

The Board of Supervisors met on 2/7/23 at 10:00 a.m. in the Story County Administration Building. Latifah Faisal, Linda Murken, and Lisa Heddens, with Faisal presiding. (all audio of meetings available at storycountyiowa.gov).

ADOPTION OF AGENDA: Murken moved, Heddens seconded adopting the agenda. Motion carried unanimously (MCU) on a roll call vote.

PRESENTATION ON THE IOWA STORMWATER EDUCATION PARTNERSHIP (ISWEP): Pat Sauer, Executive Director, provided an overview of the mission, programs, permits, benefits, educational outreach, and promotional efforts. Sara Carmichael, Watershed Coordinator, reported on membership. Discussion took place.

ENVIRONMENTAL HEALTH QUARTERLY REPORT: Director Kimberly Grandinetti highlighted items from the submitted written report, including programs, nuisance complaints, radon awareness month, and staffing.

MINUTES: 1/31/23 Minutes – Heddens moved, Murken seconded the approval of 1/31/23 Minutes as presented. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) pay adjustment, effective 2/12/23, in a) Secondary Roads for Jeff Zimmerman @ \$31.85/hr; effective 2/26/23 for Charlie Carsrud @ \$36.11/hr. Murken moved, Heddens seconded approving Personnel Actions as presented. Roll call vote. (MCU)

Heddens moved, Murken seconded the approval of Consent Agenda as listed.

1. Preconstruction Agreement with the Iowa Department of Transportation for construction of a tunnel under Interstate 35 for the Heart of Iowa Nature Trail (HOINT)
2. Resolution #23-65, to Approve the Homestead Tax Credit and Military Exemption Allow/Disallow for Assessment Year 2022
3. Resolution #23-66, to Approve Family Farm Credit for Assessment Year 2022
4. Renewal License Fees between Story County and NeoGov for Perform Software, effective 1/1/23-12/31/23, for \$11,055.00
5. Resolution #23-67, to Abate Taxes against said mobile homes due to court order
6. Permission for the use of the Story County Logo by the Ames branch of the NAACP for sponsorship recognition
7. Agreement between Story County General Assistance and Iowa State University (ISU) for federal work-study program, effective upon signature
8. Renewal Contract between Pitney Bowes and Story County General Assistance for postage meter, effective 4/30/23, for 60 Months for \$165.54 per quarter
9. Purchase Order for a new sign truck from Deery of Ames for \$76,940.00
10. Quarterly Report: Treasurer
11. Agreement with Iowa Department of Transportation for detour of primary highway onto local roads due to PCC Pavement - Grade and New Project on Interstate 35
12. Resolution #23-69, to Abate Taxes against said mobile homes with private tax sales
13. Acknowledgement of Treasurer's Office being closed to the public on 4/4/23
14. Memorandum of Understanding (MOU) between Story County and Public, Professional and Maintenance Employees (PPME) Local 2003 regarding matron duties at the jail
15. Resolution #23-68, Setting a Date and Time for a Public Hearing on 2/28/23, for consideration of the advertisement to bid on the Story County Human Services Center (HSC) Heating, Ventilation, and Air-Conditioning (HVAC) Equipment Replacement Project

Roll call vote. (MCU)

RESOLUTION #23-63, APPROVING DISPOSAL OF CERTAIN REAL ESTATE TO THE IOWA DEPARTMENT OF TRANSPORTATION (DOT): Pat Shehan, Special Projects Ranger, Conservation, reported the Iowa DOT is purchasing .18 acres for \$5,760.00 as part of the project to widen Interstate 35. The land is part of the Heart of Iowa Nature Trail (HOINT), but it will have no effect on the function of the trail. The Conservation Board has approved the disposition. Discussion took place. Faisal opened the public hearing at 10:18 a.m., and, hearing none, she closed the public hearing at 10:18 a.m. Murken moved, Heddens seconded the approval of Resolution #23-63, Approving Disposal of Certain Real Estate to the Iowa DOT. Roll call vote. (MCU)

FIRST CONSIDERATION OF ORDINANCE NO. 306, AMENDING CHAPTER 85, GENERAL PROVISIONS AND DEFINITIONS, AND CHAPTER 86, DISTRICT REQUIREMENTS, OF THE STORY COUNTY CODE OF ORDINANCES – LAND DEVELOPMENT REGULATIONS TO ESTABLISH SETBACK REQUIREMENTS FOR HAZARDOUS MATERIALS PIPELINES: Amelia Schoeneman, Planning and Development Director, reported the Board can waive second and third readings, per *Code of Iowa*. Faisal reported the ordinance is going through approval again due to errors by the publishing newspapers. Faisal opened the public hearing at 10:20 a.m., and, hearing none, she closed the public hearing at 10:20 a.m. Heddens moved, Murken seconded approval on First Consideration of Ordinance No. 306, Amending Chapter 85, General Provisions and Definitions, and Chapter 86, District Requirements, of the Story County Code of Ordinances-Land Development Regulations to Establish Setback Requirements for Hazardous Materials Pipelines and waiving Second and Third Readings. Roll call vote. (MCU)

DRAFT REQUEST FOR PROPOSALS (RFP) FOR DISASTER DEBRIS SITE MANAGEMENT PLAN FOR 60016 160TH STREET, NEVADA, STORY COUNTY, IOWA: Amelia Schoeneman, Planning and Development Director, reported on background information, site plan for accepting, storing, and handling debris on the site. She stated any agreements with other agencies for final disposal, plans for any necessary site preparation work is to be developed by a consultant. Discussion took place. Murken moved, Heddens seconded the approval of Draft RFP for Disaster Debris Site Management Plan for 60016 160th Street, Nevada, Story County, Iowa, as presented. Roll call vote. (MCU)

GENERAL ASSISTANCE QUARTERLY REPORT: Director Erin Rewerts reported on general assistance caseloads, rent and utility assistance, interview for Veterans Affairs, and Centralized Intake and services.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS

FROM THE SUPERVISORS: All Board members reported on items.

Heddens moved, Murken seconded to adjourn at 10:34 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Meeting Agenda
Administration Building
900 6th St., Nevada, IA
2/7/23

1. SPECIAL NOTE TO THE PUBLIC:
This meeting is also being offered via Zoom. While joining via Zoom, if you have a question and/or comment, you may raise your hand to speak during public forum or use the Chat feature and the Chair will ask the Zoom moderator to review all comments during public forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join.

<https://us02web.zoom.us/j/89020467327?pwd=SnNXWFVjN1hyTXVDb3Z3RUplb2tVQQT09>

Passcode: 018323

Description: Weekly Board Meeting

Or One tap mobile:

+16469313860,,89020467327#,,,,*018323# US

+19292056099,,89020467327#,,,,*018323# US (New York)

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 646 931 3860 or +1 929 205 6099 or +1 301 715 8592 or +1 309 205 3325 or +1 312 626 6799 or +1 719 359 4580 or +1 253 215 8782 or +1 346 248 7799 or +1 386 347 5053 or +1 564

217 2000 or +1 669 444 9171 or +1 669 900 6833

Webinar ID: 890 2046 7327

Passcode: 018323

International numbers available:

<https://us02web.zoom.us/j/kqDbHtwzl>

2. CALL TO ORDER: 10:00 A.M.

3. PLEDGE OF ALLEGIANCE:

4. ADOPTION OF AGENDA:

5. **PUBLIC COMMENT #1:**

This comment period is for the public to address topics on today's agenda

6. **Presentation on the the Iowa Stormwater Education Partnership (ISWEP) - Pat Sauer**

Department Submitting Board of Supervisors

Documents:

[ISWEPPres.pdf](#)

7. **AGENCY REPORTS:**

1. **Environmental Health Quarterly Report - Kimberly Grandinetti**

Department Submitting Auditor

Documents:

[EnvHlth qtr.pdf](#)

8. **CONSIDERATION OF MINUTES:**

1. **1/31/23 Minutes**

Department Submitting Auditor

9. **CONSIDERATION OF PERSONNEL ACTIONS:**

1. **Action forms**

1) pay adjustment, effective 2/12/23, in a) Secondary Roads for Jeff Zimmerman @ \$31.85/hr; effective 2/26/23 for Charlie Carsrud @ \$36.11/hr;

Department Submitting HR

10. **CONSENT AGENDA:**

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration of Preconstruction Agreement with the Iowa Department of Transportation for Construction of a Tunnel under Interstate 35 for the Heart of Iowa Nature Trail

Department Submitting Conservation

Documents:

[HOINT.pdf](#)

II. Consideration of Resolution #23-65, to approve the Homestead Tax and Military Exemption Allow/Disallow Assessment Year 2022

Department Submitting Auditor

Documents:

[res 2365.pdf](#)

III. Consideration of Resolution #23-66, to approve Family Farm Credit Assessment Year 2022

Department Submitting Auditor

Documents:

[res 2366.pdf](#)

IV. Consideration Of Renewal License Fees Between Story County And NeoGov For Perform Software Effective 1/01/23 - 12/31/23 For \$11,055.00 (budgeted)

Department Submitting Information Technology

Documents:

[NeoGov Perform.pdf](#)

V. Consideration of Resolution #23-67, To Abate Taxes Against Said Mobile Homes Due To Court

Order

Department Submitting Treasurer's Office

Documents:

[Res 2367.pdf](#)

VI. Consideration Of Permission For The Use Of Story County Logo By The Ames Branch Of The NAACP for Sponsorship Recognition

Department Submitting Board of Supervisors

Documents:

[Request to use logo.pdf](#)

VII. Consideration of Agreement between Story County General Assistance and Iowa State University for Federal Work Study Program effective upon signature

Department Submitting General Assistance

Documents:

[ISU Work Study Agreement.pdf](#)

VIII. Consideration of renewal contract between Pitney Bowes and Story County General Assistance for postage meter, effective 4/30/23 for 60 months for \$165.54/qtr

Department Submitting General Assistance

Documents:

[Pitney Bowes Lease.pdf](#)

IX. Consideration of Purchase Order for a New Sign Truck from Deery of Ames for \$76,940.00 (FY 23 Budgeted Item)

Department Submitting Engineer

Documents:

[Sign Truck PO.pdf](#)

X. **Consideration of the Quarterly Report: Treasurer**

Department Submitting HR

Documents:

[Trea qtr.pdf](#)

XI. **Consideration of Agreement with Iowa Department of Transportation for Detour of Primary Highway onto Local Roads due to PCC Pavement - Grade and New project on I-35**

Department Submitting Engineer

Documents:

[I35 Detour.pdf](#)

XII. **Consideration of Resolution #23-69, To Abate Taxes Against Said Mobile Homes With Private Tax Sales**

Department Submitting Treasurer's Office

Documents:

[Res2369.pdf](#)

XIII. **Acknowledgement Of Treasurer's Office closed to public on Tuesday, April 4, 2023**

Consent

Department Submitting Treasurer's Office

Documents:

[4423.pdf](#)

XIV. **Consideration Of Memorandum Of**

Understanding Between Story County And PPME Local 2003

Department Submitting Human Resources

Documents:

[MOU Sheriff Contract.pdf](#)

XV. Consideration of Resolution #23-68 setting a date and time for public hearing on February 28, 2023, for Consideration of the Advertisement to Bid for the Story County Human Services Center HVAC Equipment Replacement Project

Department Submitting Facilities Management

Documents:

[RES2368.pdf](#)

11. PUBLIC HEARING ITEMS:

I. Discussion And Consideration Of Resolution #23-63, Approving Disposal Of Certain Real Estate To The Iowa Department Of Transportation

Department Submitting Conservation

Documents:

[res 23 63.pdf](#)
[Real Estate to IDOT.pdf](#)

II. First Consideration Of Ordinance #306, Amending Chapter 85, General Provisions and Definitions, and Chapter 86, District Requirements, of the Story County Code of Ordinances – Land Development Regulations to Establish Setback Requirements for Hazardous Materials Pipelines – Amelia Schoeneman

Department Submitting Planning and Development

Documents:

[ORDINANCE 306.pdf](#)

12. **ADDITIONAL ITEMS:**

1. **Discussion And Consideration Of Draft Request For Proposals For Disaster Debris Site Management Plan For 60016 160th Street, Nevada, Story County, Iowa– Amelia Schoeneman**

Department Submitting Planning and Development

Documents:

[Memo.pdf](#)

[RFP.pdf](#)

13. **DEPARTMENTAL REPORTS:**

1. **General Assistance Quarterly Report - Erin Rewerts**

Department Submitting Auditor

Documents:

[GA qtr rpt.pdf](#)

14. **OTHER REPORTS:**

15. **UPCOMING AGENDA ITEMS:**

16. **PUBLIC COMMENT #2:**

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

17. **LIAISON ASSIGNMENTS,
COMMITTEE MEETINGS UPDATES,
AND ANNOUNCEMENTS FROM THE**

SUPERVISORS:

18. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors
Agenda
2/7/23

NAME

Amelia Schoeneman

Andrea Wagner

Pat Sheehan

Erin Rewerts

Sundruff

Timber, Grandville

AGENCY

Planning & Development

Conservation

General Assistance

BoS

ETH

Education & Training Resources

Available to ISWEP Members

**Iowa Stormwater Education Partnership
(2005-2022)**



ISWEP creates resources that can be utilized by cities, counties, and other organizations to meet their minimum control measures in their stormwater permit and to support local education efforts. The resources are distributed to ISWEP members three times every year at member meetings.

This document lists most of the resources ISWEP has created and updated since 2005 for members. Most resources are available in print or digital formats and can be updated by request. Materials can also be personalized with your city's logo and contact information. Cities are encouraged to utilize their Flex Funds to order materials in bulk.

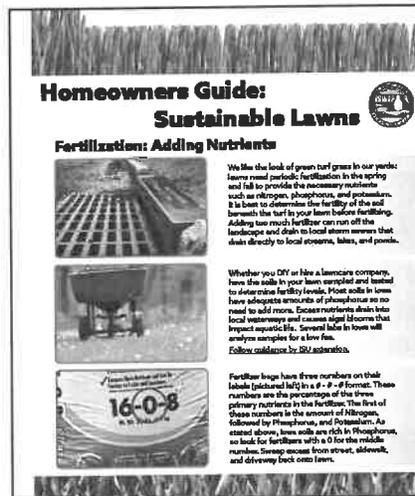
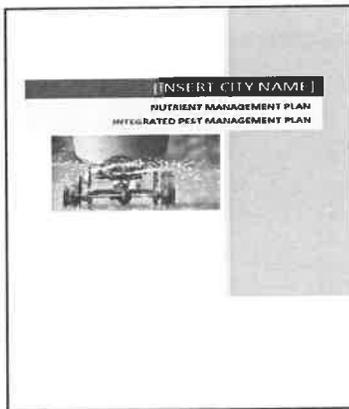
If you would like access to any of these resources, or to place an order, please email Noah Truesdell, ISWEP Coordinator, at ntruesdell@iowastormwater.org or by calling (563)320-1197.

Updated June 2022

Meeting Date: June 2022

Toolkit Theme: Nutrient and Integrated Pest Management Plans

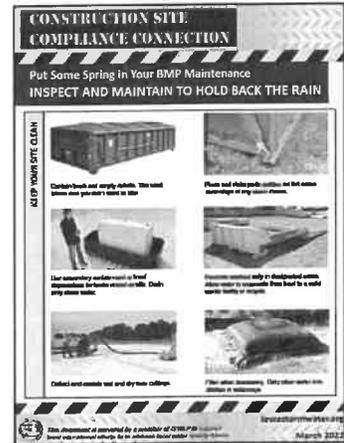
Educational Resource	Size/Format	Intended Audience
ISWEP Model Nutrient & Integrated Pest Mgmt Plan & Tracking Sheets	8.5x11	Stormwater and Facilities Staff
Sample Nutrient & IPM Plans: Dubuque, Salinas, Santa Cruz	.PDF	Stormwater and Facilities Staff
Residential Guide to Sustainable Lawns	8.5x11	Residents, Businesses
Central & Eastern IA Cost Share Programs	8.5x11	City Websites, Residents
IDOT & Auburn Sediment Basin Research Bulletin	8.5x11	City Staff
RSI		
Construction Site Compliance Connection: Porta Pottys & Maintenance	8.5x11 Flyer	City Construction Staff & Contractors



Meeting Date: March 2022

Toolkit Theme: 22 on 22 Trash Free Land Trash Free Water Campaign

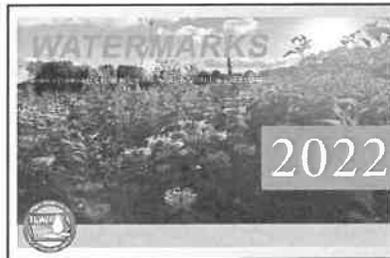
Educational Resource	Size/Format	Intended Audience
22 on 22 Campaign Guide, Logo, Social Media, Website Pledge	8.5x11 & Electronic	Staff, residents, Businesses, Volunteers
22 on 22 Canvas Car Trash Bags	Bag	Residents, Businesses, Volunteers
List of Salt Tolerant Plants	8.5x11 Spreadsheet	Staff, Design Professionals, Developers
Construction Site Compliance Connection: "Inspect & Maintain"	8.5x11 Flyer	City Staff & Contractors



Meeting Date: December 2021

Toolkit Theme: Resource Portfolio, Cute Dog Video & RECP

Educational Resource	Size/Format	Intended Audience
ISWEP Resource Portfolio	Binder	Stormwater or Education Staff
2022 Calendar	8.5x11 Calendar	ISWEP Members
Rolled Erosion Control Products Guide	8.5x11 Booklet	Staff, Contractors, Builders, Developers
Rain Campaign: "Archie and Lucy: Mud Puddles" Video	Video	General Public
Construction Site Compliance Connection: "Winter Button Up!"	8.5x11 Flyer	City Staff & Contractors



Meeting Date: June 2021

Toolkit Theme: Construction Sites & SW Drainage

Educational Resource	Size/Format	Intended Audience
Construction Site Compliance Clips-Final	5 Short Videos	Construction site inspectors and installers
Stormwater Drainage Brochure & Insert	8.5x11 Brochure (4 pages)	General Public
Rain Campaign Prairie Pollinator Plant Packs	8.5x11 Flyer	General Public
Rain Campaign Prairie Pollinator Packs Graphics	Graphic	General Public
I-SALT DRAFT Training Flyer	8.5x11 Flyer	City Staff & Contractors
Southgate Development SQR Project Video	Video	General Public

What is a drainage vs. conservation easement?

Urban Stormwater Drainage

What happens to rain that falls on my yard?

Home Owners Associations (HOAs)

French Drains (Subsurface Tiling)

Foundation Drains

Neighborhood Drains

Learn more at: www.RainCampaign.org

What are some solutions for complex drainage issues?

French Drains (Subsurface Tiling)

Foundation Drains

Learn more at: www.RainCampaign.org

Get native Iowa plants delivered to your doorstep!

Prairie Pollinator Plant Packs

The Iowa Stormwater Education Partnership through the Rain Campaign is promoting prairie plant packs sold by local nurseries. Add prairie plants to your gardens in sunny areas or convert some of your lawn to a "Pockets of Prairie". These types of plants develop deep roots that help improve soil health and soak up more rainwater.

These broad-based nurseries have agreed to offer plant packs for sale to homes. They select the plant species most suitable in urban residential yards with sunny conditions. They may have plants for shade conditions too. Pricing and plant species may vary by nursery by each province. Contact any of the three nurseries below to begin your order. Your purchase includes a handy planting and maintenance guide.

Learn how to begin your prairie plants by visiting our website at www.raincampaign.org/raintscaping.

Allendan Seed
allendan@allendandseed.com
 (515) 462-7241
www.allendandseed.com

The Prairie Flower
prairieflower@vertek.net
 (712) 262-5884
www.theprairieflower.com

Iron Exchange Inc.
hb@ironexchange.com
 (563) 419-0837
www.ironexchange.com

The Rain Campaign is committed to promoting the value of native plants for their ability to reduce stormwater runoff, improve soil health, and provide pollinator and wildlife habitat.

Learn More at RainCampaign.org

Meeting Date: March 2021

Toolkit Theme: Construction Site Pollution Prevention

Educational Resource	Size/Format	Intended Audience
ICCSPPI Recertification eTraining Flyer	8.5x11 Flyer	Construction site inspectors and installers
ICCSPPI Recertification eTraining Flyer	8.5x11 Flyer (2 pages)	Construction site inspectors and installers
Construction Site Compliance Clips	5 Short Videos	Construction site inspectors and installers
Iowa Public TV Rainscaping Ads	3, 15 second Videos	General Public
Rain Garden Design and Installation Guide, Third Edition	8.5x11 Book (86 pages)	General Public
Rain Garden FAQ and Contractor Questions Flyer	8.5x11 Flyer	General Public
Stormwater Sessions Live! Annual Webinar Series Flyer	8.5x11 Flyer	Stormwater Staff, Engineers, Landscapers
Iowa Weeds and Invasive Plant Identification Road Trips Across Iowa Webinar Series Flyer	8.5x11 Flyer	Plant Enthusiasts, Land Owners

RECERT
ICCSPPI

Register Online
Course Fee: \$75
Certification: 3 Years
PDHs: 3.0

Iowa Certified Construction Site Pollution Prevention Inspectors and Installers eTraining
Course ID: ICCSPPI-02

This ICCSPPI eTraining provides the same content as the live training event, but made more convenient for you to complete as desired and at your own pace. The certification is designed for professionals conducting 7 calendar day inspections of construction sites and city staff conducting quarterly inspections. The course is ideally intended for installers of pollution prevention practices for erosion and sediment control.

Participants will receive General Form No. 2 Implementation, and learn about various codes of sediment control and erosion control for all seasons. Course instructors will also cover developing, quality control, how to estimate debris quantities, and updated SDAS guidance.

The eTraining course features over 2.5 hours of on-demand video content, learning checks, and interactive exercises. Several handouts are available to download as well.

RECERTIFICATION PROCESS

✓ Completes the ICCSPPI eTraining program and signs the Code of Ethics as a licensee certified. These are certified as recognized standards for the profession of construction site pollution prevention inspectors at construction sites. There are no continuing education requirements but manufacturers are required every 3 years. Your name and contact information will be updated in the Certified ICCSPPI database at www.iowadep.gov/iccsp

WHY GET CERTIFIED?

Anyone conducting construction site inspections in Iowa needs to be "certified" according to the Iowa Department of Natural Resources. The ICCSPPI eTraining program gives individuals the information they need to be capable enough and knowledgeable enough to perform the required functions of general compliance.

This training program is developed by the Iowa Stormwater Education Authority and supported by journal news and press releases numbers.

Easy and Convenient. On-Demand eTraining

Rainscaping Iowa & Rain Campaign
Iowa Public TV Commercials

EWMP has partnered with the central Iowa "Rain Computer" to produce 3 short television ads that will run from March 29 through April 16, 2021.

What You Can Do at Home

For more information on Rainscaping Iowa

Click Here to Register

STORMWATER SESSIONS 2021
Stormwater and Climate Resiliency Crossroads

May 11th - **Fast Response Regional Stormwater Treatment (SRST)**
Dino de Leon, Michael Hines, and James Runkelacker, Project Director, City of Des Moines, IA

June 09th - **Building Resilience for Infrastructure Planning and Design in a Changing Climate**
Dana Wright, PEI, Assistant Professor, Department of Environmental Science, University of Wisconsin-Madison

July 13th - **Use Available Flood Resilience Action Plans, Tackling the Community Vulnerability (CV) and Resilience (R) to Storm Community Organization, Policy Planning**

August 18th - **Responsible BMP Performance Monitoring**
Sally Wilson, Michael Swanson, City of Ottumwa, IA

Sept. 14th - **Understanding Distributed Stormwater Infrastructure in Pittsburgh's High-Density Urban Watershed**
Dustin B. Parkash, PhD, Director of Planning and Policy Research, The Urban Institute for the City

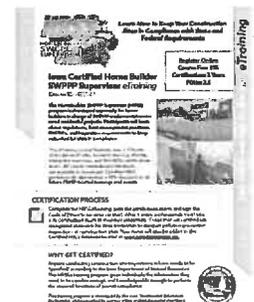
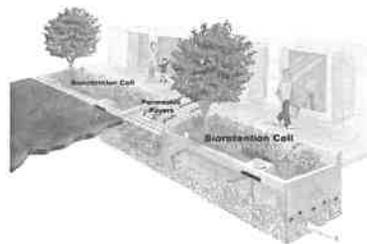
Oct. 12th - **A Social Resilience Approach to Watershed-Scale Climate Resilience**
Michael Brown, Center for Resilient Communities, The University of Michigan

Stormwater Sessions is a multi-media, on-demand, professional development series. It is a free, on-demand, on-demand series. It is a free, on-demand, on-demand series. It is a free, on-demand, on-demand series.

