum towards Project Funds is 15% of total contribution by the Board of Supervisors.

Integrated Roadside Vegetation Management Department

Joseph Kooiker-Vegetation Management Biologist

Quarterly Report 11/16/2021

Last Report Given 8/17/2021

1. Staffing
 - a. Fall Positions-2 seasonal positions hired in October for fall-winter work
 - i. 1-40 hour/week employee
 - ii. 1-16 hour/week employee
2. Seed Harvest
 - a. Seed mechanically harvested from 2 seed nurseries
 - i. 2,421 bulk lbs. harvested
 - b. Hand harvest forbs from volunteer events/staff harvesting
 - i. 22 different species collected
3. Drill and Equipment Rental – several CRP projects, dormant plantings begin Nov. 15th
4. Prepare FY 2023 Proposed Budget
5. CCI/IRVM Projects 11/01-11/03 – SCC Roadside Park Wakefield Woods and PRT tree cleanup
6. Drainage District Maintenance Program
 - a. Brush Pile Cleanup on H-S#3, Grant #5, Boone-Story #3, Grant #13
 - b. Cut sporadic trees on Grant # 5
 - c. Basal Bark small trees on Grant #13, Richland #20, Milford #32
7. 36 Work Orders Open
 - a. 32 ROW Seeding projects
 - b. 2 RX fire requests
 - c. 2 spraying requests for spring
8. Fall and Winter Projects
 - a. Fall Burning Possibly
 - b. TELC Phase 3 Seeding
 - c. Kestrel Pole installation on PRT hopefully before freeze
 - d. Maintenance and Repairs on equipment
 - e. Website upgrade
 - f. Update of IRVM long range plan