

August 25, 2022 – Meeting Minutes
Story County Emergency Operations Center

Attendees:

Lance Kookier-Hy-Vee	Tom Hackett – Ames FD
Kyle Thompson- Story County Sheriff's Office	Clayton Oliver- Iowa State University
Kyle Vander Molen-Syngenta Seeds	Mary Navratil-Essential Water Solutions
Geoff Huff-Ames PD	Scott Wheeler-Lincolnway Energy
Melissa Spencer- SCEMA	

Call to Order

Meeting called to order at 1:3 PM by Spencer with a welcome and introductions

Approval of Agenda & Minutes

Approval of May 2022 minutes and August Tentative Agenda. Motion by Oliver, 2nd by Kookier. MCU

Guest Speaker: Verbio Biorefinery

Had to cancel due to illness. Will be on the schedule for November

Old Business: None

New Business:

Approve By-laws Update

Only significant change is opening up the officers of the LEPC to anyone who is interested. Previous by-laws tied the officer's positions to specific agencies. Emergency Management served at the Chair, Vice Chair and Secretary was assigned to Ames FD. Motion by Huff, 2nd by Navratil to approve the by-laws as presented.

Election of Officers

Tabled until November due to low attendance for the meeting.

Future Meeting Topics

Each quarter SCEMA staff work to determine a topic of interest for the membership. They look at incidents and trends occurring in relation to hazardous materials or business and industry safety practices. While to past focus of the LEPC has been on hazardous materials, there is much more emergency planning the organization could be involved with. To build interest and continue to be valuable, Spencer would like to hear from the membership on their needs and interests. The following ideas and concepts were brought forward.

- Review and discussion of incidents that could impact responders and businesses. Learning about a similar incident helps others look at their plans and practices.
- Development of a communication pathway to make LEPC members aware of incidents occurring in Story County that could affect their business or industry. Determine practical and tactical information needs of membership.

- More training and education on emergency response looking at the first 5-15 minutes of an emergency response. Build partnerships with local first responders through a table top discussion.
- Look for LEPC involvement with large event planning in Story County and the potential effects on the county. Ames has 4 large events in 2023 that could have a major effect on the County.
- Business Continuity, COOP/COG, recovery planning so agencies can reduce their reliance on emergency services during a disaster or emergency.
- Conduct a workshop to teach membership how to write an exercise, after action report (AAR) and improvement plan.
- Workshop to discuss where private businesses meet emergency services during an incident. Build emergency response partnerships at the local level.
- Risk Management for business and industry.
- Review past discussion topics and determine if it is time to review them again with personnel and membership changes. Example would be for Vermeer to present again.
- Discuss hazard risks to facilities and how to plan for them.
- Presentation from Union Pacific Risk Management on their response process and how will they integrate into the Unified Command.
- Presentation from IDOT on the impacts of interstate closures on business and industry. Interest in a presentation from the Traffic Management Center. Will also bring the LEPC into the I-35 closure planning for FY23.
- Hostile intruder awareness training for businesses.

Because Story County has an active LEPC there is grant funding available through the Hazardous Materials Emergency Preparedness grant that could pay for planning and training. The only caveat is that it has to be related to transportation and involve hazardous materials.

Training: None

Exercises:

Story County will conduct a call down drill for the I-35 closure plan in October. This was initially designed for winter weather closures but could be applied to any incident that would close the interstate for a significant amount of time. Spencer would like the LEPC to be involved in the review of the plan in Fy23.

The SCEMA and City of Ames is planning a full-scale exercise of the Story County Emergency Operations Center and Ames Incident Command Center in April 2023.

IDNR reported spills:

05/28- Soper's Mill, 56501 170th Street- Vehicle went into the ditch and leaked an unknown amount of antifreeze and fuel into the Skunk River.

06/03- I-35 NB, 104mm- Semi truck in the ditch leaked diesel fuel near Ballard Creek. Do not believe any fuel reached the creek. CIT removed the semi and contaminated dirt from the site on behalf of the spiller.

7/11- Iowa State University-Scheman Building Parking Lot- Construction contractor overfilled a diesel storage tank resulting in 100 gallon spill of fuel to the ground. Hydro-Kleen remediated the site.

Other:

Kookier- Boone County is hosting the Farm Progress show this weekend. Hy-Vee is providing their Emergency Operations Center for the event.

Oliver- ISU has 7 home football games with the season starting on September 3rd.

Thompson- The Story County Sheriff's Office is offering two training sessions on bomb materials awareness. There is a class for businesses that sell items that could be used for bomb construction. The training is 2 hours and will be hosted at Story County Conservation.

Wheeler- Lincolnway energy is conducting internal spill response drills. Reviewing internal processes such as damming and diking the creek and conducting air monitoring.

Spencer- Working through the process to hire a Deputy Coordinator. We have an intern, Samantha Scharper, a junior in criminal justice at ISU and also in the Iowa national Guard and ROTC at ISU.

Next meeting: November 17, 2022

Motion to adjourn by Huff 2nd by Hackett. Meeting adjourned at 2:45 PM

DRAFT