Meeting Date: June 2020

Toolkit Theme: Training, Trash, and Targeted Native Plants

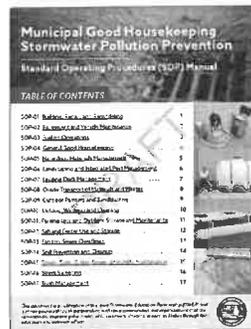
Educational Resource	Size/Format	Intended Audience
E-Training for ICCSPPI	8.5x11 Flyer	Stormwater Staff, Contractors
E-Training for HBSS	8.5x11 Flyer	Homebuilders
SW Design Webinar Series Flyer-Free for City and Ed Members	8.5x11 Flyer	Stormwater Staff
Native Plant Tours Free for City and Ed Members	8.5x11 Flyer	Stormwater Staff
Quarantine Plant Pack Flyer-Allendan Seed	8.5x11 Flyer	General Public
Commonly Used Rain Garden and Biocell Plant Lists	8.5x11 Flyer	General Public
Commonly Used Rain Garden and Biocell Plant List Posters	11x17 Poster	General Public
Residential Treatment Train, Biocells and Tree Boxes	Various JPGs	General Public
Updated Pet Poop Signs	8.5x8.5	General Public
Don't Trash Your Construction Site Litter Prevention	8.5x11 Flyer	Contractors
FINAL SOPs for Municipal Operations	8.5x11 Book	Public Works Staff
Excal Visual MS4 Training Video Link	Video	Stormwater Staff, Public Works Staff



Meeting Date: March 2020

Toolkit Theme: Good Housekeeping and Pollution Prevention

Educational Resource	Size/Format	Intended Audience
ISWEP Website Certification Database	Website	Stormwater Staff, Contractors
2020 SW Webinar Series Flyer	8.5x11 Flyer	Stormwater Staff, Engineers, Contractors
FINAL Post Construction Inspection & Maint. Guide	8.5x11 Book	General Public, Contractors, City Leaders
DRAFT SOP Manual for Municipal Operations	8.5x11 Book	Public Works Staff
Spill Response Posters	11x17 Poster	Public Works Staff, Facilities Maintenance
Excal Visual MS4 Training Video Link	Website	Public Works Staff
IDNR Spill & Hazardous Waste Guide	8.5x11 Book	Public Works Staff
Minnesota Street Sweeping Guide	8.5x11 Book	Public Works Staff
IDNR Pollution Prevention Services Guide	8.5x11 TriFold Brochure	Public Works Staff
Stormwater and Tree Brochure Update	8.5x11 TriFold Brochure	General Public
Healthy Soils Healthy Streams Campaign Summary	Report	Stormwater Staff
Stormwater Utility Table and Summary	Excel Spreadsheet	City Leaders, Stormwater Staff



Instructions for Watching Rain Check Training Videos

** You will need access to Internet to watch videos **

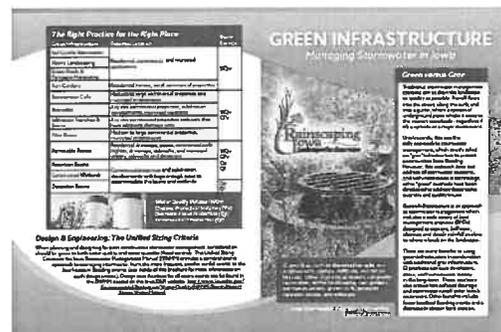
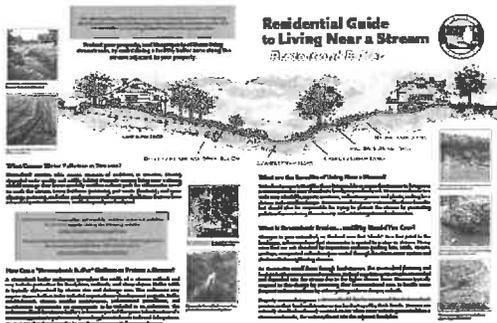
1. Navigate to <https://www.mn.gov/transportation/transportation-services/>
2. Login with your personal account and password.
3. Hover over "Municipal Services", then click "Training Videos" under the "Resources" tab header.
4. Scroll down to view YouTube videos.
5. Click the full screen button to maximize the window.
6. Download supporting documents (aids, answer sheet, acknowledgment form, and trainer's guide).



Meeting Date: December 2019

Toolkit Theme: Public and Staff Green Infrastructure Guidance

Educational Resource	Size/Format	Intended Audience
Inspection and Maintenance Guide for SW BMPs DRAFT	8.5x11 Book	Stormwater Staff, Contractors
Illicit Discharge Reminder: Pool & Spa Discharge	8.5x11 Flyer	General Public
GI for Municipalities Brochure	11x17 Bifold Brochure	City Leaders, General Public
Residential Guide for Living Near a Stream	11x17 Bifold Brochure	General Public
Bioretention Cell Engineered Soil Mix Kits	Soil Packets	Stormwater Staff, Contractors, Engineers
NEW Native Plant and Pollinator Seed Packets	Seed Packets	General Public
2020 ISWEP Calendar "Watermarks"	8.5x11 Folded Calendar	Stormwater Staff
NEW Digital Gill and Treatment Train Graphics	Various JPGs	Stormwater Staff



Meeting Date: March 2019

Toolkit Theme: Soil Health and Lawn Care

Educational Resource	Size/Format	Intended Audience
Healthy Soils, Healthy Streams Campaign-AgSource Soil Testing Kit	Sampling Bag	General Public
Healthy Soils, Healthy Streams Campaign-City Use Guide	8.5x11 Flyer	Stormwater Staff
Healthy Soils, Healthy Streams-Resident Guide	8.5x11 Flyer	General Public
Healthy Soils, Healthy Streams-Lawncare Company Spreadsheet	Excel Spreadsheet	Stormwater Staff
Healthy Soils, Healthy Streams-Sponges	Sponge Gadget	General Public
Healthy Soils, Healthy Streams-Explainer Video	Video	General Public
Topsoil GP#2 Requirements flyer	8.5x11 Flyer	Contractors
SOP Carpet Cleaning & Grease Traps	8.5x11 Flyer	Businesses
NEW ISWEP Website	Website	General Public
Stormwater Sessions Live! Webinar Series Lineup flyer	8.5x11 Flyer	Stormwater Staff
Kids PPT Presentation SW	PowerPoint	General Public



Healthy Soils Healthy Streams
ISWEP Member Campaign Guide

Campaign Information

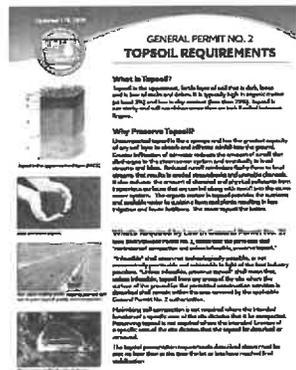
Campaign Goal
Educate municipalities, residents, and business owners on the connection between lawn management, soil health, and water quality.

Campaign Objectives

1. Gain membership, residents, and business providers to collect soil samples and have them analyzed for key soil fertility parameters and assess fertilizer application needs prior to fertilizing. This will reduce the application of excess nutrients, including nitrogen and phosphorus that can runoff into waterways.
2. Offer residents and business providers an easy-to-use sample kit and provide them with the necessary information to collect soil samples and have them analyzed for key soil fertility parameters and assess fertilizer application needs prior to fertilizing. This will reduce the application of excess nutrients, including nitrogen and phosphorus that can runoff into waterways.
3. Offer residents and business providers an easy-to-use sample kit and provide them with the necessary information to collect soil samples and have them analyzed for key soil fertility parameters and assess fertilizer application needs prior to fertilizing. This will reduce the application of excess nutrients, including nitrogen and phosphorus that can runoff into waterways.

Program Delivery by Professionals

1. Cities are chosen to run their sampling line to assess the soil fertility and health of their properties including parks, golf courses, and city hallways. A number of sample kits have to be collected per park, golf course or other city properties that have significant lawn areas greater than typical residential lawns. This sampling kit could also provide for the safety of a BMP for their fertilizer and pesticide program. Adjustments could be made to fertilization rates based on the results.
2. Provide local residents with information on how to have city or volunteer collect the samples.

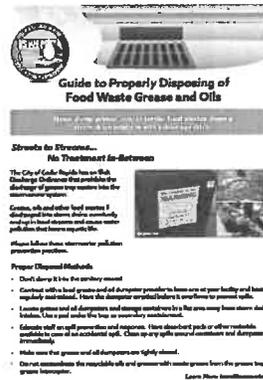


GENERAL PERMIT NO. 2 TOPSOIL REQUIREMENTS

What is Topsoil?
Topsoil is the uppermost layer of soil that is rich in nutrients and is typically high in organic matter. It is the layer of soil that is most fertile and is the layer of soil that is most important for plant growth.

Why Preserve Topsoil?
Topsoil is a finite resource and is being lost at an alarming rate. It is the layer of soil that is most fertile and is the layer of soil that is most important for plant growth. It is the layer of soil that is most important for plant growth.

What is Required by Law in General Permit No. 2?
The permit requires that all topsoil be stored in a way that prevents erosion and sedimentation. It also requires that all topsoil be stored in a way that prevents erosion and sedimentation.



Guide to Properly Disposing of Food Waste Grease and Oils

Streets to Streets... No Treatment In-Between

Proper Disposal Methods

1. Don't dump it in the street or yard.
2. Contact your local government and ask for a grease trap to be installed in your kitchen.
3. Contact your local government and ask for a grease trap to be installed in your kitchen.
4. Contact your local government and ask for a grease trap to be installed in your kitchen.



Soil Health and Your Lawn

Healthy Soils, Healthy Streams

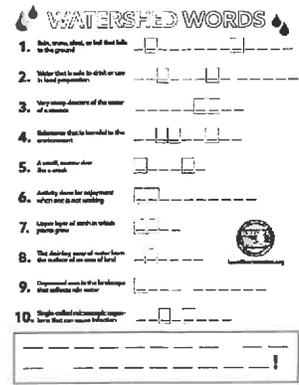
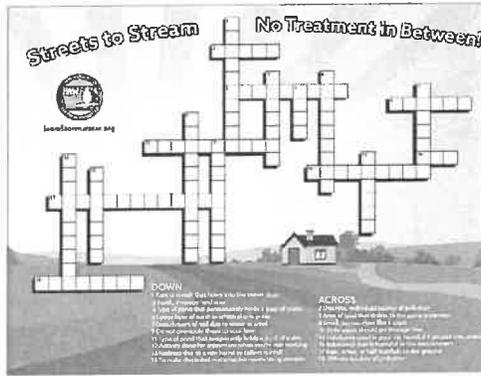
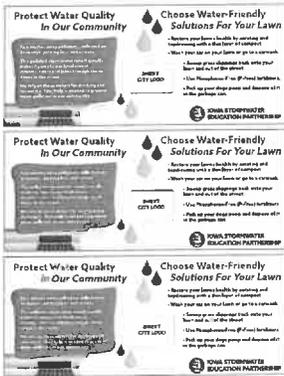
What is Soil Health?
Soil health is the ability of soil to function as a natural ecosystem. It is the ability of soil to support plant growth and to provide a habitat for soil organisms.

What are Characteristics of Good Soil Health?
Good soil health is characterized by a high level of organic matter, a high level of soil fertility, and a high level of soil structure.

Meeting Date: December 2018

Toolkit Theme: Winter Deicing Strategies, Kids Games, Contractor Guides

Educational Resource	Size/Format	Intended Audience
Winter Maintenance & Deicer Guide for Small Businesses	8.5x11 Flyer	Businesses
Winter Maintenance SOP for Municipalities	8.5x11 Flyer	City Leaders, Public Works
Gill Stormwater Coloring Sheet	8.5x11 Flyer	General Public
Watershed Words Puzzle	8.5x11 Flyer	General Public
Contractor Guide to Stormwater Pollution Prevention	8.5x11 Flyer	Contractors
Construction Site Compliance Connection Tidbits	Various JPGs	Contractors, Stormwater Staff
Summary of Available ISWEP Resources	8.5x11 Flyer	Stormwater Staff
English/Spanish General SW Pollution Bill Stuffer or Bookmark	3.5x8 Rack Card	General Public
Waterfront Property Pollution Prevention Bill Stuffer or Bookmark	3.5x8 Rack Card	General Public
Concrete Washout Flyer	8.5x11 Flyer	Contractors
2019 Calendar	8.5x11 Calendar	Stormwater Staff



Meeting Date: June 2018

Toolkit Theme: Stormwater BMPs Plan Maintenance and Gill Resources

Educational Resource	Size/Format	Intended Audience
Newsletter Construction Site Runoff Control Reminders	Various JPGs	Stormwater Staff
Pull It Keep It Field Guide	Pocket-Sized Book	General Public, Contractors, Public Works
Pull It Keep It Android App	Mobile App	General Public
Gill Squishies & Info Cards	Gadget	General Public
Prairie-In-Progress Sign Designs	12x18 Metal Signs	General Public
SOPs for Housekeeping, Fuel Operations & Washing	8.5x11 Flyer	Contractors, Public Works Staff
EPA BMP for Sediment Control Polymer Flocculation Flyer	8.5x11 Report	Stormwater Staff

Iowa Weed & Native Plant ID Mobile App & Field Guide

Not sure if it's a weed or a native plant? Can't decide whether to pull it or keep it? The Pull It or Keep It mobile app or field guide is your one-stop resource for identifying commonly found urban weeds and plants in Iowa.

PULL IT OR KEEP IT
Plant ID for the most troublesome BMPs
IowaStormwater.org

Available on the App Store and Google Play.

Over 100 Species!

GET THE APP

To order Field Guides, please contact Ben Curtis at bcurtis@iowastormwater.org or (319) 855-2955.

Funding for creation of the Pull It or Keep It mobile app and field guide was provided by members of the Iowa Stormwater Education Partnership (IOWSEP).

www.iowastormwater.org

Prairie In Progress Signs - Option 1
Available Sizes: 12"x18" or 24" x 36"



PRAIRIE IN PROGRESS

Consider native plants when you are in construction or maintenance for the ability to reduce soil erosion. Planting may include native, woody tree removal, and prairie grasses. The first few years of establishment, keep an plant level establishment. Watch for seasonal changes in vegetation, butterflies and song birds that are attracted to the plants.

Thank you for your patience.

CELANO GAVES
for IOWSEP

PULL IT OR KEEP IT
Plant ID for the most troublesome BMPs
IowaStormwater.org

Iowa Native Prairie Plants & Weeds
FIELD GUIDE

Spring 2018

Meeting Date: January 2018

Toolkit Theme: Construction Site Runoff Control and New Regulations

Educational Resource	Size/Format	Intended Audience
Newsletter Construction Site Runoff Control Reminders	Various JPGs	Stormwater Staff
General Permit #2 Permit Update Summary	8.5x11 Flyer	Stormwater Staff
Construction Site Pollution Prevention BMP Field Guide	11x14 Trifold Brochure	Contractors, Stormwater Staff
Concrete Washout and Wet Saw Cutting Pollution Pre. Flyer	8.5x11 Flyer	Contractors, Stormwater Staff
ISWEP Training Brochure	11x17 Trifold Brochure	Stormwater Staff
Pathway Sign Designs-Berma Shave Concept	9x24 Yard Signs	General Public
Gill Stickers	2" Circle Stickers	General Public
UNI Good Neighbor Flyer and Sign	Yard Signs	General Public
Construction Site Compliance: Winter Button Up	8.5x11 Flyer	Contractors, Stormwater Staff

Velocity Controls

- Control the slope of all areas of disturbed earth to prevent erosion.
- Do not allow runoff from disturbed earth to enter any water body.
- Control sedimentation, erosion, and turbidity.
- Do not allow sediment to enter any water body.
- Control sedimentation, erosion, and turbidity.
- Do not allow sediment to enter any water body.
- Control sedimentation, erosion, and turbidity.
- Do not allow sediment to enter any water body.

Good Housekeeping

- Store materials and equipment in a designated area.
- Do not store materials or equipment in a way that could cause runoff.
- Do not store materials or equipment in a way that could cause runoff.
- Do not store materials or equipment in a way that could cause runoff.
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- Do not store materials or equipment in a way that could cause runoff.
- Do not store materials or equipment in a way that could cause runoff.
- Do not store materials or equipment in a way that could cause runoff.

Soil Compaction & Topsoil Requirements

- Do not compact topsoil or subsoil.



CONSTRUCTION SITE "COMPLIANCE CONNECTION"

BUTTON UP YOUR CONSTRUCTION SITES FOR WINTER

Plan ahead for winter and your construction projects to minimize turnover!

Before Winter Weather Arrives

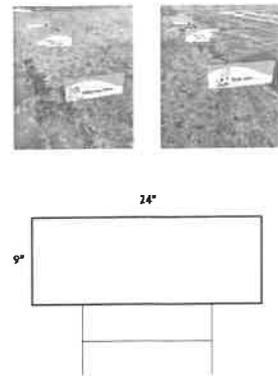
- Inspect and distribute to find if completed before that time.
- Remove all materials from the site and install site and other best management practices (BMPs).
- Keep vehicles and equipment off of bare soils.
- Place sediment trapping devices that are installed with work.
- Make sure that perimeter controls such as silt fences, silt fences, filter socks or other practices are added to sites.
- Stabilize and with temporary or permanent practices to stabilize exposed soils. Soils that will not be disturbed for 14 days must maintain protection. Maintenance practices include stabilizing, hydroseeding, mulching, filter socks, rolled erosion control products, strawbales, and mulching. The amount of mulching varies according to USDA.
- Remove structures such as sheds, signs or other items that are not to be removed in some construction.

Winter Inspection and Maintenance

- Conduct site inspections every 7 calendar days.
- Monitor new exposure of soil and address any disturbed soils.
- Monitor environmental to ensure they are installed and track out is not receiving.
- Check perimeter controls to make sure they are effective. Use seedlings, grass filter socks, and hay or straw products to repair damaged practices when erosion risks make doing so the best practice.
- Keep an extra supply of seed bags, rolled erosion control products and grass straw to be used when needed.

Iowa Stormwater, P&C
Iowa Stormwater, P&C

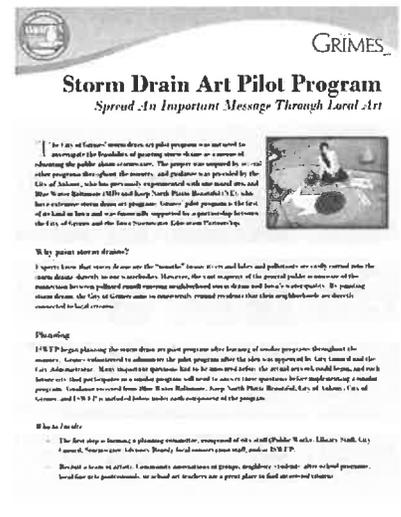
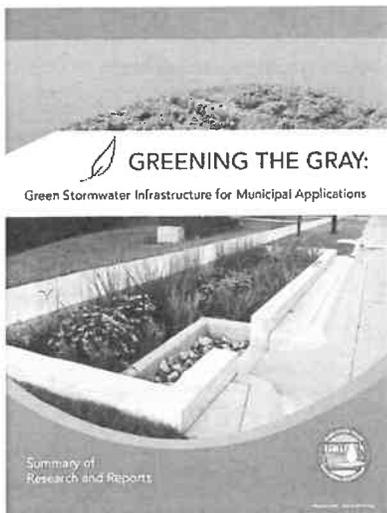
ISWEP TRAIL SIGNS



Meeting Date: December 2017

Toolkit Theme: Green Infrastructure and Post Construction Stormwater Management

Educational Resource	Size/Format	Intended Audience
Greening the Gray: SW Infrastructure For Municipal Applications	8.5x11 Book	General Public, City Leaders
Inspection and Maintenance Plans for GI BMPs	8.5x11 Worksheets	Stormwater Staff, Public Works
RainscapingIowa RW Harvesting Brochure	8.5x11 Flyer	General Public
Storm Drain Art Pilot Program	8.5x11 Report	Stormwater Staff
Neighborhood Sw Ponds and Cyanobacteria	8.5x11 Flyer	Stormwater Staff, Contractors
Painters Guide to Properly Disposing Paint Washwater Flyer	8.5x11 Flyer	Contractors, Stormwater Staff



Meeting Date: June 2017

Toolkit Theme: Mixed Bag Resources

Educational Resource	Size/Format	Intended Audience
Construction Site Compliance: 0-14 and GP#2 Changes	8.5x11 Flyer	Stormwater Staff, Contractors
EcoGel Absorbent Samples	Supplier Samples	Stormwater Staff, Contractors
Green Infrastructure Brochure	8.5x11 Brochure	General Public
Native Plant Seed and Plant Resources	8.5x11 Report	Stormwater Staff, Contractors
Model Enforcement Action Plan	8.5x11 Ordinance	Stormwater Staff, City Leaders
New Path for Stormwater in Coralville	8.5x11 Brochure	General Public

Section 1: Description and Purpose for Enforcement Response Plan

This Enforcement Response Plan (ERP) summarizes the enforcement responses for the City's Construction Site Runoff Control, Illicit Discharge and Post Construction Programs. It also serves as a reference document for City staff to ensure consistent enforcement action and achieve compliance with the City's Municipal Separate Storm Sewer permit requirements.

The ERP describes staff roles and responsibilities, a stepped approach to enforcement action and selection of the most appropriate action. The City of [INSERT NAME] authority to enforce can be found in the following ordinances:

- [INSERT City Construction Site Runoff Control Ordinance]
- [INSERT City Illicit Discharge Ordinance]
- [INSERT City Post Construction Ordinance]

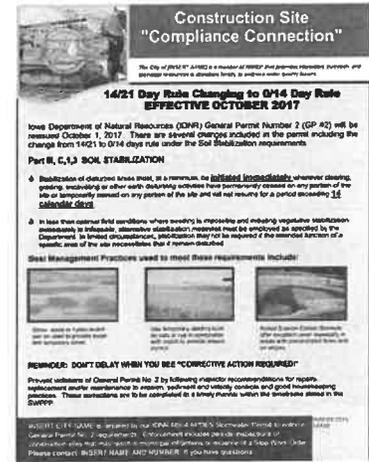
Section 2: Overview of Enforcement Response Plan Program

The City of [INSERT NAME] has the authority to enforce urban stormwater runoff violations that cause or may potentially cause impacts on local water quality. Enforcement actions include the following: an educational conversation, email, or letter, written Notice of Violation, Stop Work Order, Code Enforcement Citation, Municipal Infraction, and referral to City Attorney for criminal prosecution.

2.1 Enforcement Actions

The selection of an appropriate enforcement action and the escalation of enforcement are based on the seriousness of the violation and the violator's response to the city's attempts to achieve compliance. The table below includes suggested amounts of time to allow for the correction of violations. The nature of a specific violation may require adjustment to the timeframe based on the seriousness of the impact on local streams. Temporary measures may have to be promptly initiated to address a violation before a permanent solution may be implemented. There may be times, in cases of spills, that the City notifies and becomes involved with the Iowa Department of Natural Resources (IDNR) on a notification, support and enforcement basis.

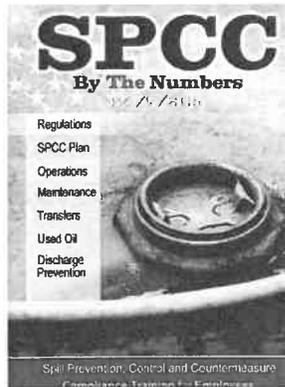
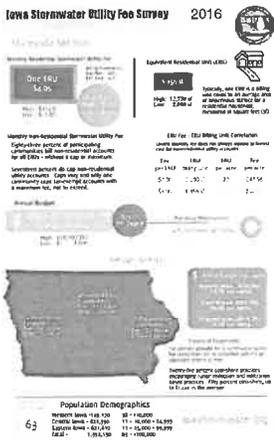
A range of enforcement options are available for use to encourage prompt correction of violations to prevent conditions that pose a threat of future violations. The appropriate enforcement action is to be taken by considering the magnitude of the violation, the duration and history of non-compliance, and the good faith efforts of the violator to achieve compliance. Table 1 lists general enforcement actions and the suggested time schedules for compliance for each type of action.



Meeting Date: March 2017

Toolkit Theme: Stormwater Management in Your Community

Educational Resource	Size/Format	Intended Audience
Newsletter Construction Site Reminder	Various JPGs	Contractors
Construction Site Compliance: Corrections After Inspections	8.5x11 Flyer	Stormwater Staff, Contractors
Gill Stickers	2" Round Circles	General Public
Fish Pens	Pencils	General Public
Excel Visual SPCC	Video DVD	Public Works Staff, Industrial Staff
Stormwater in Community (Updated)	8.5x11 Brochure	General Public
2016 Stormwater Management and Utility Fee Survey Results	Infographic, Excel Table	Stormwater Staff, City Leaders



Meeting Date: June 2016

Toolkit Theme: Native Landscaping, Butterflies, and Pollinators

Educational Resource	Size/Format	Intended Audience
ILRTF Butterfly Posters	20x30 Poster	General Public
RSI Seed Packets	Seed Packets	General Public
Tallgrass Prairie Center Guide to Seed and Seedling ID in Midwest	8.5x11 Flyer	General Public
Tallgrass Prairie Center Seed Collecting	8.5x11 Flyer	General Public
IDNR Guidance on Trees	8.5x11 Flyer	General Public



Meeting Date: March 2016

Toolkit Theme: Rainscaping Iowa Campaign and Individual Construction Sites

Educational Resource	Size/Format	Intended Audience
Rainscaping Iowa Rain Garden Brochure	8.5x11 Flyer	General Public
Rainscaping Iowa Permeable Pavement Brochure	8.5x11 Flyer	General Public
Individual Building Site SWPP Brochure	11x17 BiFold Brochure	Homebuilders
Individual Building Site SWPPP Plans Insert	8.5x11 Flyer	Homebuilders
Gill Mascot	Full Size Mascot	General Public
RSI Fish Pencils	Pencils	General Public



Individual Building Site Stormwater Pollution Prevention

When individual lot owners ship a change from developer to builder, compliance with Iowa Department of Natural Resources (IDNR) General Permit #2 (GP#2) is still required until construction is complete and final vegetation established.

