

## February 4, 2022 – Meeting Minutes Story County Emergency Operations Center

### **Attendees:**

Brad Azeltine – Iowa DOT

Joe Pille – OMG Midwest

Tom Hackett – Ames FD

Jason Ziph – Ames FD

Kimberly Grandinett – Story Co Envl Health

Gary Backous – Story Co Sheriff's Office

Keith Morgan- SCEMA

### **Call to Order**

Meeting called to order at 1:30 PM by Chair Morgan with a welcome and introductions

### **Approval of Agenda & Minutes**

Agenda was modified to reflect approval of August 2021 minutes instead of November 2021 minutes. Motion by Ziph, 2<sup>nd</sup> by Grandinett. MCU

**Guest Speaker:** Elonda Bacon – Iowa Department of Natural Resources (IDNR)/Tier II Reporting – Ms. Bacon was unable to attend due to illness. The group did have a discussion on the Tier II submission software and process. Pille indicated the system is not intuitive with multiple locations to enter information. Azeltine suggested the development of a You Tube video tutorial. Morgan agreed to pass the suggestion along to Bacon. Morgan discussed how Emergency Management reviews the Tier II's each year, primarily focusing on the EHS entries to refresh the agencies knowledge of where are risks and to also identify if new risk are present. Additionally, Tier II submissions are review to see if there are any that were not submitted this year that were submitted last year to ensure the company has actually reduced their inventory to the point they do not have to report. There was also discussion on how the fire departments use the reports. Hackett and Ziph confirm they use a similar process to review Tier IIs as they come in to identify changes within the community.

### **Old Business:**

Discussed results of September 13, 2021 Story County Iowa Alerts/mass notification test. The test identified that if businesses had land-lines in the white pages, these phones should have been called as a part of the test. In some facilities this caused problems as the land-lines were forwarded to a single phone number. Morgan encouraged businesses to ensure they have primary company phone numbers registered with Story County Iowa Alerts so they can get emergency messages. He also encouraged companies to encourage their employees to sign-up for the service so they can get important emergency messages.

### **New Business:**

**Approval of Emergency Support Function (ESF) 10/HAZMAT:** Morgan briefed that ESF 10 fulfills two functions, it is the community emergency response plan for hazmat as required by EPCRA and which has to be approved by the LEPC. It also fulfills an Iowa Code planning requirement for the Story County Emergency Management Commission which must also approve the plan. Morgan discussed that ESF 10 stresses the need for businesses to have the ability to identify and react to a hazmat situation and that they are expected to interface with first responders

when they arrive on-scene. Morgan also highlighted Iowa DNR reporting requirements are different from federal reporting requirements and that businesses are responsible for making these reports. Within the first responder community, Story Co Emergency Management should be contacted if the event is reportable and then emergency management can interface with the IDNR to fulfill reporting requirements. Pille made a motion to approve ESF 10, 2<sup>nd</sup> by Azeltine, MCU.

## **Training**

Morgan informed the LEPC that he was going to be providing in-person ICS 100 and 200 training and offered this training up to first responders and businesses. The training will be in Nevada in April and the intent is to offer it both during the day and in the evening. Morgan will send the date/time to the LEPC when the information is finalized.

## **Exercises:**

The National Weather Service and Story County Emergency Management will be running a tornado drill on March 23<sup>rd</sup> at 10 am. Weather radios will activate with a special announcement and businesses are encouraged to exercise their severe weather response plans at that time to refresh employee's knowledge of these plans.

## **IDNR reported spills:**

- Oct 13
  - 230 S Duff, Ames: Delivery vehicle ruptured saddle tank, spilled approx. 100 gal
  - Heavy rains made containment difficult.
- Nov 6
  - 59511 Lincolnway, Air Products: Anhydrous Ammonia leak contained in building, notified NRC, later determined to be under threshold for reporting.
- Nov 29
  - University & Lincolnway, Ames, Cyride: Coolant leak from Cyride Bus, approx. 1 gal entered storm drain.
- Feb 16
  - 2800 E 13th, Ames, Danfoss: 15 gal hydraulic leak.

## **Other:**

**Next meeting:** May 26, 2022

Motion to adjourn by Ziph, 2<sup>nd</sup> by Pille.