Transfer Agreement Between Developer and Builder

Iowa code contains two provisions for stormwater management after the building site or sites are sold to a builder by a developer. Know where you stand when it comes to stormwater management:

Same authorization: Seller is solely responsible for renewing existing NPDES permit authorization under IDNR's GP#2. Buyer must comply with seller's Stormwater Pollution Prevention Plan (SWPPP) and local permits.

Separate authorization: Buyer is solely responsible for IDNR's GP#2 compliance, must develop their own SWPPP file a Notice of Intent to discharge stormwater under IDNR's GP#2 stormwater permit authorization and comply with local permits.

Exposed soil without controls is the primary source of sediment from construction sites. Lack of site BMPs can result in water pollution and sedimentation costs including more heavy flow from 5500 to 527,800 per day, and a possible stop work order.

PERMEABLE PAVERS
Transportation and Stormwater Infrastructure

Rainscaping Iowa
Part of the solution

WHAT ARE PERMEABLE PAVERS?

Permeable pavers are a stormwater management practice used in place of traditional concrete or asphalt to decrease stormwater runoff. Unlike traditional surfaces, permeable pavers allow water to infiltrate into a layer of rock. Water then moves into the soil or to a subsurface drain.

WHY INSTALL PERMEABLE PAVERS?

Permeable pavers are installed to protect water quality and reduce the volume of stormwater runoff. The process allows the water to percolate slowly through the rock layer, filtering out many pollutants. The process also slows the water down, reducing stream flows and reducing flood potential.

WHERE TO INSTALL?

With careful planning and design, permeable pavers can be installed where traditional pavement is found. Areas such as driveways, roads, alleys and parking lots are all suitable locations for pavers.

Meeting Date: Decemeber 2015

Toolkit Theme: Partnership with IFSMA

Educational Resource	Size/Format	Intended Audience
Pet Poop Bag Dispensers	4" Bag Dispensers	General Public
Pet Poop Post Cards	3x5 Postcard	General Public
2016 Calendars	8.5x11 Calendar	Stormwater Staff
Enviroscape Model	Game	General Public



Meeting Date: June 2015
Toolkit Theme: Green Roofs

Educational Resource	Size/Format	Intended Audience
ICMSP Tri-Fold Brochure	8.5x14 TriFold	Stormwater Staff, Contractors
ICMSP Flyer	8.5x11 Flyer	Stormwater Staff, Contractors
Rainscaping Iowa Website Design	Website	General Public
SQR Checklist	8.5x11 Flyer	Stormwater Staff, Contractors
Managing Groundwater on Your Property	8.5x14 BiFold	General Public
ISWMM Green Roof Systems	8.5x11 Flyer	General Public
Green Roof Language for NRCS Publication	8.5x11 Flyer	General Public
Green Roof Brochure	8.5x11 Flyer	General Public

INVEST LOGS AND CONTACT INFORMATION

Soil Quality Restoration (SQR) Design Review Checklist
 New Lawn Establishment 6/11/15

Approved by: _____ Date: _____
 Submitted by: _____ Project Location: _____

1) What method from the Chapter 21.4 of the Iowa Stormwater Management Manual (ISWMM) will be used to treat the area? (Method 1-7)

2) Will _____ (Galley) _____ of (flow calculation method) _____ (1-7.4)

3) Yes or No. Does the area being treated with SQR only manage rain that falls directly on it? (If yes, proceed to question 7. If no and the area treated with SQR will manage runoff from impervious surfaces, please proceed with question 4.)

4) If area being treated will manage runoff from impervious surfaces, show calculations for determining that storage capacity between the 1.25 inch water runoff or provide documentation of the organic matter (OM) content and depth of the compacted soil profile and the capacity of the soil to absorb more than 1.25 inches from Table 6 in Chapter 21.6 of the ISWMM.

5) _____

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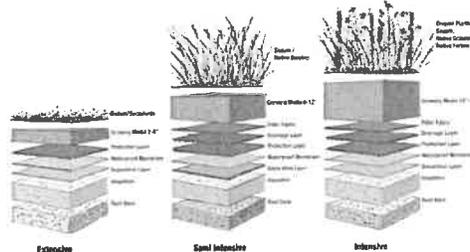
96) _____

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WHAT IS A GREEN ROOF?
 A green roof is a stormwater management practice that incorporates vegetation and a soil media to reduce runoff. Unlike a traditional roof, green roofs promote retention and evapotranspiration of precipitation. Green roofs can be used in place of a traditional roof as a way to decrease runoff from the rooftop and manage stormwater runoff.

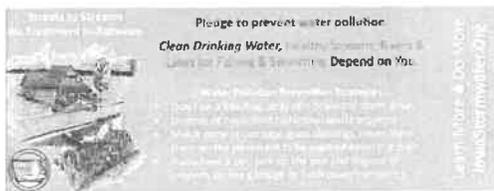
WHY INSTALL GREEN ROOFS?
 Green roofs are primarily installed to reduce the volume of stormwater runoff and to protect water quality. The plants and growing medium of a green roof absorb water that would otherwise become runoff like pollutants, and prevent the transport of pollutants to nearby waterways. Green roofs provide other benefits. They absorb sound to help reduce noise and filter out air pollutants commonly found in cities. They protect the waterproofing membrane from ultraviolet rays and extreme temperature swings that provide a longer life expectancy for the roof.

Green roofs reduce the urban heat island effect by absorbing the heat. Buildings that are typically associated with hot, colored roofing systems. This can significantly reduce energy demands for cooling if HVAC systems are located on a green roof. Providing habitat to rooftop gardens provides benefits to the urban environment. It is a highly visible amenity in an urban setting. Finally, green roofs provide habitat for birds, pollinators, and other insects.

Meeting Date: March 2015

Toolkit Theme: Rainscaping for Businesses

Educational Resource	Size/Format	Intended Audience
Banner Pens	Pens with Pullouts	General Public
E&S Field Guide Quad Fold Brochure	8.5x14 Quad Brochure	Contractors, Stormwater Staff
6" Topsoil Ruler	Ruler	General Public
Soil Quality Pocket Guide	3.5x8.5 Rack Card	Contractors
Biocell Brochures	8.5x11 Flyer	General Public, City Leaders
Commercial Rainscaping Brochures	8.5x11 Flyer	Local Businesses
Commercial Rainscaping Insert	8.5x11 Flyer	Local Businesses
Commercial Business Flyer	8.5x11 Flyer	Local Businesses
RainscapingIowa BMP Checklist	8.5x11 Flyer	Contractors
14/21 Day Rule Flyer (Outdated Regulation)	8.5x11 Flyer	Contractors



Meeting Date: June 2014

Toolkit Theme: Iowa Stormwater Practice Inspections and Maintenance Certification

Educational Resource	Size/Format	Intended Audience
ICIMPSP Program	PowerPoints	Stormwater Staff
Guidance Document, PPT Program, Inspection Form	Various	Stormwater Staff
Sample Flyer for Local Event, Sample Contractor Letters	Various	
ICIMPSP Brochure	8.5x11 BiFold Brochure	Stormwater Staff
Biocell Pocket Guide	3.5x8.5 Rack Card	General Public
RSI Bioswale Brochure	8.5x11 BiFold Brochure	General Public
NRCS Bioswale Brochure	8.5x11 BiFold Brochure	General Public
RSI Butterfly Flyer	8.5x11 Flyer	General Public
RSI Sign Order Form	8.5x11 Flyer	General Public



Display Sign / Post Order Form

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Item	Quantity	Price	Total
1' x 2' Sign			
2' x 4' Sign			
4' x 8' Sign			
8' x 12' Sign			
12' x 18' Sign			
18' x 24' Sign			
24' x 36' Sign			
36' x 48' Sign			
48' x 72' Sign			
72' x 96' Sign			
96' x 120' Sign			
120' x 144' Sign			
144' x 168' Sign			
168' x 192' Sign			
192' x 216' Sign			
216' x 240' Sign			
240' x 264' Sign			
264' x 288' Sign			
288' x 312' Sign			
312' x 336' Sign			
336' x 360' Sign			
360' x 384' Sign			
384' x 408' Sign			
408' x 432' Sign			
432' x 456' Sign			
456' x 480' Sign			
480' x 504' Sign			
504' x 528' Sign			
528' x 552' Sign			
552' x 576' Sign			
576' x 600' Sign			
600' x 624' Sign			
624' x 648' Sign			
648' x 672' Sign			
672' x 696' Sign			
696' x 720' Sign			
720' x 744' Sign			
744' x 768' Sign			
768' x 792' Sign			
792' x 816' Sign			
816' x 840' Sign			
840' x 864' Sign			
864' x 888' Sign			
888' x 912' Sign			
912' x 936' Sign			
936' x 960' Sign			
960' x 984' Sign			
984' x 1008' Sign			
1008' x 1032' Sign			
1032' x 1056' Sign			
1056' x 1080' Sign			
1080' x 1104' Sign			
1104' x 1128' Sign			
1128' x 1152' Sign			
1152' x 1176' Sign			
1176' x 1200' Sign			
1200' x 1224' Sign			
1224' x 1248' Sign			
1248' x 1272' Sign			
1272' x 1296' Sign			
1296' x 1320' Sign			
1320' x 1344' Sign			
1344' x 1368' Sign			
1368' x 1392' Sign			
1392' x 1416' Sign			
1416' x 1440' Sign			
1440' x 1464' Sign			
1464' x 1488' Sign			
1488' x 1512' Sign			
1512' x 1536' Sign			
1536' x 1560' Sign			
1560' x 1584' Sign			
1584' x 1608' Sign			
1608' x 1632' Sign			
1632' x 1656' Sign			
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2064' x 2088' Sign			
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2832' x 2856' Sign			
2856' x 2880' Sign			
2880' x 2904' Sign			
2904' x 2928' Sign			
2928' x 2952' Sign			
2952' x 2976' Sign			
2976' x 3000' Sign			
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3024' x 3048' Sign			
3048' x 3072' Sign			
3072' x 3096' Sign			
3096' x 3120' Sign			
3120' x 3144' Sign			
3144' x 3168' Sign			
3168' x 3192' Sign			
3192' x 3216' Sign			
3216' x 3240' Sign			
3240' x 3264' Sign			
3264' x 3288' Sign			
3288' x 3312' Sign			
3312' x 3336' Sign			
3336' x 3360' Sign			
3360' x 3384' Sign			
3384' x 3408' Sign			
3408' x 3432' Sign			
3432' x 3456' Sign			
3456' x 3480' Sign			
3480' x 3504' Sign			
3504' x 3528' Sign			
3528' x 3552' Sign			
3552' x 3576' Sign			
3576' x 3600' Sign			
3600' x 3624' Sign			
3624' x 3648' Sign			
3648' x 3672' Sign			
3672' x 3696' Sign			
3696' x 3720' Sign			
3720' x 3744' Sign			
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3768' x 3792' Sign			
3792' x 3816' Sign			
3816' x 3840' Sign			
3840' x 3864' Sign			
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5184' x 5208' Sign			
5208' x 5232' Sign			
5232' x 5256' Sign			
5256' x 5280' Sign			
5280' x 5304' Sign			
5304' x 5328' Sign			
5328' x 5352' Sign			
5352' x 5376' Sign			
5376' x 5400' Sign			
5400' x 5424' Sign			
5424' x 5448' Sign			
5448' x 5472' Sign			
5472' x 5496' Sign			
5496' x 5520' Sign			
5520' x 5544' Sign			
5544' x 5568' Sign			
5568' x 5592' Sign			
5592' x 5616' Sign			
5616' x 5640' Sign			
5640' x 5664' Sign			
5664' x 5688' Sign			
5688' x 5712' Sign			
5712' x 5736' Sign			
5736' x 5760' Sign			
5760' x 5784' Sign			
5784' x 5808' Sign			
5808' x 5832' Sign			
5832' x 5856' Sign			
5856' x 5880' Sign			
5880' x 5904' Sign			
5904' x 5928' Sign			
5928' x 5952' Sign			
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6264' x 6288' Sign			
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6360' x 6384' Sign			
6384' x 6408' Sign			
6408' x 6432' Sign			
6432' x 6456' Sign			
6456' x 6480' Sign			
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6528' x 6552' Sign			
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6720' x 6744' Sign			
6744' x 6			

Meeting Date: December 2013

Toolkit Theme: Post Construction and Floor Cleaners

Educational Resource	Size/Format	Intended Audience
2014 ISWEP Calendars	8.5x11 Calendar	Stormwater Staff
Comparison of Permit Requirements Commonalities	Excel Spreadsheet	Stormwater Staff
Compilation of Post-Construction Ordinances Table	Excel Spreadsheet	Stormwater Staff
Soak up the Storm Sponges	Sponge	General Public
RainscapingIowa Bookmarks	2x8 Bookmark	General Public
Tech Bulletin Research Update	8.5x11 Report	Stormwater Staff
Bioswale Design Guideline	8.5x11 Flyer	General Public
Bioswale RainscapingIowa Brochure	8.5x11 Flyer	General Public
Updated Website	Website	General Public

Soak up the Storm



- ◆ Rain Gardens
- ◆ Native Landscaping
- ◆ Rainwater Harvesting
- ◆ Soil Quality Restoration

www.iowastormwater.org



Iowa
Stormwater
Education
Program

2014



TECHNICAL BULLETIN

Bioretention Cell Modified Soil Research Update

Flow Amendments Effluent Phosphorus Nitrate Plants

Bioswales and modified stormwater ponds to reduce the need for stormwater treatment. This report details the results of a study to determine the effect of modified soil on the performance of a bioswale. The study was conducted in a laboratory setting and the results are presented in this technical bulletin. The study was conducted in a laboratory setting and the results are presented in this technical bulletin. The study was conducted in a laboratory setting and the results are presented in this technical bulletin.

RESEARCH OBJECTIVE
The objective of this study was to determine the effect of modified soil on the performance of a bioswale. The study was conducted in a laboratory setting and the results are presented in this technical bulletin. The study was conducted in a laboratory setting and the results are presented in this technical bulletin.

RESEARCH DESIGN
The study was conducted in a laboratory setting and the results are presented in this technical bulletin. The study was conducted in a laboratory setting and the results are presented in this technical bulletin. The study was conducted in a laboratory setting and the results are presented in this technical bulletin.

RESEARCH RESULTS
The results of the study are presented in this technical bulletin. The results of the study are presented in this technical bulletin. The results of the study are presented in this technical bulletin. The results of the study are presented in this technical bulletin.

CONCLUSIONS
The conclusions of the study are presented in this technical bulletin. The conclusions of the study are presented in this technical bulletin. The conclusions of the study are presented in this technical bulletin. The conclusions of the study are presented in this technical bulletin.

REFERENCES
The references of the study are presented in this technical bulletin. The references of the study are presented in this technical bulletin. The references of the study are presented in this technical bulletin. The references of the study are presented in this technical bulletin.

APPENDICES
The appendices of the study are presented in this technical bulletin. The appendices of the study are presented in this technical bulletin. The appendices of the study are presented in this technical bulletin. The appendices of the study are presented in this technical bulletin.

This research project was funded by a grant from the State of Iowa. The University of Iowa, Department of Agricultural and Biosystems Engineering.

December 2013

Meeting Date: March 2013

Toolkit Theme: Local Implementation of Rainscaping Iowa Campaign

Educational Resource	Size/Format	Intended Audience
Press Release / PSA	8.5x11 Letter	General Public
PowerPoint Presentation on Rainscaping Iowa	PowerPoint	General Public
Rainscaping Iowa General brochure	8.5x11 Brochure	General Public
Technical Bulletin on ISWEP SQR Research	8.5x11 Report	Stormwater Staff, Contractors
Fish-shaped pencils with RainscapingIowa Message	Pencils	General Public
Engaging Neighborhoods Guide	11x17 BiFold Brochure	General Public

BECOME A RAINSCAPER

- RAINSCAPERS CREATE LANDSCAPES THAT PROTECT AND IMPROVE WATER QUALITY
- RAINSCAPERS ENHANCE AND SUSTAINABLE STORMWATER MANAGEMENT CONCEPTS
- RAINSCAPERS USE INNOVATIVE DESIGN INSTALLATION AND MAINTENANCE OF RAINSCAPING PRACTICES
- RAINSCAPERS HELP CITIES AND RESIDENTS REDUCE THEIR HYDROLOGIC FOOTPRINT

RAINSCAPING PRACTICES CREATE SUSTAINABLE LANDSCAPES

Rainscaping Iowa
Landscapes for clean water

HOW TO BECOME A RAINSCAPER

CREATE BEAUTIFUL LANDSCAPES THAT SUSTAINABLY MANAGE STORMWATER

Manage Rainfall
Water is precious. Use it wisely. Rainwater is a valuable resource. It can be used for many things, including watering plants, flushing toilets, and washing cars. Rainwater harvesting systems can help you collect and store rainwater for later use.

The Science of Water
Understanding a landscape's ability to absorb and store water is key to effective rainwater management. Factors like soil type, vegetation, and land use all play a role in how water moves through a landscape.

Rainscaping Practices
The following paragraphs describe various techniques and methods for managing stormwater on-site, including rain gardens, rainwater harvesting, and permeable pavements.

Rain Gardens and Bioretention Cells
Rain gardens are shallow depressions in a landscape that collect and absorb rainwater. They are often planted with native plants and grasses that are adapted to local conditions.

Native Landscaping
Using native plants and trees in your landscape can help you conserve water and reduce the need for fertilizers and pesticides. Native plants are also better adapted to local weather conditions.

Permeable Pavements
Permeable pavements allow rainwater to infiltrate the ground rather than run off. They are made of materials like gravel, sand, and concrete that have small openings between them.

Rainwater Harvesting
Rainwater harvesting systems collect rainwater from roofs and other surfaces and store it in tanks or cisterns for later use. This can help you save money on water bills and reduce your environmental footprint.

Rainscaping Iowa

- Statewide educational campaign
- Partners promote urban storm water practices
 - Develop and install water quality and sediment traps
 - Adopt best management practices
- Ultimate goal
 - Reduce stormwater runoff and improve water quality
 - Build a more resilient and sustainable Iowa
- Results
 - Environment and protection of water resources in Iowa
 - High business growth providing jobs and economic success

Rainscaping Iowa
A Rainwater Harvesting Program

112 EAST AUBURN STREET, SUITE 200, IOWA CITY, IOWA 52242
WWW.RAINSCAPINGIOWA.ORG
762.246.1111

Meeting Date: All Resources from 2012

Following resources are either outdated information or outdated format. If any of the following topics or publication ideas interest you, please contact ISWEP staff for an updated version.

- ISU Soil and Plant Lab Lawn Soil Sampling
- Native Plant Seed Suppliers
- Compost PPT
- Compost/Compost Tea Bookmarks
- Pet Poo Poll. Prev. Drawing Poster
- Lawncare Logos
- Instructions, letter, tracking form, exam, code of ethics
- IP3 Lawn Care Provider PPT
- Stormwater and Trees Brochure
- GP #2 2 Topsoil Ruler
- GP#2 Update for Contractors
- EPA Concrete Washout Guide
- Pick Up Pet Poo Press Release
- 2013 ISWEP calendars
- Material Use Guidance Sheet
- Summary Sheet
- Learning Outline
- Invitations
- Watershed Guide
- Pre and Post Surveys
- Water Quality vs Quantity Guide
- Survey Letter
- Yard Guide
- Pets Guide
- Impervious Surface guide
- Retrofits Guide
- Gutter Retrofit Guide
- NEMO Watershed Game Order Form

Meeting Date: All Resources from 2011

Following resources are either outdated information or outdated format. If any of the following topics or publication ideas interest you, please contact ISWEP staff for an updated version.

- Rain Barrels Case Study
- Soil Quality Case Study
- 2011 ISWEP Calendar
- Bioretention Cell Pocket Guide
- Drainage Checklist
- Rainscaping Watershed Protection Bro
- DNR Clean Water Brochure
- Common Ground Iowa DVD
- Water/WasteWater Poll Prev DVD
- W/WW Inspection Report Forms
- W/WW Spill Response Forms
- W/WW City Staff Pollution Survey
- Rain Garden Pocket Guide
- Lawn Care Tips & PowerPoint
- Black-eyed Susan Seed Packets
- BMP's for Secondary Containment
- State Revolving Fund Brochures
- Lawn Care Bill Stuffer
- Billboards
- Rainscaping Iowa Program Table Top Display
- ISWEP Pollution Prevention Table Top Display
- Member City Signs to go with Table Top Displays
- Rainscape It! Brochure
- Rainscape Your Watershed Brochure
- Rainscaping Iowa - Landscapes for Clean Water Brochure
- Native Landscaping - Iowa's Prairie Heritage Brochure
- Retail Service Industry Bill Stuffer
- Bus Tour of BMP sites East Iowa
- 2012 ISWEP Calendar
- EPA Reduce Runoff DVD
- Duke Poop Magnet
- Lady Poop Magnet
- Pierre Poop Poster
- Pet Waste Survey Card
- Fish--Swim Into Clean Water Stamp
- Frog--Jump Into Clean Water Stamp
- Pet Survey Drawing Poster
- Licensed Vet's in Iowa Listing
- Cut and Past Article Information
- Indian Creek Watershed Report--Coe College
- Number of Dogs/City Count

Meeting Date: All Resources from 2010

Following resources are either outdated information or outdated format. If any of the following topics or publication ideas interest you, please contact ISWEP staff for an updated version.

- ISWEP Calendar
- MS4 Carwash Bill Stuffer
- MS4 Carwash Guide
- MS4 Carwash Partnership Application
- MS4 Letter to Carwash
- Bill Stuffer for Carwash Facilities
- Carwash Fundraiser Handout
- Carwash Poster
- Davenport's EPA Inspection
- Large & Small Brochure Holders
- Rainscaping labels for brochure holders
- RS Landowner Tri-Fold
- RS Professional Tri-Fold
- SQR Brochure
- Rain Garden Brochure
- Native Landscaping Brochure
- Rainwater Harvesting Brochure
- Rain Garden & Bioretention Cell DVD
- RS City Contact Card Template
- Rain Barrel Fun For Kids Fact Sheet
- Troubled Waters DVD (IA Learn Farm)
- SW PP for Ind. Lots/Home Builders Bro
- PPGH for PW Inspect Training DVD
- PPGH for Park Rec Inspect Train DVD
- PPGH for Pub Works Poster
- PPGH for Pub Works Inspection Forms
- PPGH for Park Rec Inspection Forms
- Social Media Slash Jacket
- Social Media Fact Sheet
- Volunteer Network PowerPoint
- Free Drawing Poster
- Bill Stuffer for Facebook
- Wheel Wash Fact Sheet
- Rain Garden Layout Publication - Appendix 10 of RG Manual
- Sponges
- Native Landscaping Brochure
- Native Landscaping DVD
- IDOT Projects in MS4 Communities-Response
- Clean Road Vendor Packet
- Bookmarks
- ICCSPPI Brochure

Meeting Date: All Resources from 2009

Following resources are either outdated information or outdated format. If any of the following topics or publication ideas interest you, please contact ISWEP staff for an updated version.

- Earth Gauge to Weather Stations
- Adopt a Storm Drain Report
- Adopt a Storm Drain Application
- Adopt a Storm Drain Survey
- Arlington Annual Report
- 319 Guidance Document
- Concrete Washout Technical Update
- Native Flowers Fact Sheet
- Watershed Magnets
- Watershed Bookmarks
- Planning Watershed Festival Fact Sheet
- Planning Watershed Festival Resources
- Watershed Festival Posters
- Concrete Washout Brochure (New)
- P-Free Bill Stuffer
- Rain Garden Brochure
- Native Landscaping Brochure
- Water Harvesting Brochure
- Rain Barrels for Kids Fun Fact Sheet
- Rainscaping Contact Form
- P-Free Partner Program Sign-Up Sheet
- Salt Alternative Fact Sheet
- Inspector Key Tag
- Tote Bags
- PP/GH Guide
- PP/GH Survey
- Mpls Trees to Stormwater Management Guide
- CWP PP Muni PP/GH Guide
- CWP Resource Guide
- Const. Site Pollution Prevention Brochure
- BMPs for Pressure Washing
- Turbidity Fact Sheet
- Geothermal Well Fact Sheet
- Inspector BMP Pens
- Native Landscaping Brochure
- Concrete Washout Brochure
- EPA Survey
- Industry Permit Spreadsheet
- Hydrant Flush Study
- Draining Pools & Spas Fact Sheet
- How to Dechlorinate Pool Water doc

Meeting Date: All Resources from 2008

Following resources are either outdated information or outdated format. If any of the following topics or publication ideas interest you, please contact ISWEP staff for an updated version.

- Technical Bulletin - Catch Basins
- Technology Update: Unified Sizing Criteria
- Press Release: Storm Drain to Stream
- SWPPP Checklist
- HOA PowerPoint Presentation
- Pet Poop Bill Stuffers
- Art to Smart Development Checklist
- Maintaining Stormwater Systems Document
- HOA Watershed Resource Packet
- HOA Guide to Watershed Efforts
- Packet Envelopes (HOA & MS4)
- Soil Quality Restoration Brochure
- Rain Barrel Contact Info Sheet
- Rainscaping Bookmarks RG, Lawn
- Rain Garden Fact Sheet
- Rain Garden Manual
- Swimming Pool Bill Stuffer
- Post Construction Inspection Forms-Q3 Folder
- Stormwater Retrofits
- Maintaining Stormwater Systems Document
- Limiting Development in Floodplains
- Limiting Development PPT
- Floods of 2008 Brochure
- NRCS and IDNR Streambank Stab Manuals
- Press Release: LID and Flood Minimize
- Streambank Stab. Case Studies
- P-Free Lawn Marker
- Pollution Poster
- P-Free Provider Handout
- Retailer Letter
- P-Free Partner Program Application
- P-Free Window Cling
- P-Free Poster
- Floods of 2008 Brochure
- Streambank Restoration Fact Sheet
- Stabilization Manuals on CD
- Dry Run Creek Case Study
- Stormwater Management Misconception Handout

Meeting Date: All Resources from 2007

Following resources are either outdated information or outdated format. If any of the following topics or publication ideas interest you, please contact ISWEP staff for an updated version.

- Rain Gauges
- Rain Garden Bill Stuffer
- Slash Jackets
- IECA Posters
- Green Infrastructure Fact Sheet
- Project Wet Materials
- RetroFit Fact Sheet
- SW Pollution Door Hanger
- SWPPP CD
- ISWEP Sponges
- Pet Poop Magnets
- Lawn Care Card
- Pet Poop Posters
- Old Man Mows Brochure
- Car Dealership Fact Sheet
- Stormwater Retrofit Brochure
- Letter to Chamber of Commerce
- New Development Inspection Forms
- Maintaining BMPs Manual
- Part II Water Quality Series DVD
- Limit Floodplain Dev. PowerPoint
- Limit Floodplain Dev. Brochure

Meeting Date: All Resources from 2006

Following resources are either outdated information or outdated format. If any of the following topics or publication ideas interest you, please contact ISWEP staff for an updated version.

- Dirt Time Training Video/DVD
- Water Down the Drain DVD
- Watershed Poster
- Stream Buffer Fact Sheet
- Wal-Mart BMP DVD
- How To...Rain Garden DVD
- Brown Eyed Susan Seed packets
- Soil Quality - Strive for Five Insert
- Prairie in Your Pocket Field Guide
- Plant Pictures
- Road Salt Fact Sheet
- SW & Const. Industry BMP Poster
- Public Works Poster
- Watershed 101 Brochure
- Concrete Washout Brochure
- E&S Guide to Individual Lots
- Seeding Native Landscapes Brochure
- Hazardous Waste Brochure

Meeting Date: All Resources from 2005

Following resources are either outdated information or outdated format. If any of the following topics or publication ideas interest you, please contact ISWEP staff for an updated version.

- Soaps
- PSA DVD
- Vehicle Cleaning Recipe Cards
- Bookmarks
- Lawn Care Bill Stuffer
- Construction Site Folders
- URBAN SWPPP w/Insert Brochure
- Managing Storm Water in Our Community (Tri-fold "Public Brochure")
- SW Regulations & the Construction Industry Brochure
- Car Washing Brochure
- ISWEP Marketing Brochure
- Managing Storm Water in Iowa Communities (Glossy)
- URBAN Compost Brochure
- NRCS Conservation Strategies for Growing Communities Brochure
- NRCS LID Brochure
- Protecting Iowa's Water Quality Brochure
- Postcards
- Downspout Elbows



Environmental Health Department
Administration Building
900 6th Street, Nevada, Iowa 50201

Phone 515-382-7240
www.storycountyiowa.gov

Report to the Story County Board of Supervisors February 7, 2023

Aquatic Program

FY 23:

- Matt has his CPO recertification course coming up in February
- Indoor pool inspections are underway

Complaints & NOV

- 4 nuisance complaint received since last update (2 were in unincorporated areas)
 - Illegal waste dumping, rats in an abandoned house, mold in an apartment, burning solid waste

Indoor Air Quality

- January was radon awareness month – various promotional activities were conducted including social media blitzes, test give-a-ways, and newsletters.
- We gave away 36 free kits to the public

Onsite Program

- Permit Info (2022):
 - 80 New & 15 Alteration applications
 - 69 TOT inspections reviews
 - 151 tanks pumped for regular maintenance – plus 44 pumped due to TOT
- Staff is working on ensuring maintenance contracts are in place as required by code, only 13 out of 175 are currently in non-compliance, however most are by one provider we are still waiting to hear back from.
- We only had about 56 systems that needed reminder notices sent out this year – our notification process was altered this year and we saw over a 70% response rate.
- Staff was trained February 2nd for the income verification process needed for new grant application approval. Applications are being finalized for approval.

Tanning Program

FY 23:

- Staff has begun facility inspections

Tattoo Program

FY 23:

- Facility inspections have begun

Well Program

- FY 23:
 - 9 well permits issued (1 water supply, 5 geothermal, 3 test wells)
 - 58 water samples (44 bacteria / nitrate, 14 arsenic / manganese)
 - 8 wells plugged
 - 3 Chlorinated
 - 0 well rehab
- The GTC Q2 was due Jan 31st but the state site has been down for maintenance and they will be extending the deadline and letting us know when the site is back online

Joint Department Reviews

FY 23:

- 14 Plat & Survey Reviews
- 123 Reviews completed through Citizenseve:
 - 27 Interagency Reviews
 - 26 Plan Reviews
 - 79 Septic & Well Reviews
 - 4 Demolition Permits Reviewed

Department & Staff

- Staff has been involved with several internal county committees including; Safety team, Go Green, Watershed work group, Emergency planning.
- Story county has a new committee starting February 8th - Diversity, Equity & Inclusion Committee. Laura and Kimberly are both a part of this committee.
- Laura passed her CIOWTS certification for septic systems
- Part-time position was filled by Hayley Nelson who started on January 4th – she has already received her notary license and has been going through various trainings for the website, phone system and excel.

Miscellaneous & Upcoming

- Annual regional sanitarian meeting hosted by DNR – March 7th
- The Annual Public Health Conference in Ames is coming up in March, there is a tattoo workshop the day before the event
- Emergency Management has a county wide functional exercise planned for April 27th that our department may have to participate in

Submitted by Kimberly Grandinetti on February 3, 2023



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors
From: Michael D. Cox, Director
Date: February 7, 2023
Re: Consideration of Preconstruction Agreement with the Iowa Department of Transportation for Construction of a Tunnel under Interstate 35 for the Heart of Iowa Nature Trail.

The attached Agreement with the Iowa Department of Transportation (IDOT) sets out parameters for the replacement of the Interstate 35 bridge over the Heart of Iowa Nature Trail (HOINT) with a tunnel when the Interstate is widened. IDOT will be responsible for construction of the tunnel and all associated construction and future maintenance costs. The tunnel will be designed to accommodate all HOINT uses.

The Story County Conservation Board recommends your approval of this agreement.

Approval

Disapproval

Date

Date

2-7-23

July 2014

**IOWA DEPARTMENT OF TRANSPORTATION
Preconstruction Agreement
For Primary Road Project**

County	Story
Project No.	IM-NHS-035-4(268)104--03-85; IM-035-4(269)104—13-85
Iowa DOT Agreement No.	2023-C-037
Staff Action No.	

This Agreement, is entered into by and between the Iowa Department of Transportation, hereinafter designated the "DOT", and Story County, Iowa, a Local Public Agency, hereafter designated the "LPA" in accordance with Iowa Code Chapters 28E, 306, 306A and 313.4 as applicable;

The DOT proposes to establish or make improvements to Interstate 35 within Story County, Iowa; and

The DOT and the LPA are willing to jointly participate in said project, in the manner hereinafter provided; and

This Agreement reflects the current concept of this project which is subject to modification by mutual agreement between the LPA and the DOT; and

Therefore, it is agreed as follows:

1. Project Information

- a. The DOT will design, let, and inspect construction of the following described project in accordance with the project plans and DOT standard specifications:

The reconstruction of Interstate 35 from north of Northeast 36th Street in Ankeny to north of 315th Street. See Exhibit A for location. The project includes construction of a 12 foot by 11 foot 4 inch pedestrian tunnel for the Heart of Iowa Trail and replacement of the County Road E63/315th Street bridge over Interstate 35 and reconstruction of E63/315th Street from approximately 400 feet west of Interstate 35 to 1200 feet east of Interstate 35. See Exhibits B and C for location.

- b. Upon completion of construction, the LPA agrees to retain ownership and jurisdiction of the following referenced improvements. The LPA shall also assume responsibility for all future maintenance operations associated therewith, all at no additional expense or obligation to the DOT:

- i. County Road E63 / 315th Street (1st Street in Huxley) will be reconstructed from 400 feet west of Interstate 35 to 1200 feet east of Interstate 35. Co Rd E63 will be constructed as a 24-foot wide Portland Cement Concrete (PCC) paved roadway with 5-foot wide granular shoulders.

2. Project Costs

- a. The DOT will bear all costs except those allocated to the LPA under other terms of this Agreement.

3. Traffic Control

- a. Interstate 35 through-traffic will be maintained during the construction.

- b. The Heart of Iowa Trail will be closed during the construction.

- c. If it becomes necessary to temporarily close LPA side roads during construction, the DOT will furnish and install the required barricades and signing for the closure at project cost and shall remove same upon completion of the project also at no expense or obligation to the LPA. The DOT will work in close cooperation with the LPA and the contractor to accommodate emergency services and local access across the project during construction. Any detours which may be necessary for project related LPA road closures will be the responsibility of the LPA all at no expense or obligation to the DOT.
- d. If this project causes the temporary closure of a road during construction, the DOT shall meet with the LPA to determine whether said closure(s) will cause increased traffic on other LPA roads. The DOT and the LPA shall determine a plan, and the costs thereof, for the LPA to perform dust control on said LPA roads with increased traffic, should dust control become necessary. In that event, the LPA shall inform the DOT prior to performing said dust control. The DOT shall reimburse the LPA for the cost of said dust control measures following the receipt of a bill for the agreed upon costs (see Iowa Code section 313.4 subsection 1.b.).

4. Right of Way and Permits

- a. The DOT will be responsible for the coordination of utility facility adjustments for the primary road project.
- b. The LPA shall be responsible for providing, without cost to the DOT, any right of way for the project which involves dedicated streets or alleys, and any other LPA-owned lands which are required for the project, subject to the condition that the DOT shall reimburse the LPA for the value of LPA-owned improvements situated on such other LPA-owned lands. The LPA has apprised itself of the value of these lands, and as a portion of their participation in the project, voluntarily agrees to make such lands available without further compensation. The DOT shall be responsible for acquisition of all other right of way.

5. Construction & Maintenance

- a. Upon completion of the project, no changes in the physical features thereof will be undertaken or permitted without the prior written approval of the DOT.
- b. Structures built by the DOT over or under a primary road will be maintained structurally sound by the DOT, including repairs to floors and railing and painting. For structures serving roadways which are not on the primary road system, the cleaning and removal of snow, debris and foreign objects from local road traffic lanes, sidewalks or walkways within the project limits (if any) including pedestrian overpasses or underpasses will be the responsibility of the LPA.
- c. Future maintenance of the primary highway within the project area will be carried out in accordance with the terms and conditions contained in Instructional Memorandum 7.110.

6. General Provisions

- a. If the LPA has completed a Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project and the FIS is modified, amended or revised in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the modification, amendment or revision to the DOT. If the LPA does not have a detailed Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project and the LPA does adopt an FIS in an area affected by the project after the date of this Agreement, the LPA shall

July 2014

promptly provide notice of the FIS to the DOT.

- b. The LPA will comply with all provisions of the equal employment opportunity requirements prohibiting discrimination and requiring affirmative action to assure equal employment opportunity as required by Iowa Code Chapter 216. No person will, on the grounds of age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which State funds are used.
- c. It is the intent of both parties that no third party beneficiaries be created by this Agreement.
- d. If any section, provision, or part of this Agreement shall be found to be invalid or unconstitutional, such finding shall not affect the validity of the Agreement as a whole or any section, provision, or part thereof not found to be invalid or unconstitutional, except to the extent that the original intent of the Agreement cannot be fulfilled.
- e. This Agreement, as well as the unaffected provisions of any previous agreement(s), addendum(s), and/or amendment(s); represents the entire Agreement between the LPA and DOT regarding this project. All previously executed agreements will remain in effect except as amended herein. Any subsequent change or modification to the terms of this Agreement will be in the form of a duly executed amendment to this document.

July 2014

IN WITNESS WHEREOF, each of the parties hereto has executed Agreement No. 2023-C-037 as of the date shown opposite its signature below.

BOARD OF SUPERVISORS OF STORY COUNTY:

By:  Date February, 2023
Chairperson

ATTEST:

By:  County Auditor

IOWA DEPARTMENT OF TRANSPORTATION:

By: _____ Date _____, 20____
Tony Gustafson, P.E.
District Engineer
District 1

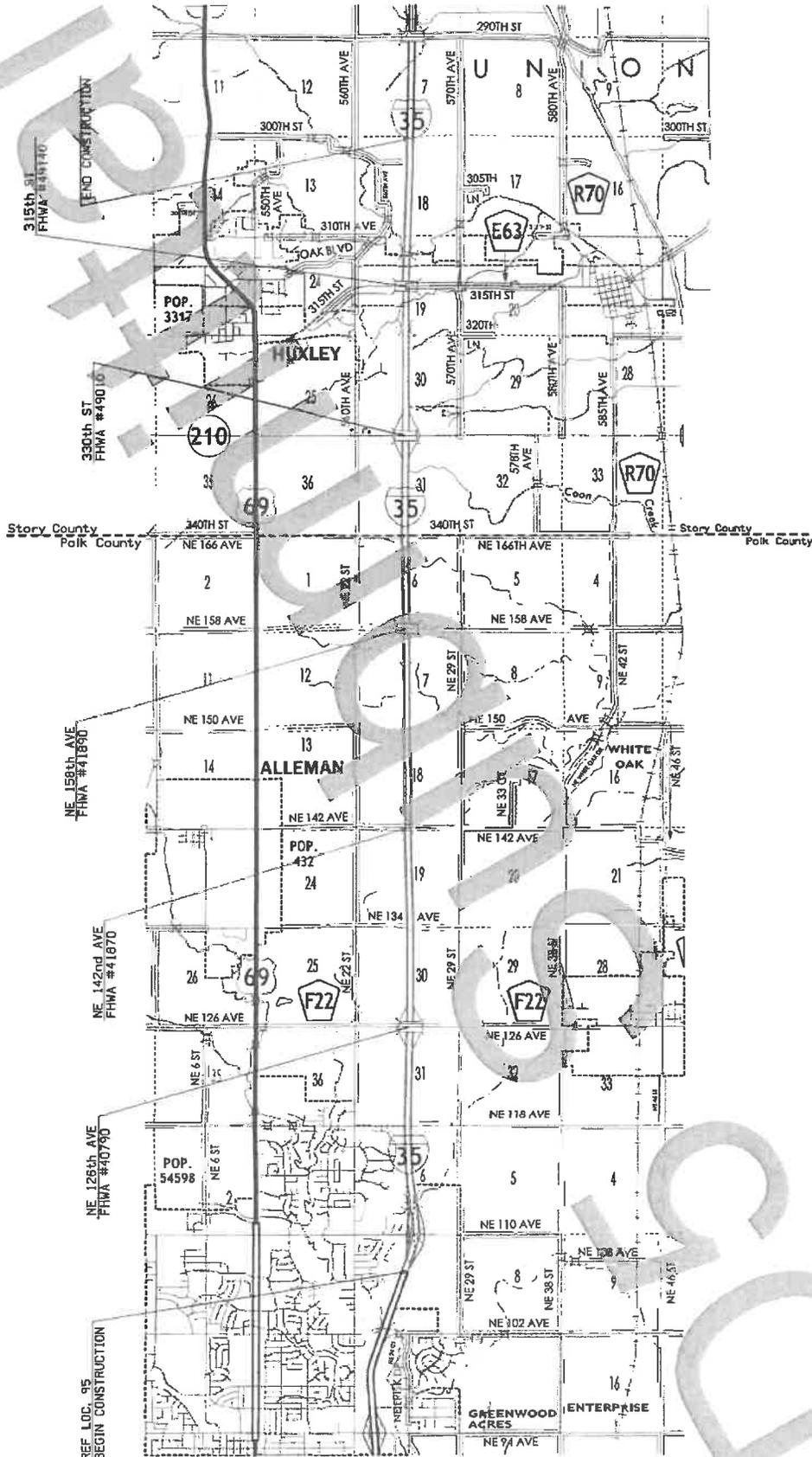


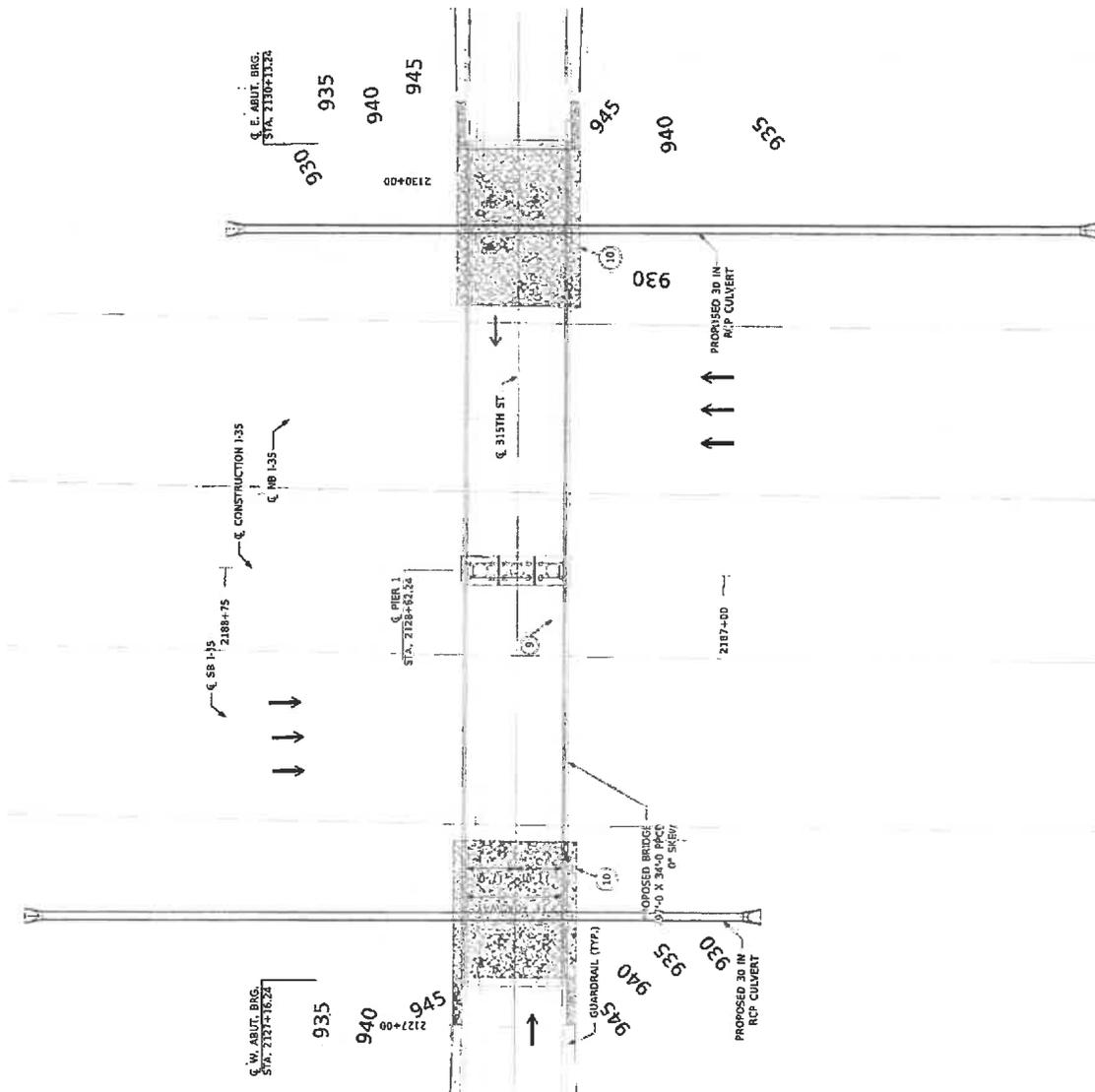
EXHIBIT C

- EXISTING 219'-7" X 28' P/CB BRIDGE
 MAINT. NO. 6594140
 MAINT. NO. 659420035
 TO BE REMOVED

MACADAM STONE
 SLOPE PROTECTION

DESIGN NOTES:

- T/C-S BRIDGE RAILING PROPOSED
- FRAME TYPE PIER PROPOSED
- BTE BEAMS PROPOSED
- PIER EXEMPT FROM VEHICULAR COLLISION FORCE DESIGN



PRELIMINARY
 DESIGN FOR 0% SKEW

297'-0" X 34'-0" PRESTRESSED
 PRESTRESSED CONC. BEAM BRIDGE
 146'-0" AND 151'-0" SPANS

SITUATION PLAN - SITE
 POLK COUNTY
 DESIGN SHEET NO. 2 OF 2 FILE NO. 22084 DESIGN NO. 323

APRIL 2021
 SHEET NUMBER V.2
 REVISED

POLK COUNTY STORY COUNTY PROJECT NUMBER 04-085-035504(003)05512-77

SITE PLAN

FILE NO. C:\NOTES\SYSTEMTIME SYSTEMTIME USERNAME DORSEC

DESIGN TEAM Firley/Bell

BOARD OF SUPERVISORS RESOLUTION #23-65
HOMESTEAD TAX AND MILITARY EXEMPTION ALLOW/ DISALLOW ASSESSMENT YEAR 2022

WHEREAS, pursuant to Sections 425 and 427 of the Code of Iowa, the Assessor of Story County and the City of Ames have delivered all signed Homestead Tax Credit and Military Exemption Applications to the Story County Auditor, and

WHEREAS, the Assessor of Story County and the City of Ames have reviewed each claim and recommended each to be allowed or disallowed, and

WHEREAS, pursuant to Section 25B.7 of the Code of Iowa, if a state appropriation made to fund a credit or exemption is not sufficient to fully fund the credit or exemption, the political subdivision shall be required to extend to the taxpayer only that portion estimated by the department of revenue and finance to be funded by the state appropriation, and

BE IT RESOLVED, that the Homestead Tax Credit and the Elderly and Disabled Tax Credit will be paid by Story County at the estimated percentage funded by the State of Iowa, and

BE IT FURTHER RESOLVED, that the Military Exemption Credit will be apportioned to levying bodies at the estimated amount funded by the State of Iowa, and

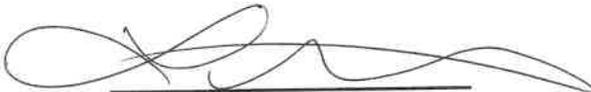
BE IT FURTHER RESOLVED, that all claims on file in the Office of the Auditor of Story County, Iowa be allowed as recommended, with the following exceptions:

NONE

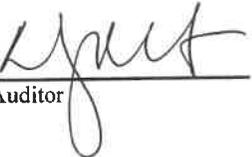
BE IT FURTHER RESOLVED, that the above listed claims be disallowed for the reason that the claimants do not meet the requirements as set out in Sections 425.2 and 427.5 Code of Iowa, and that the Auditor shall notify each claimant of this action and their right to appeal.

BE IT FURTHER RESOLVED, that the Auditor shall include each of these allowed claims on the list of taxes to be collected during the fiscal year ending June 30, 2024.

Adopted this 7th day of February, 2023


Chairperson, Board of Supervisors

Attest:

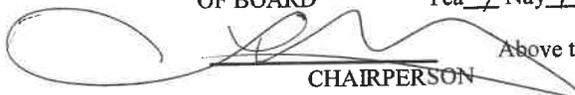

County Auditor

ROLL CALL Latifah Faisal Yea Nay ___ Absent ___
FOR ALLOWANCE Lisa Heddens Yea Nay ___ Absent ___
 Linda Murken Yea Nay ___ Absent ___

ALLOWED BY VOTE
OF BOARD

Yea 3 Nay 0 Absent 0

Above tabulation made by 


CHAIRPERSON

BOARD OF SUPERVISORS RESOLUTION #23-66
FAMILY FARM CREDIT ASSESSMENT YEAR 2022

WHEREAS, pursuant to Sections 425 and 427 of the *Code of Iowa*, the Assessors of Story County and the City of Ames have delivered all signed Family Farm Credit applications to the Story County Auditor, and

WHEREAS, the Assessors of Story County and the City of Ames previously had reviewed all claims and recommended to the Story County Board of Supervisors, each to be allowed or disallowed

BE IT HERE RESOLVED, that the claims on file in the Office of the Auditor of Story County, Iowa be allowed as recommended, with the following exception:

N/A

BE IT FURTHER RESOLVED that the Auditor shall have no corrections to the list of taxes to be collected during the fiscal year ending June 30, 2024

Adopted this 7th day of February, 2023



Chairperson, Board of Supervisors

Attest: 

County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE
OF BOARD Yea 3 Nay 0 Absent 0



CHAIRPERSON Above tabulation made by 

NEOGOV

Invoice #INV-31117

From

Governmentjobs.com, Inc. DBA NEOGOV
2120 Park Pl,
Suite 100
El Segundo, CA 90245

Bill To

Story, County of (IA)
900 6th Street
Nevada, IA 50201
USA

Invoice Summary

Invoice Number INV-31117
Date 12/01/2022
Terms Net 30
Due Date 12/31/2022
Amount Due (USD) \$ 11,055.00

Item / Description

Quantity Total

Perform

1 14,477.61

This is your subscription fee for Perform for the term starting 01/01/2023 and ending 12/31/2023.

Subtotal 14,477.61
Applied Amount 3,422.61
Amount Due (USD) \$ 11,055.00

Thank you for your business!

For questions, or pay by credit card, please reply to this email or reach out to billing@neogov.com. For questions on a renewals invoice, please reach out to renewals@neogov.com.

Please make checks payable to:

Governmentjobs.com, Inc
DEPT LA 25067
Pasadena, CA 91185-5067

For Payments by Wire:
Silicon Valley Bank
Account #: 3302022848
Account Name: Governmentjobs.com, Inc.
Bank Routing No.: 121140399
Swift Code: SVBKUS6SIBO

For a copy of our W9, please click on "Download W9" above.

APPROVED **DENIED**
Board Member Initials: [Signature]
Meeting Date: 2-7-23
Follow-up action: _____

BOARD OF SUPERVISORS RESOLUTION NO. #23-67

RESOLUTION TO ABATE TAXES ASSESSED AGAINST SAID MOBILE HOMES DUE TO COURT ORDER

WHEREAS, the following mobile homes are located at mobile home parks in Story County, Iowa, and are owned and operated by Flummerfelt Enterprises Inc; and,

WHEREAS, said mobile homes have been awarded to the mobile home park owners by Order For Judgement by the courts; and,

WHEREAS, said mobile homes have outstanding county tax sales and/or delinquent taxes; and,

WHEREAS, said mobile homes will be dismantled and removed from the park; and,

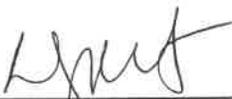
WHEREAS, Section 648.22A, Subsection 5A of the Code of Iowa, states the home, its contents, and any other property of the defendant remaining on the premises shall become the property of the plaintiff free and clear of all rights of the defendant to the property and of all liens, claims, or encumbrances of third parties, and any tax levied pursuant to Chapter 435 may be abated by the board of supervisors. The resolution shall direct the treasurer to strike from the tax book the reference to said mobile home; and,

NOW, THEREFORE BE IT RESOLVED, that all delinquent taxes on the following mobile homes are hereby abated. The county treasurer is directed to strike from the tax book the delinquent taxes that are in reference to said mobile homes:

Angela Gonzalez	Vin:RV9391	Title #85AD56556	\$154.00
Victoria Schadt	Vin:40760135	Title #85AB17441	\$1,490.00
L&L Properties	Vin: LK1343	Title #85AC45995	\$135.00
Brett Welch	Vin:57A4921	Title #85AA62084	\$4,843.00
Roma Sills	Vin:MY9639651ABW	Title #08AA06219	\$99.00
Tina Axley	Vin:CL8908	Title#85AB58273	\$1,333.00
Dana Lindsey	Vin:ZWK70143282	Title#85AB35245	\$1,540.00
Cheaney Broome	Vin:2265	Title#85AB91340	\$1,831.00
Robert Grunder	Vin:70473060	Title#85AC00112	\$1,308.00

APPROVED this 7th day of February, 2023.


Chairperson, Board of Supervisors

Attest: 
County Auditor

ROLL CALL FOR ALLOWANCE

Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE OF BOARD

Yea 3 Nay 0 Absent 0


CHAIRPERSON

Above tabulation made by 

Iowa State University
Student Employment Center
Office of Student Financial Aid
Room 0210 Beardshear Hall
Ames, IA 50011-2028

FEDERAL WORK-STUDY PROGRAM AGREEMENT ENTERED INTO BY IOWA STATE UNIVERSITY
AND Story County General Assistance
AT 126 S. Kellogg Ave., Ste. 001, Ames, IA 50010
(address) (city, state, zip)

This agreement is entered into between Iowa State University, hereinafter known as the "Institution," and Story County General Assistance, hereinafter known as the "Agency," a public organization/ private non-profit organization (check one) within the meaning of that term as defined in the regulations governing the Federal Work-Study Program. The Agency is/ is not (check one) an administering body or component of a community action program established under Title II of the Economic Opportunity Act of 1964.

In signing this Federal Work-Study Program Agreement form, the Agency indicates its agreement with and acceptance of the statements listed below:

In accordance with the requirements of the federal program, work to be performed under this agreement must be work in the public interest which (1) is either related to the student's educational objective or work in the public interest which would not otherwise be provided, (2) will not result in the displacement of employed workers or impair existing contracts for services, (3) is appropriate and reasonable in light of such factors as the type of work performed, geographical region and proficiency of the employee, (4) must not involve the construction, operation, or maintenance of so much of a facility as is used, or to be used, for sectarian instruction or as a place of religious worship, and (5) does not involve any partisan group or nonpartisan political activity associated with a candidate, or contending faction or group, in an election for public or party office. Further, no work shall be considered to be in the public interest where (a) it is work for which the political support, affiliation or affinity of the student is a prerequisite or consideration for employment, (b) it is work to be performed for an elected official other than as part of the regular administration of federal, state, or local government, or (c) it is work for a membership organization (such as a credit union, a fraternal order, or a cooperative) which is primarily for the benefit of the members of such organization rather than the public.

The Institution and Agency shall be deemed the employers for purposes of this Agreement. The Institution shall determine that the students meet the eligibility requirements for employment under the Federal Work-Study Program Program, assign students to work for the Agency, and determine that the students do perform their work in fact. The Agency's right shall be limited to direction of the details and means by which the result is to be accomplished. The Agency will permit the Institution, from time to time, as it may request, to inspect the premises in which any student is working under this Agreement, and will review with the Institution the working conditions and job requirements of all such students.

Students will be made available to the Agency by the Institution for performance of specified work assignments. Students may be removed from work in a particular assignment or from the Agency by the Institution, either on its own initiative or at the request of the Agency. The Agency agrees that no student will be denied work or be subjected to different treatment under this Agreement on the grounds of race, color, national origin, sex, physical disability, or age and that the Agency will comply with the Title VI provisions of the Civil Rights Act of 1964 (42 U.S.C. 2000d through 2000d-4), Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1683), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), The Age Discrimination Act (42 U.S.C. 6101 et

seq.), and the regulations of the Departments of Education and Health and Human Services which implement those Acts.

Transportation for students to and from their work assignments will not be provided by either the Institution or the Agency.

Students may not perform work on any project under the Federal Work-Study Program for more than an average of 20 hours per week in which classes in which they are enrolled are in session, or for more than 40 hours in any other week.

The Agency will be responsible for the direct supervision of work performed and will maintain and make available to the Institution the names and qualifications of Agency supervisors.

The Agency shall disburse the compensation payable to students under this agreement, subject to the following terms and conditions:

1. The Agency shall pay each student whom they employ under the Federal Work-Study Program the full amount of compensation the student has earned during the current pay period. Of this amount, the Agency's share is twenty five per cent (25%) of the wages paid, plus an amount equal to any and all payments required by the Institution under federal or state Social Security laws, or any other applicable laws, on account of students participating in projects under this Agreement. The Agency is responsible for all costs of worker's compensation, unemployment insurance, and liability insurance.
2. The Institution shall bear seventy five per cent (75%) of the gross hourly wages (not including benefits) payable to each student in accordance with aforementioned schedules, from its Federal Work-Study Program funds.
3. The Agency shall pay qualified students working under the Federal Work-Study Program at the same time it pays its regular employees.
4. The wage rate to be paid to students participating in the Federal Work-Study Program shall:
 - a. Be not less than the current federal minimum wage required under Section 6(a) of the Fair Labor Standards Act of 1938;
 - b. Be computed on an hourly wage basis for actual time on the job;
 - c. Correspond to the current hourly rates or their equivalent of non-Work-Study employees;
 - d. Not include any fringe benefits (the Agency is responsible for 100% of worker's compensation, unemployment and liability insurances, retirement, or any other welfare or insurance);
 - e. Be appropriate and reasonable in terms of the type of work performed, the employee's proficiency, the geographical region, and applicable federal, state, or local law;
 - f. Not be changed without Institutional approval. Any changes which the Agency desires in the agreed-upon hourly wage rate must be submitted in writing with justification to the Institution for evaluation.
5. The Agency shall bill the Institution at least once a month for the seventy five per cent (75%) of gross compensation due its students for the previous month's pay period. In order for the Agency to receive reimbursement for student compensation, it must submit all of the following:

A composite payroll time sheet in duplicate, which includes each employed student's name, social security number, hours worked for the payroll periods, total dollar amount earned by student, seventy five per cent (75%) of student

compensation to be paid out of Federal Work-Study Program funds, twenty five per cent (25%) of student compensation to be paid by employing Agency, and amount of social security for each student.

The Institution **will not** reimburse the Agency until the above papers have been submitted.

6. No payment shall be made by the Institution for any student who has not been certified by the Institution, in accordance with the regulations governing the Federal Work-Study Program.

If the Agency breaches any obligation under this Agreement, the Agency agrees to hold the university harmless and indemnify it from any and all costs and liabilities (including damages and reasonable attorney's fees) arising out of its breach of the agreement. If the Institution breaches this agreement, the Institution agrees to hold the Agency harmless and indemnify it from any and all costs and liabilities (including damages and reasonable attorney's fees) arising out of its breach of the agreement.

The Agency agrees to an audit upon demand by the Institution upon twenty-four hours' notice. The Agency agrees that the Institution shall have access during regular business hours to records relating to obligations of this contract.

This agreement shall take effect immediately. The agreement shall terminate 30 days after either the Institution or the Agency has notified the other part in writing of its desire to terminate this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate the day and year first above written.

Assistant Director, Office of Student Financial Aid
Student Employment Center, Iowa State University

Date



Agency Supervisor

Organization

Story County Board of Supervisors

Date

2.7.23

Phone

1-515-382-7200

1	PAB1	C Series Premium App Bundle
1	PTJ1	SendPro Online-PitneyShip
1	PTJA	SPO-PitneyShip Basic 1 User
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK2	SendPro C Series Shipping Integration
1	SJS1	C200 SoftGuard
1	SPCRK	Return Kit for SendPro C Series
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro C Series - Version 4)
1	ZH24	Manual Weight Entry
1	ZH26	HZ02 50 LPM Speed
1	ZHC2	SendPro C200 Base System Identifier
1	ZHD5	USPS Rates with Metered Letter
1	ZHD7	E Conf Services for Metered LTR. BDL
1	ZHWL	5lb/3kg Weighing Option for MP81

If any green products: The equipment covered by this Agreement includes remanufactured products that have gone through our factory certification testing process.

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 55.18	\$ 165.54

*Does not include any applicable sales, use, or property taxes which will be billed separately.

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power® transaction fees included
- Purchase Power® transaction fees extra

Your Signature Below

By signing below, you agree to be bound by your State's/Entity's/Cooperative's contract, which is available at <http://www.pb.com/states> and is incorporated by reference. The terms and conditions of this contract will govern this transaction and be binding on us after we have completed our credit and documentation approval process and have signed below. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at <http://www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html>. Those additional terms are incorporated by reference.

NASPO VALUEPOINT CTR058808- MA#23065

State/Entity's Contract#

Lessee Signature

Print Name

Title

Date

Email Address

Hatifa Faisal
Hatifa Faisal
Chair, Board of Supervisors
2.7.23
Hfaisal@starycountyia.wa.gov

Roger Donohue

Pitney Bowes Signature

Print Name

Title

Date

Roger Donohue
Operations Manager
February 1, 2023

Sales Information

KEITH MACKINTOSH

keith.mackintosh1@pb.com

Account Rep Name

Email Address

PBGFS Acceptance

DEERY *of Ames* COMMERCIAL

GOVERNMENT PURCHASE ORDER

By Parker

Date	February 1, 2023
Quantity	1
Quote #	56935354
FAN	01QHS

Customer:

Story County Secondary Roads
900 6th St
Nevada, IA 50201
Charlie
storymech@gmail.com

Quote/Project Description

2023 Ram 5500 SLT Crew Cab 60" CA

Description		Line Total
2023 Ram 5500 Crew Cab & Chassis	MSRP	\$ 79,440.00
6.7L Cummins Diesel, Auto Trans, 4.89 gears, 19,500# GVWR, 4x4 - Bright White	Discount	\$ (2,500.00)

Special Notes and Instructions	Per Unit Cost	\$ 76,940.00
	TOTAL	76,940.00

Above information is not an invoice and only an estimate of services/goods described above.
Payment will be collected in prior to provision of services/goods described in this quote.

Please confirm your acceptance of this quote by signing this document

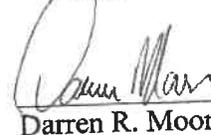
Approved by:


Board of Supervisors Date 2-7-23

Thank you for your business!

1700 SE 16th St. Ames, IA 50010

Recommended for approval by:


Darren R. Moon, P.E. Date 2-1-23

DEERY BROTHERS OF AMES, INC.
 1700 SE 16TH STREET
 AMES, IA 500106430

Configuration Preview

Date Printed:	2023-02-01 11:34 AM	VIN:		Quantity:	1
Estimated Ship Date:		VON:	56935354	Status:	BG - Order has passed edit but cannot be considered for scheduling
Date Ordered:	2022-09-12 6:02 PM	Ordered By:	S34537Q	FAN 1:	
				FAN 2:	
				Client Code:	
				Bid Number:	
				PO Number:	
Sold to:		Ship to:			
DEERY BROTHERS OF AMES, INC. (60565)		DEERY BROTHERS OF AMES, INC. (60565)			
1700 SE 16TH STREET		1700 SE 16TH STREET			
AMES, IA 500106430		AMES, IA 500106430			

Vehicle: 2023 5500 CREW CAB CHASSIS 4X4 (173.4 in WB - CA of 60 in) (DP0L93)

	Sales Code	Description	MSRP(USD)
Model:	DP0L93	5500 CREW CAB CHASSIS 4X4 (173.4 in WB - CA of 60 in)	57,825
Package:	2YG	Customer Preferred Package 2YG	4,630
	ETN	6.7L I6 Cummins Turbo Diesel Engine	9,195
	DF2	6-Spd Auto Aisin AS69RC HD Trans	1,000
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*V9	Cloth 40/20/40 Bench Seat	0
	-X8	Black/Diesel Gray	0
Options:	CKW	Add Black Vinyl Floor Covering	0
	LBN	Power Take Off Prep	345
	LPE	Cargo and CHMSL Lamp	95
	MRU	Mopar Black Tubular Side Steps	495
	XNR	Manual DPF Regeneration	345
	TBB	Full Size Spare Tire	395
	3AL	Price Protection - Code L	0
	XAC	ParkView Rear Back-up Camera	495
	TSJ	225/70R19.5G Off Road Tires	995
	ADH	Electrical Accessory Group	535
	AHQ	Max Tow Package	1,195
	NAS	50 State Emissions	0
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	151	Zone 51-Chicago	0
	4EA	Sold Vehicle	0
Non Equipment:	4WA	Misc Commercial Account	0
		ADV PAYMENT OF YEAREND ALLOWANCE	0
	4JM	Advance Payment Of SFPAP	0
Commercial FAN:	00SUB	Commercial Incentives	0
Destination Fees:			1,895
		Total Price:	<u>79,440</u>

Order Type:	Fleet	PSP Month/Week:	
Scheduling Priority:	1-Sold Order	Build Priority:	99

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.



Story County Treasurer's Office
Ted Rasmusson, Treasurer

P.O. Box 498
Nevada, IA 50201
Phone 515-382-7330
Fax 515-382-7336
storycountyiowa.gov/treasurer
treasurer@storycountyiowa.gov

Treasurer's Quarterly Report

FY2023-Q2

Tuesday, January 31, 2023

Prepared by:

Ted Rasmusson, Treasurer

Ardis A Baldwin, Finance Deputy

Lori McDonald, Operations Deputy

APPROVED **DENIED**
Board Member Initials: [Signature]
Meeting Date: 2.7.23
Follow-up action: _____

Narrative

Treasurer – Ted Rasmusson

October, November, December 2022

Second Quarter was a very quiet and stable quarter for the Treasurer's Office. We had a very steady and uneventful quarter in terms of investments, motor vehicle, and property tax collection. Our team did a great job working with customers in person, over the phone, and through mail to provide extremely quick turnaround times on transactions and a great deal of efficiency. This has been helped greatly by the stability of our staffing which likely has been aided by the implementation of the compensation study findings, helping us retain employees.

The Story County voters reelected me in the second quarter, and I am excited to continue serving them in my second term as Treasurer. We are in a good place financially as a county and well positioned in the Treasurer's Office to continue providing Story County with exceptional service. We look forward to a positive third quarter and an efficient second half tax collection.

Thank you,

Ted Rasmusson, Story County Treasurer

[Faint, illegible text, possibly bleed-through from the reverse side of the page]

Data/Tables/Statistics

Cash and Investments

Invested Funds Summary						
	10/31/2022		11/30/2022		12/31/2022	
Type	Amount	Percentage	Amount	Percentage	Amount	Percentage
Cash & Bank Accounts	\$29,508,035.92	29.83%	\$32,436,389.47	35.49%	\$33,284,444.62	37.20%
Iowa Public Agency Investment Tr	\$64,752,745.30	65.46%	\$54,343,675.64	59.45%	\$51,505,545.90	57.57%
Certificates of Deposit	\$4,657,186.35	4.71%	\$4,627,921.11	5.06%	\$4,680,669.84	5.23%
Totals	\$98,917,967.57	100.00%	\$91,407,986.22	100.00%	\$89,470,660.36	100.00%

Matured CD's - October New Rate
 None
 Matured CD's - November
 None
 Matured CD's - December
 None

Tax Collections	
October Total Tax Collections	\$10,180,622.45
November Total Tax Collections	\$4,452,759.40
December Total Tax Collections	\$1,424,930.77
Quarterly Total	\$16,058,312.62

LISTING OF CERTIFICATES OF DEPOSIT & OTHER INVESTMENTS

Story County Treasurer- as of December 31, 2022

Total \$4,680,659.84

Purchase Date	Maturity Date	Purchase Amount	Cash In Amount	Interest Rate	Term	Certificate Number	Bank	Ann Anticipo Interest	Interest Received	Notes
5/2/2012		\$6,998,700.15	\$2,818,205.66				Peaks Investment		\$425,134.67	
2/28/2012		\$60,175.35	\$60,000.00				Drainage Certs			12/20/2017/09/14/2018
1/3/2019	1/3/2020	\$1,000,000.00	\$1,000,000.00	2.85%	365	35954	IPAIT	\$28,505.00	\$28,504.33	
3/19/2019	8/2/2021	\$30,521,153.87	\$30,521,153.87				IPAIT			Rolling CD
9/15/2019	9/15/2020	\$500,000.00	\$500,000.00	1.90%	365	7877	Maxwell State Bank	\$9,500.00	\$9,526.01	Renewed
10/21/2019	10/21/2020	\$511,299.77	\$511,299.77	2.25%	365	20450	South Story Bank	\$11,504.24	\$11,299.77	Renewed
10/21/2019	10/21/2020	\$511,299.77	\$511,299.77	2.25%	365	20451	South Story Bank	\$11,504.24	\$11,299.77	Renewed
12/24/2019	12/24/2020	\$509,983.70	\$508,883.70	2.00%	365	20511	South Story Bank	\$10,199.67	\$9,983.70	Renewed
12/30/2019	12/30/2020	\$510,077.67	\$510,077.67	2.00%	365	20956	South Story Bank	\$10,201.55	\$10,077.67	Renewed
12/31/2019	12/31/2020	\$510,077.67	\$510,077.67	2.00%	365	20519	South Story Bank	\$10,201.55	\$10,077.67	Renewed
1/6/2020	1/5/2021	\$1,000,000.00	\$1,000,000.00	1.61%	365	35954	IPAIT	\$16,100.00	\$16,004.19	Cashed In
2/21/2020	11/21/2020	\$507,168.94	\$507,168.94	1.90%	270	22142	South Story Bank	\$7,128.16	\$7,168.94	Cashed In/Now #22294
2/21/2020	2/21/2021	\$509,520.78	\$509,520.78	1.90%	365	22143	South Story Bank	\$9,680.89	\$9,520.78	Renewed
2/21/2020	2/21/2021	\$509,520.78	\$509,520.78	1.90%	365	22144	South Story Bank	\$9,680.89	\$9,520.78	Renewed
3/2/2020	12/2/2020	\$1,014,284.62	\$1,014,284.62	1.90%	270	22152	South Story Bank	\$14,255.56	\$14,284.62	Cashed In/Now #22267
3/2/2020	12/2/2020	\$1,014,284.62	\$1,014,284.62	1.90%	270	22153	South Story Bank	\$14,255.56	\$14,284.62	Cashed In/Now #22298
3/5/2020	3/5/2021	\$1,528,483.95	\$1,528,483.95	1.90%	365	22154	South Story Bank	\$29,041.20	\$28,483.95	Renewed
8/22/2020	8/22/2021	\$1,006,544.06	\$1,006,544.06	0.85%	365	20196	South Story Bank	\$6,542.54	\$6,544.06	Cashed In/Now #22345
8/26/2020	8/26/2021	\$510,081.25	\$510,081.25	0.85%	365	20868	South Story Bank	\$3,315.53	\$3,317.48	Cashed In
9/15/2020	9/15/2021	\$500,000.00	\$500,000.00	0.45%	365	7877	Maxwell State Bank	\$2,250.00	\$2,249.99	Renewed
10/21/2020	10/21/2021	\$502,506.03	\$502,506.03	0.50%	365	20450	South Story Bank	\$2,512.53	\$2,506.03	Cashed In
10/21/2020	10/21/2021	\$502,506.03	\$502,506.03	0.50%	365	20451	South Story Bank	\$2,512.53	\$2,506.03	Cashed In
11/23/2020	11/23/2021	\$502,522.40	\$502,522.40	0.50%	365	22294	South Story Bank	\$2,512.61	\$2,522.40	Cashed In
12/2/2020	12/2/2021	\$1,005,006.25	\$1,005,006.25	0.50%	365	22297	South Story Bank	\$5,025.03	\$5,006.25	Cashed In
12/2/2020	12/2/2021	\$1,005,006.25	\$1,005,006.25	0.50%	365	22298	South Story Bank	\$5,025.03	\$5,006.25	Cashed In
12/24/2020	12/24/2021	\$502,021.25	\$502,021.25	0.40%	365	20511	South Story Bank	\$2,008.09	\$2,021.25	Cashed In
12/30/2020	12/30/2021	\$502,004.75	\$502,004.75	0.40%	365	20956	South Story Bank	\$2,008.02	\$2,004.75	Cashed In
12/31/2020	12/31/2021	\$502,002.00	\$502,002.00	0.40%	365	20519	South Story Bank	\$2,008.01	\$2,002.00	Cashed In
2/21/2021	2/21/2022	\$501,025.37	\$501,025.37	0.20%	365	22143	South Story Bank	\$1,002.05	\$1,025.37	Cashed In
2/21/2021	2/21/2022	\$501,025.37	\$501,025.37	0.20%	365	22144	South Story Bank	\$1,002.05	\$1,025.37	Cashed In
3/5/2021	3/5/2022	\$1,503,026.21	\$1,503,026.21	0.20%	365	22154	South Story Bank	\$3,006.05	\$3,026.21	Cashed In
6/28/2021	6/28/2022	\$1,002,001.00	\$1,002,001.00	0.20%	365	22345	South Story Bank	\$2,004.00	\$2,001.00	Cashed In
9/15/2021	9/15/2022	\$500,000.00	\$500,000.00	0.60%	365	7787	Maxwell State Bank	\$3,000.00	\$2,999.99	Renewed
9/15/2022	9/15/2023	\$500,000.00		0.80%	365	7787	Maxwell State Bank	\$4,000.00		
		\$59,263,308.86	\$54,582,640.02							

Motor Vehicle Statistics

	Title Transfers	Registration Renewals	CC/DOR Debt Revenue	Revenue Generated	Total Revenue	Expenses	Net to County General Fund
Oct-22	1,628	8,503	\$0.00	\$61,246.58	\$61,246.58	\$27,662.80	\$33,583.78
Nov-22	1,412	8,695	\$0.00	\$65,425.08	\$65,425.08	\$27,477.70	\$37,947.38
Dec-22	1,403	9,023	\$10.00	\$72,240.00	\$72,250.00	\$27,488.72	\$44,761.28
Total	4,443	26,221	\$10.00	\$198,911.66	\$198,921.66	\$82,629.22	\$116,292.44

In Office Payment Statistics

October-December 2022

Receipt Type	Receipts Debit & Credit			Totals
Tax	49			\$30,871.73
Vehicle	2,258			\$540,528.10
Misc	10			\$1,506.80
Total Receipts	2,317			\$572,906.63

Collections for CC/DOR

	Clerk of Court	Dept of Rev		Totals
Oct-22	\$0.00	\$0.00		\$0.00
Nov-22	\$0.00	\$0.00		\$0.00
Dec-22	\$0.00	\$564.95		\$564.95
Total	\$0.00	\$564.95		\$564.95

DATE	#MV CUST	#MV RENEW	REGISTRATION FEES	ORGAN DONOR	SERVICE FEES	TOTAL MV & FEES	DATE	#TAX CUST	#TAX PARCEL	TAX PAID	SERVICE FEES	TOTAL TAX & FEES	TOTAL CUST	TOTAL TO COUNTY	TOTAL SERVICE FEES
Oct-22	1708	2515	\$425,595.00	\$125.00	\$2,910.96	\$428,630.96	Oct-22	502	702	\$734,005.67	\$942.01	\$734,947.68	2210	\$1,159,725.67	\$3,852.97
Nov-22	1608	2457	\$430,081.00	\$105.00	\$2,699.67	\$432,885.67	Nov-22	477	944	\$628,708.79	\$912.94	\$629,621.73	2085	\$1,058,894.79	\$3,612.61
Dec-22	1451	2241	\$378,514.00	\$48.75	\$2,532.26	\$381,092.01	Dec-22	385	611	\$709,170.37	\$227.80	\$709,398.17	1836	\$1,087,730.12	\$2,760.06
TOTAL	4767	7213	\$1,234,190.00	\$275.75	\$8,142.89	\$1,242,608.64	TOTAL	1364	2257	\$2,071,884.83	\$2,082.75	\$2,073,967.58	6131	\$3,306,350.58	\$10,225.64



SMARTER | SIMPLER | CUSTOMER DRIVEN

www.iowadot.gov

District 1 Field Office

2300 SE 17th Street, Grimes, IA 50111

Phone: (515) 986-5471 | Email: john.narigon@iowadot.us

February 1, 2023

Ref: 640

Darren Moon
County Engineer
837 N Ave
Nevada, IA 50201

Subject: I-35 access at NE 126th Ave PCC Pavement - Grade and New Project Detour Agreement with Story County

Dear Darren:

The Iowa Department of Transportation has scheduled a PCC Pavement - Grade and New project for I-35 access at NE 126th Ave N of NE 36th St in Ankeny to N of NE 158th St.

I-35 access at NE 126th Ave will need to be closed in order to complete the project. Construction will occur in calendar year 2023, and the closure is estimated to be from April 1 to June 1. During the project, I-35 access at NE 126th Ave traffic will be detoured as indicated on the enclosed map. This detour will include local agency roads and requires an Agreement for Use of Local Agency Roads as Detours.

If this is agreeable, please return a signed copy of the enclosed agreement. Upon receipt, the DOT portion will be completed and a fully signed copy will be returned for your records.

If you have any questions, please contact me at 515-986-5471 or john.narigon@iowadot.us.

Sincerely,

A handwritten signature in black ink that reads 'John Narigon'.

John Narigon
District 1 South Area Staff Engineer

Enclosure

cc: Allyson Smyth, IA DOT, District 1
Scott Robinson, Ames Garage
Jeff Cunningham, EOT



AGREEMENT FOR DOT-INITIATED DETOUR OF PRIMARY HIGHWAYS ONTO LOCAL ROADS

This Agreement is entered into by and between the Iowa Department of Transportation, hereinafter known as the Department; and the Story County, hereinafter known as the Local Public Agency (LPA).

WHEREAS, the Department has determined the necessity to temporarily close primary highway I-35 access at NE 126th Ave

for the purpose of construction, reconstruction, maintenance, natural disasters, or other emergencies; and

WHEREAS, it is necessary to provide a detour for the primary highway closure period; and

WHEREAS, the LPA agrees to permit the use of its roads as a detour, more particularly described as follows:

_____ ; and

WHEREAS, Authorized representatives of both the Department and the LPA shall jointly execute and sign a written report concerning the condition of the proposed detour, after jointly inspecting said road, the subject of the proposed detour; said report to be in sufficient detail as to reasonably reflect the condition of the roadway base, surface, shoulders and bridges; and

WHEREAS, the Department will review, and inspect when necessary, the bridges on the detour route and determine the maximum vehicle weight (up to 156,000 pounds) that can be safely carried on these bridges and submit this information to the LPA for its review. The LPA may choose to restrict detour traffic to only vehicles of legal weight or size. If the LPA allows oversize or overweight loads, it shall notify the Department in writing. The Department shall approve the routing of overweight vehicles on the detour route, up to the limits specified by the LPA; and

WHEREAS, the Department agrees to perform the following pre-detour maintenance, if any:

None ; and

WHEREAS, the Department agrees to maintain the detour and provide all traffic control devices required by the Manual of Uniform Traffic Control Devices (MUTCD), as adopted by the Department pursuant to 761 IAC 130, including the marking of no-passing zones during the period the local agency road(s) and structure(s) are being utilized as a primary road detour; and

WHEREAS, Prior to revocation of the detour, the Department shall restore the local agency road to as nearly as possible as good condition as it was prior to its designation as a temporary primary road, or adequately compensate the local agency for excessive traffic upon the local agency road during the period it was used as a temporary primary road, in accordance with Section 313.28 or Section 313.29 of the Iowa Code and Iowa DOT Policy 600.05; and

WHEREAS, The detour period is estimated to begin April 1, 2023 and end June 1, 2023 ; and
(date) (date)

WHEREAS, the parties agree to the following additional provisions, if any: None

NOW, THEREFORE, BE IT AGREED that the described road be used as a detour under stipulations outlined above.

IN WITNESS WHEREOF, The parties hereto have caused this agreement to be executed by proper officers thereunto duly authorized as of the dates below indicated.

District Engineer (or designee) Date
Iowa Department of Transportation

City representative Date

Approved by:

 2-7-23
Board of Supervisors Date

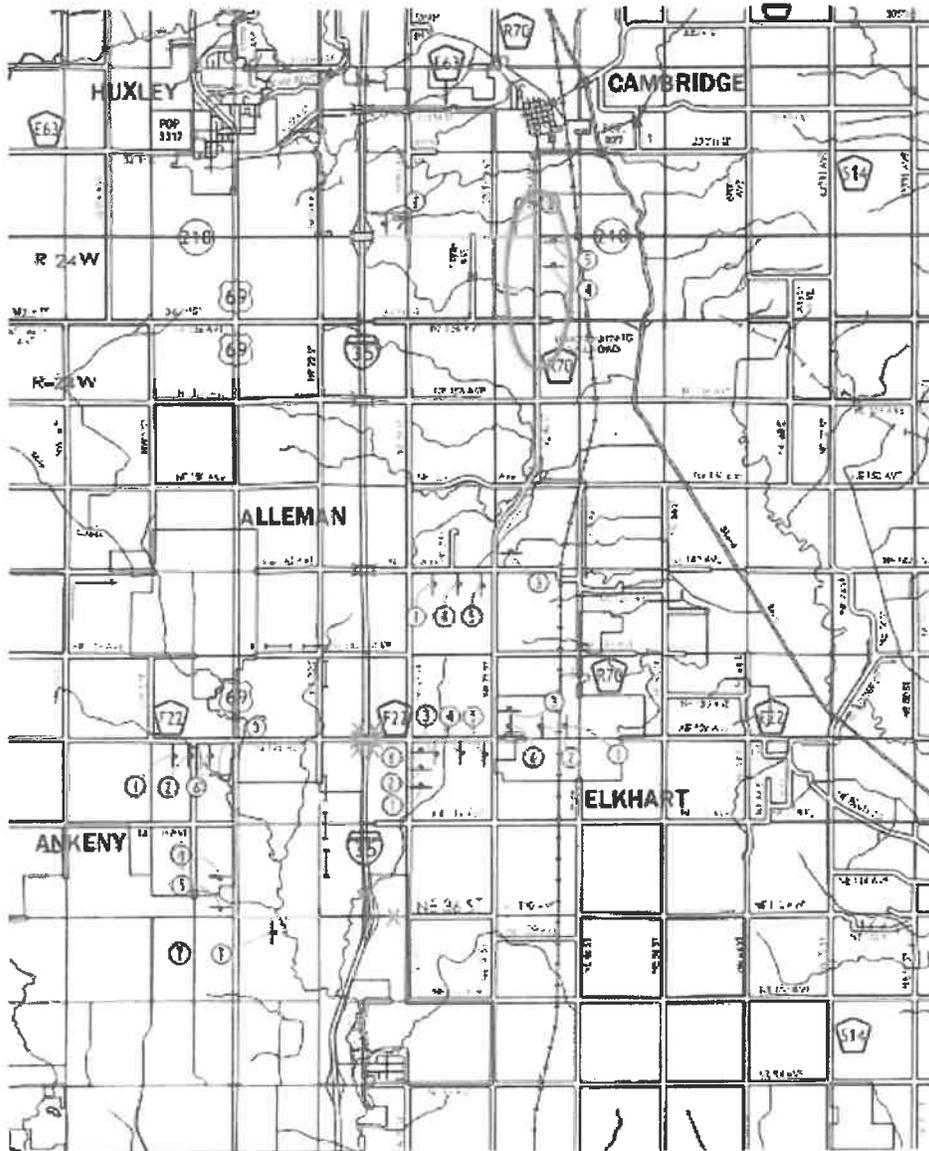
Recommended for approval by:

 2-2-23
Darren R. Moon, P.E. Date

IM-NHS-035-4(244(95—13-77

Story County Detour Map

1.0 miles on 585 Ave.



(Not to Scale)

LEGEND

	Detour
	Used

DETOUR FOR
CLOSURE OF NF 176th AV
(36th St. Closed to Traffic
east of I-35)

BOARD OF SUPERVISORS RESOLUTION NO. #23-69

RESOLUTION TO ABATE TAXES ASSESSED AGAINST SAID MOBILE HOMES DUE TO COURT ORDER

WHEREAS, the following mobile homes are located at various mobile home parks in Story County, Iowa; and,

WHEREAS, said mobile homes have been awarded to the mobile home park owners by Order For Judgement by the courts; and,

WHEREAS, said mobile homes have outstanding private tax sales and/or delinquent taxes; and,

WHEREAS, said tax sale certificates have been surrendered, and will be cancelled; and

WHEREAS, said mobile homes will be dismantled and removed from the park; and,

WHEREAS, Section 648.22A, Subsection 5A of the Code of Iowa, states the home, its contents, and any other property of the defendant remaining on the premises shall become the property of the plaintiff free and clear of all rights of the defendant to the property and of all liens, claims, or encumbrances of third parties, and any tax levied pursuant to Chapter 435 may be abated by the board of supervisors. The resolution shall direct the treasurer to strike from the tax book the reference to said mobile home; and,

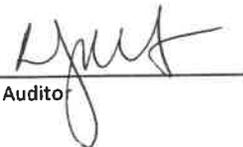
NOW, THEREFORE BE IT RESOLVED, that all delinquent taxes on the following mobile homes are hereby abated. The county treasurer is directed to strike from the tax book the delinquent taxes that are in reference to said mobile homes:

Erin Crawford	Vin:22520563T	Title #85AA70297	\$147.00
Arthur Riddle	Vin:32619	Title #85AA28979	\$178.00
Eve Hall	Vin:9771	Title #85AB14703	\$145.00
Jessica Audas	Vin:04561431G	Title#85AD13232	\$181.00

APPROVED this 7th day of February, 2023.


Chairperson, Board of Supervisors

Attest:


County Auditor

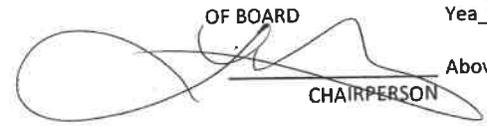
ROLL CALL FOR ALLOWANCE

Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE OF BOARD

Yea 3 Nay 0 Absent 0

Above tabulation made by 


CHAIRPERSON



STORY COUNTY TREASURER

TED RASMUSSEN
Administrative Building
900 6th St. - P.O. Box 498
Nevada, IA 50201

DEPUTIES:

Ardis A Baldwin-Financial
Lori McDonald-Operations

MEMORANDUM

To: Story County Board of Supervisors
From: Ted Rasmusson, Story County Treasurer
Date: February 2, 2023
Subject: Treasurer's Office closed to public on Tuesday, April 4, 2023

Our Story County Treasurer's Office will be closed to the public for offsite Staff Training and Development on Tuesday, April 4, 2023. The office will not be conducting any business, accepting customers or answering phone calls or emails for the day of April 4. The Treasurer's Office will be open for all of the other business days of the week of April 3.

We will be attending a District 1 Treasurer's Training Day in Poweshiek County. The Iowa Department of Transportation, Iowa Department of Revenue, fellow Treasurer's Office personnel, and education professionals will be providing us with professional development and training on specific topics. Continuing education is a major factor in achieving our goal of operating in the most effective, accurate, and efficient manner possible.

We understand that many visitors come to the Administration Building to complete transactions with our office. We want to apologize to them and to our fellow administration building offices and departments for any inconvenience this closure may cause. However, the laws, rules, and regulations that our office must follow frequently change and evolve, and this training session will help us ensure we are up to date on all Iowa Code and Administrative rule changes. It also provides us the opportunity to learn best practices from our state agency partners and neighboring treasurer offices to ensure we continue to supply Story County residents with the prompt and precise service they have come to expect from our office.

We will be placing signage up throughout the building, sending out a press release, and putting out social media posts to help alert the public of the closure. We would ask anyone with questions to reach out to us at 515-382-7330 or visit www.storycountyiowa.gov.

APPROVED **DENIED**

Board Member Initials: _____

Meeting Date: 2-7-23

Follow-up action: _____

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER
Prepared by Leanne Harter, Story County, 900 6th St., Nevada, Iowa 50201 515-382-7247

RESOLUTION #23-68
RESOLUTION OF THE BOARD OF SUPERVISORS OF STORY COUNTY, IOWA,
SETTING A DATE AND TIME FOR PUBLIC HEARING ON FEBRUARY 28, 2023,
FOR CONSIDERATION OF THE ADVERTISEMENT TO BID FOR THE STORY
COUNTY HUMAN SERVICES CENTER HVAC EQUIPMENT REPLACEMENT
PROJECT

WHEREAS, the Story County Board of Supervisors contracted with Roseland, Mackey, Harris Architects for Architectural/Engineering Design Services for the Story County Human Services Center HVAC Equipment Replacement Project; and

WHEREAS, the Story County Board of Supervisors shall hold a public hearing to consider the Advertisement to Bid for the Story County Human Services Center HVAC Equipment Replacement Project; and

WHEREAS, public notice as required by the *Code of Iowa* regarding the public hearing will be published in the official newspapers of Story County on February 16, 2023.

NOW THEREFORE BE IT RESOLVED that a public hearing date on this matter be held on the Advertisement to Bid for the Story County Human Services Center HVAC Equipment Replacement Project on the 28th day of February, 2023, at the Story County Administration Building, Nevada Iowa, in the Public Meeting Room, at 10:00 AM.

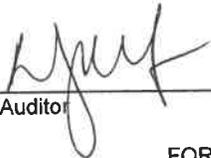
IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors.

Dated this 7th day of February 2023.



Chairperson, Board of Supervisors

Attest:



County Auditor

ROLL CALL
FOR ALLOWANCE

Latifah Faisal Yea Nay Absent
Lisa Heddens Yea Nay Absent
Linda Murken Yea Nay Absent

ALLOWED BY VOTE
OF BOARD

Yea 3 Nay 0 Absent 0

Above tabulation made by 



CHAIRPERSON

MEMORANDUM OF UNDERSTANDING
Story County Sheriff's Deputies and PPME Local 2003

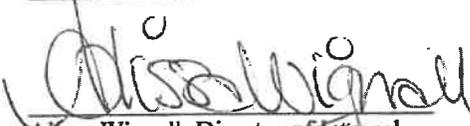
This is a Memorandum of Understanding between the Public, Professional and Maintenance Employees (PPME), Local #2003 and Story County, Iowa regarding matron duties in the jail. Pursuant to 201 Iowa Administrative Code 50.13(2)(a)(5) and to Iowa Code Section 356.5(6) the jail is required to employ a female staff member to be on duty in the jail at all times when females are being housed in the jail. Due to a female detention officer shortage, Story County will utilize females in the classifications of Cook, Telecommunicator and Financial Data Manager/Office Services Technician for matron duties such as pat downs, searches and to be present for female prisoner escorts. This use of other classifications to perform matron duties will be used in extreme situations where no female detention officer is available for a shift.

The parties agree that the employee in the classification of Cook, Telecommunicator or Financial Data Manager/Office Services Technician performing matron duties will receive double time at their regular rate of pay for the hour in which the matron duties are performed.

This Letter of Understanding has been agreed to by the County and the Union and is non-precedent setting. It is effective immediately and will extend through June 20, 2024 when the current contract is set to expire.

Dated February 2, 2023

For the County


Alissa Wignall, Director of Internal
Operations and Human Resources

For the Union


Mark Hubbard, PPME Representative


Board of Supervisors, Chair

2-7-23
Date

STORY COUNTY, IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION NO. 23-63

RESOLUTION APPROVING DISPOSAL OF CERTAIN REAL ESTATE TO THE IOWA DEPARTMENT OF TRANSPORTATION

WHEREAS, Story County Iowa, owns certain real estate in Story County Iowa legally described as follows:

A parcel of land in the SE¼ of the SW¼ of Section 19, Township 82 North, Range 23 West of the 5th P.M., now included in and forming a part of the City of Huxley, Story County, Iowa, as shown on Acquisition Plat Exhibit "A", attached hereto, which by this reference is made a part hereof, and more particularly described as follows:

Commencing at the S¼ corner of said Section 19; thence N89°57'50"W, 365.52 feet on the South line of the SW¼ of said Section 19 to the existing Westerly right of way line of Interstate Route No. 35; thence N00°05'59"W, 370.89 feet on said existing Westerly right of way line to the Point of Beginning; thence continuing N00°05'59"W, 140.03 feet on said existing Westerly right of way line; thence S88°39'21"W, 55.01 feet; thence S00°05'59"E, 140.03 feet; thence N88°39'21"E, 55.01 feet to the Point of Beginning, containing 0.18 acre.

AND WHEREAS, the Board of Supervisors deems that it is in the best public interest to sell the County's interest in the property pursuant to the provisions of Section 331.361 Code of Iowa.

AND WHEREAS, the Iowa Department of Transportation has a need to widen Interstate Route No. 35.

AND WHEREAS, the Iowa Department of Transportation is purchasing .18 acres to widen Interstate Route No. 35.

AND WHEREAS, the property should be conveyed by appropriate title documents, and the Chairperson of the Board and the Auditor should be authorized to execute an appropriate deed or other appropriate title documents conveying the property;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Board of Supervisors authorizes sale of the real estate described above to the Iowa Department of Transportation in exchange for a financial consideration of \$5,760.00; and that the Chairperson of the Board and the Auditor are authorized and directed to execute an appropriate deed and all other documents necessary to carry out this sale.

Dated this 7th day of February 2023


Chairperson, Board of Supervisors

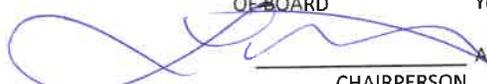
Attest:


County Auditor

ROLL CALL FOR ALLOWANCE
Latifah Faisal Yea Nay Absent
Lisa Heddens Yea Nay Absent
Linda Murken Yea Nay Absent

ALLOWED BY VOTE
OF BOARD

Yea 3 Nay 0 Absent 0


CHAIRPERSON

Above tabulation made by 



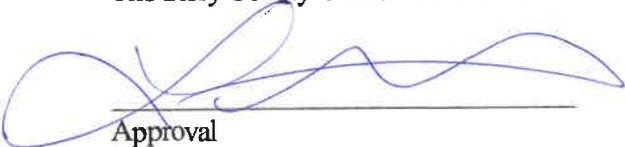
Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515) 232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors
From: Michael D. Cox, Director
Date: February 7, 2023
Re: Consideration of Disposal of Certain Real Estate in Section 19 Union Township to the Iowa Department of Transportation for Widening of Interstate 35.

The attached Purchase Agreement with the Iowa Department of Transportation (IDOT) disposes of .18 acres of county owned real estate to the IDOT for the purpose of widening Interstate 35. This real estate is at the Heart of Iowa Nature Trail and it's disposal will have no effect on the function of the trail.

The Story County Conservation Board recommends your approval of this agreement.


Approval

Disapproval

2.7.23
Date

Date

Return to and Prepared by Mark Holm, Right of Way Office, Iowa Department of Transportation,
800 Lincoln Way, Ames, IA 50010, 515-233-7867

Form 634028 (07-16)



Office of Right of Way, 800 Lincoln Way, Ames, Iowa 50010

Ph: 515-239-1135
Toll-Free: 866-282-5809
FAX: 515-239-1247
www.iowadot.gov

PURCHASE AGREEMENT

Parcel Number: 40 County: Story
Project Number: IMN-035-4(266) --OE-85 Route Number: I-35
Seller: Story County Conservation

THIS AGREEMENT entered into this _____ day of _____, _____
by and between, Seller and the Iowa Department of Transportation, acting for the State of Iowa, Buyer.

- The Seller agrees to sell and furnish to the Buyer a conveyance document, on form(s) furnished by the Buyer, and the Buyer agrees to buy the following real estate, hereinafter referred to as the premises, in parts of the following: in the SE1/4 of SW Fractional (also shown as FRL, having the same meaning) 1/4 of Section 19, T82N, R23W of the 5th Principal Meridian, in the County of Story, State of Iowa, and more particularly described on page 4 including the following buildings, improvements and other property:
All land, trees, shrubs, landscaping and surfacing attached to the premises sought and described herein
- The Buyer agrees to pay, and the Seller agrees to grant, the right of possession, convey title and surrender physical possession of the premises as shown on or before the dates listed below:

Payment Amount	Agreed Performance	Date of Performance
	On conveyance of title	
	On surrender of possession	
\$4,680.00	On possession and conveyance	90 days after Buyer approval
\$4,680.00	Total Lump-Sum Amount	

Breakdown	Ac/Sq. Ft.		
Land by fee title in the name of the State of Iowa	0.18 acres	Fence	_____ rods woven
Underlying fee title		Fence	_____ rods barbed
Permanent easement			

3. Possession of the premises is the essence of this agreement and the Buyer may enter and assume full use and enjoyment of the premises per the terms of this agreement. The Seller grants the Buyer the immediate right to enter the premises for the purpose of gathering survey and soil data. The Seller may surrender possession of the premises, building, improvement, or any part thereof, prior to the time that he/she has agreed to do so, and agrees to give the Buyer 10 days notice of the Seller's intention to surrender possession by calling the Buyer at 1-866-282-5809.
4. The Seller warrants that there are no tenants on the premises holding under lease, except none.
5. This agreement shall apply to and bind the legal successors in interest of the Seller, and the Seller agrees to pay all liens and assessments against the premises, including all taxes and special assessments payable until surrender of possession, as required by the Iowa Code section 427.2 and agrees to warrant good and sufficient title.
6. The Buyer may include mortgagees, lien holders, encumbrances, and taxing authorities as payees on warrants issued in payment of this agreement. In addition to the total lump-sum payment amount, the Buyer agrees to pay \$150.00 for the cost of adding title documents required by this transaction to the Seller's abstract of title. If requested to do so, the Seller will deliver to the Iowa Department of Transportation, Office of Right of Way, 800 Lincoln Way, Ames, IA 50010, an abstract of title to the premises. The Buyer agrees to pay the cost of abstract continuation. The Seller agrees to provide the documents as may be required by Iowa Land Title Standards to convey merchantable title to the Buyer. The Seller also agrees to obtain court approval of this agreement, if requested by the Buyer, in the event title to the premises becomes an asset of any estate, trust, conservatorship or guardianship. The Buyer agrees to pay court approval costs and all other costs necessary to transfer the premises to the Buyer, except attorney fees. Claims for such transfer costs shall be paid in amounts supported by paid receipts or signed invoices.
7. The Buyer agrees that any agricultural drain tiles that are located within the premises that are damaged or require relocation by highway construction shall be repaired or relocated at no expense to the Seller. Where the Buyer specifically agrees to construct and maintain fence, the fence shall be constructed and maintained for vehicle access control purposes at no expense to the Seller. The Buyer has the right of entry upon the Seller's remaining property along the right-of-way line, if necessary, for the purpose of connecting the drain tile, and constructing and maintaining the fence. The Seller may pasture against the fence at his/her own risk. The Buyer will not be liable for fencing private property or maintaining it to restrain livestock.
8. If the Seller holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this agreement, the Buyer will pay any remaining proceeds to the survivor of that joint tenancy, and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of the Seller.
9. These premises are being acquired for public purposes. This transfer is exempt from the requirements for the filing of a "Declaration of Value" in accordance with Iowa Code section 428A.1.
10. The premises also includes all estates, rights, title, and interests, including all easements, and all advertising devices and the right to erect such devices as are located thereon. The Seller consents to any change of grade of the highway and accepts payment under this agreement for any and all damages arising from those changes. The Seller acknowledges full settlement and payment from the Buyer for all claims per the terms of this agreement, and discharges the Buyer from liability because of this agreement and the construction of the public improvement project.
11. The Seller states and warrants that, to the best of the Seller's knowledge, there is no burial site, well, solid waste disposal site, private sewage disposal systems, hazardous substance or underground storage tank on the premises, except none.
12. This written agreement constitutes the entire agreement between Buyer and Seller and there is no agreement to do or not to do any act or deed except as specifically provided for herein.
13. Buyer hereby gives notice of Seller's five-year right to renegotiate construction or maintenance damages not apparent at the time of the signing of this agreement as required by the Code of Iowa, Section 6B.52.

Seller's signature and claimant's certification: Upon due approval and execution by the Buyer, the undersigned sellers/claimants certify the total lump-sum payment amount shown here is just and unpaid.

Story County Conservation

by X 
Latifah Faisal - Chair
56461 180th Street - 900 67th St
Ames, IA 50010 New. dir, Tr. 56 acres *LF*

X 
Lucy Martin - Auditor

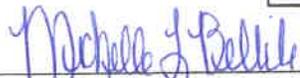
This section to be completed by a Notary Public.

STATE OF IOWA, COUNTY OF Story ss:

On this 7th day of February, 2023, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared, Latifah Faisal and Lucy Martin to me personally known, who being by me duly sworn, did say that they are the Chair of the Board of Supervisors and County Auditor, respectively, of the County of Story, State of Iowa; that the seal affixed to the foregoing instrument is the seal of the corporation; that the instrument was signed and sealed on behalf of the corporation by authority of its Board of Supervisors, as contained in (Ordinance No. _____ passed) (the Resolution adopted) by the Board of Supervisors, under Roll Call No. 23-03 on the 7th day of February, 2023, and that Latifah Faisal and Lucy Martin acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

(AFFIX NOTARIAL SEAL BELOW)



 (Sign in ink)

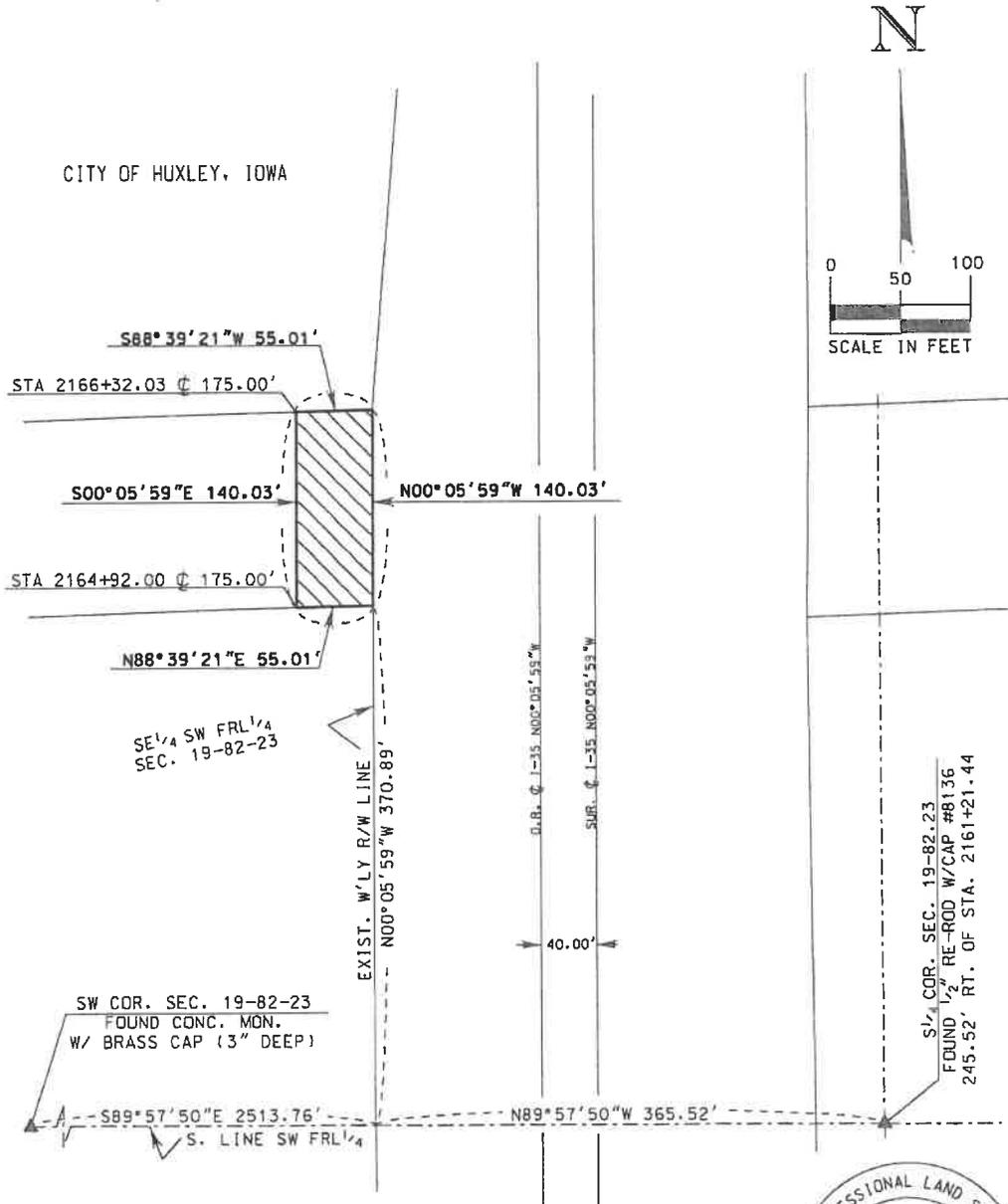
Michelle L. Bellile (Print/type name)

Notary Public in and for the State of Iowa

BUYER'S APPROVAL	
Recommended by (Sign in ink): X _____	(Date) _____
(Printed Name): Project Agent Shelly Whiteing	
Approved by (Sign in ink): X _____	(Date) _____
(Printed Name): Right of Way Director Brad Hofer	
BUYER'S ACKNOWLEDGEMENT	
STATE OF IOWA } COUNTY OF STORY } ss:	
On this _____ day of _____, before me, the undersigned, personally appeared ROW Director, <u>Brad Hofer</u> known to me to be a Right of Way Director of the Buyer and who did say that the instrument was signed on behalf of the Buyer by its authority duly recorded in its minutes, and said right of way director acknowledged the execution of the instrument, whose signature appears hereon, to be the voluntary act and deed of the Buyer, and by it voluntarily executed.	
(NOTARIAL SEAL)	Notary Public in and for the State of Iowa

ACQUISITION PLAT
EXHIBIT "A"

COUNTY _____ STORY _____ STATE CONTROL NO. 85-1200
 PROJECT NO. IMN-035-4(266)102--0E-85 PARCEL NO. 40
 SECTION 19 TOWNSHIP 82N RANGE 23W
 ROW - FEE 0.18 AC. EASE _____ AC. EXCESS - FEE _____ AC
 ACQUIRED ACCESS RIGHTS FROM STA. _____ TO STA. _____ MAIN LINE _____ SIDE
 ACQUIRED ACCESS RIGHTS FROM STA. _____ TO STA. _____ SIDE ROAD _____ SIDE
 ACQUIRED FROM _____



I hereby certify that this land surveying document was prepared by me or under my direct personal supervision, and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Anthony F. Hildreth
 Anthony F. Hildreth License No. 21993 Date Aug. 30, 2021
 My license renewal date is December 31, 2021





Prepared by & Return To: Lisa Obrecht, Right of Way Bureau, 800 Lincoln Way, Ames, IA 50010, 515-239-1813
 Address Tax Statements: Tax Exempt-IA Code Sec. 427.1 (Iowa DOT, ROW-Property Management, 800 Lincoln Way, Ames, IA 50010)

**QUITCLAIM DEED
 (CORPORATE GRANTOR)**

For the consideration of _____ AND NO/100----(\$ _____)----DOLLARS and other valuable consideration in hand paid by Iowa Department of Transportation, **STORY COUNTY, IOWA**, a political subdivision organized and existing under the laws of the State of Iowa, does hereby convey to the **STATE OF IOWA**, all its right, title, estate, claim and demand in the following described real estate in Story County, Iowa:

THE RIGHTS, TITLE, CLAIM, INTEREST, IF ANY, GRANTED IS TO LAND DESCRIBED AS FOLLOWS:

A parcel of land in the SE¼ of the SW¼ of Section 19, Township 82 North, Range 23 West of the 5th P.M., now included in and forming a part of the City of Huxley, Story County, Iowa, as shown on Acquisition Plat Exhibit "A", attached hereto, which by this reference is made a part hereof, and more particularly described as follows:

Commencing at the S¼ corner of said Section 19; thence N89°57'50"W, 365.52 feet on the South line of the SW¼ of said Section 19 to the existing Westerly right of way line of Interstate Route No. 35; thence N00°05'59"W, 370.89 feet on said existing Westerly right of way line to the Point of Beginning; thence continuing N00°05'59"W, 140.03 feet on said existing Westerly right of way line; thence S88°39'21"W, 55.01 feet; thence S00°05'59"E, 140.03 feet; thence N88°39'21"E, 55.01 feet to the Point of Beginning, containing 0.18 acre.

This quitclaim deed is given in fulfillment of a certain Purchase Agreement executed by the grantor on _____, 20____, and signed by the grantee on _____, 20____, on file at the Right of Way Bureau, Iowa Department of Transportation, 800 Lincoln Way, Ames, Iowa 50010, except for those terms that survive the execution of this document.

The additional amount of \$ _____, as agreed to by the aforesaid Agreement, is paid as severance damages to the remaining property and is not subject to real estate transfer tax.

This land is being acquired for public purposes and a Declaration of Value is not required. Iowa Code Sec. 428A.1.

This deed and transfer is exempt from transfer tax as the grantor is a political subdivision of the State of Iowa. Iowa Code Sec. 428A.2(6).

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, according to the context.

Dated February 7, 2023

STORY COUNTY, IOWA

By: [Signature] (Sign in Ink)
Latifah Faisal, Chair,
Board of Supervisors

By: [Signature] (Sign in Ink)
Lucy Martin, Auditor

(AFFIX CORPORATE SEAL ABOVE)

STATE OF Iowa, COUNTY OF Story, ss:

On this 7th day of February, 2023, before me, the undersigned, a Notary Public in and for said State, personally appeared Latifah Faisal and Lucy Martin, to me personally known, and, who, being by me duly sworn, did say that they are the Chair of the Board of Supervisors and Auditor, respectively, of Story County, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its Board of Supervisors, as contained in the Resolution adopted by the Board of Supervisors, under Roll Call No. 23-63 of the Board of Supervisors on the 7th day of February, 2023, and that Latifah Faisal and Lucy Martin acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.



[Signature] (Sign in Ink)
Notary Public.

(AFFIX NOTARIAL SEAL ABOVE ▲)

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER

Prepared By: Amelia Schoeneman, Story County Planning and Development, 900 6th Street, Nevada, IA 50201 (515) 382-7245

**Please return to:
Planning & Development**

**STORY COUNTY IOWA
ORDINANCE NO. 306
AN ORDINANCE AMENDING CHAPTER 85, GENERAL PROVISIONS AND DEFINITIONS,
AND CHAPTER 86, DISTRICT REQUIREMENTS OF THE STORY COUNTY LAND
DEVELOPMENT REGULATIONS, OF THE STORY COUNTY CODE OF ORDINANCES.**

BE IT ENACTED by the Board of Supervisors of Story County, Iowa:

Section 1. Purpose. An Ordinance amending Chapter 85, General Provisions and Definitions, and Chapter 86, District Requirements, of the Story County Code of Ordinances – Land Development Regulations to establish setback requirements for hazardous materials pipelines.

Section 2. Proposed Amendments. The amendments are as shown in Attachment A of this ordinance and are summarized below.

Chapter 85.07: Exemptions. Clarifying that the utilities exempt provision applies to public utilities.

Chapter 85.08: Definitions: Adding definitions of hazardous materials, immediately dangerous to life or health, pipeline, and public utility. Amendment definitions of critical natural resource area and transmission line.

Chapter 86.04(2)(F), A-1 Agricultural District; 86.05(2), A-2 Agribusiness District; 86.10(2), C-LI Commercial/Light Industrial District; and 86.11(2), HI Heavy Industrial District. Adding Hazardous Materials Pipelines, meeting the supplemental standards in 86.16, as a Principal Permitted Use.

Chapter 86.16 Principal Permitted Uses. Creating a new section, Supplemental Standards for Certain Principal and Accessory Uses, and adding setbacks for hazardous materials pipelines.

Section 3. Repealer. All ordinances or parts, of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. Effective Date. This ordinance shall be effective after its final passage, approval and publication of the ordinance or a summary thereof, as provided by law.

Action upon **FIRST** Consideration: Approved
DATE: January 31, 2023

Moved by: Heddens
Seconded by: Murken
Voting Aye: Heddens, Murken, Faisal
Voting Nay: none
Not Voting: none
Absent: none

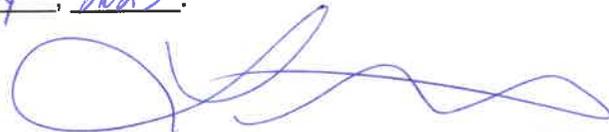
Action upon **SECOND** Consideration: Waived
DATE: February 7, 2023

Moved by: _____
Seconded by: _____
Voting Aye: _____
Voting Nay: _____
Not Voting: _____
Absent: _____

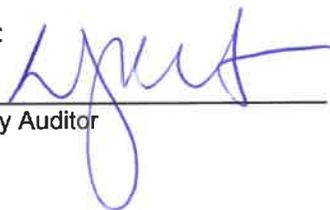
Action upon **THIRD** Consideration: Waived
DATE: February 14, 2023

Moved by: _____
Seconded by: _____
Voting Aye: _____
Voting Nay: _____
Not Voting: _____
Absent: _____

ADOPTED THIS 7th day of February, 2023.



Chairperson, Board of Supervisors

Attest: 

County Auditor

ROLL CALL	Latifah Faisal	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE
OF BOARD


CHAIRPERSON

Yea 3 Nay 0 Absent 0
Above tabulation made by 

Attachment A

CHAPTER 85

LAND DEVELOPMENT REGULATIONS: GENERAL PROVISIONS AND DEFINITIONS

85.07 EXEMPTIONS.

The following exemptions may apply to certain types of development located in unincorporated Story County; however, such uses shall not be exempt from the standards set forth in Chapter 87 – Land Division Requirements, or exempt from adopted Floodplain Management Ordinance (codified in Chapter 80 of this Code of Ordinances).

3. Public Utilities Exempt. No requirement, restriction, or regulation contained in the Ordinance shall be construed to control the type or location of any poles, towers, wires, gas mains, cables, or any other similar distributing ~~or operating~~ equipment of a public utility ~~regulated by the Iowa Utilities Board.~~

85.08 DEFINITIONS.

“Critical natural resource area” means areas including wetlands, lakes, reservoirs, streams, steep slopes, archaeological resources, native prairie, native savanna, significant trees, and other areas deemed sensitive by the Story County Conservation Board and/or the Countywide Watershed Assessment. These areas may be mapped as Natural Resource Areas on the C2C Future Land Use Map or as Environmentally Sensitive Areas on the Ames Urban Fringe Plan Land Use Framework Map, and other areas as identified on the Restoration and Protection maps available on the Story County website under watershed planning.

“Hazardous Materials” means those materials listed on the Hazardous Materials Table in 49 Code of Federal Regulations (CFR) § 172.101.

“Immediately Dangerous to Life or Health” means an atmospheric concentration of any toxic, corrosive, or asphyxiant substance that poses an immediate threat to life or would cause irreversible or delayed adverse health effects or would interfere with an individual's ability to escape from a dangerous atmosphere, as determined by the National Institute for Occupational Safety and Health or other professionally accepted source.

“Pipeline” means all parts of those physical facilities through which a gas or liquid moves in transportation, including pipe, valves, and other appurtenance attached to pipe, compressor units, metering stations, regulator stations, delivery stations, holders, and fabricated assemblies.

“Professionally accepted level of concern threshold” means those levels of a hazardous material that federal regulatory agencies, such as the Occupational Safety and Health Administration (OSHA), National Institute for Occupational Safety and Health (NIOSH), or industry professionals have recognized as the threshold for being immediately dangerous to life or health.

If industry professionals or federal regulatory agencies differ on a recognized threshold, whichever threshold is stricter shall apply.

“Public Utility” means a public utility as defined in the Iowa Code Chapter 476.1 and municipally owned waterworks, waterworks having less than two thousand customers, joint water utilities established pursuant to Iowa Code Chapter 389, rural water districts incorporated and organized pursuant to Iowa Code Chapters 357A and 504, cooperative water associations incorporated and organized pursuant to Iowa Code Chapter 499, districts organized pursuant to Iowa Code Chapter 468, or a person furnishing electricity to five or fewer customers either by secondary line or from an alternate energy production facility or small hydro facility, from electricity that is produced primarily for the person’s own use.

271. “Transmission line, electric” means those electrical power lines that carry voltages of at least 69,000 volts (69 KV) and are primarily used to carry electric energy over medium to long distances rather than directly interconnecting and supplying electric energy to retail customers.

CHAPTER 86

LAND DEVELOPMENT REGULATIONS: DISTRICT REQUIREMENTS

Adding the following Principal Permitted Use to 86.04(2), A-1 Agricultural District; 86.05(2), A-2 Agribusiness District; 86.10(2), C-LI Commercial/Light Industrial District; and 86.11(2) HI Heavy Industrial District:

Hazardous Materials Pipelines, meeting the supplemental standards in 86.16.

Adding a new section, as follows:

86.16 Supplemental Standards for Certain Principal and Accessory Uses.

1. Hazardous Materials Pipelines. Proposed hazardous materials pipelines shall meet the following standards. These standards do not apply to pipelines operated by public utilities or existing pipelines.

A. Setbacks Required. The setbacks listed in Table 86-11 shall apply to all new hazardous materials pipelines. When an emergency plan is submitted meeting the following requirements, the minimum setback may be reduced to the point at which no occupied structure is located within a risk area. A risk area is the area where a professionally accepted level of concern threshold (where the concentration or other effect of a material is immediately dangerous to life or health) may be exceeded. The Story County Emergency Management Coordinator shall review the emergency plan with local emergency personnel, as applicable, to ensure standards are met. An emergency plan shall include the following:

(1) A copy of all emergency plans required by 49 CFR § 195 and/or 49 CFR § 192.

- (2) Identification of Emergency Events. The plan shall outline the types of potential emergency events, the operator's ability to respond, and when local emergency response may be needed.
- (3) Immediate Actions Identification. The Plan shall identify immediate actions to be taken by the operator in emergency events, including immediate shut down or pressure reduction.
- (4) Notification. The plan shall identify how the operator will promptly and effectively notify local emergency responders. The plan shall also establish a liaison and emergency contact for the pipeline operator in case local authorities need to notify the operator of an emergency or other issue.
- (5) Local Emergency Response. In the case that local emergency response is needed, the plan shall identify:
 - i. Unique risks or hazards associated with a leak of a hazardous material transported by the pipeline that may affect the local emergency response or require additional precautions.
 - ii. Specialized equipment that may be needed to assist in response and potential evacuations, including, but not limited to, breathing apparatus, personal protective equipment, harnesses, instruments, detectors, or other specialized tools. It is strongly recommended that the pipeline operator provide any specialized equipment to local emergency responders.
 - iii. Drills and training, including their frequency, to be provided to local emergency responders by the pipeline operator.
- (6) Modeling. The plan shall contain model(s) of plume dispersion, leaks, vapor cloud, or overpressure for the potential range of loss-of-containment events. The model(s) shall be based on prevailing weather conditions. The model(s) shall also account for any unique topographic or other local conditions that may influence the area impacted. The model(s) shall include professionally-accepted level of concern thresholds and the radius or other distance from the center of the loss-of-containment event where they are predicted to be found. Thresholds should be based on levels of a given hazard (thermal, radiological, asphyxiation, chemical, etiological, mechanical, etc.) that are immediately dangerous to life or health.
- (7) Evacuation. The plan shall provide a list of dwellings and places of public assembly, as defined by Table 86-11, within one (1) mile of the pipeline to be used by local emergency responders in case an evacuation is needed. The pipeline operator shall also mail notice to the identified dwellings and places of public assembly at the

time of the permit application, including information on risks, precautions, and what to do in case of loss-of-containment. Annual notifications are recommended.

- (8) Results of Consultation with Cities. When a hazardous materials pipeline is proposed within an Urban Expansion Area on the Story County C2C Comprehensive Plan Future Land Use Map or an Urban Growth or Urban Reserve Area on the Ames Urban Fringe Plan Land Use Framework Map, the pipeline operator shall consult with the applicable city about their future growth plans in these areas and consider the plans in its routing. The emergency plan shall outline this consultation process and any changes in route or other outcomes from the consultation.

Table 86-11 Setback Requirements for Hazardous Materials Pipelines

<u>Hazardous Materials Pipeline Type and Use Type</u>	<u>Setback*</u>
<u>Gas</u>	
<u>Residential Developments and Places of Public Assembly**</u>	For natural gas, the circle formed around the center point of a pipeline, the radius of which is $r = .69 \times (\sqrt{p \times d^2})$ where r is the radius in feet, p is the maximum operating pressure, and d is the nominal diameter of the pipeline in inches. For other gases, the factor used in the equation (.69) shall instead be the factor in section 3.2 of ASME/ANSI B31.8S. For example, a 24 inch, 1,200 psi natural gas pipeline would require a setback of 574 feet.
<u>Dwellings and Other Development</u>	For natural gas, the circle formed around the center point of a pipeline, the radius of which is $r = .69 \times (\sqrt{p \times d^2})$ where r is the radius in feet, p is the maximum operating pressure, and d is the nominal diameter of the pipeline in inches when using the aforementioned formula and the computed radius is over 660 feet. For other gases, the factor used in the equation (.69) shall instead be the factor in section 3.2 of ASME/ANSI B31.8S.
<u>Liquid</u>	
<u>Residential Developments and Places of Public Assembly**</u>	As established in 49 CFR § 195, no pipeline may be located within 50 feet (15 meters) of any private dwelling, or any industrial building or place of public assembly in which persons work, congregate, or assemble, unless it is provided with at least 12 inches (305

	millimeters) of cover in addition to that prescribed in 49 CFR § 195.248.
<u>Dwellings and Other Development</u>	As established in 49 CFR § 195, no pipeline may be located within 50 feet (15 meters) of any private dwelling, or any industrial building or place of public assembly in which persons work, congregate, or assemble, unless it is provided with at least 12 inches (305 millimeters) of cover in addition to that prescribed in 49 CFR § 195.248
<u>Carbon Dioxide, Dense or Supercritical Phase***</u>	
<u>Residential Developments and Places of Public Assembly**</u>	The circle formed around the center point of a pipeline, the radius of which is $r = (155.80 \times d) + 738.19$ where r is the radius in feet, and d is the nominal diameter of the pipeline in inches. For example, a six inch pipeline would require a setback of 1,673 feet.
<u>Dwellings and Other Development</u>	The circle formed around the center point of a pipeline, the radius of which is $r = (107.65 \times d) + 328.08$ where r is the radius in feet, and d is the nominal diameter of the pipeline in inches. For example, a six inch pipeline would require a setback of 974 feet.

* The setback shall be the distance identified under the setback column in Table 86-11 measured from the pipeline to the closest point of the building or property line, depending on the identified use type.

** As referenced in Table 86-11, Residential Developments and Places of Public Assembly are areas zoned A-R Agricultural Residential, R-1 Transitional Residential, R-2 Urban Residential, or RMH Residential Manufactured Housing District; areas where there are more than four dwellings per quarter quarter section; places of public assembly where evacuation of occupants may present difficulties, including, but not limited to, retirement and nursing homes, family homes, schools, childcare homes and centers, group homes, hospitals, detention facilities, or human service facilities; outdoor places of public assembly, including, but not limited to, campgrounds, day camps, cemeteries, stables, amphitheaters, shooting ranges, golf courses, stadiums, and parks that may be occupied by 20 or more persons at least 50 days per year; and indoor places of public assembly including, but not limited to stores, workplaces, houses of worship, and auditoriums that may be occupied by 20 or more persons five days per week.

***Supercritical or dense phase carbon dioxide is that which is held above its critical pressure and temperature in a fluid state.

- B. Minimum Cover Required. Minimum cover requirements, as established by 49 CFR § 192.327 and § 195.248 shall be met. Where federal law does not define a minimum depth of cover and land is in agricultural production, a minimum depth of 36 inches or greater shall be maintained. A greater depth shall be required when determined necessary to withstand external loads anticipated from deep tillage of 18 inches, as required by Iowa Administrative Code Chapter 9.5(6), Restoration of Agricultural Lands During and After Pipeline Construction.
- C. Critical Natural Resource Area Protections Required. An undisturbed buffer meeting the requirements of Chapter 88.05 Environmental and Natural Resource Standards shall be maintained from a Critical Natural Resource Area. An application for a pipeline shall demonstrate why rerouting around a Critical Natural Resource Area is unavoidable, if proposed. When unavoidable, and if permitted by Chapter 88.05 Environmental and Natural Resource Standards, only trenchless construction methods shall be permitted. When trenchless construction is permitted, trenchless methods are also required to be used in the undisturbed buffer areas established in Chapter 88.05 Environmental and Natural Resource Standards.
- D. New Development Consultation Required. When a rezoning, minor or major subdivision, or other permit for a place of public assembly, as defined by Table 86-11 is proposed within the required setback for new pipelines, consultation with the pipeline operator on the potential risks shall be required.



Story County Planning and Development
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7245 Fax 515-382-7294
www.storycountyiowa.gov

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Amelia Schoeneman, Planning and Development Director
RE: Request for Proposals for Disaster Debris Site Management Plan for 60016 160th Street, Nevada, Story County, Iowa
DATE: February 7, 2023

On October 4, 2022, the Board of Supervisors acted to enter into a purchase agreement to purchase the north 20 acres of the property located at the southeast corner of 600th Avenue and 160th Street (60016 600th Ave) in Milford Township. The site is to be used as a debris staging and reduction site for disaster debris including, but not limited to, vegetative debris, construction and demolition debris, and household hazardous waste.

Prior to purchasing the site, staff indicated that a plan was needed for the site's use including plans for appropriately accepting, storing, and handling debris on the site, any agreements with other agencies for final disposal, and plans for any necessary site preparation work. This was to be developed by a consultant.

The request for proposals (RFP) on the agenda center is seeking cost estimates for this plan. If approved, the RFP will be posted to the County's website and open until February 22, 2023. Initial site planning work needed to complete the purchase of the site is to be completed by April 17, and this deadline has been included as a requirement of the RFP. The purchase agreement is valid until July.

The costs of the site, closing, and consulting fees are unbudgeted. An amendment to the current fiscal year's budget and Capital Improvement Plan would be required. Staff did submit these costs as part of the CIP process in December. If the cost estimates are too high, the scope of services could be limited to only site planning and preparation work, rather than a larger debris management plan including information on agreements with other agencies to accept the debris for final disposal and debris collection plans. However, these plan elements will need to be completed at a later time to ensure an efficient recovery from a disaster.

The Assistant County Attorney, Ethan Anderson, and County Emergency Management Agency Coordinator, Melissa Spencer, both reviewed the RFP. Staff recommends approval of the RFP.



PLEASE RECYCLE

Resource Conservation and Recovery Act, Fish and Wildlife Act, Wild and Scenic Rivers Act, Endangered Species Act and steps/processes to ensure compliance with these and other environmental and historic preservation laws/regulations/policies (such as the Iowa DNR Policy on Open Burning of Disaster Debris), including monitoring and reporting requirements

- f. Review of OSHA rules for safe site operation and safe debris collection
 - g. Process for activating the disaster debris site including but not limited to:
 - i. Thresholds for when opening the disaster debris site is necessary
 - ii. Local, state, and federal disaster declaration process overview
 - iii. Identification of any necessary local, state, or federal resolutions/applications/forms/permits to establish debris management activities and activate the disaster debris management site
 - iv. Discussion and recommendation on the timing and prioritization of activating the debris site versus initial emergency response, damage assessment, roadway clearance, and other critical activities necessary to eliminate life and safety threats post-disaster
 - h. Review of local, state, and federal procurement/purchasing policies that may apply to the contracted work, equipment, or other expenditures to prepare and operate the site, including under emergency/exigent circumstances
 - i. Discussion of types of contracts, their applicability to different types of work/costs, and force labor accounts
 - i. A list of recommendations for contracts to be pre-approved/negotiated, sample/draft contracts, and a list of potential contractors to fulfill various functions related to the debris site and their contact information
 - j. Information on requirements for FEMA reimbursement (e.g. Public Assistance Program), including drafts of any logs and forms
- 2. Plans and procedures for disaster debris collection and drop-off:**
- a. Investigation of challenges presented by collection of debris from private road right-of-way (e.g. rural subdivision roads) for FEMA reimbursement (e.g. Public Assistance Program) and recommendations/solutions
 - b. Investigation of challenges presented by limiting debris collection to public debris drop-off at the site and recommendations/solutions
 - c. Investigation of challenges presented by collection of debris from County (public) road right-of-way (e.g. ditches, low population densities) and recommendations/solutions
 - d. Discussion of debris removal from private property, including when appropriate, process/documentation for FEMA approval, process for actual removal, and other applicable FEMA policies
 - e. Discussion of debris removal from waterways and sensitive habitats, including private property, including federal waterways and their identification, and any applicable FEMA or other state/federal laws and policies
 - f. Discussion of demolition of private structures including when appropriate, process/documentation for FEMA approval, process for demolition, and other applicable FEMA policies
 - g. Information on the limits on FEMA reimbursement (e.g. Public Assistance Program) for collection activities from commercial/federal properties and for debris removal that is otherwise covered by insurance or FEMA individual assistance
 - h. Plans and recommendations for the use and procurement of contracted services for debris collection and for when debris should be collected curbside, including thresholds for when outsourcing/curbside collection is recommended

- i. Communications and outreach plan, including, but not limited to:
 - i. Draft press releases, ads, mailings, door hangers, social media posts, and posters/notice signs and locations to be posted with information on debris sorting, debris collection and drop-off procedures, debris acceptance requirements, and debris site information to distribute to/communicate with affected members of the public
 - ii. Timing for distributing these materials prior to opening the debris site
 - iii. Plan for communicating that debris collection/drop-off is only for debris that is not eligible to be covered by insurance or FEMA individual assistance and that debris from unimproved properties is not eligible
- 3. Reduction, reuse, and recycling options and final disposal options for expected debris streams:**
- a. Debris reduction plans:
 - i. Processes, and permits necessary, for debris reduction and decontamination work such as burning or chipping on site
 - ii. Plan for frequency of debris reduction work including thresholds for stockpile size
 - iii. Equipment and staffing needed for debris reduction work
 - iv. Best practices for debris reduction work, including burn pile height and configuration recommendations, need for fire department supervision
 - v. Identification of debris reduction service providers (such as demolition contractors, refrigerant removers, others that may provide decontamination services, electronics processors, etc.), contact information, pre-negotiated contracts/agreements, information on their capacity
 - b. Final disposal/recycling plans:
 - i. Daily and permitted capacity for different debris streams at identified final disposal/recycling facilities and information on the ability to manage additional debris beyond normal or permitted daily load
 - ii. Pre-negotiated contracts/agreements with final disposal/recycling facilities, including acceptance criteria
 - iii. Contact information
 - iv. Map and routes to final disposal/recycling facilities
 - v. Any environmental justice or community concerns with the facilities
 - vi. Process for packaging and labeling debris types for transport to the final disposal/recycling facilities
 - vii. Options for transport of debris to final disposal and recycling facilities (e.g. contracted services) and contractor contact information, pre-negotiated contracts/agreements, information on their capacity
 - viii. Process for tracking debris from the debris site to the final disposal/recycling facilities
- 4. Site Design, Operations, and Planning**
- a. The site's baseline conditions shall be established, including but not limited to:
 - i. Hydrologic. Topography, drain tiles, culverts, soils, and other factors influencing the runoff of water on the site should be studied.
 - ii. Soils. Existing soil conditions should be established as a baseline for restoration work should site contamination requiring remediation/clean up occur. Soil shall be checked for VOCs or other contamination.
 - iii. Water. Groundwater samples shall be taken to establish baseline for restoration

work should site contamination requirement remediation/clean-up occur. Water should be tested for pre-existing contamination.

- iv. Air quality. Baseline, ambient air quality data shall be taken. Information on prevailing winds and potential to carry particulates and noise shall be provided.
 - v. Topography. The visibility of the site from adjacent properties, including in the case of 24-hour work requiring lighting, shall be studied.
 - vi. Sensitive environmental areas. Any sensitive environmental areas on or off-site that may be affected by the debris storage and reduction activities should be documented and applicable laws for protection/impacts reviewed (e.g. U.S. Army Corps of Engineers permitting)
- b. A site plan and site improvement plan, based on the established baseline conditions, recommending a site configuration and improvements to prevent contamination of the site and neighboring properties, ensure efficient operation, reduce and mitigate impacts on neighboring properties, and meeting all applicable local, state, and federal rules/laws/policies, including, but not limited to:
- i. Berms/perimeter barriers and screening
 - ii. Locations for burning and other debris reduction work
 - iii. Fill/grading/gravel needed
 - iv. Monitoring platforms/locations
 - v. Containment and secondary containment improvements/structures/mechanisms for proper collection and storage of anticipated debris streams
 - vi. Location and size of different debris piles that allow adequate separation for safety and access, including segregation of materials within one debris stream (e.g. layout and spacing of different types of household hazardous wastes)
 - vii. Traffic circulation plans
 - viii. Dust control plans
- c. Debris management and oversight activities to occur on the site shall be established, including, but not limited to processes and procedures for:
- i. Sampling and analysis of debris
 - ii. Additional sorting of debris on site to facilitate recycling and final disposal
 - iii. Characterizing debris, including identifying hazardous waste, for proper management
 - iv. Site visits and necessary checklists
 - v. Other environmental monitoring plans including but not limited to:
 - 1. Air quality, relative to dust, and particularly if burning will be conducted
 - 2. Water contamination, both surface and ground
 - 3. Fuel spills and other sources of ground contamination
 - vi. Plans for response to contamination/spills, including contacts to notify
 - vii. Equipment and staffing needs for the site including debris tracking logs and tracking/monitoring procedures
 - viii. Training plans for debris monitors
- d. Personal property reunification procedures/plan
- e. Site tear-down/closeout procedures, including any environmental testing
- 5. Other**
- a. Implementation matrix for any strategies/next steps from the plan
 - b. Evaluation and plan update schedule and process

The Consultant, based on their professional expertise, may also propose additional/alternative plan components or factors to be studied to achieve the goal of having an operational disaster debris site and plan for debris collection, reduction, and final disposal to speed recovery from disasters and meeting all applicable state and federal requirements.

Conceptual Plan

The Vendor shall provide a Conceptual Plan, including a detailed statement of work for the product/services believed to be appropriate for Story County, addressing the Scope of Services detailed in this RFP as well as Capabilities and Warranty and Maintenance, as applicable.

The Conceptual Plan should indicate the following, at the minimum:

- Vendor name, address, and names of primary contacts.
- Outline personnel skills and services that distinguish the Vendor, incorporating appropriate staff profiles and a description of specific staff that will comprise the project team for this assignment. The staff profile should describe the Vendor's experience in providing services to the public sector, jobs of similar size(s) and provide applicable certification for staff members involved in the process.
 - Restatement of services required (four pages maximum): attach a restatement of the proposed agreement that outlines its objectives and scope as perceived. Do not repeat the Scope of Services or Detailed Task Description, but elaborate on the tasks, conditions, or other specifics deemed significant and necessary to demonstrate a complete understanding of the technical and substantive issues to be addressed, including the following:
 - A statement of the Consultant's understanding of the project that demonstrates knowledge of the project requirements.
 - Proposed project approach, including timelines and description of the Consultant's technical approach to the project, including an outline of the sequence of tasks, major benchmarks and milestone dates.
- Samples of related/comparable past projects that would serve as examples of experience and expertise necessary for this work.
- Evidence of ability to work within tight time constraints.
- Provide the earliest date available to assume these duties.
- A proposed fee structure (cost per hour), based upon the plan of work proposed by the Vendor.
- Three (3) references that are to be included with the proposal.

Evaluation Criteria

Story County will analyze and evaluate all properly submitted proposals in response to this request using the "Evaluation Criteria" listed in this RFP to rank all Consultants. Top scoring Consultants will be chosen for further evaluation, which may include interviews and presentations with those firms. Each proposal will be evaluated based on the Evaluation Criteria listed below. Proposals will be ranked in order of the highest numerical score first. Story County may select as many of the top-ranked Consultants as it deems necessary for inclusion within the negotiating list.

Story County will evaluate all proposals based on the following:

- Experience and Past Performance
- Company Organization and Qualifications
- Restatement of Services

- Cost

Submittal Process and Details

All proposals must be submitted as detailed in the manner described herein. Exceptions nor extensions to established deadlines will not be granted.

Story County will not meet individually in person or via other means with potential contractors.

Story County will be accepting questions from February 7 through 5:00 PM, February 14, 2023, regarding this RFP. Please submit questions via email to Amelia Schoeneman, Story County Planning and Development Director, at aschoeneman@storycountyiowa.gov. Written responses will be published on Story County's website at www.storycountyiowa.gov and distributed to those who submitted questions no later than 5:00 pm, March 2, 2023.

Estimated Timeline

Release RFP—February 7, 2023

Questions due to Story County—Prior to 5:00 pm, February 14, 2023

Story County Responses published—Prior to 5:00 pm February 17, 2023

RFPs Due—Prior to 12:00 pm Wednesday, February 22, 2023

RFPs Reviewed—February 22-28, 2023

Board of Supervisors consultant selection—March 7, 2023

Contract development—March 7-March 21, 2023

Board of Supervisors action on contract and effective start of contract— March 21, 2023

The above dates are subject to change at the discretion of Story County.

Story County reserves the right to reject any and all proposals received as a result of this Request for Proposal. If a proposal is selected, it will be the most advantageous regarding quality of service, the Vendor's qualification, capabilities to provide the specified service, and other factors that Story County may consider. Story County reserves the right to waive or not waive informalities or irregularities in proposals or proposal procedures, and to accept or further negotiate cost, terms, or conditions of any proposal determined by Story County to be in the best interest of Story County even though not the lowest bid.

The price quotations stated in the Vendor's proposal will not be subject to any price increase from the date on which the proposal is opened by Story County to the mutually agreed-to date of bid. An official authorized to bind the Vendor to its provisions for at least a period of 90 days must sign proposals. Failure of the successful Vendor to accept the obligation of the bid may result in the cancellation of any award. A service contract will be executed between Story County and the awarded Vendor.

Work Product and Deliverables

The final report should be presented to the Story County Board of Supervisors at a regularly scheduled meeting, and delivered to the Story County Planning and Development Director both as a PDF file and in hard copy consisting of seven (7) copies. An electronic copy of the final report presentation materials must be provided as well.

Due to time constraints related to the purchase agreement for the property, plan sections 1. *Pre-planning activities and plan assumptions* and 4. *Site Design, Operations, and Planning* shall be delivered to the Story County Planning and Development Director electronically by April 17, 2023.

Plan sections 1. *Pre-planning activities and plan assumptions* and 4. *Site Design, Operations, and Planning* shall also be presented to the Planning and Zoning Commission and Board of Adjustment at their regularly

scheduled meetings in May as part of an application for a conditional use permit for the site.

The selected Vendor may not subcontract any of the work specified in this RFP without prior written consent of Story County.

Insurance

Vendor shall take out and maintain during service to the County under a contract such public liability and property damage insurance as shall protect Vendor, its subcontractors, and the County from claims for damages for personal injury, including accidental death, as well as for claims for property damage, which might arise from operations under its contract with the County, whether such operations be by Vendor or its subcontractor, or by anyone directly or indirectly employed by either of them. All insurance policies shall be issued by responsible companies who are acceptable to the County. The Vendor shall not cause any insurance to be canceled nor permit any insurance to lapse during the life of the contract with the County. Vendor shall indemnify and hold County harmless from any damages, cost, claims, or expenses which may arise as a result of any failure on the part of the Vendor to provide accurate and/or complete data information to the County as outlined and required by the Terms and Conditions of its contract with the County.

Form of Consultant Services Contract is Provided as Appendix A.

Appendix A
Consultant Services Contract

Contract for _____

THIS AGREEMENT is entered into by and between Story County, an Iowa Municipal corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as "County", and _____, hereinafter referred to as "Provider", whose mailing address and telephone number is _____, telephone _____.

1. **PURPOSE AND INTENT.** The purpose of the agreement is for the Provider to

2. **FEES, EXPENSES & COMPENSATION.** Provider may charge a maximum hourly fee of \$ _____ for professional services necessary in the terms of this Agreement. Provider may bill County for travel expenses at the rate of not more than _____ per mile, which shall be limited to actual mileage incurred to perform necessary tasks required to reach the County's objective under this Agreement. Provider may not bill or receive compensation from County for time spent traveling. All invoices must specify the invoice total and time period covered and detail the work performed or expense incurred per this Agreement. Provider agrees that the hourly fee and mileage expense shall be Provider's sole compensation for professional services and work performed because of this Agreement.

Provider understands that the County reserves the right to request additional specific information in accessing the accuracy of claim information.

3. **INDEPENDENT CONTRACTOR.** It is understood that Provider is an independent professional contractor and that Provider will not in any event be construed or hold itself out to be an employee or agent of the County. It is further agreed that at no time will the Provider or the work efforts of the Provider be under the supervision or control of the County, although Provider agrees to comply with all reasonable requests and regulations applicable to any other business invitee of the County. It is also agreed that Provider, as an independent contractor, is not restricted to working exclusively for the County during the term of the Agreement.

4. **INSURANCE & TAXES.** Provider is responsible for Workers Compensation, Disability, Unemployment, Automobile Insurance, and any other insurance required by the State of Iowa and will provide certificates of insurance to the County on an annual basis. Provider is also responsible for any payment of State and Federal taxes and any other applicable tax. Provider is not eligible for any benefits the County may provide for its employees.

5. **CONFIDENTIALITY.** Provider agrees to comply fully with confidentiality in compliance with all laws and regulations regarding protected health information.

6. **TERM AND TERMINATION OF AGREEMENT.** This agreement is effective on the ____ day of _____, 20__ for a period of ____year(s). The County may terminate this agreement immediately upon Provider's refusal to, or inability to perform under the agreement or Provider's breach of this agreement. Either party may terminate this agreement for any reason, without cause, by giving 90 days written notice to the other party.

7. **ACCESS TO BOOKS AND RECORDS.** Unless otherwise required by applicable laws, Provider shall allow the County access to all books and records for the purpose of auditing or reviewing Provider's claims, upon request by the County. Provider's failure to provide access under this section shall constitute a material breach of the agreement.

8. **REQUIREMENTS.** Provider hereby agrees to perform all duties in accordance with all state and federal laws and regulations. Provider assures that no person shall be on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this program or activity. Failure to perform duties in accordance with the applicable laws and regulations shall be considered a material breach of this agreement by the Provider.

9. **EXTENSION.** If mutually agreeable to County and Provider, this Agreement may be extended. Such extension will be documented by written amendment, duly signed and dated by both parties.

10. **ASSIGNMENT.** Neither party to this Agreement may assign, sell or transfer any part thereof to any other firm or entity without first obtaining the written permission of the other party hereto.

11. **APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL.** This Agreement has been negotiated, executed, and delivered in the State of Iowa. The parties hereto agree with all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa. The parties hereby waive removal of any issue hereunder to the federal courts.

This agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

STORY COUNTY, IOWA (County)

_____ (Provider)

By:

By:

Chairperson of the Board of Supervisors

Dated: _____

Dated: _____

Dated: _____

REQUEST FOR PROPOSALS FOR DISASTER DEBRIS SITE MANAGEMENT PLAN FOR 60016 160TH STREET, NEVADA, STORY COUNTY, IOWA

Story County, Iowa ("County") seeks proposals and cost estimates for a disaster debris site management plan for the property located at 60016 160th Street, Nevada, Iowa as described in this Request for the Proposal ("RFP").

Sealed proposals

Vendor will deliver one (1) hard copy and one digital format (CD or flash drive) to the following address:

Story County Planning and Development
c/o Amelia Schoeneman, Planning and Development Director
Story County Administration
900 6th Street
Nevada, Iowa 50201

The envelope must be clearly marked "SEALED RFP". The name of the firm and contact person must be listed on the outside of the envelope. Any restrictions on the use of data within proposals must be clearly stated in the proposal itself. Non-disclosure cannot be guaranteed after the selection stage of the procurement due to public record laws.

Proposal Deadline

12:00 PM CST, Wednesday, February 22, 2023.

Proposals received after the proposal deadline will be considered late and will not be accepted. Proposals may be withdrawn and/or modified in writing prior to the submission deadline by the contact person identified by the original submittal. Proposals that are resubmitted must be received prior to the submission deadline. Each vendor may submit only one proposal.

Scope of Services

Story County, Iowa, has entered into an agreement to purchase the north 20 acres of the property located at the southeast corner of 600th Avenue and 160th Street (60016 600th Ave) in Milford Township. See Figure 1. The site is to be used as a debris staging and reduction site for disaster debris including, but not limited to, vegetative debris, construction and demolition debris, and household hazardous waste. Debris from a disaster would be brought to the site by County departments, the public, or a contracted waste collection service, sorted, and processed prior to final disposal at another location.

The site was previously used for stover storage and has a gravel base, as well as a gravel loop drive with access to 160th Street, a gravel County road. 600th Avenue is a paved, County road.

The scope of services is to prepare a debris management plan for the site, including a site plan detailing improvements and site layout necessary to support the proposed use, and meeting all state and federal requirements for debris handling. Debris types to be planned for include white goods/appliances, electronics, construction and demolition waste, vegetative, and household hazardous waste.

APPROVED **DENIED**
Board Member Initials: _____
Meeting Date: 2-7-23 _____
Follow-up action: _____



Figure 1: Proposed Disaster Debris Site Aerial Image

Specifically, the plan shall include but is not limited to, the following. Due to time constraints related to the purchase agreement for the property, plan sections **1. Pre-planning activities and plan assumptions** and **4. Site Design, Operations, and Planning**, outlined below, shall be completed by April 17, 2023.

1. Pre-planning activities and plan assumptions

- a. Roles and responsibilities of County departments and other state and federal agencies in implementing the plan, including contacts
- b. Expected debris streams/debris stream scenarios—this shall include a discussion of potential debris-generating hazards affecting Story County and the amount/type of debris they may generate, as well as special considerations for effects a specific event may have on debris (e.g. flood debris)
- c. Process to forecast debris streams, including amount, post-disaster
- d. Site capacity determination for different debris stream scenarios
- e. Review of state (Iowa Department of Natural Resources (DNR), the Historic Preservation Office in the Iowa Department of Cultural Affairs, etc.) and federal (Department of Transportation, Environmental Protection Agency, etc.) regulatory requirements/laws including, but not limited to state code and state administrative code, the Clean Water Act, National Historic Preservation Act, Clean Air Act, National Environmental Policy Act,



**General Assistance Quarterly Report for the
 Story County Board of Supervisors
 February 7, 2023
 (Period covering October 2022 - December 2022)**

General Assistance

Caseload information:

Single Household Cases	Family Household Cases	Total for Reporting Period	Year-to-date Totals
26	16	42	43 - single 41 - family 84 - total

Denials/Referral to Other Resources:

# Issued during the reporting period	Year-to-date Totals
216	459

Applied, but did not return to complete assistance process:

# during the reporting period	Year-to-date Totals
20	44

Primary types of assistance:

Rent	Utilities	Misc. (meds, transportation, burial)
\$16294.04	\$991.58	\$8933.12

Applications:

# of Applications for the Quarter	Year-to-date Totals
284	602

Substance Abuse Services

# during the reporting period	Year-to-date Totals
2	7

SSI Interim Reimbursement program: 0 during the reporting period and 0 YTD.

Centralized Intake

Service Coordination:

Service Coordination Cases for the Quarter	Year-to-date Totals
5	11

Service Collaborations (This includes collaborations put into CSN that may not request assistance from other agencies):

Total Service Collaborations for the Quarter for Rent/Utility Assistance	Year-to-date Totals	Unique Monthly Service Collaboration Totals by Individual	Year-to-date Totals
316	669	253	549

Assistance Requested and Amount Funded (dollar amount identified through collaborations):

	Requests for the Quarter	Approved for the Quarter	Requests Year-to-date Totals	Approved Year-to-date Totals
Rent	\$252688.23	\$34709.01	\$460149.45	\$74640.43
Utilities	\$32303.85	\$6932.73	\$62312.97	\$17004.96
Total	\$284992.08	\$41641.74	\$522462.42	\$91645.39

General Assistance

The General Assistance Department has continued to take applications from the public for rent and utility assistance as usual over the past quarter. In December the new Service Coordinator started which helped to get things back on track with the workload. In December, after much thought it was decided to start taking applicants on a walk-in basis rather than scheduling appointments. This has allowed for more flexibility in the Service Coordinators schedule and for them to meet with applicants in a more timely manner.

We assisted the same number of applicants as the past quarter and approved \$1400 more in rent assistance with a decline in utility assistance as LIHEAP season has begun and individuals are referred to apply for that program to assist with their heating bills.

The Centralized Intake Program will look to engage more individuals in the Service Coordination portion of the program as we enter into the new year.

This quarter 43 interviews were completed with Veterans or surviving spouses by Erin Rewerts, CVSO.